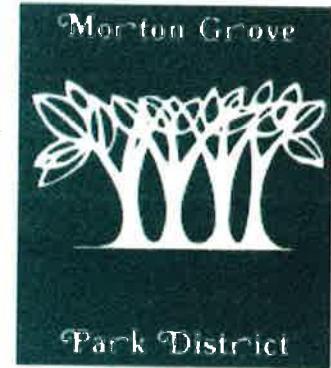


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Board Meeting Agenda February 21, 2018 at 6:30pm

- I. **Roll Call**
- II. **Pledge of Allegiance**
- III. **Additions/Changes to the Agenda**
- IV. **Citizens Comments/Correspondence**
- V. **Consent Agenda:**
 - a. **Approval of Minutes:** Minutes of the January 3, 2018 Committee of the Whole Meeting the January 11, 2018 Special Meeting, the January 17, 2018 Board Meeting and January 29, 2018 Special Meeting
 - b. **Approval of Financial Reports**
 1. Cash on Hand and Budget Report dated January 31, 2018
 2. Voucher List Ending: February 21, 2018 in the amount of \$121,400.22
- VI. **Director's Report**
- VII. **Attorney's Report**
- VIII. **Unfinished Business**
 - a. **Administration & Finance Committee – Commissioner White, Chair**
 - Converting to Calendar Year
 - Part-Time Salary Ranges and Pay Grades
 - Disposal Ordinance
 - b. **Parks and Facilities Maintenance Committee – Commissioner Minx, Chair**
 - Pioneer Park Replacement Bid
- IX. **New Business**
- X. **Commissioner Comments:**
 - Commissioner White
 - Commissioner Schmidt
 - Commissioner Minx
 - Commissioner Coletta
 - Commissioner Manno
- XI. **Executive Session:** I make a motion for the Board to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and section 120/2(c)(21).
- XII. **Approval of Executive Session Minutes:** Minutes from the January 11, 2018, January 17, 2018 and January 29, 2018 meetings.
- XIII. **Adjournment**

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Consent Agenda: February 21, 2018 – Commissioner Keith White

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Committee of the Whole meeting held on January 3, 2018
- The Special Meeting held on January 11, 2018
- The Board Meeting held on January 17, 2018
- The Special Meeting held on January 29, 2018

And the Financial Reports which include:

- The Cash on Hand and Budget Report dated January 31, 2018
- The voucher list dated February 21, 2018 in the amount of \$121,400.22 subject to audit

AFTER EXECUTIVE SESSION:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Executive Sessions held on January 11, 2018, January 17, 2018 and January 29, 2018

Approval of Minutes

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Minutes of the Committee of the Whole
Held January 3, 2018 at 6:30pm

Commissioner Manno called the meeting to order at 6:33pm.

Commissioners Present: Paul Minx, Steve Schmidt, Mark Manno and Keith White

Commissioners Absent: None.

Staff Present: Jeff Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Joe Bruntmyer, Superintendent of Recreation; Laura Kee Superintendent of HR and Risk Management; and Claudia Marren, Executive Administrative Assistant

Guests Present: Mike Kalodimos, Morton Grove resident

Pledge of Allegiance: The Pledge of Allegiance was recited.

Additions or Deletions/Changes to the Agenda: None.

Public Comment: Resident, Mike Kalodimos asked what the plans were for Harrer Pool and expressed the importance of community input.

Administration and Finance Committee – Commissioner White, Chair

Sexual Harassment Policy and Ordinance: Director Wait explained the State of Illinois requires the Park District to adopt an ordinance establishing a sexual harassment policy which complies with the new Public Act 100-0554. The District has updated the Personnel Policy to reflect the changes and will adopt Ordinance #O-02-18. Director Wait also conducted sexual harassment training to all present.

Sexual Harassment Policy and Ordinance: Commissioner White made a motion, seconded by Commissioner Minx to accept the recommendation of the Administrative and Finance Committee to approve the revised Sexual Harassment Policy and the Sexual Harassment Ordinance #O-02-18. **Ayes: Commissioner Schmidt, Manno, White and Minx. Nays: 0. Absent: 0. Motion carried.**

GovHR Proposal: Director Wait recommended hiring GovHr to assist the Park District in determining the future of Harrer Pool. Commissioner Minx explained he could not support spending over \$13,000 prior to the Commissioners discussing what they think should be done at Harrer Park. It was agreed to hire GovHR for preliminary guidance to plan and coordinate work with the Director and help plan and facilitate discussions on how to proceed with determining the future of Harrer with the best interest of the Park District community. It was agreed to spend only \$7,720.

Tax Extension Resolution #R-10-17: Director Wait noted the District prepared a 2017 tax extension resolution which directs the Cook County Clerk to limit certain funds, if necessary, in the 2017 tax levy.

General Obligation Bonds - BINA Hearing: Director Wait explained the Park District needs to sell up to \$2,100,000 in general obligation bonds. The proceeds of the bonds are tentatively ear-marked for new vehicles, new software, Oriole Pool bond payments and playground renovations.

Financial Operating Software: The District needs new financial software. Superintendent O'Brien presented the cost and data conversion from three vendors. Based on the back-up support, reporting modules and number of site licenses allowed, O'Brien recommends purchasing BS&A software for the new financial operating system.

Conference Per Diems: The Board of Park Commissioners must approve the travel advances for their attendance at the IAPD/IPRA 2018 Soaring to New Height Conference.

General Discussion: None.

Executive Session: None.

Adjournment:

Commissioner White made a motion, seconded by Commissioner Minx to adjourn the Committee of the Whole. **Motion carried by voice vote.**

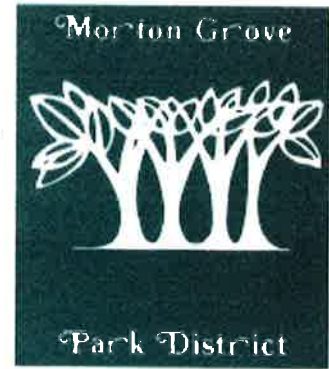
Meeting ended at approximately 7:46pm.

Mark Manno, Board President

Jeffrey Wait, Board Secretary

Morton Grove Park District

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Minutes of the
Special Meeting
January 11, 2018

I. Roll Call: Commissioner Manno called the meeting to order at 6:30pm

Commissioners Present: Paul Minx, Steve Schmidt, Mark Manno and Keith White
Commissioners Absent: None.

Staff Present: Jeff Wait, Executive Director

Guests Present: None

II. Pledge of Allegiance: The Pledge of Allegiance was recited.

III. Public Comment: None.

Executive Session: At approximately 6:31pm Commissioner White made a motion, seconded by Commissioner Minx to move into closed session in accordance with the Open Meetings Act section 120/2.(c)(1) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. **Ayes: Commissioner Schmidt, Manno, White and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 10:00pm.

IV. Adjournment:

Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting.
Motion carried by voice vote.

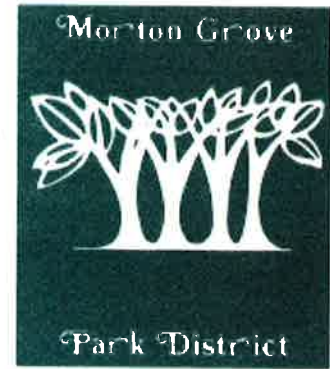
Meeting ended at approximately 10:01pm.

Mark Manno, Board President

Jeffrey Wait, Board Secretary

Morton Grove Park District

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Minutes of the 795th
Board Meeting
January 17, 2018

I. **Roll Call:** Commissioner Manno called the meeting to order at 6:35pm

Commissioners Present: Paul Minx, Steve Schmidt, Mark Manno and Keith White
Commissioners Absent: None.

Staff Present: Jeff Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR & Risk Management; Joe Bruntmyer, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Maintenance and Claudia Marren, Executive Administrative Assistant.

Guests Present: Steven Adams, Robbins-Schwartz

II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

III. **Additions/Changes to the Agenda:** None.

IV. **Citizens Comments/Correspondence:** None.

V. **Consent Agenda:**

Commissioner White made a motion, seconded by Commissioner Minx to approve the minutes of the December 6, 2017 Committee Meeting the December 20, 2017 Truth in Taxation Meeting and BINA Hearing and the December 20, 2017 Board Meeting.

The Financial Reports:

1. The Cash on Hand and Budget Report dated December 31, 2017, and
2. The voucher listed dated January 17, 2018 in the amount of \$84,285.09, subject to audit.

Ayes: Commissioner Schmidt, Manno, White and Minx. Nays: 0. Motion carried.

VI. **Director's Report:** Director Wait noted the Park district upcoming events: January 26th: Indoor Movie Night, Family Fun Night on February 2nd, the Daddy Daughter Date Night on February 9th and Cold Brews on February 17th.

VII. **Attorney's Report:** None.

VIII. **Unfinished Business:**

Administration and Finance Committee – Commissioner White, Chair

Appointment of General Council: Commissioner White made a motion, seconded by Commissioner Minx, to accept the recommendation of the Administration and Finance Committee for the Park District to retain the legal services of Robbins Schwartz, effective

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

February 1, 2018. **Ayes: Commissioner Manno, White, Minx and Schmidt. Nays: 0. Motion carried.**

GovHR Proposal: Commissioner White made a motion, seconded by Commissioner Schmidt, to accept the recommendation of the Administration and Finance Committee to approve the amended GovHR Proposal for a total of only \$7,720. Director Wait stated the proposal was amended to include only the preliminary work with the Director and the Board of Commissioners regarding Harrer Pool. **Ayes: Commissioner White, Minx, Schmidt and Manno. Nays: 0. Motion carried.**

General Obligation Bond Ordinance #O-01-18: Commissioner White made a motion, seconded by Commissioner Minx, to accept the recommendation of the Administration and Finance Committee to approve the Morton Grove Park District General obligation Bond Ordinance #O-01-18. Director Wait noted that due to the change in the tax laws the Park District will now issue bonds on an annual basis. **Ayes: Commissioner White, Minx, Schmidt and Manno. Nays: 0. Motion carried.**

IX. New Business: None.

X. Commissioner Comments:

Commissioner Minx: Welcomed Steve Adams.

Commissioner Schmidt: Welcomed Steve Adams.

Commissioner White: Welcomed Steve Adams.

Commissioner Manno: Welcomed Steve Adams and looks forward to seeing everyone at conference.

XI. Executive Session: At approximately 6:58pm Commissioner White made a motion, seconded by Commissioner Schmidt to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1), 120/2(c)(11). and 120/2(c)(21). **Ayes: Commissioner Minx, Schmidt, Manno and White. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:00pm.

