

# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Morton Grove Park District  
6834 Dempster, Morton Grove, IL 60053  
Minutes of the 770<sup>th</sup>  
Board Meeting  
Held on November 18, 2015

**I. Roll Call:** President Staackmann called the meeting to order at 6:30 PM

**Commissioners Present:** Dominick Burdi, Eileen Coursey, Dan Ashta, Mark Manno and Dan Staackmann

**Staff Present:** Jeff Wait, Executive Director; Marty O'Brien, Finance Manager; Laura Kee, Human Resources & Risk Manager; Greg Jayne, Superintendent of Parks & Facilities and Claudia Marren, Executive Administrative Assistant

**Guests Present:** Eric Poders, the Morton Grove Voice/resident

**II.** The Pledge of Allegiance was recited.

**III. Additions or Deletions/Changes to the Agenda:** Commissioner Ashta stated he was uncomfortable with the information he received regarding the Personnel Policy for Vacation and Sick Leave. He didn't think it included the 30 day "sick day" limit which would affect pensions or the aspect of when employees donate time to one another that the time paid out is based on the lowest salary. Commissioner Staackmann said he saw the 30 day limit in the information which was sent to him. Commissioner Ashta said he received different information and would like more time to review the information to ensure that the policy to be approved was what was discussed.

**IV. Citizens Comments/Correspondence:** Eric Poders commented on the Oriole Pool parking lot and the direction the Commissioners were taking with tabling this issue. He asked that the Park District keep the parking lot in mind and possibly revisit the subject, that Oriole is a great park and more parking could increase revenue.

**V. Consent Agenda:**

Commissioner Ashta made a motion, seconded by Commissioner Burdi to approve the consent agenda which included the minutes of the Committee of the Whole held on October 7, 2015, the Dog Park Ad Hoc Committee held on October 14, 2015, the Special Meeting held on October 19, 2015, the Board Meeting held on October 21, 2015 and the Executive Session held on October 19, 2015.

**The Financial Reports:**

1. The Budget Report and Cash on Hand dated October 31, 2015 and
2. The voucher listed dated November 18, 2015, in the amount of \$189,489.83, subject to audit. **Ayes: Commissioner Burdi, Coursey, Ashta, Manno and Staackmann. Nays: 0. Motion carried.**

**VI. Director's Report:** Executive Director Wait stated he received many compliments on how nice the Prairie View Community Center hallways look. Also we ordered a new sign for outside the Board room and new tables and chairs for upstairs and downstairs to make the areas more inviting. He also reminded everyone that the Winter/Spring brochure is in the mail, the website has been updated and now includes improved information for emergency closings. Also, the staff is preparing for the upcoming Silver Bells and Family Night events and we will be hosting a drop-in night for parents who may need sitters for their children while they run holiday errands.

**VII. Attorney's Report:** None

**VIII. Unfinished Business:**

**Administration and Finance Committee: Commissioner Ashta, Chair**

**Truth in Taxation and BINA Hearing Date:** Commissioner Ashta made a motion, seconded by Commissioner Coursey to accept the recommendation of the Administration and Finance Committee to set the Truth in Taxation Hearing for December 16, 2015 at 6:30 pm and the Bond Issue Notification Act Hearing (BINA) for December 16, 2015, immediately following the Truth in Taxation Hearing. Commissioner Staackmann stated the Park District does not legally have to do this but we are doing this for transparency reasons. **Ayes: Commissioner Coursey, Ashta, Manno, Burdi, and Staackmann. Nays: 0. Motion carried.**

**Disposal Ordinance #O-06-15:** Commissioner Ashta made a motion seconded by Commissioner Burdi for the Park Board of Commissioners to approve Ordinance #O-06-15 for the disposal, donation, trade-in, or sale of listed items and authorize the Park Board President and Secretary to execute said ordinance. **Ayes: Commissioner Ashta, Manno, Burdi, Coursey, and Staackmann. Nays: 0. Motion carried.**

