

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Minutes of the 799th
Board Meeting
May 16, 2018

- I. **Roll Call:** Commissioner Manno called the meeting to order at 6:30pm
- Commissioners Present:** Dorothy Coletta, Paul Minx, Steve Schmidt, Mark Manno, and Keith White
- Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR & Risk Management; Sue Braubach, Recreation Supervisor; Keith Gorczyca, Superintendent of Parks and Facilities and Claudia Marren, Administrative Assistant.
- Guests Present:** Rita Minx Village Trustee and Morton Grove resident, Ken Viani and Bob Selgrad Club Fitness members
- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. **Additions/Changes to the Agenda:** None.
- IV. **Citizens Comments/Correspondence:** None.
- V. **Consent Agenda:**
Commissioner White made a motion, seconded by Commissioner Minx, to approve the minutes of the April 4, 2018 Committee of the Whole, the April 18, 2018 Budget & Appropriation Public Hearing and the April 18, 2018 Board Meeting.
The Financial Reports:
1. The Cash on Hand and Budget Report dated April 30, 2018, and
2. The voucher listed dated May 16, 2018 in the amount of \$28,711.86. **Ayes: Commissioner Minx, Schmidt, Manno, White and Coletta. Nays: 0. Motion carried.**
- VI. **Director's Report:** Director Wait asked the Commissioners to let him know their thoughts on shifting to one meeting per month. The Commissioners agreed to combine the Committee of the Whole meeting with the Regular Board meeting. Wait also noted the District is hosting a blood drive this Saturday from 10:00am to 4:00pm and for everyone who gives a pint of blood they will receive a pint of Culver's ice cream. The annual dance recital will be held at Maine East this Saturday from noon until 2:00pm, the pool pass early bird discount will be extended until May 25th and Oriole Pool will be opening May 26th while Harrer Pool will open on June 2nd. Director Wait then introduced the new Recreation Supervisor, Mary Mucci.
- VII. **Attorney's Report:** Director Wait explained that Attorney Adams reviewed the packet.

VIII. Department Head Reports: Superintendent Kee noted she is busy hiring summer staff and holding general orientations. The District is conducting many training sessions including Customer Service and CPR. The annual evaluations have been completed along with driver license abstracts reviews. most importantly, Kee is working on the PDRMA Loss Review documentation and assessments.

Superintendent O'Brien is working on several projects while closing out the fiscal year end as of April 30th. O'Brien is expecting the auditors to return in late June and is looking forward to the new financial software, BS&A, being installed. All the computers and printers have been installed at the pools and he is working on the cashier banks and user I.D.'s for the pool help.

Superintendent Gorczyca noted he is waiting on the permits for the renovation of Pioneer Park, however, all the new equipment has been received. The Parks Department will start work on the Harrer path project on Friday, which he expects to take approximately 2 weeks to complete. The department is also working on lining the pipe at Harrer. Gorczyca also noted he applied for an incentive from ComEd for installing a VFD (variable frequency drive) at Oriole pool, which will cover approximately onehalf of the cost of the installation and result in energy savings for the District.

Director Wait noted he was happy to have Mary Mucci as the new Recreation Supervisor. Wait is working on the summer events and Holly Days with the Recreation staff. He also stated he has put the Superintendent of Recreation position on hold until the fall.

IX. New Business:

Recreation and Facility Program Committee – Commissioner Schmidt, Chair

Club Fitness Membership Discussion: Director Wait reviewed the Club Fitness membership prices. Member Ken Viani commented he would like to see Club Fitness have a basic senior membership and a deluxe senior membership because many members only use Club Fitness and do not partake in the other amenities. Director Wait explained that a market analysis was completed in 2017 regarding the Club Fitness pricing structure. The District tried to be fair to everyone when they initiated the 2017 price increase.

