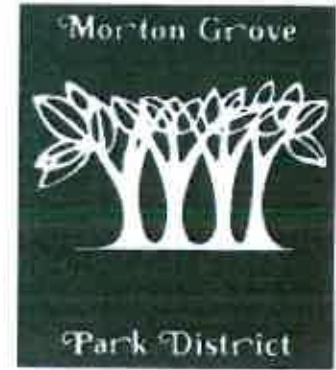


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Morton Grove Park District
Prairie View Community Center
6834 Dempster, Morton Grove, IL 60053
Committee of the Whole
June 1, 2016 at 6:30 p.m.

AGENDA

Call to Order

Public Comment

Administration and Finance Committee – Commissioner Ashta, Chair

Board of Commissioner Vacancy

Prevailing Wage Ordinance #O-05-16

Board of Commissioners General Practices Manual Update: ADA Policy

Recreation and Facility Program Committee – Commissioner Coursey, Chair

Parks and Facilities Maintenance Committee – Commissioner Manno, Chair

PVCC Control System

Park Tour

General Discussion

Executive Session

I make a motion for the Board to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and for section 120/2(c)(11).

Adjournment



Morton Grove
Park District

Memorandum

To: Board of Park Commissioners
From: Jeff Wait, Executive Director
Date: June 1, 2016
Regarding: Board Member Resignation

Issue:

Dominick Burdi submitted his resignation from the Board of Park Commissioners effective May 27, 2016.

Discussion:

Citing the desire to pursue personal interests, Mr. Burdi submitted his resignation from the Board. Pursuant to the Park District Code, a resignation of an elected officer, once filed, may not be withdrawn after it is received by or filed with the board. The board need not take any action to accept or reject the resignation but probably should make some formal response to ensure certainty as to who are and who are not public officers.

Recommendation:

The Morton Grove Board of Park Commissioners accepts the resignation of Dominick Burdi effective May 27, 2016.

May 25, 2016

To: Jeff Wait

Fr: Dom Burdi

Re: Resignation

Jeff, this is a very difficult decision and announcement but as of May 27, 2016 I am resigning my post as Commissioner of the MGPD to pursue other interests.

My many years with the MG Park District have been absolutely wonderful, exciting, challenging, and knowledgeable for me, and I truly appreciated working for the wonderful residence in the Morton Grove community.

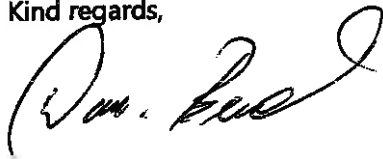
Jeff, I want to thank you for the wonderful job you are doing as Executive Director, and I am very proud you are a part of our team here at the MGPD.

I want to thank your staff for all the hard work they do daily to make this Park District a wonderful place for the residence of Morton Grove.

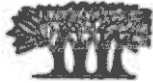
Lastly I want to thank my fellow Commissioners for the caring that they have for the community, and the tenacious desire to make the MGPD a great place for our residents. I am very proud to have served on this board with this professional group of people that make a difference for our great town!

Jeff, thank you again, and may God bless the board, your team, and yourself as the Park District moves forward.

Kind regards,

A handwritten signature in black ink, appearing to read "Dom Burdi". The signature is fluid and cursive, with a large initial "D" and a long, sweeping tail.

Dom Burdi



Morton Grove
Park District

Memorandum

To: Board of Park Commissioners
From: Jeff Wait, Executive Director
Date: June 1, 2016
Regarding: Prevailing Wage Ordinance #O-05-16

Issue:

The Prevailing Wage Act (820 ILCS 130/0.01) requires the laborers, workers and mechanics employed by or on behalf of a district engaged in the construction of public works projects not be paid less than the general prevailing rate of hourly wages for work of a similar character on public works projects, in the locality in which the work is performed.

Discussion:

The Act further requires that each year during the month of June, the Park District must adopt a prevailing wage ordinance and, no later than July 15th of each year, file a certified copy of that ordinance with the Illinois Department of Labor. Within 30 days after filing with the Department of Labor, the Park District must publish notice of the wage determination in a newspaper of general circulation.

Recommendation:

The Morton Grove Board of Park Commissioners approves and adopts Prevailing Wage Ordinance #O-05-16 and direct that the Ordinance is filed with the Department of Labor and publish notice of the wage determination in the local newspaper.

ORDINANCE NO. O-05-16

AN ORDINANCE ADOPTING PREVAILING WAGE RATES
TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS
PERFORMING CONSTRUCTION OF PUBLIC WORKS
IN THE MORTON GROVE PARK DISTRICT
COOK COUNTY, ILLINOIS

WHEREAS, the State of Illinois has enacted the Prevailing Wage Act, approved June 26, 1941, as amended, being 820 ILCS 130/0.01 through 130/12 (the "Act"); and

WHEREAS, the Act requires that during the month of June of each calendar year the Board of Commissioners of the Morton Grove Park District ("Park District") investigate and ascertain the prevailing rate of wages, as defined in said Act, in the "locality" of the Park District for laborers, mechanics and other workers performing construction of public works for the Park District.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS, as follows:

Section 1: To the extent and as required by the Act, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Park District is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County as determined by the Department of Labor of the State of Illinois (the "Department") which are in effect on June 1, 2016. If the Department adopts different rates after June 1, 2016 during the month of June 2016, a copy of that determination will be appended hereto and incorporated herein by reference when it is available from the Department. As required by said Act, any and all revisions of the

prevailing rate of wages by the Department shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Park District. The definition of any terms appearing in this Ordinance which are also used in the Act shall be the same as in the Act.

