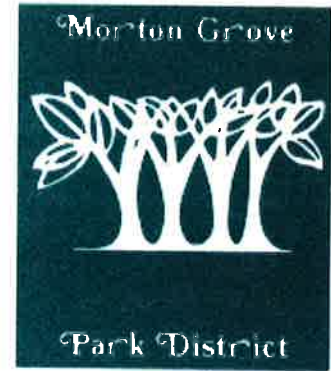


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

BOARD MEETING
December 19, 2018 at 6:30pm



Truth in Taxation Public Hearing

- I. Call to Order
- II. Pledge of Allegiance
- III. Explanation of Hearing: Tax Levy
- IV. Public Comment
- V. Adjournment

Budget and Appropriation Public Hearing

- I. Call to Order
- II. Explanation of Hearing
- III. Public Comment
- IV. Adjournment

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



BOARD MEETING
Following the Truth in Taxation and
Budget Hearings
December 19, 2018
Board Meeting Agenda

- I. **Roll Call**
- II. **Additions/Changes to the Agenda**
- III. **Citizens Comments/Correspondence on Agenda Items**
- IV. **Consent Agenda:**
 - a. **Approval of Minutes:** Minutes of the November 14, 2018 Board Meeting
 - b. **Approval of Financial Reports**
 - 1. Cash Summary and Revenue Report dated November 30, 2018
 - 2. Invoice Distribution Report ending November 30, 2018 in the amount of \$1,600,757.60
- V. **Director's Report**
- VI. **Attorney's Report**
- VII. **Department Head Reports**
- VIII. **New Business**
 - a. **Administration & Finance Committee, Commissioner White, Chair**
 - Tax Levy Ordinance #O-10-18
 - Tax Extension Resolution #R-07-18
 - Budget & Appropriation Ordinance #O-08-18
 - Transfer of Funds: Resolution #R-08-18
 - Conference Per Diems
- IX. **Public Comment on Non-Agenda Items**
- X. **Commissioner Comments:** Commissioner Coletta, Manno, White, Minx and Schmidt
- XI. **Closed Session:**

I make a motion for the Board to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and for section 120/2(c)(21)
- XII. **Approval of Closed Session Minutes:** Minutes of the November 14, 2018 closed session
- XIII. **Adjournment**

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.

Consent Agenda: December 19, 2018 – Commissioner Keith White

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on November 14, 2018

And the Financial Reports which include:

- The Cash Summary and Revenue Report dated November 30, 2018
- The Invoice Distribution Report ending November 30, 2018 in the amount of \$1,600,757.60

Closed Sessions Minutes:

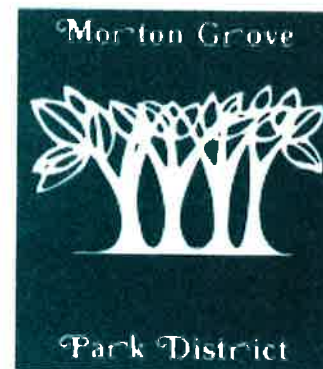
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed session held on November 14, 2018

Approval of Minutes

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Minutes of the 805th
Board Meeting
November 14, 2018

- I. **Roll Call:** Commissioner Schmidt called the meeting to order at 6:32pm.

Commissioners Present: Mark Manno, Paul Minx, Steve Schmidt and Keith White.

Commissioners Absent: Dorothy Coletta

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance and Claudia Marren, Administrative Assistant.

Guests Present: Rita Minx, Village Trustee and resident

- II. **The Pledge of Allegiance was recited.**

- III. **Additions/Changes to the Agenda:** Director Wait pointed out that changes were made to the Citizens Comments on Agenda Items and Public Comment on Non-Agenda items.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None.

- V. **Consent Agenda:**

Commissioner White made a motion, seconded by Commissioner Minx, to approve the minutes of the BINA Hearing and Board Meeting held on October 17, 2018.

The Financial Reports:

1. The Cash Summary and Revenue Report dated October 31, 2018 and
2. The Invoice Distribution Report ending October 31, in the amount of \$139,620.10. **Ayes: Commissioner Minx, Schmidt, White and Manno. Nays: 0. Absent: Coletta. Motion carried.**

- VI. **Director's Report:** Director Wait noted that Club Fitness is having a one-day only Black Friday special of 30% off a 6-month membership. December 6th at National Fieldhouse will be the Santa's Paw Pals free event. The Silver Bells Express event is sold out. Wait also noted the annual Holly Days Festival will be Saturday, December 1st from 3 until 6:30. This year the tree lighting ceremony will be held on Saturday in conjunction with the festival. This community event is a cooperative effort by the Park District, Village, Chamber, Library, District 67 and 70. The Farmers Market will be in attendance along with ice sculpture demonstrations, school choirs, storytelling, pickle hunt, dog sled demo's, tractor rides and visits with Santa. There are estimated times of Santa's route on the Park District and Village websites. The essay contest theme this year is "What I love about Morton Grove" which is open to 4th graders, 5th and 6th and 7th and 8th graders. The winner will receive a 2019 family pool pass.

VII. New Business:

a. Administration and Finance Committee – Commissioner White, Chair

Set the date for the Tax Levy Public Hearing for December 19, 2018: Superintendent O'Brien prepared the 2018 tax levy detailing the amount of taxes to be collected in 2019 and gave a Power Point presentation reviewing the tax caps, descriptions and the necessary steps to pass a levy. O'Brien also explained that all funds will retain a minimum 25% fund balance.

Commissioner White made a motion, seconded by Commissioner Minx to accept the recommendation of the Administration and Finance Committee to set the date for the Tax Levy Public Hearing for December 19, 2018 at 6:30pm. **Ayes: Commissioner White, Manno, Minx and Schmidt. Nays: 0. Absent: Coletta. Motion carried.**

Truth in Taxation Public Hearing: Superintendent O'Brien explained that although the Park District is not required to hold a Truth in Taxation Public Hearing because the levy is not expected to increase 105% from last year, the District will hold a public hearing for transparency.

Commissioner White made a motion, seconded by Commissioner Manno to accept the recommendation of the Administration and Finance Committee to set the date for the Truth in Taxation Public Hearing for December 19, 2018. **Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.**

Budget & Appropriation Ordinance: Superintendent O'Brien reviewed the \$6,800,000 budget. O'Brien explained that because this is the first calendar year budget, it is somewhat difficult to compare to previous years. In the future, the budget will now be aligned with the tax levy. O'Brien reviewed the revenue and expenses of each of the nine District funds noting the Bond and Special Recreation Funds are exempt from the tax cap legislation.

Commissioner White made a motion, seconded by Commissioner Minx, to accept the recommendation of the Administration and Finance Committee to set the date for the Budget & Appropriation Public Hearing for December 19, 2018. **Ayes: Commissioner Minx, Schmidt, White and Manno. Nays: 0. Absent: Coletta. Motion carried.**

Capital Improvement Plan: Superintendent O'Brien explained that although the Capital Improvement Plan is part of the budget, the District approves it separately.

Commissioner White made a motion, seconded by Commissioner Minx to accept the recommendation of the Administration and Finance Committee to approve the 2019 Capital Improvement plan. Commissioner Manno asked if the van to be purchased was a 15-passenger van. Director Wait, confirmed the new van will be a 15-passenger van. **Ayes: Commissioner Schmidt, White, Manno and Minx. Nays: 0. Absent: Coletta. Motion carried.**

Bond Ordinance: Superintendent O'Brien noted that the District already conducted a Bond Issuance Notification Hearing and now seeks approval to issue \$925,000 in general obligation bonds.

Commissioner White made a motion, seconded by Commissioner Minx to approve Bond Ordinance #O-07-18. **Ayes: Commissioner White, Manno, Minx and Schmidt. Nays: 0. Absent: Coletta. Motion carried.**

Board Meeting Calendar: Commissioner White made a motion, seconded by Commissioner Minx to accept the recommendation of the Administration and Finance Committee to approve the 2019 Board Meeting Calendar and for staff to then post and publicize the calendar pursuant to Park District Code, Paragraph 120/2.02a. **Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.**

Disbandment of Park Police: Commissioner White made a motion, seconded by Commissioner Minx to accept the recommendation of the Administration and Finance Committee to approve Ordinance #O-08-18, to disband the Park Police. **Ayes: Commissioner Minx, Schmidt, White and Manno. Nays: 0. Absent: Coletta. Motion carried.**

Harrer Pool Project: The Commissioners discussed the importance of communicating the plans for Harrer Pool among themselves, the community and the staff. The Commissioners want to ensure they have accurate information, information which reflects the goals of the community and how best to achieve the goals. The Commissioners also asked Director Wait to reach out to George Baum to inquire if they would be willing to work with three concepts.

VIII. Public Comment on Agenda Items: None.

IX. Commissioner Comments:

Commissioner Manno: No comment.

Commissioner Minx: Noted that he received comments that it was great that MGPD was actively soliciting community feedback on the future of the parks. He also noted residents praised the MGPD pre-school program.

Commissioner Schmidt: Noted that receiving input on the park concepts was very helpful.

Commissioner White: Expressed his gratitude for soliciting public input and thanked Superintendent O'Brien for his work on the new calendar year budget.

X. Closed Session: At approximately 7:45pm Commissioner Schmidt made a motion, seconded by Commissioner White to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and 120/2(c) (21). **Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.**

The meeting reconvened at approximately 7:54pm.

No action was taken during closed session.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

- XI. Approval of Closed Session Minutes:** Commissioner White made a motion, seconded by Commissioner Manno to approve the minutes of the Closed Session Meeting held on October 17, 2018. **Ayes: Commissioner Minx, Schmidt, White and Manno. Nays: 0. Absent: Coletta. Motion carried.**
- XII. Adjournment:**
Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:55pm.

Steve Schmidt, Board President

Jeffrey Wait, Board Secretary

Financials

- The Cash Summary and Revenue Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
FROM 11/01/2018 TO 11/30/2018

FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2018	Total Debits	Total Credits	Ending Balance 11/30/2018
01	CORPORATE	428,682.93	46,294.85	166,641.79	308,335.99
02	RECREATION	915,896.07	124,569.99	190,083.97	850,382.09
05	POLICE	17,737.17	0.00	6,849.89	10,887.28
15	MUSEUM	14,517.47	6,500.00	1,665.10	19,352.37
20	I.M.R.F.	230,189.94	0.00	25,720.48	204,469.46
22	F.I.C.A.	69,953.31	0.00	16,720.37	53,232.94
25	BOND & INTEREST	920,086.96	0.00	918,999.00	1,087.96
30	LIABILITY INSURANCE	145,553.79	0.00	7,379.83	138,173.96
35	SPECIAL RECREATION	340,461.02	0.00	35,937.29	304,523.73
40	AUDIT	8,556.18	0.00	2,000.00	6,556.18
70	CAPITAL IMPROVEMENTS	4,389,477.49	920,550.00	538,112.66	4,771,914.83
99	PAYROLL CLEARING FUND	(1,474.64)	138,602.65	137,693.69	(565.68)
	TOTAL - ALL FUNDS	7,479,637.69	1,236,517.49	2,047,804.07	6,668,351.11

