

AN ORDINANCE
ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS
FOR THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE
FISCAL YEAR BEGINNING ON
MAY 1, 2013 AND ENDING APRIL 30, 2014

BE IT ORDAINED by the Board of Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook and State of Illinois.

SECTION 1: That the following sums of money in the total amount of FIVE MILLION SEVEN HUNDRED FIFTY THOUSAND NINE and no/100ths (5,750,000) DOLLARS or as much thereof as may be authorized by law, be and the same are hereby budgeted, and the following sums of money in the total amount SIX MILLION no/100ths (6,000,000) DOLLARS, or as much thereof as may be authorized by law, Be and the same are hereby appropriated for general corporate purposes; for providing Recreational programs as per Article 5 of the General Park District Code; for the payment to the Illinois Municipal Retirement Fund; for the payment of Social Security benefits; for the payment of liability insurance premiums; annual audit; police fund; paving and lighting fund; museum fund; and special handicapped fund as per referendum for the fiscal year beginning May 1, 2013 and ending April 30, 2014.

SECTION 2: As part of the annual budget, it is stated:

(a) That the estimated cash on hand at the beginning of the fiscal year is _____

4,500,000

(b) That the estimated cash expected to be on hand at the end of the fiscal year is _____

4,000,000

(c) That the estimated expenditures contemplated for the fiscal year are SIX MILLION and no/100ths (6,000,000) DOLLARS.

(d) That the estimated cash expected to be received during the fiscal year from all sources other than tax levy is TWO MILLION SEVEN HUNDRED THIRTEEN THOUSAND TWO HUNDRED TWENTY and no/100ths (2,713,220) DOLLARS.

(e) That the estimated amount of taxes to be received by the MORTON GROVE PARK DISTRICT during the fiscal year is THREE MILLION TWO HUNDRED EIGHTY-SIX THOUSAND SEVEN HUNDRED EIGHTY and no/100ths (3,286,780) DOLLARS.

SECTION 3: That the items budgeted and appropriated and the objects and purposes of the same are as follows:

Morton Grove Park District
Budget 2013-14

| | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|--------------------------------------|---------------------|------------------------|--|-------------------------------|
| CORPORATE FUND | | | | |
| REVENUES: | | | | |
| Real Estate Taxes | 700,000 | | | |
| Replacement Taxes | 125,000 | | | |
| Interest Income | 26,000 | | | |
| Miscellaneous Income | 37,982 | | | |
| M-NASR Income | 57,120 | | | |
| TOTAL CORPORATE REVENUES | 946,102 | | | |
| ADMINISTRATION EXPENDITURES: | | | | |
| SALARIES & WAGES | | | | |
| Director | 55,854 | 56,000 | | |
| Hr Generalist | 30,315 | 31,500 | | |
| Excutive Admin Asst | 45,900 | 47,000 | | |
| Marketing / Public Relations Manager | 12,356 | 13,000 | | |
| Finance Manager | 41,018 | 41,500 | | |
| Secretary / reception | 8,019 | 8,500 | | |
| Finance Coordinator | 28,763 | 30,000 | | |
| | 222,225 | 227,500 | | 227,500 |
| MATERIALS & SUPPLIES | | | | |
| Bank Charges - MB financial, LaSalle | 2,500 | 2,600 | | |
| Supplies | 5,000 | 5,300 | | |
| Printing | 4,000 | 4,000 | | |
| Postage | 2,250 | 2,500 | | |
| Books & Mags | 200 | 600 | | |
| Public Relations | 500 | 600 | | |
| Publications | 750 | 1,000 | | |
| Equipment Repair | 200 | 500 | | |
| | 15,400 | 17,100 | 17,100 | |
| INSURANCE | | | | |
| Health Insurance Premiums | 200,098 | 201,000 | | |
| | 200,098 | 201,000 | 131,000 | 70,000 |
| UTILITIES | | | | |
| Electricity | 56,000 | 60,000 | | |
| Heating Fuel | 7,000 | 8,000 | | |
| Water | 300 | 500 | | |
| Telephone | 15,900 | 18,000 | | |
| | 79,200 | 86,500 | 9,500 | 77,000 |
| CONTRACTUAL SERVICES | | | | |
| Legal Professional Services | 13,000 | 13,500 | | |
| Legal Publications | 500 | 1,000 | | |
| Consulting Services | 20,000 | 20,000 | | |
| Technical Assistance | 7,500 | 8,000 | | |
| Maintenance Agreements | 10,000 | 12,000 | | |
| | 51,000 | 54,500 | 54,500 | |
| EQUIPMENT | | | | |
| Office | 500 | 1,000 | | |
| Computer Hardware | 500 | 1,000 | | |
| Computer Software | 1,000 | 1,200 | | |
| | 2,000 | 3,200 | 3,200 | |
| NEW ADDITION / LEASE EXPENSES | | | | |
| Salaries - Maintenance | 8,121 | 9,000 | | |
| Landscape Improvements | 250 | 500 | | |
| Maintenance Supplies | 250 | 500 | | |
| | 8,621 | 10,000 | 10,000 | |
| MISCELLANEOUS | | | | |
| Human Resource Expenses | 16,000 | 18,000 | | |
| Donations Purchases | 250 | 500 | | |
| Donations Trees | 250 | 500 | | |
| Commissioners Expense | 7,500 | 8,500 | | |
| Commissioners Expense Educational | 7,500 | 8,500 | | |
| Educational Expense Staff | 5,700 | 6,500 | | |
| Travel Allowance Staff | 1,200 | 2,000 | | |
| PDRMA Award Expense | 1,500 | 1,500 | | |
| Dues & Subscriptions | 9,150 | 10,000 | | |
| Special Events | 20,750 | 21,000 | | |
| Holiday Display | 4,000 | 4,000 | | |
| Employee Recognition | 5,000 | 6,000 | | |
| | 78,800 | 87,000 | 57,000 | 30,000 |
| ADMINISTRATION EXPENDITURES | 657,344 | 686,800 | 282,300 | 404,500 |

