

Morton Grove Park District

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Morton Grove Park District
6834 Dempster, Morton Grove, IL 60053
Minutes of the 769th
Board Meeting
Held on October 21, 2015

- I. **Roll Call:** President Staackmann called the meeting to order at 6:30 PM
- II. **Commissioners Present:** Dominick Burdi, Eileen Coursey, Dan Ashta, Mark Manno and Dan Staackmann
- Staff Present:** Jeff Wait, Executive Director; Marty O'Brien, Finance Manager; Mike Hayes, Superintendent of Recreation and Claudia Marren, Executive Administrative Assistant
- Guests Present:** Eric Poders, the Morton Grove Voice/resident and Karen Zawrazky, resident
- III. **Additions or Deletions/Changes to the Agenda:** Director Wait asked, and received consensus, to remove the Vacation Policy and Sick Leave Policy from the agenda.
- IV. **Citizens Comments/Correspondence:** Resident Karen Zawrazky voiced her opinion on several of the park district issues:
- If the meetings were televised it's possible some of the residents would take a more active interest.
 - Having a lean staff in December is no reason to change the PTO policy, many companies have the same problem and work through it.
 - She is also concerned about the criteria for allowing a 3 month extension of sick time stating that allowing discretion on who may or may not receive the extension can cause morale and discrimination issues.
 - She suggested implementing a discount versus charging an administrative fee on payment programs.
 - Karen informed the Board of the unhealthy, extreme hot and humid conditions in the preschool classes and suggested air conditioning for these facilities.
- V. **Consent Agenda:**
Commissioner Ashta asked to remove the September 23rd minutes from the consent agenda. Commissioner Ashta made a motion, seconded by Commissioner Coursey to approve the consent agenda which included the minutes of the Committee of the Whole held on September 2, 2015.
- The Financial Reports:**
1. The Budget Report and Cash on Hand dated August 31, 2015 and
 2. The voucher listed dated September 23, 2015, in the amount of \$158,506.42, subject to audit. **Ayes: Commissioner Burdi, Coursey, Ashta, Manno and Staackmann. Nays: 0.**
- Motion carried.**

Commissioner Ashta made a motion, seconded by Commissioner Coursey to approve the Board Meeting minutes held on September 23, 2015 and the Executive Session meeting minutes held on September 23, 2015. **Ayes: Commissioner Coursey, Manno, Burdi and Staackmann. Abstain: Ashta. Motion carried.**

VI. Director's Report: Executive Director Wait stated that Halloween Fest will be held this coming Saturday from 3 to 6 pm and the house decorating contest is October 28th.

VII. Attorney's Report: None

VIII. Unfinished Business:

Administration and Finance Committee: Commissioner Ashta, Chair

Appoint IAPD Delegates: Commissioner Ashta made a motion, seconded by Commissioner Coursey to accept the recommendation of the Administration and Finance Committee to appoint Commissioner Staackmann as the IAPD Annual Business Meeting Delegate and Commissioners Ashta, Coursey and Manno to serve as alternate delegates. **Ayes: Commissioner Ashta, Manno, Burdi, Coursey and Staackmann. Nays: 0. Motion carried.**

OMA and FOIA Officers: Commissioner Ashta made a motion seconded by Commissioner Coursey for the Park Board of Commissioners to appoint Jeff Wait as the Morton Grove Park District Open Meetings Act Officer and the Freedom of Information Act Officer. **Ayes: Commissioner Manno, Burdi, Coursey, Ashta and Staackmann. Nays: 0. Motion carried.**

Computer Usage Policy: Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee for the Park Board of Commissioners to approve the update to the Personnel Policy Section 6.18 titled, Computer, Electronic Communications, and Social Media Policy. **Ayes: Commissioner Burdi, Coursey, Ashta, Manno and Staackmann. Nays: 0. Motion carried.**

Recreation and Facility Program Committee: Commissioner Coursey, Chair

Non-Resident Rates: Commissioner Coursey made a motion, seconded by Commissioner Ashta to accept the recommendation of the Recreation and Facility Program Committee to approve a standard 25% non-resident rate for program registrations and facility memberships beginning the summer of 2015. At this time Commissioner Staackmann noted that this is a reduction from the current 35% non-resident rate. **Ayes: Commissioner Coursey, Ashta, Manno, Burdi and Staackmann. Nays: 0. Motion carried.**

Payment Plan Administrative Fee: Commissioner Coursey made a motion, seconded by Commissioner Ashta to accept the recommendation of the Recreation and Facility Program Committee to approve a \$20 fee for program participants who use their credit card for payment plans. **Ayes: Commissioner Ashta, Manno, Burdi, Coursey and Staackmann. Nays: 0. Motion carried.**

Parks and Facilities Maintenance Committee: Commissioner Manno, Chair

PVCC Carpet Replacement: Commissioner Manno made a motion, seconded by Commissioner Burdi to accept the recommendation of the Parks and Facilities Maintenance Committee to accept the bid from Duncan Flooring of Mt. Prospect, IL in the amount of \$19,110.00 to remove, prep and replace the carpet in the second floor lobby, the stairway

and locker rooms. Commissioner Staackmann asked if both locker rooms were being re-carpeted and if there is a routine schedule to clean the carpets. Director Wait assured him both locker rooms were being done and a cleaning schedule would be followed. **Ayes: Commissioner Burdi, Coursey, Ashta, Manno and Staackmann. Nays: 0. Motion carried.**

IX. New Business: None

X. Commissioner Comments:

Commissioner Manno: Thanked Jeff and the staff and said keep up the good work.

Commissioner Coursey: Happy Halloween

Commissioner Ashta: Keep up the good work.

Commissioner Burdi: The Fitness Club looks better and he agrees with the comments from Karen Z. that we need air conditioning at the facilities.

Commissioner Staackmann: Thanked the staff for all their hard work with the coming Halloween event.

XI. Adjournment:

Commissioner Coursey made a motion, seconded by Commissioner Ashta to adjourn the meeting. Motion carried by voice vote.

Meeting ended at approximately 6:52 pm



Daniel Staackmann, Board President



Jeff Wait, Board Secretary