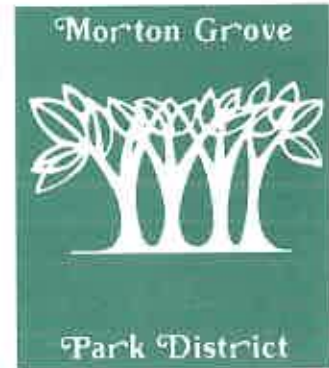


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



BOARD MEETING MORTON GROVE PARK DISTRICT July 15, 2015 at 6:00 p.m. AGENDA

- I. Roll Call**
- II. Pledge of Allegiance**
- III. Addition or Deletions/Changes to the Agenda**
- IV. Citizens Comments/Correspondence**
- V. Action Items:**
 - a. Approval of Minutes:** Minutes of the Committee of the Whole held on June 10, 2015, Board Meeting held on June 17, 2015, Special Meeting held on June 19, 2015 and the Executive Session held on June 10, 2015
 - b. Approval of Financial Reports**
 1. Budget Report and Cash on Hand dated June 30, 2015
 2. Voucher List Ending: July 15, 2015 in the amount of \$144,542.90
- VI. Director's Report**
- VII. Attorney's Report**
- VIII. Unfinished Business**
 - a. Administration & Finance Committee**

Ratify Dodge Caravan Purchase
Bond Record Keeping Policy – Resolution #R-03-15
Board of Commissioners Meetings:
 - Posting of Minutes
 - Citizens Comments
 - Consent Agenda
 - Start Time of Meetings
 - b. Recreation and Facility Program Committee**
 - c. Parks and Facilities Maintenance Committee**

PVCC Sidewalks and Walking Path ADA Transition Plan
Additional Parking Lot at Oriole Pool
- IX. New Business**

Schedule Special Meeting/GovHR

X. Executive Session

Motion for the Board to go into closed session in accordance with the Open Meetings Act section 120/2. c (11) to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the bases for the finding shall be recorded and entered into the minutes of the closed meeting.

XI. Commissioner Comments:

Commissioner Dan Ashta

Commissioner Mark Manno

Commissioner Dominick Burdi

Commissioner Eileen Coursey

Commissioner Daniel Staackmann

XII. Adjournment

Action items:
Approval of Minutes

ACTION ITEMS: July 15, 2015 – Commissioner Dan Ashta

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve THE MINUTES OF THE COMMITTEE OF THE WHOLE HELD ON June 10, 2015.

I move to accept the recommendation of the Administration and Finance Committee to approve THE MINUTES OF THE BOARD MEETING HELD ON June 17, 2015.

I move to accept the recommendation of the Administration and Finance Committee to approve THE MINUTES OF THE SPECIAL MEETING HELD ON June 19, 2015.

I move to accept the recommendation of the Administration and Finance Committee to approve THE MINUTES OF THE EXECUTIVE SESSION HELD ON June 10, 2015.

Financial Reports:

I move to accept the recommendation of the Administration and Finance Committee to approve the financial reports which include:

- THE BUDGET REPORT AND CASH ON HAND DATED JUNE 30, 2015.
- THE VOUCHER LIST DATED JULY 15, 2015 IN THE AMOUNT OF \$144,542.90, SUBJECT TO AUDIT.

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



MORTON GROVE PARK DISTRICT
Prairie View Community Center
6834 Dempster, Morton Grove, IL 60053
Minutes of the Committee of the Whole
Held on June 10, 2015 at 6:00 p.m.

Commissioner Staackmann called the meeting to order at 6:00 p.m.

Commissioners Present: Dominick Burdi, Eileen Coursey, Mark Manno, Dan Ashta, and Dan Staackmann

Staff Present: Marty O'Brien; Interim Executive Director, Laura Kee; Human Resources Manager, Greg Jayne; Superintendent of Parks and Facilities, Mike Hayes; Superintendent of Recreation, and Claudia Marren; Executive Administrative Assistant

Guests Present: Eric Poders; The Morton Grove Voice/resident, Georgianne Brunner and Terri Cousar, Morton Grove Days Commission, Jason Myers and Jeffrey Wait

Public Comment: Mr. Poders asked that the Committee of the Whole packet be made available for public viewing prior to the meetings. Also at this time Interim Director O'Brien asked to add the appointment of the Open Meetings Act, Freedom of Information Act and Americans with Disabilities Act Officers discussion to the agenda.

Administration and Finance Committee

Prevailing Wage Ordinance: Interim Director O'Brien explained that in accordance with the State of Illinois, the Park District must annually enact a Prevailing Wage Ordinance. The Morton Grove Park District Prevailing Wage Ordinance #O-04-15 was presented for review and upon approval a certified copy will be filed with the Illinois Department of Labor and posted on the Morton Grove Park District website.

Board of Commissioners General Practices Manual: The Board of Commissioners General Practices Manual was reviewed. Commissioner Ashta noted several changes he would like made, including the start time of all the Committee and Board meetings. He also suggested removing the Pledge of Allegiance from the Board Meeting Agenda, although he noted that he completely understands and embraces everyone's right to stand and recite the Pledge of Allegiance he is of the opinion that it should not be a specific item on our public meeting agendas.

Donations, Gifts and Bequests Policy: An updated Donations, Gifts and Bequests Policy was submitted for review. Commissioner Ashta thought that it was best to remove the term “foul language” and to also include in the criteria for acceptance of donations, gifts and bequests:

- No notice of defects in the chain of title and
- Cannot violate local or state law

Everyone agreed that was a good idea.

Disposal Ordinance #O-05-15: Interim Executive Director O’Brien explained the various departments have taken inventory of broken or obsolete items. O’Brien reviewed the list of materials and suggests the Board of Park Commissioners approve Ordinance #O-05-15, to dispose of these items.

Morton Grove Days Discussion: Use of 6210 Property: A discussion was held as to whether the Park District should allow the use of the 6210 Dempster property by the Morton Grove Days Commission, during the Morton Grove Days Carnival held July 2nd through the 4th. The Commissioners agreed to allow use of the property on the condition that the Morton Grove Days Commission provides proof of insurance and agrees to repair or replace any damage to the property.

Morton Grove Days Discussion: Use of Harrer Park Showers: A discussion took place regarding allowing an out of town marching band to spend the night at the Prairie View Community Center (not Harrer Park). Commissioner Coursey did not think it was a good idea and said they got along fine without the use of the building last year. Commissioner Manno explained the band may drop out of the parade if they could not find accommodations, this on the heels of several bands already having to drop out for the same reason. Morton Grove Days Commission representative, Georgianne Brunner said the Morton Grove Days Commission would consider reimbursing the Park District. The Park District agreed to reconsider the requests if an itinerary of activities and insurance coverage or a security deposit or bond was provided. Interim Director O’Brien said he would calculate the direct cost to have an MGPD employee chaperone the overnight function and forward that information to Commissioner Manno and Georgianne Brunner.

Historical Society Raffle: Fireworks Private Seating: The Board of Commissioners discussed and agreed to allow private seating for the fireworks show on the Historical Society grounds, (not the porch) providing the proper insurance coverage was obtained.

Executive Director Search Discussion: Commissioner Staackmann asked if all the Commissioners had reviewed the Executive Director resumes and passed out a list of qualities that he thought were important when considering a new Director. Commissioner Coursey noted she did not think it was necessary to hire an outside firm if we already had the resumes. Commissioner Burdi noted that there were several valid candidates to discuss and therefore suggested discussing this in Executive Session and moving the Executive Session to the end of

the agenda in order to allow the employees to go home and watch the Blackhawks game. It was agreed to table the discussion to later in the evening.

Recreation and Facility Program Committee – Commissioner Coursey, Chair

District 219 Gymnastics Agreement: Interim Director O'Brien presented an updated School District 219/Morton Grove Park District Gymnastics agreement. He explained they worked out the kinks and thought it was a fair agreement and the District should move ahead with it.

Financial Aid Policy Update: Interim Director O'Brien and Superintendent Hayes explained they would like to realign the financial aid programs. The Commissioners agreed it was a good idea to limit financial aid to Day Camps, Kinder Odyssey, Gap, B4/BASE and Pre-School Programs only.

Club Fitness/PVCC Hours of Operation: Interim Director O'Brien and Superintendent Hayes determined it was costing the District approximately \$10,000 per year to cover Club Fitness costs while there were only 0 to 2 people in attendance. They suggested new hours of Monday through Friday: 5:00 a.m. to 9:00 p.m. (currently 5:00 to 10:00), Saturday and Sunday: 7:00 a.m. to 5:00 p.m. (currently 7:00 to 6:00) and holiday hours set at 7:00 a.m. to 3:00 p.m. It was suggested to only shorten the hours from Memorial Day to Labor Day. Commissioner Burdi thought that some members may be upset. It was agreed to proceed with the new hours as presented and if need be review this subject again in the fall.

Child Care Center: The Board of Commissioners discussed options available to repurpose the child care center. Several ideas were discussed, i.e. a steam room, destination room to gather and have coffee, spinal checks, blood pressure checks, WI, something to generate revenue. It was agreed to close the child care room, to take it out of the next brochure and to discuss the subject at the July Committee of the Whole.

Comprehensive Revenue Policy: Interim Director O'Brien explained the District should have revenue guidelines to effectively manage the programs and costs associated with Park District programs. A new Comprehensive Revenue Policy which helps guide employees to determine fees charged, payment plans, etc. was presented to the Board. The Board agreed it was a good revenue policy.

Parks and Facilities Maintenance Committee – Commissioner Manno, Chair

Fitness Center Cleaning Discussion: A thorough cleaning of Club Fitness was conducted. Although no certification was available a detailed report was provided. It was agreed that more stringent guidelines need to be followed consisting of more routine cleanings and check lists. Superintendent Jayne explained the District will be using a new sanitizing machine in the future.

Executive Session:

At approximately 7:41 p.m. Commissioner Ashta made a motion, seconded by Commissioner Coursey to move into Executive Session in accordance with the Open Meetings Act section

120/2.(c)(1) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. **Ayes: Commissioner Burdi, Coursey, Manno, Ashta, and Staackmann. Nays: 0. Absent: 0. Motion carried.**

The Committee of the Whole reconvened at approximately 8:09 p.m.
No action was taken during Executive Session.

Executive Director Search Discussion Continued: Commissioner Burdi made a motion, seconded by Commissioner Coursey to incorporate the following qualities into the search for a new Executive Director: **Ayes: Commissioners Burdi, Staackmann, Ashta, Coursey and Manno. Nays: 0. Absent: 0. Motion carried**

- Administration experience
- Strong team builder
- Ability to become part of the fabric of the community
- Illinois Park & Recreation experience
- Municipal finance experience
- Strong planning and strategic thinking skills
- Attuned to the political issues of the State of Illinois
- Organizational skills
- Communication skills

Commissioner Burdi made a motion, seconded by Commissioner Manno to direct President Staackmann and Interim Director O'Brien to negotiate with an outside firm to select an Executive Director. **Ayes: Commissioner Burdi, Staackmann, Ashta and Manno. Nays: Coursey. Absent: 0. Motion carried.**

Adjournment:

Commissioner Ashta made a motion, seconded by Commissioner Burdi to adjourn the Committee of the Whole. Motion carried by voice vote.

