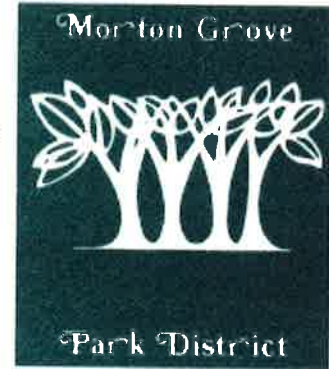


# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

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Morton Grove Park District  
6834 Dempster, Morton Grove, IL 60053  
Board Meeting  
January 18, 2017 at 6:30 pm  
Agenda

- I. **Roll Call**
- II. **Pledge of Allegiance**
- III. **Additions or Deletions/Changes to the Agenda**
- IV. **Citizens Comments/Correspondence**
- V. **Consent Agenda:**
  - a. **Approval of Minutes:** Minutes of the December 7, 2016 Committee of the Whole, December 21, 2016 Truth in Taxation Meeting, and December 21, 2016 Board Meeting
  - b. **Approval of Financial Reports**
    1. Cash on Hand and Budget Report dated December 31, 2016
    2. Voucher List dated January 18, 2017 in the amount of \$230,998.54
- VI. **Director's Report**  
2016 Year in Review
- VII. **Attorney's Report**
- VIII. **Unfinished Business**
  - a. **Administration & Finance Committee**
  - b. **Recreation and Facility Program Committee**
  - c. **Parks and Facilities Maintenance Committee**
- IX. **New Business**  
Commissioner Conference Per Diem Checks
- X. **Commissioner Comments:**  
Commissioner Manno  
Commissioner Brunner  
Commissioner Schmidt  
Commissioner White  
Commissioner Staackmann
- XI. **Executive Session:** I make a motion for the Board to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1), 120/2(c)(11) and section 120/2(c)(21).
- XII. **Approval of Executive Minutes:** December 7, 2016 and December 21, 2016 Executive Session
- XIII. **Adjournment**

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

**Consent Agenda: January 18, 2017 – Commissioner Keith White**

**Minutes:**

I move to accept the recommendation of the Administration and Finance Committee to approve:

The minutes of the:

- COMMITTEE OF WHOLE HELD ON DECEMBER 7, 2016
- THE TRUTH IN TAXATION MEETING HELD ON DECEMBER 21, 2016,
- THE BOARD MEETING HELD ON DECEMBER 21, 2016

**And the Financial Reports which include:**

- THE CASH ON HAND AND BUDGET REPORT DATED DECEMBER 31, 2016.
- THE VOUCHER LIST DATED JANUARY 18, 2016 IN THE AMOUNT OF \$230,998.54, SUBJECT TO AUDIT.

**AFTER EXECUTIVE SESSION:**

I move to accept the recommendation of the Administration and Finance Committee to approve:

The minutes of the:

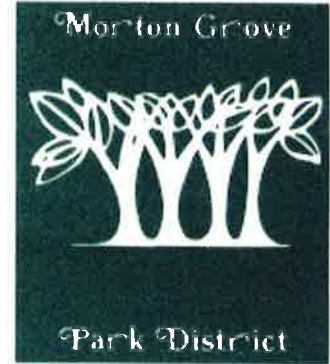
- EXECUTIVE SESSION HELD ON DECEMBER 7, 2016 and the
- EXECUTIVE SESSION HELD ON DECEMBER 21, 2016

# Approval of Minutes

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# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Morton Grove Park District  
6834 Dempster, Morton Grove, IL 60053  
Minutes of the Committee of the Whole  
Held on December 7, 2016 at 6:30pm

Commissioner Staackmann called the meeting to order at 6:30pm.

**Commissioners Present:** Georgianne Brunner, Mark Manno and Dan Staackmann.

**Commissioners Absent:** Dan Ashta

**Staff Present:** Jeff Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Joe Bruntmyer, Superintendent of Recreation and Claudia Marren, Executive Administrative Assistant

**Guests Present:** Janice Cha, resident; John Baethke, resident; Simon Baethke, (boy scout) resident; Keith White, resident; Charlie Williams, GovHR; Dan DiMaria, resident; Eileen Winkler, resident; Tony Kalogerakos, resident; Paul Minx, resident; Rita Minx, resident and Chuck Balling, GovHr

**Public Comment:** Janice Cha explained that she has been working with the Park District Dog Park Committee and thinks it has been a great first step, however, it looks like the price tag might be too high to move forward. Cha asked the Board to consider changing the policy to allow dogs on leashes at the parks.

At this time Director Wait asked to address the following agenda items: Accept Commissioner Resignation, Appointment to Fill Board Vacancy and Oath of Office.

**Administration and Finance Committee: Commissioner Staackmann, Chair Pro-Tem**

**Accept Commissioner Resignation:** Commissioner Brunner made a motion, seconded by Commissioner Manno to accept Commissioner Dan Ashta's resignation dated November 28, 2016.  
**Ayes: Commissioner Brunner, Staackmann and Manno. Nays; 0. Absent: Ashta. Motion carried.**

**Appointment to Fill Board Vacancy:** Commissioner Brunner made a motion, seconded by Commissioner Manno to appoint Keith White to the Morton Grove Park District Board of Commissioners. **Ayes: Commissioner Staackmann, Manno and Brunner. Nays: 0. Motion carried.** Commissioner Staackmann then confirmed it was a 2-year term.

**Oath of Office:** Commissioner Staackmann gave the Oath of Office to Keith White.

**Tax Levy Ordinance #O-07-16:** Director Wait said the 2016 Tax Levy will be ready for approval at the December 21<sup>st</sup> Board Meeting.

**Tax Extension Resolution #R-10-16:** Director Wait explained the Tax Extension Resolution will also be approved at the December 21<sup>st</sup> Board Meeting.

**Truth in Taxation Public Hearing:** Director Wait explained that although the Park District is not required to hold a Truth in Taxation Public Hearing the Park District, for transparency reasons, will conduct a public hearing on December 21<sup>st</sup> at 6:30pm.

**Anti-Bullying Policy:** The Park District would like to make the new anti-bullying policy a part of the General Practices Manual.

**Strategic Plan:** The 2017-2022 Strategic Plan was presented, in its final form. The staff will include some of the items in the strategic plan in the budget process. It was noted that this plan should be updated on a regular basis.

At approximately 6:43pm Commissioner Brunner made a motion, seconded by Commissioner Manno to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1), 120/2(c)(3) and for section 120/2(c)(11). **Ayes: Commissioner White, Brunner, Staackmann and Manno. Nays: 0. Absent: Ashta. Motion Carried.**

The Committee meeting resumed approximately 7:05pm.

No action was taken during closed session.

Commissioner Brunner made a motion, seconded by Commissioner Manno, to adjourn the Committee of the Whole meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:06pm.

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Daniel J. Staackmann, Board President

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Jeffrey Wait, Board Secretary

# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

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Minutes of the  
Morton Grove Park District  
Truth in Taxation Public Hearing  
Held on December 21, 2016

- I. **Call to Order:** Commissioner Staackmann called the meeting to order at 6:30 pm

**Commissioners Present:** Keith White, Georgianne Brunner, Mark Manno and Dan Staackmann

**Commissioners Absent:** None

**Staff Present:** Jeff Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR & Risk Management; Joe Bruntmyer, Superintendent of Recreation, Elizabeth McCann; Recreation Supervisor, Kari Redmond, Recreation Supervisor; Jeanette McNichols, Recreation Supervisor, Christine Stancy, Pre-School Teacher; Norm Stromberg, Park Police; Tim McClosky, Park Police; Michelle Senior, Birthday Party Host and Claudia Marren, Executive Administrative Assistant

**Guests Present:** Steve Schmidt, resident

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

III. **Explanation of Hearing:**

Executive Director Wait explained that the purpose of the Truth in Taxation Meeting is to offer an opportunity for public comment on the tax levy. The meeting is required if the tax levy exceeds 105% of the preceding year. The Park District levy is less than 105% however it has been a standard practice to hold a public meeting for transparency purposes.

- IV. **Public Comment:** None

V. **Adjournment:**

Commissioner Brunner made a motion seconded by Commissioner Manno to adjourn the meeting. **Ayes: Commissioner Brunner, Staackmann, Manno and White. Nays: 0. Motion carried.**

Meeting adjourned at approximately 6:34pm.

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Board President, Daniel Staackmann

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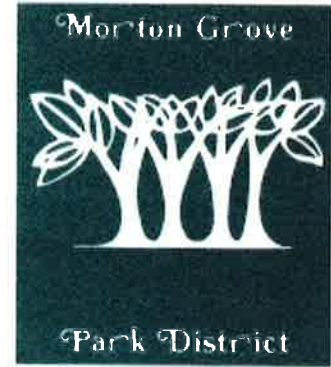
Board Secretary, Jeffrey Wait

# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

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Morton Grove Park District  
6834 Dempster, Morton Grove, IL 60053  
Minutes of the 782<sup>nd</sup> Board Meeting  
Held on December 21, 2016 at 6:30pm



- I. **Roll Call:** President Staackmann called the meeting to order at 6:35pm.

**Commissioners Present:** Keith White, Georgianne Brunner, Dan Staackmann and Mark Manno

**Commissioners Absent:** None

**Staff Present:** Jeff Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR & Risk Management; Joe Bruntmyer, Superintendent of Recreation, Elizabeth McCann; Recreation Supervisor, Kari Redmond, Recreation Supervisor; Jeanette McNichols, Recreation Supervisor, Christine Stancy, Pre-School Teacher; Norm Stromberg, Park Police; Tim McClosky, Park Police; Michelle Senior, Birthday Party Host and Claudia Marren, Executive Administrative Assistant

**Guests Present:** Steve Schmidt, resident

**Attorney Present:** None.

- II. **Additions or Deletions/Changes to the Agenda:** It was agreed to add the appointment of the Administration and Finance Committee Chairperson to New Business.

- III. **Citizens Comments/Correspondence:** None.

- IV. **Consent Agenda:**

Commissioner Manno made a motion, seconded by Commissioner Brunner to approve the consent agenda which included the minutes of the November 2, 2016 Committee Meeting, the November 16, 2016 Board Meeting and the November 21, 2016 Committee Meeting.

**The Financial Reports:**

1. The Cash on Hand and Budget Report dated November 30, 2016, and
2. The voucher listed dated December 21, 2016, in the amount of \$145,765.40, subject to audit. **Ayes: Commissioner Staackmann, Manno, and Brunner.**  
**Nays: 0. Abstain: White. Motion carried.**

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

V. **Director's Report:** None

VI. **Attorney's Report:** None

VII. **Unfinished Business:**

**Administration and Finance Committee: Commissioner Manno, Pro-Tem**

**Appointment to Fill Board Vacancy:** Commissioner Manno made a motion seconded by Commissioner Brunner to appoint Steve Schmidt to the Morton Grove Park District Board of Park Commissioners. **Ayes: Commissioner Manno, White, Brunner and Staackmann. Nays: 0. Motion carried.**

**Oath of Office:** Steve Schmidt recited the Oath of Office.

**Tax Levy:** Commissioner Manno made a motion, seconded by Commissioner Brunner to approve the Morton Grove Park District 2016 Tax Levy Ordinance #O-07-16. Commissioner Staackmann noted that the Park District has limited sources of income; recreational fees, rental fees and the tax levy. **Ayes: Commissioner White, Brunner, Staackmann, Manno and Schmidt. Nays: 0. Motion carried.**

**Tax Extension:** Commissioner Manno made a motion, seconded by Commissioner White to approve the Morton Grove Park District Tax Extension, Resolution #R-10-16. **Ayes: Commissioner Brunner, Staackmann, Manno, Schmidt and White. Nays: 0. Motion carried.**

**Anti-Bullying Policy:** Commissioner Manno made a motion, seconded by Commissioner White to approve the Anti-Bullying Policy which will be included in the General Practices Manual. **Ayes: Commissioner Staackmann, Manno, Schmidt, White and Brunner. Nays: 0. Motion carried.**

**Strategic Plan:** Commissioner Manno made a motion, seconded by Commissioner Brunner to accept the recommendation of the Administration and Finance Committee for the Board of Park Commissioners to approve the 2017-2022 Strategic Plan. **Ayes: Commissioner Schmidt, White, Brunner, Staackmann and Manno. Nays: 0. Motion carried.**

VIII. **New Business:**

**Length of Service Awards:** Christine Stancy was thanked for her work in the Park District Pre-School Program and received a 5-year length of service award. Both Norm Stromberg and Tim McClosky were thanked and received a 10-year Length of Service Award for their work in keeping the parks safe. Michelle Senior received a 15-year Length of Service Award for her work in the Park District Recreation Program. Director Wait also noted how valuable the part-time staff are to the community and how grateful we are to have devoted staff.

