

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

**Morton Grove Park District
Budget and Appropriation
Fiscal Year 2016-2017
Public Hearing
April 20, 2016 at 6:30pm**



- I. Roll Call
- II. Pledge of Allegiance
- III. Explanation of Hearing
- IV. Public Comment
- V. Adjournment

ORDINANCE #O-03-16
ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS
FOR THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE
FISCAL YEAR BEGINNING ON
MAY 1, 2016 AND ENDING APRIL 30, 2017

BE IT ORDAINED by the Board of Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook and State of Illinois.

SECTION 1: That the following sums of money in the total amount of SIX MILLION FIVE HUNDRED AND THIRTY THREE THOUSAND FOUR HUNDRED and no/100ths (6,533,400) DOLLARS or as much thereof as may be authorized by law, be and the same are hereby budgeted, and the following sums of money in the total amount of SIX MILLION SEVEN HUNDRED AND TWENTY THREE THOUSAND FIVE HUNDRED AND TWENTY no/100ths (6,723,520) DOLLARS, or as much thereof as may be authorized by law, be and the same are hereby appropriated for general corporate purposes; for providing Recreational programs as per Article 5 of the General Park District Code; for the payment to the Illinois Municipal Retirement Fund; for the payment of Social Security benefits; for the payment of liability insurance premiums; annual audit; police fund; paving and lighting fund; museum fund; and Special Recreation for the Handicapped Fund as per referendum for the fiscal year beginning May 1, 2016 and ending April 30, 2017.

SECTION 2: As part of the annual budget, it is stated:

- (a) That the estimated cash on hand at the beginning of the fiscal year 2016 – 2017 is
7,000,000
- (b) That the estimated cash expected to be received during the fiscal year from all sources is SIX MILLION SEVEN HUNDRED AND TWENTY THREE THOUSAND FIVE HUNDRED AND TWENTY no/100ths (6,723,520) DOLLARS.
- (c) That the estimated expenditures contemplated for the fiscal year are SIX MILLION SEVEN HUNDRED AND TWENTY THREE THOUSAND FIVE HUNDRED AND TWENTY no/100ths (6,723,520) DOLLARS.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year 2016-2017 is
7,000000

SECTION 3: That the items budgeted and appropriated and the objects and purposes of the same are as follows:

**Morton Grove Park District
Budget 2016-17**

	Budget 2016-2016	Total Appropriation
CORPORATE FUND		
REVENUES:		
Real Estate Taxes	1,000,000	
Replacement Taxes	100,000	
Interest Income	33,222	
District 67 Reimbursement	0	
Miscellaneous Income	20,882	
M-NASR Income	60,496	
TOTAL CORPORATE REVENUES	1,214,600	
ADMINISTRATION EXPENDITURES:		
SALARIES & WAGES	380,748	399,785
MATERIALS & SUPPLIES	16,300	17,115
INSURANCE	157,860	165,753
UTILITIES	24,170	25,378
CONTRACTUAL SERVICES	56,300	59,115
EQUIPMENT	6,500	6,825
MISCELLANEOUS	40,600	42,630
ADMINISTRATION EXPENDITURES	682,478	716,602
PARK MAINTENANCE EXPENDITURES:		
SALARIES & WAGES	441,622	463,703
MATERIALS & SUPPLIES	51,750	54,338
CONTRACTUAL SERVICES	17,000	17,850
EQUIPMENT	2,750	2,888
BUILDING & LANDSCAPE	14,500	15,225
MISCELLANEOUS	4,500	4,725
PARK MAINTENANCE EXPENDITURES	532,122	558,728
TOTAL CORPORATE EXPENDITURES	1,214,600	1,275,330
RECREATION FUND		
ADMINISTRATION REVENUES:		
Real Estate Taxes	495,000	
ADMINISTRATION REVENUES	495,000	
ADMINISTRATION EXPENDITURES:		
SALARIES & WAGES	474,116	497,822
MATERIALS & SUPPLIES	67,711	71,096
INSURANCE	157,860	165,753
UTILITIES	157,860	165,753
CONTRACTUAL SERVICES	75,010	76,761
EQUIPMENT	0	0
MISCELLANEOUS	30,700	32,235
ADMINISTRATION EXPENDITURES	867,867	911,281
RECREATION PROGRAM REVENUE:		
Program Revenue	1,591,508	
PROGRAM REVENUES	1,591,508	
RECREATION PROGRAM EXPENDITURES:		
Instructors Salaries	480,923	504,969
Program Supplies	153,278	160,842
Program Services	298,817	303,362
PROGRAM EXPENDITURES	923,117	969,273

**Morton Grove Park District
Budget 2016-17**

	Budget 2015-2016	Total Appropriation
HARRER POOL REVENUES	94,225	
HARRER POOL EXPENDITURES:		
SALARIES & WAGES	90,060	94,553
MATERIALS & SUPPLIES	2,350	2,488
UTILITIES	48,180	51,639
CONTRACTUAL SERVICES	12,750	13,388
EQUIPMENT	700	735
BUILDING & LANDSCAPE	6,000	6,300
MISCELLANEOUS	3,700	3,885
HARRER POOL EXPENDITURES	164,730	172,967
ORIOLE POOL REVENUES	126,455	
ORIOLE POOL EXPENDITURES:		
SALARIES & WAGES	160,399	168,419
MATERIALS & SUPPLIES	2,810	2,951
UTILITIES	29,740	31,227
CONTRACTUAL SERVICES	12,750	13,388
EQUIPMENT	900	945
BUILDING & LANDSCAPE	0	0
MISCELLANEOUS	7,000	7,350
ORIOLE POOL EXPENDITURES	213,599	224,279
CONCESSIONS REVENUES:		
CONCESSION REVENUES	7,000	
CONCESSIONS EXPENDITURES:		
CONCESSION EXPENDITURES	0	0
POOL EXPENDITURES	378,329	397,246
RENTAL REVENUES:		
Rentals - PVCC Common Rm	17,883	18,777
Rentals - PVCC Activity Rm	1,000	1,050
Rentals - PVCC Gym	1,594	1,674
Rentals - Fieldhouses National	15,935	16,732
Rentals - Fieldhouses Austin	2,400	2,520
Rentals - Fieldhouses Mansfield	1,800	1,890
Rentals - Fieldhouses Oketo	500	525
Rentals - Fieldhouses Harrer	500	540
Rentals - Fieldhouses Oriole	0	0
RENTAL REVENUES	41,912	44,008
SALARIES & WAGES	0	0
MATERIALS & SUPPLIES	0	0
EQUIPMENT	0	0
MISCELLANEOUS	0	0
TOTAL RENTAL EXPENDITURES	0	0

Morton Grove Park District
Budget 2016-17

	<u>Budget 2015-2016</u>	<u>Total Appropriation</u>
FITNESS CENTER:		
REVENUES:		
Guest Fees	4,000	
Open Gym	12,000	
Memberships	120,000	
Sale of Midco Pro Shop	0	
Vending Income	2,500	
Nursery Income	0	
Gift Certificates	0	
Towels Income	1,200	
Personal Training	0	
Miscellaneous Income	0	
	<u>139,700</u>	
SALARIES & WAGES	150,251	157,764
MATERIALS & SUPPLIES	40,000	42,000
UTILITIES	66,615	69,946
CONTRACTUAL SERVICES	56,900	59,745
EQUIPMENT	3,500	3,675
BUILDING & LANDSCAPE	7,000	7,350
MISCELLANEOUS	2,200	2,310
FITNESS CENTER EXPENDITURES	<u>326,466</u>	<u>342,789</u>
TOTAL COMM. CENTER EXPENDITURES	<u>326,466</u>	<u>342,789</u>
TOTAL RECREATION	<u>2,495,300</u>	<u>2,620,590</u>
POLICE FUND		
REVENUES:		
Real Estate Taxes	1,000	
PPRT	42,000	
POLICE FUND REVENUES	<u>43,000</u>	
SALARIES & WAGES	41,000	43,050
MATERIALS & SUPPLIES	0	0
EQUIPMENT	0	0
MISCELLANEOUS	2,000	2,100
POLICE FUND EXPENDITURES	<u>43,000</u>	<u>45,150</u>
PAVING & LIGHTING		
REVENUES:		
Real Estate Taxes	1,000	
MISCELLANEOUS		
Paving Expense	1,000	1,000
	<u>1,000</u>	<u>1,000</u>
PAVING & LIGHTING FUND EXPENDITURES	<u>1,000</u>	<u>1,000</u>
MUSEUM FUND		
Real Estate Taxes	1,000	
PPRT	46,000	
Miscellaneous	2,000	
MUSEUM FUND REVENUES	<u>49,000</u>	

Morton Grove Park District
Budget 2016-17

	<u>Budget 2015-2016</u>	<u>Total Appropriation</u>
SALARIES & WAGES	38,554	40,482
MATERIALS & SUPPLIES	2,200	2,310
UTILITIES	3,045	3,199
CONTRACTUAL SERVICES	4,300	4,515
EQUIPMENT	0	0
BUILDING & LANDSCAPE	400	420
MISCELLANEOUS	500	525
MUSEUM FUND EXPENDITURES	<u>49,000</u>	<u>51,450</u>
Illinois Municipal Retirement Fund		
Real Estate Taxes	290,000	
Interest Income	0	
IMRF FUND REVENUES	<u>290,000</u>	
MISCELLANEOUS		
Illinois Municipal Retirement Fund Expense	290,000	290,000
IMRF EXPENDITURES	<u>290,000</u>	<u>290,000</u>
F.I.C.A.		
Real Estate Taxes	193,000	
FICA FUND REVENUES	<u>193,000</u>	
MISCELLANEOUS		
F.I.C.A. Expense	193,000	193,000
FICA. FUND EXPENDITURES	<u>193,000</u>	<u>193,000</u>
BOND & INTEREST		
Real Estate Taxes	899,000	
BOND & INTEREST FUND REVENUES	<u>899,000</u>	
MISCELLANEOUS		
Bond & Interest - Principal	871,000	871,000
Bond & Interest - Interest	28,000	28,000
BOND & INTEREST FUND EXPENDITURES	<u>899,000</u>	<u>899,000</u>
LIABILITY INSURANCE		
Real Estate Taxes	136,000	
Interest Income	0	
LIABILITY FUND REVENUES	<u>136,000</u>	
CONTRACTUAL SERVICES	0	0
MISCELLANEOUS	136,000	136,000
LIABILITY FUND EXPENDITURES	<u>136,000</u>	<u>136,000</u>
SPECIAL RECREATION		
REVENUES:		
Real Estate Taxes	290,000	
PPRT	25,000	
SPECIAL REC. FUND REVENUES	<u>315,000</u>	
MISCELLANEOUS	<u>315,000</u>	<u>315,000</u>
SPECIAL REC. FUND EXPENDITURES	<u>315,000</u>	<u>315,000</u>
AUDIT		
REVENUES:		
Real Estate Taxes	15,000	
AUDIT FUND REVENUES	<u>15,000</u>	

Morton Grove Park District
Budget 2016-17

	Budget 2015-2016	Total Appropriation
MISCELLANEOUS		
Audit Expense	15,000	15,000
	<u>15,000</u>	<u>15,000</u>
AUDIT FUND EXPENDITURES	<u>15,000</u>	<u>15,000</u>
CAPITAL IMPROVEMENTS		
REVENUES:		
Bond Proceeds	882,000	
CAPITAL IMPROVEMENTS REVENUES	<u>882,000</u>	
EXPENDITURES:		
MISCELLANEOUS		
Oriole Bond Payment	140,000	140,000
PVCC General Expense	0	0
Parks General Expense	300,000	300,000
Pool General Expense	160,000	160,000
Oriole Pool Renovation	0	0
Corporate Computer Expense	257,000	257,000
Museum Expense	0	0
Fitness Equipment	25,000	25,000
CAPITAL IMP. FUND EXPENDITURES	<u>882,000</u>	<u>882,000</u>
TOTAL EXPENDITURE SUMMARY		
Corporate - Administration	\$682,478	\$716,602
Corporate - Parks	532,122	558,728
Recreation - Administration	867,887	911,281
Recreation - Programs	923,117	969,273
Recreation - Pools	378,329	397,246
Recreation - Community Center	326,466	342,789
Police	43,000	45,150
Paving & Lighting	1,000	1,000
Museum	49,000	51,450
Illinois Municipal Retirement Fund	290,000	290,000
FICA	193,000	193,000
Debt Service	899,000	899,000
Liability Insurance	136,000	136,000
Special Recreation	315,000	315,000
Audit	15,000	15,000
Capital Improvements	882,000	882,000
Total Estimated Receipts from Sources Other Than Taxes	<u>882,000</u>	<u>882,000</u>
Tax Levy		
TOTAL BUDGET	<u>\$6,532,430</u>	
TOTAL APPROPRIATION		<u>\$6,723,520</u>

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SECTION 4: The several sums above mentioned, in the aggregate amount of SIX MILLION FIVE HUNDRED AND THIRTY THREE THOUSAND FOUR HUNDRED and no/100ths (6,533,400) DOLLARS are hereby budgeted as proportionate and/or fractional parts of the said amount.