Administration and Finance Committee – Commissioner White, Chair

The following motions were made for the fiscal year 2018 Board Officer appointments:

- Commissioner Manno made a motion, seconded by Commissioner White, to elect Steve Schmidt as the Morton Grove Park District Board of Commissioners President.
- Commissioner Schmidt made a motion, seconded by Commissioner White, to elect Paul Minx as the Morton Grove Park District Board of Commissioners Vice-President.
- Commissioner Minx made a motion, seconded by Commissioner Manno, to elect Keith White as the Morton Grove Park District Board of Commissioners Treasurer.
- Commissioner Schmidt made a motion, seconded by Commissioner White to appoint Dorothy Coletta as the Recreation and Facility Program Committee Chair. Committee members: Superintendent of Recreation and Jeffrey Wait.
- Commissioner Schmidt made a motion, seconded by Commissioner White, to appoint Mark Manno as the Parks and Facilities Maintenance Committee Chair. Committee members: Keith Gorczyca and Jeffrey Wait.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

- Commissioner Schmidt make a motion, seconded by Commissioner Minx, to appoint Keith White as Administration and Finance Committee Chair. Committee members: Marty O'Brien and Jeffrey Wait.
- Commissioner Schmidt made a motion, seconded by Commissioner Minx to appoint Jeffrey Wait as the MNASR Board of Directors representative with Marty O'Brien as the alternate.
- Commissioner Schmidt made a motion, seconded by Commissioner Minx, to appoint Mark Manno as the Museum Council representative with the Superintendent of Recreation and Jeffrey Wait.
- Commissioner Schmidt made a motion, seconded by Commissioner Minx, to appoint Dorothy Coletta as the Morton Grove Baseball & Softball Association representative along with Elizabeth McCann.
- Commissioner Schmidt made a motion, seconded by Commissioner Manno, to appoint Commissioner Minx as the Morton Grove AYSO representative along with Elizabeth McCann.
- Commissioner Schmidt made a motion, seconded by Commissioner White, to appoint Jeffrey Wait as the Morton Grove Park District Board of Commissioners Secretary.
- Commissioner Schmidt made a motion, seconded by Commissioner White, to appoint Claudia Marren as the Morton Grove Park District Board of Commissioners Recording Secretary.

Ayes: Commissioner Schmidt, Manno, White, Coletta and Minx. Nays: 0. Motion carried.

Parks and Facilities Maintenance Committee – Commissioner Minx, Chair

No Business.

X. Commissioner Comments:

Commissioner White: Thanked Club Fitness member, Ken, for voicing his opinion and sent his condolences to the McNichols family. White noted that he has requested more detail on the voucher receipts. He also stated he was pleased to see the pool revenue increased along with registration in the Teen Session and Camp programs.

Commissioner Minx: Thanked Ken for coming to the meeting and expressed his condolences to the McNichols family. Minx also noted he is looking forward to an exciting summer with the Park District.

Commissioner Coletta: Thanked Ken for coming to the meeting and is looking forward to her first summer with the Park District. Coletta also thanked Jeff and the staff for doing a great job.

Commissioner Schmidt: Thanked Ken and expressed his sympathy to the McNichols and O'Brien families. Schmidt thanked the Board for the nomination of Board President and thanked Commissioner Manno for all he did as president.

Commissioner Manno: Hoped to see everyone at the dance recital and assured everyone that the purple dinosaur has not been stolen.

XI. Closed Session: At approximately 7:32pm Commissioner White made a motion, seconded by Commissioner Schmidt to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and 120/2(c)(21). **Motion carried by voice vote.**

The meeting reconvened at approximately 7:34pm.

No action was taken during closed session.

- XII. Approval of Closed Session Minutes:** Commissioner White made a motion, seconded by Commissioner Minx, to approve the minutes of the April 4, 2018 and the April 18, 2018 closed session minutes. **Ayes: Commissioner Manno, White, Coletta, Minx and Schmidt. Nays: 0. Motion carried.**

At this time, the Commissioners continued the discussion on senior Club Fitness memberships. Commissioner Coletta suggested there may be other avenues, such as Silver Sneakers or insurance coverage to help supplement membership fees.

- XIII. Adjournment:**
Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:41pm.



Steve Schmidt, Board President



Jeffrey Wait, Board Secretary