**COMMITTED TO QUALITY PARK AND RECREATION SERVICES**



- At this time Claudia Marren was presented with an Employee of the Year award.
- IX. Commissioner Comments:**  
**Commissioner Manno:** Thanked the staff for the good job they did on the Silver Express Event and wished everyone a Merry Christmas.  
**Commissioner Brunner:** Congratulated all the Length of Service Award employees and wished all a Merry Christmas.  
**Commissioner White:** Noted everyone was doing a great job and wished everyone Happy Holidays.  
**Commissioner Schmidt:** Congratulated everyone and wished everyone a wonderful holiday.  
**Commissioner Staackmann:** Wished everyone a safe holiday and thanked Keith White and Steve Schmidt for joining the Park District Board. Staackmann also noted his appreciation to the staff; that everyone was coming together as a team.

- X. Executive Session:**  
At approximately 6:56pm Commissioner Brunner made a motion, seconded by Commissioner Manno to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1), 120/2(c)(3), 120/2(c)(11) and 120/2(c)(21) **Ayes: Commissioner Schmidt, White, Brunner, Staackmann and Manno. Nays: 0. Motion carried.**

The Board Meeting reconvened at approximately 7:30pm. No action was taken during closed session.

- XI. Approval of Executive Minutes:**  
Commissioner Manno made a motion, seconded by Commissioner Brunner to accept the recommendation of the Administration and Finance Committee to approve the minutes of the executive session held on November 2, 2016, November 16, 2016 and November 21, 2016. **Ayes: Commissioner Schmidt, White, Brunner, Staackmann and Manno. Nays: 0. Motion carried.**

Commissioner Brunner made a motion, seconded by Commissioner Manno, to nominate Commissioner White as the Board Treasurer and Administration and Finance Committee Chairperson. **Ayes: Commissioners Manno, Schmidt, White, Brunner and Staackmann. Nays: 0. Motion carried.**

- XII. Adjournment:**  
Commissioner Manno made a motion, seconded by Commissioner Brunner to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:30pm.

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Daniel Staackmann, Board President

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Jeffrey Wait, Board Secretary

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

# Financials

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- Cash on Hand and Budget Report
- Voucher List

MORTON GROVE PARK DISTRICT  
STATEMENT OF CASH ON HAND AND INVESTMENTS  
AS OF DECEMBER 31, 2016

PAGE: 1

|                                 | <u>BALANCE 11/30/16</u>    | <u>CURRENT MONTH</u>      | <u>ENDING BALANCE</u>      |
|---------------------------------|----------------------------|---------------------------|----------------------------|
| <b><u>CASH IN BANK</u></b>      |                            |                           |                            |
| CORPORATE                       | 232,402.55                 | 102,879.69-               | 129,522.86                 |
| RECREATION                      | 655,481.98                 | 59,748.83-                | 595,733.15                 |
| POLICE                          | 9,005.58                   | 3,009.84-                 | 5,995.74                   |
| PAVING & LIGHTING               | 3,315.04                   | 0.00                      | 3,315.04                   |
| MUSEUM                          | 10,223.21                  | 4,789.15-                 | 5,434.06                   |
| I.M.R.F.                        | 248,656.90                 | 28,125.44-                | 220,531.46                 |
| F.I.C.A.                        | 155,443.40                 | 16,686.45-                | 138,756.95                 |
| BOND & INTEREST                 | 5,637.26                   | 11,471.96                 | 17,109.22                  |
| LIABILITY INSURANCE             | 168,066.52                 | 6,176.96-                 | 161,889.56                 |
| SPECIAL RECREATION              | 342,649.94                 | 4,842.99-                 | 337,806.95                 |
| SPEC REC - GRANT PROJECTS       | 0.00                       | 0.00                      | 0.00                       |
| AUDIT                           | 1,283.78                   | 25.83                     | 1,309.61                   |
| CAPITAL IMPROVEMENTS            | 4,199,271.71               | 96,548.19-                | 4,102,723.52               |
| GASB 34 ACCOUNTS                | 0.00                       | 0.00                      | 0.00                       |
| <b>TOTAL: CASH IN BANK</b>      | <b><u>6,031,437.87</u></b> | <b><u>311,309.75-</u></b> | <b><u>5,720,128.12</u></b> |
| <b><u>INVESTMENTS</u></b>       |                            |                           |                            |
| CORPORATE                       | 0.00                       | 0.00                      | 0.00                       |
| RECREATION                      | 0.00                       | 0.00                      | 0.00                       |
| I.M.R.F.                        | 0.00                       | 0.00                      | 0.00                       |
| BOND & INTEREST                 | 0.00                       | 0.00                      | 0.00                       |
| LIABILITY INSURANCE             | 0.00                       | 0.00                      | 0.00                       |
| SPECIAL RECREATION              | 0.00                       | 0.00                      | 0.00                       |
| AUDIT                           | 0.00                       | 0.00                      | 0.00                       |
| <b>TOTAL: INVESTMENTS</b>       | <b><u>0.00</u></b>         | <b><u>0.00</u></b>        | <b><u>0.00</u></b>         |
| <b>GRAND TOTAL ALL ACCOUNTS</b> | <b><u>6,031,437.87</u></b> | <b><u>311,309.75-</u></b> | <b><u>5,720,128.12</u></b> |

**SUMMARY TOTAL ALL ACCOUNTS BY FUND:**

|                               |                            |                           |                            |
|-------------------------------|----------------------------|---------------------------|----------------------------|
| CORPORATE                     | 232,402.55                 | 102,879.69-               | 129,522.86                 |
| RECREATION                    | 655,481.98                 | 59,748.83-                | 595,733.15                 |
| POLICE                        | 9,005.58                   | 3,009.84-                 | 5,995.74                   |
| PAVING & LIGHTING             | 3,315.04                   | 0.00                      | 3,315.04                   |
| MUSEUM                        | 10,223.21                  | 4,789.15-                 | 5,434.06                   |
| I.M.R.F.                      | 248,656.90                 | 28,125.44-                | 220,531.46                 |
| F.I.C.A.                      | 155,443.40                 | 16,686.45-                | 138,756.95                 |
| BOND & INTEREST               | 5,637.26                   | 11,471.96                 | 17,109.22                  |
| LIABILITY INSURANCE           | 168,066.52                 | 6,176.96-                 | 161,889.56                 |
| SPECIAL RECREATION            | 342,649.94                 | 4,842.99-                 | 337,806.95                 |
| AUDIT                         | 1,283.78                   | 25.83                     | 1,309.61                   |
| CAPITAL IMPROVEMENTS          | 4,199,271.71               | 96,548.19-                | 4,102,723.52               |
| <b>GRAND TOTAL ALL FUNDS:</b> | <b><u>6,031,437.87</u></b> | <b><u>311,309.75-</u></b> | <b><u>5,720,128.12</u></b> |

| FUND<br>NO | DESCRIPTION            | REVENUE / EXPENSE |              | ENCUMBRANCE | TOTAL AMOUNT<br>YEAR TO DATE | ANNUAL<br>BUDGET | REVENUE/EXPENSE-PRIOR YR |              |
|------------|------------------------|-------------------|--------------|-------------|------------------------------|------------------|--------------------------|--------------|
|            |                        | THIS MONTH        | YEAR TO DATE |             |                              |                  | THIS MONTH               | YEAR TO DATE |
| 01         | CORPORATE              |                   |              |             |                              |                  |                          |              |
| 10         | ADMINISTRATION         |                   |              |             |                              |                  |                          |              |
|            | TOTAL CENTER REVENUE   | 23,908.96         | 631,718.93   | 0.00        | 631,718.93                   | 1,214,600        | 10,797                   | 575,624      |
|            | TOTAL CENTER EXPENSE   | 88,665.87         | 519,123.92   | 0.00        | 519,123.92                   | 682,478          | 88,325                   | 505,320      |
|            | NET CENTER INCOME/LOSS | 64,756.91-        | 112,595.01   | 0.00        | 112,595.01                   | 532,122          | 77,528-                  | 70,305       |
| 20         | PARKS MAINTENANCE      |                   |              |             |                              |                  |                          |              |
|            | TOTAL CENTER REVENUE   | 0.00              | 0.00         | 0.00        | 0.00                         | 0                | 0                        | 0            |
|            | TOTAL CENTER EXPENSE   | 56,685.31         | 379,872.75   | 0.00        | 379,872.75                   | 532,122          | 52,476                   | 345,029      |
|            | NET CENTER INCOME/LOSS | 56,685.31-        | 379,872.75-  | 0.00        | 379,872.75-                  | 532,122-         | 52,476-                  | 345,029-     |
|            | TOTAL CORPORATE        |                   |              |             |                              |                  |                          |              |
|            | FUND REVENUE           | 23,908.96         | 631,718.93   | 0.00        | 631,718.93                   | 1,214,600        | 10,797                   | 575,624      |
|            | FUND EXPENSE           | 145,351.18        | 898,996.67   | 0.00        | 898,996.67                   | 1,214,600        | 140,801                  | 850,349      |
|            | NET INCOME/LOSS        | 121,442.22-       | 267,277.74-  | 0.00        | 267,277.74-                  | 0                | 130,004-                 | 274,724-     |
| 02         | RECREATION             |                   |              |             |                              |                  |                          |              |
| 10         | ADMINISTRATION         |                   |              |             |                              |                  |                          |              |
|            | TOTAL CENTER REVENUE   | 2,890.62          | 876,248.65   | 0.00        | 876,248.65                   | 495,000          | 280                      | 248,674      |
|            | TOTAL CENTER EXPENSE   | 72,564.77         | 523,118.26   | 0.00        | 523,118.26                   | 867,888          | 80,400                   | 516,089      |
|            | NET CENTER INCOME/LOSS | 69,674.15-        | 353,130.39   | 0.00        | 353,130.39                   | 372,888-         | 80,120-                  | 267,416-     |
| 30         | RECREATION PROGRAMS    |                   |              |             |                              |                  |                          |              |
|            | TOTAL CENTER REVENUE   | 114,210.56        | 802,162.31   | 0.00        | 802,162.31                   | 1,139,332        | 102,882                  | 763,331      |
|            | TOTAL CENTER EXPENSE   | 83,832.47         | 574,519.53   | 0.00        | 574,519.53                   | 748,069          | 85,737                   | 561,597      |
|            | NET CENTER INCOME/LOSS | 30,378.09         | 227,642.78   | 0.00        | 227,642.78                   | 391,263          | 17,146                   | 201,734      |
| 40         | POOLS                  |                   |              |             |                              |                  |                          |              |
|            | TOTAL CENTER REVENUE   | 1,500.00          | 167,190.61   | 0.00        | 167,190.61                   | 227,680          | 0                        | 183,374      |
|            | TOTAL CENTER EXPENSE   | 3,004.47          | 295,323.65   | 0.00        | 295,323.65                   | 378,329          | 1,867                    | 318,133      |
|            | NET CENTER INCOME/LOSS | 1,504.47-         | 128,133.04-  | 0.00        | 128,133.04-                  | 150,649-         | 1,867-                   | 134,760-     |
| 50         | COMMUNITY CENTER       |                   |              |             |                              |                  |                          |              |
|            | TOTAL CENTER REVENUE   | 19,516.92         | 142,699.16   | 0.00        | 142,699.16                   | 181,612          | 17,433                   | 155,008      |
|            | TOTAL CENTER EXPENSE   | 44,553.13         | 244,038.20   | 0.00        | 244,038.20                   | 326,466          | 33,183                   | 226,646      |
|            | NET CENTER INCOME/LOSS | 25,036.21-        | 101,339.04-  | 0.00        | 101,339.04-                  | 144,854-         | 15,751-                  | 71,638-      |
|            | TOTAL RECREATION       |                   |              |             |                              |                  |                          |              |
|            | FUND REVENUE           | 138,118.10        | 1,988,300.73 | 0.00        | 1,988,300.73                 | 2,043,624        | 120,595                  | 1,350,386    |
|            | FUND EXPENSE           | 203,954.84        | 1,636,999.64 | 0.00        | 1,636,999.64                 | 2,320,752        | 201,188                  | 1,622,466    |
|            | NET INCOME/LOSS        | 65,836.74-        | 351,301.09   | 0.00        | 351,301.09                   | 277,128-         | 80,593-                  | 272,080-     |
| 05         | POLICE                 |                   |              |             |                              |                  |                          |              |
|            | FUND REVENUE           | 0.00              | 40,072.51    | 0.00        | 40,072.51                    | 43,000           | 7,371                    | 41,417       |
|            | FUND EXPENSE           | 3,009.84          | 41,410.77    | 0.00        | 41,410.77                    | 43,000           | 3,326                    | 43,246       |
|            | NET INCOME/LOSS        | 3,009.84-         | 1,338.26-    | 0.00        | 1,338.26-                    | 0                | 4,045                    | 1,829-       |
| 10         | PAVING & LIGHTING      |                   |              |             |                              |                  |                          |              |
|            | FUND REVENUE           | 0.00              | 0.00         | 0.00        | 0.00                         | 1,000            | 0                        | 0            |
|            | FUND EXPENSE           | 0.00              | 0.00         | 0.00        | 0.00                         | 1,000            | 0                        | 0            |
|            | NET INCOME/LOSS        | 0.00              | 0.00         | 0.00        | 0.00                         | 0                | 0                        | 0            |