SECTION 5: The several sums above mentioned, in the aggregate amount of SIX MILLION SEVEN HUNDRED AND TWENTY THREE THOUSAND FIVE HUNDRED AND TWENTY no/100ths (6,723,520) DOLLARS are deemed necessary to defray all necessary expenses and liabilities of the Park District and are hereby appropriated as proportionate and/or fractional parts of said amount.

That all of the unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency or deficiency in any item or items in the same or similar general appropriation made by this Ordinance.

All receipts and revenue not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION 6: That the following is a breakdown of the projected receipts expected to be received during the fiscal year beginning May 1, 2016, and ending April 30, 2017 for general corporate purposes, for providing recreation programs, for the payment to the Illinois Municipal Retirement Fund and Social Security Benefits of the Morton Grove Park District, for the payment of Liability Insurance premiums, Annual Audit, Special Recreation for the Handicapped Fund, Police Fund, Paving and Lighting Fund, and Museum Fund, as provided in Article 5 of the Illinois Park District Code and other applicable statutes.

General Park District Code:

Bond Proceeds	\$ 882,000
Real Estate Taxes	3,321,000
Program Revenue	1,591,508
Community Center	181,612
Pools	227,680
Replacement Taxes	213,000
Interest Income	33,222
Other	<u>273,498</u>
TOTAL	<u>\$6,723,520</u>

SECTION 7: That the invalidity of any portion of this Ordinance or any of the items hereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

SECTION 8: That this Ordinance shall be in full force and effect from and after its passage, approval and publication, according to law.

PASSED this 20th day of April, 2016.

AYES: NAYS: ABSENT:

Daniel Staackmann, President of the Board of Park Commissioners

ATTESTED and FILED in my office this 20th day of April 2016.

Jeffrey Wait, Secretary
MORTON GROVE PARK DISTRICT

MORTON GROVE PARK DISTRICT
6834 Dempster Street
Morton Grove, Illinois 60053

CERTIFICATION

I, Jeffrey Wait, do hereby certify that I am the duly qualified and appointed Secretary of the MORTON GROVE PARK DISTRICT, Village of Morton Grove, County of Cook and State of Illinois, and as such Secretary, I am the keeper of the official records and files of the Board of Commissioners of the MORTON GROVE PARK DISTRICT.

I do hereby certify that the attached Ordinance entitled "AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017," is a full, true and complete copy of that Ordinance which was adopted on the 20th day of April, 2016, by the MORTON GROVE PARK DISTRICT, all as it appears from the official records of said Park District in my official care and custody.

We, Daniel Staackmann, President, and Dan Ashta, Treasurer, do hereby certify that we are the duly qualified and elected President and Treasurer of the MORTON GROVE PARK DISTRICT, Village of Morton Grove, County of Cook and State of Illinois, and we do certify that we are the chief fiscal officers of said District.

Pursuant to the statute regarding passage of Appropriation and Budget Ordinances, we do hereby certify that the attached Ordinance contains a detailed list of estimated receipts from sources other than taxation in the Budget and Appropriation Ordinance. Further, the general sources of revenue anticipated to be received by the Park District during the budget

and appropriation year 2016-2017 is as follows: Tax Levy; the Personal Property Replacement Tax; interest earned on tax monies deposited; Bond proceeds; Illinois Dept. of Natural Resources Grant; program fees, fees charged in regard to our revenue producing facilities, all as are more fully detailed in the Budget and Appropriation Ordinance, a copy of which is herewith attached.

This certification is made pursuant to Chapter 35, Section 200/18-50 of the Illinois Compiled Statutes effective January 1, 1994.

IN WITNESS WHEREOF, we have hereunto affixed our official signatures and the corporate seal of the MORTON GROVE PARK DISTRICT THIS 20th day of April 2016.

Secretary of the MORTON GROVE PARK DISTRICT
Cook County, Illinois

President of the MORTON GROVE PARK DISTRICT
Cook County, Illinois (Chief Executive Officer)

Treasurer of the MORTON GROVE PARK DISTRICT
Cook County, Illinois (Chief Fiscal Officer)

Subscribed and Sworn to before me this

20th day of April, 2016

SEAL

Notary Public

Morton Grove Park District

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**Morton Grove Park District
6834 Dempster
Board Meeting Agenda
April 20, 2016
Immediately following the
Budget & Appropriation Public Hearing**

- I. Roll Call**
- II. Additions or Deletions/Changes to the Agenda**
- III. Citizens Comments/Correspondence**
- IV. Consent Agenda:**
 - a. Approval of Minutes:** Committee of the Whole held on March 2, 2016, the Dog Park Advisory Committee Meeting held on March 10, 2016 and the Board Meeting held on March 16, 2016
 - b. Approval of Financial Reports**
 - 1. Budget Report and Cash on Hand dated March 31, 2016
 - 2. Voucher List Ending: April 20, 2016 in the amount of \$205,157.28
- V. Director's Report**
- VI. Attorney's Report**
- VII. Unfinished Business**
 - a. Administration and Finance Committee**
 - School District #67 Intergovernmental Agreement
 - Budget & Appropriation Ordinance #O-03-16
 - New Phone System Contract
 - M-NASR Rent
 - b. Recreation and Facility Program Committee**
 - c. Parks and Facilities Maintenance Committee**
 - Oriole and Overhill Park Playground Renovations
- VIII. New Business**
- IX. Commissioner Comments:**
 - Commissioner Mark Manno**
 - Commissioner Dominick Burdi**
 - Commissioner Eileen Coursey**
 - Commissioner Dan Ashta**
 - Commissioner Dan Staackmann**
- X. Executive Session:**
 - i make a motion for the Board to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and for section 120/2(c)(11).
- XI. Adjournment**

Consent Agenda and Financials

- Approval of Minutes
- Budget Report and Cash on Hand
- Voucher List

Consent Agenda: April 20, 2016 – Commissioner Dan Ashta

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve:

THE MINUTES OF THE:

COMMITTEE OF THE WHOLE HELD ON MARCH 2, 2016

THE DOG PARK ADVISORY COMMITTEE MEETING HELD ON MARCH 10, 2016

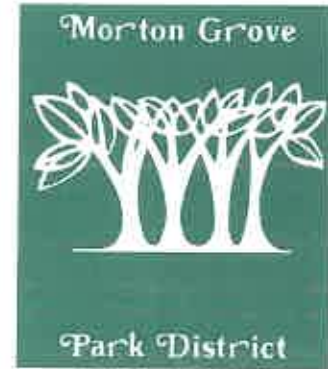
THE BOARD MEETING HELD ON MARCH 16, 2016

And the Financial Reports which include:

- THE BUDGET REPORT AND CASH ON HAND DATED MARCH 31, 2016.
- THE VOUCHER LIST DATED APRIL 20, 2016 IN THE AMOUNT OF \$205,157.28, SUBJECT TO AUDIT.

Morton Grove Park District

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Morton Grove Park District
6834 Dempster, Morton Grove, IL 60053
Minutes of the Committee of the Whole
Held on March 2, 2016 at 6:30 pm

Commissioner Staackmann called the meeting to order at 6:30 pm

Commissioners Present: Dominick Burdi, Dan Ashta, Mark Manno and Dan Staackmann
Commissioners Absent: Eileen Coursey

Staff Present: Jeff Wait, Executive Director; Marty O'Brien, Finance Manager; Laura Kee, Human Resources and Risk Management; Mike Hayes, Superintendent of Recreation and Greg Jayne, Superintendent of Parks & Facilities

Guests Present: None

Public Comment: None

Administration and Finance Committee – Commissioner Ashta, Chair

Consensus to put 2016-2017 Budget on Public Display: Commissioner Ashta asked for consensus to put the budget on public display. Director Wait explained the budget must be on display to the public for at least 30 days prior to the Board taking final action. The notice of the public hearing will be in tomorrow's edition of the Morton Grove Champion. All updates will be sent to the Commissioners. It was agreed to place the budget on public display.

Resolution Authorizing the Transfer of Funds: Director Wait explained that we would like approval to transfer funds from the Bond and Interest Fund back to the Corporate Fund. The money was originally transferred to the Bond and Interest Fund in 2014 to align the levy with the bond payments and to show a positive cash flow. Because there is a current surplus in the Bond and Interest Fund we would like to transfer \$140,000 back to the Corporate Fund. Also, because \$105,000 worth of ADA work was paid with dollars from the Capital Project Fund and meet the requirements to be recognized as an expenditure of the Special Recreation Fund, we would like to reimburse the Capital Project Fund the \$105,000 dollars. It was agreed to transfer the money. Also, Commissioner Staackmann asked to look at the standing water in the PVCC driveway.

New 457 Retirement Plan Administrator: Director Wait explained we would like to retain the Illinois Public Pension Funds Associates (IPPFA) to administer the Morton Grove Park District

457 Deferred Compensation Plan to the employees. It was agreed to move forward with this employee benefit.

Closed Session Review: Director Wait explained, per the Open Meetings Act, that the Park District must review their Board Meeting minutes. The Commissioners discussed which Board Meeting written minutes may be released and which Board Meeting verbatim recordings could be destroyed.

Organizational Chart Update: Director Wait would like to make several changes to the organizational chart; making all department heads superintendents including the HR Manager who has taken on Risk Management, Guest Services and the Police. It was agreed to move forward with the organizational chart changes.

Personnel Policy Manual Update - Pregnancy Discrimination Policy: It was agreed to add the Pregnancy Discrimination Policy to Section 3.21 of the Morton Grove Park District Personnel Policy Manual.

Recreation and Facility Program Committee – Commissioner Coursey, Chair (absent)

Harrer Pool Chairs and Lounges: Director Wait explained the staff determined that the current Harrer Pool chairs are in poor shape and have reached the end of their expected service plus the quantity is inadequate for the number of patrons. After debating the issue it was agreed to purchase new chairs for Harrer Pool.

GroupEx: Superintendent Hayes explained the GroupEx Program continuously loses money so would therefore like to make changes to the program. The Board agreed to let the staff handle this issue as long as they properly announce to the members the reasons and rationale in making the changes.

Parks and Facilities Maintenance Committee – Commissioner Manno, Chair

Cell Tower at National Park: Director Wait was approached by a company to bring a cell tower to National Park. The plan is to bring a camouflaged pine tree tower that would blend in nicely with the park. It will generate approximately \$15,000 to \$18,000 per year. The Commissioners asked to find out more about the terms of agreement and to designate where the money would be spent. Commissioner Ashta asked that Director Wait bring the information to a closed session.

