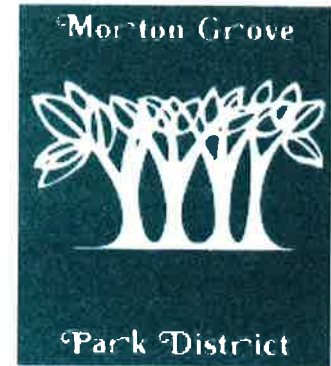


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Board Meeting Agenda February 20, 2019 at 6:30pm

- I. **Roll Call**
- II. **Pledge of Allegiance**
- III. **Additions/Changes to the Agenda**
- IV. **Citizen's Comments on Agenda Items/Correspondence**
- V. **Consent Agenda:**
 - a. **Approval of Minutes:** Minutes of the January 16, 2019 Board Meeting
 - b. **Approval of Financial Reports**
 1. Cash Summary and Revenue Report dated January 31, 2019
 2. Invoice Distribution Report ending January 31, 2019 in the amount of \$92,128.65
- VI. **Director's Report**
- VII. **Attorney's Report**
- VIII. **Department Reports**
- IX. **New Business**
 - a. **Administration & Finance Committee – Commissioner White, Chair**

Nonaction Item: Presentation by Paul Hanley from George K. Baum & Company
 - b. **Recreation and Facility Program Committee – Commissioner Coletta, Chair**

Nonaction Item: Virtual Fitness Presentation
 - c. **Parks and Facilities Maintenance Committee – Commissioner Manno, Chair**

Action Item: Mansfield Park Replacement Bid

Action Item: Mansfield Park Playground Equipment Purchase

Nonaction Item: Ballfield Renovation Plan

Action Item: Capital Reallocation

Nonaction Item: General Discussion regarding Harrer Pool Project
- X. **Public Comment on Non-Agenda Items**
- XI. **Commissioner Comments:**

Commissioner White
Commissioner Minx
Commissioner Manno
Commissioner Coletta
Commissioner Schmidt
- XII. **Closed Session:** I make a motion for the Board to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and section 120/2(c)(21).
- XIII. **Approval of Closed Session Minutes:** Minutes from the January 16, 2019 meeting.
- XIV. **Adjournment**

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.

Consent Agenda: February 20, 2019 – Commissioner Keith White

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on January 16, 2019

And the Financial Reports which include:

- The Cash Summary and Revenue Report dated January 31, 2019
- The Invoice Distribution Report ending January 31, 2019 in the amount of \$92,128.65

AFTER CLOSED SESSION:

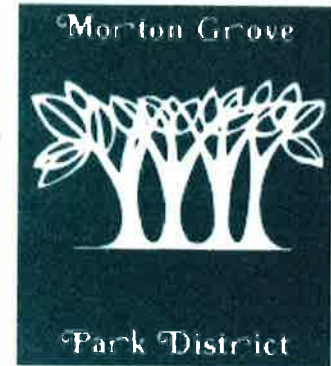
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session held on January 16, 2019

Approval of Minutes

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Minutes of the 807th
Board Meeting
January 16, 2019

I. Roll Call: Commissioner Schmidt called the meeting to order at 6:30pm.

Commissioners Present: Mark Manno, Paul Minx, Steve Schmidt and Keith White.

Commissioners Absent: Dorothy Coletta

Attorney Present: Steve Adams and Nicole Karas; Robbins Schwartz

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Geralyn Konsewicz, Superintendent of Recreation and Facilities, Keith Gorczyca, Superintendent of Parks and Maintenance; and Claudia Marren, Administrative Assistant.

Guests Present: Rita Minx, Village Trustee and Morton Grove resident and Erica Epperson, Morton Grove resident.

II. Additions/Changes to the Agenda: None.

III. Citizens Comments on Agenda Items/Correspondence: None.

IV. Consent Agenda:

Commissioner White made a motion, seconded by Commissioner Manno, to approve the minutes of the Truth in Taxation Meeting, the Budget Hearing and the Board Meeting all held on December 19, 2018.

The Financial Reports:

1. The Cash Summary and Revenue Report dated December 31, 2018 and
2. The Invoice Distribution Report ending December 31, 2018, in the amount of \$106,440.72.

Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.

V. Director Report: Director Wait noted the Father/Son Mini-Golf event will be this Friday from 6:30 to 8:30pm at PVCC, January 30th there will be a free movie night, February 1st there will be a Family Night which will include crafts and a magic show, February 8th is the Daddy/Daughter Dance with dinner, games and contests. The annual Cold Brews, sponsored by Mularkey Distributors, will be held at the Civic Center on February 16th featuring craft beers and Lou Malnati's pizza.

VI. Attorney Report: Steve Adams asked the commissioners if they had any questions regarding the 30-60-day summary of the work plan he emailed them earlier in the week. Also, Robbins Schwartz will be offering 8 sessions at conference and their reception will be held Thursday night from 6-8pm. He also noted his colleague, Nicole Karas, was attending the meeting to help explain and answer questions on establishing and maintaining a Park Foundation.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

- VII. Department Head Reports:** Superintendent O'Brien noted he filed the Ethic Statements which the Commissioners should expect to receive via email soon. His department is completing the year-end processing of all W-2's and 1099's, and he filed the tax-exempt paperwork for all the District properties.

Superintendent Gorczyca noted that a bid for the Mansfield Park playground project was published and for the Commissioners to expect a motion at the February meeting. Also, the building of the ice rink is completed and now they are working on adding the water.

Superintendent Konsewicz noted the Fit & Fun Fair was held last Saturday with line dancing, Zumba and yoga. The Recreation staff has been attending IPRA meetings and working on summer programs and events and are looking forward to conference. Also, Recreation Supervisors Sue Braubach and Elizabeth Hoyt received their Certified Program Planning (CPP) certificates. Konsewicz also noted that 90 people attended the staff appreciation party.