XII. Approval of Executive Minutes: Commissioner White made a motion, seconded by Commissioner Minx to accept the recommendation of the Administration and Finance Committee to approve the minutes of the December 20, 2017 executive session minutes. **Ayes: Commissioner Minx, Schmidt, Manno and White. Nays: 0. Motion carried.**

XIII. Adjournment:

Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:02pm.

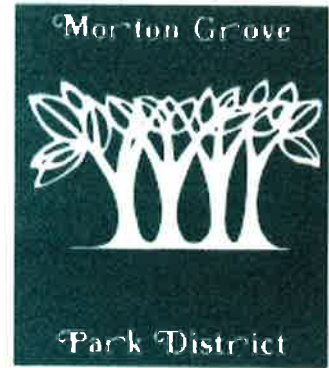
Mark Manno, Board President

Jeffrey Wait, Board Secretary

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Minutes of the
Special Meeting
January 29, 2018

I. **Roll Call:** Commissioner Manno called the meeting to order at 6:30pm

Commissioners Present: Paul Minx, Steve Schmidt, Mark Manno and Keith White
Commissioners Absent: None.

Staff Present: Jeff Wait, Executive Director

Guests Present: None

II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

III. **Public Comment:** None.

Executive Session: At approximately 6:31pm Commissioner White made a motion, seconded by Commissioner Minx to move into executive session in accordance with the Open Meetings Act section 120/2.(c)(3). **Ayes: Commissioner Schmidt, Manno, White and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 9:33pm.

Commissioner Schmidt made a motion, seconded by Commissioner Manno, for the Board to appoint Dorothy Coletta to the Morton Grove Park District Board of Commissioners. **Ayes: Commissioner Manno, White, Schmidt. Nays: Minx. Motion carried.**

IV. **Adjournment:**

Commissioner Minx made a motion, seconded by Commissioner Manno to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 9:35pm.

Mark Manno, Board President

Jeffrey Wait, Board Secretary

Financials

- Cash on Hand and Budget Report
- Voucher List

MORTON GROVE PARK DISTRICT
STATEMENT OF CASH ON HAND AND INVESTMENTS
AS OF JANUARY 31, 2018

PAGE: 1

	<u>BALANCE 12/31/17</u>	<u>CURRENT MONTH</u>	<u>ENDING BALANCE</u>
<u>CASH IN BANK</u>			
CORPORATE	260,571.17	43,392.33-	217,178.84
RECREATION	706,201.95	4,245.95-	701,956.00
POLICE	3,440.58	7,787.32	11,227.90
PAVING & LIGHTING	3,315.04	0.00	3,315.04
MUSEUM	14,399.08	8,288.96	22,688.04
I.M.R.F.	235,950.71	33,094.43-	202,856.28
F.I.C.A.	86,462.63	4,712.27-	81,750.36
BOND & INTEREST	20,794.23-	44,857.64	24,063.41
LIABILITY INSURANCE	120,852.34	1,689.21-	119,163.13
SPECIAL RECREATION	291,851.71	11,480.14	303,331.85
SPEC REC - GRANT PROJECTS	0.00	0.00	0.00
AUDIT	1,177.05	716.96	1,894.01
CAPITAL IMPROVEMENTS	3,801,412.38	904,476.60	4,705,888.98
GASB 34 ACCOUNTS	0.00	0.00	0.00
TOTAL: CASH IN BANK	<u>5,504,840.41</u>	<u>890,473.43</u>	<u>6,395,313.84</u>
<u>INVESTMENTS</u>			
CORPORATE	0.00	0.00	0.00
RECREATION	0.00	0.00	0.00
I.M.R.F.	0.00	0.00	0.00
BOND & INTEREST	0.00	0.00	0.00
LIABILITY INSURANCE	0.00	0.00	0.00
SPECIAL RECREATION	0.00	0.00	0.00
AUDIT	0.00	0.00	0.00
TOTAL: INVESTMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
GRAND TOTAL ALL ACCOUNTS	<u>5,504,840.41</u>	<u>890,473.43</u>	<u>6,395,313.84</u>

SUMMARY TOTAL ALL ACCOUNTS BY FUND:

CORPORATE	260,571.17	43,392.33-	217,178.84
RECREATION	706,201.95	4,245.95-	701,956.00
POLICE	3,440.58	7,787.32	11,227.90
PAVING & LIGHTING	3,315.04	0.00	3,315.04
MUSEUM	14,399.08	8,288.96	22,688.04
I.M.R.F.	235,950.71	33,094.43-	202,856.28
F.I.C.A.	86,462.63	4,712.27-	81,750.36
BOND & INTEREST	20,794.23-	44,857.64	24,063.41
LIABILITY INSURANCE	120,852.34	1,689.21-	119,163.13
SPECIAL RECREATION	291,851.71	11,480.14	303,331.85
AUDIT	1,177.05	716.96	1,894.01
CAPITAL IMPROVEMENTS	3,801,412.38	904,476.60	4,705,888.98
GRAND TOTAL ALL FUNDS:	<u>5,504,840.41</u>	<u>890,473.43</u>	<u>6,395,313.84</u>

FUND NO	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
01	CORPORATE							
10	ADMINISTRATION							
	TOTAL CENTER REVENUE	67,900.14	699,891.47	0.00	699,891.47	1,315,198	98,458	730,177
	TOTAL CENTER EXPENSE	62,960.98	560,529.23	0.00	560,529.23	751,859	63,034	582,158
	NET CENTER INCOME/LOSS	4,939.16	139,362.24	0.00	139,362.24	563,339	35,424	148,019
20	PARKS MAINTENANCE							
	TOTAL CENTER REVENUE	0.00	0.00	0.00	0.00	0	0	0
	TOTAL CENTER EXPENSE	40,408.59	461,997.24	0.00	461,997.24	562,339	48,120	427,992
	NET CENTER INCOME/LOSS	40,408.59-	461,997.24-	0.00	461,997.24-	562,339-	48,120-	427,992-
	TOTAL CORPORATE							
	FUND REVENUE	67,900.14	699,891.47	0.00	699,891.47	1,315,198	98,458	730,177
	FUND EXPENSE	103,369.57	1,022,526.47	0.00	1,022,526.47	1,314,198	111,153	1,010,150
	NET INCOME/LOSS	35,469.43-	322,635.00-	0.00	322,635.00-	1,000	12,695-	279,973-
02	RECREATION							
10	ADMINISTRATION							
	TOTAL CENTER REVENUE	25,944.86	377,535.80	0.00	377,535.80	758,000	982	877,231
	TOTAL CENTER EXPENSE	69,504.16	631,124.33	0.00	631,124.33	859,160	51,704	574,822
	NET CENTER INCOME/LOSS	43,559.30-	253,588.53-	0.00	253,588.53-	101,160-	50,722-	302,409
30	RECREATION PROGRAMS							
	TOTAL CENTER REVENUE	94,602.98	1,026,879.81	0.00	1,026,879.81	1,333,481	84,363	886,525
	TOTAL CENTER EXPENSE	53,924.64	642,508.69	0.00	642,508.69	895,053	50,338	624,857
	NET CENTER INCOME/LOSS	40,678.34	384,371.12	0.00	384,371.12	438,428	34,025	261,668
40	POOLS							
	TOTAL CENTER REVENUE	0.00	135,968.79	0.00	135,968.79	221,372	0	167,191
	TOTAL CENTER EXPENSE	3,998.80	339,186.01	0.00	339,186.01	375,140	3,522	298,846
	NET CENTER INCOME/LOSS	3,998.80-	203,217.22-	0.00	203,217.22-	153,768-	3,522-	131,655-
50	COMMUNITY CENTER							
	TOTAL CENTER REVENUE	23,012.85	171,427.58	0.00	171,427.58	208,050	18,719	161,418
	TOTAL CENTER EXPENSE	22,293.54	228,108.92	0.00	228,108.92	391,550	34,739	278,777
	NET CENTER INCOME/LOSS	719.31	56,681.34-	0.00	56,681.34-	183,500-	16,020-	117,359-
	TOTAL RECREATION							
	FUND REVENUE	143,560.69	1,711,811.98	0.00	1,711,811.98	2,520,903	104,063	2,092,364
	FUND EXPENSE	149,721.14	1,840,927.95	0.00	1,840,927.95	2,520,903	140,303	1,777,302
	NET INCOME/LOSS	6,160.45-	129,115.97-	0.00	129,115.97-	0	36,239-	315,062
05	POLICE							
	FUND REVENUE	10,000.00	25,259.07	0.00	25,259.07	51,000	0	40,073
	FUND EXPENSE	2,212.68	29,993.32	0.00	29,993.32	51,000	1,967	43,378
	NET INCOME/LOSS	7,787.32	4,734.25-	0.00	4,734.25-	0	1,967-	3,306-
10	PAVING & LIGHTING							
	FUND REVENUE	0.00	0.00	0.00	0.00	0	0	0
	FUND EXPENSE	0.00	0.00	0.00	0.00	0	0	0
	NET INCOME/LOSS	0.00	0.00	0.00	0.00	0	0	0