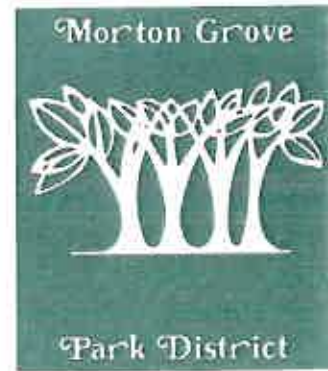
Meeting ended at approximately 9:25 p.m.

Daniel J. Staackmann, President

Martin O'Brien, Board Secretary

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Minutes of the 765th Morton Grove Park District Board Meeting Held on June 17, 2015

- I. **Roll Call:** President Staackmann called the meeting to order at 6:00 p.m.
- II. **Commissioners Present:** Eileen Coursey, Dominick Burdi, Dan Ashta, Mark Manno, and Dan Staackmann
Commissioners Absent: None

Staff Present: Marty O'Brien; Interim Executive Director, Greg Jayne; Superintendent of Parks and Facilities, Mike Hayes; Superintendent of Recreation and Claudia Marren; Executive Administrative Assistant

Guests Present: Eric Poders; the Morton Grove Voice/resident, Georgianne Brunner, Terri Cousar and Pat Zmolek; The Morton Grove Days Commission, Barbara Novak; The Morton Grove Library, Jason Myers and Jeff Wait
- III. **Additions or Deletions/Changes to the Agenda:** None
- IV. **Citizens Comments/Correspondence:** Eric Poders thanked the Park District for the Committee of the Whole packet he received, however he did note that the packet was not posted on the new website. He felt the public would like to see the packet to review the information if they wanted to discuss an issue. Commissioner Staackmann replied that policy and procedures would be addressed.
- V. **Action Items:**
 - a. **Approval of Minutes:** Commissioner Ashta made a motion, seconded by Commissioner Manno to approve the minutes of the Special Meeting held on May 6, 2015. **Ayes: Commissioner Coursey, Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: 0. Motion carried.**
Commissioner Ashta made a motion seconded by Commissioner Burdi to approve the minutes of the Committee of the Whole held on May 6, 2015. **Ayes: Commissioner Burdi, Ashta, Manno, Coursey and Staackmann. Nays: 0. Absent: 0. Motion carried.**
Commissioner Ashta made a motion, seconded by Commissioner Burdi to approve the minutes of the Executive Session held May 6, 2015. **Ayes: Commissioner Manno, Coursey, Burdi, Ashta and Staackmann. Nays: 0. Absent: 0. Motion carried.**

Commissioner Ashta made a motion, seconded by Commissioner Burdi to approve the minutes of the Board Meeting held on May 20, 2015. **Ayes: Commissioner Coursey, Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: 0. Motion carried.**

b. Approval of Financial Reports:

1. Commissioner Ashta made a motion, seconded by Commissioner Burdi to approve the Budget Report and Cash on Hand, dated May 31, 2015.
2. The voucher listed dated June 17, 2015, in the amount of \$122,871.61, subject to audit. **Ayes: Commissioner Burdi, Ashta, Manno, Coursey and Staackmann. Nays: 0. Absent: 0. Motion carried.**

VI. Director's Report: Interim Director O'Brien stated the Park District is looking forward to being the Grand Marshall at the Fourth of July parade.

VII. Attorney's Report: No report.

VIII. Unfinished Business:

Administration and Finance Committee: Commissioner Ashta, Chair

Prevailing Wage Ordinance #O-04-15: Commissioner Ashta made a motion, seconded by Commissioner Burdi to approve the Prevailing Wage Ordinance #O-04-15 as enacted by the State of Illinois. **Ayes: Commissioner Burdi, Ashta, Manno, Coursey and Staackmann. Nays: 0. Absent: 0. Motion carried.**

Commissioner General Practices Manual Update: Commissioner Ashta made a motion seconded by Commissioner Burdi to approve the updates to the Board of Commissioners General Practices Manual. At this point Commissioner Ashta stated that he objects to the section pertaining to the Pledge of Allegiance on constitutional grounds however he is aware that the majority of the Commissioners feel differently. He also stated he would like to make an amendment that if we approve these updates to hold off on printing and distributing the manual until after the July meetings, because there may be additional changes. He then amended the motion, Seconded by Commissioner Staackmann, to accept the updates to the Board of Commissioners General Practices Manual, and if it is approved; the changes will not be published until after next month's Board meeting. **Ayes: Commissioner Ashta, Manno, Staackmann. Nays: Coursey. Abstain: Burdi. Motion carried.** The main motion to approve the changes to the Board Manual which was discussed at Committee: **Ayes: Commissioner Manno, Coursey, Burdi, Ashta and Staackmann. Nays: 0. Absent: 0. Motion carried.**

Donations, Gifts and Bequests Policy: Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee that the Park Board of Commissioners approve the new Donations, Gifts and Bequests Policy. Commissioner Ashta noted he suggested several items to add that were not discussed in Committee. Upon review, none of the Commissioners objected to the changes. **Ayes: Commissioner**

Coursey, Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: 0. Motion carried.

Disposal Ordinance #O-05-15: Commissioner Ashta made a motion, seconded by Commissioner Burdi, to approve Ordinance #O-05-15 for the disposal, donation, trade-in, or sale of listed items and authorize the Park Board President and Secretary to execute said ordinance. **Ayes: Burdi, Ashta, Manno, Coursey, and Staackmann. Nays: 0. Absent: 0. Motion carried.**

Executive Director Search: As Commissioner Ashta began to state the motion, Attorney Rock noted the topic was not listed on the agenda and therefore no action could be taken. It was agreed to table the motion.

Morton Grove Days: Commissioner Ashta made a motion, seconded by Commissioner Manno to approve the use of the 6210 Dempster property during the 2015 Fourth of July weekend celebration, July 2nd through the 4th. At this point Commissioner Ashta reiterated per a memo, that foot traffic is fine, however heavy equipment would be restricted. Also Commissioner Manno stated for the record that he is, and has been for years a member of the Morton Grove Days Commission, as a non-paid volunteer position for the Morton Grove Days Commission which is a 501-3C organization and conducts no financial transactions in any way with any members of this Board. Commissioner Ashta stated he thought it was a great opportunity and activity that will promote local businesses and as an advocate for village cooperation, whether governmental or non-governmental to stimulate local business he thinks it is a great activity. **Ayes: Commissioner Manno, Ashta, Burdi and Staackmann. Nays: Coursey. Absent: 0. Motion carried.**

Commissioner Ashta made a motion, seconded by Commissioner Burdi for the Board of Park Commissioners to approve the use of the property directly behind the Haupt-Yehl House that is the north side, to seat six people for the Historical Society Fourth of July fireworks raffle. **Ayes: Commissioner Manno, Burdi, Ashta and Staackmann. Nays: Coursey. Absent: 0. Motion carried.**

Commissioner Ashta made a motion, seconded by Commissioner Burdi for the Board of Park Commissioners to approve the use of the Prairie View Community Center to house a high school marching band for one night, July 3rd, for the 2015 Fourth of July celebration with the understanding that the Morton Grove Days Commission agrees to pick up the employee direct cost and will provide proof of insurance. Commissioner Manno stated that technically it would be July 4th for they are arriving at 1:30 a.m. **Ayes: Commissioner Burdi, Ashta, Manno and Staackmann. Nays: Coursey. Absent: 0. Motion carried.**

Open Meetings Act (OMA), Freedom of Information Act (FOIA) and Americans with Disabilities Act (ADA) Officers: Commissioner Ashta made a motion, seconded by

Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to approve Martin O'Brien and Claudia Marren as the OMA Officers, Martin O'Brien and Claudia Marren as the FOIA Officers and Greg Jayne and Mike Hayes as the ADA Officers. **Ayes: Commissioner Burdi, Ashta, Manno, Coursey and Staackmann. Nays: 0. Absent: 0. Motion carried.**

Recreation and Facility Program Committee: Commissioner Coursey, Chair

District 219 Gymnastics Agreement: Commissioner Coursey made a motion, seconded by Commissioner Burdi to approve, as an amendment to the Intergovernmental Agreement, the new Morton Grove Park District and School District 219 Gymnastics Agreement. **Ayes: Commissioner Burdi, Ashta, Manno, Coursey and Staackmann. Nays: 0. Absent: 0. Motion carried.**

Financial Aid Policy: Commissioner Coursey made a motion, seconded by Commissioner Ashta to accept the recommendation of the Recreation and Facility Program Committee to limit financial aid to Day Camps, Kinder Odyssey, Gap, B4/BASE and Pre-School Programs only and to update the Financial Aid Policy to reflect the changes. **Ayes: Commissioner Ashta, Manno, Coursey, Burdi and Staackmann. Nays: 0. Absent: 0. Motion carried.**

Club Fitness and PVCC Hours of Operation: Commissioner Coursey made a motion, seconded by Commissioner Ashta to accept the recommendation of the Recreation and Facility Program Committee to approve the new Prairie View Community Center and Club Fitness hours. Commissioner Burdi voiced his opinion that closing down 1 hour earlier for the summer would be terrific however he would like that hour to be reinstated come fall. He then amended the motion to increase the hours back to 6:00 p.m. on Saturday, the first weekend in September. The amended motion was seconded by Commissioner Ashta. Commissioner Ashta stated that he trusts the analytics that staff presented, and he is more inclined to rely on the information and change the hours permanently. Commissioner Burdi stated that if we are looking for more memberships we should do our homework properly and advertise the longer hours and then maybe more patrons would work out later in the day. We need to let people know we are open and get the message out. He hopes with the new Director we can turn around Club Fitness. He doesn't think it is healthy to take away a benefit. **Ayes: Commissioner Burdi and Staackmann. Nays: Coursey, Ashta and Manno. Motion failed. The vote on the original motion: Ayes: Commissioner Coursey, Ashta, Manno and Staackmann. Nays: Burdi. Absent: 0. Original motion carried.**

Comprehensive Revenue Policy: Commissioner Coursey made a motion, seconded by Commissioner Ashta to accept the recommendation of the Recreation and Facility Program Committee to approve the new Comprehensive Revenue Policy. **Ayes: Commissioner Burdi, Ashta, Manno, Coursey and Staackmann. Nays: 0. Absent: 0. Motion carried.**

IX. New Business:

Commissioner Staackmann made a motion, seconded by Commissioner Ashta to hold a Special Meeting on Friday, June 19th at 7:00 p.m. for the Executive Director search. Commissioner Burdi asked if we could do it sooner, Attorney Rock stated the agenda must be posted 48 hours in advance. A discussion took place and it was agreed to have the meeting Friday at 6:40 p.m. Commissioner Burdi made an amendment to the main motion, seconded by Commissioner Ashta, to change the time to 6:40 p.m. Friday, June 19th. **Ayes: Commissioner Coursey, Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: 0. The vote for the main motion: Ayes: Commissioner Burdi, Manno, Coursey and Staackmann. Nays: Ashta. Absent: 0. Motion carried.**

At this time Commissioner Burdi made a motion, seconded by Commissioner Ashta to waive the fees for housing the marching band. Attorney Rock noted you cannot vote on an item that is not on the agenda. Commissioner Staackmann made a motion, seconded by Commissioner Ashta to table Commissioner Burdi's motion to the Special Meeting on Friday. **Ayes: Commissioner Burdi, Ashta, Manno, Coursey and Staackmann. Nays: 0. Absent: 0. Motion carried.**

X. Commissioner Comments:

Commissioner Coursey: No comment.

