

# Morton Grove Park District

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Morton Grove Park District  
6834 Dempster, Morton Grove, IL 60053  
Minutes of the Committee of the Whole  
Held on June 1, 2016 at 6:30pm

Commissioner Staackmann called the meeting to order at 6:30pm.

**Commissioners Present:** Dan Ashta, Mark Manno and Dan Staackmann.  
**Commissioners Absent:** Eileen Coursey

**Staff Present:** Jeff Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Greg Jayne, Superintendent of Parks & Facilities, Joe Bruntmyer, Superintendent of Recreation and Claudia Marren, Executive Administrative Assistant

**Guests Present:** Chuck Balling, Gov/HR and Eric Poders, Morton Grove Voice/resident

**Public Comment:** None

## Administration and Finance Committee – Commissioner Ashta, Chair

**Board of Commissioner Vacancy:** Director Wait explained that Commissioner Dominick Burdi handed in his resignation, effective May 27, 2016. The Commissioners noted Dominick's resignation for the record. They also asked the staff to take the proper steps to post the vacancy and announce we are seeking letters of interest for a new Commissioner.

**Prevailing Wage Ordinance #O-05-16:** Director Wait explained that in accordance with the State of Illinois, the Park District must annually enact a Prevailing Wage Ordinance. The Morton Grove Park District Prevailing Wage Ordinance #O-05-16 was presented for review and Director Wait noted that upon approval a certified copy will be filed with the Illinois Department of Labor and posted on the Morton Grove Park District website.

**Board of Commissioners General Practices Manual Update - ADA Policy:** Director Wait explained that our Distinguished Accreditation mentor, Steve Cherveney, suggested that although the Park District has an Americans with Disabilities Policy it should also be included in the Commissioners Manual. It was agreed to add the ADA Policy to the Commissioners General Practices Manual.

## Parks and Facilities Maintenance Committee – Commissioner Manno, Chair

**PVCC Control System:** Director Wait and Superintendent Jayne explained that although they had an engineer review the HVAC control system to get an idea of an amount to budget for this project; \$80,000, when the actual quotes came in they were all a bit higher, \$127,420, \$142,500 and \$144,650.

Jayne offered suggestions which would allow the project to continue within the budgeted amount; i.e. not replacing one of the air conditioners and not replacing the windows. Commissioner Staackmann proposed having another engineer look at the Trane study (completed in the fall) to gage if the job was quoted correctly. It was agreed to get the opinion of W-T Engineers before making a final decision.

**Park Tour:** Commissioners Ashta, Manno and Staackmann along with Director Wait, Superintendent Jayne and Superintendent Bruntmyer proceeded to tour Prairie View Park, Harrer Park and Pool, Austin Park, Mansfield Park and Palma Lane Park.

The administrative staff left the meeting.

The Park Tour concluded at approximately 8:30 pm.

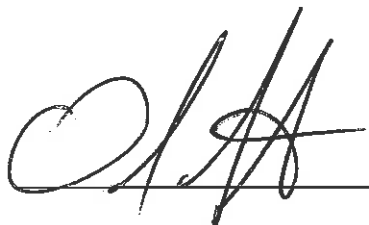
**Executive Session**

No executive session.

**Adjournment:**

Commissioner Ashta made a motion, seconded by Commissioner Manno to adjourn the Committee of the Whole meeting. Motion carried by voice vote.

Meeting ended at approximately 8:30 pm.



Daniel J. Staackmann, President



Jeff Wait, Board Secretary