VIII. New Business:

a. Administration and Finance Committee – Commissioner White, Chair

Williams Architect: Commissioner White made a motion, seconded by Commissioner Manno to accept the agreement from Williams Architect to design three concepts for a Harrer Park pool project in the amount of \$11,200. **Ayes: Commissioner Schmidt, White, Manno and Minx. Nays: 0. Absent: Coletta. Motion carried.**

Park Foundation Overview: Director Wait gave an overview of establishing a park foundation. Wait noted that the District's 2017-22 Strategic Plan listed a Park Foundation as one of its goals.

A foundation could provide grants and solicit funds to help support the District. There is a very definitive process in establishing a Foundation: 1.) Complete the forms, 2.) Choose three board members and 3.) complete and file the Articles of Incorporation which must include the purpose of the foundation along with the name and address of the three board officers. The new board must then create by-laws, hold a board meeting, set-up records and file for tax exempt status. The Foundation mission should support the park district mission.

Attorney Karas explained there is very specific language for a 501C3. One must demonstrate initial projects, give a narrative of activities and submit four years of financials. The IRS will scrutinize the relationship between the Foundation and the park district – they cannot overlap.

Karas also noted that the Foundation cannot help with a referendum or support political candidates.

b. Parks Facilities and Maintenance Committee, Commissioner Manno, Chair

Harrer Pool Project Discussion: Director Wait noted the staff is looking for direction from the community and the commissioners regarding Harrer Pool. Commissioner Schmidt suggested having George Baum and Co. come to the next meeting to review details of passing a referendum to support the Harrer Pool project. Director Wait suggested, in order

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

to gather support for a referendum, it may be wise to add additional projects such as: improving ballfields, an outdoor ice rink, setting aside money to purchase property, increase programming especially in the areas which the community survey determined were under served, or a dog park, recoating the tennis courts and of course more program space. Attorney Adams noted a referendum must list what the money will be used for. Adams also suggested forming an influential task force. Attorney Karas noted that the commissioners as representatives of the Morton Grove Park District Board may not speak in support of a referendum; however, as *residents* of Morton Grove they may support a referendum. Employees are not allowed to engage in support or opposition of a referendum while working.

IX. Public Comment on Non-Agenda Items: None.

X. Commissioner Comments:

Commissioner Minx: Noted he was excited about all the new recreation programs and told Supervisor Konsewicz to keep up the good work.

Commissioner White: Thanked Luisa, GERALYN, Elizabeth and Sam for a great party. Congratulated Sue Braubach and Elizabeth Hoyt for receiving their CPP certificates and Mary Mucci for receiving her Ellis certificate and noticed that the number of fitness members has increased.

Commissioner Manno: Noted that the Fit and Fun Fair was well received and congratulated the Magnelli household on their "Holiday Cheer" house decorating contest win. Manno also congratulated Sue Braubach, Elizabeth Hoyt and Mary Mucci on their accomplishments.

Commissioner Schmidt: Apologized for not being able to attend the staff appreciation party and thanked the staff for all their hard work.

XI. Closed Session: At approximately 7:55pm Commissioner White made a motion, seconded by Commissioner Manno, to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and 120/2(c) (21). **Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.**

The meeting reconvened at approximately 8:02pm. No action was taken during closed session.

XII. Approval of Closed Session Minutes: Commissioner White made a motion, seconded by Commissioner Minx to approve the minutes of the Closed Session Meeting held on December 19, 2018. **Ayes: Commissioner Minx, Schmidt, White and Manno. Nays: 0. Absent: Coletta. Motion carried.**

XIII. Adjournment:

Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 8:03pm.

Steve Schmidt, Board President

Jeffrey Wait, Board Secretary

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Financials

- The Cash Summary and Revenue Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
 FROM 01/01/2019 TO 01/31/2019
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 01/01/2019	Total Debits	Total Credits	Ending Balance 01/31/2019
01	CORPORATE	231,305.67	43,401.93	120,237.18	154,470.42
02	RECREATION	811,303.25	105,964.22	126,950.05	790,317.42
05	POLICE	10,863.15	0.00	650.00	10,213.15
15	MUSEUM	15,638.80	0.00	1,071.71	14,567.09
20	I.M.R.F.	188,057.50	76.72	16,903.98	171,230.24
22	F.I.C.A.	42,163.88	91.73	10,790.13	31,465.48
25	BOND & INTEREST	1,583.11	438.38	0.00	2,021.49
30	LIABILITY INSURANCE	131,177.82	26.30	7,172.72	124,031.40
35	SPECIAL RECREATION	265,338.57	153.43	2,607.69	262,884.31
40	AUDIT	6,564.17	7.23	0.00	6,571.40
70	CAPITAL IMPROVEMENTS	4,797,856.83	0.00	5,641.80	4,792,215.03
99	PAYROLL CLEARING FUND	26,013.28	93,474.78	92,627.04	26,861.02
	TOTAL - ALL FUNDS	6,527,866.03	243,634.72	384,652.30	6,386,848.45