Commissioner Manno: The first concert was last night, it was well attended and he enjoyed it.

Commissioner Burdi: No comment

Commissioner Ashta: No comment

Commissioner Staackmann: Stated he appreciated the patience and cooperation the Board has shown.

XI. Adjournment:

Commissioner Staackmann made a motion to adjourn. Motion carried by voice vote.

Meeting ended at approximately 6:36 p.m.

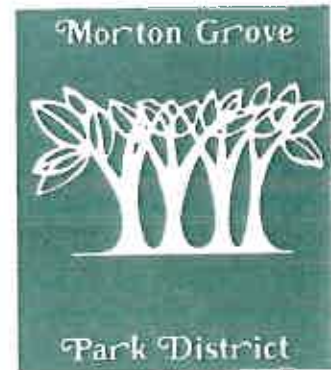
Daniel Staackmann, Board President

Martin O'Brien, Board Secretary

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

MORTON GROVE PARK DISTRICT
Prairie View Community Center
6834 Dempster, Morton Grove, IL 60053
Minutes of the Special Meeting
Held on June 19, 2015 at 6:40 p.m.



Commissioner Staackmann called the meeting to order at 6:40 p.m.

Commissioners Present: Dominick Burdi, Eileen Coursey, Mark Manno, Dan Ashta, and Dan Staackmann

Staff Present: Marty O'Brien; Interim Executive Director and Claudia Marren; Executive Administrative Assistant

Guests Present: Eric Poders; The Morton Grove Voice/resident, Michael Joyce; The Pioneer Press and Jason Myers

Public Comment: None

Administration and Finance Committee

Executive Director Search Consulting: Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to enter into a contract with GovHR USA (aka Voorhees Associates) for the selection and recruitment services of the Executive Director. Commissioner Ashta asked if the motion passed, when the recruitment process would begin. Commissioner Staackmann and Director O'Brien thought it could start by this weekend or certainly next week. **Ayes: Commissioner Burdi, Ashta, Manno and Staackmann. Nays: Coursey. Absent: 0. Motion carried.**

Morton Grove Days Marching Band: Commissioner Ashta made a motion, seconded by Commissioner Burdi to waive any fees associated with the Phantom Marching Band for the July 4th overnight stay at the Prairie View Community Center. Commissioner Coursey noted she does not approve and she believes the Morton Grove Days Commissioner has enough money, more than the Park District. Commissioner Ashta noted that we no longer contribute to the fireworks. **Ayes: Commissioner Ashta, Burdi and Staackmann. Nays: Coursey. Abstain: Manno. Absent: 0. Motion carried.**

Commissioner Ashta made a motion, seconded by Commissioner Manno to adjourn the meeting. Motion carried by voice vote.

The meeting ended at approximately 6:45 p.m.

Daniel J. Staackmann, President

Martin O'Brien, Board Secretary

Financial Reports

MORTON GROVE PARK DISTRICT
STATEMENT OF CASH ON HAND AND INVESTMENTS
AS OF JUNE 30, 2015

PAGE: 1

BALANCE 05/31/15 CURRENT MONTH ENDING BALANCE

CASH IN BANK

CORPORATE	212,627.96	67,130.15-	145,497.81
RECREATION	344,130.97	33,101.21-	311,029.76
POLICE	5,495.60	5,137.11-	358.49
PAVING & LIGHTING	3,315.04	0.00	3,315.04
MUSEUM	70,791.73	3,836.35-	66,955.38
I.M.R.F.	214,002.28	15,579.55-	198,422.73
F.I.C.A.	113,586.43	12,693.68-	100,892.75
BOND & INTEREST	531,813.32	1,392.57	533,205.89
LIABILITY INSURANCE	91,219.76	6,438.80-	84,780.96
SPECIAL RECREATION	314,174.03	1,907.08-	312,266.95
SPEC REC - GRANT PROJECTS	0.00	0.00	0.00
AUDIT	8,067.45	25.14	8,092.59
CAPITOL IMPROVEMENTS	4,157,964.59	57,465.88	4,215,430.47
GASB 34 ACCOUNTS	0.00	0.00	0.00
TOTAL: CASH IN BANK	<u>6,067,189.16</u>	<u>86,940.34-</u>	<u>5,980,248.82</u>

INVESTMENTS

CORPORATE	0.00	0.00	0.00
RECREATION	0.00	0.00	0.00
I.M.R.F.	0.00	0.00	0.00
BOND & INTEREST	0.00	0.00	0.00
LIABILITY INSURANCE	0.00	0.00	0.00
SPECIAL RECREATION	0.00	0.00	0.00
AUDIT	0.00	0.00	0.00
TOTAL: INVESTMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

GRAND TOTAL ALL ACCOUNTS	<u>6,067,189.16</u>	<u>86,940.34-</u>	<u>5,980,248.82</u>
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SUMMARY TOTAL ALL ACCOUNTS BY FUND:

CORPORATE	212,627.96	67,130.15-	145,497.81
RECREATION	344,130.97	33,101.21-	311,029.76
POLICE	5,495.60	5,137.11-	358.49
PAVING & LIGHTING	3,315.04	0.00	3,315.04
MUSEUM	70,791.73	3,836.35-	66,955.38
I.M.R.F.	214,002.28	15,579.55-	198,422.73
F.I.C.A.	113,586.43	12,693.68-	100,892.75
BOND & INTEREST	531,813.32	1,392.57	533,205.89
LIABILITY INSURANCE	91,219.76	6,438.80-	84,780.96
SPECIAL RECREATION	314,174.03	1,907.08-	312,266.95
AUDIT	8,067.45	25.14	8,092.59
CAPITOL IMPROVEMENTS	4,157,964.59	57,465.88	4,215,430.47
GRAND TOTAL ALL FUNDS:	<u>6,067,189.16</u>	<u>86,940.34-</u>	<u>5,980,248.82</u>

FUND NO	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT YEAR TO DATE	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE				THIS MONTH	YEAR TO DATE
01	CORPORATE							
10	ADMINISTRATION							
	TOTAL CENTER REVENUE	17,736.82	55,597.41	0.00	55,597.41	0	45,726	87,232
	TOTAL CENTER EXPENSE	45,786.30	101,934.23	0.00	101,934.23	0	68,737	133,924
	NET CENTER INCOME/LOSS	28,049.48-	46,336.82-	0.00	46,336.82-	0	23,011-	46,692-
20	PARKS MAINTENANCE							
	TOTAL CENTER REVENUE	0.00	0.00	0.00	0.00	0	0	0
	TOTAL CENTER EXPENSE	36,270.66	67,634.87	0.00	67,634.87	0	28,044	47,845
	NET CENTER INCOME/LOSS	36,270.66-	67,634.87-	0.00	67,634.87-	0	28,044-	47,845-
	TOTAL CORPORATE							
	FUND REVENUE	17,736.82	55,597.41	0.00	55,597.41	0	45,726	87,232
	FUND EXPENSE	82,056.96	169,569.10	0.00	169,569.10	0	96,780	181,770
	NET INCOME/LOSS	64,320.14-	113,971.69-	0.00	113,971.69-	0	51,055-	94,538-
02	RECREATION							
10	ADMINISTRATION							
	TOTAL CENTER REVENUE	2,368.05	4,171.66	0.00	4,171.66	0	746	3,459
	TOTAL CENTER EXPENSE	56,296.74	113,733.66	0.00	113,733.66	0	92,813	155,011
	NET CENTER INCOME/LOSS	53,928.69-	109,562.00-	0.00	109,562.00-	0	92,067-	151,552-
30	RECREATION PROGRAMS							
	TOTAL CENTER REVENUE	83,259.84	207,755.44	0.00	207,755.44	0	78,736	304,133
	TOTAL CENTER EXPENSE	42,525.44	100,833.14	0.00	100,833.14	0	50,217	102,730
	NET CENTER INCOME/LOSS	40,734.40	106,922.30	0.00	106,922.30	0	28,519	201,403
40	POOLS							
	TOTAL CENTER REVENUE	45,201.50	64,217.50	0.00	64,217.50	0	73,194	115,269
	TOTAL CENTER EXPENSE	57,175.37	78,820.32	0.00	78,820.32	0	73,580	90,657
	NET CENTER INCOME/LOSS	11,973.87-	14,602.82-	0.00	14,602.82-	0	387-	24,612
50	COMMUNITY CENTER							
	TOTAL CENTER REVENUE	21,776.56	42,171.69	0.00	42,171.69	0	19,591	41,713
	TOTAL CENTER EXPENSE	21,602.47	44,933.97	0.00	44,933.97	0	21,273	33,404
	NET CENTER INCOME/LOSS	174.09	2,762.28-	0.00	2,762.28-	0	1,682-	8,308
	TOTAL RECREATION							
	FUND REVENUE	152,605.95	318,316.29	0.00	318,316.29	0	172,267	464,575
	FUND EXPENSE	177,600.02	338,321.09	0.00	338,321.09	0	237,884	381,803
	NET INCOME/LOSS	24,994.07-	20,004.80-	0.00	20,004.80-	0	65,616-	82,771
05	POLICE							
	FUND REVENUE	0.00	10,000.00	0.00	10,000.00	0	0	0
	FUND EXPENSE	5,112.40	10,394.83	0.00	10,394.83	0	5,670	10,357
	NET INCOME/LOSS	5,112.40-	394.83-	0.00	394.83-	0	5,670-	10,357-
10	PAVING & LIGHTING							
	FUND REVENUE	0.00	0.00	0.00	0.00	0	0	0
	FUND EXPENSE	0.00	0.00	0.00	0.00	0	0	0
	NET INCOME/LOSS	0.00	0.00	0.00	0.00	0	0	0

