

Morton Grove Park District

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MORTON GROVE PARK DISTRICT
Prairie View Community Center
6834 Dempster, Morton Grove, IL 60053
Minutes of the Committee of the Whole
Held on November 4, 2015 at 6:30 p.m.

Commissioner Staackmann called the meeting to order at 6:30 p.m.

Commissioners Present: Dominick Burdi, Mark Manno, and Dan Staackmann. Commissioner Ashta arrived at 6:05 p.m.

Commissioners Absent: Eileen Coursey

Staff Present: Jeff Wait, Executive Director; Marty O'Brien, Finance Manager; Laura Kee, Human Resources and Risk Management; Greg Jayne, Superintendent of Parks and Facilities; Mike Hayes, Superintendent of Recreation; Karl Redmond, Recreation Supervisor; Sue Braubach, Wellness and Fitness Manager and Claudia Marren, Executive Administrative Asst.

Guests Present: Eric Poders, The Morton Grove Voice/resident; Michael Joyce, The Pioneer Press

Attorneys Present: Jim Rock and John Christiansen, Ancel Glink & Associates

Public Comment: None

Recreation and Facility Program Committee – Commissioner Coursey, Chair (Dan Staackmann)

2015 Aquatic Recap: Power Point Presentation: Mike Hayes, Superintendent of Recreation reviewed the 2015 aquatics season. Hayes explained they plan to fix the Oriole Pool entrance to better accommodate customer traffic and they also plan to tighten the "Pool Closing Policy", along with tweaking the shifts to better accommodate days when the pool may have to close in the morning but can re-open in the afternoon or evening. The staff's goal for 2016 is to increase pool memberships, add more swim lessons, and aquatic programs, events and rentals. There will also be updates to both pools, i.e. new signs at Harrer, etc.

Administration and Finance Committee – Commissioner Ashta, Chair

Set the Hearing Dates for the Truth in Taxation and the BINA for December 16, 2015: Executive Director Wait explained that although the proposed 2015 tax levy is less than 105% and a public hearing is not required, it is the policy of the Park District to conduct a public hearing. Also the District is planning to sell up to \$1,900,000 in General Obligation Bonds and would propose conducting the BINA (Bond Issuance Notification Act) hearing on the same date,

immediately following the Truth in Taxation Hearing. Both notices will be published in the local newspaper.

2015 Preliminary Property Tax Levy: The 2015 preliminary tax levy which details the amount of taxes we intend to collect for 2016 was included in the packet. Executive Director Wait explained the Finance Manager is trying to align all the funds we collect into the Corporate Fund rather than distributing costs to several funds.

Disposal Ordinance #O-06-15: Executive Director Wait explained there are many broken and obsolete items which the various departments have taken inventory of. Wait reviewed the list of materials and suggested the Board of Park Commissioners approve Ordinance #O-06-15, to dispose of these items.

Attorney Communication Policy: Executive Director Wait would like to implement a protocol for communicating with the Park District attorney. He suggested adding a paragraph to the Board of Commissioners General Practice Manual Section 8.2: Attorney. The Board explained they would still like some latitude under emergency situations. It was agreed to rework the submitted policy.

GovHr Proposal: Executive Director Wait reviewed several quotes he received from GovHr for Executive Coaching, Board Facilitation and Strategic Planning. Wait explained that Chuck Balling would be the representative from GovHR to lead the training. The Board agreed to move forward with the Executive Coaching and to further discuss the Board Facilitation and Strategic Planning.

PTO (Paid Time Off) vs. Vacation & Sick Leave Policy: The Board agreed to revert back to a vacation and sick leave policy. The new policy would allow, contingent on Executive Director approval, a 3 month extension of vacation days. The new policy also allows up to 30 days of sick time to be accrued.

PDRMA Health Update: Executive Director Wait explained that the current health plan rates have changed. The new health plan rates will consist of a \$500 deductible. Also there was a 9%, across the board, increase in premium rates.

Parks and Facilities Maintenance Committee – Commissioner Manno, Chair

Oriole Parking Lot Options: Executive Director Wait reviewed 3 Oriole Pool parking lot options. Option 1 - increase the lot from 37 to 140 spaces for a cost of \$500-\$700k. Option 2 - increase the existing lot to 76 spaces with a cost of \$200k. Option 3- increase the existing lot to 114 spaces at a cost of \$500k. There was still the ComEd lease option to consider at a cost of \$172,256. It was agreed that the parking situation did not warrant spending this amount of money that the community could be better served by spending this money elsewhere therefore, to suspend this project.

Prairie View Accessibility Project Update: Superintendent Jayne explained the ADA accessibility project is on schedule to begin tomorrow. Weather permitting this project should be completed within 3 weeks. Commissioner Staackmann asked if a completion date was included in the contract and Superintendent Jayne said it was.

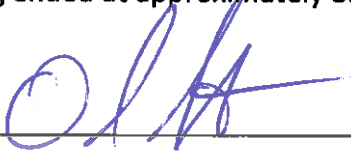
Executive Session

At approximately 7:30 Commissioner Ashta made a motion, seconded by Commissioner Burdi to go into closed session in accordance with the Open Meetings Act section 120/2.c(11) to discuss probable or imminent litigation. **Ayes: Commissioners Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

Adjournment:

Commissioner Ashta made a motion, seconded by Commissioner Burdi to adjourn the Committee of the Whole. Motion carried by voice vote.

Meeting ended at approximately 8:20 pm



Daniel J. Staackmann, President



Jeff Wait, Board Secretary