General Discussion

Director Wait reminded everyone that the next Dog Park Meeting will be Thursday, March 10th. Jeff also mentioned that staff is moving forward with plans to possibly hold a holiday market at Harrer Park the first weekend in December. March 13-18th Jeff will be at the NRPA's Revenue Development School. He attended the IAPD/IPRA Legislative Session Breakfast. Also, the Cold Brews and Blues was a successful event.

Executive Session

No Executive Session.

Adjournment:

Commissioner Ashta made a motion, seconded by Commissioner Manno to adjourn the Committee of the Whole. **Motion carried by voice vote.**

Meeting ended at approximately 7:31 pm

Daniel J. Staackmann, President

Jeff Wait, Board Secretary

Morton Grove Park District

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Morton Grove Park District
Prairie View Community Center
6834 Dempster, Morton Grove, IL 60053
Minutes of the Dog Park Advisory Committee
Held on March 10, 2016 at 6:30 pm

I. **Call to Order:** Executive Director Wait called the meeting to order at 6:30 pm.

II. **Staff Present:** Jeff Wait, Executive Director and Claudia Marren, Executive Administrative Assistant

Committee Members Present: Janice Cha, Brian Harris, Katie Harris, and Janine Witko

Guests Present: Dan Staackmann, Dan Ashta, Mark Manno, John Thill, Janet Ballenger, George Manis, Joyce Rudd and George Vail

III. **Public Comment:** None

IV. **Old Business:**

a. **Landscape Architect's Concepts:** Director Wait reviewed the 3 dog park concepts he received from Altamanu:

- Concept 1 priced at \$336,000 includes all new fencing, new sidewalks to connect the east and west portion, remove the baseball back stop, add a double gate for a transitional entry, concrete paving, dog fountain, and drinking fountain
- Concept 2 priced at \$479,461 was similar with a ground covering of decomposed granite and additional landscaping
- Concept 3 priced at \$539,804 includes all of A and B and also raised planters with seats and much more landscaping

b. **Funding Options:** Director Wait mentioned that Niles Park District has expressed interest in partnering with us. There is a possibility that the Village might be able to help with some of the work (drainage lines). A shade structure may be a good project for an Eagle Scout. Also mentioned was the possibility of asking for a maintenance stipend each year and selling advertising space on the fence? Other ideas were:

- Getting interns to help.
- Can the Parks Crew do some of the work?
- Can we get volunteers from the community?

- Janice Cha said she would share some of the information with other dog park experts and ask for their feedback.
- Dan Ashta stated it is land that is currently getting very little use and certainly not generating any money or enjoyment.

V. New Business:

- a. Director Wait is still waiting to hear back from Com-Ed if there is a possibility of having access to the old parking lot (directly northeast of the proposed dog park location).
- b. Possible Partnerships: There were pros and cons of having Niles as a partner. The obvious pro is they would help with the cost. The negatives expressed were the number of people and dogs would increase, with only a little bit more than an acre it might be too crowded. Wait noted that we have already spent \$6,500 on the dog park plans.
- c. Next Steps: Director Wait said the next step is to strip down the amenities. We don't need the mounds and we can start out with just grass. He will also write a proposal to present to the Board of Park Commissioners.
- d. **Schedule Next Meeting:** The next meeting is scheduled for two months out. He will send out an email to notify everyone.
- e. **Adjournment:** Meeting ended at approximately 7:37 pm.

Dan Staackmann, Board President

Jeff Wait, Board Secretary

Morton Grove Park District

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Morton Grove Park District
6834 Dempster, Morton Grove, IL 60053
Minutes of a Special Meeting
Held on March 16, 2016 at 6:30pm

- I. **Roll Call:** President Staackmann called the meeting to order at 6:30pm.

Commissioners Present: Dominick Burdi, Dan Ashta, Mark Manno, and Dan Staackmann

Commissioners Absent: Eileen Coursey

Staff Present: Marty O'Brien, Finance Manager; Greg Jayne, Superintendent of Parks & Facilities; Laura Kee, Human Resources and Risk Management; Mike Hayes, Superintendent of Recreation and Claudia Marren, Executive Administrative Assistant

Guests Present: Eric Poders, Morton Grove Voice/resident

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions or Deletions/Changes to the Agenda:** None

- IV. **Citizens Comments/Correspondence:** None

- V. **Consent Agenda:** Commissioner Ashta made a motion, seconded by Commissioner Manno to approve the consent agenda which included the minutes of the Committee of the Whole held on February 3, 2016, the Special Meeting held on February 20, 2016, the Special Board Meeting held on February 24, 2016 and the Executive Sessions held on February 3, 2016 and February 20, 2016. Also the budget report and cash on Hand dated February 29, 2016 and the voucher list dated March 16, 2016 in the amount of \$157,813.36, subject to audit. **Ayes: Commissioner Ashta, Manno, Burdi and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

- VI. **Director's Report:** Finance Manager O'Brien extended his condolences to the family of David Huber who passed away on March 9th. Mr. Huber led the Park District through many important events, including the acquisition of both Pioneer and Prairie View Park and also the construction of the Prairie View Community Center. Mr. Huber retired as the Executive Director in 1987 after 16 years with the Morton Grove Park District.

O'Brien also informed the Board of a power failure at the Community Center. Com-Ed stated they would have the problem fixed by 9:00 this evening.

VII. Attorney's Report: None

VIII. Unfinished Business:

Administration and Finance Committee: Commissioner Ashta, Chair

2016-2017 Budget & Appropriation Public Hearing: Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to put the budget on public display and to set the public hearing for the Budget & Appropriation Ordinance for April 20, 2016 at 6:30pm. **Ayes: Commissioner Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

Resolution Authorizing Transfer of Funds: Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-01-16 authorizing the transfer of \$140,000 from the Bond and Interest Fund to the Corporate Fund and \$105,000 from the Special Recreation Fund to the Capital Project Fund. **Ayes: Commissioner Ashta, Manno, Burdi and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

New 457 Deferred Compensation Plan Administrator: Commissioner Ashta made a motion, seconded by Commissioner Manno to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-02-16 to retain the Illinois Public Pension Funds Associates (IPPFA) to administer a Morton Grove Park District employee 457 Deferred Compensation Plan. **Ayes: Commissioner Manno, Burdi, Ashta and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

Closed Session Review Resolution #R-03-16: Commissioner Ashta made a motion seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-03-16 regarding the Closed Session Minutes Review. **Ayes: Commissioner Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

Board Meeting Calendar: Commissioner Ashta made a motion seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to approve the 2016-2017 Board Meeting Calendar and for staff to then post and publicize the calendar pursuant to Park District Code, Paragraph 120/2.02a.

Organizational Chart Update: Commissioner Ashta made a motion seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to approve the position title changes and updates to the Morton

Grove Park District Organizational Chart. Commissioner Manno noted that this update is effective May 1, 2016. **Ayes: Commissioner Manno, Burdi, Ashta and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

Personnel Policy Manual Update – Pregnancy Discrimination: Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to adopt the Updates to the Personnel Policy Manual Section 3.21 covering the Pregnancy Discrimination Policy. **Ayes: Commissioner Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

Recreation and Facility Program Committee: Commissioner Burdi

Harrer Park Chairs: Commissioner Burdi made a motion, seconded by Commissioner Ashta to accept the recommendation of the Recreation and Facility Program Committee to approve the purchase of Harrer Pool chairs from The Lifeguard Store, Inc. in an amount not to exceed \$23,460.00. **Ayes: Commissioners: Ashta, Manno, Burdi and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

Parks and Facilities Maintenance Committee: Commissioner Manno Chair

No business.

IX. New Business: None

X. Commissioner Comments:

Commissioner Manno: Thanked the staff for their hard work over the past months.

Commissioner Burdi: Thanked the staff for all the extra work they did and wished all a great Easter.

Commissioner Coursey: Absent

Commissioner Ashta: Thanked Laura for the well drafted policy.

Commissioner Staackmann: No comment.

XI. Executive Session: None

XII. Adjournment:

Commissioner Ashta made a motion, seconded by Commissioner Manno to adjourn the meeting. Motion carried by voice vote.

Meeting ended at approximately 6:43pm.

Daniel Staackmann, Board President

Jeff Wait, Board Secretary

MORTON GROVE PARK DISTRICT
STATEMENT OF CASH ON HAND AND INVESTMENTS
AS OF MARCH 31, 2016

PAGE: 1

BALANCE 02/29/16 CURRENT MONTH ENDING BALANCE

CASH IN BANK

CORPORATE	118,163.93	307,711.18	425,875.11
RECREATION	64,944.31	173,960.61	238,904.92
POLICE	4,613.41	2,448.80-	2,164.61
PAVING & LIGHTING	3,315.04	0.00	3,315.04
MUSEUM	34,565.96	780.82-	33,785.14
I.M.R.F.	148,735.37	91,003.75	239,739.12
F.I.C.A.	104,793.70	61,407.96	166,201.66
BOND & INTEREST	124,530.37	320,605.89	445,136.26
LIABILITY INSURANCE	108,279.89	43,693.67	151,973.56
SPECIAL RECREATION	259,824.86	76,586.62	336,411.48
SPEC REC - GRANT PROJECTS	0.00	0.00	0.00
AUDIT	2,682.98	5,516.56	8,199.54
CAPITOL IMPROVEMENTS	5,644,627.58	14,678.20-	5,629,949.38
GASB 34 ACCOUNTS	0.00	0.00	0.00
TOTAL: CASH IN BANK	<u>6,619,077.40</u>	<u>1,062,578.42</u>	<u>7,681,655.82</u>

INVESTMENTS

CORPORATE	0.00	0.00	0.00
RECREATION	0.00	0.00	0.00
I.M.R.F.	0.00	0.00	0.00
BOND & INTEREST	0.00	0.00	0.00
LIABILITY INSURANCE	0.00	0.00	0.00
SPECIAL RECREATION	0.00	0.00	0.00
AUDIT	0.00	0.00	0.00
TOTAL: INVESTMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

GRAND TOTAL ALL ACCOUNTS 6,619,077.40 1,062,578.42 7,681,655.82

SUMMARY TOTAL ALL ACCOUNTS BY FUND:

CORPORATE	118,163.93	307,711.18	425,875.11
RECREATION	64,944.31	173,960.61	238,904.92
POLICE	4,613.41	2,448.80-	2,164.61
PAVING & LIGHTING	3,315.04	0.00	3,315.04
MUSEUM	34,565.96	780.82-	33,785.14
I.M.R.F.	148,735.37	91,003.75	239,739.12
F.I.C.A.	104,793.70	61,407.96	166,201.66
BOND & INTEREST	124,530.37	320,605.89	445,136.26
LIABILITY INSURANCE	108,279.89	43,693.67	151,973.56
SPECIAL RECREATION	259,824.86	76,586.62	336,411.48
AUDIT	2,682.98	5,516.56	8,199.54
CAPITOL IMPROVEMENTS	5,644,627.58	14,678.20-	5,629,949.38
GRAND TOTAL ALL FUNDS:	<u>6,619,077.40</u>	<u>1,062,578.42</u>	<u>7,681,655.82</u>