FUND NO	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT YEAR TO DATE	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE				THIS MONTH	YEAR TO DATE
15	MUSEUM							
	FUND REVENUE	0.00	0.00	0.00	0.00	0	0	188
	FUND EXPENSE	3,987.35	8,190.01	0.00	8,190.01	0	1,939	4,033
	NET INCOME/LOSS	3,987.35-	8,190.01-	0.00	8,190.01-	0	1,939-	3,845-
20	I.M.R.F.							
	FUND REVENUE	502.84	1,451.50	0.00	1,451.50	0	358	1,658
	FUND EXPENSE	16,082.39	36,480.88	0.00	36,480.88	0	19,115	38,261
	NET INCOME/LOSS	15,579.55-	35,029.38-	0.00	35,029.38-	0	18,758-	36,604-
22	F.I.C.A.							
	FUND REVENUE	335.22	967.66	0.00	967.66	0	239	1,105
	FUND EXPENSE	13,028.90	24,488.73	0.00	24,488.73	0	14,363	25,959
	NET INCOME/LOSS	12,693.68-	23,521.07-	0.00	23,521.07-	0	14,124-	24,854-
25	BOND & INTEREST							
	FUND REVENUE	1,392.57	4,019.79	0.00	4,019.79	0	955	4,424
	FUND EXPENSE	0.00	6,287.50	0.00	6,287.50	0	0	0
	NET INCOME/LOSS	1,392.57	2,267.71-	0.00	2,267.71-	0	955	4,424
30	LIABILITY INSURANCE							
	FUND REVENUE	234.66	677.37	0.00	677.37	0	173	801
	FUND EXPENSE	6,673.46	13,346.92	0.00	13,346.92	0	11,278	21,031
	NET INCOME/LOSS	6,438.80-	12,669.55-	0.00	12,669.55-	0	11,105-	20,230-
35	SPECIAL RECREATION							
	FUND REVENUE	513.73	1,482.94	0.00	1,482.94	0	321	1,486
	FUND EXPENSE	3,867.59	37,715.65	0.00	37,715.65	0	4,304	38,452
	NET INCOME/LOSS	3,353.86-	36,232.71-	0.00	36,232.71-	0	3,983-	36,967-
40	AUDIT							
	FUND REVENUE	25.14	72.57	0.00	72.57	0	18	83
	FUND EXPENSE	0.00	0.00	0.00	0.00	0	0	0
	NET INCOME/LOSS	25.14	72.57	0.00	72.57	0	18	83
70	CAPITOL IMPROVEMENTS							
	FUND REVENUE	75,000.00	75,000.00	0.00	75,000.00	0	0	0
	FUND EXPENSE	33,033.36	171,064.88	0.00	171,064.88	0	48,560	1,186,706
	NET INCOME/LOSS	41,966.64	96,064.88-	0.00	96,064.88-	0	48,560-	1,186,706-
95	CASE 34 ACCOUNTS							
	FUND REVENUE	0.00	0.00	0.00	0.00	0	0	0
	FUND EXPENSE	0.00	0.00	0.00	0.00	0	0	0
	NET INCOME/LOSS	0.00	0.00	0.00	0.00	0	0	0
	GRAND TOTAL REVENUE	248,346.93	467,585.53	0.00	467,585.53	0	220,055	561,551
	GRAND TOTAL EXPENSE	341,442.43	815,859.59	0.00	815,859.59	0	439,893	1,888,374
	NET INCOME/LOSS	93,095.50-	348,274.06-	0.00	348,274.06-	0	219,838-	1,326,823-

MORTON GROVE PARK DISTRICT
VOUCHER LIST PRESENTED TO THE BOARD OF COMMISSIONERS
AT THEIR MEETING ON JULY 15, 2015

BOARD VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
00815 R.A. ADAMS ENTERPRISES, INC.	31198	758556	BV071601	012000-520225	303.92	DUMP CHUTE ASSEMBLY FOR TRUCK #54
03099 ANDERSON PEST SOLUTIONS	31199	3424448	BV071601	024021-552200	45.15	PEST CONTROL FOR HARRER POOL AREAS
	31200	34244449	BV071601	024022-552200	43.00	PEST CONTROL FOR ORIOLE POOL AREAS
	31201	3424450	BV071601	012000-554600	27.29	PEST CONTROL FOR FOOD SHELTER AREAS
	31202	3424451	BV071601	012000-554600	38.86	PEST CONTROL FOR MAINTENANCE FACTORY OFFICES
<u>TOTAL VENDOR:</u>					154.30	
05255 ARTHUR WELLER, INC.	31203	32855	BV071601	701000-586114	6,140.00	SPRAY TREE REPLACES AT ORIOLE PARK
08055 BARLETT TREE EXPERTS	31207	36398139-0	BV071601	701000-586114	380.00	GRIND VARIOUS TREE STUMPS AT NAIONAL
	31208	3698138-0	BV071601	701000-586114	95.00	GRIND VARIOUS TREE STUMP AT SHERMER
	31209	36264995-0	BV071601	701000-586114	380.00	GRIND VARIOUS TREE STUMPS AT HARRER
	31210	3624993-0	BV071601	701000-586114	285.00	GRIND VARIOUS TREE STUMPS AT HARRER
<u>TOTAL VENDOR:</u>					1,140.00	
09456 KATIE BIELAWSKI	31204	REIMBURSE	BV071601	023002-596308	76.50	REIMBURSE FOR TRAVEL EXPENSES TO GYMNASTICS MEET
09816 BLAZE ELECTRIC CORPORATION	31205	21140	BV071601	701000-586100	7,482.00	INSTALLATION OF POWER SUPPLY FOR PVCC SPECIAL EVENTS
10205 BONO CONSULTING, INC.	31206	2015-0559	BV071601	351000-582705	3,200.00	ENGINEERING FEES FOR SURVEY THE PVCC ADA SIDEWALK
13106 CASE LOTS, INC	31211	006523	BV071601	025033-520312	1,171.90	CUSTODIAL SUPPLIES
13113 CASSIDY TIRE & SERVICE	31212	4203351	BV071601	012000-520223	15.00	BAD TIRE REPLACED
16125 CRNE'S ENVIRONMENTAL CONTROL	31213	0000002669	BV071601	025033-552300	1,037.00	FIX COMPRESSOR FOR DANCE STUDIO
	31214	0000002628	BV071601	012000-554600	392.00	SPRING STARTUPS ON AC EQUIPMENT
	31215	0000002631	BV071601	012000-554600	123.00	SPRING STARTUPS ON AC EQUIPMENT
	31216	0000002629	BV071601	151000-554600	123.00	SPRING STARTUPS ON AC EQUIPMENT
	31217	0000002630	BV071601	151000-554600	123.00	SPRING STARTUPS ON AC EQUIPMENT
<u>TOTAL VENDOR:</u>					1,798.00	
19543 DUNCAN CARPET COMPANY	31218	W042715	BV071601	701000-586100	8,132.80	COMMUNITY ROOM FLOOR MATERIALS

BOARD VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
23265 ELITE COMPUTER SUPPORT, INC	31219	28955	BV071601	011000-552200	230.00	NEW PC FOR HARRER POOL
27525 FAST SIGNS	31220	29-63776	BV071601	701000-586100	2,241.96	LOBBY SIGN
30235 GALETON	31222	1268597-00	BV071601	012000-520335	168.65	SAFETY SUPPLIES
30358 GARVEY'S OFFICE PRODUCTS	31221	975711	BV071601	011000-520110	34.37	OFFICE SUPPLIES
	31223	978561	BV071601	011000-520110	14.76	OFFICE SUPPLIES
				023006-593711	349.52	
				<u>TOTAL VENDOR:</u>	398.65	
30733 GEMPLER'S	31224	101635487	BV071601	012000-520223	265.55	2 TIRES FOR WRIGHT STANDER MOWER
	31225	101656930	BV071601	012000-581500	122.10	RAINCOATS FOR PARK STAFF
	31226	101684464	BV071601	012000-520223	287.80	PARK MAINTENANCES SUPPLIES
				<u>TOTAL VENDOR:</u>	675.45	
32542 GRAINGER	31227	9776059645	BV071601	012000-520321	54.34	PAVILION TOWEL DISPENSER
	31228	9758679899	BV071601	012000-570410	310.33	PARK MAINTENANCE SUPPLIES
	31229	9760457813	BV071601	012000-570410	257.13	PARK MAINTENANCE SUPPLIES
	31230	9763610293	BV071601	025033-570200	12.00	PARK MAINTENANCE SUPPLIES
				025033-520312	81.36	
				<u>TOTAL VENDOR:</u>	715.16	
35885 HESCO, INC	31231	85223	BV071601	012000-570410	156.61	BUILDING CLEANING SUPPLIES
51815 LEADING EDGE AUTOMOTIVE	31232	2606	BV071601	012000-520225	170.00	REPAIR AC UNIT ON VAN
52895 L & L GRAPHIC SOLUTIONS	31233	LL6400	BV071601	025000-554200	106.95	FITNESS ROOM SIGNS
53725 LURVEY LANDSCAPE SUPPLY	31234	Y1-1010944	BV071601	012000-570400	221.50	LANDSCAPING SUPPLIES
54420 MAINE-NILES ASSN OF SP REC	31236	15-078	BV071502	351000-552705	667.59	JUNE A 2015 INCLUSION
55225 MBS IDENTIFICATION INC.	31237	24046	BV071502	011000-520120	215.00	DATACARD
56184 METAL SUPERMARKETS	31248	967-1180	BV071502	012000-520225	26.50	STAINLESS STEEL FLAT
56280 MC MASTER-CARR SUPPLY CO	31246	30883084	BV071502	024022-570600	245.44	PARK MAINTENANCE SUPPLIES

BOARD VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
56665 MENARD'S	31238	94596	BV071502	012000-520400	130.70	PARK MAINTENANCE SUPPLIES
	31239	93335	BV071502	012000-520400	37.53	PARK MAINTENANCE SUPPLIES
	31240	93881	BV071502	012000-520323	77.73	PARK MAINTENANCE SUPPLIES
	31241	93289	BV071502	012000-520400	24.48	PARK MAINTENANCE SUPPLIES
	31242	93754	BV071502	012000-520400	4.99	PARK MAINTENANCE SUPPLIES
	31243	92560	BV071502	012000-520400	107.18	PARK MAINTENANCE SUPPLIES
	31244	92865	BV071502	025033-520321	99.00	REPAIR CLOSET DOOR COMMUNITY ROOM
	31245	93050	BV071502	012000-520321	25.89	PARK MAINTENANCE SUPPLIES
TOTAL VENDOR:					507.50	
56815 METRO PROFESSIONAL PRODUCTS	31249	140385	BV071502	012000-520312	168.95	BUILDING CLEANING SUPPLIES
	31250	138412A	BV071502	024021-520312	108.38	BUILDING CLEANING SUPPLIES
				024022-520312	108.37	
TOTAL VENDOR:					385.70	
58392 MORTON GROVE SUPPLY COMPANY	31251	73608	BV071502	025033-570200	25.70	REPAIR FAUCET 2ND FLOOR
	31252	73816	BV071502	025033-570200	118.66	CUSTODIAL SUPPLIES
TOTAL VENDOR:					144.36	
59832 NATIONAL SEED	31253	553649	BV071502	012000-570300	846.00	SOCCER FIELD MAINTENANCE SUPPLIES
				012000-570410	237.00	
TOTAL VENDOR:					1,083.00	
61202 NORTHEASTERN ILL. PUB. SAFETY	31254	14006	BV071502	012000-581200	140.00	TRAINING FOR HERNANDEZ/ZENAKIS
65035 OLSON BROS. RECREATIONAL	31255	1637	BV071502	701000-586100	3,450.00	TENIS COURT CRACK REPAIRS PVC
69071 PARK DISTRICT RISK MANAGEMENT	31259	PROP/LIA	BV071502	301000-532610	3,780.23	JUNE 2015 PROPERTY LIABILITY
				301000-532630	2,447.77	
				301000-532615	445.46	
	31261	JUNE HEALT	BV071502	011000-530310	13,339.76	JUNE 2015 HEALTH
				021000-530310	13,339.75	
TOTAL VENDOR:					33,352.97	
69918 PERFORMANCE SOUND, LLC	31258	83146	BV071502	023008-594945	1,300.00	OKTOBERFEST SOUND PAYMENT

BOARD VOUCHERS

VENDOR	VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
71954	ROBERT BABINSKI	31256	1164	BV071502 023008-596945	1,170.38	PARK PRIDE SHIRTS
		31257	1226	BV071502 011000-581110	263.63	COMMISSIONER SHIRTS
				<u>TOTAL VENDOR:</u>	1,434.01	
88135	UNITED BUILDING & ENERGY	31262	9899-4172	BV071502 025033-554100	1,000.00	TESTING AND BALLANCING OF DANCE STUDIO ROOF TOP UNIT
88136	UNIQUE PRODUCTS	31264	297224	BV071502 025033-520312	56.93	RESTROOM CLEANER
		31265	297223	BV071502 701000-586100	2,988.00	KAIVAC 1250 NO-TOUCH CLEANING SYSTEM
				<u>TOTAL VENDOR:</u>	3,044.93	
88930	US SPECIALTY COATINGS	31263	138413	BV071502 012000-570410	187.24	ATHLETIC FIELD PAINT
				<u>TOTAL BOARD VOUCHERS</u>	81,883.59	