FUND NO	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
15	MUSEUM							
	FUND REVENUE	10,000.00	10,575.40	0.00	10,575.40	33,000	0	8,376
	FUND EXPENSE	1,711.04	6,412.05	0.00	6,412.05	33,000	1,912	36,867
	NET INCOME/LOSS	8,288.96	4,163.35	0.00	4,163.35	0	1,912-	28,490-
20	I.M.R.F.							
	FUND REVENUE	10,113.16	107,747.79	0.00	107,747.79	258,000	0	149,339
	FUND EXPENSE	43,207.59	173,767.45	0.00	173,767.45	258,000	15,765	166,511
	NET INCOME/LOSS	33,094.43-	66,019.66-	0.00	66,019.66-	0	15,765-	17,172-
22	F.I.C.A.							
	FUND REVENUE	5,509.38	58,698.20	0.00	58,698.20	177,000	0	99,672
	FUND EXPENSE	10,221.65	130,947.30	0.00	130,947.30	177,000	11,264	130,049
	NET INCOME/LOSS	4,712.27-	72,249.10-	0.00	72,249.10-	0	11,264-	30,377-
25	BOND & INTEREST							
	FUND REVENUE	44,857.64	477,923.12	0.00	477,923.12	930,000	0	469,866
	FUND EXPENSE	0.00	893,088.00	0.00	893,088.00	930,000	60,000	960,814
	NET INCOME/LOSS	44,857.64	415,164.88-	0.00	415,164.88-	0	60,000-	490,948-
30	LIABILITY INSURANCE							
	FUND REVENUE	5,494.52	49,939.88	0.00	49,939.88	100,000	0	69,602
	FUND EXPENSE	7,183.73	79,062.49	0.00	79,062.49	100,000	7,123	60,916
	NET INCOME/LOSS	1,689.21-	29,122.61-	0.00	29,122.61-	0	7,123-	8,686
35	SPECIAL RECREATION							
	FUND REVENUE	12,942.09	137,887.96	0.00	137,887.96	310,000	0	135,149
	FUND EXPENSE	1,461.95	140,282.44	0.00	140,282.44	310,000	130,424	249,172
	NET INCOME/LOSS	11,480.14	2,394.48-	0.00	2,394.48-	0	130,424-	114,023-
40	AUDIT							
	FUND REVENUE	716.96	7,638.70	0.00	7,638.70	15,500	0	7,433
	FUND EXPENSE	0.00	14,900.00	0.00	14,900.00	15,500	0	14,500
	NET INCOME/LOSS	716.96	7,261.30-	0.00	7,261.30-	0	0	7,067-
70	CAPITAL IMPROVEMENTS							
	FUND REVENUE	909,000.00	919,000.00	0.00	919,000.00	882,000	126,000	126,000
	FUND EXPENSE	4,523.40	255,439.10	0.00	255,439.10	882,000	1,907	1,467,519
	NET INCOME/LOSS	904,476.60	663,560.90	0.00	663,560.90	0	124,093	1,341,519-
95	GASB 34 ACCOUNTS							
	FUND REVENUE	0.00	0.00	0.00	0.00	0	0	0
	FUND EXPENSE	0.00	0.00	0.00	0.00	0	0	0
	NET INCOME/LOSS	0.00	0.00	0.00	0.00	0	0	0
	GRAND TOTAL REVENUE	1,220,094.58	4,206,373.57	0.00	4,206,373.57	6,592,601	328,522	3,928,051
	GRAND TOTAL EXPENSE	323,612.75	4,587,346.57	0.00	4,587,346.57	6,591,601	481,818	5,917,178
	NET INCOME/LOSS	896,481.83	380,973.00-	0.00	380,973.00-	1,000	153,297-	1,989,127-

MORTON GROVE PARK DISTRICT
VOUCHER LIST PRESENTED TO THE BOARD OF COMMISSIONERS
AT THEIR MEETING ON FEBRUARY 21, 2018

BOARD VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
06745	ACCURATE INDUSTRIES	36783	293806	BV011705	025032-560600	23.98	SAUNA HEATER ROCKS
09143	BERTA A RODRIGUEZ	36920	89548	BV020101	021000-210500	150.00	RENTAL DEPOSIT REFUND
13908	CHICAGO TRIBUNE MEDIA GROUP	36784	3473432	BV011705	011000-520150	203.78	CLASSIFIED LISTING
15272	COMED	36914	15272	BV020101	011000-540110	542.38	ELECTRIC
15395	CONSTELLATION NEWENERGY, INC.	36903	0043283580	BV020101	024022-540110	425.47	ENERGY BILL
					021000-540110	55.55	
					021000-540110	68.21	
					021000-540110	64.90	
					021000-540110	62.76	
					151000-540110	93.50	
					024021-540110	1,408.78	
					011000-540110	1,001.13	
					021000-540110	1,001.13	
					025033-540110	4,671.96	
					021000-540110	126.28	
					151000-540110	65.44	
					<u>TOTAL VENDOR:</u>	9,045.11	
16408	JAMI CRUZ	36790	BARTENDER	BV011705	011000-589105	60.00	BARTENDER
20855	JAMES ECKWALL	36787	PIANO	BV011705	023007-594815	250.00	PIANO TUNING
29155	FRAMEWORK COMMUNICATIONS	36904	20642	BV020101	701000-586200	871.12	SECURITY FIREWALL
29250	FRIEL ELECTRIC	36782	1974	BV011705	012000-554600	468.40	LABOR AND SERVICES
31912	NOAH GOKCEK	36792	USAG	BV011705	023001-593177	65.00	USAG REIMBURSEMENT
32542	GRAINGER	36921	9667955273	BV020101	025033-520321	176.00	BUILDING SUPPLIES
		36922	9670715292	BV020101	025033-520321	261.06	BUILDING SUPPLIES
		36923	9677879059	BV020101	025033-520321	46.54	BUILDING SUPPLIES
		36924	9680663664	BV020101	025033-520321	337.18	BUILDING SUPPLIES
					<u>TOTAL VENDOR:</u>	820.78	
33525	GYMNASTICS SPOT	36785	GYMNASTICS	BV011705	023001-593177	270.00	VALENTINES CLASSIC
35428	HEARTLAND SPORTS, LLC	36905	H2489	BV020101	025033-520321	236.46	GOAL REPLACEMENT NET

BOARD VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
35430	JOSEPH HEDRICK	36789	J LICENSE	BV011705	011000-589105	50.00	J LICENSE
41752	NCPERS GROUP LIFE INSURANCE	36912	9480218	BV020101	011000-210965	80.00	PREMIUMS
42390	INTERSTATE BATTERY	36786	1908101008	BV011705	012000-520325	24.50	BATTERY
45687	JAMES STOUT	36906	85021	BV020101	021000-110110	49.00	REFUND
45911	JC LICHT, LLC	36913	53047551	BV020101	025033-520321	219.50	WINDOW TREATMENTS
50175	JASON KOLLUM	36788	ENTERTAINER	BV011705	021000-210500	162.50	ENTERTAINER FOR AUG. 24TH '18
52050	KRISTEN LENZ	36795	REFUND	BV011705	025000-460110	4.00	REFUND
53375	LOW VOLTAGE WORKS, INC.	36796	21938	BV011705	301000-582650	100.00	SITE VISIT
56665	MENARD'S	36907	89907	BV020101	012000-520400	17.66	SUPPLIES
		36908	89580	BV020101	012000-520400	14.91	SUPPLIES
		36909	89876	BV020101	012000-520400	52.59	SUPPLIES
		36910	89670	BV020101	012000-520400	37.79	SUPPLIES
		36911	89699	BV020101	012000-520318	82.95	SUPPLIES
					<u>TOTAL VENDOR:</u>	205.90	
69071	PARK DISTRICT RISK MANAGEMENT	36915	118111	BV020101	301000-532610	3,997.78	MEMBER CONTRIBUTION PDRMA PROPERTY
					301000-532630	2,445.28	
					301000-532615	604.67	
		36916	0118111H	BV020101	011000-530310	14,794.44	MEMBER CONTRIBUTION PDRMA HEALTH
					021000-530310	14,794.44	
					011000-210965	172.75	
					<u>TOTAL VENDOR:</u>	36,809.36	
69350	PARTY PRINCESS PRODUCTIONS	36793	PREFORMERS	BV011705	021000-210500	323.00	DEPOSIT FOR PREFORMERS
69356	PATYK FARMS	36794	FALL FEST	BV011705	023008-593912	450.00	PUMPKINS
70257	PETTY CASH-MARTIN O'BRIEN	36791	PETTY CASH	BV011705	023006-593711	21.67	PETTY CASH
					023006-593711	9.17	
					023007-593826	4.49	
					023007-593822	43.04	
					023007-593826	19.82	
					023006-593711	0.94	

BOARD VOUCHERS

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
					023007-593822	17.44	
					023006-593711	6.92	
					023007-593822	27.93	
					023006-593711	8.00	
					023007-593822	16.09	
					023007-593826	48.80	
					023006-593711	5.00	
					023007-593826	22.00	
					023007-593822	10.00	
					023006-593711	14.00	
					023006-593715	1.51	
					<u>TOTAL VENDOR:</u>	276.82	
71760	PRAIRIE GYMNASTICS CLUB	36919	GYMNASTICS	BV020101	023001-593177	1,140.00	2018 BOYS STATE
90095	VERIZON WIRELESS	36917	9800239641	BV020101	011000-540150	142.48	CELL PHONE BILL
					021000-540150	142.48	
					023006-593711	56.99	
					023007-593825	56.99	
					025033-540150	170.96	
					<u>TOTAL VENDOR:</u>	569.90	
90331	VILLAGE OF MORTON GROVE	36797	90331	BV011705	024022-540130	586.04	WATER SERVICES
					024021-540130	23.92	
					021000-540130	47.84	
					151000-540130	35.88	
					021000-540130	35.88	
					<u>TOTAL VENDOR:</u>	729.56	
92005	WALLACE ENTERTAINMENT	36918	377996	BV020101	023008-594919	300.00	DADDY DAUGHTER DJ
					<u>TOTAL BOARD VOUCHERS</u>	54,501.05	

BOARD VOUCHERS

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET	G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER		AMOUNT	DESCRIPTION

SUMMARY BY FUND:

CORPORATE	17,745.76
RECREATION	28,541.62
MUSEUM	194.82
LIABILITY INSURANCE	7,147.73
CAPITOL IMPROVEMENTS	871.12

SUMMARY TOTAL 54,501.05

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
15394	CONSERV FS			VC011518	012000-570300	316.60-	VD CK#309058
75635	ROSE PEST SOLUTIONS			VC012401	025033-554100	52.15-	VD CK#309077
					012000-554100	38.35-	VD CK#309077
					012000-554100	22.00-	VD CK#309077
					012000-554100	22.00-	VD CK#309077
					012000-554100	22.00-	VD CK#309077
					012000-554100	22.00-	VD CK#309077
					012000-554100	22.00-	VD CK#309077
					012000-554100	22.00-	VD CK#309077
					012000-554100	22.00-	VD CK#309077
					<u>TOTAL VENDOR:</u>	222.50-	
					<u>TOTAL</u>	539.10-	

VENDOR	VOUCHER	INVOICE	BATCH	BUDGET	G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION

SUMMARY BY FUND:

CORPORATE	486.95-
RECREATION	52.15-

SUMMARY TOTAL	539.10-
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PAID VOUCHERS