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 11/30/2018		ACTIVITY FOR MONTH 11/30/2018		AVAILABLE BALANCE		% BDGT USED
		AMENDED BUDGET		NORMAL	(ABNORMAL)	INCREASE (DECREASE)		NORMAL	(ABNORMAL)	
Fund 01 - CORPORATE										
Fund 01 - CORPORATE:										
TOTAL REVENUES		647,532.00		660,536.33		31,250.85		(13,004.33)		102.01
TOTAL EXPENDITURES		1,065,315.00		829,946.70		142,476.23		235,368.30		77.91
NET OF REVENUES & EXPENDITURES		(417,783.00)		(169,410.37)		(111,225.38)		(248,372.63)		40.55
Fund 02 - RECREATION										
Fund 02 - RECREATION:										
TOTAL REVENUES		1,619,857.00		1,178,212.61		103,182.32		441,644.39		72.74
TOTAL EXPENDITURES		1,776,139.00		1,390,413.24		166,220.74		385,725.76		78.28
NET OF REVENUES & EXPENDITURES		(156,282.00)		(212,200.63)		(63,038.42)		55,918.63		135.78
Fund 05 - POLICE										
Fund 05 - POLICE:										
TOTAL REVENUES		24,584.00		13,500.00		(6,500.00)		11,084.00		54.91
TOTAL EXPENDITURES		30,832.00		17,930.81		349.89		12,901.19		58.16
NET OF REVENUES & EXPENDITURES		(6,248.00)		(4,430.81)		(6,849.89)		(1,817.19)		70.92
Fund 15 - MUSEUM										
Fund 15 - MUSEUM:										
TOTAL REVENUES		14,264.00		11,500.00		6,500.00		2,764.00		80.62
TOTAL EXPENDITURES		15,608.00		10,164.85		1,665.10		5,443.15		65.13
NET OF REVENUES & EXPENDITURES		(1,344.00)		1,335.15		4,834.90		(2,679.15)		99.34
Fund 20 - I.M.R.F.										
Fund 20 - I.M.R.F.:										
TOTAL REVENUES		100,758.00		100,260.60		0.00		497.40		99.51
TOTAL EXPENDITURES		148,737.00		136,475.01		25,720.48		12,261.99		91.76
NET OF REVENUES & EXPENDITURES		(47,979.00)		(36,214.41)		(25,720.48)		(11,764.59)		75.48
Fund 22 - F.I.C.A.										
Fund 22 - F.I.C.A.:										
TOTAL REVENUES		54,891.00		55,960.56		0.00		(1,069.56)		101.95
TOTAL EXPENDITURES		138,181.00		105,755.04		16,720.37		32,425.96		76.53
NET OF REVENUES & EXPENDITURES		(83,290.00)		(49,794.48)		(16,720.37)		(33,495.52)		59.78
Fund 25 - BOND & INTEREST										
Fund 25 - BOND & INTEREST:										
TOTAL REVENUES		446,922.00		447,556.50		0.00		(634.50)		100.14
TOTAL EXPENDITURES		948,000.00		925,998.30		918,999.00		22,001.70		97.68
NET OF REVENUES & EXPENDITURES		(501,078.00)		(478,441.80)		(918,999.00)		(22,636.20)		95.48
Fund 30 - LIABILITY INSURANCE										
Fund 30 - LIABILITY INSURANCE:										
TOTAL REVENUES		45,867.00		46,632.42		0.00		(765.42)		101.67
TOTAL EXPENDITURES		82,500.00		45,853.32		7,379.83		36,646.68		55.58
NET OF REVENUES & EXPENDITURES		(36,633.00)		779.10		(7,379.83)		(37,412.10)		2.13
Fund 35 - SPECIAL RECREATION										
Fund 35 - SPECIAL RECREATION:										
TOTAL REVENUES		128,944.00		146,572.64		0.00		(17,628.64)		113.67
TOTAL EXPENDITURES		267,000.00		246,494.25		2,035.47		20,505.75		92.32
NET OF REVENUES & EXPENDITURES		(138,056.00)		(99,921.61)		(2,035.47)		(38,134.39)		72.38

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
PAID					
Check 310136					
02-33-520321	MATRL AND SUPP-MAINT. - MA ANDERSON LOCK CO		DOOR CLOSER	248.50	310136
	Total For Check 310136			248.50	
Check 310137					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS ARLINGTON POWER EQUIPMENT		US MAIL FREIGHT DELIVERY	6.35	310137
	Total For Check 310137			6.35	
Check 310138					
01-10-589110	EXP MISC.-MARKETING SPECIA CITI CARDS		SUPPLIES FOR PIONEER PARK	19.78	310138
	Total For Check 310138			19.78	
Check 310139					
01-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR REAR PVC	33.77	310139
	Total For Check 310139			33.77	
Check 310140					
01-10-551400	CONTRACTUAL SERVICES-PAYRO CONCORD PRINTING, INC.		AP CHECK STOCK	541.01	310140
	Total For Check 310140			541.01	
Check 310141					
01-20-554300	CONTRACTUAL -TEMPORARY MAI CREATIVE RESOURCE PERSONNE SERVICED DONE THE WEEK OF			1,772.16	310141
	Total For Check 310141			1,772.16	
Check 310142					
01-10-552100	CNTRCT SVCS-SOFTWARE SERVI FRAMEWORK COMMUNICATIONS		MONTHLY BILLING FOR DECEMB	495.22	310142
01-10-552200	CONTRACT SVCS-TECHNICAL AS FRAMEWORK COMMUNICATIONS		DECEMBER BILL FOR CLOUD B	1,945.00	310142
	Total For Check 310142			2,440.22	
Check 310143					
01-10-520110	MATRL AND SUPP-OFFICE EXP GARVEY'S OFFICE PRODUCTS		PAPER CLIPS AND CLIP DISPE	17.86	310143
	Total For Check 310143			17.86	
Check 310144					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS GLENBROOK AUTO PARTS, INC		UTILITY TRUCK BATTERY	118.93	310144
	Total For Check 310144			118.93	
Check 310145					
01-10-580200	EXP MISC.-EXECUTIVE DIRECT GOVHR USA		FOR PROFESSIONAL SERVICES	4,060.00	310145
	Total For Check 310145			4,060.00	
Check 310146					
01-10-581700	EXP MISCELLANEOUS-HOLIDAY GRAINGER		SUPPLIES FOR ORBS	75.00	310146
01-20-520321	MATRL AND SUPP-MAINT. - MA GRAINGER		LIGHT BULBS FOR ORIOLE BUI	128.35	310146
01-20-560300	EQUIPMENT-NEW EQUIP - BLDG GRAINGER		CLOCK FOR MANSFIELD PARK	46.18	310146
02-33-520321	MATRL AND SUPP-MAINT. - MA GRAINGER		LIGHT BULBS FOR PVCC	525.56	310146
	Total For Check 310146			775.09	
Check 310147					
70-10-586114	EXP MISCELLANEOUS-PARKS GE HACIENDA LANDSCAPING INC.		PIONEER PARK PLAYGROUND RE	5,999.12	310147
	Total For Check 310147			5,999.12	
Check 310148					
70-10-586114	EXP MISCELLANEOUS-PARKS GE HITCHCOCK DESIGN, INC.		PIONEER PARK PLAYGROUND RE	1,039.54	310148
	Total For Check 310148			1,039.54	
Check 310149					
40-10-552800	CONTRACTUAL SERVICES-AUDIT LAUTERBACH & AMEN, LLP		PROFESSIONAL SERVICES REND	2,000.00	310149
	Total For Check 310149			2,000.00	
Check 310150					
01-20-520225	MATRL-SUPP-R & R - VEHICLE LEADING EDGE AUTOMOTIVE		FIXED PARKING BREAK	345.73	310150
	Total For Check 310150			345.73	
Check 310151					
35-10-552700	CONTRACTUAL SERVICES-SRA C MAINE-NILES ASSN OF SP REC GENERAL CONTRIBUTION FOR 2			32,811.00	310151
35-10-552705	CNTRCT SVCS-ADA INCLUSION MAINE-NILES ASSN OF SP REC INCLUSION SERVICES FOR: OC			1,090.82	310151
	Total For Check 310151			33,901.82	
Check 310152					

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 310152						
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARD'S			FLOORING	21.80	310152
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARD'S			CONCRETE FOR MANSFIELD/HAY	76.97	310152
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARD'S			ANCHORING SPIKES AND CONCR	233.14	310152
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB MENARD'S			CONCRETE FOR MANSFIELD/HAY	27.96	310152
Total For Check 310152					359.87	
Check 310153						
02-08-591925	INSTRUCTOR SALARIES-SILVER METRA GROUP TRAVEL-14TH FL SILVER BELLS TRIP				813.00	310153
Total For Check 310153					813.00	
Check 310154						
01-20-570150	BLDG-LANDSCAPE-GENERAL PAR OZINGA READY MIX CONCRETE			CONCRETE	426.00	310154
Total For Check 310154					426.00	
Check 310155						
30-10-532610	INSURANCE-PROPERTY & GENER PARK DISTRICT RISK MANAGEM	PDRMA	PROPERTY/	LIABILITY	4,010.88	310155
30-10-532615	INSURANCE-EMPLOYMENT PRACT PARK DISTRICT RISK MANAGEM	PDRMA	PROPERTY/	LIABILITY	604.67	310155
30-10-532630	INSURANCE-WORKERS COMP PARK DISTRICT RISK MANAGEM	PDRMA	PROPERTY/	LIABILITY	2,445.28	310155
Total For Check 310155					7,060.83	
Check 310156						
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND- SHERWIN WILLIAMS COMPANY			PAINT FOR ATHLETIC FIELDS	350.24	310156
Total For Check 310156					350.24	
Check 310157						
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL SKOKIE ACE HARDWARE			FASTENERS	1.00	310157
Total For Check 310157					1.00	
Check 310158						
02-08-594917	PROGRAM SERVICES-HOLLY DAY THE FUN ONES			BLANCE FOR GIANT SNOW GLOB	319.18	310158
Total For Check 310158					319.18	
Check 310159						
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		PHONE BILL FOR 10/21-11/20	148.10	310159
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	VERIZON WIRELESS		PHONE BILL FOR 10/21-11/20	59.24	310159
02-07-593825	PROGRAM SUPPLIES-BASE	VERIZON WIRELESS		PHONE BILL FOR 10/21-11/20	59.24	310159
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		PHONE BILL FOR 10/21-11/20	148.10	310159
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		PHONE BILL FOR 10/21-11/20	177.70	310159
Total For Check 310159					592.38	
Check 310160						
02-21-553100	CONTRACTUAL SERVICES-POOL	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES DEC.-	FE	47.79	310160
02-22-553100	CONTRACTUAL SERVICES-POOL	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES DEC.-	FE	169.77	310160
15-10-554600	CONTRACTUAL SERVICES-PROF	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES DEC.-	FE	54.15	310160
Total For Check 310160					271.71	
Check 310161						
02-01-592131	OFFICIAT-SOFTBALL - MENS 1 ANDY SPICER			OCTOBER UMPIRE INVOICE	264.00	310161
Total For Check 310161					264.00	
Check 310162						
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND- ARLINGTON POWER EQUIPMENT			ICE MELT	616.42	310162
Total For Check 310162					616.42	
Check 310163						
01-10-520110	MATRL AND SUPP-OFFICE EXP	CARD SERVICES		CARD SERVICES FOR OCT.	283.46	310163
01-10-580100	EXP MISC.-HUMAN RESOURCE E	CARD SERVICES		CARD SERVICES FOR OCT.	165.00	310163
01-10-581100	BUSINESS MEETINGS	CARD SERVICES		CARD SERVICES FOR OCT.	9.75	310163
01-10-581120	EXP MISC-COMM EXPENSE - ED	CARD SERVICES		CARD SERVICES FOR OCT.	12.19	310163
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	CARD SERVICES		CARD SERVICES FOR OCT.	2,420.00	310163
01-10-581250	EXP MISCELLANEOUS-BUSINESS	CARD SERVICES		CARD SERVICES FOR OCT.	202.37	310163
01-10-581400	EXP MISCELLANEOUS-DUES & S	CARD SERVICES		CARD SERVICES FOR OCT.	1,508.00	310163
01-10-581700	EXP MISCELLANEOUS-HOLIDAY	CARD SERVICES		CARD SERVICES FOR OCT.	33.38	310163
02-01-490841	PROGRAM FEES REV-SENIOR PR	CARD SERVICES		CARD SERVICES FOR OCT.	34.43	310163
02-01-593177	PROGRAM SUPPLIES-GYMANISTI	CARD SERVICES		CARD SERVICES FOR OCT.	4,081.80	310163