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
01175	TYCO INTEGRATED SECURITY LLC	31186	24453909	VO062601	025033-554100	55.48	MONITORING FOR PVCC FROM 7/1/15-9/30/15
03099	ANDERSON PEST SOLUTIONS	31147	3385170	VO062601	012000-554600	96.35	PEST CONTROL FOR FIELDHOUSES ON 6/1/15
		31148	3384678	VO062601	024022-552200	43.00	PEST CONTROL AT ORIOLE POOL AREAS ON 6/1/15
		31149	3384677	VO062601	024021-552200	45.15	PEST CONTROL FOR HARRER POOL AREAS ON 6/1/15
		31150	3384680	VO062601	012000-554600	38.86	PEST CONTROL FOR FOOD SHELTER AREAS ON 6/1/15
		31151	3384679	VO062601	012000-554600	27.29	PEST CONTROL FOR MAINTENANCE FACTORY ON 6/1/15
TOTAL VENDOR:						250.65	
03663	AMERICAN FLOOR MATS	31145	429001	VO062601	025033-520323	473.80	FRONT ENTRANCE MATS PVCC
03914	ANCHOR PROFESSIONAL UPHOLSTERY	31196	UPHOLSTER	VO061901	701000-586100	1,458.60	UPHOLSTERING 10 CHAIRS AND 4 BENCHES - GRAY COLOR
09687	BLUESTEM STUDIO	31119	WEB LAUNCH	VO061901	021000-554405	2,505.00	INITIAL WEB LAUNCH
11294	TIMOTHY R. BRUNNING	31152	STIPEND	VO062601	011000-540150	25.00	JUNE 2015 CELL PHONE STIPEND
12485	CALL ONE	31153	1010352400	VO062601	011000-540150	667.11	PHONE SERVICE FROM 6/15/15-7/14/15
					021000-540150	1,000.67	
TOTAL VENDOR:						1,667.78	
12833	CARD SERVICES	31194	06/2015	VO061901	011000-520120	171.76	JUNE 2015 CREDIT CARD PURCHASES
					024021-560700	448.13	
					011000-560100	135.95	
					011000-581300	289.43	
					011000-552100	214.77	
					011000-560800	16.47	
					024021-570600	1,041.94	
					025032-583300	425.34	
					025032-520360	26.36	
					023007-593825	44.33	
					023007-593830	102.63	
					025000-554200	790.00	
					023004-594514	26.99	

PAID VOUCHERS

VENDOR		VOUCHER INVOICE		BATCH	BUDGET G/L	AMOUNT	DESCRIPTION
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER		
					023004-594516	75.49	
					023001-593235	127.00	
					023004-594520	632.60	
					023004-593519	47.79	
					011000-552100	21.24	
					023006-593711	136.09	
					023007-593822	27.00	
					023007-593813	13.04	
					023004-593520	19.04	
					025033-520323	57.19	
					025033-520227	390.59	
					025032-583300	141.55	
					011000-581110	26.19	
					011000-520110	76.04	
					011000-580100	186.85	
					023007-593837	300.14	
					023001-597101	21.45	
					023001-596131	84.00	
					023001-596133	54.00	
					023001-596137	36.00	
					023002-596308	270.92	
					021000-589110	587.95	
					023001-593221	61.85	
					024022-520313	17.61	
					024021-560700	947.14	
					024022-520110	42.57	
					<u>TOTAL VENDOR:</u>	7,354.25	
13436	CENTERPOINT ENERGY SERVICES	31167	0483050007	V0062601	024021-540120	120.85	GAS FOR HARRER POOL & PARK FROM 5/1/15-5/31/15
		31168	1218040000	V0062601	021000-540120	161.24	GAS FOR HARRER MAINTENANCE OFFICE FROM 5/1/15-5/31/15
		31169	1386340000	V0062601	021000-540120	37.72	GAS FOR HARRER SHELTER FROM 5/1/15-5/31/15
		31170	2218040000	V0062601	021000-540120	115.22	GAS FOR HARRER PARK MAINTENANCE GARAGE FROM 5/1/15-5/31/15
		31171	3737050000	V0062601	021000-540120	76.46	GAS FOR MANSFIELD PARK FROM 5/1/15-5/31/15
		31172	3990940000	V0062601	021000-540120	71.03	GAS FOR AUSTIN PARK FROM 5/1/15-5/31/15
		31173	5350050000	V0062601	021000-540110	87.01	GAS FOR NATIONAL PARK FROM 5/1/15-5/31/15
		31174	8083050000	V0062601	151000-540120	84.74	GAS FOR MUSEUM FROM 5/1/15-5/31/15

PAID VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
	31175	8509940000	V0062601	011000-540120	124.26	GAS FOR PVCC FROM 5/1/15-5/31/15
				021000-540120	124.25	
				025033-540120	372.77	
	31176	8559940000	V0062601	021000-540120	72.49	GAS FOR OKETO PARK FROM 5/1/15-5/31/15
	31177	8797832104	V0062601	024022-540120	48.99	GAS FOR ORIOLE PARK & POOL FROM 5/1/15-5/31/15
				<u>TOTAL VENDOR:</u>	1,497.03	
15184 COLLEY ELEVATOR CO.	31120	139364	V0061901	025033-554100	184.00	JUNE 2015 ELEVATOR INSPECTION
15271 COMED	31154	1047119014	V0062601	021000-540110	21.31	ELECTRIC FOR JACOBS GAZEBO FROM 5/14/15-6/15/15
15272 COMED	31121	0360019067	V0061901	011000-540110	494.35	ELECTRIC FOR OUTSIDE STREET LIGHTS FROM 4/24/15-5/27/15
	31155	1427066047	V0062601	011000-540110	42.07	ELECTRIC FOR REAR PVCC FROM 5/1/15-6/2/15
				<u>TOTAL VENDOR:</u>	536.42	
15395 CONSTELLATION NEWENERGY, INC.	31156	2715657017	V0062601	024022-540110	59.80	ELECTRIC FOR ORIOLE POOL FROM 4/14/15-5/12/15
	31157	0867047005	V0062601	021000-540110	37.76	ELECTRIC FOR OKETO PARK FROM 4/14/15-5/13/15
	31158	1038557006	V0062601	021000-540110	59.21	ELECTRIC FOR AUSTIN PARK FROM 4/15/15-5/14/15
	31159	0393000078	V0062601	021000-540110	66.03	ELECTRIC FOR HREN PARK FROM 4/15/15-5/17/15
	31160	2550465008	V0062601	021000-540110	59.21	ELECTRIC FOR MANSFIELD PARK FROM 4/16/15-5/14/15
	31161	0733082034	V0062601	151000-540110	78.85	ELECTRIC FOR MUSEUM ANNEX FROM 4/16/15-5/17/16
	31162	0095623000	V0062601	024021-540110	919.10	ELECTRIC FOR HARRER PARK & POOL FROM 4/16/15-5/17/15
	31163	2130052007	V0062601	151000-540110	63.40	ELECTRIC FOR MUSEUM FROM 4/15/15-5/17/15
				<u>TOTAL VENDOR:</u>	1,343.36	
15773 CAPITAL ONE COMMERCIAL(COSTCO)	31195	7311000265	V0061901	011000-520110	159.99	OFFICE CHAIR

PAID VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
15915 SHERI COZZI	31137	6843	V0060501	025033-552300	3,100.00	FITNESS CENTER CLEANING
20675 EBSA, INC.(DBA:GGG)	31139	DEF COMP	V0060501	011000-210951	416.41	DEFERRED COMPENSATION DEDUCTION FROM PAYROLL 6/5/15
	31164	65500939	V0062601	011000-210951	416.41	DEFERRED COMPENSATION DEDUCTION FROM 6/19/15 PAYROLL
				<u>TOTAL VENDOR:</u>	832.82	
25985 EVERBANK COMMERCIAL FINANCE	31122	3217298	V0061901	011000-520120	293.22	COPIER LEASE
32935 GROOT INDUSTRIES 3397	31165	13306094	V0062601	012000-554100	510.54	GARBAGE DISPOSAL FOR 6250 DEMPSTER ON 5/19/15
	31166	13323316	V0062601	025033-552300	210.91	GARBAGE DISPOSAL FOR PVCC ON 6/1/15
				<u>TOTAL VENDOR:</u>	721.45	
34875 ELLEN HART	31124	342015	V0061901	021000-554400	2,212.50	FALL 2015 PROGRAM BOOK DESIGN
35835 ABRAHAM HERNANDEZ	31178	STIPEND	V0062601	011000-540150	25.00	JUNE 2015 CELL PHONE STIPEND
35905 HESSELN, NORBERT C.	31179	STIPEND	V0062601	011000-540150	25.00	JUNE 2015 CELL PHONE STIPEND
41752 NCPERS GROUP LIFE INSURANCE	31182	VOL LIFE I	V0062601	011000-210965	24.00	VOLUNTARY LIFE INSURANCE DEDUCTION FROM PAYROLL 6/5/15
	31183	VOL LIFE I	V0062601	011000-210965	24.00	VOLUNTARY LIFE INSURANCE DEDUCTION FROM PAYROLL 6/19/15
				<u>TOTAL VENDOR:</u>	48.00	
42905 IPS, INC.	31144	MGPD0014	V0061515	024021-570600	1,625.00	SPRING MAINTENANCE AND ACRYLIC SEALANT OF WATER SLIDES
45845 LOUIS JAUNICH	31140	REIMBURSE	V0060501	023007-593830	10.65	B-4 SCHOOL SUPPLIES
45985 JEFF ELLIS & ASSOCIATES, INC.	31125	20072116	V0061901	024022-520313	2,548.50	LIFEGUARD LICENSES
				024021-520313	2,548.50	
	31126	20072501	V0061901	024022-520313	425.00	JUNE POOL AUDIT
				024021-520313	425.00	
				<u>TOTAL VENDOR:</u>	5,947.00	