Budget 2013-14

PARK MAINTENANCE EXPENDITURES:

SALARIES & WAGES

| | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|----------------------------|-----------------------------|--------------------------------|--|---------------------------------------|
| Parks Manager | 20,785 | 22,000 | | |
| Maintenance - Foreman | 50,983 | 52,500 | | |
| Maintenance - Foreman - OT | 4,000 | 4,000 | | |
| Maintenance - Full | 213,352 | 218,000 | | |
| Maintenance - OT | 13,500 | 15,000 | | |
| Summer Staff | 20,000 | 25,000 | | |
| | <u>322,620</u> | <u>336,500</u> | | <u>336,500</u> |

MATERIALS & SUPPLIES

| | | | | |
|-------------------------------|---------------|---------------|---------------|---------------|
| Building Repair Service | 2,000 | 3,000 | | |
| Grounds Repair Service | 5,500 | 5,500 | | |
| Vehicle Repair Service | 13,000 | 13,500 | | |
| Rental Machinery | 500 | 1,000 | | |
| Supplies - Janitorial | 4,000 | 5,000 | | |
| MATL's -SIGNS | 1,000 | 1,500 | | |
| MATL's -BLDG | 3,000 | 3,500 | | |
| MATL's - GROUND | 5,000 | 5,200 | | |
| MATL's - VEHICLES | 2,000 | 2,700 | | |
| MATL's - PLAYGROUNDS | 3,000 | 3,500 | | |
| MATL's - VANDALISM | 500 | 1,000 | | |
| SUPPLIES - First Aid | 500 | 500 | | |
| SUPPLIES - Safety | 1,800 | 1,850 | | |
| SUPPLIES - Tools & Hardware | 4,000 | 4,500 | | |
| SUPPLIES - Gas & Oil Vehicles | 22,000 | 22,500 | | |
| | <u>67,800</u> | <u>74,750</u> | <u>25,750</u> | <u>49,000</u> |

CONTRACTUAL SERVICES

| | | | | |
|------------------------|---------------|---------------|--|---------------|
| Maintenance Agreements | 13,000 | 14,500 | | |
| Communication Services | 2,100 | 2,500 | | |
| Professional Services | 4,000 | 5,000 | | |
| | <u>19,100</u> | <u>22,000</u> | | <u>22,000</u> |

EQUIPMENT

| | | | | |
|-------------|--------------|--------------|--|--------------|
| Maintenance | 2,000 | 1,500 | | |
| Safety | 500 | 1,000 | | |
| Buildings | 1,000 | 1,500 | | |
| Fence | 500 | 1,000 | | |
| | <u>4,000</u> | <u>5,000</u> | | <u>5,000</u> |

BUILDING & LANDSCAPE

| | | | | |
|------------------------------------|---------------|---------------|---------------|--|
| Park Improvements | 5,000 | 7,000 | | |
| Building Repair & Improvements | 1,500 | 1,500 | | |
| Grass, Seed, Sod, & Fertilizer | 5,000 | 6,500 | | |
| Trees, Shrubs, & Flowers | 2,000 | 3,000 | | |
| Black Dirt, Sand, Fill, & Ball Mix | 9,000 | 10,000 | | |
| | <u>22,500</u> | <u>28,000</u> | <u>28,000</u> | |

MISCELLANEOUS

| | | | | |
|----------------------|--------------|--------------|--------------|--|
| Educational Seminars | 1,500 | 1,700 | | |
| Uniforms | 2,500 | 3,000 | | |
| | <u>4,000</u> | <u>4,700</u> | <u>4,700</u> | |