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	01/31/2019	NORMAL (ABNORMAL)	MONTH 01/31/2019	INCREASE (DECREASE)	BALANCE	% BGD	USED
Fund 01 - CORPORATE										
Fund 01 - CORPORATE:										
TOTAL REVENUES		1,435,082.00	43,401.93	43,401.93	1,391,680.07	3.02				
TOTAL EXPENDITURES		1,435,082.00	105,290.87	105,290.87	1,329,791.13	7.34				
NET OF REVENUES & EXPENDITURES		0.00	(61,888.94)	(61,888.94)	61,888.94	100.00				
Fund 02 - RECREATION										
Fund 02 - RECREATION:										
TOTAL REVENUES		2,355,086.00	106,525.41	106,525.41	2,248,560.59	4.52				
TOTAL EXPENDITURES		2,355,086.00	92,440.34	92,440.34	2,262,645.66	3.93				
NET OF REVENUES & EXPENDITURES		0.00	14,085.07	14,085.07	(14,085.07)	100.00				
Fund 05 - POLICE										
Fund 05 - POLICE:										
TOTAL REVENUES		11,000.00	0.00	0.00	11,000.00	0.00				
TOTAL EXPENDITURES		11,000.00	0.00	0.00	11,000.00	0.00				
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00				
Fund 15 - MUSEUM										
Fund 15 - MUSEUM:										
TOTAL REVENUES		18,000.00	0.00	0.00	18,000.00	0.00				
TOTAL EXPENDITURES		18,000.00	640.00	640.00	17,360.00	3.56				
NET OF REVENUES & EXPENDITURES		0.00	(640.00)	(640.00)	640.00	100.00				
Fund 20 - I.M.R.F.										
Fund 20 - I.M.R.F.:										
TOTAL REVENUES		237,000.00	76.72	76.72	236,923.28	0.03				
TOTAL EXPENDITURES		237,000.00	16,903.98	16,903.98	220,096.02	7.13				
NET OF REVENUES & EXPENDITURES		0.00	(16,827.26)	(16,827.26)	16,827.26	100.00				
Fund 22 - F.I.C.A.										
Fund 22 - F.I.C.A.:										
TOTAL REVENUES		180,000.00	78.91	78.91	179,921.09	0.04				
TOTAL EXPENDITURES		180,000.00	10,777.31	10,777.31	169,222.69	5.99				
NET OF REVENUES & EXPENDITURES		0.00	(10,698.40)	(10,698.40)	10,698.40	100.00				
Fund 25 - BOND & INTEREST										
Fund 25 - BOND & INTEREST:										
TOTAL REVENUES		1,000,000.00	438.38	438.38	999,561.62	0.04				
TOTAL EXPENDITURES		1,000,000.00	0.00	0.00	1,000,000.00	0.00				
NET OF REVENUES & EXPENDITURES		0.00	438.38	438.38	(438.38)	100.00				
Fund 30 - LIABILITY INSURANCE										
Fund 30 - LIABILITY INSURANCE:										
TOTAL REVENUES		110,000.00	26.30	26.30	109,973.70	0.02				
TOTAL EXPENDITURES		110,000.00	0.00	0.00	110,000.00	0.00				
NET OF REVENUES & EXPENDITURES		0.00	26.30	26.30	(26.30)	100.00				
Fund 35 - SPECIAL RECREATION										
Fund 35 - SPECIAL RECREATION:										
TOTAL REVENUES		365,000.00	153.43	153.43	364,846.57	0.04				
TOTAL EXPENDITURES		365,000.00	1,129.54	1,129.54	363,870.46	0.31				
NET OF REVENUES & EXPENDITURES		0.00	(976.11)	(976.11)	976.11	100.00				

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 01/31/2019		ACTIVITY FOR MONTH 01/31/2019		AVAILABLE BALANCE		% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)				
Fund 40 - AUDIT										
Fund 40 - AUDIT:										
TOTAL REVENUES		16,500.00		7.23		7.23		16,492.77		0.04
TOTAL EXPENDITURES		16,500.00		0.00		0.00		16,500.00		0.00
NET OF REVENUES & EXPENDITURES		0.00		7.23		7.23		(7.23)		100.00
Fund 70 - CAPITAL IMPROVEMENTS										
Fund 70 - CAPITAL IMPROVEMENTS:										
TOTAL REVENUES		1,080,000.00		0.00		0.00		1,080,000.00		0.00
TOTAL EXPENDITURES		1,080,000.00		4,727.10		4,727.10		1,075,272.90		0.44
NET OF REVENUES & EXPENDITURES		0.00		(4,727.10)		(4,727.10)		4,727.10		100.00
TOTAL REVENUES - ALL FUNDS		6,807,668.00		150,708.31		150,708.31		6,656,959.69		2.21
TOTAL EXPENDITURES - ALL FUNDS		6,807,668.00		231,909.14		231,909.14		6,575,758.86		3.41
NET OF REVENUES & EXPENDITURES		0.00		(81,200.83)		(81,200.83)		81,200.83		100.00