| FUND<br>NO | DESCRIPTION          | REVENUE / EXPENSE |               | ENCUMBRANCE | TOTAL AMOUNT  | ANNUAL<br>BUDGET | REVENUE/EXPENSE PRIOR YR |              |
|------------|----------------------|-------------------|---------------|-------------|---------------|------------------|--------------------------|--------------|
|            |                      | THIS MONTH        | YEAR TO DATE  |             | YEAR TO DATE  |                  | THIS MONTH               | YEAR TO DATE |
| 15         | MUSEUM               |                   |               |             |               |                  |                          |              |
|            | FUND REVENUE         | 0.00              | 8,376.45      | 0.00        | 8,376.45      | 49,000           | 562                      | 1,290        |
|            | FUND EXPENSE         | 4,825.03          | 34,955.16     | 0.00        | 34,955.16     | 49,000           | 5,031                    | 36,340       |
|            | NET INCOME/LOSS      | 4,825.03-         | 26,578.71-    | 0.00        | 26,578.71-    | 0                | 4,469-                   | 35,050-      |
| 20         | I.M.R.F.             |                   |               |             |               |                  |                          |              |
|            | FUND REVENUE         | 817.81            | 149,339.48    | 0.00        | 149,339.48    | 290,000          | 0                        | 132,725      |
|            | FUND EXPENSE         | 28,943.25         | 150,746.73    | 0.00        | 150,746.73    | 290,000          | 24,864                   | 223,606      |
|            | NET INCOME/LOSS      | 28,125.44-        | 1,407.25-     | 0.00        | 1,407.25-     | 0                | 24,864-                  | 90,881-      |
| 22         | F.I.C.A.             |                   |               |             |               |                  |                          |              |
|            | FUND REVENUE         | 584.47            | 99,672.09     | 0.00        | 99,672.09     | 193,000          | 0                        | 88,484       |
|            | FUND EXPENSE         | 17,270.92         | 118,784.89    | 0.00        | 118,784.89    | 193,000          | 15,582                   | 114,409      |
|            | NET INCOME/LOSS      | 16,686.45-        | 19,112.80-    | 0.00        | 19,112.80-    | 0                | 15,582-                  | 25,926-      |
| 25         | BOND & INTEREST      |                   |               |             |               |                  |                          |              |
|            | FUND REVENUE         | 11,471.96         | 469,866.10    | 0.00        | 469,866.10    | 899,000          | 0                        | 367,559      |
|            | FUND EXPENSE         | 0.00              | 900,814.40    | 0.00        | 900,814.40    | 899,000          | 755,813                  | 762,100      |
|            | NET INCOME/LOSS      | 11,471.96         | 430,948.30-   | 0.00        | 430,948.30-   | 0                | 755,813-                 | 394,541-     |
| 30         | LIABILITY INSURANCE  |                   |               |             |               |                  |                          |              |
|            | FUND REVENUE         | 417.90            | 69,601.51     | 0.00        | 69,601.51     | 136,000          | 0                        | 61,938       |
|            | FUND EXPENSE         | 6,594.86          | 53,792.21     | 0.00        | 53,792.21     | 136,000          | 6,912                    | 57,432       |
|            | NET INCOME/LOSS      | 6,176.96-         | 15,809.30     | 0.00        | 15,809.30     | 0                | 6,912-                   | 4,506        |
| 35         | SPECIAL RECREATION   |                   |               |             |               |                  |                          |              |
|            | FUND REVENUE         | 1,935.94-         | 135,148.94    | 0.00        | 135,148.94    | 315,000          | 0                        | 135,572      |
|            | FUND EXPENSE         | 2,565.68          | 118,747.60    | 0.00        | 118,747.60    | 315,000          | 3,477                    | 134,463      |
|            | NET INCOME/LOSS      | 4,501.62-         | 16,401.34     | 0.00        | 16,401.34     | 0                | 3,477-                   | 1,108        |
| 40         | AUDIT                |                   |               |             |               |                  |                          |              |
|            | FUND REVENUE         | 25.83             | 7,433.07      | 0.00        | 7,433.07      | 15,000           | 0                        | 6,636        |
|            | FUND EXPENSE         | 0.00              | 14,500.00     | 0.00        | 14,500.00     | 15,000           | 0                        | 14,100       |
|            | NET INCOME/LOSS      | 25.83             | 7,066.93-     | 0.00        | 7,066.93-     | 0                | 0                        | 7,464-       |
| 70         | CAPITAL IMPROVEMENTS |                   |               |             |               |                  |                          |              |
|            | FUND REVENUE         | 0.00              | 0.00          | 0.00        | 0.00          | 882,000          | 0                        | 75,000       |
|            | FUND EXPENSE         | 93,019.19         | 1,465,612.04  | 0.00        | 1,465,612.04  | 882,000          | 39,705                   | 541,011      |
|            | NET INCOME/LOSS      | 93,019.19-        | 1,465,612.04- | 0.00        | 1,465,612.04- | 0                | 39,705-                  | 466,011-     |
| 95         | GASB 34 ACCOUNTS     |                   |               |             |               |                  |                          |              |
|            | FUND REVENUE         | 0.00              | 0.00          | 0.00        | 0.00          | 0                | 0                        | 0            |
|            | FUND EXPENSE         | 0.00              | 0.00          | 0.00        | 0.00          | 0                | 0                        | 0            |
|            | NET INCOME/LOSS      | 0.00              | 0.00          | 0.00        | 0.00          | 0                | 0                        | 0            |
|            | GRAND TOTAL REVENUE  | 173,409.09        | 3,599,529.81  | 0.00        | 3,599,529.81  | 6,081,224        | 139,325                  | 2,836,631    |
|            | GRAND TOTAL EXPENSE  | 505,534.79        | 5,435,360.11  | 0.00        | 5,435,360.11  | 6,358,352        | 1,196,700                | 4,399,522    |
|            | NET INCOME/LOSS      | 332,125.70-       | 1,835,830.30- | 0.00        | 1,835,830.30- | 277,128-         | 1,057,375-               | 1,562,891-   |

MORTON GROVE PARK DISTRICT  
VOUCHER LIST PRESENTED TO THE BOARD OF COMMISSIONERS  
AT THEIR MEETING ON JANUARY 18, 2017

## BOARD VOUCHERS

| VENDOR<br>NUMBER | NAME                           | VOUCHER<br>NUMBER | INVOICE<br>NUMBER | BATCH<br>NUMBER | BUDGET G/L<br>NUMBER | AMOUNT   | DESCRIPTION   |
|------------------|--------------------------------|-------------------|-------------------|-----------------|----------------------|----------|---|
| 00580            | SKOKIE ACE HARDWARE            | 34778             | 285574            | BV011804        | 012000-520321        | 37.60    | MATERIALS FOR DRYER GAS LINE                                  |
|                  |                                | 34779             | 205802            | BV011804        | 012000-520321        | 19.73    | KEYS FOR MUSEUM ANNEX   |
|                  |                                |                   |                   |                 | <u>TOTAL VENDOR:</u> | 57.33    |   |
| 04113            | ANDERSON LOCK CO               | 34712             | 0929006           | BV011801        | 025033-520321        | 41.97    | JANITOR BUILDING KEYS   |
| 06745            | ACCURATE INDUSTRIES            | 34711             | 282004            | BV011801        | 025033-520227        | 368.75   | SERVICE CALL SAUNA REPAIR                                     |
| 13908            | CHICAGO TRIBUNE MEDIA GROUP    | 34713             | 003082378         | BV011801        | 011000-551200        | 155.12   | ADVERTISING   |
| 14404            | CLASSIC DESIGN AWARDS, INC.    | 34797             | 162278            | BV011805        | 011000-520110        | 13.20    | WALNUT NAMEPLATE  |
| 15265            | COMCAST CABLE                  | 34790             | 1320298801        | BV011802        | 025032-552300        | 753.02   | FITNESS CENTER CABLE FROM<br>01/10/17-2/9/17                  |
|                  |                                | 34798             | 1320020254        | BV011805        | 025033-540150        | 21.11    | CABLE FOR LOBBY TV  |
|                  |                                |                   |                   |                 | <u>TOTAL VENDOR:</u> | 774.13   |   |
| 15272            | COMED                          | 34714             | 1427066047        | BV011801        | 011000-540110        | 34.86    | ELECTRIC FOR REAR PVCC FROM<br>11/30/16-1/3/17                |
|                  |                                | 34799             | 0360019067        | BV011805        | 011000-540110        | 471.93   | ELECTRIC FOR OUTSIDE STREET LIGHTS<br>FROM 11/252/16-12/27/16 |
|                  |                                |                   |                   |                 | <u>TOTAL VENDOR:</u> | 506.79   |   |
| 15915            | SHERI COZZI                    | 34734             | 7585              | BV011802        | 151000-554600        | 95.00    | JANUARY 2017 MUSEUM CLEANING                                  |
| 18805            | DOCUMENT DESTRUCTION CO., INC. | 34715             | 40360             | BV011801        | 011000-552300        | 220.00   | SHRED ON SITE 55 SMALL BOXES                                  |
| 27525            | FAST SIGNS                     | 34718             | 29-66754          | BV011801        | 011000-520110        | 16.00    | BADGE W/MAGNET STEVE SCHMIDT                                  |
|                  |                                | 34731             | 29-66705          | BV011801        | 011000-581110        | 16.00    | BADGE W/MAGNET FOR KEITH WHITE                                |
|                  |                                |                   |                   |                 | <u>TOTAL VENDOR:</u> | 32.00    |   |
| 28336            | FIRST STUDENT                  | 34719             | 11300364          | BV011801        | 023007-593819        | 186.00   | GAP TRIP TO BRUNSWICK ZONE 12/27/16                           |
|                  |                                | 34720             | 11300284          | BV011801        | 023007-593823        | 2,314.62 | DECEMBER 2016 BUS TRANSPORTATION                              |
|                  |                                | 34721             | 11303026          | BV011801        | 023007-593819        | 327.00   | BUS TO ECHANTED CASTLE 1/6/17                                 |
|                  |                                | 34722             | 11302096          | BV011801        | 023007-593819        | 186.00   | GO BANANAS 1/14/17  |
|                  |                                | 34723             | 11302498          | BV011801        | 023007-593819        | 315.25   | BUS TO TILT STUDIO 1/5/17                                     |
|                  |                                | 34724             | 11301441          | BV011801        | 023007-593819        | 221.25   | BUS FOR FIRE ZONE ON 1/3/17                                   |