Section 2: Nothing herein contained is intended to apply nor shall be construed to apply said prevailing rate of wages as herein ascertained to any work or employment performed on behalf of this Park District except public works construction to the extent required by the Act.

Section 3: If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

Section 4: All Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5: The Secretary shall publicly post or keep available for inspection by any interested party in the main office of this Park District this determination of prevailing rate of wages. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

Section 6: By July 15th, the Secretary shall file a certified copy of this Ordinance with the Illinois Department of Labor.

Section 7: Within thirty (30) days after filing a certified copy of this Ordinance with the Department of Labor, the Secretary shall cause to be published in a newspaper of general circulation within the area a notice that this determination is effective and constitutes the determination of this public body.

Section 8: The Secretary shall mail a copy of this Ordinance to any employer, and to any association of employers and to any person or association of employees who have filed their

names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

Section 9: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 15th day of June, 2016.

AYES:

NAYS:

ABSENT:

PRESIDENT
MORTON GROVE PARK DISTRICT

ATTEST

SECRETARY

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Jeffrey Wait, DO HEREBY CERTIFY that I am the Secretary of the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of AN ORDINANCE ADOPTING PREVAILING WAGE RATES TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING CONSTRUCTION OF PUBLIC WORKS FOR THE PARK DISTRICT adopted at a duly called Regular Meeting of the Board of Commissioners, held at Morton Grove, Illinois, at 6:30p.m. on the 15th day of June, 2016.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Morton Grove, Illinois, this 15th day of June, 2016.

SECRETARY
MORTON GROVE PARK DISTRICT

[SEAL]



Morton Grove
Park District

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: June 1, 2016
Regarding: ADA Policy

Issue:

In preparation for our review for Distinguish Agency Accreditation with IPRA/IAPD, it was noticed that the Board of Park Commissioners' General Practices Manual does not have a policy of compliance with the Americans with Disabilities Act.

Discussion:

Policy Statement

It is the policy of the Morton Grove Park District to comply with all aspects of the Americans with Disabilities Act (ADA) that pertain to District operations.

Specific Guidelines

The following items are considered specific guidelines associated with this policy and shall be assigned to corresponding procedures as developed:

1. The Executive Director shall be responsible to establish policies and procedures that comply with the American's with Disabilities (ADA) Act of 1992, as revised.
2. External public communications materials created by the District should notify the public of the District's compliance with the Act and accommodations available in accordance with it.
3. All public Park District Board, Board and Citizen's Committee and Task Force meetings should be held in compliance with the requirements of the Act.
4. All parks, facilities, policies, programs and services should be in compliance with the requirements of the Act per the District's ADA Transition Plan (as updated).
5. The Executive Director will serve as the Park District's ADA Compliance Officer.

This policy revises and replaces any previous related policies in full.

Park Board Action:

Staff requests the approval of the ADA Policy and for the new policy to be included in the Board of Commissioners General Practices Manual under Section 10.20, Cooperative Services.



Memorandum

To: Park Board of Commissioners
From: Greg Jayne, Superintendent of Parks & Facilities
Jeff Wait, Executive Director
Date: June 1, 2016
Subject: Prairie View Community Center HVAC Controls Recommendation

Issue:

The HVAC building automated control system at the Prairie View Community Center has reached its useful life and was put out to public bid on April 21st with a May 10th bid opening.

Discussion:

Staff budgeted \$80,000 for this project based on a proposal provided by a contractor in advance of putting this out to bid. All three vendors provided a quote over the budgeted number. Staff contacted the vendor who provided the number we based the budget on and discovered that several items were not included such as all the VAV box controllers, exhaust fans and radiator valves. The budget quote stated to mirror existing controls and system which led staff to believe everything was included. The contractor was given the same information provided by the Trane study and reviewed the site and existing system prior to providing cost.

Staff feels this project should not be delayed due to the age and crucial need to replace the existing system as the upkeep costs continue to rise and accuracy of operation decreases. If the system fails, staff and patrons will be in unpleasant and perhaps unbearable conditions. In order to meet the budgeted number, it is recommended we move the replacement of Unit #11 at \$32,000 and the upper window replacement of \$35,000 for the Prairie View Community Center. The HVAC unit is 15 years old and can wait 2 or 3 more years and the windows can also be deferred as the energy efficiency of controls operating correctly far outweighs the window replacement savings.

There were 3 bids received with the following results:

<u>Vendor</u>	<u>Amount</u>
Honeywell Building Solutions Des Plaines, IL	\$127,420
Integrated Control Technologies West Chicago, IL	\$142,500
Precision Control Systems Lisle, IL	\$144,650

Park Board Action:

Approve staff's recommendation to defer the two items in the capital plan and accepting the bid from Honeywell Building Solutions of Des Plaines, IL in the amount of \$127,420 for replacing the building control system at the Prairie View Community Center.

June 1, 2016

Tentative Park Tour Schedule

The Park tour will begin following the Committee of the Whole meeting at approximately 7:00 pm.

- Prairie View Park
- Harrer Park & Pool
- Austin Park
- Mansfield Park
- Palma Lane Park