

Morton Grove Park District

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Minutes of the 768th Morton Grove Park District Board Meeting Held on September 23, 2015

- I. **Roll Call:** President Staackmann called the meeting to order at 6:30 PM
- II. **Commissioners Present:** Eileen Coursey, Dominick Burdi, Mark Manno and Dan Staackmann
Commissioners Absent: Dan Ashta

Staff Present: Jeff Wait, Executive Director; Marty O'Brien, Finance Manager; Greg Jayne, Superintendent of Parks and Facilities; Mike Hayes, Superintendent of Recreation and Claudia Marren, Executive Administrative Assistant

Guests Present: Eric Poders, the Morton Grove Voice/resident; Mike Joyce, Pioneer Press; Karen Zawrasky, resident
- III. **Additions or Deletions/Changes to the Agenda:** None
- IV. **Citizens Comments/Correspondence:** Eric Poders stated that regarding the dog park feasibility study he saw the possible negative effect of allowing dogs at the existing parks because not all patrons clean up after their pets and there may be additional expenses for maintenance. Also he thought partnering with the Village, other municipalities or businesses was a very good idea.
- V. **Consent Agenda:**
Commissioner Burdi made a motion, seconded by Commissioner Manno to approve the consent agenda which included the minutes of the: Committee of the Whole held on August 5, 2015, Special Meeting held on August 10, Board Meeting held on August 19, Special Meeting August 25, 2015, Executive Session held on August 5, 2015, Executive Session held on August 10, 2015 and the Executive Session held on August 19, 2015.
The Financial Reports:
 1. The Budget Report and Cash on Hand dated August 31, 2015 and
 2. The voucher listed dated September 23, 2015, in the amount of \$158,506.42, subject to audit. **Ayes: Commissioner Coursey, Burdi, Manno and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**
- VI. **Director's Report:** Executive Director Wait stated that Oktoberfest is to be held on Friday October 2nd from 4 – 10 pm at PVCC and Saturday October 3rd. The 5K race starts at 8:05 am and the pancake breakfast is from 8-10:30 am. He also stated that if anyone is interested in attending the iAPD Legal Symposium on October 29th to please let us know. The American Legion is holding their Veterans Day Parade on Sunday, November 8th beginning at 1 pm. Superintendent Hayes

and Director Wait will attend. Registration is open for the IAPD/IPRA Conference January 28th thru the 30th, once again please let us know your plans.

VII. Attorney's Report: Attorney Rock stated that although the Illinois Senate and House of Representative passed a bill that would increase the bid threshold from \$20,000 to \$25,000, the Governor vetoed the proposed bill. He will keep the Board updated.

VIII. Unfinished Business:

Administration and Finance Committee: Commissioner Ashta, Chair, Commissioner Burdi substituted
Auditors Comprehensive Financial Annual Report: Commissioner Burdi made a motion, seconded by Commissioner Coursey to accept the recommendation of the Administration and Finance Committee that the Park Board of Commissioners approve the Comprehensive Annual Financial Report for the fiscal year ended April 30, 2015 conducted by Lauterbach & Amen and to direct the Finance Manager to file the audit report with the appropriate agencies. **Ayes: Commissioner Burdi, Manno Coursey and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

Statement of Receipts & Disbursements: Commissioner Burdi made a motion seconded by Commissioner Coursey to accept the recommendation of the Administration and Finance Committee to approve the Statement of Receipts & Disbursements for the fiscal year ended April 30, 2015 and to direct the Treasurer to sign the document and the Finance Manager to file Resolution #R-04-15 with the appropriate agencies. **Ayes: Commissioner Manno, Coursey, Burdi, and Staackmann. Nays: 0 Absent: Ashta. Motion carried.**

Closed Session Minutes Review – Resolution #R-05-15: Commissioner Burdi made a motion, seconded by Commissioner Coursey to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-05-15, for the Closed Session Minutes Review. **Ayes: Commissioner Coursey, Burdi, Manno and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

Dog Park: Commissioner Burdi made a motion, seconded by Commissioner Manno to accept the recommendation of the Administration and Finance Committee for staff to move forward with a dog park feasibility study. At this point Commissioner Burdi asked for clarification that it was just one dog park. Director Wait assured him that we would look at all options for a dog park, however the intent was for one dog park. **Ayes: Commissioner Burdi, Manno, Coursey and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

Board Secretary Appointment: Commissioner Burdi made a motion, seconded by Commissioner Coursey to accept the recommendation of the Administration and Finance Committee for the Park Board of Commissioners to appoint Jeff Wait as Board Secretary. **Ayes: Commissioner Manno, Coursey, Burdi and Staackmann. Nays: 0. Absent: Ashta. Motion Carried.**

Recreation and Facility Program Committee – Commissioner Coursey, Chair
PVCC/Club Fitness Hours: Commissioner Coursey made a motion, seconded by Commissioner Burdi to accept the recommendation of the Recreation and Facility Program Committee that the Park Board of Commissioners approve the new Prairie View Community Center and Club Fitness hours of operation as presented at the September Committee of the

Whole. Ayes: Commissioner Coursey, Burdi, Manno and Staackmann. Nays: 0. Absent: Ashta. Motion carried.