PARK MAINTENANCE EXPENDITURES

TOTAL CORPORATE EXPENDITURES

| | | | | |
|--|------------------|------------------|----------------|----------------|
| | <u>440,020</u> | <u>470,950</u> | <u>58,450</u> | <u>412,500</u> |
| | <u>1,097,364</u> | <u>1,157,750</u> | <u>340,750</u> | <u>817,000</u> |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|--------------------------------------|---------------------|------------------------|--|-------------------------------|
| RECREATION FUND | | | | |
| ADMINISTRATION REVENUES: | | | | |
| Real Estate Taxes | 608,000 | | | |
| Replacement Taxes | 32,500 | | | |
| Interest Income | 12,500 | | | |
| Miscellaneous | 2,900 | | | |
| General & Brochure Income | 2,500 | | | |
| ADMINISTRATION REVENUES | 658,400 | | | |
| ADMINISTRATION EXPENDITURES: | | | | |
| SALARIES & WAGES | | | | |
| Director | 51,360 | 52,500 | | |
| HR Generalist | 27,284 | 28,500 | | |
| Finance Manager | 38,343 | 40,000 | | |
| Parks Manager | 48,222 | 49,500 | | |
| Recreation Manager | 72,128 | 74,000 | | |
| Foreman | 18,158 | 18,500 | | |
| Maintenance - Parks staff | 53,338 | 55,750 | | |
| Marketing / Public Relations Manager | 46,337 | 48,000 | | |
| Athletic Supervisor | 89,225 | 91,000 | | |
| Assistant Facility Supervisor | 20,360 | 21,000 | | |
| Front Desk secretary | 24,058 | 24,500 | | |
| Finance Coordinator | 19,176 | 19,500 | | |
| Office Services Coordinator | 27,030 | 30,000 | | |
| Aquatic Supervisor | 13,727 | 14,000 | | |
| Secretary-sub | 1,698 | 2,000 | | |
| Intern - Part-time | 1,500 | 2,500 | | |
| Supervisor - Special Events | 35,452 | 36,000 | | |
| | 587,396 | 607,250 | 83,375 | 523,875 |
| MATERIALS & SUPPLIES | | | | |
| Visa/MC/Discover Check Free charges | 23,500 | 25,000 | | |
| Office Supplies | 5,000 | 6,000 | | |
| Printing | 750 | 1,000 | | |
| Postage | 1,600 | 2,500 | | |
| Books and Magazines | 50 | 250 | | |
| | 150 | 300 | | |
| | 31,050 | 35,050 | 35,050 | |
| INSURANCE | | | | |
| Health Insurance Premiums | 64,021 | 66,000 | | |
| | 64,021 | 66,000 | 27,500 | 38,500 |
| UTILITIES | | | | |
| Electricity | 17,000 | 20,000 | | |
| Heating Fuel | 7,000 | 8,500 | | |
| Water | 2,200 | 2,500 | | |
| Telephone | 9,000 | 10,000 | | |
| | 35,200 | 41,000 | 41,000 | |
| CONTRACTUAL SERVICES | | | | |
| Agreements Maintenance | 2,800 | 3,000 | | |
| Brochures | 30,000 | 30,500 | | |
| Public Relations Matl | 2,700 | 3,500 | | |
| | 35,500 | 37,000 | 37,000 | |
| EQUIPMENT | | | | |
| New Equipment - Office | 0 | 0 | | |
| New Equipment - Computer - Software | 0 | 0 | | |
| | 0 | 0 | 0 | |
| MISCELLANEOUS | | | | |
| Commissioners Expense | 7,500 | 8,500 | | |
| Commissioners Expense - educational | 7,500 | 8,500 | | |
| Educational Expense - Staff | 5,500 | 6,000 | | |
| Education Computer expense | 900 | 1,000 | | |
| Travel Allowance | 2,100 | 2,500 | | |
| Uniforms | 600 | 1,000 | | |
| Photography | 1,500 | 2,000 | | |
| Employee Recognition | 2,500 | 3,000 | | |
| Marketing Special event | 4,500 | 5,000 | | |
| Scholarships | 0 | 0 | | |
| | 32,600 | 37,500 | 37,500 | |
| ADMINISTRATION EXPENDITURES | 785,767 | 823,800 | 261,425 | 562,375 |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|---|---------------------|------------------------|---|-------------------------------|
| RECREATION PROGRAM REVENUE: | | | | |
| Program Revenue | 1,222,538 | | | |
| PROGRAM REVENUES | <u>1,222,538</u> | | | |
| RECREATION PROGRAM EXPENDITURES: | | | | |
| Instructors Salaries | 538,255 | 550,000 | | |
| Program Supplies | 68,695 | 71,500 | | |
| Program Services | 165,907 | 170,000 | | |
| Miscellaneous | 24,759 | 26,000 | | |
| PROGRAM EXPENDITURES | <u>797,616</u> | <u>817,500</u> | <u>817,500</u> | |
| HARRER POOL REVENUES: | | | | |
| Swim Passes | 60,000 | | | |
| Daily Receipts | 50,000 | | | |
| Limited Pool pass | 7,000 | | | |
| Swim Lessons | 15,925 | | | |
| Merchandise | 1,200 | | | |
| Pool - Rentals | 3,600 | | | |
| Rentals - Day Camp | 4,000 | | | |
| Miscellaneous | 100 | | | |
| HARRER POOL REVENUES | <u>141,825</u> | | | |
| HARRER POOL EXPENDITURES: | | | | |
| SALARIES & WAGES | | | | |
| Facility Manager | 16,015 | 16,500 | | |