## BOARD VOUCHERS

| VENDOR<br>NUMBER | NAME                           | VOUCHER<br>NUMBER    | INVOICE<br>NUMBER | BATCH<br>NUMBER | BUDGET G/L<br>NUMBER | AMOUNT    | DESCRIPTION  |
|------------------|--------------------------------|----------------------|-------------------|-----------------|----------------------|-----------|--|
|                  |                                | 34725                | 11301153          | BV011801        | 023007-593819        | 233.00    | BUS FOR PARTY TIME PALACE 12/30/16                           |
|                  |                                | 34726                | 11300536          | BV011801        | 023007-593819        | 256.50    | BUS FOR WHEELING AQUATIC 12/28/16                            |
|                  |                                | 34727                | 11300724          | BV011801        | 023007-593819        | 209.50    | BUS FOR NICKEL CITY 12/29/16                                 |
|                  |                                | <u>TOTAL VENDOR:</u> |                   |                 |                      | 4,249.12  |  |
| 29053            | 4IMPRINT, INC.                 | 34716                | 5078020           | BV011801        | 025032-554200        | 775.74    | PROMOTIONAL GIVE AWAYS                                       |
| 30358            | GARVEY'S OFFICE PRODUCTS       | 34728                | 1260285           | BV011801        | 011000-520110        | 24.66     | OFFICE SUPPLIES  |
|                  |                                | 34729                | 1256162           | BV011801        | 011000-520110        | 52.96     | OFFICE SUPPLIES  |
|                  |                                | 34730                | 1256297           | BV011801        | 011000-520110        | 27.52     | OFFICE SUPPLIES  |
|                  |                                | <u>TOTAL VENDOR:</u> |                   |                 |                      | 105.14    |  |
| 30733            | GEMPLER'S                      | 34732                | S103055064        | BV011802        | 012000-520335        | 99.95     | SAFETY BOOTS FOR RAUHUT                                      |
| 31614            | GLENBROOK AUTO PARTS, INC      | 34733                | 061232            | BV011802        | 012000-520325        | 60.00     | PARK MAINTENANCE SUPPLIES                                    |
| 32192            | GOVHR USA                      | 34735                | 3-12-16-26        | BV011802        | 011000-580200        | 8,800.00  | FEE FOR FACILITATING A STRATEGIC PLAN                        |
| 32542            | GRAINGER                       | 02542                | 9320919450        | BV011805        | 025032-520321        | 87.50     | BALLAST FOR PVCC   |
|                  |                                | 34736                | 9306640567        | BV011802        | 025032-520321        | 16.88     | BALLAST FOR PVCC   |
|                  |                                | 34737                | 9313006406        | BV011802        | 025033-520321        | 344.76    | FLOATING VALUE ACTUATOR FOR PVCC HEAT UNITS                  |
|                  |                                | 34738                | 9297803760        | BV011802        | 025033-520321        | 14.46     | V-BELTS FOR ROOFTOP EXHAUST FANS                             |
|                  |                                | 34739                | 931656891         | BV011802        | 012000-520400        | 229.16    | STRAPS FOR CHIPPER BOX                                       |
|                  |                                | 34740                | 9299694522        | BV011802        | 025033-520321        | 36.20     | BULBS FOR COMMUNITY CENTER                                   |
|                  |                                | 34741                | 9296914543        | BV011802        | 025032-520321        | 229.84    | FLOATING VALVE ACTUATOR FOR FITNESS CENTER                   |
|                  |                                | 34742                | 9299069591        | BV011802        | 012000-520325        | 29.14     | PLOW SALTER INSTALLTION PARTS                                |
|                  |                                | <u>TOTAL VENDOR:</u> |                   |                 |                      | 987.94    |  |
| 32607            | GREAT LAKES STAIR & STEEL, INC | 34743                | M601120           | BV011802        | 701000-586169        | 4,400.00  | ORIOLE PARK AQUATIC CENTER INSTALL AND FABRICATE GUARD RAILS |
| 37205            | HONEYWELL INTERNATIONAL, INC.  | 34744                | 5238580953        | BV011802        | 701000-586100        | 25,000.00 | PVCC CONTROL SYSTEM  |
|                  |                                | 34745                | 5238557357        | BV011802        | 025032-554100        | 1,981.90  | A/C UNIT AND FIRE PANEL TROUBLESHOOT                         |
|                  |                                | <u>TOTAL VENDOR:</u> |                   |                 |                      | 26,981.90 |  |



## BOARD VOUCHERS

| VENDOR               |                                | VOUCHER | INVOICE   | BATCH    | BUDGET G/L    | AMOUNT   | DESCRIPTION                         |
|----------------------|--------------------------------|---------|-----------|----------|---------------|----------|-------------------------------------|
| NUMBER               | NAME                           | NUMBER  | NUMBER    | NUMBER   | NUMBER        |          |                                     |
| 37385                | HOT SHOTS SPORTS               | 34746   | 202       | BV011802 | 023001-594193 | 7,383.77 | FALL 2 2016 PROGRAMING              |
|                      |                                | 34747   | 213       | BV011802 | 023001-594193 | 633.08   | 2016 HOLIDAY CAMPS                  |
| <u>TOTAL VENDOR:</u> |                                |         |           |          |               | 8,016.85 |                                     |
| 37425                | HOUSE OF RENTAL                | 34748   | 101309-1  | BV011802 | 011000-581600 | 82.50    | RENTAL FOR HOLIDAY FESTIVAL         |
|                      |                                | 34749   | 102167-2  | BV011802 | 012000-520230 | 354.66   | RENTED TORO DINGO TRACK MACHINE     |
| <u>TOTAL VENDOR:</u> |                                |         |           |          |               | 437.16   |                                     |
| 41753                | ILLINOIS ASSOC. PARK DISTRICTS | 34751   | 2017 DUES | BV011802 | 011000-581400 | 6,326.90 | 2017 MEMBERSHIP DUES                |
| 45385                | J & D INSTANT SIGNS, INC.      | 34752   | 57263     | BV011802 | 012000-520318 | 220.00   | HARRER POOL SIGNS                   |
| 51385                | LANER MUCHIN, LTD              | 34753   | 508322    | BV011803 | 011000-551120 | 2,571.00 | SERVICES RENDERED THROUGH 11/20/16  |
| 54420                | MAINE-NILES ASSN OF SP REC     | 34754   | 16-184    | BV011803 | 351000-552705 | 1,439.38 | DECEMBER A 2016 INCLUSION           |
|                      |                                | 34755   | 16-178    | BV011803 | 351000-552705 | 1,126.30 | NOVEMBER B 2016 INCLUSION           |
| <u>TOTAL VENDOR:</u> |                                |         |           |          |               | 2,565.68 |                                     |
| 56280                | MC MASTER-CARR SUPPLY CO       | 34756   | 94306128  | BV011803 | 012000-520335 | 16.72    | KNOBS FOR FITNESS EQUIPMENT         |
| 56665                | MENARD'S                       | 34757   | 48715     | BV011803 | 012000-520321 | 18.44    | PARK MAINTENANCE SUPPLIES           |
|                      |                                | 34758   | 49428     | BV011803 | 012000-520321 | 89.99    | PARK MAINTENANCE SUPPLIES           |
|                      |                                | 34759   | 51745     | BV011803 | 025032-520321 | 14.21    | SUPPLIES FOR MNASR HANGING PICTURES |
|                      |                                | 34760   | 51766     | BV011803 | 012000-520318 | 39.94    | PAINT SUPPLIES FOR SIGN RESTORATION |
|                      |                                | 34761   | 48612     | BV011803 | 012000-520321 | 37.44    | PARK MAINTENANCE SUPPLIES           |
|                      |                                | 34763   | 48749     | BV011803 | 012000-520321 | 28.57    | MATERIALS FOR NEW DUMP TRUCK        |
|                      |                                | 34764   | 51748     | BV011803 | 025033-520321 | 23.01    | PARK MAINTENANCE SUPPLIES           |
|                      |                                | 34765   | 50464     | BV011803 | 025032-520312 | 9.85     | SUPPLIES FOR PVCC                   |
|                      |                                | 34766   | 51087     | BV011803 | 012000-520321 | 156.97   | SUMP PUMP FOR MUSEUM                |
|                      |                                | 34767   | 510779    | BV011803 | 012000-520321 | 129.00   | SUMP PUMP SUPPLIES                  |
|                      |                                | 34769   | 49419     | BV011803 | 012000-520321 | 42.71    | FITTING VALVES FOR GAS LINE         |
|                      |                                | 34770   | 50095     | BV011803 | 025033-520312 | 45.98    | CARPET CLEANING SUPPLIES            |
|                      |                                | 34771   | 49533     | BV011803 | 012000-520321 | 53.85    | PIPE FITTING FOR GAS LINE           |
|                      |                                | 34772   | 48935     | BV011803 | 012000-520325 | 15.65    | VEHICLE MAINTENANCE SUPPLIES        |
|                      |                                | 34773   | 49052     | BV011803 | 025033-520312 | 28.56    | SUPPLIES FOR PVCC                   |
|                      |                                | 34792   | 47985     | BV011803 | 012000-520321 | 23.98    | PARK MAINTENANCE SUPPLIES           |
|                      |                                | 34793   | 48569     | BV011803 | 012000-520321 | 14.99    | CLOCK FOR MANSFIELD                 |
|                      |                                | 37468   | 51086     | BV011803 | 012000-520321 | 129.00-  | RETURN SUPPLIES                     |
| <u>TOTAL VENDOR:</u> |                                |         |           |          |               | 644.14   |                                     |