FUND NO	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT YEAR TO DATE	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE				THIS MONTH	YEAR TO DATE
01	CORPORATE							
10	ADMINISTRATION							
	TOTAL CENTER REVENUE	383,956.39	1,271,644.34	0.00	1,271,644.34	1,227,090	331,595	1,107,541
	TOTAL CENTER EXPENSE	16,556.12-	612,453.02	0.00	612,453.02	691,492	58,147	714,577
	NET CENTER INCOME/LOSS	400,512.51	659,191.32	0.00	659,191.32	535,598	273,449	392,963
20	PARKS MAINTENANCE							
	TOTAL CENTER REVENUE	0.00	0.00	0.00	0.00	0	0	0
	TOTAL CENTER EXPENSE	35,857.01	462,779.63	0.00	462,779.63	535,598	27,320	300,847
	NET CENTER INCOME/LOSS	35,857.01-	462,779.63-	0.00	462,779.63-	535,598-	27,320-	300,847-
	TOTAL CORPORATE							
	FUND REVENUE	383,956.39	1,271,644.34	0.00	1,271,644.34	1,227,090	331,595	1,107,541
	FUND EXPENSE	19,300.89	1,075,232.65	0.00	1,075,232.65	1,227,090	85,467	1,015,424
	NET INCOME/LOSS	364,655.50	196,411.69	0.00	196,411.69	0	246,129	92,116
02	RECREATION							
10	ADMINISTRATION							
	TOTAL CENTER REVENUE	171,098.26	489,899.71	0.00	489,899.71	589,700	179,606	564,625
	TOTAL CENTER EXPENSE	64,915.81	695,551.29	0.00	695,551.29	734,155	59,689	842,856
	NET CENTER INCOME/LOSS	106,182.45	205,651.58-	0.00	205,651.58-	144,455-	119,917	278,232-
30	RECREATION PROGRAMS							
	TOTAL CENTER REVENUE	120,686.03	1,067,161.55	0.00	1,067,161.55	0	113,715	1,197,001
	TOTAL CENTER EXPENSE	54,501.63	728,620.01	0.00	728,620.01	0	58,249	691,656
	NET CENTER INCOME/LOSS	66,184.40	338,541.54	0.00	338,541.54	0	55,466	505,345
40	POOLS							
	TOTAL CENTER REVENUE	22,351.67	205,865.57	0.00	205,865.57	263,474	27,793	199,274
	TOTAL CENTER EXPENSE	2,973.34	323,971.40	0.00	323,971.40	393,928	4,303	358,329
	NET CENTER INCOME/LOSS	19,378.33	118,105.83-	0.00	118,105.83-	130,454-	23,491	159,055-
50	COMMUNITY CENTER							
	TOTAL CENTER REVENUE	20,906.28	218,881.63	0.00	218,881.63	197,279	26,147	225,703
	TOTAL CENTER EXPENSE	30,481.04	314,380.84	0.00	314,380.84	292,601	21,920	279,246
	NET CENTER INCOME/LOSS	9,574.76-	95,499.21-	0.00	95,499.21-	95,322-	4,227	53,543-
	TOTAL RECREATION							
	FUND REVENUE	335,042.24	1,981,808.46	0.00	1,981,808.46	1,050,453	347,261	2,186,602
	FUND EXPENSE	152,871.82	2,062,523.54	0.00	2,062,523.54	1,420,684	144,161	2,172,087
	NET INCOME/LOSS	182,170.42	80,715.08-	0.00	80,715.08-	370,231-	203,101	14,515
05	POLICE							
	FUND REVENUE	0.00	51,416.64	0.00	51,416.64	68,000	0	28,879
	FUND EXPENSE	2,448.80	50,005.35	0.00	50,005.35	68,000	4,628	72,842
	NET INCOME/LOSS	2,448.80-	1,411.29	0.00	1,411.29	0	4,628-	43,963-
10	PAVING & LIGHTING							
	FUND REVENUE	0.00	0.00	0.00	0.00	1,000	0	0
	FUND EXPENSE	0.00	0.00	0.00	0.00	1,000	0	0
	NET INCOME/LOSS	0.00	0.00	0.00	0.00	0	0	0

FUND NO	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE		THIS MONTH	YEAR TO DATE
15	MUSEUM							
	FUND REVENUE	0.00	0.00	0.00	0.00	47,000	7,247	9,409
	FUND EXPENSE	744.94	41,209.25	0.00	41,209.25	47,000	5,194	51,069
	NET INCOME/LOSS	744.94-	41,209.25-	0.00	41,209.25-	0	2,053	41,660-
20	I.M.R.F.							
	FUND REVENUE	107,839.78	282,138.78	0.00	282,138.78	300,000	100,859	293,450
	FUND EXPENSE	16,836.03	275,851.77	0.00	275,851.77	300,000	0	199,499
	NET INCOME/LOSS	91,003.75	6,287.01	0.00	6,287.01	0	100,859	93,951
22	F.I.C.A.							
	FUND REVENUE	71,893.19	188,092.53	0.00	188,092.53	200,000	67,239	195,633
	FUND EXPENSE	10,485.23	146,304.69	0.00	146,304.69	200,000	10,757	152,208
	NET INCOME/LOSS	61,407.96	41,787.84	0.00	41,787.84	0	56,483	43,424
25	BOND & INTEREST							
	FUND REVENUE	320,605.89	811,762.66	0.00	811,762.66	775,000	279,321	797,781
	FUND EXPENSE	0.00	902,100.00	0.00	902,100.00	775,000	0	769,440
	NET INCOME/LOSS	320,605.89	90,337.34-	0.00	90,337.34-	0	279,321	28,341
30	LIABILITY INSURANCE							
	FUND REVENUE	50,182.87	131,467.50	0.00	131,467.50	140,000	47,068	140,905
	FUND EXPENSE	6,489.20	76,620.60	0.00	76,620.60	140,000	14,639	91,635
	NET INCOME/LOSS	43,693.67	54,846.90	0.00	54,846.90	0	32,428	49,271
35	SPECIAL RECREATION							
	FUND REVENUE	103,212.99	278,574.61	0.00	278,574.61	306,500	103,044	281,275
	FUND EXPENSE	28,541.16	290,875.74	0.00	290,875.74	306,500	4,545	181,644
	NET INCOME/LOSS	74,671.83	12,301.13-	0.00	12,301.13-	0	98,499	99,631
40	AUDIT							
	FUND REVENUE	5,516.56	14,279.52	0.00	14,279.52	15,000	5,043	14,639
	FUND EXPENSE	0.00	14,100.00	0.00	14,100.00	15,000	0	14,750
	NET INCOME/LOSS	5,516.56	179.52	0.00	179.52	0	5,043	111-
70	CAPITOL IMPROVEMENTS							
	FUND REVENUE	24,460.62	1,968,460.62	0.00	1,968,460.62	750,000	14,670	89,670
	FUND EXPENSE	84,207.55	697,639.38	0.00	697,639.38	750,000	30,221	2,574,474
	NET INCOME/LOSS	59,746.93-	1,270,821.24	0.00	1,270,821.24	0	15,551-	2,484,804-
95	GASE 34 ACCOUNTS							
	FUND REVENUE	0.00	0.00	0.00	0.00	0	0	0
	FUND EXPENSE	0.00	0.00	0.00	0.00	0	0	0
	NET INCOME/LOSS	0.00	0.00	0.00	0.00	0	0	0
	GRAND TOTAL REVENUE	1,402,710.53	6,979,645.66	0.00	6,979,645.66	4,880,043	1,303,348	5,145,783
	GRAND TOTAL EXPENSE	321,925.62	5,632,462.97	0.00	5,632,462.97	5,250,274	299,612	7,295,071
	NET INCOME/LOSS	1,080,784.91	1,347,182.69	0.00	1,347,182.69	370,231-	1,003,736	2,149,288-

**MORTON GROVE PARK DISTRICT
VOUCHER LIST PRESENTED TO THE BOARD OF COMMISSIONERS
AT THEIR MEETING ON APRIL 20, 2016**

BOARD VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
00580 SKOKIE ACE HARDWARE	33079	198821	BV042003	012000-520400	12.29	PARK MAINTENANCE SUPPLIES
03125 A-ELECTRIC CONTRACTING, LLC	33017	INSTALL AM	BV042001	701000-586114	945.00	INSTALLATION OF NEW ELECTRIC FOR OUTDOOR VENDING AT HARRER PAVILLION
03565 ALTAMANU, INC.	33018	2	BV042001	012000-570150	1,652.65	2ND PARK DOG PARK STUDY
05665 THE ATHLETIC EQUIPMENT SOURCE	33019	28190	BV042001	012000-570410	660.51	BACKBOARD FOR OKETO PARK AND SPARE GOAL
08055 BARLETT TREE EXPERTS	33020	36620159-0	BV042001	701000-586114	285.00	GRIND THE ASH STUMPS AT AUSTIN PARK
	33021	36620165-0	BV042001	701000-586114	810.00	GRIND VARIOUS STUMPS AT HARRER PARK
	33022	36620164-0	BV042001	701000-586114	5,510.00	REMOVE VARIOUS TREES AT HARRER PARK
	33023	3660158-0	BV042001	701000-586114	1,380.00	REMOVE PAINTED ASH GROUP AT AUSTIN PARK
			<u>TOTAL VENDOR:</u>		7,985.00	
09687 BLUESTEM STUDIO	33024	1452	BV042001	021000-554405	495.00	WEBSITE UPDATES AND PROGRAM MARKETING DESIGN
	33025	1453	BV042001	021000-554400	430.00	WEBSITE UPDATES AND PROGRAM MARKETING DESIGN
			<u>TOTAL VENDOR:</u>		925.00	
10205 BONO CONSULTING, INC.	33026	2016-0207	BV042001	351000-582705	1,322.00	FINAL PAYOUT FOR PVCC ADA ACCESSIBILITY PROJECT
15265 COMCAST CABLE	33082	1320020254	BV042004	025033-540150	21.15	CABLE FOR LOBBY TV
15395 CONSTELLATION NEWENERGY, INC.	33027	65007912	BV042001	012000-570300	748.50	PAINT FOR SOCCER/BASEBALL LINES
				012000-570410	1,655.00	
			<u>TOTAL VENDOR:</u>		2,403.50	
15915 SHERI COZZI	33037	7239	BV042001	151000-554600	95.00	APRIL 2016 MUSEUM CLEANING
18608 DIRECT FITNESS SOLUTIONS, LLC	33083	511119	BV042004	025032-520211	1,507.50	PREVENTATIVE MAINTENANCE ON ALL CARDIO AND WEIGHT EQUIPMENT
19543 DUNCAN CARPET COMPANY	33028	W020216	BV042001	701000-586100	1,570.00	FINISH AND INSTALL TILE FOR ADDITIONAL CLASSROOM SPACE

BOARD VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
23265 ELITE COMPUTER SUPPORT, INC	33029	29233	BV042001	011000-560800	230.00	LABOR SETUP WATCHGUARD AT HARRER POOL AND SETUP PC'S
	33030	29236	BV042001	011000-560800	1,437.50	INTEL/NEXLINK 15 PC AND 23.6 MONITOR LABOR AND SETUP
				<u>TOTAL VENDOR:</u>	1,667.50	
23865 ENCHANTED CASTLE	33084	676972	BV042004	023007-593819	395.10	GAP FIELD TRIP
28336 FIRST STUDENT	33031	11203957	BV042001	023007-596819	257.50	BUS FOR GAP TRIP TO GAME WORKS ON 3/29/16
	33032	11204256	BV042001	023007-596819	187.00	BUS FOR GAP TRIP TO REGAL GARDEN ON 3/30/16
	33033	11203812	BV042001	023007-596819	200.00	BUS FOR GAP TRIP TO JUMP ZONE ON 3/28/16
	33034	11203811	BV042001	023007-596819	141.00	BUS FOR GAP TRIP TO BRUNSWICK ZONE ON 3/25/16
	33035	11202083	BV042001	023007-594826	1,094.88	MARCH 2016 TRANSPORTATION FOR
				023007-593822	1,094.88	B4 SCHOOL AND KINDER ODYSSEY
	33085	11205861	BV042004	023007-596819	327.00	BUS TRIP FOR GAP ON 4/1/16 TO ENCHANTED CASTLE
	33086	11205824	BV042004	023007-596819	244.75	BUS TRIP FOR GAP TO ORBIT SKATE ON 3/31/16
				<u>TOTAL VENDOR:</u>	3,547.01	
30733 GEMPLER'S	33036	SI02358623	BV042001	012000-520400	66.25	BOOT SCRUBBER UNITS FOR MAINTENANCE OFFICE
32192 GOVHR USA	33038	1-3-16-051	BV042001	011000-580200	8,800.00	50% FOR FACILITATING A STRATEGIC PLAN FOR MGPD
32542 GRAINGER	03339	9045873313	BV042001	025033-560200	62.24	TOOL FOR REMOVING STRIPPED NUTS AND BOLTS
	33040	9052444867	BV042001	701000-586100	1,328.40	CEILING TILES FOR NEW 1ST FLOOR CLASSROOM
	33041	9067402017	BV042001	025033-520312	15.96	BATTERIES FOR FLASHLIGHTS
	33042	9060789816	BV042001	025033-520312	17.12	LIGHTS FOR ART ROOM