| Summer Staff | 7,800 | 8,500 | | |
| Manager | 5,900 | 7,500 | | |
| Assistant Manager | 5,900 | 7,000 | | |
| Guards | 60,800 | 62,000 | | |
| Cashiers | 10,000 | 11,500 | | |
| Incentives / Staff appreciation week | 200 | 500 | | |
| Swim Lessons | 5,900 | 6,500 | | |
| Vaccum Attendent | 800 | 1,200 | | |
| | <u>113,315</u> | <u>121,200</u> | <u>77,256</u> | <u>43,944</u> |
| MATERIALS & SUPPLIES | | | | |
| Office Supplies | 300 | 400 | | |
| Supplies - Janitorial | 1,500 | 1,750 | | |
| Supplies Guard Training | 4,200 | 4,500 | | |
| Supplies - First Aid | 100 | 300 | | |
| | <u>6,100</u> | <u>6,950</u> | <u>6,950</u> | |
| UTILITIES | | | | |
| Electricity | 22,000 | 25,000 | | |
| Heating Fuel | 10,000 | 15,000 | | |
| Water | 22,000 | 23,000 | | |
| Telephone | 300 | 750 | | |
| | <u>54,300</u> | <u>63,750</u> | <u>63,750</u> | |
| CONTRACTUAL SERVICES | | | | |
| Technical Assistance | 900 | 1,000 | | |
| Pool - Chemicals | 11,000 | 12,000 | | |
| | <u>11,900</u> | <u>13,000</u> | <u>13,000</u> | |
| EQUIPMENT | | | | |
| Pool | 1,000 | 1,500 | | |
| | <u>1,000</u> | <u>1,500</u> | <u>1,500</u> | |
| BUILDING & LANDSCAPE | | | | |
| Pool - Building & Repair | 6,000 | 7,000 | | |
| | <u>6,000</u> | <u>7,000</u> | <u>7,000</u> | |
| MISCELLANEOUS | | | | |
| Guard Suits & Supplies | 3,000 | 3,500 | | |
| Special Events | 300 | 500 | | |
| Miscellaneous Expense | 600 | 750 | | |
| | <u>3,900</u> | <u>4,750</u> | <u>4,750</u> | |
| HARRER POOL EXPENDITURES | <u>196,515</u> | <u>218,150</u> | <u>174,206</u> | <u>43,944</u> |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|--|---------------------|------------------------|--|-------------------------------|
| ORIOLE POOL REVENUES: | | | | |
| Pool Passes | 0 | | | |
| Daily Receipts | 0 | | | |
| Swim Lessons | 0 | | | |
| Merchandise | 0 | | | |
| Rentals | 0 | | | |
| Day Camp | 0 | | | |
| Miscellaneous | 0 | | | |
| ORIOLE POOL REVENUES | 0 | | | |
| ORIOLE POOL EXPENDITURES: | | | | |
| SALARIES & WAGES | | | | |
| Facility Manager | 16,015 | 16,500 | | |
| Summer Staff | 0 | | | |
| Manager | 0 | 0 | | |
| Assistant Manager | 0 | 0 | | |
| Guards | 0 | 0 | | |
| Cashiers | 0 | 0 | | |
| Pool Swim lessons | 0 | 0 | | |
| Vacuum Attendant | 0 | 0 | | |
| Incentives | 0 | 0 | | |
| | 16,015 | 16,500 | 16,500 | 0 |
| MATERIALS & SUPPLIES | | | | |
| Office Supplies | 0 | 0 | | |
| Office Equipment Repair | 0 | 0 | | |
| Supplies - Janitorial | 0 | 0 | | |
| Supplies - Guard Training | 0 | 0 | | |
| Supplies-First Aid | 0 | 0 | | |
| Learn to Swim Expenses | 0 | 0 | | |
| | 0 | 0 | 0 | |
| UTILITIES | | | | |
| Electricity | 2,500 | 3,000 | | |
| Heating Fuel | 2,500 | 3,000 | | |
| Telephone | 2,500 | 3,000 | | |
| Water | 0 | 0 | | |
| | 7,500 | 9,000 | 9,000 | |
| CONTRACTUAL SERVICES | | | | |
| Technical Assistance | 0 | 0 | | |
| Pool - Chemicals | 0 | 0 | | |
| | 0 | 0 | 0 | |
| EQUIPMENT | | | | |
| Pool | 0 | 0 | | |
| | 0 | 0 | 0 | |
| BUILDING & LANDSCAPE | | | | |
| Pool - Building & Repair | 0 | 0 | | |
| | 0 | 0 | 0 | |
| MISCELLANEOUS | | | | |
| Guard Suits & Supplies | 0 | 0 | | |
| Special Events | 0 | 0 | | |
| Miscellaneous Expense | 0 | 0 | | |
| | 0 | 0 | 0 | |
| ORIOLE POOL EXPENDITURES | 23,515 | 25,500 | 25,500 | 0 |
| CONCESSIONS REVENUES: | | | | |
| Harrer | 17,000 | | | |
| Oriole | 0 | | | |
| CONCESSION REVENUES | 17,000 | | | |
| CONCESSIONS EXPENDITURES: | | | | |
| SALARIES & WAGES | | | | |
| Harrer Salaries | 6,700 | 8,500 | | |
| Oriole Salaries | 0 | 0 | | |
| | 6,700 | 8,500 | 8,500 | |
| MATERIALS & SUPPLIES | | | | |
| Harrer Supplies | 10,000 | 12,000 | | |
| Oriole Supplies | 0 | 0 | | |
| | 10,000 | 12,000 | 12,000 | |
| CONCESSION EXPENDITURES | 16,700 | 20,500 | 20,500 | |
| TIGER SHARK SWIM CLUB / WATER POLO | | | | |
| TIGER SHARK WATER POLO REVENUES | 5,900 | | | |
| TIGER SHARK WATER POLO EXPENDITURES: | | | | |
| Salaries & Wages | 1,000 | 2,500 | | |
| Services | 0 | | | |
| Materials & Supplies | 2,700 | 3,000 | | |
| TIGER SHARK / WATER POLO EXPENDITURES | 3,700 | 5,500 | 5,500 | |
| POOL EXPENDITURES | 240,430 | 269,650 | 225,706 | 43,944 |