## BOARD VOUCHERS

| VENDOR                      |                               | VOUCHER | INVOICE    | BATCH    | BUDGET G/L    | AMOUNT     | DESCRIPTION  |
|-----------------------------|-------------------------------|---------|------------|----------|---------------|------------|--|
| NUMBER                      | NAME                          | NUMBER  | NUMBER     | NUMBER   | NUMBER        |            |  |
| 57416                       | MINUTEMAN PRESS-MORTON GROVE  | 34774   | 38170      | BV011804 | 011000-520110 | 129.50     | 2017 PAYROLL TIME SHEETS                               |
|                             |                               | 34794   | 38308      | BV011804 | 025032-520120 | 127.00     | FITNESS MEMBERSHIP APPLICATION FORMS                   |
| <u>TOTAL VENDOR:</u>        |                               |         |            |          |               | 256.50     |  |
| 61595                       | NUTOYS LEISURE PRODUCTS       | 34775   | 45549      | BV011804 | 012000-520328 | 125.50     | REPAIR PARTS FOR SEESAW AT PVCC                        |
| 69071                       | PARK DISTRICT RISK MANAGEMENT | 34776   | 1216111H   | BV011804 | 011000-530310 | 14,614.22  | DECEMBER 2016 HEALTH                                   |
|                             |                               |         |            |          | 021000-530310 | 14,614.21  |  |
|                             |                               | 34796   | 1216111    | BV011804 | 301000-532610 | 3,697.00   | DECEMBER 2016 PROPERTY/LIABILITY                       |
|                             |                               |         |            |          | 301000-532630 | 2,147.57   |  |
|                             |                               |         |            |          | 301000-532615 | 505.04     |  |
| <u>TOTAL VENDOR:</u>        |                               |         |            |          |               | 35,578.04  |  |
| 77895                       | SEAWAY SUPPLY                 | 34800   | 121806     | BV011805 | 012000-520312 | 215.80     | CAN LINERS   |
| 81899                       | JOHN STROESSER                | 34780   | SAFETY SHO | BV011804 | 012000-520335 | 69.43      | SAFETY SHOES FOR STROSSER                              |
| 82825                       | SYSCO FOOD SERVICES           | 34781   | 124088779  | BV011804 | 023007-593825 | 922.96     | FOOD FOR BASE  |
| 90331                       | VILLAGE OF MORTON GROVE       | 34782   | 00788-000  | BV011804 | 021000-540130 | 47.84      | WATER/SEWER FOR MANSFIELD PARKS FROM 12/1/16-12/31/16  |
|                             |                               | 34783   | 007844-000 | BV011804 | 021000-540130 | 35.88      | WATER/SEWER FOR OKETO PARK FROM 12/1/16-12/31/16       |
|                             |                               | 34784   | 007837-000 | BV011804 | 024021-540130 | 11.96      | WATER/SEWER FOR HARRER PARK POOL FROM 12/1/16-12/31/16 |
|                             |                               | 34785   | 007835-000 | BV011804 | 024022-540130 | 11.96      | WATER/SEWER FOR ORIOLE PARK FROM 12/1/16-12/31/16      |
|                             |                               | 34786   | 007832-000 | BV011804 | 011000-540130 | 621.92     | WATER/SEWER FOR PVCC FROM 12/1/16-12/31/16             |
|                             |                               | 34787   | 012862-000 | BV011804 | 151000-540130 | 35.88      | WATER/SEWER FOR MUSEUM ANNEX FROM 11/1/16-12/31/16     |
|                             |                               | 34788   | 0016792    | BV011804 | 012000-520500 | 821.19     | DECEMBER 2016 REGULAR FUEL/GAS                         |
| <u>TOTAL VENDOR:</u>        |                               |         |            |          |               | 1,586.63   |  |
| 94114                       | WILMETTE PARK DISTRICT        | 34789   | REGISTRATI | BV011804 | 023004-593514 | 470.00     | DANCE COMPETITION REGISTRATION                         |
| <u>TOTAL BOARD VOUCHERS</u> |                               |         |            |          |               | 108,747.39 |  |

BOARD VOUCHERS

| VENDOR | VOUCHER | INVOICE | BATCH  | BUDGET | G/L    |        |             |
|--------|---------|---------|--------|--------|--------|--------|-------------|
| NUMBER | NUMBER  | NUMBER  | NUMBER | NUMBER | NUMBER | AMOUNT | DESCRIPTION |

SUMMARY BY FUND:

|                      |           |
|----------------------|-----------|
| CORPORATE            | 36,999.70 |
| RECREATION           | 33,301.52 |
| MUSEUM               | 130.88    |
| LIABILITY INSURANCE  | 6,349.61  |
| SPECIAL RECREATION   | 2,565.68  |
| CAPITAL IMPROVEMENTS | 29,400.00 |

SUMMARY TOTAL 108,747.39

## PAID VOUCHERS

| VENDOR<br>NUMBER | NAME                           | VOUCHER<br>NUMBER | INVOICE<br>NUMBER | BATCH<br>NUMBER | BUDGET G/L<br>NUMBER | AMOUNT   | DESCRIPTION  |
|------------------|--------------------------------|-------------------|-------------------|-----------------|----------------------|----------|--|
| 01175            | TYCO INTEGRATED SECURITY LLC   | 34697             | 27718984          | VO122101        | 025032-554100        | 304.74   | MONITORING FOR PVCC FROM<br>1/1/17-3/31/17                               |
| 03065            | ALARM DETECTION SYSTEMS, INC.  | 34643             | 177696            | VO122101        | 024022-552200        | 167.25   | ALARM MONITORING FOR 9200 ORIOLE AVE<br>FROM DECEMBER 2016-FEBRUARY 2017 |
|                  |                                | 34657             | 158549            | VO120101        | 012000-554100        | 52.56    | ALARM MONITORING FOR MUSEUM FROM<br>DECEMBER 2016-FEBRUARY 2017          |
|                  |                                | 34677             | 158548            | VO120101        | 012000-554100        | 46.38    | ALARM MONITORING FOR GARAGE FOR<br>DECEMBER 2016-FEBRUARY 2017           |
|                  |                                | 34678             | 158547            | VO120101        | 151000-554600        | 52.56    | ALARM MONITORING FOR MUSEM ANNEX<br>FOR DECEMBER 2016-FEBRUARY 2017      |
|                  |                                |                   |                   |                 | <u>TOTAL VENDOR:</u> | 318.75   |  |
| 03664            | AMERICAN CAROLING COMPANY      | 03679             | CAROLERS          | VO120101        | 023008-593950        | 400.00   | CAROLERS FOR HOLLY DAYS EVENT<br>ON 12/3/16                              |
| 03665            | AMERICAN LITHO                 | 34619             | 251115-01         | VO121501        | 021000-554400        | 4,716.00 | BROCHURE PRINTING  |
| 12485            | CALL ONE                       | 34644             | 1106931           | VO122101        | 011000-540150        | 712.27   | PHONE SERVICE FROM 12/15/16-1/14/17                                      |
|                  |                                |                   |                   |                 | 021000-540150        | 1,661.97 |  |
|                  |                                |                   |                   |                 | <u>TOTAL VENDOR:</u> | 2,374.24 |  |
| 12775            | CANON FINANCIAL SERVICES, INC. | 34645             | 16784239          | VO122101        | 011000-554100        | 252.79   | COPIER LEASE   |
|                  |                                |                   |                   |                 | 021000-554100        | 252.79   |  |
|                  |                                |                   |                   |                 | <u>TOTAL VENDOR:</u> | 505.58   |  |
| 12833            | CARD SERVICES                  | 34632             | 12/2016           | VO121401        | 011000-581400        | 624.00   | DECEMBER 2016 CREDIT CARD PURCHASES                                      |
|                  |                                |                   |                   |                 | 011000-581300        | 40.00    |  |
|                  |                                |                   |                   |                 | 011000-520110        | 7.49     |  |
|                  |                                |                   |                   |                 | 012000-520325        | 97.12    |  |
|                  |                                |                   |                   |                 | 012000-520321        | 41.19    |  |
|                  |                                |                   |                   |                 | 025032-583300        | 254.05   |  |
|                  |                                |                   |                   |                 | 021000-581200        | 139.71   |  |
|                  |                                |                   |                   |                 | 025032-554200        | 517.84   |  |
|                  |                                |                   |                   |                 | 025032-520370        | 208.05   |  |
|                  |                                |                   |                   |                 | 021000-581400        | 254.00   |  |
|                  |                                |                   |                   |                 | 023008-593950        | 200.00   |  |
|                  |                                |                   |                   |                 | 301000-582650        | 245.25   |  |
|                  |                                |                   |                   |                 | 011000-580100        | 292.67   |  |

## PAID VOUCHERS

| VENDOR |                             | VOUCHER INVOICE |            | BATCH    | BUDGET G/L           | AMOUNT    | DESCRIPTION  |
|--------|-----------------------------|-----------------|------------|----------|----------------------|-----------|--|
| NUMBER | NAME                        | NUMBER          | NUMBER     | NUMBER   | NUMBER               |           |  |
|        |                             |                 |            |          | 011000-581200        | 165.00    |  |
|        |                             |                 |            |          | 021000-581400        | 67.98     |  |
|        |                             |                 |            |          | 021000-581200        | 254.00    |  |
|        |                             |                 |            |          | 023004-593514        | 797.80    |  |
|        |                             |                 |            |          | 023007-593826        | 24.11     |  |
|        |                             |                 |            |          | 023006-593715        | 317.81    |  |
|        |                             |                 |            |          | 023007-593822        | 111.09    |  |
|        |                             |                 |            |          | 023008-593950        | 116.97    |  |
|        |                             |                 |            |          | 021000-581300        | 35.89     |  |
|        |                             |                 |            |          | 011000-581200        | 365.00    |  |
|        |                             |                 |            |          | 023001-593177        | 334.99    |  |
|        |                             |                 |            |          | 011000-581200        | 139.71    |  |
|        |                             |                 |            |          | 011000-581120        | 290.00    |  |
|        |                             |                 |            |          | 011000-520150        | 15.00     |  |
|        |                             |                 |            |          | 011000-581400        | 254.00    |  |
|        |                             |                 |            |          | 011000-581200        | 14.75     |  |
|        |                             |                 |            |          | 011000-520110        | 83.91     |  |
|        |                             |                 |            |          | 023007-593825        | 287.74    |  |
|        |                             |                 |            |          | 023007-593813        | 504.94    |  |
|        |                             |                 |            |          | 023007-593819        | 854.17    |  |
|        |                             |                 |            |          | 011000-581200        | 847.50    |  |
|        |                             |                 |            |          | 023007-593819        | 200.00    |  |
|        |                             |                 |            |          | 021000-554405        | 259.38    |  |
|        |                             |                 |            |          | 021000-589110        | 479.49    |  |
|        |                             |                 |            |          | 021000-554400        | 250.00    |  |
|        |                             |                 |            |          | 021000-581200        | 290.00    |  |
|        |                             |                 |            |          | 021000-581200        | 90.00     |  |
|        |                             |                 |            |          | 021000-554405        | 29.00     |  |
|        |                             |                 |            |          | 023004-593514        | 4,846.01  |  |
|        |                             |                 |            |          | 023001-593177        | 17.00     |  |
|        |                             |                 |            |          | 025032-560100        | 899.99    |  |
|        |                             |                 |            |          | 023008-593950        | 59.98     |  |
|        |                             |                 |            |          | 023001-593177        | 72.00     |  |
|        |                             |                 |            |          | 025032-560100        | 96.57     |  |
|        |                             |                 |            |          | 025032-560100        | 94.56     |  |
|        |                             |                 |            |          | 023006-593711        | 73.99     |  |
|        |                             |                 |            |          | <u>TOTAL VENDOR:</u> | 16,282.28 |  |
| 13436  | CENTERPOINT ENERGY SERVICES | 34646           | 0483050000 | V0122101 | 024021-540120        | 101.19    | GAS FOR HARRER POOL & PARK FROM 11/1/16-11/30/16       |
|        |                             | 34647           | 1218040000 | V0122101 | 021000-540120        | 82.53     | GAS FOR HARER MAINTENANCE OFFICE FROM 11/1/16-11/30/16 |
|        |                             | 34648           | 1386340000 | V0122101 | 021000-540120        | 38.62     | GAS FOR HARRER SHELTER FROM 11/1/16-11/30/16           |