PAID VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
48235 GEORGE KALLESSES, JR.	31180	STIPEND	VO062601	011000-540150	25.00	JUNE 2015 CELL PHONE STIPEND
49336 FEDEX	31123	5-05-39448	VO061901	011000-520130 023004-594516	27.84 68.80	PACKAGE SHIPPING-RECITAL/PARKS
				<u>TOTAL VENDOR:</u>	96.64	
50176 KONICA MINOLTA PREMIER FINANCE	31127	62794074	VO061901	011000-554100 021000-554100	202.49 202.49	COPIER LEASE
				<u>TOTAL VENDOR:</u>	404.98	
52895 L & L GRAPHIC SOLUTIONS	31128	LL6399	VO061901	021000-554405	50.00	GRAPHIC DESIGN FOR CAR SHOW BANNER
54425 MAINE TOWNSHIP EAST HIGH SCHOOL	31129	RENTAL	VO061901	023004-594520	2,769.50	RENTAL OF HIGH SCHOOL AND THEATER STAFF FOR ANNUAL DANCE RECITAL
55222 MORTON GROVE PARK DISTRICT	31138	MED/125	VO060501	011000-210955	1,884.76	MEDICAL/125 DEDUCTIONS FROM PAYROLL 6/5/15
	31181	MED/SEC 12	VO062601	011000-210955	1,876.31	MEDICAL/SEC 125 DEDUCTIONS FROM PAYROLL 6/19/15
				<u>TOTAL VENDOR:</u>	3,761.07	
69071 PARK DISTRICT RISK MANAGEMENT	31184	VOL LIFE I	VO062601	011000-210965	54.01	VOLUNTARY LIFE INSURANCE DEDUCTION FROM PAYROLL 6/5/15
	31185	VOL LIFE I	VO062601	011000-210965	54.01	VOLUNTARY LIFE INSURANCE DEDUCTION FROM PAYROLL 6/19/15
				<u>TOTAL VENDOR:</u>	108.02	
71954 ROBERT BABINSKI	31132	1183	VO061901	024022-584100 024021-584100	891.61 891.61	AQUATIC STAFF UNIFORMS
				<u>TOTAL VENDOR:</u>	1,783.22	
71965 PROMET SOLUTIONS CORPORATION	31130	MGPD-20150	VO061901	011000-552200	1,250.00	WEBSITE SUPPORT
	31131	MGPD-20150	VO061901	011000-552200	1,250.00	WEBSITE SUPPORT
				<u>TOTAL VENDOR:</u>	2,500.00	

PAID VOUCHERS

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
76275	RYAN RUSS	03143	TEEN PARTY	V0060501	023007-594835	300.00	DJ FOR TEEN POOL PARTY
90095	VERIZON WIRELESS	31134	9745975793	V0061901	023006-593711	117.06	FIELDHOUSE CELL PHONES FROM
					023007-593825	53.94	4/21/15-5/20/15
					023007-593830	17.98	
		31135	9745975794	V0061901	011000-540150	77.75	IPADS FROM 4/21/15-5/20/15
					021000-540150	77.75	
		31136	974975792	V0061901	011000-540150	53.65	STAFF CELL PHONES FROM
					021000-540150	53.65	4/21/15-5/20/15
					012000-540150	26.83	
					<u>TOTAL VENDOR:</u>	478.61	
90331	VILLAGE OF MORTON GROVE	31187	014630-000	V0062601	021000-540130	11.96	WATER/SEWER FOR HREN PARK FROM
							5/1/15-5/31/15
		31188	007848-000	V0062601	021000-540130	23.92	WATER/SEWER FOR AUSTIN/MANSFIELD
							PARKS FROM 5/1/15-5/31/15
		31189	007844-000	V0062601	021000-540130	35.88	WATER/SEWER FOR NATIONAL/OKETO PARKS
							FROM 5/1/15-5/31/15
		31190	007837-000	V0062601	024021-540130	8,324.16	WATER/SEWER FOR HARRER PARK POOL
							FROM 5/1/15-5/31/15
		31191	007835-000	V0062601	024022-540130	6,449.78	WATER/SEWER FOR ORIOLE PARK FROM
							5/1/15-5/31/15
		31192	007832-000	V0062601	011000-540130	68.17	WATER/SEWER FOR PVCC FROM
					021000-540130	68.17	5/1/15-5/31/15
					025033-540130	545.38	
					<u>TOTAL VENDOR:</u>	15,527.42	
92426	WATERMASTER, INC.	31133	CPO TRAINI	V0061901	012000-581200	275.00	CPO TRAINING & TESTING FOR HERNANDEZ
96695	MARY E. YACTOR	31141	REIMBURSE	V0060501	023007-593830	15.49	SUPPLIES FOR B-4 SCHOOL
98585	PATRICK XENDAKIS	31193	STIPEND	V0062601	011000-540150	25.00	JUNE 2015 CELL PHONE STIPEND
99645	KAREN ZAWRAZKY	31142	REIMBURSE	V0060501	023006-593711	210.23	PRESCHOOL SUPPLIES
					023007-593826	30.00	
					023007-593822	15.62	
					<u>TOTAL VENDOR:</u>	255.85	
					<u>TOTAL PAID VOUCHERS</u>	60,749.11	

PAID VOUCHERS

VENDOR		VOUCHER INVOICE		BATCH	BUDGET G/L	AMOUNT	DESCRIPTION
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER		

SUMMARY BY FUND:

CORPORATE	11,699.38
RECREATION	47,364.14
MUSEUM	226.99
CAPITOL IMPROVEMENTS	1,458.60

SUMMARY TOTAL	60,749.11
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REFUNDS

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
<u>SUMMARY BY FUND:</u>							
RECREATION						1,910.20	
						<u>SUMMARY TOTAL</u>	<u>1,910.20</u>
<u>SUMMARY BY FUND:</u>							
CORPORATE						30,725.17	
RECREATION						69,770.33	
MUSEUM						472.99	
LIABILITY INSURANCE						6,673.46	
SPECIAL RECREATION						3,867.59	
CAPITOL IMPROVEMENTS						33,033.36	
						<u>GRAND TOTAL:</u>	<u>144,542.90</u>
TOTAL PAGES: 15							

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on JULY 15, 2015 and you are hereby authorized to pay them from the appropriate funds.

(President)

(Treasurer)

Unfinished Business: Board Motions

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
JULY 15, 2015**

Administration and Finance Committee – Commissioner Ashta, Chair

RATIFY THE PURCHASE OF THE DODGE CARAVAN:

I move to accept the recommendation of the Administration and Finance Committee that the Park Board of Commissioners ratify the purchase of the Dodge Caravan.

BOND RECORD KEEPING POLICY – RESOLUTION #R-03-15:

I move to accept the recommendation of the Administration and Finance Committee that the Park Board of Commissioners approve Resolution #R-03-15, a Bond Record Keeping Policy.

BOARD OF COMMISSIONERS MEETINGS:

I move to accept the recommendation of the Administration and Finance Committee that the Park Board of Commissioners approve the following updates to the Board of Commissioners Meetings:

- **Minutes and packets** will be posted in the building and on line 48 hours in advance of every meeting. Also, a copy, for informational purposes, will be emailed to the local press.
- **New Citizens Comments Guidelines** will be implemented (attached).
- A **“Consent Agenda”** will be used for all future Board Meetings and
- As of September 1, 2015 all **Committee and Board Meetings will start at 6:30 p.m.** (New calendar to be published attached.)

Parks and Facilities Program Committee – Commissioner Coursey, Chair

PVCC SIDEWALKS AND WALKING PATH ADA TRANSITION PLAN DISCUSSION

I move to accept the recommendation of the Parks and Facilities Program Committee to approve preparing and publishing a bid for the PVCC sidewalk and walking path ADA work.

ADDITIONAL PARKING LOT AT ORIOLE POOL:

I move to accept the recommendation of the Parks and Facilities Program Committee to approve putting the Oriole Parking lot project (Com-Ed easement) out to bid.

MORTON GROVE PARK DISTRICT CITIZENS COMMENTS GUIDELINES

1. The Board President will chair the meeting
2. Any resident or visitor wishing to address the Board, an individual Board member or a guest presenter, must direct their questions and comments to the President at the appropriate time; according to the agenda.
3. The Board will hear residents comment only after the President has recognized the resident to speak.
4. Speaker will be allowed three minutes and may not yield their time to other speakers.
5. Persons wishing to speak for a second time may do so with the consent of the President, but only after all others have had an opportunity to address the Board.
6. Please refrain from comment or question at a Public Hearing until the presentation has been completed.

The President will strive to allow all residents equal opportunity to address the Board. In general, the Board will not comment or respond to issues requiring Board consideration until the issue has been reviewed by the Board/staff.

The Board often has a full business agenda and must complete the work of the Park District at each scheduled meetings. Please do not repeat comments or questions that have already been made by others and please do not interrupt commissioners or other speakers.

Copies of the agenda are posted on our website and at the Prairie View Community Center. Additional information regarding the agenda may be obtained from our Administrative office at 847-965-0996.

MORTON GROVE PARK DISTRICT
FISCAL YEAR: MAY 2015 – APRIL 2016
BOARD OF COMMISSIONERS MEETING CALENDAR
All Meetings held at 6834 Dempster
UPDATE TO CALENDAR PUBLISHED APRIL 2, 2015
Wednesday's at 6:30 p.m.

Meeting Date	Committee of the Whole/Board Meeting
September 2, 2015	Committee of the Whole
September 23, 2015	Board Meeting
October 7, 2015	Committee of the Whole
October 21, 2015	Board Meeting
November 4, 2015	Committee of the Whole
November 18, 2015	Board Meeting
December 2, 2015	Committee of the Whole
December 16, 2015	Board Meeting
January 6, 2016	Committee of the Whole
January 13, 2016	Board Meeting
February 3, 2016	Committee of the Whole
February 17, 2016	Board Meeting
March 2, 2016	Committee of the Whole
March 16, 2016	Board Meeting
April 6, 2016	Committee of the Whole
April 20, 2016	Board Meeting

Update & Information

Morton Grove Park District
July 15, 2015
UPDATE & INFORMATION

RECREATION AND PROGRAMMING REPORT

Superintendent of Recreation- Michael Hayes

1. We sent the Gymnastic agreement to District 219 and are waiting for the returned signed copy.
2. The fall brochure is at the printer and is schedule to be mailed the last week of July. We also will be releasing a fall tri-fold of events and fitness information, similar to the summer tri-fold.
3. The new website is fully operational, we've had a very positive response since the launch.
4. We are looking for volunteers and sponsors for Oktoberfest. Any interested participants should contact Superintendent Hayes for details.
5. Our next Tunes in the Park will be July 23rd at 6:30pm and our first movie in the park is schedule for July 24th at 7:30 pm. Both events will take place at Harrer Park. In conjunction with the movie in the park we also will be hosting an Ice Cream Social at 7:30 pm on July 24th.
6. The 6th annual Car Show will be held on July 23rd at Harrer Park. We are still accepting car applications. The event starts at 6pm.
7. Changes to the hours at the Prairie View Community Center have been posted and are in effect. We will revisit the weekend hours after Labor Day!
8. For the Morton Grove Farmers Market on June 20th the park district had a table and passed out summer program information.
9. Teacher school manuals are in the process of being organized for the 2015-16 season with training schedule in the next few weeks.

Club Fitness Manager and BASE / B4 School- Sue Braubach

Club Fitness Updates	June, 2015
Fitness Club Check In (610 members)	5114
Open Gym Check In	145
Group Ex / Walk-in	624
Memberships Renewals / Sales	25
3 Month Summer Membership Sales	40

1. Fitness Update
 - a. The Oktoberfest 5K race and 1 Mile walk planning is well under way. A couple of new features this year are we will be hosting a warm up for participants and will be giving awards to the first male and female resident / non-resident finisher.
 - b. New cleaning procedures have been set in place for fitness attendants and new signage has been put up in the fitness center: Reminding participants to wipe down machines.

- c. A second dehumidifier was placed in the dance studio to help with the humidity levels.
 - d. Working on a marketing plan for a new membership drive in September for Club Fitness.
- 2. Recreation Update
 - a. Worked with Supervisor LaFortune and Superintendent Hayes at our first ice cream social of the summer on June 19th at Oriole Park. We had a huge turnout and our performer Dave Rudolf entertained the kids with a great show.
 - b. Organizing the BASE/GAP staff manual and scheduling trainings and orientations for August. GAP days have been planned for the fall season.