COMMUNITY CENTER REVENUES:

| | <u>Budget 2013-2014</u> | <u>Total Appropriation</u> | <u>Receipts From Sources Other Than Tax Levy</u> | <u>Amounts Raised By Tax Levy</u> |
|----------------------------------|-----------------------------|--------------------------------|--|---------------------------------------|
| Guest Fees | 7,000 | | | |
| Open Gym | 22,600 | | | |
| Facility Rentals - PVCC | 11,200 | | | |
| Facility Rentals - Fieldhouse | 20,500 | | | |
| RB - Court Time | 2,000 | | | |
| RB-Season Reserved | 3,100 | | | |
| Memberships | 185,000 | | | |
| Sale of Mdse Pro Shop | 100 | | | |
| Vending Income | 2,000 | | | |
| Nursery Income | 1,710 | | | |
| Gift Certificates | 1,200 | | | |
| Personal Training | 0 | | | |
| Towels Income | 2,000 | | | |
| Rentals Softball Fields | 14,825 | | | |
| Miscellaneous Income | 3,000 | | | |
| COMMUNITY CENTER REVENUES | <u>276,235</u> | | | |

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COURT EXPENDITURES

SALARIES & WAGES

| | | | |
|----------------|---------------|---------------|---------------|
| Front Desk-PT | 54,100 | 58,500 | |
| Nursery Attend | 9,200 | 11,000 | |
| | <u>63,300</u> | <u>69,500</u> | <u>69,500</u> |

MATERIALS & SUPPLIES

| | | | |
|----------------------------|---------------|---------------|---------------|
| Office Exp.- Supplies | 3,000 | 4,200 | |
| Office Exp. - Printing | 1,000 | 1,500 | |
| Office Exp.- Postage | 450 | 1,000 | |
| Fitness - Repair Equipment | 3,000 | 4,000 | |
| Supplies - Courts | 1,000 | 1,200 | |
| Supplies - PVCC | 3,000 | 3,200 | |
| Supplies - Dance Room | 800 | 1,000 | |
| Supplies - Nursery | 100 | 500 | |
| | <u>12,350</u> | <u>16,600</u> | <u>16,600</u> |

INSURANCE

| | | | |
|---------------------------|---------------|---------------|---------------|
| Health Insurance Premiums | 28,833 | 30,000 | |
| | <u>28,833</u> | <u>30,000</u> | <u>30,000</u> |

CONTRACTUAL SERVICES

| | | | |
|-----------|---------------|---------------|---------------|
| Marketing | 11,000 | 14,000 | |
| | <u>11,000</u> | <u>14,000</u> | <u>14,000</u> |

EQUIPMENT

| | | | |
|-----------------------|--------------|--------------|--------------|
| Office | 200 | 300 | |
| Racquet Ball Courts | 100 | 100 | |
| Replacement Equipment | 2,000 | 2,500 | |
| | <u>2,300</u> | <u>2,900</u> | <u>2,900</u> |

MISCELLANEOUS

| | | | |
|----------------------|--------------|--------------|--------------|
| Educational Seminars | 1,000 | 1,200 | |
| Towel Purchases | 600 | 600 | |
| | <u>1,600</u> | <u>1,800</u> | <u>1,800</u> |

COURT EXPENDITURES

| | | | |
|--|----------------|----------------|----------------|
| | <u>119,383</u> | <u>134,800</u> | <u>134,800</u> |
|--|----------------|----------------|----------------|

| Budget 2013-14 | | | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|---|---------------------|------------------------|--|-------------------------------|
| FITNESS CENTER EXPENDITURES: | Budget 2013-2014 | Total Appropriation | | |
| SALARIES & WAGES | | | | |
| Facilities Manager | 18,324 | 19,500 | | |
| Fitness Support - Part -Time | 54,300 | 56,000 | | |
| Personal Training | 7,560 | 8,000 | | |
| Gym Attendant | 4,600 | 6,000 | | |
| | <u>84,784</u> | <u>89,500</u> | <u>5,000</u> | <u>84,500</u> |
| MISCELLANEOUS | | | | |
| Uniforms | 1,000 | 1,650 | | |
| | <u>1,000</u> | <u>1,650</u> | <u>1,650</u> | |
| FITNESS CENTER EXPENDITURES | <u>85,784</u> | <u>91,150</u> | <u>6,650</u> | <u>84,500</u> |
| P.V.C.C. MAINTENANCE EXPENDITURES: | | | | |
| SALARIES & WAGES | | | | |
| Maintenance - Full & Over Time | 64,969 | 71,500 | | |
| Maintenance-OT | 3,000 | 3,500 | | |
| Part time maintenance PVCC | 12,000 | 15,500 | | |
| Maintenance - Room Rentals | 5,000 | 6,000 | | |
| | <u>84,969</u> | <u>96,500</u> | <u>96,500</u> | |
| MATERIALS & SUPPLIES | | | | |
| Rental & Repair Equipment | 2,000 | 2,100 | | |
| Janitorial Supplies | 16,000 | 16,500 | | |
| Supplies - Chemical | 2,000 | 3,500 | | |
| Supplies - Vandalism | 500 | 500 | | |
| Matt's - Bldg | 4,000 | 5,600 | | |
| Matt's - Grounds | 4,000 | 5,200 | | |
| Matt's - equipment | 1,000 | 1,500 | | |
| Safety supplies | 850 | 2,000 | | |
| | <u>30,350</u> | <u>36,900</u> | <u>36,900</u> | |
| UTILITIES | | | | |
| Electricity | 23,000 | 30,000 | | |
| Water | 16,000 | 18,000 | | |
| Heating Fuel | 6,500 | 7,500 | | |
| Telephone | 500 | 1,000 | | |
| | <u>46,000</u> | <u>56,500</u> | <u>3,489</u> | <u>53,011</u> |
| CONTRACTUAL SERVICES | | | | |
| Contractual Services | 12,000 | 13,000 | | |
| Maintenance Agreements | 10,000 | 13,000 | | |
| | <u>22,000</u> | <u>26,000</u> | <u>26,000</u> | |
| EQUIPMENT | | | | |
| Maintenance | 1,500 | 3,000 | | |
| | <u>1,500</u> | <u>3,000</u> | <u>3,000</u> | |
| BUILDING & LANDSCAPE | | | | |
| Building Repair & Improvements | 8,000 | 10,500 | | |
| | <u>8,000</u> | <u>10,500</u> | <u>10,500</u> | |
| C.C. MAINTENANCE EXPENDITURES | <u>192,819</u> | <u>229,400</u> | <u>176,389</u> | <u>53,011</u> |
| TOTAL COMM. CENTER EXPENDITURES | <u>397,986</u> | <u>455,350</u> | <u>317,839</u> | <u>137,511</u> |
| TOTAL RECREATION | <u>2,221,799</u> | <u>2,366,300</u> | <u>1,622,470</u> | <u>743,830</u> |