## PAID VOUCHERS

| VENDOR<br>NUMBER NAME | VOUCHER<br>NUMBER           | INVOICE<br>NUMBER | BATCH<br>NUMBER | BUDGET G/L<br>NUMBER | AMOUNT        | DESCRIPTION  |   |
|-----------------------|-----------------------------|-------------------|-----------------|----------------------|---------------|--|---|
|                       | 34649                       | 2218040000        | VO122101        | 021000-540120        | 61.97         | GAS FOR HARRER PARK MAINTENANCE GARAGE FROM 1/1/16-11/30/16  |   |
|                       | 34650                       | 3737050000        | VO122101        | 021000-540120        | 54.56         | GAS FOR MANSFIELD PARK FROM 11/1/16-11/30/16                 |   |
|                       | 34651                       | 3990940000        | VO122101        | 021000-540120        | 49.82         | GAS FOR AUSTIN PARK FROM 11/1/16-11/30/16                    |   |
|                       | 34652                       | 5350050000        | VO122101        | 021000-540110        | 56.77         | GAS FOR NATIONAL PARK FROM 11/1/16-11/30/16                  |   |
|                       | 34653                       | 808300007         | VO122101        | 151000-540120        | 56.50         | GAS FOR MUSEUM FROM 11/1/16-11/30/16                         |   |
|                       | 34654                       | 8509940000        | VO122101        | 011000-540120        | 169.76        | GAS FOR PVCC FROM 11/1/16-11/30/16                           |   |
|                       |                             |                   |                 | 021000-540120        | 169.77        |  |   |
|                       |                             |                   |                 | 025033-540120        | 792.23        |  |   |
|                       | 34655                       | 8559940000        | VO122101        | 021000-540120        | 47.80         | GAS FOR OKETO PARK FROM 11/1/16-11/30/16                     |   |
|                       | 34656                       | 8797832104        | VO122101        | 024022-540120        | 103.34        | ORIOLE POOL & PARK FROM 11/1/16-11/30/16                     |   |
|                       | 34658                       | 0483050000        | VO120101        | 024021-540120        | 101.99        | GAS FOR HARRER POOL & PARK FROM 10/1/16-10/31/16             |   |
|                       | 34659                       | 1218040000        | VO120101        | 021000-540120        | 58.48         | GAS FOR HARRER MAINTENANCE OFFICE FROM 10/1/16-10/31/16      |   |
|                       | 34660                       | 1386340000        | VO120101        | 021000-540120        | 38.75         | GAS FOR HARRER SHELTER FROM 10/1/16-10/30/16                 |   |
|                       | 34661                       | 2218040000        | VO120101        | 021000-540120        | 49.11         | GAS FOR HARRER PARK MAINTENANCE GARAGE FROM 10/1/16-10/31/16 |   |
|                       | 34662                       | 3737050000        | VO120101        | 021000-540120        | 43.54         | GAS FOR MANSFIELD PARK FROM 10/1/16-10/31/16                 |   |
|                       | 34663                       | 3990940000        | VO120101        | 021000-540120        | 42.84         | GAS FOR AUSTIN PARK FROM 10/1/16-10/31/16                    |   |
|                       | 34664                       | 5350050000        | VO120101        | 021000-540110        | 45.13         | GAS FOR NATIONAL PARK FROM 10/1/16-10/31/16                  |   |
|                       | 34665                       | 8083050000        | VO120101        | 151000-540120        | 45.89         | GAS FOR MUSEUM FROM 10/1/16-10/31/16                         |   |
|                       | 34666                       | 8509940000        | VO120101        | 011000-540120        | 65.36         | GAS FOR PVCC FROM 10/1/16-10/31/16                           |   |
|                       |                             |                   |                 | 021000-540120        | 65.37         |  |   |
|                       |                             |                   |                 | 025033-540120        | 305.03        |  |   |
|                       | 34667                       | 8559940000        | VO120101        | 021000-540120        | 43.42         | GAS FOR OKETO PARK FROM 10/1/16-10/31/16                     |   |
|                       | 34668                       | 8797832104        | VO120101        | 024022-540120        | 103.68        | GAS FOR ORIOLE POOL & PARK FROM 10/1/16-10/31/16             |   |
|                       |                             |                   |                 | <u>TOTAL VENDOR:</u> | 2,793.45      |  |   |
| 13908                 | CHICAGO TRIBUNE MEDIA GROUP | 34620             | 003034545       | VO121501             | 021000-554405 | 62.48  | HOLIDAY EVENT ADVERTISING                     |
| 15184                 | COLLEY ELEVATOR CO.         | 34682             | 156527          | VO120703             | 025032-554100 | 189.00   | DECEMBER 2016 MAINTENANCE ELEVATOR INSPECTION |

## PAID VOUCHERS

| VENDOR<br>NUMBER NAME               | VOUCHER<br>NUMBER | INVOICE<br>NUMBER | BATCH<br>NUMBER | BUDGET G/L<br>NUMBER | AMOUNT   | DESCRIPTION   |
|-------------------------------------|-------------------|-------------------|-----------------|----------------------|----------|---|
| 15265 COMCAST CABLE                 | 34609             | 1320298801        | VO121501        | 025032-552300        | 750.02   | CABLE SERVICE FOR CARDIO MACHINES                         |
| 15271 COMED                         | 34610             | 1047119014        | VO121501        | 021000-540110        | 21.41    | ELECTRIC FOR JACOB'S GAZEBO FROM<br>11/4/16-12/8/16       |
|                                     | 34689             | 0515070041        | VO122101        | 011000-540110        | 92.38    | PARKING LOT LITE, 6210 DEMPSTER<br>FROM 11/9/16-12/12/16  |
|                                     |                   |                   |                 | <u>TOTAL VENDOR:</u> | 113.79   |   |
| 15395 CONSTELLATION NEWENERGY, INC. | 34633             | 2715657017        | VO121401        | 024022-540110        | 453.02   | ELECTRIC FOR ORIOLE POOL FROM<br>10/11/16-11/9/16         |
|                                     | 34634             | 0867047005        | VO121401        | 021000-540110        | 47.65    | ELECTRIC FOR OKETO PARK FROM<br>10/7/16-11/6/16           |
|                                     | 34635             | 2799627000        | VO121401        | 021000-540110        | 54.62    | ELECTRIC FOR NATIONAL PARK FROM<br>10/10/16-11/7/16       |
|                                     | 34636             | 1038557006        | VO121401        | 021000-540110        | 61.10    | ELECTRIC FOR AUSTIN PARK FROM<br>10/10/17-11/7/16         |
|                                     | 34637             | 2550465008        | VO121401        | 021000-540110        | 59.48    | ELECTRIC FOR MANSFIELD PARK FROM<br>10/11/16-11/8/16      |
|                                     | 34638             | 0733082034        | VO121401        | 151000-540110        | 113.21   | ELECTRIC FOR MUSEUM ANNEX FROM<br>10/11/16-11/8/16        |
|                                     | 34639             | 1009562300        | VO121401        | 024021-540110        | 1,196.60 | ELECTRIC FOR HARRER PARK & POOL<br>FROM 10/14/16-11/13/16 |
|                                     | 34640             | 0198271000        | VO121401        | 011000-540110        | 922.20   | ELECTRIC FOR PVCC FROM                                    |
|                                     |                   |                   |                 | 021000-540110        | 922.21   | 10/11/16-11/8/16  |
|                                     |                   |                   |                 | 025033-540110        | 4,303.62 |   |
|                                     | 34641             | 0393000078        | VO121401        | 021000-540110        | 70.99    | ELECTRIC FOR FRAN HREN PARK<br>FROM 10/1/16-11/8/16       |
|                                     | 34642             | 2130052007        | VO121401        | 151000-540110        | 54.60    | ELECTRIC FOR MUSEUM FROM<br>10/1/16-11/8/16               |
|                                     |                   |                   |                 | <u>TOTAL VENDOR:</u> | 8,259.30 |   |
| 18608 DIRECT FITNESS SOLUTIONS, LLC | 34692             | 519623            | VO122101        | 025032-520210        | 134.00   | CLUB FITNESS EQUIPMENT REPAIR                             |
|                                     | 34699             | 518878            | VO122101        | 025032-520210        | 319.88   | CLUB FITNESS EQUIPMENT REPAIR                             |
|                                     |                   |                   |                 | <u>TOTAL VENDOR:</u> | 453.88   |   |
| 18746 MELISSA L. D'LANDO            | 34690             | REIMBURSE         | VO122101        | 151000-520610        | 6.98     | REFRESHMENTS FOR PENNINGTON LECTURE                       |

## PAID VOUCHERS

| VENDOR<br>NUMBER | NAME                          | VOUCHER<br>NUMBER | INVOICE<br>NUMBER | BATCH<br>NUMBER      | BUDGET G/L<br>NUMBER | AMOUNT    | DESCRIPTION   |
|------------------|-------------------------------|-------------------|-------------------|----------------------|----------------------|-----------|---|
| 23225            | ELANAR CONSTRUCTION COMPANY   | 34621             | APP#3             | VO121501             | 701000-586146        | 18,449.19 | OVERHILL PROJECT                                      |
| 23265            | ELITE COMPUTER SUPPORT, INC   | 23265             | 29493             | VO121501             | 011000-554100        | 345.00    | SETUP 5 PC'S ON DOMAIN AND ADD NEW<br>USERS TO SERVER |
| 25980            | ETS                           | 34685             | B5BC286A          | VO120703             | 021000-560810        | 368.18    | USB CARD READER                                       |
| 25985            | EVERBANK COMMERCIAL FINANCE   | 34691             | 4135922           | VO122101             | 011000-554100        | 293.22    | COPIER RENTAL/INS                                     |
| 28838            | FIT 4 KIDS                    | 34693             | 432               | VO122101             | 023005-490624        | 360.00    | FALL 2016 FIT 4 KIDS CLASSES                          |
| 29405            | FRONTLINE TECHNOLOGIES        | 34686             | INVUS64735        | VO120801             | 011000-554100        | 813.20    | APPLI-TRACK RECRUITING                                |
| 30733            | GEMPLER'S                     | 34683             | SI02979677        | VO120703             | 012000-581500        | 177.00    | WINTER CLOTHING FOR PARK CREW                         |
| 32265            | GRAPHIC ARTS SERVICE          | 34698             | 13903             | VO122101             | 025032-554200        | 2,216.40  | POSTAGE FOR FITNESS MAILING                           |
| 32935            | GROOT INDUSTRIES 3397         | 34611             | 14586814          | VO121501             | 025033-552300        | 320.66    | GARBAGE P/U FOR PVCC ON 12/1/16                       |
|                  |                               | 34612             | 14592632          | VO121501             | 021000-554100        | 75.89     | RECYCLING FOR 6250 W. DEMPSTER<br>ON 12/1/16          |
|                  |                               | 34669             | 14560200          | VO120101             | 012000-554100        | 530.51    | GARBAGE P/U FROM 6250 W. DEMPSTER<br>ON 11/15/16      |
|                  |                               | 34710             | 14610580          | VO123002             | 012000-554100        | 478.69    | GARBAGE P/U FROM 6250 W. DEMPSTER<br>ON 12/15/16      |
|                  |                               |                   |                   | <u>TOTAL VENDOR:</u> |                      | 1,405.75  |   |
| 41752            | NCPERS GROUP LIFE INSURANCE   | 30703             | LIFE INS          | VO123001             | 011000-210965        | 16.00     | LIFE INSURANCE DEDUCTION FROM<br>PAYROLL OF 12/16/16  |
|                  |                               | 34702             | LIFE INS          | VO123001             | 011000-210965        | 16.00     | LIFE INSURANCE DEDUCTION FROM<br>PAYROLL OF 12/2/16   |
|                  |                               |                   |                   | <u>TOTAL VENDOR:</u> |                      | 32.00     |   |
| 41756            | ILLINOIS DEPT. OF AGRICULTURE | 34613             | 3280              | VO121501             | 012000-581200        | 15.00     | LICENSE FOR THEODORE NESTER                           |
|                  |                               | 34614             | 3280              | VO121501             | 021000-581200        | 15.00     | LICENSE FOR PATRICK XENAKIS                           |
|                  |                               | 34615             | 4044              | VO121501             | 021000-581200        | 15.00     | LICENSE FOR TIM BRUNNING                              |
|                  |                               | 34616             | 4941              | VO121501             | 021000-581200        | 15.00     | LICENSE FOR NORBERT HESSELN                           |
|                  |                               | 34617             | 5250              | VO121501             | 021000-581200        | 20.00     | LICENSE FOR JOHN STROESSER                            |
|                  |                               |                   |                   | <u>TOTAL VENDOR:</u> |                      | 80.00     |   |