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET	G/L	
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER		AMOUNT DESCRIPTION
00475	ABT	36886	0125803BQP	V0012604	023007-593823		308.00 NEW FRIDGE FOR PARK VIEW
03231	ALLENFORCE	36871	30	V0012604	351000-552705		100.00 RENEWAL FOR HEALTHY MINDS/BODIES
06745	ACCURATE INDUSTRIES	36873	291300	V0012604	025032-560600		250.00 INSPECTION
12485	CALL ONE	36807	12485	V0011518	011000-540150		404.82 PHONE SERVICES
					021000-540150		404.82
					025033-540150		1,214.48
				<u>TOTAL VENDOR:</u>			2,024.12
12833	CARD SERVICES	36861	1800	V0012401	011000-581400		542.00 CARD SERVICES
					012000-520323		226.69
					011000-581200		355.00
					012000-520400		399.00
					012000-520225		105.60
					012000-520225		9.60
					011000-581200		580.00
					025032-560200		8.98
					025032-560200		265.00
					021000-581200		14.75
					025032-554200		203.31
					025032-583300		380.45
					025032-554200		23.96
					025032-554200		38.96
					025032-554200		149.00
					011000-580100		165.00
					011000-580100		45.00
					011000-580100		26.88
					011000-580100		165.00
					023007-593822		91.00
					023004-593515		682.25
					023008-593925		70.50
					023007-593819		105.00
					023008-593925		43.90
					023001-593177		27.65
					023007-593825		1,078.81
					011000-581120		1,329.64
					021000-554405		33.00
					021000-554405		194.33
					021000-554405		235.63
					021000-581120		95.00

PAID VOUCHERS

VENDOR		VOUCHER INVOICE		BATCH	BUDGET G/L	AMOUNT	DESCRIPTION
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER		
					021000-554405	495.00	
					021000-554100	500.00	
					021000-554405	51.13	
					021000-554100	29.00	
					021000-554405	23.69	
					021000-581400	269.00	
					021000-589110	79.00	
					021000-589110	51.71	
					023004-593514	3,270.61	
					021000-581200	505.00	
					021000-581200	14.75	
					021000-554100	2,100.00	
					021000-581400	254.00	
					151000-520110	55.32	
					011000-589105	531.08	
					023001-593177	124.50	
					<u>TOTAL VENDOR:</u>	16,025.48	
13106	CASE LOTS, INC	36834	8882	V0012202	025033-520312	782.60	SUPPLIES
		36863	9005	V0012604	012000-560300	630.00	SUPPLIES
		36864	9034	V0012604	012000-520312	114.90	SUPPLIES
					<u>TOTAL VENDOR:</u>	1,527.50	
13436	CENTERPOINT ENERGY SERVICES	36892	6714051	V0012604	024021-540120	171.58	ENERGY BILL
					021000-540120	608.36	
					021000-540120	43.00	
					021000-540120	267.79	
					021000-540120	110.38	
					021000-540120	117.48	
					021000-540110	145.72	
					151000-540120	145.79	
					011000-540120	271.05	
					021000-540120	271.05	
					025032-540120	1,264.87	
					021000-540120	112.04	
					024022-540120	468.98	
					<u>TOTAL VENDOR:</u>	3,998.09	
13878	CHRISTINE CHEUK	36835	REFUND GYM	V0012202	025000-420300	15.00	REFUND FOR OPEN GYM

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
13907	CMFP DEPT MG-06A	36867	609281	V0012604	024022-552200	210.00	QUARTERLY BILLING ORIOLE
		36898	609250	V0012604	012000-554100	210.00	QUARTERLY BILLING VEHICLE STORAGE
		36899	609249	V0012604	025033-554100	210.00	QUARTERLY BILLING PVCC
		36900	609246	V0012604	151000-554600	210.00	QUARTERLY BILLING MORTON GROVE
		36901	609247	V0012604	151000-554600	210.00	QUARTERLY BILLING MUSEUM ANNEX
					<u>TOTAL VENDOR:</u>	1,050.00	
15265	COMCAST CABLE	36833	298801	V0012202	025032-552300	675.07	BUISNESS CABLE & INTERNET
15271	COMED	36808	15271	V0011518	021000-540110	27.56	ELECTRIC
		36884	70041	V0012604	011000-540110	39.15	ELECTRIC
					<u>TOTAL VENDOR:</u>	66.71	
15394	CONSERV FS	36817	65045893	V0011518	012000-570300	316.60	PREMIUM ICE MELT
16425	CUMMINS NPOWER	36798	71133975	V0011518	025033-554100	320.65	PREVENTATIVE MAINTENANCE
18600	DIRECT ENERGY BUSINESS	36876	33477316	V0012604	024022-540110	430.43	ENERGY ORIOLE POOL
		36877	33481320	V0012604	151000-540110	119.13	ENERGY MUSEUM ANNEX
		36878	33478314	V0012604	021000-540110	224.24	ENERGY FRANK HREN PARK
		36879	33478315	V0012604	151000-540110	81.48	ENERGY HISTORICAL MUSEUM
		36880	33481322	V0012604	021000-540110	64.62	ENERGY AUSTIN PARK
		36881	33481323	V0012604	021000-540110	62.77	ENERGY MANSFIELD PARK
		36882	33481324	V0012604	021000-540110	83.89	ENERGY NATIONAL PARK
		36883	33481321	V0012604	021000-540110	63.46	ENERGY OKETO PARK
					<u>TOTAL VENDOR:</u>	1,130.02	
18608	DIRECT FITNESS SOLUTIONS, LLC	36836	0529424-IN	V0012202	025032-520210	317.38	REPAIR TO PRECOR TREADMILL
23005	ELK GROVE GYMNASTICS SCHOOL	36799	EGGS	V0011518	023001-593177	1,568.00	EGGS INVITE PAYMENT
25985	EVERBANK COMMERCIAL FINANCE	36885	4981192	V0012604	011000-554100	293.22	COPIER RENTAL INSURANCE
27524	FAST MRO SUPPLIES, INC.	36865	3352	V0012604	012000-520325	109.98	HAND WIPES
28336	FIRST STUDENT	36837	11426271	V0012202	023003-594412	243.00	SUMMER FIELD TRIP
		36838	11426269	V0012202	023003-594412	243.00	SUMMER FIELD TRIP
		36839	11426267	V0012202	023003-594412	279.38	SUMMER FIELD TRIP
		36840	11426266	V0012202	023003-594412	291.50	SUMMER FIELD TRIP

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
		36841	11426264	V0012202	023003-594412	243.00	SUMMER FIELDTRIP
		36842	11426262	V0012202	023003-594412	291.50	SUMMER FIELDTRIP
		36843	11426254	V0012202	023003-594412	243.00	SUMMER FIELD TRIP
		36844	11426253	V0012202	023003-594412	267.25	SUMMER FIELDTRIP
		36845	11426250	V0012202	023003-594412	267.25	SUMMER FIELD TRIP
		36887	11427386	V0012604	023007-591819	279.38	GAP TRIP
		36888	11427380	V0012604	023007-591819	194.50	GAP TRIP
		36889	11427633	V0012604	023007-591819	230.88	GAP TRIP
		36890	11427632	V0012604	023007-591819	243.00	GAP TRIP
		36891	11427631	V0012604	023007-591819	182.38	GAP TRIP
				<u>TOTAL VENDOR:</u>		3,499.02	
30358	GARVEY'S OFFICE PRODUCTS	36868	PINV146797	V0012604	011000-520110	52.08	OFFICE SUPPLIES
31614	GLENBROOK AUTO PARTS, INC	36815	138542	V0011518	012000-520325	99.84	AUTO SUPPLIES
		36816	136848	V0011518	012000-520325	23.49	AUTO SUPPLIES
				<u>TOTAL VENDOR:</u>		123.33	
32542	GRAINGER	36818	1310309943	V0011518	025033-520321	69.84	BULBS FOR PVCC
32935	GROOT INDUSTRIES 3397	36809	32935	V0011518	012000-554100	85.84	RECYCLING
		36810	GROOT	V0011518	025033-552300	365.54	DUMPSTER
				<u>TOTAL VENDOR:</u>		451.38	
35885	HESCO, INC	36848	28938	V0012202	012000-520321	245.20	FLOOR CARE
36515	HITCHCOCK DESIGN, INC.	36897	20908	V0012604	701000-586146	3,652.28	DESIGN SERVICES
37385	HOT SHOTS SPORTS	36846	587	V0012202	023001-594193	308.00	WINTER BREAK CAMP
		36847	572	V0012202	023001-594193	847.00	WINTER BREAK CAMP
				<u>TOTAL VENDOR:</u>		1,155.00	
41753	ILLINOIS ASSOC. PARK DISTRICTS	36850	DUES	V0012202	011000-581400	6,326.90	ANNUAL MEMBERSHIP DUES
41773	ILLINOIS LIQUOR CONTROL COMM.	36811	LICENSE	V0011518	023008-593914	25.00	LIQUOR LICENSE FOR COLD BREW
41780	ILLINOIS SHOTOKAN KARATE CLUB	36849	846	V0012202	023001-594212	8,019.75	FALL 2017 INVOICE

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
42390	INTERSTATE BATTERY	36819	1908101008	V0011518	151000-570200	24.50	BATTERY FOR MUSEUM ALARM
45385	J & D INSTANT SIGNS, INC.	36820	58393	V0011518	012000-520323	150.00	DIGITAL DECALS (50)
54420	MAINE-NILES ASSN OF SP REC	36870	16-404	V0012604	351000-552705	1,361.95	JANUARY A '18 INCLUSION SERVICES
54515	ELIZABETH MANNING	36869	HILTON	V0012604	021000-581200	507.07	IPRA EXPENSE REIMBURSEMENT
56665	MENARD'S	36821	87720	V0011518	025033-520321	9.98	SUPPLIES
		36822	87842	V0011518	012000-520318	255.66	SUPPLIES
		36823	87924	V0011518	012000-520321	29.15	SUPPLIES
		36824	88009	V0011518	012000-520321	3.79	SUPPLIS
		36825	88170	V0011518	012000-520321	2.98	SUPPLIES
		36826	88317	V0011518	011000-581700	166.35	SUPLIES
		36851	88388	V0012202	011000-581700	41.72	SUPPLIES
		36852	88413	V0012202	025033-520321	72.97	SUPPLIES
		36874	88483	V0012604	012000-520400	40.16	SUPPLIES
		36875	88520	V0012604	011000-520110	34.93	SUPPLIES
		36893	89462	V0012604	012000-560300	21.46	SUPPLIES
					<u>TOTAL VENDOR:</u>	679.15	
58375	MORTON GROVE CHAMBER OF	36902	COMMERCE	V0012604	011000-581400	150.00	MEMBERSHIP RENEWAL
58585	MOTOROLA SOLUTIONS, INC.	36814	3361012120	V0011518	301000-582650	36.00	POLICE RADIO
70257	PETTY CASH-MARTIN O'BRIEN	36805	PETTY CASH	V0011518	023007-593825	136.51	PETTY CASH
					023007-593823	17.43	
					011000-520100	4.00	
					011000-589105	113.82	
					023001-593177	100.00	
					023008-593925	5.25	
					023008-593925	47.03	
					011000-589105	29.00	
					<u>TOTAL VENDOR:</u>	453.04	
70905	PITNEY BOWES GLOBAL FINANCIAL	36806	3101875148	V0011518	011000-520130	300.78	LEASING CHARGES
71285	POLICE LAW INSTITUTE	36800	13560	V0011518	051000-582100	384.00	POLICE LAW INSTITUTE
75635	ROSE PEST SOLUTIONS	36853	2045147	V0012202	012000-554100	22.00	MONTHLY SERVICE ORIOLE
		36854	2045746	V0012202	025033-554100	52.15	MONTHLY SERVICE PVCC