Seniors, Cultural Arts, Adults- Katie Halverson

1. The "Tunes of Tuesday Summer Concert Series" began June 16th. Each concert has a local food vendors and the Niles Dairy Queen is selling desserts.
 - a. 6/16 The Student Body, 150 attended
 - b. 6/23 Lisa Rene Band, 250 attended
 - c. 6/30 Mason Rivers Band, 175 attended
2. The first in the new three part Silent Film Series was held June 5th at the Civic Center.
3. We held three music recitals for guitar and piano students at the Morton Grove Library in the Baxter Room.
4. Starbound competition dancers participated in Dance Day at the Morton Grove Farmers Market Saturday, June 20th. They performed several recital pieces and ran short creative movement classes for children at the market.
5. The Park District participated in an Open House held at the American Legion Civic Center, which was put on by Mather Lifeways. Roughly around 75 seniors attended our booth for flyers and information.

Museum Operating Report- Melissa D'Lando

1. The first bike tour of historic Morton Grove was held on June 20th and was a success with about 8 attendees including our sponsor from Edgebrook Cycle. Another bike tour using the map is currently being planned with the Bike Morton Grove group. We also hope to feature the map in as many upcoming museum programs as possible.
2. We have applied for a "Best Practice Award" from the Illinois Association of Museums.
3. Since the museum hours have been increased, we have seen an uptick in the number of visitors both to the Haupt-Yehl house and the Education Center.
4. The Museum attended the open house at the Civic Center, in an effort to increase our presence and outreach in the community.
5. The summer raffle sponsored by the historical society was held on June 27th and the winner was awarded VIP space to view the fireworks on July 4th.

Athletics / Field Rentals- Dan Parker

1. Hot Shots are in the midst of their summer session with a total of 144 participants spread out over 15 classes.
2. The weather has been creating an inordinate amount of reschedules and make-ups for leagues and renters.
3. There are 72 gymnastics participants enrolled in weekly camps throughout the summer. These one week camps provide a more intimate experience for the kids, as the instructor to child ratio makes for more one-on-one attention.

4. The D219 Slammers tournament took place July 10th-12th at Harrer Park. Games were held on all fields starting Friday afternoon thru Sunday evening. This is the second year D219 has rented our facilities, which generated approximately \$1,750.
5. Our second mid-day Volleyball Camp on Tuesdays and Thursdays is about to begin. These mid-day camps are a new addition to the Park District and have helped generate more use out of our sand volleyball courts.
6. The Men's Summer Basketball League received positive feedback in regards to the eight team league, which features several new teams. Many of our regular teams took the summer off, leaving us to believe our Winter League could finally get back to being two divisions.
7. Tennis classes/lessons continue to plug along with modest numbers. About 20 kids are involved with the classes and a few more have taken private lessons.
8. There are 60 participants enrolled in summer Karate. We are using the Civic Center on Wednesdays just for the summer. It has not been well received as an ideal karate location. However, students continue to love the Monday classes in the gym at PVCC.

Aquatics / Camps / Youth Programming and Schools- Kari Redmond

1. Currently 78 participants are enrolled in our Aqua Fitness Classes that began the week of June 15th.
2. There are 189 participants enrolled in our summer swim lessons and have been receiving positive feedback about the program, however the weather has impacted our registration this summer.
3. The Tiger Shark Swim Season began and is running smoothly. Morning practice was cancelled due to low numbers, but Tuesday and Thursday evenings are running. The first home meet was on June 24th and the competing team complemented our coaches for being organized and efficient.
4. Currently we have eight future pool rentals for Harrer and Oriole.
5. Pool memberships are down for the 2015 summer season due to poor weather conditions. Currently we sold 545 pool packages, which total 1694 individual passes. In addition, 66 swim packs have been purchased.
6. Hi-Five Sports Camp is schedule to visit Oriole Pool on Tuesday and Thursdays throughout the summer. The pool will generate an estimated \$5,500 from these visits.
7. Teacher school manuals are in the process of being organized and training will be held in the next couple of weeks.
8. School Enrollment Numbers:

Preschool	Kinder Odyssey
2 year olds - 11	Morning session - 5
3 years olds - 30	Afternoon session - 8
4 year olds - 49	

9. Summer Camp Enrollment Numbers:

Kidventure Kamp	Session 3 - 28	Session 4 - 31
Junior Camp	Session 3 - 45	Session 4 - 45
Camp Mor Gro	Session 3 - 50	Session 4 - 51
Teen Times	Session 3 - 19	Session 4 - 15
Camp 5' more	Week 1 - 12	Week 2 - 10

PARKS AND MAINTENANCE REPORT

1. Playground safety surfacing was added to all playgrounds and fresh mulch was distributed to all mass planting areas.
2. The new carpeting and coat of paint is a great addition to our downstairs area at the Community Center. Price quotes for stairwell painting and carpeting are being quoted to complete the project upon approval.
3. Two projects will be going out to public bid by month's end. The additional parking lot at Oriole Aquatic Center and the ADA adjustments to sidewalks and walk paths to comply with American's with Disability Act Guidelines.
4. The July fourth fireworks were a huge success. The Park Superintendent extends his thanks to all who participated to make this event successful. Also, thanks to the Public Works Department for all of their assistance. Many favorable comments were made regarding this event.
5. Items addressed this month were: daily fieldhouse cleaning, mowing and edging, daily ballfield and pool maintenance, weeding and watering, trimming of foundation plants and shrubs, staffing and setting up for Fourth of July, concerts and movies in the park and grooming sand volleyball courts. Monthly inspections of playgrounds, fire extinguishers and water meter readings. Bi-weekly vehicle maintenance reports and fleet repairs as needed.
6. Cleaning procedures and standards were revised and will be added to the common drive for all to review. There are also checklists located outside restrooms and locker room for staff to initial.

PARK POLICE REPORT

1. Two thousand five hundred and seventy park and field house checks were conducted by the Park Police during the month of June.
2. Chief Stromberg, Officer Bialkowski, Officer Quill and Officer Callaghan all completed the June "Police Law" Legal Update Computer Training. The June Training Topic was on "Legal Basis for Conducting Vehicle Stops after Observing Traffic Offenses or Other Criminal Activity".
3. On June 10th a locked green BMX bicycle was reported stolen from the Oriole pool while the owner was swimming. No information was known on the offender. The bicycle was entered into the state computer system and has not yet been recovered.
4. Park Officers handled their everyday normal routine assignments and an additional one hundred and six other miscellaneous incidents, assists or assignments that occurred during the month of June. These included securing unsecured park properties found open or not properly shut down, animal duties/issues, suspicious subjects, alarm incidents, day camp street crossings, a domestic situation, property damage incidents, citizen/motorist assists, ambulance assists, new employee background name checks, PDRMA ride checks, well-being checks and after hour secondary closings of park facilities.
5. Numerous verbal warnings were given for patrons being in the parks after hours, skateboarding in the park, the improper use of park equipment/facilities, dog violations in the parks, disturbances in the park, drinking alcohol in park, driving a tractor trailers through the Prairie View Center, motorized vehicle driven on the park path, violation of

park signs, etc. All the warned subjects were compliant and were not recognized as repeat offenders.

FINANCE REPORT

1. Completed OMA and FOIA Training.

HUMAN RESOURCES & RISK MANAGEMENT

1. Interviewed several candidates for the open Recreation Supervisor position. Currently in the process of checking references and hope to present an offer by the end of the week.
2. There are several part-time positions that we are gathering resumes for; these include pre-school teacher and aide, dance instructor and maintenance staff.
3. All part time new hire packets have been updated and continue to be distributed.
4. The new GEM (going the extra mile) program is in full swing. The staff really seem to appreciate the acknowledgments.
5. Fourteen names were selected in a random drug screen pull this week. Those chosen will take their boarding pass to Concentra in Morton Grove for the test with the results coming directly to Human Resources.
6. There was one PDRMA claim, the result of a slight finger injury.

Attachments

RESOLUTION #R-03-15
Approving a Bond Record-Keeping Policy for the Morton Grove
Park District, Cook County, Illinois.

WHEREAS, the Morton Grove Park District, Cook County, Illinois (the "*District*"), has issued and is expected to continue to issue bonds or other obligations (collectively, the "*Tax Exempt Obligations*") the interest on which is excludable from gross income for federal income tax purposes; and

WHEREAS, the District may at some time in the future issue additional bonds or other obligations, other than Tax Exempt Obligations, that enable the issuer or holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and specified tax credit bonds (the "*Tax-Advantaged Bonds*" and, collectively with the Tax Exempt Obligations, the "*Obligations*");

WHEREAS, incidental to its issuance of the Obligations, the District has covenanted or will covenant, generally to take all action necessary to comply with applicable federal tax rules and regulations relating to such Obligations, including covenants (i) necessary to preserve the excludability of interest on the Tax Exempt Obligations from gross income for federal income taxation purposes, (ii) pertaining to the entitlement of the District to receive direct payments from the United States Treasury of applicable percentages of interest due and owing on the Tax-Advantaged Bonds, and (iii) necessary to preserve the entitlement of the holders of certain Tax-Advantaged Bonds to credits against income tax liability, respectively; and

WHEREAS, it is necessary and in the best interest of the District to maintain sufficient records to demonstrate compliance with such covenants and to adopt policies with respect thereto:

NOW, THEREFORE, Be It Resolved by the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board Park Commissioners of the District (the “Board”) hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Compliance Officer Is Responsible for Records. The Finance Manager of the District (the “Compliance Officer”) is hereby designated as the keeper of the records of the District with respect to the Obligations, and such officer shall report to the Board at least annually that he or she has all of the required records in his or her possession, or is taking appropriate action to obtain or recover such records.

Section 3. Closing Transcripts. For each issue of the Obligations, the Compliance Officer shall receive and shall keep and maintain, a true, correct and complete counterpart of each and every document and agreement delivered in connection with the issuance of the Obligations, including without limitation (a) the proceedings of the District and the Board authorizing the Obligations, (b) any offering document with respect to the offer and sale of the Obligations, (c) any legal opinions with respect to the Obligations delivered by any lawyers, and (d) all written representations of any person delivered in connection with the issuance and initial sale of the Obligations.

Section 4. Arbitrage Rebate Liability. The Compliance Officer shall review the agreements of the District with respect to each issue of the Obligations and shall not less often than annually prepare a report for the Board stating whether or not the District has any rebate liability to the United States Treasury and estimating the extent of such liability, and setting forth any applicable exemptions that each issue of the Obligations may have from rebate liability. In order to discharge this duty, the Compliance Officer is expressly authorized, without further official action of the Board, to hire outside, independent professional counsel to assist in such

review. Such report shall be updated annually and shall be maintained in the official files and records of the Board.