## PAID VOUCHERS

| VENDOR<br>NUMBER NAME                | VOUCHER<br>NUMBER | INVOICE<br>NUMBER | BATCH<br>NUMBER | BUDGET G/L<br>NUMBER           | AMOUNT           | DESCRIPTION   |
|--------------------------------------|-------------------|-------------------|-----------------|--------------------------------|------------------|---|
| 41773 ILLINOIS LIQUOR CONTROL COMM.  | 34688             | LICENSE           | VO122101        | 011000-589105                  | 25.00            | LIQUOR LICENSE FOR EMPLOYEE<br>APRECIATION PARTY                                    |
| 41783 ILLINOIS STATE POLICE          | 34670             | 00501             | VO120101        | 011000-580100                  | 1,500.00         | BACKGROUND CHECKS   |
| 48265 GARY KANTOR                    | 34706             | MAGIC CLAS        | VO123002        | 023007-593840                  | 56.00            | MAGIC CLASS DECEMBER 2016   |
| 48980 KGW PARTNERS                   | 34681             | 3310000           | VO120703        | 021000-554100                  | 333.33           | QUARTERLY MAINTENANCE FEE FOR<br>WEB SITE NOVEMBER AND DECEMBER 2016                |
| 50176 KONICA MINOLTA PREMIER FINANCE | 34673             | 9013623328        | VO120101        | 011000-554100<br>021000-554100 | 202.49<br>202.49 | COPIER LEASE  |
| <u>TOTAL VENDOR:</u>                 |                   |                   |                 |                                | 404.98           |   |
| 52485 LIBERTYVILLE GYMNASTICS        | 34708             | INVITE            | VO123002        | 023001-593177                  | 560.00           | LUCKY INVITE MACH 10-12, 2017   |
| 53375 LOW VOLTAGE WORKS, INC.        | 34671             | 20082             | VO120101        | 012000-554100                  | 105.00           | ALARM MONITORING FOR PARK GARAGES<br>FROM DECEMBER 2016-MARCH 2017                  |
| 55222 MORTON GROVE PARK DISTRICT     | 34680             | MEDICAL           | VO120703        | 011000-210955                  | 1,960.00         | MEDICAL DEDUCTED FROM PAYROLL OF<br>12/2/16   |
|                                      | 34700             | MEDICAL           | VO122101        | 011000-210955                  | 2,006.00         | MEDICAL DEDUCTED FROM PAYROLL<br>12/16/16   |
|                                      | 34709             | MEDICAL           |                 | VO123002 011000-210955         | 2,006.00         | MEDICAL DEDUCTED FROM PAYROLL<br>12/30/16   |
| <u>TOTAL VENDOR:</u>                 |                   |                   |                 |                                | 5,972.00         |   |
| 56665 MENARD'S                       | 34672             | 42557             | VO120101        | 012000-520400                  | 21.09            | PARK MAINTENANCE SUPPLIES   |
| 56815 METRO PROFESSIONAL PRODUCTS    | 34623             | 0404865           | VO121501        | 025033-520312                  | 101.86           | CLEANING SUPPLIES   |
| 58250 MORROW BROTHERS FORD, INC.     | 34694             | 8680              | VO122101        | 701000-586314                  | 45,170.00        | 2016 FORD NEW   |
| 59035 JENNIFER LYNN MURPHY           | 34701             | 52987478          | VO123001        | 023007-591825                  | 24.21            | EMPLOYEE CHECK NEVER CASH AND<br>RETURNED BY ADP CHECK #52987478<br>PAY DATE 5/6/16 |
| 69071 PARK DISTRICT RISK MANAGEMENT  | 34695             | 1476379490        | VO122101        | 011000-581120                  | 165.00           | RISK INSTITUTE 11/18/16   |
|                                      | 34704             | LIFE INS          | VO123001        | 011000-210965                  | 54.01            | LIFE INSURANCE DEDUCTION FROM<br>PAYROLL 12/2/16                                    |
|                                      | 34705             | LIFE INS          | VO123001        | 011000-210965                  | 54.01            | LIFE INSURANCE DEDUCTION FROM<br>PAYROLL OF 12/16/16                                |

## PAID VOUCHERS

| VENDOR<br>NUMBER | NAME                      | VOUCHER<br>NUMBER | INVOICE<br>NUMBER | BATCH<br>NUMBER | BUDGET G/L<br>NUMBER                            | AMOUNT                     | DESCRIPTION  |
|------------------|---------------------------|-------------------|-------------------|-----------------|---|----------------------------|--|
|                  |                           |                   |                   |                 |   | <u>TOTAL VENDOR:</u>       | 273.02   |
| 69850            | ROCHELLE PENNINGTON       | 34696             | LECTURE           | VO122101        | 151000-520610                                   | 200.00                     | SPEAKER FEE FOR MUSEUM 12/11/16                                  |
| 80955            | CHRISTINE E. STANCY       | 34676             | REIMBURSE         | VO120101        | 023007-593822                                   | 43.89                      | K.O. 70 SUPPLIES   |
| 80964            | STANLEY ACCESS TECH LLC   | 34618             | 0960459896        | VO121501        | 025033-520227                                   | 194.00                     | DOOR SERVICE FOR PVCC  |
| 87705            | ULTIMATE SCHOOL OF GUITAR | 34624             | 598               | VO121501        | 023005-591617                                   | 655.20                     | FALL II QUITAR   |
| 90095            | VERIZON WIRELESS          | 34674             | 9775667757        | VO120101        | 011000-540150<br>021000-540150                  | 77.75<br>77.75             | IPADS FROM 10/21/16-11/20/16                                     |
|                  |                           | 34675             | 9775667756        | VO120101        | 023006-593711<br>023007-593825<br>023007-593830 | 127.35<br>59.85<br>19.95   | FIELDHOUSE CELLS FROM<br>10/21/16-11/20/16                       |
|                  |                           | 34687             | 9775667755        | VO120801        | 011000-540150<br>021000-540150<br>012000-540150 | 120.53<br>120.53<br>60.27  | CELL PHONES FROM 10/20/16-11/20/16                               |
|                  |                           |                   |                   |                 |   | <u>TOTAL VENDOR:</u>       | 663.98   |
| 90331            | VILLAGE OF MORTON GROVE   | 34625             | 007837-000        | VO121501        | 024021-540130                                   | 35.88                      | WATER/SEWER FOR HARRER PARK POOL<br>FROM 11/18/16-11/30/16       |
|                  |                           | 34626             | 007843-000        | VO121501        | 021000-540130                                   | 71.76                      | WATER/SEWER FOR VARIOUS PARKS<br>FROM 11/1/16-11/30/16           |
|                  |                           | 34627             | 007844-000        | VO121501        | 021000-540130                                   | 59.80                      | WATER/SEWER FOR NATIONAL/OKETO PARKS<br>FROM 11/1/16-11/30/16    |
|                  |                           | 34628             | 007848-000        | VO121501        | 021000-540130                                   | 23.92                      | WATER/SEWER FOR AUSTIN/MANSFIELD<br>PARKS FROM 11/16-16-11/30/16 |
|                  |                           | 34630             | 007835-000        | VO121501        | 024022-540130                                   | 681.72                     | WATER/SEWER FOR ORIOLE PARK FROM<br>1/1/16-11/30/16              |
|                  |                           | 34684             | 015753-000        | VO120703        | 024022-540130                                   | 35.88                      | 9200 ORIOLE FIRELINE FROM<br>11/1/15-10/31/16                    |
|                  |                           | 34717             | 0016784           | VO123002        | 012000-520500                                   | 695.28                     | NOVEMBER 2016 FUEL PURCHASE                                      |
|                  |                           |                   |                   |                 |   | <u>TOTAL VENDOR:</u>       | 1,604.24   |
|                  |                           |                   |                   |                 |   | <u>TOTAL PAID VOUCHERS</u> | 119,978.23   |



## REFUNDS

| VENDOR               | VOUCHER    | INVOICE  | BATCH         | BUDGET | G/L    |          |             |
|----------------------|------------|----------|---------------|--------|--------|----------|-------------|
| NUMBER               | NUMBER     | NUMBER   | NUMBER        | NUMBER | NUMBER | AMOUNT   | DESCRIPTION |
| <u>REFUNDS:</u>      |            |          |               |        |        |          |             |
| LYUDMILA LI          | REFUND     | CK121501 | 023001-490177 |        |        | 26.92    | REFUND      |
| MERCEDES OLIVA       | RENTAL DEP | CK120701 | 021000-210500 |        |        | 150.00   | RENTAL DEP  |
| MARK SCHMIDT         | SOFTBALL P | CK120701 | 023001-597131 |        |        | 400.00   | SOFTBALL P  |
| RICH STRESKE         | PLAYOFF PR | CK120701 | 023001-490131 |        |        | 700.00   | PLAYOFF PR  |
| RICH STRESKE         | PLAYOFF PR | CK120701 | 023001-597131 |        |        | 400.00   | PLAYOFF PR  |
| FRANCISCO DELGADO    | RENTAL DEP | CK120702 | 021000-210500 |        |        | 150.00   | RENTAL DEP  |
| DARAKHSHAN AMED      | RENTAL DEP | CK120702 | 021000-210500 |        |        | 150.00   | RENTAL DEP  |
| PARIKH MAHESH        | RENTAL DEP | CK121901 | 021000-210500 |        |        | 150.00   | RENTAL DEP  |
| DANIL AKESENOV       | GYM        | CK123002 | 023001-490181 |        |        | 128.00   | GYM         |
| JENNIE GLOMB         | DANCE      | CK123002 | 023004-490514 |        |        | 18.00    | DANCE       |
| <u>TOTAL REFUNDS</u> |            |          |               |        |        | 2,272.92 |             |

REFUNDS

| VENDOR NUMBER           | NAME | VOUCHER NUMBER | INVOICE NUMBER | BATCH NUMBER | BUDGET G/L NUMBER | AMOUNT               | DESCRIPTION       |
|-------------------------|------|----------------|----------------|--------------|-------------------|----------------------|-------------------|
| <u>SUMMARY BY FUND:</u> |      |                |                |              |                   |                      |                   |
|                         |      |                |                |              |                   | RECREATION           | 2,272.92          |
|                         |      |                |                |              |                   | <u>SUMMARY TOTAL</u> | <u>2,272.92</u>   |
| <u>SUMMARY BY FUND:</u> |      |                |                |              |                   |                      |                   |
|                         |      |                |                |              |                   | CORPORATE            | 54,048.37         |
|                         |      |                |                |              |                   | RECREATION           | 74,109.82         |
|                         |      |                |                |              |                   | MUSEUM               | 660.62            |
|                         |      |                |                |              |                   | LIABILITY INSURANCE  | 6,594.86          |
|                         |      |                |                |              |                   | SPECIAL RECREATION   | 2,565.68          |
|                         |      |                |                |              |                   | CAPITAL IMPROVEMENTS | 93,019.19         |
|                         |      |                |                |              |                   | <u>GRAND TOTAL:</u>  | <u>230,998.54</u> |

TOTAL PAGES: 16

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on JANUARY 18, 2017 and you are hereby authorized to pay them from the appropriate funds.