PAID VOUCHERS

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
		36855	2045750	V0012202	012000-554100	38.35	MONTHLY SERVICE HARRIER
		36856	2045766	V0012202	012000-554100	22.00	MONTHLY SERVICE OKETO
		36857	2045747	V0012202	012000-554100	22.00	MONTHLY SERVICE ORIOLE AQUATIC CENTE
		36858	2045768	V0012202	012000-554100	22.00	
		36859	2045751	V0012202	012000-554100	22.00	MONTHLY SERVICE MANSFIELD
		36860	2045767	V0012202	012000-554100	22.00	MONTHLY SERVICE AUSTIN
		36862	20117712	V0012402	012000-554100	273.60	ANNUAL PEST CONTROL
					012000-554100	273.60	
					012000-554100	273.60	
					012000-554100	273.60	
					024022-552200	273.60	
					012000-554100	459.99	
					025033-554100	617.31	
				<u>TOTAL VENDOR:</u>		2,667.80	
76377	RUSSO POWER EQUIPMENT	36827	4647901	V0011518	012000-520400	159.02	TREE CREW SUPPLIES
78305	SHARPER DOT PRINTING, INC.	36813	50610	V0011518	021000-589110	1,552.25	HOLLY DAYS POST CARDS AND POSTERS
79037	ANTONELLA SILVIO	36831	REFUND	V0012202	023001-490193	110.00	HOT SHOTS REFUND
80960	STATE CHEMICAL SOLUTIONS	36828	900312979	V0011518	025033-520312	107.00	AIR CARE PROGRAM
		36829	900241602	V0011518	025033-520312	107.00	AIR CARE PROGRAM
		36895	900342623	V0012604	012000-520312	185.11	RESIDUE REMOVER
		36896	900342622	V0012604	025033-520312	283.55	REMOVER AND MAGIC MAT
				<u>TOTAL VENDOR:</u>		682.66	
82825	SYSCO FOOD SERVICES	36872	224016195	V0012604	023007-593823	2,211.75	FOOD FOR B4 AND BASE
87705	ULTIMATE SCHOOL OF GUITAR	36801	634	V0011518	023005-591617	398.61	FINAL PAYMENT FOR FALL 2
88136	UNIQUE PRODUCTS	36830	338998	V0011518	025033-520312	234.24	CLEANING SUPPLIES
90096	VERMONT SYSTEMS, INC.	36894	57706	V0122603	021000-554100	150.00	RECTRAC SET-UP ON SERVER
90331	VILLAGE OF MORTON GROVE	36812	19761	V0011518	012000-520500	757.28	FUEL
		36866	16983	V0012604	012000-554100	75.00	FALSE ALARM FEE
				<u>TOTAL VENDOR:</u>		832.28	

PAID VOUCHERS

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
92265	WAREHOUSE DIRECT	36802	3620161-1	V0011518	025033-520312	69.95	SUPPLIES
		36803	368679-0	V0011518	025033-520312	531.47	SUPPLIES
		36804	3691337-0	V0011518	025033-520312	76.15	SUPPLIES
					<u>TOTAL VENDOR:</u>	677.57	
					<u>TOTAL PAID VOUCHERS</u>	67,438.27	

PAID VOUCHERS

VENDOR	VOUCHER	INVOICE	BATCH	BUDGET	G/L		
NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION

SUMMARY BY FUND:

CORPORATE	17,929.31
RECREATION	43,128.51
POLICE	384.00
MUSEUM	846.22
LIABILITY INSURANCE	36.00
SPECIAL RECREATION	1,461.95
CAPITOL IMPROVEMENTS	3,652.28

<u>SUMMARY TOTAL</u>	<u>67,438.27</u>
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PAID VOUCHERS

VENDOR		VOUCHER INVOICE		BATCH	BUDGET G/L	AMOUNT	DESCRIPTION
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER		

SUMMARY BY FUND:

CORPORATE	35,188.12
RECREATION	71,617.98
POLICE	384.00
MUSEUM	1,041.04
LIABILITY INSURANCE	7,183.73
SPECIAL RECREATION	1,461.95
CAPITAL IMPROVEMENTS	4,523.40

GRAND TOTAL: 121,400.22

TOTAL PAGES: 16

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on FEBRUARY 21, 2018 and you are hereby authorized to pay them from the appropriate funds.

(President)

(Treasurer)

12833

Card Services
ACCOUNT: 1800

Include with board vouchers when report is done. Month end.

MONTH: 1/17/2018

Ref. No.	DATE	Merchant	REASON	AMOUNT	Budget Code
O'Brien	12/15/2017	NNA Services	Notary for Luisa Gonzalez	\$ 153.00	011000-581400
O'Brien	12/22/2017	Amazon	Amazon Prime (under dispute)	\$ 99.00	011000-581400
O'Brien	12/28/2017	IAPD	IAPD Conference for Luisa Gonzalez	\$ 290.00	011000-581400
				\$ 542.00	
	Card Number	1818			
Gorczyca	12/5/2017	Paypal	Plow Stakes	\$ 226.69	012000-520323
Gorczyca	12/6/2017	IAPD	Conference (Gorczyca)	\$ 355.00	011000-581200
Gorczyca	12/7/2017	Home Depot	Tools	\$ 399.00	012000-520400
Gorczyca	12/13/2017	Advanced Snow Plow	1 Gallon Hydraulic Fluid	\$ 105.60	012000-520225
Gorczyca	12/13/2017	Advanced Snow Plow	Credit	\$ (9.60)	012000-520225
Gorczyca	12/22/2017	IAPD	Conference (Stroesser)	\$ 290.00	011000-581200
Gorczyca	12/22/2017	IAPD	Conference (Angioletti)	\$ 290.00	011000-581200
				\$ 1,656.69	
	Card Number	1826			
Braubach	12/7/2017	Walgreens	Hand Sanitizer for Club	\$ 8.98	025032-560200
Braubach	12/7/2017	ERC Wiping products	Presaturated Wipes	\$ 265.00	025032-560200
Braubach	12/12/2017	Illinois Basset Course	Basset Training For Events	\$ 14.75	021000-581200
Braubach	12/14/2017	4imprint	Club Fitness Appreciation	\$ 203.31	025032-554200
Braubach	12/14/2017	ERC Wiping products	Bath Towels	\$ 380.45	025032-583300
Braubach	12/14/2017	GFS	Club Fitness Appreciation	\$ 23.96	025032-554200
Braubach	12/21/2017	GFS	Club Fitness Appreciation	\$ 38.96	025032-554200
Braubach	12/28/2017	NetPulse	Club Fitness Appreciation	\$ 149.00	025000-554200
				\$ 1,084.41	
	Card Number	1834			
kee	12/18/2018	IPRA	Job Posting	\$ 165.00	010000-580100
kee	12/11/2018	Craig's List	Job Posting	\$ 45.00	010000-580100
kee	12/13/2018	Mariano	Employee welcome Party	\$ 26.88	010000-580100
kee	1/4/2018	IPRA	Job Posting	\$ 165.00	010000-580100
				\$ 401.88	
	Card Number	1859			
Redmond-Acevedo	12/5/2018	Oriental Trading	Supplies for Kinder Odyssey 70	\$ 80.81	023007-593822
Redmond-Acevedo	12/11/2018	Michaels	Supplies for Kinder Odyssey 70	\$ 10.19	023007-593822
				\$ 91.00	
	Card Number	1867			
Halverson	12/6/2017	Costume Gallery	Dance recital costumes	\$ 418.00	023004-594515
Halverson	12/6/2017	All About Dance	Earrings for dance costumes	\$ 136.55	023004-594515
Halverson	12/8/2017	Weissman	Recital dance costume	\$ 42.70	023004-594515
Halverson	12/13/2017	Walgreens	Gift card for décor contest prize	\$ 25.00	023007-593815
Halverson	1/3/2018	American Red Cross	CPR certificates	\$ 60.00	023005-594623
				\$ 682.25	
	Card Number	1891			
McCann	12/6/2018	Walmart Supercenter	Silver Bell Express	\$ 70.50	023007-593925

12833

Card Services
ACCOUNT: 1800

Include with board vouchers when report is done. Month end.