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310163					
02-03-594412	PROGRAM SERVICES-CAMP - CA CARD SERVICES		CARD SERVICES FOR OCT.	(200.00)	310163
02-04-490514	PROGRAM FEES REV-DANCE - C CARD SERVICES		CARD SERVICES FOR OCT.	70.00	310163
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO CARD SERVICES		CARD SERVICES FOR OCT.	80.87	310163
02-07-593822	PROGRAM SUPPLIES-KINDER OD CARD SERVICES		CARD SERVICES FOR OCT.	127.72	310163
02-07-593825	PROGRAM SUPPLIES-BASE CARD SERVICES		CARD SERVICES FOR OCT.	464.20	310163
02-07-594819	PROGRAM SERVICES-GAP CARD SERVICES		CARD SERVICES FOR OCT.	342.00	310163
02-08-593911	PROGRAM SUPPLIES-5K RUN CARD SERVICES		CARD SERVICES FOR OCT.	683.90	310163
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN CARD SERVICES		CARD SERVICES FOR OCT.	741.24	310163
02-08-593924	PROGRAM SUPPLIES-MOM & SON CARD SERVICES		CARD SERVICES FOR OCT.	276.63	310163
02-10-554100	CONTRACTUAL SERVICES-AGREE CARD SERVICES		CARD SERVICES FOR OCT.	35.00	310163
02-10-554405	CONTRACTUAL SERVICES-PUBLI CARD SERVICES		CARD SERVICES FOR OCT.	68.98	310163
02-10-560100	EQUIPMENT-NEW EQUIP - OFFI CARD SERVICES		CARD SERVICES FOR OCT.	153.99	310163
02-10-581300	EXP MISC.-EMPLOYEE TRAVEL CARD SERVICES		CARD SERVICES FOR OCT.	124.27	310163
02-10-581400	EXP MISCELLANEOUS-DUES & S CARD SERVICES		CARD SERVICES FOR OCT.	593.00	310163
02-10-589105	EXP MISCELLANEOUS-EMPLOYEE CARD SERVICES		CARD SERVICES FOR OCT.	59.76	310163
02-10-589110	EXP MISC.-MARKETING SPECIA CARD SERVICES		CARD SERVICES FOR OCT.	2,499.34	310163
02-22-520110	MATRL AND SUPP-OFFICE EXP CARD SERVICES		CARD SERVICES FOR OCT.	59.54	310163
02-32-520360	MATRL AND SUPP-SUPPLIES · P CARD SERVICES		CARD SERVICES FOR OCT.	78.21	310163
02-32-520370	MATRL AND SUPP-SUPPLIES - CARD SERVICES		CARD SERVICES FOR OCT.	92.15	310163
02-32-554200	CONTRACT SVCS-AGREEMENTS - CARD SERVICES		CARD SERVICES FOR OCT.	25.00	310163
30-10-582650	EXP MISC.-SAFTY TRAIN & SU CARD SERVICES		CARD SERVICES FOR OCT.	109.00	310163
Total For Check 310163				15,235.18	
Check 310164					
01-20-520312	MATERIALS AND SUPPLIES-JAN CASE LOTS, INC		TOILET TISSUE, DISINFECT W	483.35	310164
Total For Check 310164				483.35	
Check 310165					
01-20-554300	CONTRACTUAL -TEMPORARY MAI CREATIVE RESOURCE PERSONNE SERVICES DONE THE WEEK OF			5,998.08	310165
Total For Check 310165				5,998.08	
Check 310166					
02-07-591819	INSTRUCTOR SALARIES-GAP FIRST STUDENT		BUS TO NICKLE CITY BAP TRI	412.25	310166
Total For Check 310166				412.25	
Check 310167					
02-33-520321	MATRL AND SUPP-MAINT. - MA FLUORECYCLE, INC.		FLUORESCENT LAMPS	150.33	310167
Total For Check 310167				150.33	
Check 310168					
01-10-520110	MATRL AND SUPP-OFFICE EXP GARVEY'S OFFICE PRODUCTS		PLANNERS AND CALENDARS FOR	291.37	310168
Total For Check 310168				291.37	
Check 310169					
02-10-210500	PAYABLES-DEPOSITS PAYABLE GRACE KOH		RENTAL DEPOSIT REFUND	150.00	310169
Total For Check 310169				150.00	
Check 310170					
01-10-581700	EXP MISCELLANEOUS-HOLIDAY GRAINGER		CLEANER FOR RUNNING TRACK	150.00	310170
01-20-520323	MATRL AND SUPP-MAINT. - MA GRAINGER		TENNIS COURT/BALL FIELD LI	166.80	310170
02-33-520312	MATERIALS AND SUPPLIES-JAN GRAINGER		CABLE TIE STANDARD	35.08	310170
Total For Check 310170				351.88	
Check 310171					
01-20-554100	CONTRACTUAL SERVICES-AGREE GREEN TURF INC.		NOVEMEBER '18 MONTHLY LAWN	1,200.00	310171
Total For Check 310171				1,200.00	
Check 310172					
01-20-554100	CONTRACTUAL SERVICES-AGREE GROOT INDUSTRIES 3397		RECYCLING SERVICES FOR 625	2,085.44	310172
02-33-552300	CONTRACT SVCS-CONTRACTUAL GROOT INDUSTRIES 3397		GARBAGE SERVICES FOR 6834	856.47	310172
Total For Check 310172				2,941.91	
Check 310173					
02-22-520260	MATRL AND SUPP-REPAIR EQUI HALOGEN SUPPLY COMPANY, IN SUPPLIES FOR ORIOLE			209.48	310173

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310173					
		Total For Check 310173		209.48	
Check 310174					
02-01-594212	PROGRAM SERVICES-MARTIAL A	ILLINOIS SHOTOKAN KARATE C	SUMMER 2018 INVOICE	4,821.00	310174
		Total For Check 310174		4,821.00	
Check 310175					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1	JIM RUSHMEYER	OCTOBER '18 UMPIRE INVOICE	165.00	310175
		Total For Check 310175		165.00	
Check 310176					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1	JOHN COHN	OCTOBER '18 UMPIRE INVOICE	132.00	310176
		Total For Check 310176		132.00	
Check 310177					
02-01-593177	PROGRAM SUPPLIES-GYMANISTI	LINDA MCDONALD	ISLAND ADVENTURE MEET FEE	285.00	310177
		Total For Check 310177		285.00	
Check 310178					
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	LORI FERNANDEZ	PRESCHOOL SUPPLIES	86.60	310178
		Total For Check 310178		86.60	
Check 310179					
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC	INCLUSION SERVICES FOR NOV	986.81	310179
		Total For Check 310179		986.81	
Check 310180					
02-01-597131	AWARDS EXP-SOFTBALL - MENS	MARK SCHMIDT	FALL SOFTBALL 2018 PRIZE M	500.00	310180
		Total For Check 310180		500.00	
Check 310181					
01-10-581700	EXP MISCELLANEOUS-HOLIDAY	MENARD'S	HOLIDAY DECORATIONS FOR PV	112.89	310181
01-20-520221	MATRL-SUPP-R & R - BLDG RE	MENARD'S	ELECTRICAL TAPE	8.09	310181
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	RUBBERGRIP AND JOINT WASHE	125.20	310181
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	MENARD'S	TOP SOIL	6.90	310181
02-33-520312	MATERIALS AND SUPPLIES-JAN	MENARD'S	SEASONAL CLEANING SUPPLIES	75.33	310181
		Total For Check 310181		328.41	
Check 310182					
02-01-594193	PROGRAM SERVICES-HOT SHOTS	NOAH GOKCEK	GYMNASTICS MEMBERSHIP REIM	106.00	310182
		Total For Check 310182		106.00	
Check 310183					
02-03-593412	PROGRAM SUPPLIES-CAMP	PETTY CASH-MARTIN O'BRIEN	PETTY CASH REIMBURSEMENT	200.08	310183
02-07-593826	PROGRAM SUPPLIES-KINDER OD	PETTY CASH-MARTIN O'BRIEN	PETTY CASH REIMBURSEMENT	94.07	310183
		Total For Check 310183		294.15	
Check 310184					
01-10-520160	MATRL AND SUPP-OFFICE EXP	PIONEER PRESS	DELIVERY OF THE CHAMPION	32.50	310184
		Total For Check 310184		32.50	
Check 310185					
02-10-210500	PAYABLES-DEPOSITS PAYABLE	RICHARD SANTOS	RENTAL DEPOSIT REFUND	150.00	310185
		Total For Check 310185		150.00	
Check 310186					
02-06-490620	PROGRAM FEES REV-SCHOOL AG	ROBOTHINK CORPORATE CENTER	ROBOTHINK STEM PROGRAM	1,386.00	310186
		Total For Check 310186		1,386.00	
Check 310187					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1	SCOTT SCHWARTZ	OCTOBER 2018 UMPIRE INVOIC	132.00	310187
		Total For Check 310187		132.00	
Check 310188					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1	SCOTT THOMPSON	OCTOBER UMPIRE INVOICE	198.00	310188
		Total For Check 310188		198.00	
Check 310189					
02-33-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS	FLOOR CLEANER AND SHAZAM D	406.33	310189

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310189					
		Total For Check 310189		406.33	
Check 310190					
02-01-597131	AWARDS EXP-SOFTBALL - MENS SUE BRAUBACH		FALL SOFTBALL 2018 PRIZE M	300.00	310190
		Total For Check 310190		300.00	
Check 310191					
02-05-490617	PROGRAM FEES REV-GUITAR LE ULTIMATE SCHOOL OF GUITAR		GUITAR LESSONS	509.60	310191
		Total For Check 310191		509.60	
Check 310192					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR PVCC	70.56	310192
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR PVCC	154.28	310192
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR HARRER	95.68	310192
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ORIOLE	11.96	310192
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR PVCC	564.52	310192
15-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR MUSEUM	35.88	310192
		Total For Check 310192		932.88	
Check 310193					
02-01-490131	PRGM REV-SOFTBALL - MENS VINCE TIPRE		SPRING '18 SOFTBALL PRIZE	200.00	310193
02-01-597131	AWARDS EXP-SOFTBALL - MENS VINCE TIPRE		SPRING '18 SOFTBALL PRIZE	100.00	310193
		Total For Check 310193		300.00	
Check 310194					
01-20-520323	MATRL AND SUPP-MAINT. - MA ZIEBELL WATER SERVICES PRO MANSFIELD FOUNTAIN BASIN B			350.07	310194
		Total For Check 310194		350.07	
Check 310213					
02-10-520130	MATRL AND SUPP-OFFICE EXP POSTMASTER		WINTER SPRING ACTIVITY GUI	3,538.34	310213
		Total For Check 310213		3,538.34	
Check 310214					
70-10-586098	EXP MISC.-BOND PRINCIPAL O AMALGAMATED BANK OF CHICAG FUNDS DUE FOR BOND ISSUE 5			400,000.00	310214
70-10-586099	EXP MISC.-BOND INTEREST OR AMALGAMATED BANK OF CHICAG FUNDS DUE FOR BOND ISSUE 5			119,525.00	310214
		Total For Check 310214		519,525.00	
Check 310215					
02-10-210500	PAYABLES-DEPOSITS PAYABLE AUDIEN JOHN SAMSON		RENTAL DEPOSIT REFUND	150.00	310215
		Total For Check 310215		150.00	
Check 310216					
01-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	748.01	310216
02-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	726.01	310216
02-33-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	726.00	310216
		Total For Check 310216		2,200.02	
Check 310217					
01-10-520160	MATRL AND SUPP-OFFICE EXP CHICAGO TRIBUNE MEDIA GROU TWO CLASSIFIED LISTINGS IN			70.18	310217
		Total For Check 310217		70.18	
Check 310218					
02-33-554100	CONTRACTUAL SERVICES-AGREE COLLEY ELEVATOR CO.		ELEVATOR INSPECTION SERVIC	196.00	310218
		Total For Check 310218		196.00	
Check 310219					
02-32-554200	CONTRACT SVCS-AGREEMENTS - COMCAST CABLE		PVCC COMCAST BUISNESS CABL	580.20	310219
		Total For Check 310219		580.20	
Check 310220					
01-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR PARKING	5.30	310220
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR JACOBS G	25.59	310220
		Total For Check 310220		30.89	
Check 310221					
01-20-554300	CONTRACTUAL -TEMPORARY MAI CREATIVE RESOURCE PERSONNE FOR SERVICES DONE 11/04/18			2,044.80	310221
		Total For Check 310221		2,044.80	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310222					
02-01-594181	PRGM SERVICE-MLS & SOCCER	DAN NGUYEN	MILEAGE REIMBURSEMENT FOR	144.72	310222
	Total For Check 310222			144.72	
Check 310223					
02-07-490821	PROGRAM FEES REV-PUPPY TRA	DENNIS H. DAMON	DOG/PUPPY TRAINING	399.00	310223
	Total For Check 310223			399.00	
Check 310224					
02-04-490514	PROGRAM FEES REV-DANCE - C	DES PLAINES PARK DISTRICT	STARBOUND DANCE COMPETITIO	1,510.00	310224
	Total For Check 310224			1,510.00	
Check 310225					
02-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ENERGY BILL FOR OKETO PARK	48.16	310225
02-22-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ENERGY BILL FOR ORIOLE POO	257.97	310225
	Total For Check 310225			306.13	
Check 310226					
70-10-586450	EXP MISCELLANEOUS-CLUB FIT	DIRECT FITNESS SOLUTIONS,	NEW FITNESS CENTER EQUIPME	7,510.00	310226
	Total For Check 310226			7,510.00	
Check 310227					
01-20-581500	EXP MISCELLANEOUS-UNIFORMS	GEMPLER'S	WINTER CLOTHING FOR PARKS	254.88	310227
	Total For Check 310227			254.88	
Check 310228					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	GLENBROOK AUTO PARTS, INC	REPAIR TO UTILITY TRUCK	28.32	310228
	Total For Check 310228			28.32	
Check 310229					
01-10-581700	EXP MISCELLANEOUS-HOLIDAY	GRAINGER	CABLE TIE STANDARDS	112.50	310229
02-33-520321	MATRL AND SUPP-MAINT. - MA	GRAINGER	SUPPLIES FOR HVAC ROFFTOP	8.82	310229
	Total For Check 310229			121.32	
Check 310230					
02-33-520321	MATRL AND SUPP-MAINT. - MA	JC LICHT, LLC	LOCKER ROOM PAINT AND SUPP	156.64	310230
	Total For Check 310230			156.64	
Check 310231					
02-01-594193	PROGRAM SERVICES-HOT SHOTS	KATIE BIELAWSKI	MILEAGE REIMBURSEMENT FOR	165.78	310231
	Total For Check 310231			165.78	
Check 310232					
70-10-586450	EXP MISCELLANEOUS-CLUB FIT	KEISER	NEW FITNESS CENTER EQUIPME	3,223.00	310232
	Total For Check 310232			3,223.00	
Check 310233					
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	LURVEY LANDSCAPE SUPPLY	TOP SOIL FOR MUSEUM ANNEX	73.80	310233
	Total For Check 310233			73.80	
Check 310234					
02-09-490231	PROGRAM FEES REV-PERSONAL	ROSEMARIE ALIOTO	REFUND FOR LINE DANCING PA	10.00	310234
	Total For Check 310234			10.00	
Check 310235					
15-10-554600	CONTRACTUAL SERVICES-PROF	SHERI COZZI	MUSEUM CLEANING FOR NOVEMB	95.00	310235
	Total For Check 310235			95.00	
Check 310236					
01-20-520328	MATRL-SUPP-MAINT. - MAT'LS	U.S. ARBOR PRODUCTS, INC.	PLAYGROUND MULCH	1,629.00	310236
	Total For Check 310236			1,629.00	
Check 310237					
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR 9200 OR	35.88	310237
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR 6148 DE	35.88	310237
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR 6834 D	35.88	310237
02-25-420270	NOT BEING USED	VILLAGE OF MORTON GROVE	WATER SERVICES FOR 6250 DE	35.88	310237
	Total For Check 310237			143.52	
Check 310238					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310238					
02-07-490821	PROGRAM FEES REV-PUPPY TRA	WENDY DECARLO	PUPPY TRAINING CLASS	239.40	310238
		Total For Check 310238		239.40	
Check 310239					
25-10-582510	EXP MISCELLANEOUS-BOND PRI	WINTRUST BANK	PRINICPAL/INTREST PAYMENT	909,000.00	310239
25-10-582520	EXP MISC.-LEGAL & INTEREST	WINTRUST BANK	PRINICPAL/INTREST PAYMENT	9,999.00	310239
		Total For Check 310239		918,999.00	
Check 310254					
02-10-589110	EXP MISC.-MARKETING SPECIA	BUGLE NEWSPAPERS	HOLIDAY GIFT GUIDE AD IN N	220.00	310254
		Total For Check 310254		220.00	
Check 310255					
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	COPIER LEASE	275.86	310255
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	COPIER LEASE	275.85	310255
		Total For Check 310255		551.71	
Check 310256					
01-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTIC BILL FOR OUTSIDE S	506.65	310256
		Total For Check 310256		506.65	
Check 310257					
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	CONSERV FS	BULK THUNDER MELT/ SALT FR	2,715.20	310257
		Total For Check 310257		2,715.20	
Check 310258					
01-20-554300	CONTRACTUAL -TEMPORARY MAI	CREATIVE RESOURCE PERSONNE	SERVICES DONE THE WEEK OF	681.60	310258
		Total For Check 310258		681.60	
Check 310259					
02-33-570200	BUILDING & LANDSCAPE-BUILD	CRNE'S ENVIRONMENTAL CONTR	COMPLETION OF THE FALL STA	5,625.00	310259
		Total For Check 310259		5,625.00	
Check 310260					
01-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ENERGY BILL FOR PVCC	821.92	310260
02-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ENERGY BILL FOR AUSTIN PAR	1,144.91	310260
02-21-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ENERGY BILL FOR HARRER PAR	1,432.44	310260
02-33-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ENERGY BILL FOR PVCC	3,835.60	310260
15-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ENERGY BILL FOR MUSEUM ANN	155.07	310260
		Total For Check 310260		7,389.94	
Check 310261					
02-32-520211	MATRL AND SUPP-PREVENTATIV	DIRECT FITNESS SOLUTIONS,	DFS PREVENTATIVE MAINTENAN	1,412.00	310261
70-10-586451	EXP MISCELLANEOUS-OPEN	DIRECT FITNESS SOLUTIONS,	AIR ASSAULT BIKE PURCHASE	816.00	310261
		Total For Check 310261		2,228.00	
Check 310262					
01-10-520110	MATRL AND SUPP-OFFICE EXP	FAST SIGNS	3 NAME BADGES WITH MAGNET	32.00	310262
		Total For Check 310262		32.00	
Check 310264					
02-07-594819	PROGRAM SERVICES-GAP	FIRST STUDENT	GAP TRIP TO BRUNSWICK ZONE	169.75	310264
		Total For Check 310264		169.75	
Check 310265					
01-10-580100	EXP MISC.-HUMAN RESOURCE E	FRONTLINE TECHNOLOGIES	APPLICANT TRACKING	1,235.79	310265
		Total For Check 310265		1,235.79	
Check 310266					
01-20-581500	EXP MISCELLANEOUS-UNIFORMS	GEMPLER'S	WORK JACKET FOR MAINTENANC	84.99	310266
		Total For Check 310266		84.99	
Check 310267					
01-20-520312	MATERIALS AND SUPPLIES-JAN	HESCO, INC	1 GALLON OF ANTIMOCROBIAL	27.30	310267
		Total For Check 310267		27.30	
Check 310268					
02-08-593950	PROGRAM SUPPLIES-FREE EVEN	JOHNSON STUDIOS ICE SCULPT	PAYMENT FOR THREE ICE SCUL	2,600.00	310268

