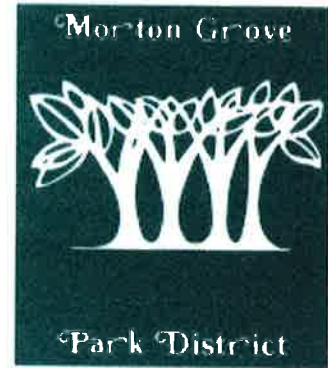


Morton Grove Park District

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Morton Grove Park District
6834 Dempster, Morton Grove, IL 60053
Minutes of the Committee of the Whole
Held on November 2, 2016 at 6:30pm

Commissioner Staackmann called the meeting to order at 6:30pm.

Commissioners Present: Georgianne Brunner, Mark Manno and Dan Staackmann.

Commissioners Absent: Dan Ashta

Staff Present: Jeff Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Greg Jayne, Superintendent of Parks & Facilities; Joe Bruntmyer, Superintendent of Recreation; Kari Redmond, Recreation Supervisor, Jeanette McNichols, Recreation Supervisor and Claudia Marren, Executive Administrative Assistant

Guests Present: Keith White, resident

Public Comment: None.

Recreation and Facility Program Committee: Commissioner Staackmann, Chair Pro-Tem

Camp Review: Recreation Supervisor Redmond gave a brief presentation summarizing the 2016 Camp Programs. Redmond noted it was a successful year with an increase in participants and revenue. Some of Redmond's suggestions were to add specialty camps, offer multi-session discounts, incorporate school subjects into the camp day and to be more proactive with children being bullied.

Aquatic Review: Recreation Supervisor McNichols gave a brief presentation summarizing the summer aquatics. McNichols stated it was a hot summer which made for a great pool season. The pools brought in over \$35,000 more compared to last season. McNichols made several recommendations for next year: to hire the lifeguards earlier, build incentives into the lifeguards pay to entice them to stay later through the season, increase lap lane hours, move Aquacize classes to Harrer, add creative pool events and sell pool memberships onsite at each pool.

Administration and Finance Committee – Commissioner Ashta, Chair

Set the Date for the Truth in Taxation Hearing: Director Wait asked to set the date for the Truth in Taxation Public Hearing on December 21, 2016 at 6:30pm.

Preliminary 2016 Property Tax Levy Review: Superintendent of Finance, O'Brien reviewed the 2016 preliminary property tax levy. The estimated tax levy increase is 4.96%. One change that O'Brien noted was the District will allocate more property tax funds to the Recreation Fund in order to retain a 25% minimum per the Fund Balance Policy.

Transfer of Funds: Director Wait explained that the Recreation Fund balance was below the required 25% of operating expenses. Therefore, the District would like to transfer \$600,000 from the Capital Projects Fund and the Corporate Fund into the Recreation Fund. Superintendent O'Brien explained because \$400,000 was originally transferred from the Corporate Fund to the Capital Projects Fund he would first like to transfer that \$400,000 back to the Capital Fund and then transfer that money into the Recreation Fund.

Recreation and Facility Committee Appointment: The Board agreed to appoint Commissioner Brunner as the Recreation and Facility Program Committee Chairperson.

Permit and First Amendment Regulations: It was agreed to table this discussion.

Lobby Policy: It was agreed to table this discussion.

IAPD Annual Business Meeting: It was agreed to appoint Commissioner Manno as the delegate for the IAPD Annual Business Meeting and Commissioner Staackmann and Director Wait as the first and second alternates, respectively.

Commissioner Per Diem Approval for IAPD/IPRA Conference: Director Wait explained that according to the new state statute and Park District Ordinance #O-06-16 the Board of Commissioners must approve, by a roll count vote at an open meeting, the travel, meals and lodging expenses incurred by the Board for the 2017 IAPD/IPRA Conference.

Executive Director Travel Expense Approval: Director Wait submitted, for approval, his travel, meal and lodging expense reimbursement form for expenses incurred for attending the NRPA Conference in St. Louis.

Parks and Facilities Maintenance Committee: Commissioner Manno, Chair

Ballfield Fencing Replacement: Superintendent Jayne submitted 3 quotes to replace the ballfield fence at Austin Park and the dugout fences at diamonds 4 and 5 at Harrer Park. It was agreed to move forward with Dura Bilt Fence II, Inc. in the amount of \$8,530. Commissioner Staackmann suggested adding some type of shade structure to the dugouts in the future.


At approximately 7:15pm Commissioner Manno made a motion, seconded by Commissioner Brunner to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1), 120/2(c)(11) and for section 120/2(c)(3). **Ayes: Commissioner Staackmann, Manno and Brunner. Nays: 0. Absent: Ashta. Motion Carried.**

Closed session ended at approximately 8:03pm.

No action was taken during closed session.

Commissioner Manno made a motion, seconded by Commissioner Brunner, to adjourn the Committee of the Whole meeting. **Motion carried by voice vote.**

Meeting ended at approximately 8:04pm.



Daniel J. Staackmann, Board President



Jeffrey Wait, Board Secretary