

# Morton Grove Park District

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Morton Grove Park District  
6834 Dempster, Morton Grove, IL 60053  
Minutes of a Special Meeting  
Held on March 16, 2016 at 6:30pm

**I. Roll Call:** President Staackmann called the meeting to order at 6:30pm.

**Commissioners Present:** Dominick Burdi, Dan Ashta, Mark Manno, and Dan Staackmann

**Commissioners Absent:** Eileen Coursey

**Staff Present:** Marty O'Brien, Finance Manager; Greg Jayne, Superintendent of Parks & Facilities; Laura Kee, Human Resources and Risk Management; Mike Hayes, Superintendent of Recreation and Claudia Marren, Executive Administrative Assistant

**Guests Present:** Eric Poders, Morton Grove Voice/resident

**II. Pledge of Allegiance:** The Pledge of Allegiance was recited.

**III. Additions or Deletions/Changes to the Agenda:** None

**IV. Citizens Comments/Correspondence:** None

**V. Consent Agenda:** Commissioner Ashta made a motion, seconded by Commissioner Manno to approve the consent agenda which included the minutes of the Committee of the Whole held on February 3, 2016, the Special Meeting held on February 20, 2016, the Special Board Meeting held on February 24, 2016 and the Executive Sessions held on February 3, 2016 and February 20, 2016. Also the budget report and cash on Hand dated February 29, 2016 and the voucher list dated March 16, 2016 in the amount of \$157,813.36, subject to audit. **Ayes:** Commissioner Ashta, Manno, Burdi and Staackmann. **Nays:** 0. **Absent:** Coursey. **Motion carried.**

**VI. Director's Report:** Finance Manager O'Brien extended his condolences to the family of David Huber who passed away on March 9<sup>th</sup>. Mr. Huber led the Park District through many important events, including the acquisition of both Pioneer and Prairie View Park and also the construction of the Prairie View Community Center. Mr. Huber retired as the Executive Director in 1987 after 16 years with the Morton Grove Park District.

O'Brien also informed the Board of a power failure at the Community Center. Com-Ed stated they would have the problem fixed by 9:00 this evening.

**VII. Attorney's Report: None**

**VIII. Unfinished Business:**

**Administration and Finance Committee: Commissioner Ashta, Chair**

**2016-2017 Budget & Appropriation Public Hearing:** Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to put the budget on public display and to set the public hearing for the Budget & Appropriation Ordinance for April 20, 2016 at 6:30pm. **Ayes: Commissioner Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

**Resolution Authorizing Transfer of Funds:** Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-01-16 authorizing the transfer of \$140,000 from the Bond and Interest Fund to the Corporate Fund and \$105,000 from the Special Recreation Fund to the Capital Project Fund. **Ayes: Commissioner Ashta, Manno, Burdi and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

**New 457 Deferred Compensation Plan Administrator:** Commissioner Ashta made a motion, seconded by Commissioner Manno to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-02-16 to retain the Illinois Public Pension Funds Associates (IPPPFA) to administer a Morton Grove Park District employee 457 Deferred Compensation Plan. **Ayes: Commissioner Manno, Burdi, Ashta and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

**Closed Session Review Resolution #R-03-16:** Commissioner Ashta made a motion seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-03-16 regarding the Closed Session Minutes Review. **Ayes: Commissioner Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

**Board Meeting Calendar:** Commissioner Ashta made a motion seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to approve the 2016-2017 Board Meeting Calendar and for staff to then post and publicize the calendar pursuant to Park District Code, Paragraph 120/2.02a.

**Organizational Chart Update:** Commissioner Ashta made a motion seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to approve the position title changes and updates to the Morton

Grove Park District Organizational Chart. Commissioner Manno noted that this update is effective May 1, 2016. **Ayes: Commissioner Manno, Burdi, Ashta and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

**Personnel Policy Manual Update – Pregnancy Discrimination:** Commissioner Ashta made a motion, seconded by Commissioner Burdi to accept the recommendation of the Administration and Finance Committee to adopt the Updates to the Personnel Policy Manual Section 3.21 covering the Pregnancy Discrimination Policy. **Ayes: Commissioner Burdi, Ashta, Manno and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

**Recreation and Facility Program Committee: Commissioner Burdi**  
**Harrer Park Chairs:** Commissioner Burdi made a motion, seconded by Commissioner Ashta to accept the recommendation of the Recreation and Facility Program Committee to approve the purchase of Harrer Pool chairs from The Lifeguard Store, Inc. in an amount not to exceed \$23,460.00. **Ayes: Commissioners: Ashta, Manno, Burdi and Staackmann. Nays: 0. Absent: Coursey. Motion carried.**

**Parks and Facilities Maintenance Committee: Commissioner Manno Chair**  
No business.

**IX. New Business: None**

**X. Commissioner Comments:**

Commissioner Manno: Thanked the staff for their hard work over the past months.

Commissioner Burdi: Thanked the staff for all the extra work they did and wished all a great Easter.

Commissioner Coursey: Absent

Commissioner Ashta: Thanked Laura for the well drafted policy.

Commissioner Staackmann: No comment.

**XI. Executive Session: None**

**XII. Adjournment:**

Commissioner Ashta made a motion, seconded by Commissioner Manno to adjourn the meeting. Motion carried by voice vote.

Meeting ended at approximately 6:43pm.

  
Daniel Staackmann, Board President

  
Jeff Wait, Board Secretary