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310268					
		Total For Check 310268		2,600.00	
Check 310269					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU LOW VOLTAGE WORKS, INC.		3 MONTHS OF ALARM MONITORI	210.00	310269
		Total For Check 310269		210.00	
Check 310270					
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC INCLUSION SERVICES FOR NOV		1,048.66	310270
		Total For Check 310270		1,048.66	
Check 310271					
02-10-210500	PAYABLES-DEPOSITS PAYABLE	MALINDA MONTANEZ	RENTAL DEPOSIT REFUND	150.00	310271
		Total For Check 310271		150.00	
Check 310272					
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARD'S		RUST CLEANER, MR. CLEAN ER	44.02	310272
		Total For Check 310272		44.02	
Check 310273					
02-10-589110	EXP MISC.-MARKETING SPECIA	MORTON GROVE CHAMBER OF	ADVERTISING	29.95	310273
		Total For Check 310273		29.95	
Check 310274					
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY	NILES DAIRY QUEEN	BIRTHDAY CAKE FOR PARTY	20.99	310274
		Total For Check 310274		20.99	
Check 310275					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	FOR PROFESSIONAL SERVICES	2,527.00	310275
		Total For Check 310275		2,527.00	
Check 310276					
02-10-554405	CONTRACTUAL SERVICES-PUBLI	SHARPER DOT PRINTING, INC.	PROMOTION EDDM POSTCARDS F	1,200.00	310276
02-10-589110	EXP MISC.-MARKETING SPECIA	SHARPER DOT PRINTING, INC.	PROMOTION EDDM POSTCARDS F	377.80	310276
		Total For Check 310276		1,577.80	
Check 310277					
02-07-593825	PROGRAM SUPPLIES-BASE	SYSCO FOOD SERVICES	FOOD ORDER GOR BASE	1,183.25	310277
		Total For Check 310277		1,183.25	
Check 310278					
01-10-554100	CONTRACTUAL SERVICES-AGREE	TIAA COMMERCIAL FINANCE, I	COPIER RENTAL	408.69	310278
		Total For Check 310278		408.69	
Check 310279					
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	VILLAGE OF MORTON GROVE	OCTOBER '18 FUEL BILL	1,668.68	310279
		Total For Check 310279		1,668.68	
Check 310280					
01-10-589105	EXP MISCELLANEOUS-EMPLOYEE	MB FINANCIAL BANK	LENGTH OF SERVICE AWARDS	255.00	310280
		Total For Check 310280		255.00	

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
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Fund Totals:

Fund 01	CORPORATE	43,473.86
Fund 02	RECREATION	54,514.86
Fund 15	MUSEUM	340.10
Fund 25	BOND & INTEREST	918,999.00
Fund 30	LIABILITY INSURANC	7,379.83
Fund 35	SPECIAL RECREATION	35,937.29
Fund 40	AUDIT	2,000.00
Fund 70	CAPITAL IMPROVEMEN	538,112.66

1,600,757.60

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

12833

Card Services
ACCOUNT: 1800

MONTH:

10/17/2018

Ref. No.

DATE

Merchant

REASON

AMOUNT

Card Number**1800**

O'Brien	23-Oct	IPRA	Renew IPRA Membership-MOBrien	\$264.00	01-10-581400
O'Brien	23-Oct	IPRA	New IPRA Membership-Lgonzalez	\$300.00	01-10-581400
O'Brien	24-Oct	IAPD	Registration for Annual Conference-MOBrien	\$380.00	01-10-581400
O'Brien	30-Oct	IAPD	Registration for Annual Conference-Lgonzalez	\$300.00	01-10-581400
				\$1,244.00	
	Card Number	1818			
Gorczyca	30-Oct	IPRA	IPRA/IAPD Renewal fee	\$264.00	011000-581200
				\$264.00	
	Card Number	1826			
Braubach	5-Oct	Morettis Ristorante	1st place awards at 5K Race	\$50.00	023008-593911
Braubach	10-Oct	Amazon	Folding chairs for GroupEx Fitness Class	\$79.99	025032-520370
Braubach	12-Oct	Walgreens	Friday Night Fitness Snacks/Water	\$12.16	025032-520370
Braubach	16-Oct	WPY Park District Risk	Risk Management Institute Reg.	\$65.00	021000-581300
Braubach	26-Oct	Commuter Parking	Metra Parking to attend Club Industry downtown	\$2.00	021000-581300
Braubach	29-Oct	Amazon	Foam Roller for Fitness club	\$29.95	025032-520360
Braubach	29-Oct	Amazon	10 x 20' Portable Pop Up Tent for Special Events	\$153.99	02-10-560100
Braubach	30-Oct	IPRA	Membership Renewal Fees	\$264.00	021000-581400
Braubach	2-Nov	Amazon	Fitness Center Laundry Hampers	\$48.26	025032-520360
				\$705.35	
	Card Number	1834			
Kee	15-Oct	Concentra	Random screen	\$ 40.00	301000-582650
Kee	24-Oct	IAPD	Conference	\$ 375.00	011000-581200
Kee	29-Oct	Concentra	Injury/screening	\$ 69.00	301000-582650
Kee	29-Oct	Bimbo Bakery	Treats/meeting	\$ 9.75	011000-581100
Kee	1-Nov	DS Services	Water	\$ 86.76	011000-520110

Include with board vouchers when report is done. Month end.

Kee	2-Nov	IPRA	Job Posting	\$ 165.00	011000-580100
				\$ 745.51	
	Card Number	1672			
Konsewicz	18-Oct	Jimmy Johns	Staff lunch-brochure proof	\$ 59.76	02-10-589105
Konsewicz	25-Oct	Metra	Train tickets for Club industry-G&S	\$ 22.00	02-10-581300
Konsewicz	25-Oct	Kitty O'Sheas	Lunch at Club Industry- G&S	\$ 35.27	02-10-581300
Konsewicz	16-Oct	PDRMA	Risk Management Institute	\$ 65.00	02-10-581400
Konsewicz	31-Oct	IPRA	Membership Renewal Fees	\$ 264.00	02-10-581400
				\$ 446.03	
	Card Number	1859			
Redmond	8-Oct	Marianos	Mom Son Date Night	\$68.37	023008-593924
Redmond	8-Oct	Goode Fresh Pizza	Mom Son Date Night	\$164.11	023008-593924
Redmond	16-Oct	Target	Supplies for Halloween	\$196.41	023008-593912
Redmond	17-Oct	Wheeling Park District	Refund for Rain Out- Camp	-\$200.00	023003-594412
Redmond	18-Oct	Michaels	Crafts for Halloween	\$102.04	023008-593912
Redmond	19-Oct	Amazon	Supplies for Halloween	\$112.61	023008-593912
Redmond	22-Oct	Dollar Tree	Supplies for Halloween	\$44.10	023008-593912
Redmond	29-Oct	Amazon	Easel Paper for 2 Year Preschool	\$27.98	023006-593711
Redmond	30-Oct	Target	Halloween Supplies for Preschool	\$52.89	023006-593711
Redmond	30-Oct	Amazon	Glue Sticks- KO 70	\$19.50	023007-593822
Redmond	30-Oct	Discount School Supply	Supplies for KO 70	\$108.22	023007-593822
				\$696.23	
	Card Number	1867			
Mucci	8-Oct	Lego Land	Gap Trip	\$342.00	023007-594819
Mucci	22-Oct	IPRA	Conference	\$375.00	011000-581200
Mucci	23-Oct	Amazon	Glue for BASE	\$111.67	023007-593825
Mucci	24-Oct	Amazon	Markers for BASE	\$23.35	023007-593825
Mucci	24-Oct	PDRMA	RMI Conference	\$65.00	011000-581200
Mucci	25-Oct	Micheals	BASE Supplies	\$12.00	023007-593825
Mucci	25-Oct	Big Lots	Candy for BASE parties	\$53.44	023007-593825
Mucci	25-Oct	Dollar Tree	Table clothes for BASE parties	\$3.31	023007-593825
Mucci	29-Oct	Goode and Fresh Bakery	Pizza for BASE party	\$117.05	023007-593825
Mucci	30-Oct	Marianos	Juice for BASE party	\$7.23	023007-593825

