

# Morton Grove Park District

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Morton Grove Park District  
6834 Dempster, Morton Grove, IL 60053  
Minutes of the Committee of the Whole  
Held on March 2, 2016 at 6:30 pm



Commissioner Staackmann called the meeting to order at 6:30 pm

**Commissioners Present:** Dominick Burdi, Dan Ashta, Mark Manno and Dan Staackmann  
**Commissioners Absent:** Eileen Coursey

**Staff Present:** Jeff Wait, Executive Director; Marty O'Brien, Finance Manager; Laura Kee, Human Resources and Risk Management; Mike Hayes, Superintendent of Recreation and Greg Jayne, Superintendent of Parks & Facilities

**Guests Present:** None

**Public Comment:** None

## **Administration and Finance Committee – Commissioner Ashta, Chair**

**Consensus to put 2016-2017 Budget on Public Display:** Commissioner Ashta asked for consensus to put the budget on public display. Director Wait explained the budget must be on display to the public for at least 30 days prior to the Board taking final action. The notice of the public hearing will be in tomorrow's edition of the Morton Grove Champion. All updates will be sent to the Commissioners. It was agreed to place the budget on public display.

**Resolution Authorizing the Transfer of Funds:** Director Wait explained that we would like approval to transfer funds from the Bond and Interest Fund back to the Corporate Fund. The money was originally transferred to the Bond and Interest Fund in 2014 to align the levy with the bond payments and to show a positive cash flow. Because there is a current surplus in the Bond and Interest Fund we would like to transfer \$140,000 back to the Corporate Fund. Also, because \$105,000 worth of ADA work was paid with dollars from the Capital Project Fund and meet the requirements to be recognized as an expenditure of the Special Recreation Fund, we would like to reimburse the Capital Project Fund the \$105,000 dollars. It was agreed to transfer the money. Also, Commissioner Staackmann asked to look at the standing water in the PVCC driveway.

**New 457 Retirement Plan Administrator:** Director Wait explained we would like to retain the Illinois Public Pension Funds Associates (IPPPA) to administer the Morton Grove Park District

457 Deferred Compensation Plan to the employees. It was agreed to move forward with this employee benefit.

**Closed Session Review:** Director Wait explained, per the Open Meetings Act, that the Park District must review their Board Meeting minutes. The Commissioners discussed which Board Meeting written minutes may be released and which Board Meeting verbatim recordings could be destroyed.

**Organizational Chart Update:** Director Wait would like to make several changes to the organizational chart; making all department heads superintendents including the HR Manager who has taken on Risk Management, Guest Services and the Police. It was agreed to move forward with the organizational chart changes.

**Personnel Policy Manual Update - Pregnancy Discrimination Policy:** It was agreed to add the Pregnancy Discrimination Policy to Section 3.21 of the Morton Grove Park District Personnel Policy Manual.

**Recreation and Facility Program Committee – Commissioner Coursey, Chair (absent)**

**Harrer Pool Chairs and Lounges:** Director Wait explained the staff determined that the current Harrer Pool chairs are in poor shape and have reached the end of their expected service plus the quantity is inadequate for the number of patrons. After debating the issue it was agreed to purchase new chairs for Harrer Pool.

**GroupEx:** Superintendent Hayes explained the GroupEx Program continuously loses money so would therefore like to make changes to the program. The Board agreed to let the staff handle this issue as long as they properly announce to the members the reasons and rationale in making the changes.

**Parks and Facilities Maintenance Committee – Commissioner Manno, Chair**

**Cell Tower at National Park:** Director Wait was approached by a company to bring a cell tower to National Park. The plan is to bring a camouflaged pine tree tower that would blend in nicely with the park. It will generate approximately \$15,000 to \$18,000 per year. The Commissioners asked to find out more about the terms of agreement and to designate where the money would be spent. Commissioner Ashta asked that Director Wait bring the information to a closed session.

**General Discussion**

Director Wait reminded everyone that the next Dog Park Meeting will be Thursday, March 10<sup>th</sup>. Jeff also mentioned that staff is moving forward with plans to possibly hold a holiday market at Harrer Park the first weekend in December. March 13-18<sup>th</sup> Jeff will be at the NRPA's Revenue Development School. He attended the IAPD/IPRA Legislative Session Breakfast. Also, the Cold Brews and Blues was a successful event.

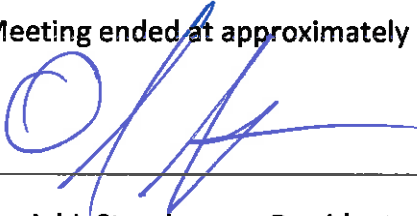
**Executive Session**

No Executive Session.

**Adjournment:**

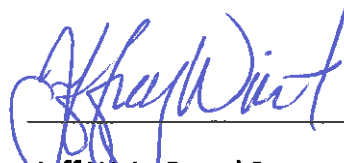
Commissioner Ashta made a motion, seconded by Commissioner Manno to adjourn the Committee of the Whole. **Motion carried by voice vote.**

Meeting ended at approximately 7:31 pm



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Daniel J. Staackmann, President



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Jeff Wait, Board Secretary