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310387					
02-07-594819	PROGRAM SERVICES-GAP	STEVEN FINNEGAN	GAP DAY ENTERTAINMENT	125.00	310387
			Total For Check 310387	125.00	
Check 310390					
02-33-570200	BUILDING & LANDSCAPE-BUILD ALARM DETECTION SYSTEMS, I		WORK COMPLETED 12/07/18-12	1,570.00	310390
			Total For Check 310390	1,570.00	
Check 310391					
01-20-520312	MATERIALS AND SUPPLIES-JAN CASE LOTS, INC		SUPPLIES FOR PVCC	217.80	310391
			Total For Check 310391	217.80	
Check 310392					
02-32-554200	CONTRACT SVCS-AGREEMENTS - COMCAST CABLE		LOBBY TV CABLE	21.06	310392
			Total For Check 310392	21.06	
Check 310393					
01-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR OUTSIDE	501.94	310393
			Total For Check 310393	501.94	
Check 310394					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU DALE WARE		REFUND FOR WORK BOOTS	124.99	310394
			Total For Check 310394	124.99	
Check 310395					
02-08-490914	PROGRAM FEES REV-COLD BREW ED MOORE		REFUND ON EVENT BRIGHT FOR	50.00	310395
			Total For Check 310395	50.00	
Check 310396					
02-01-593177	PROGRAM SUPPLIES-GYMANISTI ELIZABETH MCCANN		REIMBURSEMENT FOR GYMNASTI	80.02	310396
			Total For Check 310396	80.02	
Check 310397					
01-10-520110	MATRL AND SUPP-OFFICE EXP	GARVEY'S OFFICE PRODUCTS	LAMINATE PAPER, STAPLES, A	82.85	310397
			Total For Check 310397	82.85	
Check 310398					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS GLENBROOK AUTO PARTS, INC		CAR SUPPLIES	38.97	310398
			Total For Check 310398	38.97	
Check 310399					
02-33-520321	MATRL AND SUPP-MAINT. - MA GRAINGER		PVCC 5K RUN SUPPLIES	315.37	310399
			Total For Check 310399	315.37	
Check 310400					
02-33-570200	BUILDING & LANDSCAPE-BUILD HONEYWELL INTERNATIONAL		IN WORK ON RTU 10 CONTROL ISS	1,979.18	310400
			Total For Check 310400	1,979.18	
Check 310401					
02-01-594193	PROGRAM SERVICES-HOT SHOTS	HOT SHOTS SPORTS	HOLIDAY BREAK CAMP	686.00	310401
			Total For Check 310401	686.00	
Check 310402					
02-08-593914	PROGRAM SUPPLIES-COLD BREW	ILLINOIS LIQUOR CONTROL CO	LIQUOR LICENSE	25.00	310402
			Total For Check 310402	25.00	
Check 310403					
02-01-593176	PROGRAM SUPPLIES-ISKK KARA	ILLINOIS SHOTOKAN KARATE C	2018 FALL KARATE INVOICE	6,687.00	310403
			Total For Check 310403	6,687.00	
Check 310404					
05-10-582100	EXP MISCELLANEOUS-POLICE	E LUND INDUSTRIES	INSTALLATION LABOR	650.00	310404
			Total For Check 310404	650.00	
Check 310405					
02-07-594840	PROGRAM SERVICES-MAGIC	MAGIC OF GARY KANTOR	FALL MAGIC CLASSES 10/11-1	238.00	310405
			Total For Check 310405	238.00	
Check 310406					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	TAPCON DRILLBIT	35.80	310406
01-20-581501	PRAIRIE VIEW ICE ARENA	MENARD'S	SUPPLEIS FOR ICE RINK	669.49	310406

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310406					
02-33-520321	MATRL AND SUPP-MAINT. - MA MENARD'S		TEKS LATHE 8X1 SHARP PT	52.10	310406
			Total For Check 310406	757.39	
Check 310407					
30-10-532610	INSURANCE-PROPERTY & GENER	PARK DISTRICT RISK MANAGEM	PROPERTY/LIABILITY INSURAN	3,997.78	310407
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM	PROPERTY/LIABILITY INSURAN	604.67	310407
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM	PROPERTY/LIABILITY INSURAN	2,445.28	310407
			Total For Check 310407	7,047.73	
Check 310408					
02-32-581500	EXP MISCELLANEOUS-UNIFORMS	PROMO GEAR PLUS,LLC	SWEATSHIRTS FOR FITNESS ST	390.69	310408
			Total For Check 310408	390.69	
Check 310409					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	FOR PROFESSIONAL SERVICES	2,850.00	310409
			Total For Check 310409	2,850.00	
Check 310410					
02-09-490230	NOT BEING USED	SANDY SWEILEM	REFUND FOR 2 CANCELLED LAT	150.00	310410
			Total For Check 310410	150.00	
Check 310411					
02-33-520321	MATRL AND SUPP-MAINT. - MA	STEINER ELECTRIC COMPANY	SERVICES RENDERED	273.42	310411
			Total For Check 310411	273.42	
Check 310412					
01-20-520230	MATERIALS AND SUPPLIES-REN	SUNBELT RENTALS, INC.	MASS LIGHT TOWER	279.00	310412
			Total For Check 310412	279.00	
Check 310413					
01-10-554100	CONTRACTUAL SERVICES-AGREE	TIAA COMMERCIAL FINANCE, I	COPIER RENTAL INSURANCE	408.69	310413
			Total For Check 310413	408.69	
Check 310414					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1	TIM CULLEN	NOVEMBER UMPIRE BILL	165.00	310414
			Total For Check 310414	165.00	
Check 310415					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	142.56	310415
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	VERIZON WIRELESS	PHONE BILL	57.02	310415
02-07-593825	PROGRAM SUPPLIES-BASE	VERIZON WIRELESS	PHONE BILL	57.02	310415
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	142.56	310415
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	171.08	310415
			Total For Check 310415	570.24	
Check 310416					
02-33-520312	MATERIALS AND SUPPLIES-JAN	WAREHOUSE DIRECT	SHOWER SOAP FOR PVCC GYM	162.12	310416
			Total For Check 310416	162.12	
Check 310417					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1	WILL MAGINOT	NOVEMBER UMPIRE BILL	66.00	310417
			Total For Check 310417	66.00	
Check 310423					
02-04-490514	PROGRAM FEES REV-DANCE - C	BUFF ROSEN BOYD	REFUND FOR ADULT TAP	69.00	310423
			Total For Check 310423	69.00	
Check 310424					
02-32-554200	CONTRACT SVCS-AGREEMENTS -	COLLEY ELEVATOR CO.	ELEVATOR INSPECTION SERVIC	196.00	310424
			Total For Check 310424	196.00	
Check 310426					
02-01-593177	PROGRAM SUPPLIES-GYMANISTI	ELK GROVE INVITE	EGGS MEET PAYMENT	1,995.00	310426
			Total For Check 310426	1,995.00	
Check 310427					
01-10-552200	CONTRACT SVCS-TECHNICAL AS	FRAMEWORK COMMUNICATIONS	MONTHLY BILLING FOR FEBRUA	2,440.22	310427
70-10-586200	EXP MISC.-CORPORATE COMPUT	FRAMEWORK COMMUNICATIONS	SIRIS PROFESSIONAL 4000	2,573.68	310427