BOARD VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
		33043	9069119890	BV042001	025033-520321	190.00	US FLAGS FOR PVCC FLAG POLES
		33044	9056566376	BV042001	025033-520312	53.49	BATTERIES FOR BUILDING
		<u>TOTAL VENDOR:</u>				1,667.21	
32935	GROOT INDUSTRIES 3397	33087	14023762	BV042004	025033-552300	301.23	GARBAGE P/U FOR PVDD ON 4/1/16
		33088	14023763	BV042004	012000-554100	72.67	RECYCLING FOR 6250 W. DEMPSTER ON 4/1/16
		<u>TOTAL VENDOR:</u>				373.90	
34875	ELLEN JOHNS	33048	462016	BV042002	021000-554400	2,925.00	SUMMER 2016 PROGRAM GUIDE DESIGN
35885	HESCO, INC	33045	29162	BV042002	012000-520312	116.47	SOAP FOR DISPENSERS AND PADS FOR FLOOR STRIPPING
37205	HONEYWELL INTERNATIONAL, INC.	33089	5235844964	BV042004	025033-554100	1,140.24	REPAIRS ROOF TOP UNIT 2 AND 7
37385	HOT SHOTS SPORTS	33046	39	BV042002	023001-594193	8,631.10	WINTER 2016 SEASON
37685	HP PRODUCTS	33047	12609592	BV042002	012000-520312	133.86	BUILDING CLEANING SUPPLIES
45985	JEFF ELLIS & ASSOCIATES, INC.	33090	20075900	BV042004	024022-513100	425.00	LIFEGUARD INSTRUCTOR TRAINING
50177	KONICA MINOLTA BUSINESS	33091	9002273080	BV042004	011000-520120	362.34	CONTRACT 61046737 FROM 2/26/16-3/25/16 FOR COPIER
53725	LURVEY LANDSCAPE SUPPLY	33049	T1-1013984	BV042002	012000-570300	55.80	LANDSCAPING SUPPLIES
		33050	T1-1013967	BV042002	012000-570300	27.90	LANDSCAPING SUPPLIES
		<u>TOTAL VENDOR:</u>				83.70	
54420	MAINE-NILES ASSN OF SP REC	33051	16-039	BV042002	351000-552705	1,210.75	MARCH A 2016 INCLUSION
		33052	16-045	BV042002	351000-552705	1,053.09	MARCH B 2016 INCLUSION
		<u>TOTAL VENDOR:</u>				2,263.84	
56280	MC MASTER-CARR SUPPLY CO	33053	52658281	BV042002	012000-520400	14.04	PRESSURE WASHER REPAIRS
		33054	52292040	BV042002	012000-520400	30.16	SHOP SUPPLIES
		<u>TOTAL VENDOR:</u>				44.20	

BOARD VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
56665 MENARD'S	33055	20051	BV042002	012000-581500	29.99	RAIN GEAR FOR NESTER
	33056	17995	BV042002	025033-570200	93.02	TILE & GROUT SUPPLIES/TOOLS
	33057	18331	BV042002	025033-570200	121.06	TILE AND GROUT SEALER/TILES
	33058	19816	BV042002	012000-520400	32.87	PARK MAINTENANCE SUPPLIES
	33059	18748	BV042002	012000-520400	1.38	PARK MAINTENANCE SUPPLIES
	33060	19395	BV042002	025033-520327	14.57	PVCC PLUMBING REPAIRS
	33061	19323	BV042002	012000-570410	21.08	SPRAY PAINT OKETO BACKBOARD
	33062	19330	BV042002	025033-520327	52.34	PVCC PLUMBING REPAIRS
	33092	21107	BV042004	024021-570600	31.13	POOL SUPPLIES
	33093	20446	BV042004	012000-570410	37.06	PLYWOOD FOR SIGN AT NATIONAL
	<u>TOTAL VENDOR:</u>					434.50
56815 METRO PROFESSIONAL PRODUCTS	33063	156039	BV042002	025033-520312	146.84	CUSTODIAL SUPPLIES
	33064	157378	BV042002	025033-520312	31.78-	CREDIT FOR OVERCHARGE
	33065	156684	BV042002	025033-520312	641.92	CUSTODIAL SUPPLIES
	33066	157909	BV042002	025033-520312	379.87	CUSTODIAL SUPPLIES
	33068	157564	BV042002	025033-520312	128.79	FITNESS CENTER SUPPLIES
	33069	15500A	BV042002	025033-520312	110.13	CUSTODIAL SUPPLIES
	<u>TOTAL VENDOR:</u>					1,375.77
59832 NATIONAL SEED	33070	558840SI	BV042003	012000-570300	600.00	GRASS SEED FOR SUPPLY AND SEEDING
				012000-570410	237.00	
<u>TOTAL VENDOR:</u>					837.00	
69071 PARK DISTRICT RISK MANAGEMENT	33071	MAR PRO/LI	BV042003	301000-532610	3,697.00	MARCH 2016 PROPERTY/LIABILITY
				301000-532630	2,147.57	
				301000-532615	505.04	
	33072	MARCH HEAL	BV042003	011000-530310	14,196.38	MARCH 2016 HEALTH
				021000-530310	14,196.38	
	33094	TRAINING	BV042004	011000-581200	199.00	HELP PROGRAM
<u>TOTAL VENDOR:</u>					34,941.37	
71965	PROMET SOLUTIONS CORPORATION	33095	MGD-201604	BV042004 021000-554100	1,250.00	DRUPAL SUPPORT/MAINTENANCE MONTHLY PLAN

BOARD VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
74096 R J THOMAS MFG. CO., INC.	33073	00182251	BV042003	351000-582705	494.70	PICNIC TABLES, ADA COMPLIANCE
75635 ROSE PEST SOLUTIONS	33096	1772347	BV042004	012000-554100	20.00	PEST CONTROL FOR AUSTIN PARK ON 4/8/16
	33097	1772362	BV042004	012000-554100	20.00	PEST CONTROL FOR MANSFIELD PARK ON 4/8/16
	33098	1772361	BV042004	012000-554100	20.00	PEST CONTROL FOR NATIONAL PARK ON 4/8/16
	33099	1772346	BV042004	012000-554100	20.00	PEST CONTROL FOR OKETO PARK ON 4/8/16
	33100	1772334	BV042004	012000-554100	36.35	PEST CONTROL FOR HARRER PARK ON 4/8/16
	33101	1772329	BV042004	025033-554100	50.15	PEST CONTROL FOR PVCC ON 4/7/16
	33102	1772343	BV042004	024022-552200	20.00	PEST CONTROL FOR ORIOLE PARK ON 4/8/16
				<u>TOTAL VENDOR:</u>	186.50	
76377 RUSSO POWER EQUIPMENT	33075	2957523	BV042003	012000-520225	338.80	REPLACEMENT PRESSURE WASHER ENGINE
	33076	2982509	BV042003	012000-520323	30.60	PARK MAINTENANCE SUPPLIES
	33077	2982517	BV042003	012000-520335	29.94	PARK MAINTENANCE SUPPLIES
				012000-570300	343.96	
	33103	3018462	BV042004	012000-520400	61.08	SCAG MOWER PARTS
	33104	3018470	BV042004	012000-520400	24.99	SHOVEL
				<u>TOTAL VENDOR:</u>	829.37	
77895 SEAWAY SUPPLY	33078	115118	BV042003	012000-520312	270.85	BUILDING SUPPLIES
80964 STANLEY ACCESS TECH LLC	33080	0904421045	BV042003	025033-552300	261.27	REPAIR ENTRANCE DOOR
	33105	0904333178	BV042004	025033-570200	1,240.38	DOOR DAMAGE DURING WIND STORM
				<u>TOTAL VENDOR:</u>	1,501.65	
84386 THOR GUARD, INC.	33113	42444	BV042004	701000-586114	32,712.86	EQUIPMENT FOR EAST ZONE PARK DISTRICT
	33114	42443	BV042005	701000-586114	34,666.29	EQUIPMENT FOR WEST ZONE PARK DISTRICT
				<u>TOTAL VENDOR:</u>	67,379.15	

BOARD VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
85284 TRI-GUARDS, INC.	33106	140997-0	BV042004	025033-570200	59.04	CORNER GUARDS FOR FITNESS CENTER
85825 TWIN SUPPLIES, LTD.	33107	17919	BV042004	025033-554100	265.00	LED CHANGE OVER LIGHTS 2ND FLOOR
88136 UNIQUE PRODUCTS	33081	310389	BV042003	025033-520312	333.47	KAI-VAC SUPPLIES
90331 VILLAGE OF MORTON GROVE	03108	007832-000	BV042004	011000-540130 021000-540130 025033-540130	74.15 74.15 593.22	WATER/SEWER FOR PVCC FROM 3/1/16-3/31/16
	33109	007837-000	BV042004	024021-540130	23.92	WATER/SEWER FOR HARRER PARK POOL FROM 3/1/16-3/31/16
	33110	007844-000	BV042004	021000-540130	59.80	WATER/SEWER FOR NATIONAL/OKETO PARKS FROM 3/1/16-3/31/16
	33111	007848-000	BV042004	021000-540130	35.88	WATER/SEWER FOR AUSTIN/MANSFIELD PARKS FROM 3/1/16-3/31/16
				<u>TOTAL VENDOR:</u>	861.12	

TOTAL BOARD VOUCHERS 162,761.81

BOARD VOUCHERS

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
<u>SUMMARY BY FUND:</u>							
						32,721.42	CORPORATE
						40,307.69	RECREATION
						95.00	MUSEUM
						6,349.61	LIABILITY INSURANCE
						4,080.54	SPECIAL RECREATION
						79,207.55	CAPITOL IMPROVEMENTS
						<u>162,761.81</u>	<u>SUMMARY TOTAL</u>

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
01175	TYCO INTEGRATED SECURITY LLC	33006	26115434	V0032501	025033-554100	304.74	QUARTERLY ALARM MONITORING FOR PVCC
01197	ADVOCATE CHRIST MEDICAL - TC	32967	RENEWAL CA	V0031701	301000-582650	10.00	PROCESSING FEE FOR BLS INSTRUCTOR RENEWAL CARD
02455	AIR FILTER ENGINEERS	32944	121636	V0031001	012000-520221	155.60	FURNACE FILTERS
03099	ANDERSON PEST SOLUTIONS	03308	3728329	V0033101	025033-552300	62.06	PEST CONTROL FOR PVCC ON 3/31/16
09145	LIAM BERG	33009	REIMBURSE	V0033101	023002-594308	21.25	CRIMINAL BACKGROUND CHECK FOR USA GYMNASTICS REIMBURSEMENT
12485	CALL ONE	32968	1106931	V0031701	011000-540150 021000-540150	409.23 954.86	PHONE SERVICE FROM 3/15/16-4/14/16
						<u>TOTAL VENDOR:</u>	1,364.09
12833	CARD SERVICES	32978	03/2016	V0031702	011000-520110 012000-581200 011000-581200 025031-560500 025032-583300 025000-554200 025031-560600 025032-520370 011000-520110 011000-589105 021000-554100 151000-520600 025000-554200 011000-552100 021000-589110 025033-520327 025033-520312 025033-570200 011000-580100 301000-582650 021000-581200 023002-593308 023004-593517 011000-581400 023004-594519 023004-593519 023007-593813	5.68 97.50- 526.98 159.36 144.25 159.84 30.98 160.26 229.84 29.07 500.00 35.96 199.00 250.13 21.79 239.96 66.78 80.28 161.23 129.59 14.95 62.99 36.45 269.00 15.94 257.26 68.92	MARCH 2016 CREDIT CARD PURCHASES