Mucci	30-Oct	Goode and Fresh Bakery	Pizza for BASE party	\$136.15	023007-593825
Mucci	31-Oct	Big Lots	Aquatics storage containers	\$59.54	024022-520110
				\$1,305.74	
	Card Number	1891			
McCann	5-Oct	Elite Sportswear	Gymnastics Uniforms	\$351.25	023001-593177
McCann	5-Oct	Elite Sportswear	Gymnastics Uniforms	\$77.50	023001-593177
McCann	5-Oct	Marianos	5K Race Supplies	\$7.96	023008-593911
			5K Race Supplies		(\$125.94)
McCann	5-Oct	GFS	Mom Son Dance Supplies	\$170.09	023008-593924 (\$44.15)
McCann	17-Oct	Penn Street Bakery	Gymnastics Fundraiser	\$2,922.50	023001-593177
McCann	18-Oct	USA Gymnastics	Gymnastics Membership	\$106.00	023001-594177
McCann	18-Oct	USA Gymnastics	Gymnastics Membership	\$65.00	023001-594177
McCann	17-Oct	NCSI	Gymnastics Background Check	\$21.25	023001-594177
McCann	24-Oct	USPS	Gymnastics Return	\$12.60	023001-593177
McCann	27-Oct	Elite Sportswear	Gymnastics Uniforms	\$89.50	023001-593177
McCann	27-Oct	Elite Sportswear	Gymnastics Uniforms	\$436.20	023001-593177
				\$4,259.85	
	Card Number	8565			
McNichols	7-Oct	WPD Online Registration	Dance Competition	\$35.00	023004-490514
McNichols	9-Oct	Bimbo Bakeries	Food For Bagels and Bingo	\$19.42	023001-490841
McNichols	9-Oct	Aldi	Food For Bagels and Bingo	\$15.01	023001-490841
McNichols	10-Oct	WPD Online Registration	Dance Competition	\$35.00	023004-490514
McNichols	16-Oct	Target	Halloween Decorations	\$174.93	023008-593912
McNichols	16-Oct	Party City	Halloween Decorations	\$111.15	023008-593912
McNichols	22-Oct	Illinois Association	IPRA Conference	\$375.00	011000-581200
McNichols	25-Oct	Illinois Association	IPRA Conference	\$375.00	011000-581200
				\$1,140.51	
	Card Number	8573			
Wait	10-Oct	Portillos	Lunch Meeting with Supt. Kee	\$8.44	011000-581250
Wait	10-Oct	Portillos	Lunch Meeting with Supt. Kee	\$11.27	011000-581250
Wait	15-Oct	IAPD	Registration for Wait to attend legal Symposium	\$211.00	011000-581200
Wait	15-Oct	Murray Bros	Lunch with Commissioners after workshop	\$128.75	011000-581250
Wait	24-Oct	IPRA	Membership Renewal for Wait	\$264.00	011000-581400

Wait	24-Oct	IAPD	Registration for Wait to IPRA/IAPD Conferences	\$380.00	011000-581200
Wait	31-Oct	Kappy's	Coffee with two Commissioners and Herrman	\$12.19	011000-581120
				\$1,015.65	
	Card Number	2831			
Marren	9-Oct	Amazon	Ribbon for ribbon cutting ceremonies	\$85.99	011000-520110
Marren	11-Oct	Amazon	Thermal Paper Rolls - guest services & club fi	\$61.80	011000-520110
Marren	17-Oct	Amazon	2-Pocket Folders - HR	\$17.28	011000-520110
Marren	19-Oct	Amazon	Bingo - Halloween Fest	\$19.99	011000-520110
Marren	18-Oct	Wal-Mart	Candy for Community Meeting	\$13.93	011000-581250
Marren	24-Oct	Amazon	Shipping Tape - office supplies	\$11.64	011000-520110
Marren	29-Oct	Dunkin' Donuts	All Agency Meeting	\$39.98	011000-581250
Marren	1-Nov	Amazon	Mesh Netting - Xmas orbs	\$33.38	011000-581700
				\$283.99	
	Card Number	9125			
Herrmann	8-Oct	Enterprise Newspaper	Bugle Ads	\$330.00	021000-589110
Herrmann	8-Oct	My Area Yoga	Monthly Subscription	\$25.00	025032-554200
Herrmann	9-Oct	Chicago Sports Media	Ad Chicago Athlete - Ad + Targeted email + posts	\$500.00	021000-589110
Herrmann	9-Oct	Chicago Sports Media	Ad Chicago Athlete - Ad + Targeted email + posts	\$500.00	023008-593911
Herrmann	10-Oct	Chicago Tribune	Event Ads - Race to the Taste 5K	\$330.00	021000-589110
Herrmann	11-Oct	Patch	Ad Boost	\$28.00	021000-589110
Herrmann	11-Oct	Patch	Ad Boost	\$28.00	021000-589110
Herrmann	29-Oct	Grammarly	Yearly Subscription	\$139.95	021000-589110
Herrmann	29-Oct	Wp Engine	Monthly Website Hosting Fee	\$35.00	021000-554100
Herrmann	31-Oct	Spingo	Holly Days Promotion - WGN -Posts	\$400.00	021000-589110
Herrmann	31-Oct	Money Mailer	Holly Days	\$250.00	021000-589110
Herrmann	31-Oct	Trigon	Banner Material + Toner	\$493.39	021000-589110
Herrmann	1-Nov	Facebook	Boost Ads: Walking Warrior, 5k, Playground etc	\$68.98	021000-554405
				\$3,128.32	

Total:	\$15,235.18
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New Business + Motions

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
December 19, 2018**

Administration and Finance Committee – Commissioner White, Chair

Tax Levy: I move to accept the recommendation of the Administration and Finance Committee to approve the Morton Grove Park District 2018 Tax Levy Ordinance #O-10-18.

Tax Extension: I move to accept the recommendation of the Administration and Finance Committee to approve the 2018 Morton Grove Park District Tax Extension Resolution #R-07-18.

Budget & Appropriation Ordinance: I move to accept the recommendation of the Administration and Finance Committee to approve the 2019 Budget & Appropriation Ordinance #O-08-18.

Transfer of Funds Resolution: I move to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-08-18, to authorize the \$10,000 transfer of budgetary funds.

Conference Per Diems: I move to accept the recommendation of the Administration and Finance Committee to approve 2019 Soaring to New Heights IAPD/IPRA Conference travel advance per diems for each Commissioner in the amount of \$690.50



Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: December 19, 2018
Subject: 2018 Property Tax Levy

Issue:

Discussion of the Morton Grove Park District 2018 property tax levy.

Discussion:

The Morton Grove Park District has prepared a tentative 2018 property tax levy detailing the amount of taxes to be collected in calendar year 2019. As shown in the attached document, the tax levy is estimated to increase by 4.96% over last year.

The District in 2019 will continue to allocate more property tax receipts to the Recreation Fund to cover fixed administrative cost not covered by program fees. In addition, the district will allocate less tax receipts to other funds where the fund balance exceeds 100% of appropriations.

Park Board Action:

Approve the Property Tax Levy Ordinance #O-10-18.

ORDINANCE #0-10-18

**AN ORDINANCE
PROVIDING FOR THE ANNUAL LEVY OF TAXES
OF THE MORTON GROVE PARK DISTRICT
FOR THE YEAR 2018**

BE IT ORDAINED by the Board of Commissioners of the MORTON GROVE PARK DISTRICT, Cook County, State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby levied upon all taxable property within said MORTON GROVE PARK DISTRICT. The specific amounts hereby levied for various purposes are set forth below, said taxes so levied being for said current fiscal year of said District and for the said purposes to be raised by taxation, the total of which have been ascertained as aforesaid, and being as follows:

SECTION 2: That the items levied are as follows:

TOTAL LEVY FOR GENERAL CORPORATE FUND	\$1,278,500.00
TOTAL LEVY FOR RECREATION FUND	640,000.00
TOTAL LEVY FOR POLICE FUND	1.00
TOTAL LEVY FOR PAVING & LIGHTING FUND	1.00
TOTAL LEVY FOR MUSEUM FUND	1.00
TOTAL LEVY FOR I.M.R.F. FUND	175,000.00
TOTAL LEVY FOR SOCIAL SECURITY FUND	180,000.00
TOTAL LEVY FOR LIABILITY INSURANCE FUND	60,000.00
TOTAL LEVY FOR HANDICAPPED PROGRAM FUND	350,000.00
TOTAL LEVY FOR AUDIT FUND	<u>16,500.00</u>
TOTAL LEVIED FOR 2016.....	<u>2,700,003.00</u>

SECTION 3: That the total amount of TWO MILLION SEVEN HUNDRED THOUSAND and THREE (\$2,700,003.00) DOLLARS, exclusive of bond principal and interest, ascertained as aforesaid, be, and the same is hereby levied and assessed on all property subject to taxation within the MORTON GROVE PARK DISTRICT according to the value of said property as the same is assessed and equalized for state and county purposes for the current year.

SECTION 4 : The Secretary of the MORTON GROVE PARK DISTRICT shall file with the County Clerk of the County of Cook, State of Illinois, a certified copy of this Ordinance and said County Clerk shall ascertain the rate per centum, which upon the total value of all property subject to taxation with the District, at the full, fair cash value as the same is assessed and equalized by the Department of Revenue of the State of Illinois for state and county purposes for the year 2018, will produce the net amounts herein levied and ordered certified, and he shall extend the tax upon the tax books of the Collector of the state and county taxes within said District as provided by law.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

SECTION 6: That this Ordinance shall be in full force and effect from and after its passage and approval, according to laws.

Passed this 19th day of December, 2018.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Steve Schmidt, President, Board of Park Commissioners

ATTESTED AND SIGNED in my office this 19th day of December 2018.

Jeffrey Wait, Secretary, Morton Grove Park District

CERTIFICATION OF COMPLIANCE

STATE OF ILLINOIS]

] SS.

COUNTY OF COOK]

I, Steve Schmidt, do hereby certify that I am the duly qualified and acting President and Presiding Officer of the MORTON GROVE PARK DISTRICT, Cook County, Illinois, and I do further certify that the foregoing Levy Ordinance was passed in full compliance with the provisions of The Truth In Taxation Law, Chapter 35 Illinois Compiled Statutes, Paragraph 200/18/55 et. seq.

Steve Schmidt, President and Presiding Officer of the Morton Grove Park District

DATED: _____

CERTIFICATION

STATE OF ILLINOIS]

] SS.

COUNTY OF COOK]

I, Jeffrey Wait, Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook, State of Illinois, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook and State of Illinois. I do further certify that as such official, I have care and custody of all official records of the Board of Park Commissioners of said MORTON GROVE PARK DISTRICT and I do further certify that the annexed and foregoing is a true and correct copy of the Levy Ordinance for the Year 2018, accepted and passed by the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT at a meeting held on the 19th day of December, 2018, and that said ordinance passed as aforesaid, was deposited and filed in the office of the Secretary on the 19th day of December 2018.

I do further certify that the original, of which the foregoing is a true copy, has been entrusted to my care and safekeeping and that I am the official keeper of same.

I do further certify that the vote of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT on the motion to adopt the aforesaid ordinance was as follows:

AYES:

NAYS:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the MORTON GROVE PARK DISTRICT this 19th day of December 2018.

Jeffrey Wait, Secretary of the Board of Park Commissioners
Of the MORTON GROVE PARK DISTRICT, Cook County, Illinois

Morton Grove Park District Proposed 2018 Tax Levy

Fund	2017 Tax Levy				2018 Tax Levy				Percent of Total
	Total Levy	Extended Levy	Levied Rate	Percent of Total	Total Levy	Extended Levy	Levied Rate		
01 Corporate	\$1,053,618	\$1,053,618	0.1320	29.73%	\$1,278,500	\$1,316,855	0.1502	34.37%	
02 Recreation	\$743,607	\$743,607	0.0931	20.98%	\$640,000	\$659,200	0.0752	17.21%	
05 Police	\$1	\$1	0.0000	0.00%	\$1	\$1	0.0000	0.00%	
10 Paving & Lighting	\$1	\$1	0.0000	0.00%	\$1	\$1	0.0000	0.00%	
15 Museum	\$1	\$1	0.0000	0.00%	\$1	\$1	0.0000	0.00%	
20 IMRF	\$217,812	\$217,812	0.0273	6.15%	\$175,000	\$180,250	0.0206	4.71%	
22 FICA	\$121,572	\$121,572	0.0152	3.43%	\$180,000	\$185,400	0.0212	4.84%	
25 Bond & Interest	\$972,298	\$972,298	0.1218	27.43%	\$1,000,000	\$1,050,000	0.1198	27.41%	
30 Liability Insurance	\$101,307	\$101,307	0.0127	2.86%	\$60,000	\$61,800	0.0071	1.61%	
35 Special Recreation - Handicapped	\$318,423	\$318,423	0.0399	8.98%	\$350,000	\$360,500	0.0411	9.41%	
40 Audit	\$15,702	\$15,702	0.0020	0.44%	\$16,500	\$16,995	0.0019	0.44%	
Total Levy	\$3,544,342	\$3,544,342	0.444	100.00%	\$3,700,003	\$3,831,003	0.437	100.00%	
Less: Debt Service	2	\$972,298			\$1,000,000			2.85%	
	3	\$3,544,342			\$3,700,003			4.39%	
Truth in taxation rate	1	\$2,572,044			\$2,700,003			4.96%	
Capped Funds	2017 EAV	\$798,444,263		2018 EAV Estimated	\$876,444,263				
		\$2,253,621		\$2,350,003	Used for Truth in Taxiation Publication				



Morton Grove
Park District

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: December 19, 2018
Regarding: 2018 Tax Extension Resolution #R-07-18

Issue:

Discuss the Morton Grove Park District tax extension resolution.

