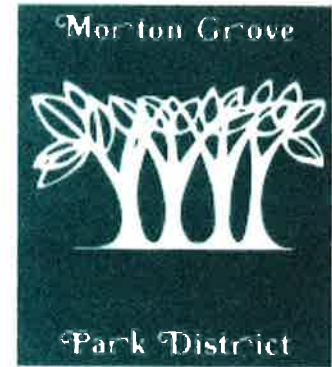


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Morton Grove Park District
6834 Dempster, Morton Grove, IL 60053
Minutes of the Committee of the Whole
Held on August 3, 2016 at 6:30pm

Commissioner Staackmann called the meeting to order at 6:30pm.

Commissioners Present: Dan Ashta, Mark Manno, Georgianne Brunner and Dan Staackmann.

Commissioners Absent: Eileen Coursey

Staff Present: Jeff Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Greg Jayne, Superintendent of Parks & Facilities, Joe Bruntmyer, Superintendent of Recreation and Claudia Marren, Executive Administrative Assistant

Guests Present: Eric Poders, Morton Grove Voice/resident and Derke J. Price, Ancel Glink

Public Comment: None.

Administration and Finance Committee – Commissioner Ashta, Chair

Distinguished Agency Review & General Practices Manual Updates: Director Wait explained the Park District recently completed an environmental assessment that he would like the Board to review. He also presented the Park District Environmental Policy for Board approval. Commissioner Ashta noted that environmental stewardship is an important issue. Also, the General Practices Manual is being updated to include Ordinance #O-06-14, the Closed Session Review Policy and Ordinance #O-02-15 covering the Code of Ethics.

First Amendment Policy: Director Wait in an attempt to clarify the General Use Regulations topic of "politicking" suggested adopting a First Amendment Policy to provide individuals with free speech abilities without interfering with the opportunities of other individuals. After much discussion with Attorney Price it was agreed to table this topic as the District wants to fine-tune this policy as to not overstep their authority of the First Amendment.

Transgender Policy: Director Wait presented two transgender policies for the Boards approval. One policy covers transgender rights for Park District employees and the second policy covers transgender rights for non-employees. It was agreed to adopt the transgender policies.

Personnel Policy Update: The District would like to clarify and simplify the Overtime and Flex Time Policies. The new Flex Time Policy addresses the various hours (evenings and weekends) some employees are expected to work during a 40-hour week. The new Overtime Policy aligns the District

with the new Fair Labor Standards Act. Both policies still require supervisor approval. It was agreed to update the Personnel Policy Manual (Sections 5.3, 5.4 and 5.5.1) with the new policies.

Parks and Facilities Maintenance Committee – Commissioner Manno, Chair

Bob/Skid Steer Purchase Recommendation: Director Wait and Superintendent Jayne explained that the Bobcat skid steer is not functioning properly and recommended the purchase of a new Bobcat A770T4 all-wheel skid steer from Atlas Bobcat of Mokena, Il in the amount of \$29, 954. It was agreed to purchase the new piece of equipment.

Dump Truck Purchase: Director Wait and Superintendent Jayne explained the 2006 GMC 8' dump truck is due to be replaced. This truck is used for many jobs throughout the District and subsequently takes a lot of abuse. Jayne said a 2016 Ford F350 8' dump truck is available through the State of Illinois Purchase Contract #4018237 for a cost of \$40,300 which includes a \$6,000 trade-in. It was recommended to consider purchasing a truck with a stainless steel body. Staff agreed to further research the dump truck purchase.

Executive Session:

Commissioner Ashta made a motion, seconded by Commissioner Manno to move into closed session in accordance with the Open Meetings Act Section 120/2(c)(11) and Section 120/2(c)(3). **Ayes: Commissioners Ashta, Brunner, Manno and Staackmann. Nays: None. Absent: Coursey. Motion carried.**


The Committee of the Whole meeting reconvened at approximately 8:04pm.

Commissioner Ashta made a motion, seconded by Commissioner Manno to adjourn the Committee of the Whole meeting. Motion carried by voice vote.

Meeting ended at approximately 8:05 pm.



Daniel J. Staackmann, President



Jeff Wait, Board Secretary