| Budget 2013-14 | | Estimated | |
|---------------------------|-----------|---------------|----------------|
| | Budget | Receipts From | Amounts Raised |
| POLICE FUND | 2013-2014 | Sources Other | By Tax Levy |
| REVENUES: | | Than Tax Levy | |
| Real Estate Taxes | 95,000 | | |
| SALARIES & WAGES | | | |
| Director | 10,914 | 12,500 | |
| Human Resource Generalist | 2,425 | 2,750 | |
| Manager of Finance | 3,567 | 3,650 | |
| Main FT / OT | 4,061 | 4,200 | |
| Park Police Supervisor | 28,662 | 30,000 | |
| Police Part - time | 38,600 | 40,000 | |
| | 88,229 | 93,100 | 93,100 |
| MATERIALS & SUPPLIES | | | |
| Office | 200 | 200 | |
| Vehicle Repairs | 1,200 | 1,600 | |
| Gas & Oil | 3,600 | 4,000 | |
| Mobile Radio | 500 | 700 | |
| Safety | 100 | 250 | |
| | 5,600 | 6,750 | 6,750 |
| UTILITIES | | | |
| Electricity | 500 | 1,200 | |
| Heating Fuel | 500 | 1,000 | |
| Water | 150 | 250 | |
| Telephone | 100 | 500 | |
| | 1,250 | 2,950 | 2,950 |
| EQUIPMENT | | | |
| Office | 500 | 750 | |
| Safety | 150 | 250 | |
| Vehicles | 1,500 | 2,000 | |
| | 2,150 | 3,000 | 3,000 |
| MISCELLANEOUS | | | |
| Educational seminars | 500 | 1,000 | |
| Uniforms | 800 | 1,200 | |
| Special Events | 300 | 300 | |
| Police Expense | 4,300 | 5,000 | |
| | 5,900 | 5,300 | 5,300 |
| POLICE FUND EXPENDITURES | 103,129 | 111,100 | 111,100 |