Discussion:

The Morton Grove Park District has prepared a 2018 tax extension resolution. The resolution directs the Cook County Clerk which funds to limit, should the limitation of funds be necessary, in order to comply with the Property Tax Extension Limitation Act.

Park Board Action:

Approve the Morton Grove Park District 2018 Tax Extension Resolution #R-07-18-17.

**RESOLUTION #R-07-18
DIRECTING THE COOK COUNTY CLERK
TO LIMIT THE LEVY OF CERTAIN
FUNDS IN THE 2018 TAX EXTENSION**

WHEREAS, the Morton Grove Park District has filed with the Cook County Clerk an Ordinance for the levy of taxes for the year 2018 on all property within the District; and

WHEREAS, the Illinois Legislature has enacted The Property Tax Extension Limitation Act, known as PA 89-01, which required the County Clerk to proportionally reduce the levy of each fund subject to the Act in the event such fund exceeds the tax cap limitation, unless directed otherwise by the District; and

WHEREAS, the District desires to direct the Cook County Clerk as to which funds to limit in making the District's 2018 tax extension, should limitation of funds be necessary in order for the District to comply with The Property Tax Extension Limitation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE Morton Grove PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

1. The corporate authorities do hereby incorporate the foregoing clauses into the Resolution as though fully set forth therein and thereby making the findings as set forth above.
2. The Morton Grove Park District hereby directs the Cook County Clerk not to limit the levy set forth for the following funds:

Corporate

Recreation Fund

Retirement Funds

Handicapped Fund

Property, Liability, Unemployment Funds

3. The Morton Grove Park District hereby directs the Cook County Clerk to limit proportionally the following funds if necessary in order for the District to comply with the Property Tax Extension Limitation Act:

Paving and Lighting

Museum

Police

4. This Resolution shall be in full force and effect from and after its adoption.

PASSES THIS 19th DAY OF DECEMBER, 2018.

AYES:_____ NAYS:_____ ABSENT:_____ ABSTAIN:_____

APPROVED BY PRESIDENT OF THE BOARD ON THIS 19th DAY OF December
2018.

Steve Schmidt, President
Board of Park Commissioners
Morton Grove Park District

ATTESTED and FILED in my office
this 19th day of December 2018.

Jeffrey Wait, Secretary
Morton Grove Park District

CERTIFICATION

STATE OF ILLINOIS] SS:
COUNTY OF COOK]

I, Jeffrey Wait, Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook, State of Illinois, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook and State of Illinois.

I do further certify that as such official, I have care and custody of all official records of the Board of Park Commissioners of said MORTON GROVE PARK DISTRICT and I do further certify that the attached Resolution R-07-18 directing the Cook County Clerk to Limit the Levy of Certain Funds in the 2018 Tax Extension is a full, true and complete copy of that Resolution which was adopted on the 19th day of December 2018, by the MORTON GROVE PARK DISTRICT, all as it appears from the official records of the Park District in my official care and custody.

I do further certify that the vote of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT on the motion to adopt the aforesaid Resolution was as follows:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the MORTON GROVE PARK DISTRICT this 19th day of December, 2018.

Jeffrey Wait, Secretary
Board of Park Commissioners
Morton Grove Park District
Cook County, ILLINOIS



Memorandum

To: Board of Park Commissioners
From: Martin O'Brien, Superintendent of Finance
Date: December 19, 2018
Regarding: Budget and Appropriation Review

Issue:

An ordinance detailing the combined annual budget and appropriation necessary to cover the Park Districts projected expenses and liabilities, for the period covering January 1, 2019 through December 31, 2019 must be passed and approved before the first quarter of each fiscal year.

Discussion:

The Budget & Appropriation public meeting will be held on December 19 at 6:30 p.m. and a notice of this meeting was published in the Morton Grove Champion according to Article 4.4 of the Park District Code.

Recommendation:

For the Board of Park Commissioners to review and approve Ordinance #O-08-18 adopting the combined annual budget and appropriation of funds for the Morton Grove Park District for the period of January 1, 2019 to December 31, 2019.

ORDINANCE #O-08-18
ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS
FOR THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE
PERIOD BEGINNING ON
JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019

BE IT ORDAINED by the Board of Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook and State of Illinois.

SECTION 1: That the following sums of money in the total amount of SIX MILLION EIGHT HUNDRED AND EIGHT THOUSAND and no/100ths (6,808,000) DOLLARS or as much thereof as may be authorized by law, be and the same are hereby budgeted, and the following sums of money in the total amount of SIX MILLION NINE HUNDRED AND NINETY NINE THOUSAND and no/100ths (6,999,000) DOLLARS, or as much thereof as may be authorized by law, be and the same are hereby appropriated for general corporate purposes; for providing Recreational programs as per Article 5 of the General Park District Code; for the payment to the Illinois Municipal Retirement Fund; for the payment of Social Security benefits; for the payment of liability insurance premiums; annual audit; police fund; paving and lighting fund; museum fund; and Special Recreation for the Handicapped Fund as per referendum for the period beginning January 1, 2019 and ending December 31, 2019.

SECTION 2: As part of the annual budget, it is stated:

(a) That the estimated cash on hand at January 1, 2019 is:

6,500,000

(b) That the estimated cash expected to be received during the fiscal year from all sources is: SIX MILLION NINE HUNDRED AND NINETY NINE THOUSAND and no/100ths (6,999,000) DOLLARS.

(c) That the estimated expenditures contemplated for the fiscal year are SIX MILLION NINE HUNDRED AND NINETY NINE THOUSAND and no/100ths (6,999,000) DOLLARS

(d) That the estimated cash on hand at December 31, 2019 is:

6,500,000

SECTION 3: That the items budgeted and appropriated and the objects and purposes of the same are as follows:

**Morton Grove Park District
2019 Budget**

	<u>Budget 2017-2018</u>	<u>Total Appropriation</u>	<u>Estimated Receipts From Sources Other Than Tax Levy</u>	<u>Amounts Raised By Tax Levy</u>
CORPORATE FUND				
REVENUES:				
Real Estate Taxes	1,258,500			
Replacement Taxes	15,120			
Interest Income	66,960			
Miscellaneous Income	13,002			
M-NASR Income	81,500			
TOTAL CORPORATE REVENUES	<u>1,435,082</u>			
ADMINISTRATION EXPENDITURES:				
SALARIES & WAGES	414,488	435,213		435,213
MATERIALS & SUPPLIES	20,508	21,533		0
INSURANCE	171,926	180,522	150,467	30,055
UTILITIES	35,087	36,841	16,841	20,000
CONTRACTUAL SERVICES	68,300	71,715	71,715	0
EQUIPMENT	6,500	6,825	6,825	0
MISCELLANEOUS	58,666	61,599	41,599	20,000
ADMINISTRATION EXPENDITURES	<u>775,475</u>	<u>814,249</u>	<u>308,981</u>	<u>505,268</u>
PARK MAINTENANCE EXPENDITURES:				
SALARIES & WAGES	458,579	481,508		481,508
MATERIALS & SUPPLIES	61,090	64,145	35,145	29,000
CONTRACTUAL SERVICES	91,200	95,760	0	95,760
EQUIPMENT	8,250	8,663	0	8,663
BUILDING & LANDSCAPE	36,800	38,640	38,640	0
MISCELLANEOUS	5,100	5,355	5,355	0
PARK MAINTENANCE EXPENDITURES	<u>661,019</u>	<u>694,070</u>	<u>79,140</u>	<u>614,930</u>
TOTAL CORPORATE EXPENDITURES	<u>1,436,494</u>	<u>1,508,318</u>	<u>388,120</u>	<u>1,120,198</u>
RECREATION FUND				
ADMINISTRATION REVENUES:				
Real Estate Taxes	660,000			
Replacement Taxes	0			
Miscellaneous	0			
General & Brochure Income	21,000			
ADMINISTRATION REVENUES	<u>681,000</u>			
ADMINISTRATION EXPENDITURES:				
SALARIES & WAGES	435,906	457,701	0	457,701
	<u>435,906</u>	<u>457,701</u>	<u>0</u>	<u>457,701</u>
MATERIALS & SUPPLIES	67,000	70,350	30,600	39,750
INSURANCE	148,305	155,720	0	155,720
UTILITIES	44,285	46,499	0	46,499
CONTRACTUAL SERVICES	20,000	21,000	21,000	0
EQUIPMENT	16,500	17,325	17,325	0
MISCELLANEOUS	17,806	18,696	18,696	0
ADMINISTRATION EXPENDITURES	<u>749,801</u>	<u>787,291</u>	<u>87,621</u>	<u>699,670</u>
RECREATION PROGRAM REVENUE:				
Program Revenue	1,196,950			
PROGRAM REVENUES	<u>1,196,950</u>			
RECREATION PROGRAM EXPENDITURES:				
Instructors Salaries	469,883	493,377		
Program Supplies	67,456	70,829		
Program Services	147,928	155,324		
PROGRAM EXPENDITURES	<u>696,817</u>	<u>731,658</u>	<u>731,658</u>	
HARRER POOL REVENUES	<u>74,236</u>			
HARRER POOL EXPENDITURES:				
SALARIES & WAGES	95,625	100,406	100,406	
MATERIALS & SUPPLIES	5,765	6,053	6,053	
UTILITIES	42,745	44,882	44,882	
CONTRACTUAL SERVICES	13,400	14,070	14,070	
EQUIPMENT	1,500	1,575	1,575	
BUILDING & LANDSCAPE	4,000	4,200	4,200	

**Morton Grove Park District
2019 Budget**

	Budget 2017-2018	Total Appropriation	Estimated Receipts From Sources Other Than Tax Levy	Amounts Raised By Tax Levy
MISCELLANEOUS	1,632	1,714	1,714	
HARRER POOL EXPENDITURES	<u>164,667</u>	<u>172,900</u>	<u>172,900</u>	<u>0</u>
ORIOLE POOL REVENUES	<u>115,900</u>			
ORIOLE POOL EXPENDITURES:				
SALARIES & WAGES	164,744	172,981	172,981	
MATERIALS & SUPPLIES	7,775	8,164	8,164	
UTILITIES	33,160	34,818	34,818	
CONTRACTUAL SERVICES	13,400	14,070	14,070	
EQUIPMENT	1,715	1,801	1,801	
BUILDING & LANDSCAPE	1,500	1,575	1,575	
MISCELLANEOUS	2,004	2,104	2,104	
ORIOLE POOL EXPENDITURES	<u>224,298</u>	<u>235,513</u>	<u>235,513</u>	<u>0</u>
CONCESSIONS REVENUES:				
CONCESSION REVENUES	<u>3,000</u>			
CONCESSIONS EXPENDITURES:				
CONCESSION EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	
POOL EXPENDITURES	<u>388,965</u>	<u>408,413</u>	<u>408,413</u>	<u>0</u>
RENTAL REVENUES:				
Rentals - PVCC Common Rm	33,000			
Rentals - PVCC Activity Rm	0			
Rentals - PVCC Gym	21,000			
Rentals - Fieldhouses National	22,000			
Rentals - Fieldhouses Austin	2,500			
Rentals - Fieldhouses Mansfield	2,000			
Rentals - Fieldhouses Oketo	1,500			
Rentals - Fieldhouses Harrer	1,100			
Rentals - Fieldhouses Oriole	0			
RENTAL REVENUES	<u>83,100</u>	<u>0</u>	<u>0</u>	
SALARIES & WAGES	65,000	68,250	68,250	
MATERIALS & SUPPLIES	0	0	0	
EQUIPMENT	0	0	0	
MISCELLANEOUS	0	0	0	
TOTAL RENTAL EXPENDITURES	<u>65,000</u>	<u>68,250</u>	<u>68,250</u>	
COMMUNITY CENTER:				
REVENUES:	<u>176,900</u>			
SALARIES & WAGES	107,007	112,357	112,357	
MATERIALS & SUPPLIES	12,200	12,810	12,810	
UTILITIES	0	0	0	
CONTRACTUAL SERVICES	12,000	12,600	12,600	
EQUIPMENT	4,500	4,725	4,725	
MISCELLANEOUS	1,800	1,890	1,890	
FITNESS CENTER EXPENDITURES	<u>137,507</u>	<u>144,382</u>	<u>144,382</u>	
PVCC Maintenance				
SALARIES & WAGES	96,692	101,527	101,527	
MATERIALS & SUPPLIES	26,500	27,825	27,825	
UTILITIES	86,974	91,323	91,323	
CONTRACTUAL SERVICES	21,000	22,050	22,050	
EQUIPMENT	7,500	7,875	7,875	
BUILDING & LANDSCAPE	10,500	11,025	11,025	