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					023007-593825	41.90	
					023008-593914	88.97	
					024022-560700	315.73	
					024022-570600	465.09	
					023008-593950	79.40	
					023007-593819	233.12	
					023007-593819	104.00	
					023008-593939	20.57	
					011000-589105	118.20	
					023003-594412	303.00	
					023006-593711	97.62	
					023006-593711	5.51	
					023008-593919	364.06	
					023006-593711	7.58	
					023007-593822	6.99	
					023008-593914	254.07	
					023008-593939	1,165.00	
					<u>TOTAL VENDOR:</u>	7,429.80	
13235	ALAIN CAYEMITTE	32990	BANK RETUR	V0031702	025032-513610	223.66	RETURNED DIRECT DEPOSIT-ACCOUNT CLOSED
13436	CENTERPOINT ENERGY SERVICES	32979	0483050000	V0031702	024021-540120	117.34	GAS FOR HARRER POOL & PARK FROM 2/1/16-2/29/19
		32980	118040000	V0031702	021000-540120	357.62	GAS FOR HARRER MAINTENANCE OFFICE FROM 2/1/16-2/29/16
		32981	1386340000	V0031702	021000-540120	40.20	GAS FOR HARRER SHELTER FROM 2/1/16-2/29/16
		32982	2218040000	V0031702	021000-540120	226.38	GAS FOR HARRER PARK MAINTENANCE GARAGE FROM 2/1/16-2/29/16
		32983	3737051111	V0031702	021000-540120	125.98	GAS FOR MANSFIELD PARK FROM 2/1/16-2/29/16
		32984	3990940000	V0031702	021000-540120	134.49	GAS FOR AUSTIN PARK FROM 2/1/16-2/29/16
		32985	5350050000	V0031702	021000-540110	166.34	GAS FOR NATIONAL PARK FROM 2/1/16-2/29/16
		32986	8083050000	V0031702	151000-540120	162.55	GAS FOR MUSEUM FROM 2/1/16-2/29/16
		32987	8509940000	V0031702	011000-540120	225.12	GAS FOR PVCC FROM 2/1/16-2/29/16
					021000-540120	225.11	
					025033-540120	1,050.54	
		32988	8559940000	V0031702	021000-540120	122.52	GAS FOR OKETO PARK FROM 2/1/16-2/29/16

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
		32955	0095623000	V0030316	024021-540110	754.33	ELECTRIC FOR HARRER PARK FROM 1/15/16-2/16/16
		32956	0198271000	V0030316	011000-540110	797.48	ELECTRIC FOR PVCC FROM
					021000-540110	797.48	1/16/16-2/15/16
					025033-540110	3,721.56	
		32957	0393000078	V0030316	021000-540110	252.42	ELECTRIC FOR HREN PARK FROM 1/15/16-2/16/16
		32958	213005207	V0030316	151000-540110	79.93	ELECTRIC FOR MUSEUM FROM 1/15/16-2/15/16
		33001	0867047005	V0032501	021000-540110	57.32	ELECTRIC FOR OKETO PARK FROM 2/11/16-3/10/16
					<u>TOTAL VENDOR:</u>	7,259.54	
15415	COOK COUNTY DEPT PUBLIC HEALTH	32959	15-000348	V0030316	024022-584400	300.00	POOL LICENSE FOR ORIOLE
20675	EBSA, INC.(DBA:GGG)	32991	6500939	V0031702	011000-210951	151.44	DEFERRED COMPENSATION DEDUCTED FROM PAYROLL 3/11/16
		32994	6500939	V0032501	011000-210951	151.44	DEFERRED COMPENSATION DEDUCTED FROM PAYROLL 3/25/16
					<u>TOTAL VENDOR:</u>	302.88	
20855	JAMES ECKWALL	33002	PIANO TUNI	V0032501	023007-594815	50.00	HAMMER REPAIR ON PIANO
25985	EVERBANK COMMERCIAL FINANCE	33003	3639789	V0032501	011000-554100	293.22	COPIER RENTAL CONTRACT 20185988-1
27866	LORI FERNANDEZ	32970	52012293	V0031701	023006-591711	106.85	PAYROLL CHECK #52012293 DATED 8/14/15 NEVER CASHED (ADP)
32191	GOVERNMENT FINANCE OFFICERS	32971	300050308	V0031701	011000-581400	380.00	110TH ANNUAL CONFERENCE
		32972	136352011	V0031701	011000-581400	370.00	CERTIFICATE OF ACHIEVEMENT REVIEW FEE 2015
					<u>TOTAL VENDOR:</u>	750.00	
32935	GROOT INDUSTRIES 3397	32973	13943793	V0031701	012000-554100	72.34	RECYCLING FOR 6250 W. DEMPSTER ON 3/1/16
		32974	13943792	V0031701	025033-552300	299.84	GARBAGE P/U FOR 6834 W. DEMPSTER ON 3/1/16
		33004	13971232	V0032501	012000-554100	437.35	GARBAGE P/U FROM 6250 W. DEMPSTER ON 3/8/16

PAID VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
	32989	8797832104	V0031702	024022-540120	181.13	GAS FOR ORIOLE POOL AND PARK FROM 2/1/16-2/29/16
	<u>TOTAL VENDOR:</u>				3,135.32	
13908 CHICAGO TRIBUNE MEDIA GROUP	32945	002536208	V0031001	021000-589110 011000-520160	550.00 53.38	ADVERTISING FROM 2/1/16-2/29/16
	<u>TOTAL VENDOR:</u>				603.38	
15184 COLLEY ELEVATOR CO.	32947	146917	V0030316	025033-554100	189.00	MARCH 2016 ELEVATOR INSPECTION
15265 COMCAST CABLE	32969	0298801	V0031701	025032-552300	565.17	CABLE FOR FITNESS CENTER FROM 3/10/16-4/9/16
15271 COMED	33000	1047119014	V0032501	021000-540110	21.28	ELECTRIC FOR JACOB'S GAZEBO FROM 2/11/16-3/11/16
	33011	0515070041	V0033101	011000-540110	12.71	ELECTRIC FOR PARKING LOT LITE FROM 2/16/16-3/15/16
	<u>TOTAL VENDOR:</u>				33.99	
15272 COMED	32948	0360019067	V0030316	011000-540110	477.21	ELECTRIC FOR OUTSIDE STREET LIGHTS FROM 1/28/16-2/26/16
	33010	0360019067	V0033101	011000-540110	480.89	ELECTRIC FOR OUTSIDE STREET LIGHTS FROM 2/26/16-3/28/16
	<u>TOTAL VENDOR:</u>				958.10	
15395 CONSTELLATION NEWENERGY, INC.	32949	2715657017	V0030316	024022-540110	339.67	ELECTRIC FOR ORIOLE POOL FROM 1/13/16-2/14/16
	32950	0867047005	V0030316	021000-540110	65.32	ELECTRIC FOR OKETO PARK FROM 1/12/16-2/10/16
	32951	2799627000	V0030316	021000-540110	97.00	ELECTRIC FOR NATIONAL PARK FROM 1/15/16-2/14/16
	32952	1038557006	V0030316	021000-540110	80.80	ELECTRIC FOR AUSTION PARK FROM 1/14/16-2/15/16
	32953	2550465008	V0030316	021000-540110	79.66	ELECTRIC FOR MANSFIELD PARK FROM 1/15/16-2/15/16
	32954	0733082034	V0030316	151000-540110	136.35	ELECTRIC FOR MUSEUM ANNEX FROM 1/15/16-2/15/16

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
						<u>TOTAL VENDOR:</u>	809.53
33525	GYMNASTICS SPOT	32960	STATE FEE	V0030316	023002-593308	80.00	LEVEL 8 GIRLS STATE FEE
41752	NCPERS GROUP LIFE INSURANCE	32996	LIFE INS	V0032501	011000-210965	24.00	VOLUNTARY LIFE INSURANCE DEDUCTED FROM PAYROLL 3/11/16
		32997	LIFE INS	V0032501	011000-210965	24.00	VOLUNTARY LIFE INSURANCE DEDUCTED FROM PAYROLL 3/25/16
						<u>TOTAL VENDOR:</u>	48.00
41783	ILLINOIS STATE POLICE	33013	00501	V0033101	011000-580100	2,000.00	BACKGROUND CHECKS
42894	IAPD C/O CARY PARK DISTRICT	32993	DIST.AGENC	V0031702	011000-581400	500.00	DISTINGUISHED AGENCY 2016
48515	LAURA KEE	32975	STIPEND	V0031701	011000-540150	25.00	MARCH 2016 CELL PHONE STIPEND
49336	FEDEX	33012	5-360-5612	V0033101	021000-554400	27.83	BROCHURE PROOF TO AMERICAN LITHO
50176	KONICA MINOLTA PREMIER FINANCE	32961	64382727	V0030316	011000-554100	202.49	COPIER LEASE
					021000-554100	202.49	
						<u>TOTAL VENDOR:</u>	404.98
52485	LIBERTYVILLE GYMNASTICS	32962	TEAM ENTRY	V0030316	023002-593308	50.00	XCEL SILVER TEAM ENTRY
55222	MORTON GROVE PARK DISTRICT	32992	MED/SEC 12	V0031702	011000-210955	2,059.34	MEDICAL/SECTION 125 DEDUCTED FROM PAYROLL 3/11/16
		32995	MED/SEC 12	V0032501	011000-210955	2,059.34	MEDICAL/SECTION 125 DEDUCTED FROM PAYROLL 3/25/16
						<u>TOTAL VENDOR:</u>	4,118.68
57416	MINUTEMAN PRESS-MORTON GROVE	33014	37000	V0033101	151000-520600	13.00	PANELS PRINTED FOR 1920'S EXHIBIT
58375	MORTON GROVE CHAMBER OF	32963	16-237	V0030316	011000-581200	20.00	NETWORKING LUNCH
69071	PARK DISTRICT RISK MANAGEMENT	32998	LIFE INS	V0032501	011000-210965	54.01	VOLUNTARY LIFE INSURANCE DEDUCTED FROM PAYROLL 3/11/16
		32999	LIFE INS	V0032501	011000-210965	54.01	VOLUNTARY LIFE INSURANCE DEDUCTED FROM PAYROLL 3/25/16

PAID VOUCHERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					<u>TOTAL VENDOR:</u>	108.02
70850 PIONEER PRESS	33015	167814806	V0033101	011000-520160	16.12	ONE YEAR SUBSCRIPTION TO MORTON GOVE CHAMPION
71460 POSTMASTER	32977	BROCHURE	V0031702	021000-554400	2,199.15	BROCHURE MAILING
83905 DAVID THAI	33005	REIMBURSE	V0032501	023002-594308	74.00	GYMNASTICS PRO MEMBERSHIP
	33016	REIMBURSE	V0033101	023002-594308	21.25	CRIMINAL BACKGROUND CHECK FOR USA GYMNASTICS REIMBURSEMENT
					<u>TOTAL VENDOR:</u>	95.25
84386 THOR GUARD, INC.	32946	DEPOSIT	V0031001	701000-586114	5,000.00	DEPOSIT FOR EQUIPMENT SYSTEMS FOR TWO ZONES, EAST AND WEST
87705 ULTIMATE SCHOOL OF GUITAR	32976	579	V0031701	023005-591617	1,279.10	GUITAR LESSON INSTRUCTION
90095 VERIZON WIRELESS	32964	9760809469	V0030316	011000-540150	77.90	CELL PHONES FROM 1/21/16-2/20/16
				021000-540150	77.89	
				012000-540150	38.95	
	32965	9760809471	V0030316	011000-540150	77.75	IPADS FROM 1/21/16-2/20/16
				021000-540150	77.75	
	32966	9760809470	V0030316	023006-593711	117.39	FIELDHOUSE CELLS FROM
				023007-593825	54.24	1/21/16-2/20/16
				023007-593830	18.08	
					<u>TOTAL VENDOR:</u>	539.95
90335 CHRISTIAN T. VILLACORTA	33007	DIRECT DEP	V0033101	025032-513610	239.21	DIRECT DEPOSIT FOR PAYROLL DATE 3/25/16 WAS RETURNED BY BANK- ACCOUNT CLOSED
					<u>TOTAL PAID VOUCHERS</u>	41,692.47

