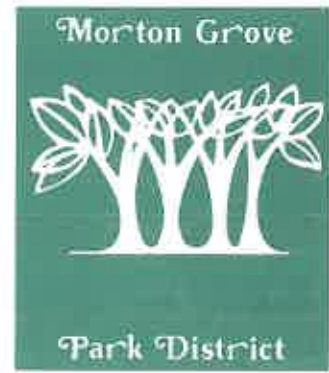


# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

---



MORTON GROVE PARK DISTRICT  
Prairie View Community Center  
6834 Dempster, Morton Grove, IL 60053  
Minutes of the Committee of the Whole  
Held on October 7, 2015 at 6:30 p.m.

Commissioner Staackmann called the meeting to order at 6:30 p.m.

**Commissioners Present:** Eileen Coursey, Mark Manno, Dan Ashta, and Dan Staackmann  
**Commissioners Absent:** Dominick Burdi

**Staff Present:** Jeff Wait, Executive Director; Laura Kee, Human Resources and Risk Management; Greg Jayne, Superintendent of Parks and Facilities; Mike Hayes, Superintendent of Recreation; and Claudia Marren, Executive Administrative Assistant

**Guests Present:** Eric Poders, The Morton Grove Voice/resident; Michael Joyce, The Pioneer Press

**Public Comment:** None

**Administration and Finance Committee – Commissioner Ashta, Chair**

**Appoint IAPD Delegates:** It was agreed to appoint Commissioner Staackmann as the delegate for the Annual Business Meeting of the Illinois Association of Park District with Commissioners Ashta, Coursey and Manno to serve as alternates.

**OMA and FOIA Officer:** Executive Director Wait has taken the Open Meetings Act and the Freedom of Information Act training. It was agreed to appoint Wait as the Open Meetings Act Officer and the Freedom of Information Act Officer for the Morton Grove Park District.

**Vacation Policy and Sick Leave Policy:** The Board of Commissioners thought it was best to table any further discussion and decisions on this matter until they received more information regarding why this policy was changed less than two years ago and how the suggested change (the ability to bank sick time) would affect pensions. The Commissioners would also like the full Board present to make a final decision.

**Computer Usage Policy:** Executive Director Wait asked to change the current Computer, Electronic Communication & Social Media Policy to incorporate language that specifies that all information/communication gathered while employed is the property of the Morton Grove Park District and must be filed correctly onto the network drive and not deleted. Although the

Commissioners thought this policy may be hard to enforce they agreed it was a good policy to have on the books.

**Recreation and Facility Program Committee – Commissioner Coursey, Chair**

**Non-Resident Rates:** Director Wait recommended a decrease to the non-resident rate for Morton Grove Park District programs and facility memberships. The Board of Commissioners approved a standard 25% non-resident rate beginning the summer of 2016.

**Payment Plan Administrative Fee:** Superintendent Hayes suggested a \$20 fee for program participants who choose a payment plan. The idea is to try and recoup part of the \$11,000 plus costs associated with the processing fees charged by the Active Net and processing fees charged by credit card companies. The Commissioners agreed it was a good idea to get a handle on these costs.

**Aquatic Survey:** Executive Director Wait reviewed the Aquatic Survey Results. The feedback for the pools was mostly positive. Many patrons feel pool passes are priced fairly, the majority prefer sunbathing and swimming during the afternoon open-swim time. The staff would like to implement several changes including opening Oriole Pool at 5:00 am for adult lap swimming, no more daily interruptions for Tiger Sharks, Harrer will only be open during the regular pool season and the staff will offer more aquatic programming.

**Parks and Facilities Maintenance Committee – Commissioner Manno, Chair**

**PVCC Carpet Replacement:** Superintendent Jayne received three quotes for new upper level carpet, new carpet in the locker rooms and rubber treads for the stairway. Based upon the prices received it was recommended to accept the bid from Duncan Flooring of Mt. Prospect, IL in the amount of \$19,110.00. The Board agreed and chose a gray color for the stairway rubber treads.

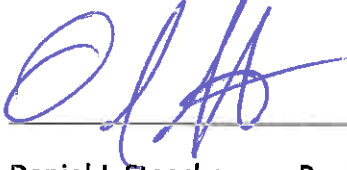
**Commercial Washer and Dryer:** Due to the amount of laundry the fitness club must do and the fact that the machines seem to break down often, it was suggested to purchase a commercial washer and dryer. Commissioner Manno asked that we get prices from ABT. Manno noted we should also think about all the costs when making the switch from residential units to commercial units. The commercial units cost more to repair, the units cannot be repaired in house, you must call a professional service company and you usually wait longer for a service call and the parts are harder to get. It was agreed to check out prices at ABT and to think about making this change.

**Tree Removals:** Director Wait explained that a significant number of trees are old and or diseased and need to be removed. It was agreed to hire Bartlett Tree Experts of Northbrook, IL to remove 22 trees at a cost of \$12,790.00. Commissioner Ashta noted that many residents state that we need to make sure we replace the trees that are removed.

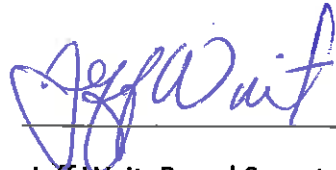
**Adjournment:**

Commissioner Ashta made a motion, seconded by Commissioner Manno to adjourn the Committee of the Whole. Motion carried by voice vote.

Meeting ended at approximately 7:29 pm

A handwritten signature in blue ink, appearing to read 'D. Staackmann', written over a horizontal line.

Daniel J. Staackmann, President

A handwritten signature in blue ink, appearing to read 'Jeff Wait', written over a horizontal line.

Jeff Wait, Board Secretary