**Morton Grove Park District
2019 Budget**

	<u>Budget 2017-2018</u>	<u>Total Appropriation</u>	<u>Estimated Receipts From Sources Other Than Tax Levy</u>	<u>Amounts Raised By Tax Levy</u>
PVCC EXPENDITURES	249,166	261,625	261,625	
MARKETING:				
REVENUES:	<u>24,000</u>			
MATERIALS & SUPPLIES	13,200	13,860	13,860	
CONTRACTUAL SERVICES	49,775	52,264	52,264	
MISCELLANEOUS	6,000	6,300	6,300	
MARKETING EXPENDITURES	68,975	72,424	72,424	
TOTAL COMM. CENTER EXPENDITURES	<u>520,648</u>	<u>546,681</u>	<u>546,681</u>	
 TOTAL RECREATION	<u>2,356,232</u>	<u>2,474,043</u>	<u>1,774,373</u>	<u>699,670</u>
POLICE FUND				
REVENUES:				
Real Estate Taxes	0			
PPRT	11,000			
POLICE FUND REVENUES	<u>11,000</u>			
SALARIES & WAGES	10,000	10,500	10,500	0
MATERIALS & SUPPLIES	0	0	0	0
EQUIPMENT	0	0	0	0
MISCELLANEOUS	1,000	1,050	1,050	0
POLICE FUND EXPENDITURES	<u>11,000</u>	<u>11,550</u>	<u>11,550</u>	<u>0</u>
PAVING & LIGHTING				
REVENUES:	<u>0</u>			
PAVING & LIGHTING FUND EXPENDITURES	<u>0</u>	<u>0</u>		<u>0</u>
MUSEUM FUND				
Real Estate Taxes	0			
PPRT	18,000			
Miscellaneous	0			
MUSEUM FUND REVENUES	<u>18,000</u>			
SALARIES & WAGES	11,000	11,550	11,550	0
MATERIALS & SUPPLIES	1,256	1,319	1,319	0
UTILITIES	3,244	3,406	3,406	0
CONTRACTUAL SERVICES	2,500	2,625	2,625	0
EQUIPMENT	0	0	0	0
BUILDING & LANDSCAPE	0	0	0	0
MUSEUM FUND EXPENDITURES	<u>18,000</u>	<u>18,900</u>	<u>18,900</u>	<u>0</u>
Illinois Municipal Retirement Fund				
IMRF FUND REVENUES	<u>237,000</u>			
IMRF EXPENDITURES	<u>234,775</u>	<u>234,775</u>	<u>0</u>	<u>234,775</u>
F.I.C.A.				
FICA FUND REVENUES	<u>180,000</u>			
F.I.C.A. FUND EXPENDITURES	<u>180,000</u>	<u>180,000</u>	<u>0</u>	<u>180,000</u>
BOND & INTEREST				
BOND & INTEREST FUND REVENUES	<u>1,000,000</u>			
BOND & INTEREST FUND EXPENDITURES	<u>1,000,000</u>	<u>1,000,000</u>	<u>0</u>	<u>1,000,000</u>
LIABILITY INSURANCE				
LIABILITY FUND REVENUES	<u>60,000</u>			
LIABILITY FUND EXPENDITURES	<u>110,000</u>	<u>110,000</u>		<u>110,000</u>
SPECIAL RECREATION				
SPECIAL REC. FUND REVENUES	<u>365,000</u>			

Morton Grove Park District
2019 Budget

	Budget 2017-2018	Total Appropriation	Estimated Receipts From Sources Other Than Tax Levy	Amounts Raised By Tax Levy
SPECIAL REC. FUND EXPENDITURES	<u>365,000</u>	<u>365,000</u>	<u>0</u>	<u>365,000</u>
AUDIT				
AUDIT FUND REVENUES	<u>16,500</u>			
AUDIT FUND EXPENDITURES	<u>16,500</u>	<u>16,500</u>		<u>16,500</u>
CAPITAL IMPROVEMENTS				
REVENUES:				
CAPITAL IMPROVEMENTS REVENUES	<u>1,080,000</u>			
EXPENDITURES:				
MISCELLANEOUS				
CAPITAL IMP. FUND EXPENDITURES	<u>1,080,000</u>	<u>1,080,000</u>	<u>1,080,000</u>	<u>0</u>
TOTAL EXPENDITURE SUMMARY				
Corporate - Administration	\$775,475	\$814,249	\$308,981	\$505,268
Corporate - Parks	661,018	694,070	79,140	614,930
Recreation - Administration	749,801	787,291	87,621	699,670
Recreation - Programs	696,817	731,658	731,658	0
Recreation - Pools	388,966	408,413	408,413	0
Recreation - Community Center	520,648	546,681	546,681	0
Police	11,000	11,550	11,550	0
Paving & Lighting	0	0	0	0
Museum	18,000	18,900	18,900	0
Illinois Municipal Retirement Fund	234,775	234,775	0	234,775
FICA	180,000	180,000	0	180,000
Debt Service	1,000,000	1,000,000	0	1,000,000
Liability Insurance	110,000	110,000	0	110,000
Special Recreation	365,000	365,000	0	365,000
Audit	16,500	16,500	0	16,500
Capital Improvements	<u>1,080,000</u>	<u>1,080,000</u>	<u>1,080,000</u>	<u>0</u>
Total Estimated Receipts from Sources Other Than Taxes			<u>\$3,272,943</u>	
Tax Levy				<u>\$3,726,144</u>
TOTAL BUDGET	<u>\$6,808,000</u>			
TOTAL APPROPRIATION		<u>\$6,999,000</u>		

SECTION 4: The several sums above mentioned, in the aggregate amount of SIX MILLION EIGHT HUNDRED AND EIGHT THOUSAND and no/100ths (6,808,000) DOLLARS are hereby budgeted as proportionate and/or fractional parts of the said amount.

SECTION 5: The several sums above mentioned, in the aggregate amount of SIX MILLION NINE HUNDRED AND NINETY-NINE THOUSAND and no/100ths (6,999,000) DOLLARS are deemed necessary to defray all necessary expenses and liabilities of the Park District and are hereby appropriated as proportionate and/or fractional parts of said amount.

That all of the unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency or deficiency in any item or items in the same or similar general appropriation made by this Ordinance.

All receipts and revenue not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION 6: That the following is a breakdown of the projected receipts expected to be received during the period beginning January 1, 2019, and ending December 31, 2019 for general corporate purposes, for providing recreation programs, for the payment to the Illinois Municipal Retirement Fund and Social Security Benefits of the Morton Grove Park District, for the payment of Liability Insurance premiums, Annual Audit, Special Recreation for the Handicapped Fund, Police Fund, Paving and Lighting Fund, and Museum Fund, as provided in Article 5 of the Illinois Park District Code and other applicable statutes.

General Park District Code:

Bond Proceeds	\$ 955,000
Real Estate Taxes	3,700,000
Program Revenue	1,197,000
Community Center	163,000
Pools	193,000
Replacement Taxes	156,000
Interest Income	67,000
MNSAR Rental Income	82,000
Other	<u>295,000</u>
 TOTAL	 <u>\$6,808,000</u>

SECTION 7: That the invalidity of any portion of this Ordinance or any of the items hereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

SECTION 8: That this Ordinance shall be in full force and effect from and after its passage, approval and publication, according to law.

PASSED this 19th day of December 2018.

AYES: NAYS: ABSENT:

Steve Schmidt, President of the Board of Park Commissioners

ATTESTED and FILED in my office this 19th day of December 2018.

Jeffrey Wait, Secretary
MORTON GROVE PARK DISTRICT

MORTON GROVE PARK DISTRICT
6834 Dempster Street
Morton Grove, Illinois 60053

CERTIFICATION

I, Jeffrey Wait, do hereby certify that I am the duly qualified and appointed Secretary of the MORTON GROVE PARK DISTRICT, Village of Morton Grove, County of Cook and State of Illinois, and as such Secretary, I am the keeper of the official records and files of the Board of Commissioners of the MORTON GROVE PARK DISTRICT.

I do hereby certify that the attached Ordinance entitled "AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE PERIOD BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019," is a full, true and complete copy of that Ordinance which was adopted on the 19th day of December 2018, by the MORTON GROVE PARK DISTRICT, all as it appears from the official records of said Park District in my official care and custody.

We, Steve Schmidt, President, and Keith White, Treasurer, do hereby certify that we are the duly qualified and elected President and Treasurer of the MORTON GROVE PARK DISTRICT, Village of Morton Grove, County of Cook and State of Illinois, and we do certify that we are the chief fiscal officers of said District.

Pursuant to the statute regarding passage of Appropriation and Budget Ordinances, we do hereby certify that the attached Ordinance contains a detailed list of estimated receipts from sources other than taxation in the Budget and Appropriation Ordinance. Further, the

general sources of revenue anticipated to be received by the Park District during the budget and appropriation period of January 1 to December 31 is as follows: Tax Levy; the Personal Property Replacement Tax; interest earned on tax monies deposited; Bond proceeds; Illinois Dept. of Natural Resources Grant; program fees, fees charged in regard to our revenue producing facilities, all as are more fully detailed in the Budget and Appropriation Ordinance, a copy of which is herewith attached.

This certification is made pursuant to Chapter 35, Section 200/18-50 of the Illinois Compiled Statutes effective January 1, 1994.

IN WITNESS WHEREOF, we have hereunto affixed our official signatures and the corporate seal of the MORTON GROVE PARK DISTRICT THIS 19th day of December 2018.

Secretary of the MORTON GROVE PARK DISTRICT
Cook County, Illinois

President of the MORTON GROVE PARK DISTRICT
Cook County, Illinois (Chief Executive Officer)

Treasurer of the MORTON GROVE PARK DISTRICT
Cook County, Illinois (Chief Fiscal Officer)

Subscribed and Sworn to before me this

19th day of December 2018

SEAL

Notary Public

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Marty O'Brien, Superintendent of Finance
Date: December 19, 2018
Regarding: 2018 Transfer of Budget Appropriations: Resolution #R-08-18

Issue:

Authorization for a budget transfer of \$10,000 from the Liability Fund to the IMRF Fund.

Discussion:

As part of the year end audit, the Finance Department is required to enter certain accrual entries associated with the prior year. As a result of those entries, expenditures in the Liability fund will exceed the budget by \$10,000. To correct this issue, we recommend that a budget appropriation be approved to transfer \$10,000 from the Liability Fund to the IMRF Fund as follows:

Amount	From	To
\$10,000	Liability Fund	IMRF Fund

Park Board Action:

For the Board of Commissioners to approve Resolution #R-08-18 to authorize the budgetary transfer.

MORTON GROVE PARK DISTRICT
RESOLUTION #R-08-18

RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS

BE IT RESOLVED. By the Board of Commissioners of the Morton Grove Park District, that the following appropriation amounts be transferred immediately:

Amount	From	To
\$10,000	Liability Fund	IMRF Fund

Resolved this 19th day of December 2018

Board President, Steve Schmidt
Morton Grove Park District

Board Secretary, Jeffrey Wait
Morton Grove Park District



Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: December 19, 2018
Subject: 2019 IAPD/IPRA Conference

Issue:

The Board of Park Commissioners must approve the estimated cost of travel, meals and lodging for the 2019 IAPD/IPRA Annual Conference on January 24-26, 2019 in Chicago during an open meeting.

Discussion:

Per the State of Illinois' Public Act 99-604 and District Ordinance #O-06-16, all travel, meal, and lodging expenses advanced as a per diem to any member of the Board must be approved by roll call vote at an open meeting of the Park Board of Commissioners prior to issuance.

The estimated maximum expense for each Commissioner to attend the conference would consist of the following:

Lodging for three (3) nights	\$400.00
Meals	\$162
Travel	\$25
Parking	\$103.50
TOTAL	\$690.50

Lodging, travel and parking has been secured by the District. Please remember receipts must be provided for every purchase and any unused funds must be returned to the District.

Park Board Action:

For the Board of Park Commissioners to approve the travel, meals, and lodging expenses for each member of the Park Board in the amount of \$690.50.