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310427					
Total For Check 310427				5,013.90	
Check 310428					
01-10-581400	EXP MISCELLANEOUS-DUES & S	ILLINOIS ASSOC. PARK DISTR	ANNUAL MEMBERSHIP DUES FOR	6,326.90	310428
Total For Check 310428				6,326.90	
Check 310429					
02-33-554100	CONTRACTUAL SERVICES-AGREE	JOHNSON CONTROLS SECURITY	QUARTERLY BILLING	363.43	310429
Total For Check 310429				363.43	
Check 310430					
01-10-581110	EXP MISCELLANEOUS-COMMISSI	KEITH WHITE	PER DIEM FOR IPRA ANNUAL C	162.00	310430
Total For Check 310430				162.00	
Check 310431					
01-10-581110	EXP MISCELLANEOUS-COMMISSI	MARK MANNO	PER DIEM FOR IPRA ANNUAL C	162.00	310431
Total For Check 310431				162.00	
Check 310432					
01-10-581110	EXP MISCELLANEOUS-COMMISSI	PAUL MINX	PER DIEM FOR IPRA ANNUAL C	162.00	310432
Total For Check 310432				162.00	
Check 310433					
02-35-520130	MATRL AND SUPP-OFFICE EXP	POSTMASTER	POSTAGE FOR ADULT PROGRAMS	1,160.00	310433
Total For Check 310433				1,160.00	
Check 310434					
01-20-554100	CONTRACTUAL SERVICES-AGREE	ROSE PEST SOLUTIONS	ANNUAL COST OF SERVICE FOR	1,691.19	310434
02-33-554100	CONTRACTUAL SERVICES-AGREE	ROSE PEST SOLUTIONS	ANNUAL COST OF SERVICE FOR	594.51	310434
Total For Check 310434				2,285.70	
Check 310435					
15-10-554600	CONTRACTUAL SERVICES-PROF	SHERI COZZI	CLEANING OF MUSEUM FOR JAN	95.00	310435
Total For Check 310435				95.00	
Check 310436					
02-33-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS	AIR CARE PROGRAM	108.87	310436
Total For Check 310436				108.87	
Check 310437					
01-10-581110	EXP MISCELLANEOUS-COMMISSI	STEVE SCHMIDT	PER DIEM FOR IPRA ANNUAL C	162.00	310437
Total For Check 310437				162.00	
Check 310438					
02-07-591819	INSTRUCTOR SALARIES-GAP	THERESA CURTIS	PAYROLL CHECK FOR 01/11/19	156.38	310438
Total For Check 310438				156.38	
Check 310439					
01-10-481810	MISCELLANEOUS REV-MISC. -	CARD SERVICES	CREDIT CARD STATEMENT FOR	293.97	310439
01-10-520110	MATRL AND SUPP-OFFICE EXP	CARD SERVICES	CREDIT CARD STATEMENT FOR	276.39	310439
01-10-581100	BUSINESS MEETINGS	CARD SERVICES	CREDIT CARD STATEMENT FOR	47.84	310439
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	CARD SERVICES	CREDIT CARD STATEMENT FOR	1,238.00	310439
01-10-581250	EXP MISCELLANEOUS-BUSINESS	CARD SERVICES	CREDIT CARD STATEMENT FOR	55.95	310439
01-10-581400	EXP MISCELLANEOUS-DUES & S	CARD SERVICES	CREDIT CARD STATEMENT FOR	119.00	310439
01-10-581700	EXP MISCELLANEOUS-HOLIDAY	CARD SERVICES	CREDIT CARD STATEMENT FOR	26.39	310439
01-10-589105	EXP MISCELLANEOUS-EMPLOYEE	CARD SERVICES	CREDIT CARD STATEMENT FOR	515.33	310439
01-20-581501	PRAIRIE VIEW ICE ARENA	CARD SERVICES	CREDIT CARD STATEMENT FOR	1,376.00	310439
02-01-593177	PROGRAM SUPPLIES-GYMANISTI	CARD SERVICES	CREDIT CARD STATEMENT FOR	347.07	310439
02-04-593514	PROGRAM SUPPLIES-DANCE - C	CARD SERVICES	CREDIT CARD STATEMENT FOR	75.47	310439
02-04-594514	PROGRAM SERVICES-DANCE - C	CARD SERVICES	CREDIT CARD STATEMENT FOR	518.27	310439
02-07-593825	PROGRAM SUPPLIES-BASE	CARD SERVICES	CREDIT CARD STATEMENT FOR	755.22	310439
02-07-593826	PROGRAM SUPPLIES-KINDER OD	CARD SERVICES	CREDIT CARD STATEMENT FOR	24.27	310439
02-07-594819	PROGRAM SERVICES-GAP	CARD SERVICES	CREDIT CARD STATEMENT FOR	359.50	310439
02-08-490950	PROGRAM FEES REV-FREE EVEN	CARD SERVICES	CREDIT CARD STATEMENT FOR	22.97	310439
02-08-593914	PROGRAM SUPPLIES-COLD BREW	CARD SERVICES	CREDIT CARD STATEMENT FOR	31.97	310439
02-08-593925	PROGRAM SUPPLIES-SILVER BE	CARD SERVICES	CREDIT CARD STATEMENT FOR	81.15	310439