Section 5. Recommended Records. The Compliance Officer shall review each issue of the Obligations and shall determine what requirements the District must meet in order to maintain (a) the tax-exemption of interest paid on the Tax Exempt Obligations, (b) its entitlement to direct payments by the United States Treasury of the applicable percentages of each interest payment due and owing on any Tax-Advantaged Bonds, and (c) applicable tax credits or other tax benefits arising from any Tax-Advantaged Bonds. The Compliance Officer shall then prepare a list of the contracts, requisitions, invoices, receipts and other information that may be needed in order to establish that (aa) the interest paid on the Tax Exempt Obligations is entitled to be excluded from gross income for federal income tax purposes, (bb) the District is entitled to receive from the United States Treasury direct payments of the applicable percentages of interest payments coming due and owing on any Tax-Advantaged Bonds, and (cc) the entitlement of holders of any Tax-Advantaged Bonds to any tax credits or other tax benefits, respectively. Notwithstanding any other policy of the District, such retained records shall be kept for as long as the Obligations relating to such records (and any obligations issued to refund the Obligations) are outstanding, plus three years, and shall at least include:

- (i) complete copies of the bond transcripts delivered when any issue of the Obligations is initially issued and sold;

- (ii) copies of account statements showing the disbursements of all bond proceeds for their intended purposes;

- (iii) copies of account statements showing all investment activity of any and all accounts in which the proceeds of any issue of Obligations has been held;

- (iv) copies of all bid requests and bid responses used in the acquisition of any special investments, including guaranteed investment contracts, used for the proceeds of any Obligations, including any swaps, or other financial derivatives entered into with

respect to any Obligations, in order to establish that such instruments were purchased at *fair market value*;

(v) copies of any subscriptions to the U.S. Treasury for the purchase of State and Local Government Series (SLGS) obligations;

(vi) copies of all Federal Information Reporting Forms (including, but not limited to, Forms 8038, 8038-G, 8038-B, 8038-TC, 8038-T, 8038-R, 8281 and 1097-BTC) and Forms 14127 and 8038-CP prepared and filed by or on behalf of the District and relating to the Obligations;

(vii) any calculations or estimates of liability for *arbitrage rebate* that is or may become due with respect to any issue of Obligations, and any calculations prepared to show that no arbitrage rebate is due, together, if applicable, with account statements or cancelled checks showing the payment of any rebate amounts to the United States Treasury together with any applicable IRS Form 8038-T;

(viii) copies of all contracts of the District, including any leases, with respect to the use of any property owned by the District and acquired or financed with the proceeds of the Obligations, any part of which property is used by a private person at any time when such Obligations are or have been outstanding; and

(ix) copies of all records relating to any required compliance with federal prevailing wage standards for projects financed with the proceeds of Tax-Advantaged Bonds.

Section 6. Allocations of Obligation Proceeds to Expenditures. The Compliance Officer shall compile an allocation of all spent proceeds of the Obligations and earnings thereon to particular expenditures. The Compliance Officer acknowledges that such allocations need not follow a direct tracing of the Obligations proceeds and may be changed up to 18 months after the earlier of the date of expenditure to which such proceeds were or will be allocated or, if later, placed in service. No such reallocation may be made after the date that is 60 days after the fifth anniversary of the date the relevant Obligations were issued, or 60 days after the retirement in full of such issue of the Obligations, if earlier. Such allocations may include allocations to expenditures made prior to the issuance of the Obligations. At such time as the Compliance Officer determines that there will be no additional expenditures of proceeds of the Obligations and that the Compliance Officer will not or cannot reallocate such proceeds to expenditures

because the time limits set forth above have expired, the Compliance Officer shall declare such allocation to be a final allocation of Obligation proceeds to expenditures. The Compliance Officer shall maintain all such allocations of proceeds to expenditures, including any final allocation with the records it must maintain.

Section 7. List of Financed Facilities. The Compliance Officer shall on the basis of the then operative allocation of Obligation proceeds to expenditures compile a list of Obligation financed facilities. Such list shall include: (a) a complete description of such facilities including the location of such facilities, the expected useful life of such facilities, the expected or actual placed in service date of such facilities, the cost of such facilities, the amount of Obligation proceeds spent for such facilities (which shall be the same as the cost of the facilities if acquired exclusively with Obligation proceeds, but which may be less than the cost of such facilities if such facilities are only partially acquired with Obligation proceeds). If any of the financed facilities are improvements to existing buildings that do not enlarge such buildings and are not improvements of space occupied exclusively for a private business use, the Compliance Officer shall put such building on the list and mark such building as partially funded with proceeds of the Obligations. If any such facilities become worn out, destroyed, obsolete or otherwise no longer useable by the District, the list shall so indicate. If any such facility is disposed of, the list shall include the date it was disposed of, the manner of disposal, the sale price if sold and the person to whom the facility was disposed. Any such disposal shall be recorded within 30 days of the date the Compliance Officer learns of any such disposal. The Compliance Officer acknowledges that tax covenants with respect to the Obligations may require that any such disposal be followed by a remedial action.

Section 8. Contracts Related to Obligation Financed Facilities. The Compliance Officer shall obtain and keep copies of all contracts that may provide for the use of Obligation

financed facilities (including buildings that are partially financed with Obligation proceeds). Such contracts shall include leases, licenses, management contracts or service contracts if the management or other services to be provided will be performed in or with the Obligation financed facilities. The Compliance Officer shall compile a list of such contracts. The list shall include the particular Obligation financed facilities that may be subject to such contracts. The Compliance Officer shall cause such contracts to be reviewed either by staff of the District or by an outside consultant to determine if such contracts violate any tax covenants made with respect to the Obligations. The list of contracts shall include the determinations of whether such contracts cause any private use of such facilities. If the Compliance Officer cannot reasonably determine whether such contract causes private use, it shall so note on the list of such contracts. If any such contract is determined to cause private use of a facility, the Compliance Officer shall determine or cause to be determined for each calendar year, the percentage of such facility so privately used. Such determination may be made in consultation with counsel or other consultants. The Compliance Officer shall record the method used to determine such quantity of private use along with the final annual amount of private use.

Section 9. Capital Expenditure Reviews. The Compliance Officer will undertake periodic reviews of expenditures as may be required by the documentation for particular Obligations (generally, build America bonds) and will prepare appropriate reports as required by such documentation. Such reporting and reviews will be undertaken to assure that proceeds of such Obligations are allocated only to capital expenditures.

Section 10. Remedial Actions. The Compliance Officer acknowledges that if private use (including use in an unrelated trade or business) exceeds the limits related to each issue of the Obligations, a remedial action may be required in accordance with the United States Treasury Regulations. The Compliance Officer shall (with the aid of staff and outside consultants and

counsel) determine if such remedial actions are either warranted or possible. The Compliance Officer shall prepare or cause to be prepared a memorandum describing any such remedial action or proposed remedial action. The memorandum shall describe whether such remedial action will serve to cure any particular private use concerns. If any actions are required by the District for such remedial action, the memorandum shall include a full description of such required actions. A copy of any such memorandum shall be given to the Board. Following any such remedial action, the Compliance Officer shall prepare a report describing the effect of such remedial action. The list of Obligation financed facilities may need to be revised as a result of such remedial action and the Compliance Officer will so revise such list.

Section 11. Voluntary Closing Agreement Program. The Compliance Officer acknowledges that if private use exceeds relevant limits and a remedial action is not undertaken or is not possible or if another violation of the tax covenants of the District occurs, then the District may be required to enter into a Voluntary Closing Agreement with the Internal Revenue Service ("IRS"). The Compliance Officer shall (with the aid of staff and outside consultants and counsel) determine if a Voluntary Closing Agreement is either warranted or possible. The Compliance Officer shall prepare or cause to be prepared a memorandum describing any proposed application for a Voluntary Closing Agreement or proposed Voluntary Closing Agreement. The memorandum shall describe whether such remedial action will serve to cure any particular tax violation and the nature of such violation. If any actions are required by the District for such Voluntary Closing Agreement application, the memorandum shall include a full description of such required actions. A copy of any such memorandum shall be given to the Board. The District may retain counsel to attempt to obtain a Voluntary Closing Agreement. Following the execution of any such Voluntary Closing Agreement, the Compliance Officer shall prepare a report describing the effect of such Voluntary Closing Agreement. The list of

Obligation financed facilities may need to be revised as a result of such Voluntary Closing Agreement and will be so revised by the Compliance Officer.

Section 12. IRS Examination. In the event the IRS commences an examination of any Obligations, the Compliance Officer, in cooperation with the District's general counsel, is expressly authorized, without further official action of the Board, to respond to inquiries of the IRS and to hire outside, independent professional counsel to assist in the response to the examination. The Compliance Officer or the District's general counsel shall advise the Board of any such examination when, as and in such manner as the Compliance Officer may deem appropriate, it being hereby expressly agreed and understood that the Compliance Officer and the District's general counsel shall maintain such confidentiality for so long and as they shall deem necessary in order best to protect the interests of the District.

Section 13. IRS Compliance Checks. In the event the IRS commences a Compliance Check or other action short of an examination of the District or of any Obligations, the Compliance Officer, in cooperation with the District's general counsel, is expressly authorized, without further official action of the Board, to respond to inquiries of the IRS and to hire outside, independent professional counsel to assist in the response to the Compliance Check. The Compliance Officer and the District's general counsel shall advise the Board of any such Compliance Check when, as and in such manner as they may deem appropriate, it being hereby expressly agreed and understood that the Compliance Officer and general counsel shall maintain such confidentiality for so long and as the Compliance Officer and general counsel shall deem necessary in order best to protect the interests of the District.

Section 14. Annual Review. Not later than June 30th of each year, the Compliance Officer shall conduct an annual review of contracts and other records described in Section 5 of this Resolution to determine for each series of Obligations then outstanding whether each such

issue of Obligations complies with the tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans. The Compliance Officer is expressly authorized, without further official action of the Board, to hire outside, independent professional counsel to assist in such review. To the extent that any violations or potential violations of tax requirements are discovered incidental to such review, the Compliance Officer may make recommendations or take such actions as the Compliance Officer shall reasonably deem necessary to assure the timely correction of such violations or potential violations through remedial actions described in the United States Treasury Regulations or the Tax Exempt Bonds Voluntary Closing Agreement Program described in Treasury Notice 2008-31 or any similar program instituted by the IRS.

Section 15. Training. The Compliance Officer shall undertake to maintain a reasonable level of knowledge concerning the rules related to the Obligations so that such officer may fulfill the duties described herein. The Compliance Officer may consult with counsel, attend conferences and presentations of trade groups, read materials posted on various web sites, including the web site of the Tax-Exempt Bond function of the IRS, and use other means to maintain such knowledge. Recognizing that the Compliance Officer may not be fully knowledgeable in this area, the Compliance Officer may consult with outside counsel, consultants and experts to assist him or her in exercising his or her duties hereunder. The Compliance Officer will endeavor to make sure that staff of the District is aware of the need for continuing compliance. The Compliance Officer will provide copies of this Resolution and the Tax Exemption Certificate and Agreement or other applicable tax documents for each of the Obligations then currently outstanding (the "*Tax Agreements*") to other staff members who may be responsible for taking actions described in such documents and to any person who is expected to be a successor Compliance Officer. The Compliance Officer will review this Resolution and

each of the Tax Agreements periodically to determine if there are portions that need further explanation and, if so, will attempt to obtain such explanation from counsel or from other experts, consultants or staff.

Section 16. Amendment and Waiver. The District may amend this Resolution and any provision of this Resolution may be waived, without the consent of the holders of any of the Obligations and as authorized by passage of a resolution by the Board.

Section 17. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 18. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted this 15th day of July 2015.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

[SEAL]