**TRAVEL, MEAL AND LODGING EXPENSE
REIMBURSEMENT FORM**

Name of Official or Employee: Dorothy Coletta

Title/Position of Official or Employees: Board of Park Commissioner

Name and Date of the Activity/Event: 2019 IAPD/IPRA Conference, January 24th – 26th, 2019

Check Number (if applicable): _____

Credit Card Receipt Number (if applicable): _____

Description of the purpose of the expense: _____

Estimated Costs or Actual Costs with receipts:

Mileage: _____

Estimated Cost of Meals: \$162 – per diem

Parking: \$103.50

Estimated Cost of Hotel/Lodging: \$400.00 for a maximum of three (3) nights

Car rental: _____

Airfare: _____

Estimated Cost of Other Transportation (bus, train, taxi, shuttle, etc): \$25

Employee's/Officer's Signature: _____ Date: _____

Director's Authorization: _____ Date: _____

ATTACH ALL RECEIPTS

**TRAVEL, MEAL AND LODGING EXPENSE
REIMBURSEMENT FORM**

Name of Official or Employee: Keith White

Title/Position of Official or Employees: Board of Park Commissioner

Name and Date of the Activity/Event: 2019 IAPD/IPRA Conference, January 24th – 26th, 2019

Check Number (if applicable): _____

Credit Card Receipt Number (if applicable): _____

Description of the purpose of the expense: _____

Estimated Costs or Actual Costs with receipts:

Mileage: _____

Estimated Cost of Meals: \$162 – Per Diem

Parking: \$103.50

Estimated Cost of Hotel/Lodging: \$400.00 for a maximum of three (3) nights

Car rental: _____

Airfare: _____

Estimated Cost of Other Transportation (bus, train, taxi, shuttle, etc.): \$25

Employee's/Officer's Signature: _____ Date: _____

Director's Authorization: _____ Date: _____

ATTACH ALL RECEIPTS

Morton Grove Park District

**TRAVEL, MEAL AND LODGING EXPENSE
REIMBURSEMENT FORM**

Name of Official or Employee: Mark Manno

Title/Position of Official or Employees: Board of Park Commissioner

Name and Date of the Activity/Event: 2019 IAPD/IPRA Conference, January 24th – 26th, 2019

Check Number (if applicable): _____

Credit Card Receipt Number (if applicable): _____

Description of the purpose of the expense: _____

Estimated Costs or Actual Costs with receipts:

Mileage: _____

Estimated Cost of Meals: \$162 – Per Diem

Parking: \$103.50

Estimated Cost of Hotel/Lodging: \$400.00 for a maximum of three (3) nights

Car rental: _____

Airfare: _____

Estimated Cost of Other Transportation (bus, train, taxi, shuttle, etc.): \$25

Employee's/Officer's Signature: _____ Date: _____

Director's Authorization: _____ Date: _____

ATTACH ALL RECEIPTS

Morton Grove Park District

**TRAVEL, MEAL AND LODGING EXPENSE
REIMBURSEMENT FORM**

Name of Official or Employee: Paul Minx

Title/Position of Official or Employees: Board of Park Commissioner

Name and Date of the Activity/Event: 2019 IAPD/IPRA Conference, January 24th – 26th, 2019

Check Number (if applicable): _____

Credit Card Receipt Number (if applicable): _____

Description of the purpose of the expense: _____

Estimated Costs or Actual Costs with receipts:

Mileage: _____

Estimated Cost of Meals: \$162 – Per Diem

Parking: \$103.50

Estimated Cost of Hotel/Lodging: \$400.00 for a maximum of three (3) nights

Car rental: _____

Airfare: _____

Estimated Cost of Other Transportation (bus, train, taxi, shuttle, etc.): \$25

Employee's/Officer's Signature: _____ Date: _____

Director's Authorization: _____ Date: _____

ATTACH ALL RECEIPTS

Morton Grove Park District

**TRAVEL, MEAL AND LODGING EXPENSE
REIMBURSEMENT FORM**

Name of Official or Employee: Steve Schmidt

Title/Position of Official or Employees: Board of Park Commissioner

Name and Date of the Activity/Event: 2019 IAPD/IPRA Conference, January 24th – 26th, 2019

Check Number (if applicable): _____

Credit Card Receipt Number (if applicable): _____

Description of the purpose of the expense: _____

Estimated Costs or Actual Costs with receipts:

Mileage: _____

Estimated Cost of Meals: \$162 – Per Diem

Parking: \$103.50

Estimated Cost of Hotel/Lodging: \$400.00 for a maximum of three (3) nights

Car rental: _____

Airfare: _____

Estimated Cost of Other Transportation (bus, train, taxi, shuttle, etc.): \$25

Employee's/Officer's Signature: _____ Date: _____

Director's Authorization: _____ Date: _____

ATTACH ALL RECEIPTS

Board Update & Information

Morton Grove Park District

UPDATE & INFORMATION

December 19, 2018

RECREATION AND PROGRAMMING REPORT – GERALYN KONSEWICZ

The Recreation Department has hired a new Recreation Supervisor, Claire Baumgartner. Claire started on Monday, December 10th. Her responsibilities include: Preschool, Camps, Kinder Odyssey, and special events.

General/Special Events

- Despite the weather, Holly Days must go on. Staff did a great job pulling together and hosting a wonderful community event by adding activities inside as well as providing tents for added shelter to our choirs, vendors and lines for Santa. Having all of the activities on one day seemed to be well received and will continue next year in that format.
- Only 3 letters to Santa have come in. This free program allows children in the community to receive a personalized letter from Santa.
- Calls from the North Pole will take place on 12/12. Children will receive personalized phone calls from Santa or an elf. There are currently 4 children enrolled.
- Recreation staff is working on new programming for 2019.
- Santa's Paw Pals was on Thursday December 6th with 23 families and their dogs in attendance. Each dog and their family members got to take a picture with Santa.
- Gingerbread House Workshop was taken place on Friday December 8th with 19 families in attendance. Each family got to make a gingerbread house village.
- Holiday Cheer Home Décor Contest took place on Wednesday December 12th with four houses being judged on their holiday decorations. Winner of the contest will get a 2019 Summer Pool Pass and a banner to hang outside their house.

Fitness

- We will be offering a 1-month winter special membership in December and January for \$35. In previous years this membership has been popular with college kids home on break.
- Members will enjoy the "12 Days of Member Appreciation" beginning Wednesday 12/12. Each day will feature a different gift, free programs or raffle drawing.
 - Special Black Friday deal was a success on Friday, November 23rd. We sold 127 memberships and 62 of them were new members or returning members that have not been at the club for at least 6 months. This deal generated a lot of additional revenue for the district this month. Total Club Fitness revenue brought in for memberships this month was \$19,139.
 - Virtual Fitness classes will be a new amenity at Club Fitness in 2019. These classes will be added to the GroupEx schedule when we do not have live class offerings taking place. Working with maintenance to prepare the room for installation of equipment. This new amenity will be included in all fitness memberships at no extra charge.

- Club Fitness is now accepting two additional insurance fitness programs titled Renew Active and AARP Medicare Supplement. These programs are like Silver Sneakers but will need to be administered in house. The park district will receive money for visits to our facility monthly. Members are very happy we will be accepting these programs in 2019.
- We will host another Community Blood Drive on Thursday, December 14 from 10am – 4pm.

Club Fitness Updates	November 2018	November 2017
Fitness Club Members (as of 11/30)	1009	921
Open Gym Check-in	287	328
Membership Renewal/Sales	127*	69

* The large increase in membership sales/renewals for the month of November is the result of our special Black Friday deal.

Athletics

- The gymnastics team is competing in two meets this month; nine gymnasts in the Santa's Workshop Meet in Hanover Park (12/9-11) and twenty two gymnasts in the Hawaiian Pineapple Classic in Schaumburg (12/16-18). The Gold team placed 3rd in the meet. Four gymnasts received individual first place awards.
- The fall session of recreational gymnastics classes ends 12/19. Registration has started for the winter session and classes are filling quickly.
- CBL Basketball evaluations have started. There are currently twenty four participants enrolled. This is a co-op league with Skokie and Lincolnwood.
- AYSO and MGBSA are offering winter warm-up clinics in January and February at PVCC.

Seniors/Cultural Arts/Adults/Teens

- Walking Warriors walking club ended on Tuesday December 4th. This program will begin again in summer 2019.
- The Starbound Dance program held their last fundraiser for competitions at Portillo's on Thursday December 6th. Starbound Dance Competitions begin in February.
- As of December 5th, Recreation Supervisor Jeanette Garrity has secured five bands for the 2019 Summer Concerts. There will be nine concerts total for the summer.

Camps/Pre-School/Kinder Odyssey

- Registration for the 2019/2020 preschool year has begun. Next year, we are offering an Extended Day Program at Oketo Park Fieldhouse from 8:30am to 2:30pm.
- Indoor playground held on Thursdays and is averaging about 10 participants each week.
- Our new Christmas Crafters program is going well with 6 participants.

Aquatics/Gap/B4 School/BASE

- The first Silver Bell Express Trip took place on 12/8/18. The last trip takes place on Saturday 12/15. Both trips were sold out with just over 100 residents on each trip.
- As of 12/11, there are 138 students enrolled in the B4 School and B.A.S.E. programs.

- Rehire information will be sent to the 2018 aquatic staff in early-January. The hiring process for new staff will begin in March.
- Three aquatic managers and Mary will attend Ellis & Associates Lifeguard Instructor training December 27th through the 29th.
- Upcoming Gap days are:
 - o December 26 Prairie View Community Center
 - o December 27 Bulls Sox Academy
 - o December 28 Enchanted Castle
 - o January 2 PVCC w/ Shinigan the balloon man
 - o January 3 Wheeling Aquatic Center
 - o January 4 Tilt Studio
 - o January 21 Sunshine Arts & Crafts

Marketing

- Winter event banners and fieldhouse kiosk signage installed in December.
- School Newsletter posted on the school(s) website at 67 and 63, flyers sent to district 70 parents via principal weekly newsletter. Additionally, sent to all PTO's to post.
- Lou Malnati's to supply pizza for the upcoming Cold Brews event.
- Advocate Lutheran General Hospital to provide screening at January Fit and Fun Fair.
- Work has begun on modifying the 2019 Summer Sponsorship packages. Packages slated to go out in February.
- Meeting with rec staff to get input to create and implement a marketing plan for Preschool to raise awareness of preschool offerings. Complete plan late December and implement mid-January and run through the end of the 2019 year.
- Promoting Gap and winter camps via Facebook boost (12/13) and targeted eblast (12/18).
- Updates to website with new season of activities.

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- The Morton Grove Park District will conduct a Truth in Taxation hearing on December 19th even though it is not legally required. A Truth in Taxation is required when the increase in the taxes levied are 5% or greater than the previous levy. The current increase in the final 2018 tax levy is estimated to be 4.9% higher than last year.
- The District will be submitting its property tax levy to the Board on December 19th for final approval. To meet the county statutory requirements, the tax levy must be approved at a regular Board meeting and filed by the last Tuesday in December. However, this year due to the Christmas holiday, the levy must be filed by Friday December 21.
- The property tax limitation resolution, which states the tax levies that can be reduced if the total taxes received exceeds the cap, will also be presented at the December 19th meeting and filed accordingly.
- The Budget and Appropriation Ordinance public hearing for the 2019 calendar year is set for December 19th at 6:30 pm. The Board is scheduled to adopt the ordinance at the regular Board meeting immediately after the Truth in Taxation and the Budget public hearings are concluded.

- With the calendar year ending, we are in the process of finalizing our payroll activities such as insuring employer provided medical costs are included on W-2s, updating employee's records for the new year and preparing the forms for the Affordable Care Act (ACA).
- We completed the annual filings for the Illinois Department of Labor.

HUMAN RESOURCES— LAURA KEE

- We received our final score from PDRMA for our yearlong loss control review. Our overall score is 98.6!
- Registration started last week for winter and spring. Guest Services was well staffed, and the process went smooth.
- We have hired Claire Baumgartner as Recreation Supervisor. Her specialty areas will be preschool, camps, kinder odyssey and special events.. She comes to us from Wildwood Park District.
- Open enrollment has been completed.
- Length of service awards have been distributed to part time staff.

PARKS AND MAINTENANCE — KEITH GORCZYCA

- A second public meeting was held with the Mansfield pre-school parents to gain input on the playground design.
- Upland Design is now working on construction drawings for the Mansfield Park playground project.
- Staff is working with the WT Group on a basketball and tennis court repair report. An engineering report will assess the existing pavement condition of all the courts throughout the district.
- Staff completed building all the holiday orbs. An additional 24 orbs were installed in the trees in Harrer Park and were part of the annual tree lighting ceremony. The Village tree and gazebo were also decorated at Harrer Park.
- Staff assisted the county with the election process at PVCC, Austin, Mansfield, National and Oketo field houses.
- Staff assisted with the annual tree lighting ceremony and Holidays celebration.
- Staff completed a deep cleaning and maintenance projects during the PVCC shut down.
- The Thor-Guard system has been shut down for the year.
- The salt spreader and all the plows were inspected to ensure they are in proper working order for the upcoming snow season. Snow stakes were installed at all facilities to assist staff during snow events.
- An in-house training session was held for staff to go over plow and salter installation, removal, operation and cleaning techniques.
- Routine maintenance items this month included: turf mowing, leaf removal, ice and snow operations, equipment repairs, facility cleaning, trash pickup, park and playground inspections and repairs, facility inspections, vehicle inspections, fire extinguisher inspections, and numerous work order requests.