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310439					
02-10-554100	CONTRACTUAL SERVICES-AGREE CARD SERVICES		CREDIT CARD STATEMENT FOR	179.00	310439
02-10-554405	CONTRACTUAL SERVICES-PUBLI CARD SERVICES		CREDIT CARD STATEMENT FOR	767.17	310439
02-10-581200	EXP MISC.-EDUCATIONAL SEMI CARD SERVICES		CREDIT CARD STATEMENT FOR	732.90	310439
02-10-581400	EXP MISCELLANEOUS-DUES & S CARD SERVICES		CREDIT CARD STATEMENT FOR	264.00	310439
02-10-581600	EXP MISC.-MORTON GROVE SPE CARD SERVICES		CREDIT CARD STATEMENT FOR	71.47	310439
02-32-520370	MATRL AND SUPP-SUPPLIES - CARD SERVICES		CREDIT CARD STATEMENT FOR	93.91	310439
02-32-554200	CONTRACT SVCS-AGREEMENTS - CARD SERVICES		CREDIT CARD STATEMENT FOR	337.10	310439
02-32-560200	EQUIPMENT-NEW EQUIP - MAIN CARD SERVICES		CREDIT CARD STATEMENT FOR	125.86	310439
		Total For Check 310439		8,736.17	
Check 310440					
01-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC FOR REAR PVCC	33.77	310440
		Total For Check 310440		33.77	
Check 310441					
01-20-570200	BUILDING & LANDSCAPE-BUILD FRIEL ELECTRIC		LABOR AND SERVICES AT HARR	632.60	310441
02-33-570200	BUILDING & LANDSCAPE-BUILD FRIEL ELECTRIC		LABOR AND SERVICES AT PVCC	3,249.00	310441
70-10-586450	EXP MISCELLANEOUS-CLUB FIT FRIEL ELECTRIC		FOR LABOR AND SERVICES IN	914.70	310441
		Total For Check 310441		4,796.30	
Check 310442					
15-10-554600	CONTRACTUAL SERVICES-PROF	JAMES DRIVE SAFETY LANE, L	VEHICLE INSPECTION DECEMEB	27.00	310442
		Total For Check 310442		27.00	
Check 310443					
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC	INCLUSION SERVICES FOR DEC	1,478.15	310443
		Total For Check 310443		1,478.15	
Check 310444					
02-07-593825	PROGRAM SUPPLIES-BASE	SYSKO FOOD SERVICES	BASE SNACK	1,097.13	310444
		Total For Check 310444		1,097.13	
Check 310445					
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	133.95	310445
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	23.92	310445
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	62.19	310445
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	497.54	310445
15-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	35.88	310445
		Total For Check 310445		753.48	
Check 310446					
02-08-594920	PROGRAM SERVICES-MOM & SON	BOUNCE HOUSES R us	MINI GOLF RENTAL FATHER/SO	710.00	310446
		Total For Check 310446		710.00	
Check 310447					
70-10-586100	EXP MISCELLANEOUS-PVCC GEN CALL ONE		PHONE SERVICES	2,153.42	310447
		Total For Check 310447		2,153.42	
Check 310448					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE	PVCC COMCAST BUISNESS CABL	573.52	310448
		Total For Check 310448		573.52	
Check 310449					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR JACOB'S	23.65	310449
		Total For Check 310449		23.65	
Check 310450					
02-33-570200	BUILDING & LANDSCAPE-BUILD	CRNE'S ENVIRONMENTAL CONTR	HVAC SERVICE	998.00	310450
		Total For Check 310450		998.00	
Check 310451					
01-20-581501	PRAIRIE VIEW ICE ARENA	DARLEY	FIRE HOSE FOR ICE ARENA	379.80	310451
		Total For Check 310451		379.80	
Check 310452					
01-10-520110	MATRL AND SUPP-OFFICE EXP	GARVEY'S OFFICE PRODUCTS	OFFICE SUPPLIES PVCC	112.64	310452

