



RENTAL REQUEST FORM

THIS FORM IS NOT A CONTRACT AND DOES NOT GUARANTEE THE RESERVATION OF ANY FACILITY, FIELD OR PARTY!

Please complete (print legibly) & return this form to the Prairie View Community Center at 6834 Dempster St, Morton Grove IL 60053 or fax to 847-965-4115.

Name: _____ Today's Date: _____

Address: _____

Phone: (____) _____ Email: _____

Date: 1st Choice _____ 2nd Choice _____ Time: _____

Reason for Rental: _____ Number of Guests: _____

Request for Fieldhouse, Harrer Pavilion or Prairie View Community Center Rental

___ National ___ Austin ___ Mansfield ___ Oketo ___ Harrer Park Shelter ___ Palm Room
___ Prairie View Community Room ___ Prairie View Activity Room

For more information contact Liz Manning at lmanning@mgparks.com

Request for Fields and PVCC Gym (must be made at least 72 hours in advance)

___ Soccer Field ___ Baseball Field ___ Softball Field ___ PVCC Gym

For more information contact Elizabeth McCann at emmccann@mgparks.com

Birthday Party Package Request

Theme: _____ Name and Age of Child: _____

Number of Children: _____

Special Requests for Cake: _____

For more information contact Jeanette McNichols at jmcnichols@mgparks.com

Oriole Pool or Harrer Pool Rentals in Season

Date Requested _____ Pool Requested _____

For more information and available times contact Jeanette McNichols @
jmcnichols@mgparks.com

A supervisor will contact you by email or phone within 3 business days please. If you do not hear from us within that time frame, call 847-965-1200 and speak to the supervisor listed to insure your request was received. You may also email your request with all the information to the listed contact.