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
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SUMMARY BY FUND:

CORPORATE	13,192.95
RECREATION	22,932.14
MUSEUM	427.79
LIABILITY INSURANCE	139.59
CAPITOL IMPROVEMENTS	5,000.00

<u>SUMMARY TOTAL</u>	<u>41,692.47</u>
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REFUNDS

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
<u>REFUNDS:</u>							
	SARAH YAZDANI-HAIDER		RENTAL DEP	CK032502	021000-210500	150.00	RENTAL DEP
	CATHERINE ALCAZAR		RENTAL DEP	CK032502	021000-210500	150.00	RENTAL DEP
	JENNIFER MENDEZ		RENTAL DEP	CK032502	021000-210500	150.00	RENTAL DEP
	ASHLEY OCASIO		RENTAL DEP	CK032502	021000-210500	150.00	RENTAL DEP
	KRISTIN GOTTSCHALK		GYMNASTICS	CK032502	023001-490201	88.00	GYMNASTICS
	JACKSON LEE		TEEN EGGHU	CK032502	023008-490940	15.00	TEEN EGGHU
<u>TOTAL REFUNDS</u>						703.00	

REFUNDS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
<u>SUMMARY BY FUND:</u>							
						RECREATION	703.00
						<u>SUMMARY TOTAL</u>	703.00
<u>SUMMARY BY FUND:</u>							
						CORPORATE	45,914.37
						RECREATION	63,942.83
						MUSEUM	522.79
						LIABILITY INSURANCE	6,489.20
						SPECIAL RECREATION	4,080.54
						CAPITOL IMPROVEMENTS	84,207.55
						<u>GRAND TOTAL:</u>	205,157.28

TOTAL PAGES: 17

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on APRIL 20, 2016 and you are hereby authorized to pay them from the appropriate funds.

(President)

(Treasurer)

Motions + Back-up Information

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
APRIL 20, 2016**

Administration and Finance Committee – Commissioner Ashta, Chair

School District #67 Intergovernmental Agreement: I move to accept the recommendation of the Administration and Finance Committee to approve and sign the Intergovernmental Agreement between the Morton Grove Park District and School District #67.

Budget & Appropriation Ordinance: I move to accept the recommendation of the Administration and Finance Committee to approve the 2016-2017 Budget & Appropriation Ordinance #0-03-16.

New Phone System Contract: I move to accept the recommendation of the Administration and Finance Committee to approve a new phone system contract with Avaya, Call-One in the amount of \$16,945.00.

M-NASR Rent: I move to accept the recommendation of the Administration and Finance Committee to approve the 2016 renegotiated MNASR rental agreement.

Parks & Facilities Maintenance Committee – Commissioner Manno, Chair

Oriole and Overhill Park Playground Renovations: I move to accept the recommendation of the Parks & Facilities Maintenance Committee to award the Oriole and Overhill Park playground renovation to Elanar Construction of Chicago, IL in the amount of \$178,717.40 and \$117,236.25, respectively.

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: April 6, 2016
Regarding: School District #67 Intergovernmental Agreement (IGA)

Issue:

The Park District and School District #67 have been working on revisions to their IGA to more accurately define rights and responsibilities outlined in the initial agreement; define rights and responsibilities not addressed in the initial agreement, adjust for services and benefits that were not contemplated by the initial agreement, and to better serve the public.

Discussion:

The Park District and School District #67 entered into an intergovernmental agreement in 2007 in which the Park District used its funds to improve land owned by School District #67, Frank Hren Park. In consideration for the financial help, the School District allowed the Park District to use the property for recreational purposes and would contribute \$10,000 annually for the maintenance of the fields. However, due to the financial struggles facing District #67, causing them to be two years behind on their payments, the Park District initiated discussions about the payments which ultimately lead to discussions about the agreement.

After several meeting between each other's staff and Board Presidents, an agreement has been reached. Revisions would require the Park District to:

- Forgive the \$20,000 in back maintenance fees.
- Maintain the park at a certain level without an annual fee.

School District #67 would be required to:

- Allow the Park District to use School District facilities free of charge for any BASE and GAP programming.
- Allow the Park District to use School District facilities free of charge, at the discretion of the School District, during weekday evenings and during the weekend.
- Will grant a non-exclusive license to the Park District and its invitees to use the School District parking lots adjacent and to the west of Frank Hren Park to participate in or attend Park District programs.
- Will grant exclusive use and control of the building located on the northeast corner of the park to the Park District.

Additionally there is language regarding supervision responsibilities, annual coordination between agencies, and no third party beneficiaries.

Park Board Action:

The Board of Park Commissioners approve the revisions of the IGA between the Park District and School District #67 as described above.

**FIRST AMENDMENT TO AN
INTERGOVERNMENTAL AGREEMENT
BETWEEN THE MORTON GROVE PARK DISTRICT
AND THE BOARD OF EDUCATION OF
GOLF SCHOOL DISTRICT NO. 67**

This First Amendment to an Intergovernmental Agreement ("First Amendment") is made and entered into by and between the Board of Park Commissioners of the Morton Grove Park District ("Park District"), Cook County, Illinois, an Illinois municipal corporation, and the Board of Education of Golf School District No. 67 ("School District"), Cook County, Illinois, an Illinois public school district.

WHEREAS, the Illinois Constitution and statutes, including without limitation, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., and Article VII, Section 10, of the Illinois Constitution of 1970, encourage and permit intergovernmental cooperation between units of local government; and

WHEREAS, the Park District and School District entered into an Intergovernmental Agreement on January 25, 2007 (hereinafter the "Initial Agreement") relating to the development and subsequent use of the property commonly known as Frank Hren Park (hereinafter the "Premises"), located adjacent to Golf Middle School in the Village of Morton Gove, Cook County, Illinois; and

WHEREAS, the Initial Agreement, in Section 3, contemplates future amendments; and

WHEREAS, the School District and the Park District have determined that it is in the best interest of the parties, as well as the residents and individuals served by the parties, to amend the Initial Agreement to: (a) more accurately define rights and responsibilities outlined in the Initial Agreement; (b) define rights and responsibilities not addressed in the Initial Agreement; (c) adjust for services and benefits that were not contemplated by the Initial Agreement; and (d) better serve the public.

NOW THEREFORE, and in consideration of the mutual promises herein set forth, it is agreed as follows:

1. The above recitals are hereby incorporated into and made part of this First Amendment.
2. Section 2 of the Initial Agreement is amended in its entirety to state as follows (new provisions are underlined):

(a) The School District agrees to grant exclusive use and control of the property commonly known as Frank Hren Park to the Park District from 5:30 pm to 6:00 am on school days and at all times on those non-school days which are weekend, holidays, and summer vacation (hereinafter "Park Use"). The School District retains the exclusive use and control of the Premises at all times other than those granted to the Park District in this Agreement. Each year under this Agreement the Park District shall meet with Avon Products Company in an attempt to accommodate Avon's request to use the baseball fields located on the Premises. Each year under this Agreement the Park District and School District shall meet to discuss their mutual obligations under this Agreement and opportunities for cooperation.

(b) Notwithstanding subsection (a) above, the School District agrees to grant exclusive use and control of the building located on the northeast corner of Frank Hren Park to the Park District during the term of this Agreement. The Park District shall maintain, repair and renovate the building.

(c) The School District agrees to grant a non-exclusive license to the Park District and its invitees to use the School District parking lots adjacent and to the west of Frank Hren Park ("School District Parking Lots") for Park District activities during Park Use periods during the term of this Agreement.

3. Section 6 of the Initial Agreement is replaced and amended in its entirety to state as follows (new provisions are underlined):

With respect to its obligations, the Park District shall perform the following maintenance on fields, lawns and landscaped areas:

- Weekly general policing of the grounds to remove papers, debris, etc.
- Weekly mowing of all turf areas and removal of landscape debris
- Spring cleanup in April/fall; cleanup in November
- Maintain the building on the Northeast corner
- Park mowing
- Grass seed
- Fertilizer and weed control: four applications of dry granular fertilizer, Spring crabgrass pre-emergence, late spring weed and feed, fall weed and feed, and late fall winterizer

4. A new Section 6A is added to Initial Agreement as follows:

The parties waive and release each other from breaches of this Agreement, if any (excluding any claims made by third parties), occurring prior to March 1, 2016, and waive and release each other from financial obligations to each other, if any, accruing prior to March 1, 2016, including but not limited to claims for compensation for services or uses of property or facilities, and claims for outstanding payments.

5. Section 7 of the Initial Agreement is amended to include new provisions as underlined:

To the fullest extent permitted by the law, the Park District and School District each agrees to fully indemnify, defend, save and hold harmless the other party, its public officials, employees, staff, volunteers, servants, and agents, from or against any liability, claim, demand, action, suit, loss, damage, injury, expense, cost, attorneys' fees, court costs, settlement or judgment of any kind or nature as a result of or arising out of, or caused directly or indirectly by any act or omission of the indemnitor (except to the extent caused by the negligence or any willful act of the indemnitee) in connection with this Intergovernmental Agreement or the use of the Premises, School District Parking Lots, and School District Facilities.

6. Section 9 of the Initial Agreement is amended in its entirety to state as follows (new provisions are underlined):

(a) The School District may request use of the Premises during Park Use. Subject to availability and lack of scheduling conflicts, the requests shall be granted. The Park District may request use of the facilities during times when it is under School District

control. Subject to availability and lack of scheduling conflicts, the request shall be granted.

- (b) Beginning March 1, 2016, the School District shall make available certain School District Facilities for 'before school' programming, 'after school' programming, and 'gap' programming sponsored by the Park District on school days during the term of this Agreement. Such School District Facilities will include, in the School District's sole discretion, the Golf Middle School Multi-Purpose Room, the Golf Middle School Gymnasium, or the Hynes Elementary School Gymnasium. Such uses shall be on terms substantially in conformance with those informally in effect during the 2014-2015 school year.
- (c) Beginning March 1, 2016, upon request by the Park District, the School District shall make available certain School District Facilities for a class or program sponsored by the Park District on school days during the term of this Agreement. Such School District Facilities will include, in the School District's sole discretion, the Golf Middle School Multi-Purpose Room, the Golf Middle School Gymnasium, or the Hynes Elementary School Gymnasium. Such uses shall be limited to times when school is in session, one weekday per week, one class session per week, between the hours of 6:00 p.m. and 9:00 p.m. Park District agents or activity supervisors shall be present at all times during such events. The Park District and School District shall coordinate timing of scheduled classes to avoid scheduling conflicts.
- (d) Beginning March 1, 2016, upon request by the Park District, the School District may in its discretion make available certain School District Facilities for special events sponsored by the Park District on school days during the term of this Agreement. Such School District Facilities will include, in the School District's sole discretion, the Golf Middle School Multi-Purpose Room, the Golf Middle School Gymnasium, or the Hynes Elementary School Gymnasium. Park District agents or activity supervisors shall be present at all times during such events. The Park District and School District shall coordinate timing of special events to avoid scheduling conflicts.