MONTH: 1/17/2018

Ref. No.	DATE	Merchant	REASON	AMOUNT	Budget Code
McCann	12/8/2018	Blast Zone	GAP Deposit	\$ 105.00	023007-594819
McCann	12/13/2018	WM Supercenter	Silver Bell Express	\$ 43.90	023007-593925
McCann	12/20/2018	Jewel	Gymnastics Supplies	\$ 27.65	023001-593177
	Card Number			\$ 247.05	
McNichols	12/20/2017	8565	Ice Cream a supplies for BASE	\$ 107.63	023007-593825
McNichols	12/21/2017	Jewel	Pizza for BASE	\$ 137.73	023007-593825
McNichols	12/27/2017	Goode and Fresh	GAP Trip	\$ 70.00	023007-593819
McNichols	12/28/2017	Nickel City	GAP Trip	\$ 281.50	023007-593819
McNichols	12/29/2017	Enchanted Castle	GAP Trip	\$ 481.95	023007-593819
				\$ 1,078.81	
				\$ -	
	Card Number	2831			
marren	12/6/2017	Amazon	Laminate pouches	\$ 32.67	011000-520110
marren	12/8/2017	IAPD	Conference - Manno	\$ 355.00	011000-581120
marren	12/8/2017	IAPD	Conference - Minx	\$ 355.00	011000-581120
marren	12/8/2017	IAPD	Conference - Schmidt	\$ 355.00	011000-581120
marren	12/8/2017	IAPD	Conference - White	\$ 355.00	011000-581120
marren	12/8/2017	IAPD	Conference - Manno	\$ (65.00)	011000-581120
marren	12/8/2017	IAPD	Conference - Minx	\$ (65.00)	011000-581120
marren	12/8/2017	IAPD	Conference - Schmidt	\$ (65.00)	011000-581120
marren	12/8/2017	IAPD	Conference - White	\$ (65.00)	011000-581120
marren	12/17/2017	Amazon	Calendars & Paper	\$ 21.46	011000-520110
marren	12/17/2017	Amazon	Credit	\$ (32.67)	011000-520110
marren	12/18/2017	Amazon	Mounting Boards, Calculator, Thermal pouches	\$ 60.36	011000-520110
marren	12/19/2017	Minute Key	Museum keys - outside door	\$ 7.72	011000-520110
marren	12/19/2017	Minute Key	Museum keys - inside door	\$ 3.31	011000-520110
marren	12/19/2017	Minute Key	Museum keys - House door	\$ 3.31	011000-520110
marren	12/20/2017	Amazon	Multi-spray adhesive	\$ 17.63	011000-520110
marren	12/27/2017	Wal-Mart	Mini-heaters	\$ 36.04	011000-520110
marren	12/28/2017	Amazon	Calendars	\$ 19.81	011000-520110
marren	12/31/2017	Facebook	Advertising	\$ 33.00	021000-554405
				\$ 1,362.64	
herrmann	Card Number	9125			
herrmann	12/11/2017	Trigon	Banner Material	\$ 194.33	21000-554405
herrmann	12/13/2017	Trigon	Banner Material	\$ 235.63	21000-554405
herrmann	12/14/2017	IPRA	Agency Showcase	\$ 95.00	21000-581120
herrmann	12/19/2017	Spingo Champion - Chgo Trib	Patch Ads	\$ 495.00	21000-554405
herrmann	12/21/2017	Fokoz	Web Maintenance	\$ 500.00	21000-554100
herrmann	12/21/2017	Art Supply.com	Supplies	\$ 51.13	21000-554405
herrmann	12/21/2017	WP Engine	Monthly Posting	\$ 29.00	21000-554100
herrmann	12/21/2017	Facebook	Facebook Posts	\$ 23.69	21000-554405
herrmann	12/28/2017	IPRA	Membership renewal	\$ 269.00	21000-581400

12833
 Card Services
 ACCOUNT: 1800

Include with board vouchers when report is done. Month end.

MONTH: 1/17/2018

Ref. No.	DATE	Merchant	REASON	AMOUNT	Budget Code
herrmann	1/3/2018	Techmedia	Shipping and setup for CB giveaway	\$ 79.00	21000-589110
herrmann	1/4/2018	Trans send Inc	Correction from last month billing	\$ 51.71	21000-589110
				\$ 2,023.49	
		Card Number 9539			
Bruntmyer	12/5/2018	Weissman Designs for Dance	Dance Costumes	\$ 3,270.61	023004-594514
Bruntmyer	12/6/2018	IAPD	Conference Registration-Joe	\$ 505.00	021000-581200
Bruntmyer	12/12/2018	Illinois BASSET Certification	BASSET Certification-Joe	\$ 14.75	021000-581200
Bruntmyer	12/18/2018	Vermont Systems	Nov & Dec Hosting	\$ 2,100.00	021000-554100
Bruntmyer	12/18/2018	IPRA	Annual Membership-Joe	\$ 254.00	021000-581400
Bruntmyer	12/20/2018	Amazon	Step Stool for Museum	\$ 55.32	151000-520110
Bruntmyer	12/20/2018	Lee N Eddies	Employee Appreciation Party Food	\$ 531.08	011000-589105
Bruntmyer	12/20/2018	Elite Sportswear	Gymnastics Uniforms	\$ 124.50	023001-593177
				\$ 6,855.26	

\$ 16,025.48

Motions + Back-up Information

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
FEBRUARY 21, 2018**

Administration and Finance Committee – Commissioner White, Chair

Converting to Calendar Year: I move to accept the recommendation of the Administration and Finance Committee for the Park District to adopt Ordinance #O-03-18 which changes the fiscal year to a calendar year and to update the Commissioners General Practices Manual to reflect the change.

Part-Time Salary Ranges & Pay Grades: I move to accept the recommendation of the Administration and Finance Committee to approve the 2018 part-time salary and pay grades.

Disposal Ordinance:

I move to accept the recommendation of the Administration and Finance Committee to approve Disposal Ordinance #0-04-18.

Parks and Facilities Maintenance Committee – Commissioner Minx, Chair

Pioneer Park Playground: I move to accept the recommendation of the Parks and Facilities Maintenance Committee to approve the contract for the Pioneer Park playground replacement to Hacienda Landscape of Plainfield, IL in the amount of \$68,283 and the purchase of the playground equipment from the National Joint Powers Alliance in the amount of \$43,914.40.



Morton Grove
Park District

Memorandum

To: Board of Park Commissioners
From: Martin O'Brien, Superintendent of Finance
Date: February 7, 2018
Regarding: Change Fiscal Year to Calendar Year: Ordinance #O-03-18

Issue:

The Park District is requesting authority to change the fiscal year from the April 30 to December 31.

Discussion:

The Board of Commissioners have discussed the possibility of changing the District's fiscal year (April 30) to a calendar year end (December 31). The advantages of such a change are as follows:

Consistency with the tax levy - Since the tax levy is due on the last Tuesday of the calendar year, allocating the levy under the "capped" funds under the current fiscal year end is difficult to do accurately. A fiscal year end consistent with the levy will mean that the budget will be completed concurrent with the levy.

Consistency with payroll - The financial statements will match the payroll and W-2 schedule. This is significant in the fact that benefits such as pension rates, health insurance premiums, and FICA limits are based on the calendar year. Changing to a calendar year end will allow for greater accuracy during the budget process.

Under Section 1205/4-4 of the Park Code (70 ILCS 1205/4-4), the Board of Commissioners are authorized to establish as well as change previously established fiscal years. Upon approval of this ordinance, the fiscal year ending December 31, 2018 will represent eight months of activity for the Park District. The first twelve-month reporting period will start January 1, 2019 and end December 31, 2019.

Recommendation:

Staff recommends that the Board approve changing the fiscal year from April 30 to December 31.

ORDINANCE #O-03-18
CHANGING THE FISCAL YEAR FOR THE PARK DISTRICT OF MORTON GROVE
COOK COUNTY, ILLINOIS

WHEREAS, The Morton Grove Park District is a special district organized and established pursuant to the Illinois Park District Code (70 ILCS 1205/1 *et seq.*) (the "Park Code"); and

WHEREAS, Section 1205/4-4 of the Park Code (70 ILCS 1205/4-4) authorizes the Park District's Board of Commissioners to establish and change the fiscal year for the Park District;
And

WHEREAS, the Board of Commissioners previously established a fiscal year beginning on May 1 and concluding on April 30 of the following year; and

WHEREAS, the Park District's current fiscal year is set to end on April 30, 2018; and

WHEREAS, the Board of Commissioners finds that it is in the Park District's best interests to, beginning January 1, 2019, have all fiscal years begin on January 1 and conclude on December 31 (*i.e.*, fiscal years will correspond with calendar years); and

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE MORTON GROVE PARK DISTRICT, as follows:

SECTION 1: The foregoing recitals are incorporated as though fully set forth herein.

SECTION 2: The year beginning May 1, 2018 will end on December 31, 2018 (8 months).

SECTION 3: Beginning on January 1, 2019, the Park District's fiscal year shall commence on January 1 and end on December 31, 2019.

SECTION 4: All future fiscal years shall correspond with the calendar year (*i.e.*, begin on January 1 and end on December 31).

SECTION 5: All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance are hereby repealed to the extent of such conflict. If any item or portion thereof of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion(s) of this Ordinance.

PASSED AND APPROVED THIS 21 day of February 2018.

AYES: NAYS: ABSENT:

Board President, Mark Manno

Board Secretary, Jeffrey Wait

Seal:



Morton Grove
Park District

Memorandum

To: Board of Park Commissioners
From: Laura Kee, Superintendent of Human Resources & Risk Management
Date: February 7, 2018
Regarding: Part Time Salary Ranges & Part Time Pay Grades

Issue:

The part time salary ranges and part time pay grades have not been revised in three years.

Discussion:

To keep up with current trends, we have proposed a few of the part time pay grades, and have increased the maximum end of the part time salary ranges by 3%. This reflects a 1% CPI over the last 3 years. Please keep in mind that these are not salary increases, but hiring salary ranges only.

In addition, we would like to increase the maximum end of the part time salary ranges by 1% annually.

Park Board Action:

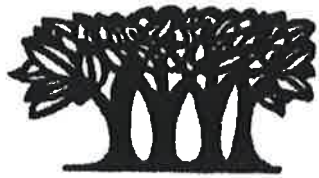
Approve the proposed part time salary ranges and part time pay grades.



Morton Grove Park District

Part-Time Salary Ranges Effective January 2018

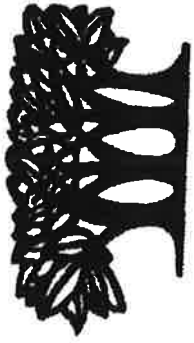
<i>Salary Grade</i>	<i>Minimum</i>	<i>Maximum</i>
1	\$8.25	\$10.50
2	\$8.50	\$11.75
3	\$9.00	\$13.00
4	\$9.50	\$14.00
5	\$10.00	\$15.50
6	\$11.00	\$17.00
7	\$12.00	\$18.50
8	\$13.00	\$20.00
9	\$14.50	\$22.25
10	\$16.00	\$24.50
11	\$17.50	\$27.00
12	\$19.50	\$30.00
13	\$22.00	\$33.50
14	\$25.00	\$41.25



Morton Grove
Park District

Part-Time Salary Ranges
Effective January 2014

<i>Salary Grade</i>	<i>Minimum</i>	<i>Maximum</i>
1	\$8.25	\$10.00
2	\$8.50	\$11.25
3	\$9.00	\$12.50
4	\$9.50	\$13.50
5	\$10.00	\$15.00
6	\$11.00	\$16.50
7	\$12.00	\$18.00
8	\$13.00	\$19.50
9	\$14.50	\$21.50
10	\$16.00	\$23.75
11	\$17.50	\$26.25
12	\$19.50	\$29.25
13	\$22.00	\$32.50
14	\$25.00	\$40.00



Morton Grove Park District

Part-Time Pay Grades Effective January 2018

Title	Pay Grade
Base/B4 Team Member	1
Basketball Scorekeeper	1
Birthday Party Host	1
Dance Assistant	1
Gym Attendant	1
Softball Attendant	1

Building Rental Associate	2
Camp Counselor	2
Cashier	2
Gymnastic Instructor	2
Lifeguard	2
Swim Lesson Instructor	2