\_\_\_\_\_  
(President)

\_\_\_\_\_  
(Treasurer)

# Director's Report

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## Morton Grove Park District 2016 Year in Review

As we approach the end of the year, staff has taken the time to contemplate their successes throughout the year, as well as identify opportunities for improvement. Overall, there is much to be proud of as we look toward the next year and beyond.

- After a long life dedicated to community service, Morton Grove Park District Commissioner Eileen Coursey, 86, passed away on October 6, 2016.

Eileen's service to her community began in 1955 while raising her family of seven children. An active member of the community, Eileen enjoyed volunteering for a variety of local organizations and activities. Eileen was the lunch program organizer for St. Martha's School, a Scout den mother, and a Brownie troop leader. She also served as president of the Notre Dame Mother's Club, was a Booster Club member at Niles West High School, and assisted the Niles West High School Cross Country Invitational for several years.

In 1977, Eileen was the first woman ever to be elected as a Morton Grove Park District Commissioner. It was always her desire to create new programs for residents. She was instrumental in the installation of new equipment and many improvements at Oriole and Harrer pools, including a large slide and new spray park at Harrer. For many years Eileen worked closely with the Board to plan and develop Frank Hren Discovery Park, the result of an intergovernmental agreement with Morton Grove School District #67.

Eileen's tireless advocacy of and service to Morton Grove parks and recreation, as well as her kind and selfless spirit will be missed by all those that she touched.

- Our most significant accomplishment was obtaining Distinguished Agency Accreditation through IPRA/IAPD. This was an arduous task requiring dedication, persistence and teamwork. We are one of approximately 50 park districts, forest preserves, and special recreation associations currently accredited.
- The staff spent a great deal of time and energy completing the strategic planning process within a very tight timeframe. This five-year plan will direct the district to even more accomplishments.
- Over the course of the last year we have revised or developed 12 policies which include Anti-Bullying, Transgender, Drone, Bereavement, Travel, Meal & Lodging, and Naming Rights.
- Two Intergovernmental and a lease agreement were successfully re-negotiated between the Park District and School District #67, the Morton Grove Historical Society, and the Maine-Niles Association of Special Recreation.
- Two new full-time employees were hired bringing fresh ideas and new ways of conducting business, Joe Bruntmyer, Superintendent of Recreation and Kathy Herrmann, Marketing Manager.

- Three Commissioners were sworn onto the Board filling vacancies created by resignations and from the passing of Commissioner Coursey.
- We learned valuable lessons in communicating with our residents via experiences with changes to the fitness desk and lap lane configuration at Oriole Pool.
- Two new special events were offered to the public, Sizzle into Summer and Holly Days Festival. Both were well received and will be brought back.
- Several capital projects were completed this year including replacing the playgrounds at Oriole and Overhill Parks, installing air conditioning in all the fieldhouses, replacing the antiquated HVAC system at Prairie View Community Center, replacing the registration software system, installation of the Thor Guard Lightning Predication System, and the redesign of the Web site.
- A new spirit of cooperation and collaboration was ushered in this year. The District and the Village started a Village Administrator's meeting comprising the fore mentioned, library, and five school districts.
- Over 100 new programs were offered this year which helped drive an increase in participation of 2% over 2015.



# New Business

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Morton Grove  
Park District

## Memorandum

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**To:** Board of Park Commissioners  
**From:** Jeffrey Wait, Executive Director  
**Date:** January 18, 2017  
**Regarding:** Board of Park Commissioners Travel Advance

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**Issue:**

The approval of Travel Advances to the Board of Park Commissioners so that they may attend the IAPD/IPRA annual conference scheduled for January 19th to the 21<sup>st</sup> at the Hilton Chicago.

**Discussion:**

Per the State of Illinois' Public Act 99-604 and District Ordinance #O-06-16, all travel, meal, and lodging expenses advanced as a per diem to any member of the Board must be approved by roll call vote at an open meeting of the Park Board of Commissioners prior to payment.

In addition, any member of the park board that receives such an advance must present supporting documentation of expenses incurred as stated in the policy, and any excess from the per diem must be repaid.

Therefore, the district will be issuing each commissioner a check in the amount of \$180.00. This amount is based on the district policy of allowing \$18.00 for both breakfast and lunch as well as \$36.00 for dinner. We also calculated that when the conference supplies meals no per diem will be issued based on the same policy.

**Park Board Action:**

For the Board of Park Commissioners to approve the travel advances for each member of the Park Board in the amount of \$180.00.

# Motions

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**MORTON GROVE PARK DISTRICT  
BOARD MOTIONS  
January 18, 2017**

**Administration and Finance Committee – Commissioner White, Chair**

**Commissioner Conference Per Diem Checks:** I move to accept the recommendation of the Administration and Finance Committee for the Board of Park Commissioners to approve \$180.00 in travel advances for each member of the Park Board to attend the IAPD/IPRA Soaring to New Heights Conference.

# Board Update & Information

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# Morton Grove Park District

## UPDATE & INFORMATION

January 18, 2017

### 1 RECREATION AND PROGRAMMING REPORT – JOE BRUNTMYER

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#### General/Special Events

- Staff is busy preparing budget information for FY2017/2018.
- Planning and brochure preparation for Summer is underway.
- Staff enjoyed the Employee Appreciation Party on January 6. This event gives staff an opportunity to come together in a fun social atmosphere and provides the leadership team an opportunity to say “thank you” to staff for a job well done.
- The Daddy Daughter Dance is scheduled for February 10. This year’s theme is “I Love the 80’s”. There are currently 11 couples registered.
- Family Fun Night will be held on January 27 from 6:30-8:30 pm at PVCC. No registration is required for this event. Groups supporting this event are Hot Shots, MGBSA and the Morton Grove Public Library. The entertainer for the night will be magician The Great Boodini.
- The 3<sup>rd</sup> annual Cold Brews & Blues event will be held at the Civic Center on February 25 from 1:00-4:00 pm. Entertainment will be provided by the band Cadillac Groove. Joseph Mullarkey Distributors has generously agreed to participate again this year. There will be 40 different products from 14 brands available for sampling.

#### Fitness

- January 9-14 was “Free Fitness Week” at Club Fitness.
- In December, we offered a 1-month winter special membership \$24. Forty-five people took advantage of this offer.
- The 3-month fitness membership special sold on Groupon is now closed. We sold a total of 237 memberships. To date, 165 have been redeemed with us.
- The sauna in the men’s locker room has been repaired. New signage has been added to both saunas to clarify proper use and etiquette.

| <b>Club Fitness Updates</b>           | <b>December 2016</b> | <b>December 2015</b> |
|---------------------------------------|----------------------|----------------------|
| Fitness Club Visits                   | 3423*                | 4518                 |
| Fitness Club Members<br>(as of 12/31) | 711                  | 701                  |
| GroupEx Visits                        | 314*                 | 448                  |
| GroupEx Members<br>(as of 12/31)      | 67                   | 17                   |
| Open Gym Check-in                     | 259                  | 229                  |
| Membership Renewal/Sales              | 159**                | 52                   |

\*Accuracy of check-in numbers is uncertain as the systems had numerous outages throughout the month.

\*\* The large increase in membership sales/renewals for the month of December is the result of a 3-month fitness membership deal being sold on Groupon.

### Athletics

- The gymnastics team will be competing in several meets throughout January and February.
- There are 429 participants enrolled in winter gymnastics classes that begin the week of January 9. Many classes have waitlists; we are trying to accommodate as many participants as possible.
- There are 72 participants enrolled in the winter session of Hot Shots Sports classes.
- CBL Basketball begins the week of January 16. This is a cooperative program with the Skokie Park District and Village of Lincolnwood. 23 participants have registered through us.

### Seniors/Cultural Arts/Adults/Teens

- Supervisor Halverson welcomed Audrey Grace Halverson on December 15.

### Camps/Pre-School/Kinder Odyssey

- Indoor playground will begin on January 12 and continue every other Thursday until spring.
- Registration for the 2017/2018 preschool year continues to come in. To date, there are 42 students registered. Preschool open houses will be held on February 1.

### Aquatics/Gap/B4 School/BASE

- As of January 4, there are 180 students enrolled in the B4 School and B.A.S.E. programs.
- Two aquatic managers attended Ellis & Associates Lifeguard Instructor training January 2-4.
- Rehire information was sent to the 2016 aquatic staff on January 3. The hiring process for new staff will begin in March.
- Upcoming Gap days are:
  - o January 16            Nickel City
  - o February 20        TBD

### Museum

- The Museum and Education Center are closed until March 3.
- Curator Melissa D'Lando has tendered her resignation. She will spend the next few weeks compiling information to assist with a transition. Superintendent Bruntmyer is working with the Morton Grove Historical Society on the next steps in staffing the museum.

### Marketing

- A postcard was mailed in the first week of January to addresses within a 2.75-mile radius Club Fitness to promote the New Year's Fitness Specials.
- Targeted emails were sent to promote "Free Fitness Week" at Club Fitness January 9-14.
- Second draft of the Strategic Plan Overview pamphlet was routed January 9.
- Bid packets for brochure printing are available now. Results will be on the agenda for February approval.
- Banners for Mother/Son Sports Night, New Year's Fitness Specials and Daddy Daughter Dance are currently displayed. Preschool and Cold Brews banners will go up at the end of the month.
- General eblast was sent January 5. Top clicks were New Year's Fitness Specials, Indoor Movie and Cold Brews. Target eblasts are scheduled for January 10, 19 and 27.

## 2 FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

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- The 2016 Tax Levy and Tax Extension were completed and filed with the Cook County Clerk along with the necessary supporting documentation. The Clerk will review those documents for accuracy and issue a draft tax levy which the District must sign off.
- The preliminary 2017-2018 budget is due to the Finance Department by the end of the month. Once it is complete, a meeting will be scheduled to present the document first to the board and then to the public.
- We are finalizing the Capital Projects Plan as part of the budget process. Also we are currently setting aside funds in a segregate account for the future payoff of the Oriole Pool bonds. In the future we will discuss with the board a policy on the payoff of those bonds.
- The Finance Department uploaded the ethics statement information to the Cook County Clerk. Next month a notification will be sent out to the park board commissioners and certain employees who meet the requirements to complete the questionnaire and return it to the county clerk.
- The Honeywell Controls project is proceeding on schedule. We are approximately 75% completed. One of the last portions of the contract will involve linking the M-NSAR heating and cooling to new Honeywell temperature control computer – currently the unit operates independently.
- We have completed the necessary entries to finalize the W-2s for 2016. We expect delivery of the tax documents by the end of next week.
- We will start compiling the information in order to issue 1099s to our vendor who qualify. The due date for mailing these forms is January 31, 2017

## 3 HUMAN RESOURCES & RISK MANAGEMENT - LAURA KEE

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- Staff interviewed, made an offer with acceptance for the position of Superintendent of Parks & Facilities. Keith Gorczyca will be starting January 30, 2017.
- We will continue interviewing for 2 additional open positions. They are Park Maintenance 1, and night maintenance at PVCC.
- Harassment training has been scheduled for February 6, 2017 for all fulltime staff and key part time staff.
- There were no PDRMA alerts issued this month.
- Part time staff received their length of service awards.

## 4 PARK POLICE REPORT – NORM STROMBERG

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- Nine hundred and eighty park and field house checks were conducted by the Park Police during the month of December.
- Chief Stromberg, Officer McCloskey and Officer Callaghan all completed the December "Police Law" Legal Update Computer Training. The December Training Topic was on "Legal Basis - Arrest or Search"
- Park Police assisted with traffic and security during December Holly Days event.
- Park Officers handled their everyday normal routine assignments and an additional seven other miscellaneous incidents, assists or assignments that occurred during the month of December. These included securing unsecured park properties found open or not properly shut down, an escort assist to the Village Police on a disturbance incident.