**Attorney Communication Policy:** Commissioner Ashta made a motion, seconded by Commissioner Coursey to accept the recommendation of the Administration and Finance Committee to approve adding text to the Board of Commissioners General Practices Manual under Section 4: Responsibility of the Board, which explains the attorney communication guidelines. Commissioner Ashta asked if a "contractor" was considered a reasonable interpretation of an attorney and Attorney Rock said he believed it was. **Ayes: Commissioner Manno, Burdi, Coursey, Ashta, and Staackmann. Nays: 0. Motion carried.**

**GovHR Proposal:** Commissioner Ashta made a motion, seconded by Commissioner Manno to accept the recommendation of the Administration and Finance

Committee to approve hiring GovHr for Executive Coaching and Board Facilitation totaling \$10,400 and also to complete a Strategic Plan for a cost not to exceed \$20,000. **Ayes: Commissioner Coursey, Ashta, Manno and Staackmann. Abstain: Burdi. Motion carried.**

**Vacation and Sick Leave Policy:** Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee for the Park Board of Commissioners to approve the update to the Personnel Policy Section 6.9 changing from Paid Time Off to a Vacation and Sick Leave Policy. At this time Commissioner Ashta reiterated that this could affect pensions and this was discussed for a long time and he did not see in the information he received the 30 day cap on sick leave or the basis of the lower salary used when employees donate time. Laura Kee brought the policy sent to the Commissioners during the November 4 Committee Meeting. Commissioner Manno also questioned the outline he received. Commissioner Staackmann assured the Commissioners it was the same policy which was reviewed at the November Committee of the Whole meeting and helped to clarify the “vacation vs. sick leave” issue. Commissioner Ashta said he would like more time to review this matter. Commissioner Ashta made a motion to table the Vacation and Sick Leave Policy, there was no second to this motion. Motion failed. The vote on the original motion to approve the updated Vacation and Sick Leave Policy was: **Ayes: Commissioner Manno, Coursey, Burdi and Staackmann. Nays: Ashta. Motion carried.**

**Parks and Facilities Maintenance Committee: Commissioner Manno, Chair**

**Oriole Pool:** Commissioner Manno made a motion, seconded by Commissioner Burdi to accept the recommendation of the Parks and Facilities Maintenance Committee to not expand the parking at Oriole Pool or utilize the ComEd easement for parking and to utilize the funds for other projects. Commissioner Staackmann noted, in response to Mr. Poders comments, that the police department was involved in the discussion on this matter. **Ayes: Commissioner Manno, Burdi, Coursey, Ashta, and Staackmann. Nays: 0. Motion carried.**

**IX. New Business: None**

**X. Executive Session: None**

**XI. Commissioner Comments:**

**Commissioner Ashta:** No further comments.

**Commissioner Burdi:** Happy Thanksgiving everyone, enjoy yourselves.

**Commissioner Manno:** None.

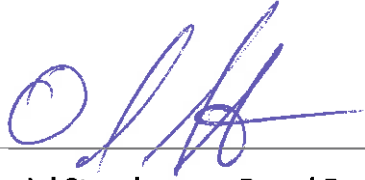
**Commissioner Coursey:** Happy Thanksgiving.

**Commissioner Staackmann:** Agrees with the sentiments about Thanksgiving and said he can honestly say he sees positive changes and wants to thank the staff for their cooperation.

**XII. Adjournment:**

Commissioner Coursey made a motion, seconded by Commissioner Burdi to adjourn the meeting. Motion carried by voice vote.

Meeting ended at approximately 6:55 pm

A handwritten signature in blue ink, appearing to be 'D. Staackmann', written over a horizontal line.

Daniel Staackmann, Board President

A handwritten signature in blue ink, appearing to be 'Jeff Wait', written over a horizontal line.

Jeff Wait, Board Secretary