Camp Head Counselor	3
Fitness Attendant	3
Guest Service Representative	3
Head Lifeguard	3

Tot Instructor	4
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Title	Pay Grade
Assistant Camp Coordinator	5
Base/B4 Team Lead	5
Preschool Aide	5
Kinder Odyssey Aide	5

Gymnastic Team Coach	6
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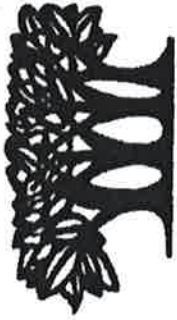
Camp Coordinator	7
Dance Coordinator	7
Gymnastic Coordinator	7
Pool Coordinator	7

Preschool Teacher	8
Kinder Odyssey Teacher	8

Dance Instructor	12
Police Officer	12

Fitness Instructor	13
Music Instructor	13

Personal Trainer	14
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Morton Grove Park District

Part-Time Pay Grades Effective January 2014

Title	Pay Grade
Base/B4 Team Member	1
Basketball Scorekeeper	1
Birthday Party Host	1
Building Rental Attendant	1
Concessions Attendant	1
Dance Assistant	1
Gymnasium Attendant	1
Gymnastics Instructor	1
Intern	1
Pool Vacuum Attendant	1
Softball Attendant	1
Swim Lesson Instructor	1

Title	Pay Grade
Pre School Aide/Kinder Odyssey	4

Base/B4 Team Leader	5
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Dance Instructor	6
Gymnastics Team Coach	6

Camp Coordinator	7
Pool Manager	7
Preschool Teacher/Kinder Odyssey	7

Assistant Museum Curator	8
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Building Attendant	2
Camp Counselor	2
Cashier	2
Customer Service Representative	2
Fitness Attendant	2
Kid Center Associate	2
Lifeguard	2
Tot Instructor	2

Museum Curator	11
Police Officer	11

Dance Coordinator	12
Gymnastics Coordinator	12

Aerobics Instructor	13
Music Instructor	13

Camp Head Counselor	3
Customer Service Team Lead	3
Head Lifeguard	3

Personal Trainer	14
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Morton Grove
Park District

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: February 7, 2018
Regarding: Disposal Ordinance #O-04-18

Issue:

Prior to the disposing or selling of the district property, the Board must approve an ordinance specifying the property to be disposed of and the method(s) of disposal.

Discussion:

As we continue to take inventory of the Administrative, Maintenance and Recreation Departments, the staff finds obsolete items which need to be disposed of in accordance with the disposal ordinance.

In accordance with state law (as specified in Section 8-22 of the Park Code), "if the District owns personal property that is no longer necessary, useful to, or in the best interest of the District, three-fifths of the Board may authorize the disposal, trade-in, donation, or sale of the property in any designated manner (with or without advertising the sale) by passage of an ordinance." Disposal of any equipment will follow local, county, and state regulations.

Park Board Action:

To approve Ordinance #O-04-18 for the disposal, donation, trade-in, or sale of listed items and authorizes the Park Board President and Secretary to execute said ordinance.

MORTON GROVE PARK DISTRICT

Ordinance #O-04-18

AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE SALE OR OTHER CONVEYANCE OF SURPLUS PERSONAL PROPERTY OF THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS.

WHEREAS, the Morton Grove Park District, Cook County Illinois, (Park District) owns the following used computer, mechanical and recreation equipment:

IBM electric typewriter #6783, IBM electric typewriter, HP Laser Jet P1005 copier, Panasonic Fax #KX-FL511, Nokia Tablets NOK6083, NOK9921, NOK5567, NOK2124, NOK 2455, Barbell holder, Schwinn Airdyne stationery bike #25, Whirlpool dehumidifier: Accudry, miscellaneous gym equipment, tot plastic kitchen (2), Dirt Devil clean path vacuum cleaner, Sony CD Radio S-26, Panasonic Sound virtulizer RX-D55, Sony CDR RW Playback SFD-S350, Sony MHC GX570XM, 5' table with broken leg, 2 chairs, gym ball holder on wheels.

WHEREAS; pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22) ("Code"); every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary; useful to; or for the best interests of the park district; and

WHEREAS; the Board of Park Commissioners of the Park District ("Board") has reviewed a staff report finding that the equipment is no longer necessary; useful to or in the best interest of the Park District and recommending its disposal; sale; donation or trade and the Board concurs with the findings and recommendations contained in the staff report.

NOW; THEREFORE; IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Morton Grove Park District; Cook County; Illinois as follows:

Section 1. The Board finds that all the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them in this Ordinance by this reference.

Section 2. The Board finds that the equipment is no longer necessary; useful or for the best interests of the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the equipment in the terms set forth in the staff report.

Section 3. The Board authorizes and directs the Executive Director of the Park District to take such action necessary to dispose of the equipment as herein authorized.

Section 4. This Ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this 21st day of February 2018; by the affirmative vote of three-fifths of the members of the Board of Park Commissioners.

Ayes: _____

Nays: _____

Absent: _____

President; Board of Park Commissioners
of the Morton Grove Park District

ATTEST:

Secretary; Board of Park Commissioners
of the Morton Grove Park District

[SEAL]



Morton Grove
Park District

Memorandum

To: Park Board of Commissioners
From: Keith Gorczyca, Superintendent of Parks & Facilities
 Jeffrey Wait, Executive Director
Date: February 7, 2018
Subject: Pioneer Park Playground Replacement

Issue:

The playground at Pioneer Park is over 15 years old and in need of replacement.

Discussion:

Hitchcock Design Group was hired to develop a conceptual design for the park. Three options were developed and a community input meeting was held on site in September of 2017. In addition, the three designs were put on display at the Prairie View Community Center for further community input. Park staff then reviewed all the commentary and gave direction to Hitchcock on which concept to move forward with for construction drawings. Drawings were completed, the project was released for bid with a bid opening held on January 30th. Bidders were directed to provide a base bid, for installation only and an alternate for a certain storm sewer connection which may or may not be required by the Midwest Water Reclamation District (MWRD). That portion of the project is still under review by MWRD.

The following bids were received:

Vendor Name	Base Bid	Alternate
D & J Landscape Plainfield, IL	\$74,421.34	None
E. Hoffman, Inc. Lombard, IL	\$80,445.00	\$12,500.00
Elanar Construction Chicago, IL	\$97,840.00	\$6,400.00
Hacienda Landscape Plainfield, IL	\$64,483.00	\$3,800.00
Innovation Landscape, Inc. Plainfield, IL	\$88,846.85	\$9,350.00
KP Development Group, LLC Chicago, IL	\$111,606.00	\$4,400.00
Nettle Creek Nursery Morris, IL	\$73,340.00	None

There will be an additional cost of \$44,000 to the district for the purchase of the playground equipment. We will purchase the equipment direct through the National Joint Powers Alliance of which we are members. This also will save the district additional money by not paying the contractors mark-up for the equipment.

The total cost for the project will be \$112,197.40. We have budgeted \$125,000 for this item.

Park Board Action:

Based on the above discussion, reference checks, the contractor's background and letter of recommendation from the Hitchcock Design Group, our recommendation is to award the Pioneer Park playground replacement contract to Hacienda Landscape of Plainfield, IL in the amount of \$68,283.



Morton Grove
Park District

Memorandum

To: Park Board of Commissioners
From: Keith Gorczyca, Superintendent of Parks & Facilities
Jeffrey Wait, Executive Director
Date: February 7, 2018
Subject: Pioneer Park Playground Equipment

Issue:

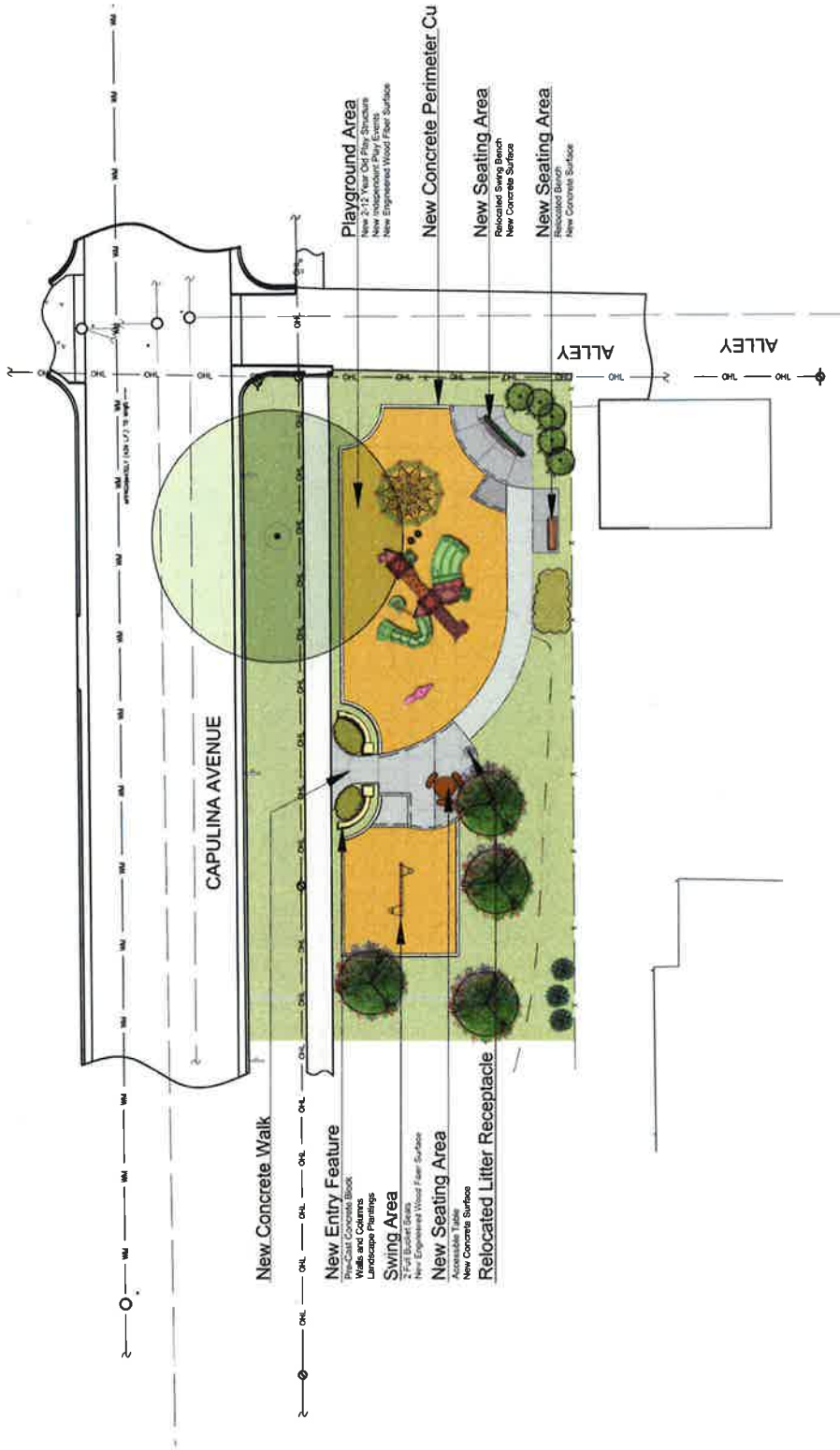
The playground at Pioneer Park is over 15 years old and in need of replacement.