Junior Day Camp Locations: Commissioner Coursey made a motion, seconded by Commissioner Burdi to accept the recommendation of the Recreation and Facility Program Committee to approve moving *only* the Junior Day Camp from National Park to the Oriole Park Palm Room. At this point Commissioner Staackmann amended the motion, seconded by Commissioner Burdi to clarify that the original motion did not reflect that it was *only* Junior Day Camp which was moving. **Ayes: Commissioner Burdi, Manno, Coursey and Staackmann. Nays: 0. Absent: Ashta. Motion carried. Vote on the original motion by Commissioner Coursey: Ayes: Manno, Coursey, Burdi and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

Parks and Facilities Maintenance Committee: Commissioner Manno, Chair

PVCC Painting Project: Commissioner Manno made a motion, seconded by Commissioner Burdi to accept the recommendation of the Parks and Facilities Maintenance Committee to accept the bid from Allied Painting Contractors from Elgin, IL in the amount of \$4,035.34 to prep and paint both lobbies and the stairway at the Prairie View Community Center. **Ayes: Commissioner Coursey, Burdi, Manno and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

Museum Basement Door Replacement: Commissioner Manno made a motion, seconded by Commissioner Coursey to accept the recommendation of the Parks and Facilities Maintenance Committee to approve the bid from Anderson Lock of Schaumburg, IL in the amount of \$4,257.67 to remove and replace the museum basement door. **Ayes: Commissioner Burdi, Manno, Coursey and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

National Park Tennis Courts: Commissioner Manno made a motion, seconded by Commissioner Burdi to accept the recommendation of the Parks and Maintenance Committee to approve the bid from Olson Brothers Recreation Surfacing of Mundelein, IL in the amount of \$8,180.00 to resurface the National Park tennis courts. Commissioner Staackmann asked Superintendent Jayne if the court surfaces were in bad shape and he stated yes, they were starting to bubble. **Ayes: Commissioner Burdi, Manno Coursey and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

Shermer Park Basketball Court: Commissioner Manno made a motion, seconded by Commissioner Burdi to accept the recommendation of the Parks and Facilities Maintenance Committee to approve the bid from Olson Brothers Recreations Surfacing of Mundelein, IL in the amount of \$13,200.00 to apply an asphalt overlay to the Shermer Park Basketball court. Commissioner Staackmann asked if we had to then raise the height of the baskets and Superintendent Jayne assured him the baskets will still be at the official height. **Ayes: Commissioner Manno, Coursey, Burdi and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

PVCC ADA Accessibility Bid Results: Commissioner Manno made a motion, seconded by Commissioner Coursey to approve the bid from A. Lamp Concrete of Schaumburg, IL in the amount of \$127,586.30 to complete the ADA work on the PVCC sidewalks and paths.

Commissioner Staackmann asked if the work would be completed this year. Superintendent Jayne replied that they were trying to get it done this year. **Ayes: Commissioner Coursey, Burdi, Manno and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

Harrer Park Ballfield Fence Painting: Commissioner Manno made a motion, seconded by Commissioner Burdi to accept the recommendation of the Parks and Facilities Maintenance Committee to approve the bid from New Finish Electrostatic Refinishing of Glencoe, IL in the amount of \$19,650.00 to complete the electrostatic painting of the Harrer Park ballfield fences. **Ayes: Commissioner Manno, Coursey, Burdi and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

IX. New Business:

Financial Review: Finance Manager O'Brien gave a brief presentation on the budget. As of August 31st the budget was increased 1.6% or \$86,400. He is trying to align costs to certain funds to make it easier to read and to determine information. O'Brien said he took all our revenues and expenditures as of August 31st to project how much surplus money remains, the *projection* being approximately \$70,000. He also stated 60% of our revenue is property tax based which we received the first installment in March and we just billed the second installment on August 1st. We have received 91% of our tax levy to date. In October or November when we get our first view of the budget we will have a better understanding of where we stand.

At this time Commissioner Staackmann thanked Marty for serving as the interim Executive Director. With great gratitude the Board of Commissioners presented Marty with a thank you proclamation. Marty thanked the Board.

X. Commissioner Comments:

Commissioner Coursey: None

Commissioner Manno: Commissioner Manno said happy belated birthday to Marty and thanked him for all his hard work. He thanked the pool staff for a nice job this summer and Katie for all her programs; concerts, dance programs, etc. He congratulated the Museum for the 2015 award and thanked Norm and the crew for National Night Out.

Commissioner Burdi: Once again thanked Marty for all his hard work and told Jeff he is doing a great job.

Commissioner Staackmann: Thanked Marty again.

Commissioner Ashta: Absent

XI. Executive Session:

Commissioner Manno made a motion, seconded by Commissioner Burdi to move into Executive Session in accordance with the Open Meetings Act section 120/2.(c)(11) to discuss probable or imminent litigation. **Ayes: Commissioner Coursey, Manno, Burdi, and Staackmann. Nays: 0. Absent: Ashta. Motion carried.**

Executive Session began at approximately 7:00 PM.

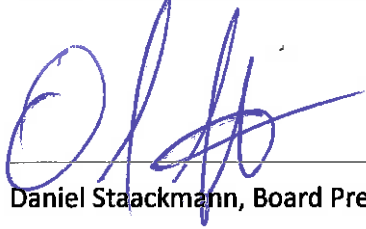
The Board Meeting reconvened at approximately 7:12 PM.

No action was taken during Executive Session.

XII. Adjournment:

Commissioner Coursey made a motion, seconded by Commissioner Burdi to adjourn the meeting. Motion carried by voice vote.

Meeting ended at approximately 7:13 PM

A handwritten signature in blue ink, appearing to be 'D. Staackmann', written over a horizontal line.

Daniel Staackmann, Board President

A handwritten signature in blue ink, appearing to be 'J. Wait', written over a horizontal line.

Jeff Wait, Board Secretary