7. Except as modified in this First Amendment, all other provisions of the Initial Agreement remain in full force and effect. In the event of any conflict between this First Amendment and the Initial Agreement, this First Amendment shall control. Every provision of this First Amendment shall be interpreted in such a matter to be valid and effective under applicable law. This First Amendment was mutually negotiated and drafted by the parties and is the complete agreement between the parties; no provision of this First Amendment shall be interpreted for, or against, a party because such party drafted or requested such provision. If any part, term, or provision of this First Amendment violates applicable law or is found to be invalid, only that part, term, or provision shall be void and the balance of this First Amendment shall remain in full force and effect.

8. Section 13. The School District and Park District agree to cooperate fully with each other to affect the objectives set for this in this First Amendment.

9. **Supervision.** Neither Party shall have any responsibility whatsoever for supervising the other Party's programs or activities, the other Party's use of the Facilities, or for supervising the other Party's employees, volunteers, participants, affiliates, students, and/or agents. Each Party acknowledges and assumes complete responsibility for its staff used to supervise its activities hereunder.

10. **No Third Party Beneficiaries.** Notwithstanding any provision herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the School District and/or Park District.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly designated officials, pursuant to a proper resolution of their respective governing bodies as of the dates set forth below their signatures.

MORTON GROVE PARK DISTRICT

BOARD OF EDUCATION OF
GOLF SCHOOL DISTRICT NO. 67

By: _____
Daniel J. Staackmann, its President

By: _____
Richard A. Toth, its President

ATTEST:

ATTEST:

By: _____
Mark Manno, its Vice President

By: _____
Samina Hussain, its Secretary

Dated: _____

Dated: _____



Morton Grove
Park District

Memorandum

To: Board of Park Commissioners
From: Martin O'Brien, Finance Manager
Date: April 6, 2016
Regarding: New Phone System Contract

Issue:

As the district continues moving forward, essential upgrades must be made to our infrastructure so that we can provide exceptional services to the Morton Grove community. As part of that strategy, we need to replace our current phone system which is antiquated; they don't make replacement parts anymore. In addition, it frequently breaks down which means residents can't reach us and the service calls are expensive. We want to avoid the worst case scenario where the phone systems totally breaks down and can't be repaired.

Discussion:

The system we are proposing has a minimum amount of features such as: call forwarding to cell phones, call transferring, a message system, etc.

<u>Vendor</u>	<u>Amount</u>
Avaya – Call One	\$16,945.00
Allworx	\$26,000.00

Park Board Action:

For the Board of Park Commissioners to offer staff direction of which phone system to purchase.



Morton Grove
Park District

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: April 6, 2016
Regarding: M-NASR Rent

Issue:

Morton Grove Park District's lease for M-NASR annual rent of office space at the Prairie View Community Center expires in August of this year.

Discussion:

The initial agreement with M-NASR was signed in 2000 and established a rental rate with a small annual increase for twenty years. The agreement requires the park district and M-NASR to meet every five years to determine a new base rental rate. This allows for market fluctuations to be considered ensuring the Park District isn't under compensated or M-NASR is over charged.

The agreement calls for each agency to present to each other with comparable rents for similar office spaces within Morton Grove. An average of the two rates would then determine the new base rental rate. Every year after, a small percentage increase (1%) would be added until the end of the agreement in 2020. After 2020, all terms of the lease can be negotiated including the base rental rate.

Staff met with M-NASR's Executive Director to review each other's "comps." The Park District rate was \$20 per square foot, while M-NASR's was \$16 per square foot. The average of the two is \$18 per square foot. Per the agreement there is a 35% discount on the rate reducing the per square foot rate to \$11.70. This represents a \$1.55 increase or 15% increase over the current rate.

The current annual revenue from rent is \$58,846.16. Under the new fee, the annual rent would be \$67,860 or an increase of \$9,014. Every year following will have a 1% increase until 2020.

Park Board Action:

The Board of Park Commissioners approve \$11.70 per square foot or an annual rent of \$67,860 for M-NASR's lease of office space at the Prairie View Community Center.



Memorandum

To: Park Board of Commissioners
From: Greg Jayne, Superintendent of Parks & Facilities
Jeff Wait, Executive Director
Date: April 6, 2016
Subject: Overhill and Oriole Playground Replacement

Issue:

The playgrounds at Overhill and Oriole Parks are over 15 years old and in need of replacement.

Discussion:

Three options for each site were provided by a landscape architect with various types of equipment and landscaping choices. Based on the public meeting held on February 23rd the designs were chosen and put out to bid for a March 30th opening. There were 3 alternates for Overhill Park: #1 removal of pine trees, #2 installation of pine trees, #3 a different type of sea turtle. The trees can be removed and installed in-house and the turtle would add \$6,080.00 to the project and staff feels the original sculpture in the base bid packet would better suit the project.

The following bids were received for Overhill Park:

<u>Vendor</u>	<u>Amount</u>	<u>Alt. #1</u>	<u>Alt. #2</u>	<u>Alt. #3</u>
Clauss Brothers Inc. Elgin, IL	\$144,787.42	\$1,760.00	\$1,218.00	\$7,067.00
George's Landscaping, Inc. Joliet, IL	\$125,870.00	\$600.00	\$1,299.00	\$4,977.00
D & J Landscape Plainfield, IL	\$124,882.80	\$800.00	\$960.00	\$6,480.00
Hacienda Landscaping Plainfield, IL	\$124,150.50	\$900.00	\$1,140.00	\$11,500.00
Elanar Construction Co. Chicago, IL	\$117,236.25	\$1,480.00	\$1,275.00	\$6,080.00

The one alternate in the Oriole Playground is to use poured in place surfacing over the whole area rather than in just the high traffic space. Staff recommends installing the poured in place surfacing in the whole area to save the cost of replenishing the wood chip material annually, as well as the safety aspect of displaced chips causing low zones in the playgrounds as noted on the master plan. When developing the playground replacement plan in the capital budget the objective was to install soft surfacing in as many playgrounds as possible. There is \$300,000.00 budgeted for both playgrounds.

The following Bids were received for Oriole Park:

<u>Vendor</u>	<u>Amount</u>	<u>Alt. #1</u>
George's Landscaping, Inc. Joliet, IL	\$141,002.00	\$74,950.00
Hacienda Landscaping Plainfield, IL	\$128,658.00	\$74,800.00
D & J Landscape Plainfield, IL	\$123,208.76	\$82,775.00
Elenar Construction Co. Chicago, IL	\$122,017.40	\$56,700.00

Park Board Action:

Based on the above discussion and successful history we have had with this contractor staff recommends awarding the Overhill playground replacement to Elenar Construction of Chicago, IL in the amount of \$117,236.25 and the Oriole playground replacement to Elenar Construction of Chicago, IL in the amount of 178,717.40.

Board Update & Information

**Morton Grove Park District
UPDATE & INFORMATION**

April 20, 2016

RECREATION AND PROGRAMMING REPORT

- Fitness Center deep cleaning went very well on March 31st.
- Overall, our cardio and weight machines are in good shape. However, there are a few repairs that need to be done.
- New hand lotion dispensers were installed in each of the locker rooms.
- A letter was sent out to all current GroupEx members announcing the upcoming changes to the program format.
- Finalizing details on the new reception desk for the fitness center. Also ordered security lockers to be installed on the wall adjacent to the desk.
- Working on updating membership registration form and information materials relating to the fitness center.
- An evaluation survey was emailed out to all winter program participants.

Club Fitness Updates	March, 2016
Fitness Club Check In (576 members)	4,994
Open Gym Check In	323
Group Ex/Walk-ins Usage (98 members)	689
Memberships Renewals/Sales	66
Total Membership including Silver Sneakers	581

- The Spring Arts & Craft Fair was held Saturday, April 2 with 25 vendors. A total of 15 vendors paid to have the Park District provide a table. The weather was cold and snowy; approximately 125 shoppers stopped.
- A Spring Gardening class was run in conjunction with the Master Gardeners University of Illinois Horticulture Extension Wednesday, March 16. A container gardening class is planned for April 21.
- The spring session of dog (11 participants) and puppy training (11 participants) began in March.
- Five seniors took part in the March AARP Smart Driver Course.
- The Morton Grove Park District recently received a "2015 Gold International Aquatic Safety Award" from Jeff Ellis & Associates.
- Lifeguards were notified of May/June pool trainings to begin May 2nd.
- In the process of hiring additional lifeguards for Oriole and Herrer pool, currently have fifteen new aquatic staff members.
- Three Oriole pool rentals have already been booked for June and July.
- AYSO will start their games at Hren Park on Saturday, April 16th.

- Affiliates and outside groups are submitting field rental requests for the spring and summer. Many games are starting this week.
- A total of 24 men's softball teams have registered for the spring/summer season. The season is scheduled to start the second week of May.
- The new Taekwondo class started at National Field house last week.
- Hot Shots spring classes started last week. A total of 109 participants are enrolled.

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- The Budget and Appropriation Ordinance public hearing for the 2016-2017 is set for April 20th at 6:30 pm. The board is scheduled to adopt the ordinance immediately after the public hearing is concluded.
- The board is set to approve the new phone system contract with Avaya at the April Board meeting. The current phone system which was installed in the 2001 is antiquated.
- We are researching a new financial/accounting program that will be compatible with the Rec-trac, our new registration software. In addition, the implementation of Rec-trac will begin in the next several months.
- We are assisting with the installation of Thor-Guard, the lightning detection system.
- Pool season is coming up fast and we are currently installing the pool computers, internet and phone systems.
- The new vending machine contract is currently in effect and it has already proven to be more profitable than the previous vendor.

HUMAN RESOURCES— LAURA KEE

- Staff has completed first round interviews for the Marketing Manager position. Second round interviews will be conducted later this week. We hope to have this person starting by May 1st.
- Interviews for the Superintendent of Recreation will start next week. We received approximately 30 resumes.
- We have completed 80% of the hiring process for seasonal positions. These include lifeguards, cashiers, camp counselors, and parks.
- Supervisors are working on completing evaluations for staff.
- An All Agency/Fun Friday will be held this Friday April 12th. This afternoon gives staff updated information pertaining to the Park District, and ends with a fun game which generates team building.
- There were no PDRMA alerts issued this month.

PARK POLICE REPORT -- NORM STROMBERG

- Eleven hundred and six Park and Field House checks were conducted by the Park Police during the month of March. Chief Stromberg, Officers Bialkowski, Callaghan and McCloskey all completed the March "Police Law" Legal Update Computer Training. The March Training Topic was on "Interview & Interrogation – Assertion of Constitutional Rights".
- The Park Police provided special watches and special lockups for the primary election voting process that took place at the field houses and at the PVCC on March 14/15th.

- Park Officers handled their everyday normal routine assignments and an additional twenty three other miscellaneous incidents, assists or assignments that occurred during the month of March. These included lost and found property assists, securing unsecured park properties found open or not properly shut down, alarm incidents, new employee background name checks, after hour secondary closings of park facilities and suspected theft/criminal damage investigations.

PARKS AND MAINTENANCE REPORT – GREG JAYNE

- All soccer fields have been lined and inspected for the season. The ballfields have been checked for proper dimensions, requested base pegs have been installed. All fields will be groomed by months end.
- Work efforts of the department this month have focused on completion and installation of redwood signs at various park sites, park clean up and site detailing, preparation of all mowing equipment and start of mowing the parks, preparation of ballfields, preparation of flower beds, and turning on of all fountains. Ongoing ADA items are being addressed in house. All snow removal equipment has been stored for the season. All tractors have been pulled out of cold storage and placed back into service.
- Twenty two diseased and hazardous trees have been removed by a contractor. All trees will be replaced through our donation program or capital plan. The smaller trees are still done by staff.
- Manager Jayne would like to welcome our newest team member Greg Rauhut. Greg brings us nine years' experience in park maintenance with a strong knowledge of various projects.
- Routine items addressed by the Park Staff this month include: daily field house cleaning, trash control, playground and fire extinguisher inspections, vehicle inspections and repairs, lining of athletic fields and other seasonal preparation tasks.

**Morton Grove Park District
UPDATE & INFORMATION**

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