Discussion:

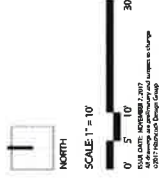
The Pioneer Park playground is scheduled for replacement this upcoming season. As part of the project scope, we pulled the playground equipment purchase out of the bid for the playground construction. This was done in order to get better pricing as a municipality and save the contractors mark-up on the purchase. We would like to purchase the equipment through the National Joint Powers Alliance (NJPA) of which the district is a member of. The NJPA is a government agency offering competitively solicited contracts for use by education, government and nonprofit organizations. The NJPA provides these contracts under the guidance of the Uniform Municipal Contracting Law. By purchasing through the NJPA, the district will see a savings of 15%-25% on the equipment.

Park Board Action:

Based on the discussion above, we recommend purchasing the playground equipment for Pioneer Park through the National Joint Powers Alliance and Reese Recreation, the local distributor, in the amount of \$43,914.40.



PREPARED BY
**Morton Grove
 Park District**
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Site Plan

Pioneer Park

Morton Grove, Illinois



Board Update & Information

Morton Grove Park District

UPDATE & INFORMATION

February 21, 2018

1 RECREATION AND PROGRAMMING REPORT – JOE BRUNTMYER

General/Special Events

- Due to the school closings on Friday, February 9, the Park District provided an impromptu Gap day. Eighteen children attended and the District received many positive comments on social media for being able to provide this service to the community.
- Staff attended the IAPD/IPRA Soaring to New Heights Conference at the Hilton Chicago January 18-20. This was a great development opportunity and staff is excited to apply what they learned.
- Planning for Sizzle into Summer is starting to take shape. Mark your calendars for Saturday, June 16.
- The Daddy Daughter Dance was held on February 9. This year's theme was "Hawaiian Luau". There were 52 girls that attended.
- The 4th annual Cold Brews event will be held at the Morton Grove Civic Center on February 17 from 1:00-4:00 pm. Entertainment will be provided by the band Cadillac Groove. Joseph Mullarkey Distributors has generously agreed to participate again this year. There will be beers from eight different breweries available for sampling. As of February 12, we have sold 24 tickets. We anticipate that ticket sales will increase significantly prior to the event.
- Family Fun Night was held on February 2 from 6:30-8:30 pm at PVCC. Participants enjoyed games, crafts and popcorn as well as sports activities provided by Hot Shots Sports Hot Shots and a performance by Pocket Circus. Thirty-three kids and their parents attended this event.
- Upcoming Events:
 - Feb 17 Cold Brews 1:00-4:00pm MG Civic Center
 - Mar 2 Teen Night: Laser Tag 7:30-9:00pm PVCC
 - Mar 16 Clover Hunt 4:00-5:00pm PVCC
 - Mar 22 Teen Flashlight Egg Hunt 8:15pm Prairie View Park
 - Mar 24 Doggie Egg Hunt 11:00am Prairie View Park
 - Mar 30 Eggstravaganza 11:00am Prairie View Park
 - Mar 30 The Bunny Brunch 11:30a-1:00p PVCC

Fitness

- In December and January, we offered a one-month fitness special. 104 people took advantage of this discounted membership. Staff is in contact with these customers and offering an annual membership.
- 14 participants enjoyed the Yoga for Absolute Beginners workshop that was held on January 24.
- Due to low usage, the MGPD Club Fitness App has been discontinued. This will equate to a \$1800 per year savings.
- Elastic wristbands have been purchased for Club Fitness lock keys. This will offer another option to members if they do not want to pin the key to their clothes.

Club Fitness Updates	January 2018	January 2017
Fitness Club Members (as of 1/31)	920	825
Open Gym Check-in	320	412
Membership Renewal/Sales	117	92

Athletics

- Friday gymnastics classes were scheduled to start on February 9, but were pushed back one week due to the snow. We are offering a girl's recreational class and an advanced recreational class. The Level 3 and Silver gymnasts are also coming in this night for more practice.
- There are 135 gymnasts enrolled in the spring session. Classes do not begin until late-March and are expected to fill by the time the session begins.
- There were 13 gym rentals in January.
- Monday pickleball has been averaging 8 players per week.
- MGBSA is using the gym on Saturday afternoons and Sunday mornings to prepare for the spring baseball and softball season.
- MGBSA will have their board meeting on Thursday, February 22 at Prairie View Community Center
- Affiliates and outside groups are starting to submit field rental requests for the spring and summer.

Seniors/Cultural Arts/Adults/Teens

- Dog and Puppy Training classes began their winter session. Dog Training has 14 participants and Puppy Training has eight. This is wonderful growth; in 2017 the winter session of dog and puppy training classes did not run due to low enrollment.
- Starbound Dance Company will be attending the "Stars of Dance" competition at Wilmette Park District on February 23 & 24.
- Starbound Dance Company attended the "Dance Idol" competition/convention at Des Plaines Park District Feb 2-4. They won the following awards:
 - Solo
 - Amie – Bronze
 - Tessa – Silver, 1st in category; 3rd Overall in competition
 - Annie – Bronze, 2nd in category
 - Rachel – Bronze, 2nd in category
 - Trio
 - Contemporary – Silver, 2nd in category
 - Small Group
 - Jazz – Silver, 2nd in category
 - Jr. Lyrical – Silver
 - Sr. Lyrical - Silver
 - Large Group
 - Contemporary – Bronze, 2nd in category; 3rd for large group
 - Senior dancer Amie Soliva won a summer dance intensive scholarship from her high performance in convention classes.

Camps/Pre-School/Kinder Odyssey

- There are currently 37 kids enrolled in the 2018-19 preschool programs. Teachers are working on getting materials ready for open houses which will take place on April 4.
- There are 23 registrations for the 2017-18 Kinder Odyssey program. With school placements occurring later this month, numbers are anticipated to increase in the next few weeks.
- Camp registrations continue to come in. There are currently 130 registrations which is the exact number of registrations compared to this time last year.

Aquatics/Gap/B4 School/BASE

- The hiring process for aquatic staff has begun. To date, five new lifeguards have been hired.
- Upcoming Gap days are:
 - o February 19 Tilt Studio Rink Side

Marketing

- Developed 4-page "mini brochures" targeted to specific programming areas or locations. The first two are targeted to early childhood and senior/Civic Center programming.
- Photos from Daddy Daughter Dance have been posted on Facebook. Mini Polaroids were handed out the night of the event.
- Final eblast for Cold Brews will go out February 15. Lou Malnati's will be on site providing free tastes the day of the event.
- A promotional water bottle will be handed out to the first 300 people/families that purchase pool passes when they go on sale March 1.
- Sponsorship commitments for summer events are due to marketing by March 1.
- Design work on the Summer Brochure is underway. Brochure is scheduled to be mailed in early-April.

2 FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- The Finance Department will present the 2018 eight-month preliminary budget on Saturday March 3rd in a workshop setting. This workshop will be conducted as a Committee of the Whole meeting and the commissioners and public will be in attendance to ask questions.
- All qualifying park board commissioners and staff will be receiving their statement of economic interest from Cook County. Please complete and return this survey as soon as possible.
- The Finance Department mailed out the annual tax information to all employees at the end of January.
- The Affordable Care Act (ACA) 1094C forms were completed in February. As part of the ACA, we are required to analyze everyone who receives insurance under the district's plan. As part of that

review process, we must determine when the employee was enrolled in the plan, removed from the plan and whether the plan meets the minimum standards for health coverage.

- The District's printer contract with Elite Document Solution is expiring in March 2018. The Finance Department is reviewing the current lease to determine what changes can be made to reduce our overall processing costs.

3 HUMAN RESOURCES & RISK MANAGEMENT REPORT— LAURA KEE

- Interviewing has been completed and an offer has been extended for the Park Maintenance 1 position. Sam Gustafson will be starting on February 26th.
- The Safety Committee met and discussed several issues that we hope to resolve, in addition we hope to recognize safety months throughout the year. The Committee meets the last Monday of each month.
- There was one workers compensation claim.
- Fun Fridays will be held on the last Friday of the month, with this we will also be conducting trainings for staff.
- This year we are scheduled to participate in the loss review process for PDRMA. This will be a yearlong project and will require a lot of work to make sure we are in compliance.

4 PARK POLICE REPORT — NORM STROMBERG

- Nine hundred park and field house checks were conducted by the Park Police during the month of January.
- Chief Stromberg, Officer McCloskey and Officer Callaghan all completed the January "Police Law" Legal Update Computer Training. The January Training Topic was on "New Laws; Driving Under the Influence"
- Park Officers handled their everyday normal routine assignments during the month of January. These included, checking, securing and properly shutting down park buildings, citizen / co-worker and motorist assists, name check assists, responses to suspicious activities and a check for the wellbeing of a dog left in a vehicle.

5 PARKS AND MAINTENANCE REPORT — KEITH GORCZYCA

- The Pioneer Park playground project was out for bid with successful results.
- Staff attended the iLandscape Show at the Schaumburg Convention Center. Local horticultural vendors and equipment dealers were on hand to display all the new products for 2018.
- Holiday decorations were taken down.
- Winter tree removals are underway.
- Changing tables were installed at Mansfield and National Parks.
- Park sign repairs are underway.
- The pump in the drainage pit at Harrer pool was repaired.

- PVCC parking lot lights were repaired.
- PVCC break room wall repairs were made along with a block wall repair in the gym.
- A new sink was installed at the PVCC laundry room.
- Floor striping and waxing occurred at National and PVCC kindergarten rooms.
- The hockey goals and gate at National Park were repaired.
- Staff has been busy with snow and ice removal the past two weeks.
- Routine maintenance items this month included: tree trimming, vehicle and equipment repairs, park sign repairs, snow and ice control, facility cleaning, monthly inspections and fire extinguisher inspections and recharging.