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310452		Total For Check 310452		112.64	
Check 310453	02-33-520321 MATRL AND SUPP-MAINT. - MA GRAINGER		FILTERS FOR PVCC	228.00	310453
		Total For Check 310453		228.00	
Check 310454	01-20-520312 MATERIALS AND SUPPLIES-JAN HESCO, INC		FLOOR FINISH FOR NATIONAL	197.74	310454
		Total For Check 310454		197.74	
Check 310455	02-32-460110 MEMBERSHIPS-RB - FITNESS M KRIKOR MIKAELIAN		FITNESS MEMBERSHIP REFUND	15.00	310455
		Total For Check 310455		15.00	
Check 310456	35-10-552705 CNTRCT SVCS-ADA INCLUSION MAINE-NILES ASSN OF SP REC INCLUSION SERVICES FOR JAN			1,129.54	310456
		Total For Check 310456		1,129.54	
Check 310457	01-10-581700 EXP MISCELLANEOUS-HOLIDAY MENARD'S		ORB SUPPLIES FOR HANGING I	198.80	310457
01-20-520321 MATRL AND SUPP-MAINT. - MA MENARD'S			TOOLS	25.98	310457
01-20-520400 MATRL-SUPP-SUPPLIES - TOOL MENARD'S			TOOLS	105.80	310457
		Total For Check 310457		330.58	
Check 310458	01-10-581400 EXP MISCELLANEOUS-DUES & S MORTON GROVE CHAMBER OF CO MEMEBERSHIP APPLICATION/RE			150.00	310458
		Total For Check 310458		150.00	
Check 310459	02-07-593813 PROGRAM SUPPLIES-BIRTHDAY NILES DAIRY QUEEN		2 BDAY CAKES FOR MGPD	41.98	310459
		Total For Check 310459		41.98	
Check 310460	01-10-520130 MATRL AND SUPP-OFFICE EXP PITNEY BOWES GLOBAL FINANC LEASE INVOICE			50.07	310460
		Total For Check 310460		50.07	
Check 310461	01-20-520325 MATRL-SUPP-MAINT. - MAT'LS RUSSO POWER EQUIPMENT		SPINNER MOTOR FOR SALTER R	379.99	310461
		Total For Check 310461		379.99	
Check 310462	01-10-581700 EXP MISCELLANEOUS-HOLIDAY SKOKIE ACE HARDWARE		ORB HARDWARE	17.88	310462
01-20-520321 MATRL AND SUPP-MAINT. - MA SKOKIE ACE HARDWARE			SUPPLIES TO FIX GARAGE DOO	19.97	310462
		Total For Check 310462		37.85	
Check 310463	02-08-594919 PRGM SUPP-DADDY DAUGHTER D WALLACE ENTERTAINMENT		DADDY DAUGHTER DANCE DJ	300.00	310463
		Total For Check 310463		300.00	
Check 310464	02-33-570200 BUILDING & LANDSCAPE-BUILD ALARM DETECTION SYSTEMS, I FOR SERVICES DONE 12/21/18			1,009.14	310464
		Total For Check 310464		1,009.14	
Check 310465	01-10-540110 UTILITIES-ELECTRICTY COMED		ELECTIC BILL FOR DEC. PARK	53.68	310465
		Total For Check 310465		53.68	
Check 310466	01-20-554300 CONTRACTUAL -TEMPORARY MAI CREATIVE RESOURCE PERSONNE FOR SERVICES DONE THE WEEK			2,036.28	310466
		Total For Check 310466		2,036.28	
Check 310467	02-08-593917 PROGRAM SUPPLIES-HOLLY DAY HOUSE OF RENTAL		CANOPY/SAND BAG	170.00	310467
		Total For Check 310467		170.00	
Check 310468	02-07-591825 INSTRUCTOR SALARIES-BASE SAMANTHA MCGRATH		REISSUE OF PAYROLL CHECK F	26.21	310468
		Total For Check 310468		26.21	
Check 310469					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 310469					
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	SKOKIE VALLEY MATERIAL	SAND TO FILL UP SNAD BOXES	444.25	310469
Total For Check 310469				444.25	
Check 310470					
02-10-554100	CONTRACTUAL SERVICES-AGREE	VERMONT SYSTEMS, INC.	CARD CONNECT BILLING CONVE	1,187.50	310470
Total For Check 310470				1,187.50	
Check 310471					
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	VILLAGE OF MORTON GROVE	FEUL FOR NOVEMEBER 2018	1,420.14	310471
Total For Check 310471				1,420.14	
Check 310481					
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	COPIER LEASE	193.13	310481
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	COPIER LEASE	193.12	310481
Total For Check 310481				386.25	
Check 310482					
01-10-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR ALL PARKS	358.21	310482
02-10-540110	UTILITIES-ELECTRICTY	CENTERPOINT ENERGY SERVICE	GAS BILL FOR ALL PARKS	182.48	310482
02-10-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR ALL PARKS	1,497.43	310482
02-21-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR ALL PARKS	140.11	310482
02-22-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR ALL PARKS	1,176.84	310482
02-33-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR ALL PARKS	1,671.64	310482
15-10-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR ALL PARKS	190.04	310482
Total For Check 310482				5,216.75	
Check 310483					
01-10-520160	MATRL AND SUPP-OFFICE EXP	CHICAGO TRIBUNE MEDIA GROU	CLASSIFIED LISITINGS	137.89	310483
Total For Check 310483				137.89	
Check 310484					
01-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	1/2 OF ELECTRIC BILL FOR P	895.56	310484
02-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ELECTRICAL SERVICES FOR OK	1,385.57	310484
02-21-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	1/2 OF ELECTIC BILL FOR HA	844.19	310484
02-22-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ELECTRICAL SERVICES FOR OR	252.44	310484
02-33-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	1/2 OF ELECTRIC BILL FOR P	4,179.35	310484
15-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ELECTRICAL SERVICES FOR HI	178.79	310484
Total For Check 310484				7,735.90	
Check 310485					
02-32-520210	MATERIALS AND SUPPLIES-EQU	DIRECT FITNESS SOLUTIONS,	PAYMENT FOR REPAIR WORK CO	873.61	310485
Total For Check 310485				873.61	
Check 310486					
01-10-560800	EQUIPMENT-NEW EQUIP - COMP	FRAMEWORK COMMUNICATIONS	4G/LTE ROUTER	327.60	310486
Total For Check 310486				327.60	
Check 310487					
02-10-210500	PAYABLES-DEPOSITS PAYABLE	MURRAY FISHER	RENTAL DEPOSIT REFUND	150.00	310487
Total For Check 310487				150.00	
Check 310488					
02-08-594944	PROGRAM SERVICES-ICE CREAM	PARTY PRINCESS PRODUCTIONS	DEPOSIT FOR CHARACHTER APP	413.00	310488
Total For Check 310488				413.00	
Check 310489					
01-10-520110	MATRL AND SUPP-OFFICE EXP	PETTY CASH-MARTIN O'BRIEN	PETTY CASH FOR BASE SUPPLI	5.00	310489
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	PETTY CASH-MARTIN O'BRIEN	PETTY CASH FOR BASE SUPPLI	121.84	310489
02-07-593823	PROGRAM SUPPLIES-B4	PETTY CASH-MARTIN O'BRIEN	PETTY CASH FOR BASE SUPPLI	39.75	310489
02-07-593825	PROGRAM SUPPLIES-BASE	PETTY CASH-MARTIN O'BRIEN	PETTY CASH FOR BASE SUPPLI	243.44	310489
02-07-593826	PROGRAM SUPPLIES-KINDER OD	PETTY CASH-MARTIN O'BRIEN	PETTY CASH FOR BASE SUPPLI	41.83	310489
02-08-594947	PROGRAM SERVICES-FREE EVEN	PETTY CASH-MARTIN O'BRIEN	PETTY CASH FOR BASE SUPPLI	69.27	310489
Total For Check 310489				521.13	
Check 310490					
01-20-520323	MATRL AND SUPP-MAINT. - MA	RUSSO POWER EQUIPMENT	G5 BLADE	78.90	310490

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 310490						
				Total For Check 310490	78.90	
Check 310491						
02-08-491939	PROGRAM FEES REV-FAMILY FU KIDZMAGIC			KIDZMAGIC-COMEDY SHOW	275.00	310491
				Total For Check 310491	275.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 01 CORPORATE	28,659.80
Fund 02 RECREATION	46,869.93
Fund 05 POLICE	650.00
Fund 15 MUSEUM	526.71
Fund 30 LIABILITY INSURANC	7,172.72
Fund 35 SPECIAL RECREATION	2,607.69
Fund 70 CAPITAL IMPROVEMEN	5,641.80

92,128.65

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 01 CORPORATE	28,659.80	
			Fund 02 RECREATION	46,869.93	
			Fund 05 POLICE	650.00	
			Fund 15 MUSEUM	526.71	
			Fund 30 LIABILITY INSURANC	7,172.72	
			Fund 35 SPECIAL RECREATION	2,607.69	
			Fund 70 CAPITAL IMPROVEMEN	5,641.80	
				92,128.65	

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

Board President

Board Treasurer

12833 Card Services
ACCOUNT: 1800

Include with board vouchers when report is done. Month end.

