

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

Morton Grove Park District
6834 Dempster, Morton Grove, IL 60053
Minutes of a Special Meeting
Held on February 20, 2016 at 9:00am



- I. **Roll Call:** President Staackmann called the meeting to order at 9:00am.

Commissioners Present: Eileen Coursey, Dominick Burdi, Dan Ashta, Mark Manno, and Dan Staackmann

Staff Present: Jeff Wait, Executive Director; Marty O'Brien, Finance Manager; Greg Jayne, Superintendent of Parks & Facilities; Laura Kee, Human Resources and Risk Manager; Mike Hayes, Superintendent of Recreation; Sue Braubach, Wellness & Fitness Manager and Claudia Marren, Executive Administrative Assistant

Guests Present: Eric Poders, Morton Grove Voice/resident

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Citizens Comments/Correspondence:** None

- IV. **Consent Agenda:**

Commissioner Ashta made a motion, seconded by Commissioner Burdi to approve the consent agenda which included the minutes of the January 6, 2016 Committee of the Whole and the January 20, 2016 Board Meeting.

The Financial Reports:

1. The Budget Report and Cash on Hand dated January 31, 2016, and
2. The voucher listed dated February 17, 2016, in the amount of \$167,497.02, subject to audit. **Ayes: Commissioner Burdi, Ashta, Manno, Coursey and Staackmann. Nays: 0. Motion carried.**

- V. **Director's Report:** Executive Director Wait reminded everyone that following the meeting the Park District is hosting Cold Brews & Blues beginning at 1:00pm at the Civic Center. Also, Wednesday evening is the 6:30pm workshop for the Commissioners. Commissioner Staackmann noted that Dan and Jeff attended a conference session covering foundations. They are considering a "holiday market" for Morton Grove, which may be a springboard for a foundation. They have a meeting with an interested resident on Monday at 12:30pm.

VI. Attorney's Report: None

VII. Unfinished Business:

Administration and Finance Committee: Commissioner Ashta, Chair

Budget Review & Capital Plan Review Workshop: Finance Manager O'Brien is proposing a \$5,600,000 budget for fiscal year 2016-17 which is 1.6% over last years. The Park District has 11 funds, most of which are statutory. The Corporate Fund covers the administrative and Board items, the Recreation Fund has 4 sections: administrative, programs, pools and the fitness center, and then we have small funds; Police, Paving & Lighting and Museum Funds. The IMRF, FICA, Liability, Special Recreation, Audit, and Bond & Interest Funds are the statutory funds, meaning they can only be used for certain purposes.

The Park District received \$3,100,000 in property taxes, of which \$780,000 was used to pay off bonds (and interest accrued) from that year.

The IMRF, FICA, Special Recreation, Bond and Liability Funds require approximately \$1,700,000 of the property tax money, the remaining \$1,400,000 is left for operating costs. We expect operating costs to increase about 0.7%: that is the projected CPI for 2016. We are taking a very conservative view.

The Replacement Tax was locked-in in 1978 and we project receiving \$185,000 across all funds.

Next O'Brien discussed Expenditures. Commissioner Staackmann questioned why the Corporate Fund does not break down salaries across the board. O'Brien explained it is easier to understand for the general population and more transparent. Commissioner Ashta and Burdi agreed, this budget is much easier to read and understand.

Executive Director Wait and O'Brien went through the budget line-by-line. Some of the items discussed were the water bill, the MNASR and Museum lease, how to get more people to our pools, increasing rentals, overtime for the Parks Crew, a line item for staff training, and trying to save money in many areas for instance by sharing the maintenance truck with the police, thus eliminating the expense of the police cruiser.

Next, we reviewed the Capital Plan. Director Wait explained the staff focused on three things:

- Does it support a revenue source?
- Does it improve efficiency?
- Is it absolutely necessary?

There are many purchases and projects the Park District has planned. The dump truck is 10 years old and gets a great deal of use in both the winter and summer. Commissioner Staackmann asked if we could go to a plastic blade to save money. Superintendent Jayne said he would certainly look into that. The ADA projects which among other things will correct the slopes on the path at Harrer will cost approximately \$130,000. There will be \$4,000 spent to replace the old windows at Oketo Park. We are installing a new fitness counter, still working on the HVAC at PVCC, considering a new voice over IP phone system, a new registration upgrade

and possibly purchasing a bounce house. Commissioner Staackmann stated if we do purchase a bounce house he would like to see a written policy regarding the usage and training. He would also like staff to think of developing a sponsorship policy. Executive Director Wait said there is still the dog park to consider and noted the next Dog Park Meeting is scheduled for March 10th. He also explained the Capital Plan is a work-in-progress, subject to change and that we still vote on all expenditures.

Recreation and Facility Program Committee: Commissioner Coursey, Chair

Thor Guard Purchase: Commissioner Coursey made a motion, seconded by Commissioner Ashta to accept the recommendation of the Recreation and Facility Program Committee to approve the proposal from Thor Guard for the purchase of option 3 in the amount of \$31,795. During discussion, Commissioner Ashta felt this was a good start that we can always expand the system at a later date. Others felt this is a safety issue for our community and we should therefore go with the entire program. **Ayes: Commissioners: Coursey. Nays: Ashta, Manno, Burdi and Staackmann. Motion failed.** Commissioner Burdi made a motion, seconded by Commissioner Manno to choose option 1, to install Thor Guard at all Parks for a cost of \$70,795. **Ayes: Manno, Burdi, Ashta and Staackmann. Nays: Coursey. Motion carried.**

Parks and Facilities Maintenance Committee: Commissioner Manno Chair

No business.

VIII. Executive Session:

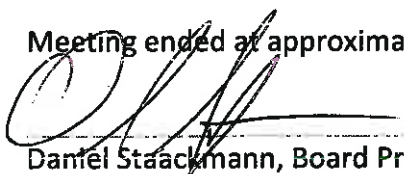
At approximately 11:45am Commissioner Ashta made a motion, seconded by Commissioner Manno to go into closed session in accordance with the Open Meetings Act section 120/2.(c)(1) and for section 120/2.(c)(11). **Ayes: Commissioners Coursey, Burdi, Ashta, Manno and Staackmann. Nays: 0. Motion carried.**

The meeting reconvened at approximately 12:11pm.

IX. Adjournment:

Commissioner Coursey made a motion, seconded by Commissioner Staackmann to adjourn the meeting. Motion carried by voice vote.

Meeting ended at approximately 12:12pm.


Daniel Staackmann, Board President


Jeff Wait, Board Secretary