| Budget 2013-14 | | Estimated | |
|-------------------------------------|-----------|---------------|----------------|
| | Budget | Receipts From | Amounts Raised |
| PAVING & LIGHTING | 2013-2014 | Sources Other | By Tax Levy |
| REVENUES: | | Than Tax Levy | |
| Real Estate Taxes | 3,000 | | |
| MISCELLANEOUS | | | |
| Paving Expense | 3,000 | 3,500 | |
| | 3,000 | 3,500 | |
| PAVING & LIGHTING FUND EXPENDITURES | 3,000 | 3,500 | 3,500 |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|--------------------------------------|---------------------|------------------------|--|-------------------------------|
| MUSEUM | | | | |
| Real Estate Taxes | 83,000 | | | |
| Grants | | | | |
| | <u>83,000</u> | | | |
| SALARIES & WAGES | | | | |
| Director | 2,568 | 3,000 | | |
| HR Generalist | 606 | 700 | | |
| Marketing / Public Relations Manager | 3,089 | 3,500 | | |
| Finance Manager | 892 | 1,000 | | |
| Parks Manager | 1,664 | 1,750 | | |
| Crew Leader | 698 | 750 | | |
| Museum Curator | 28,699 | 30,000 | | |
| Asst. Museum Curator | 8,300 | 8,500 | | |
| | <u>46,516</u> | <u>49,200</u> | | <u>49,200</u> |
| MATERIALS & SUPPLIES | | | | |
| Office | 1,300 | 1,500 | | |
| Supplies - Janitorial | 500 | 700 | | |
| Exhibit/Collections Management | 2,500 | 3,000 | | |
| Museum Programs | <u>2,500</u> | <u>3,200</u> | | |
| | <u>6,800</u> | <u>8,400</u> | | <u>8,400</u> |
| UTILITIES | | | | |
| Electricity | 2,500 | 3,000 | | |
| Heating Fuel | 2,000 | 2,500 | | |
| Water | 250 | 300 | | |
| Telephone | 100 | 200 | | |
| | <u>4,850</u> | <u>6,000</u> | | <u>6,000</u> |
| CONTRACTUAL SERVICES | | | | |
| Brochure | 750 | 750 | | |
| Professional Service | <u>4,000</u> | <u>4,000</u> | | |
| | <u>4,750</u> | <u>4,750</u> | | <u>4,750</u> |
| EQUIPMENT | | | | |
| Office | 1,000 | 1,500 | | |
| Computer Software | <u>1,000</u> | <u>1,200</u> | | |
| | <u>2,000</u> | <u>2,700</u> | | <u>2,700</u> |
| BUILDING & LANDSCAPE | | | | |
| Building Repair & Improvements | 2,000 | 2,200 | | |
| Landscape Expense | <u>1,500</u> | <u>2,000</u> | | |
| | <u>3,500</u> | <u>4,200</u> | | <u>4,200</u> |
| MISCELLANEOUS | | | | |
| Educational Seminars | <u>700</u> | <u>1,000</u> | | |
| | <u>700</u> | <u>1,000</u> | | <u>1,000</u> |
| MUSEUM FUND EXPENDITURES | <u>69,116</u> | <u>76,250</u> | | <u>76,250</u> |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|--|---------------------|------------------------|--|-------------------------------|
| Illinois Municipal Retirement Fund | | | | |
| Real Estate Taxes | 275,000 | | | |
| Interest Income | 0 | | | |
| | <u>275,000</u> | | | |
| MISCELLANEOUS | | | | |
| Illinois Municipal Retirement Fund Expense | 266,558 | 275,000 | | |
| I.M.R.F. EXPENDITURES | <u>266,558</u> | <u>275,000</u> | | <u>275,000</u> |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|----------------------------|---------------------|------------------------|--|-------------------------------|
| F.I.C.A. | | | | |
| Real Estate Taxes | 161,000 | | | |
| MISCELLANEOUS | | | | |
| F.I.C.A. Expense | 167,208 | 175,000 | | |
| F.I.C.A. FUND EXPENDITURES | <u>167,208</u> | <u>175,000</u> | | <u>175,000</u> |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Estimated Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|-----------------------------------|---------------------|------------------------|---|-------------------------------|
| BOND & INTEREST | | | | |
| Real Estate Taxes | 775,000 | | | |
| MISCELLANEOUS | | | | |
| Bond & Interest - Principal | 750,000 | 751,000 | | 751,000 |
| Bond & Interest - Interest | 25,000 | 26,000 | | 26,000 |
| BOND & INTEREST FUND EXPENDITURES | <u>775,000</u> | <u>777,000</u> | <u>0</u> | <u>777,000</u> |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|--|---------------------|------------------------|--|-------------------------------|
| LIABILITY INSURANCE | | | | |
| Real Estate Taxes | 140,000 | | | |
| Interest Income | 0 | | | |
| | <u>140,000</u> | | | |
| SALARIES & WAGES | | | | |
| Maintenance-PVCC | 4,061 | 5,000 | | |
| Assistant Facilities Manager | 2,036 | 3,000 | | |
| Office Services / Safety Coordinator | 27,030 | 28,000 | | |
| | <u>33,127</u> | <u>36,000</u> | | <u>36,000</u> |
| CONTRACTUAL SERVICES | | | | |
| Legal Services | 1,000 | 1,100 | | |
| | <u>1,000</u> | <u>1,100</u> | | <u>1,100</u> |
| MISCELLANEOUS | | | | |
| Property & General Liability & Pollution | 40,000 | 42,000 | | |
| Employment Practices | 5,000 | 5,500 | | |
| Unemployment Compensation | 4,200 | 6,000 | | |
| Workmen's Compensation | 32,000 | 32,500 | | |
| Safety Training & Subscriptions | 9,000 | 10,000 | | |
| Fixed Assets Appraisal | 500 | 500 | | |
| | <u>90,700</u> | <u>96,500</u> | | <u>96,500</u> |
| LIABILITY INS. FUND EXPENDITURES | <u>124,827</u> | <u>133,600</u> | | <u>133,600</u> |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|------------------------------------|---------------------|------------------------|--|-------------------------------|
| SPECIAL RECREATION | | | | |
| REVENUES: | | | | |
| Real Estate Taxes | 158,000 | | | |
| MISCELLANEOUS | | | | |
| SRA Contribution | 121,000 | 122,000 | | 122,000 |
| Inclusion Programming Expense | 37,000 | 37,000 | | 37,000 |
| | <u>158,000</u> | <u>159,000</u> | | <u>159,000</u> |
| SPECIAL REC. FUND EXPENDITURES | <u>158,000</u> | <u>159,000</u> | | <u>159,000</u> |

| Budget 2013-14 | Budget 2013-2014 | Total Appropriation | Estimated Receipts From Sources Other Than Tax Levy | Amounts Raised By Tax Levy |
|-----------------------------|---------------------|------------------------|--|-------------------------------|
| AUDIT | | | | |
| REVENUES: | | | | |
| Real Estate Taxes | <u>14,000</u> | | | |
| MISCELLANEOUS | | | | |
| Audit Expense | 14,000 | 15,500 | | 15,500 |
| | <u>14,000</u> | <u>15,500</u> | | |
| AUDIT FUND EXPENDITURES | <u>14,000</u> | <u>15,500</u> | | <u>15,500</u> |

CAPITAL IMPROVEMENTS

EXPENDITURES:

| | | | |
|------------------------------------|----------------|----------------|----------------|
| MISCELLANEOUS | 750,000 | 750,000 | 750,000 |
| | <u>750,000</u> | <u>750,000</u> | <u>750,000</u> |
| CAPITAL IMP. FUND EXPENDITURES | <u>750,000</u> | <u>750,000</u> | <u>750,000</u> |

Budget 2013-14

| | <u>Budget 2013-2014</u> | <u>Total Appropriation</u> | <u>Receipts From Sources Other Than Tax Levy</u> | <u>Amounts Raised By Tax Levy</u> |
|---|-----------------------------|--------------------------------|--|---------------------------------------|
| TOTAL EXPENDITURE SUMMARY | | | | |
| Corporate - Administration | \$657,344 | \$686,800 | \$282,300 | \$404,500 |
| Corporate - Parks | 440,020 | 470,950 | 58,450 | 412,500 |
| Recreation - Administration | 785,767 | 823,800 | 261,425 | 562,375 |
| Recreation - Programs | 797,616 | 817,500 | 817,500 | 0 |
| Recreation - Pools | 240,430 | 269,650 | 225,706 | 43,944 |
| Recreation - Community Center | 397,986 | 455,350 | 317,839 | 137,511 |
| Police | 103,129 | 111,100 | 0 | 111,100 |
| Paving & Lighting | 3,000 | 3,500 | 0 | 3,500 |
| Museum | 69,116 | 76,250 | 0 | 76,250 |
| Illinois Municipal Retirement Fund | 266,558 | 275,000 | 0 | 275,000 |
| FICA | 167,208 | 175,000 | 0 | 175,000 |
| Debt Service | 775,000 | 777,000 | 0 | 777,000 |
| Liability Insurance | 124,827 | 133,600 | 0 | 133,600 |
| Special Recreation | 158,000 | 159,000 | 0 | 159,000 |
| Audit | 14,000 | 15,500 | 0 | 15,500 |
| Capital Improvements | 750,000 | 750,000 | 750,000 | 0 |
| Total Estimated Receipts from Sources Other Than Taxes | | | <u>\$2,713,220</u> | |
| Tax Levy | | | | <u>\$3,286,780</u> |
| TOTAL BUDGET | <u>\$5,750,000</u> | | | |
| TOTAL APPROPRIATION | | <u>\$6,000,000</u> | | |

SECTION 4: The several sums above mentioned, in the aggregate amount of FIVE MILLION SEVEN HUNDRED FIFTY THOUSAND and no/100ths (\$5,750,000) DOLLARS are hereby budgeted as proportionate and/or fractional parts of the said amount.

SECTION 5: The several sums above mentioned, in the aggregate amount of SIX MILLION and no/100ths(6,000,000) DOLLARS are deemed necessary to defray all necessary expenses and liabilities of the Park District and are hereby appropriated as proportionate and/or fractional parts of said amount.

That all of the unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency or deficiency in any item or items in the same or similar general appropriation made by this Ordinance.

All receipts and revenue not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION 6: That the following is a breakdown of the projected receipts expected to be received during the fiscal year beginning May 1, 2013, and ending April 30, 2014 for general corporate purposes, for providing recreation programs, for the payment to the Illinois Municipal Retirement Fund and Social Security Benefits of the Morton Grove Park District, for the payment of Liability Insurance premiums, Annual Audit, Special Handicapped Fund,

Police Fund, Paving and Lighting Fund, and Museum Fund, as provided in Article 5 of the General Park District Code:

| | |
|-------------------|--------------------|
| Bond Proceeds | \$ 750,000 |
| Real Estate Taxes | 3,286,780 |
| Program Revenue | 1,222,550 |
| Community Center | 284,235 |
| Pools | 164,725 |
| Replacement Taxes | 157,500 |
| Interest Income | 38,500 |
| Other | <u>95,710</u> |
| TOTAL | <u>\$6,000,000</u> |

SECTION 7: That the invalidity of any portion of this Ordinance or any of the items hereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

SECTION 8: That this Ordinance shall be in full force and effect from and after its passage, approval and publication, according to law.

PASSED this _____ day of _____, 2013.

AYES: NAYS: ABSENT:

Betty Fergus, President of the Board of Park Commissioners

ATTESTED and FILED in my office this _____ day of _____ 2013.

Claudia Marren, Secretary of the MORTON GROVE PARK DISTRICT

MORTON GROVE PARK DISTRICT
6834 Dempster Street
Morton Grove, Illinois 60053

C E R T I F I C A T I O N

I, Claudia Marren, do hereby certify that I am the duly qualified and appointed Secretary of the MORTON GROVE PARK DISTRICT, Village of Morton Grove, County of Cook and State of Illinois, and as such Secretary, I am the keeper of the official records and files of the Board of Commissioners of the MORTON GROVE PARK DISTRICT.

I do hereby certify that the attached Ordinance entitled “AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE MORTON GROVE PARK DISTRICT , COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2013 AND ENDING APRIL 30, 2014,” is a full, true and complete copy of that Ordinance which was adopted on the day of April, 2013, by the MORTON GROVE PARK DISTRICT, all as it appears from the official records of said Park District in my official care and custody.

We, Betty Fergus, President, and Kevin Lochner, Treasurer, do hereby certify that we are the duly qualified and elected President and Treasurer of the MORTON GROVE PARK DISTRICT, Village of Morton Grove, County of Cook and State of Illinois, and we do certify that we are the chief fiscal officers of said District.

Pursuant to the statute regarding passage of Appropriation and Budget Ordinances, we do hereby certify that the attached Ordinance contains a detailed list of estimated receipts from sources other than taxation in the Budget and Appropriation Ordinance. Further, the

general sources of revenue anticipated to be received by the Park District during the budget and appropriation year 2013-2014 is as follows: Tax Levy; the Personal Property Replacement Tax; interest earned on tax monies deposited; Bond proceeds; Illinois Dept. of Natural Resources Grant; program fees, fees charged in regard to our revenue producing facilities, all as are more fully detailed in the Budget and Appropriation Ordinance, a copy of which is herewith attached.

This certification is made pursuant to Chapter 35, Section 200/18-50 of the Illinois Compiled Statutes effective January 1, 1994.

IN WITNESS WHEREOF, we have hereunto affixed our official signatures and the corporate seal of the MORTON GROVE PARK DISTRICT THIS day of 2013.

Secretary of the MORTON GROVE PARK DISTRICT
Cook County, Illinois

President of the MORTON GROVE PARK DISTRICT
Cook County, Illinois (Chief Executive Officer)

Treasurer of the MORTON GROVE PARK DISTRICT
Cook County, Illinois (Chief Fiscal Officer)

Subscribed and Sworn to before me this

_____ day of _____, 2013

SEAL

Notary Public