MONTH: 1/17/2018

Ref. No.	DATE	Merchant	REASON	AMOUNT
		Card Number 1800		
O'Brien	10-Dec	Harbor Freight	AA Batteries	\$15.85
O'Brien	18-Dec	Amazon	Amazon Prime Membership	\$119.00
O'Brien	28-Dec	Maggiانو's Resturant	Jeff Wait used Marty's card at Buisness Lunch	\$47.84
O'Brien	4-Jan	NEBS Print Supplies	Blank W-2's and Envelopes for year end processing	\$83.77
				\$266.46
		Card Number 1818		
Gorczyca	10-Dec	IAPD	J. Stroesser - Conference	\$300.00
Gorczyca	10-Dec	IAPD	S. Angioletti - Conference	\$300.00
Gorczyca	12-Dec	Blue Lake Plastics	Ice rink	\$1,376.00
				\$1,976.00
		Card Number 1826		
Braubach	5-Dec	4imprint	Giveaways for Fit and Fun Fair	\$218.42
Braubach	17-Dec	Honeybaked Ham	Raffle prize for member apprec.	\$46.76
Braubach	18-Dec	Walgreens	Batteries and Poster Hanging Strips	\$18.72
Braubach	20-Dec	Amazon	New Ab Wheel for Fitness Center	\$21.95
Braubach	20-Dec	Amazon	3 Handheld Lap Counters for Club	\$17.97
Braubach	24-Dec	GFS Store	Snacks for Member Appreciation	\$31.95
Braubach	24-Dec	Amazon	New Boxing Gloves for Club	\$53.99
Braubach	28-Dec	GymValet	Cleaning Solution for Machines	\$125.86
Braubach	31-Dec	Clean Eating Magazine	Renewal for Club Fitness	\$14.97
				\$550.59
		Card Number 1834		
Kee	5-Dec	Bed Bath Beyond	Menorah for Lobby	\$26.39
Kee	27-Dec	DS Services	water	\$59.35
				\$85.74
		Card Number 1672		
Konsewicz	4-Dec	Moretti's	Staff appreciation for Holly Days- Maint.	\$71.47
Konsewicz	7-Dec	IPRA	IPRA conference registration- Claire	\$300.00
Konsewicz	7-Dec	IPRA	IPRA conference registration- Claire	\$300.00
Konsewicz	8-Dec	Moretti's	Deposit for Holiday staff party	\$250.00
Konsewicz	12-Dec	IPRA	Membership renewal- Claire	\$264.00
Konsewicz	13-Dec	Brunswick Zone	Recreation Staff bonding event	\$104.92
Konsewicz	19-Dec	Illinois Basset Course	Il. Basset certification- GERALYN	\$13.99

Wait	17-Dec	Walgreens	Employee of the year award	\$255.95	01-10-589105
Wait	18-Dec	Deerfield Bakery	Staff Appreciation-Treat/Pastry	\$9.38	01-10-589105
				\$265.33	
		Card Number 2831			
Marren	4-Dec	Vistaprint	Business Cards - C. Baumgartner	\$23.87	01-10-520110
Marren	3-Jan	Vistaprint	Business Cards: Braubach, Hoyt & Garrity	\$74.83	01-10-520110
Marren	3-Jan	Walgreens	Sympathy - G. Rauhut	\$55.95	01-10-581250
				\$154.65	
		Card Number 9125			
Herrmann	7-Dec	My Area Yoga	Monthly Subscription	\$25.00	02-32-554200
Herrmann	10-Dec	IPRA	IPRA registration	\$95.00	01-10-581200
Herrmann	13-Dec	personal	Personal check attached	\$20.00	01-10-481810
Herrmann	14-Dec	Patch	Post	\$28.00	02-10-554405
Herrmann	14-Dec	Trigon	Banner Material	\$207.23	02-10-554405
Herrmann	24-Dec	Fokoz	Quarterly Web Maintenance	\$500.00	02-10-554405
Herrmann	31-Dec	Wp Engine	Monthly Website Hosting Fee	\$35.00	02-10-554100
Herrmann	2-Jan	Facebook	Facebook - Summer Events/ offerigns Ad boosts	\$31.94	02-10-554405
Herrmann	4-Jan	Buffer Social Media App	Social media app yearly fee	\$144.00	02-10-554100
				\$1,086.17	

Total:	\$8,736.17
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New Business + Motions



Memorandum

To: Park Board of Commissioners
From: Keith Gorczyca, Superintendent of Parks & Facilities
Jeffrey Wait, Executive Director
Date: February 20, 2019
Subject: Mansfield Park Playground Replacement

Issue:

The playground at Mansfield Park is over 15 years old and in need of replacement.

Discussion:

Upland Design was hired to develop a conceptual design for the park. Four options were developed and two (2) community input meetings were held on site in October of 2018. In addition, the four designs were put on display at the Prairie View Community Center for further community input. Park staff then reviewed all the commentary and gave direction to Upland on which concept to move forward with for construction drawings. Drawings were complete, the project was released for bid with a bid opening held on February 7th. Bidders were directed to provide a base bid and an alternate for sand Super Scoops.

The following bids were received:

Vendor Name	Base Bid	Alternate	Base Bid + Alt.
Innovation Landscape - Plainfield, IL	\$108,539.20	\$1,003.50	\$109,542.70
Hacienda Landscape - Plainfield, IL	\$117,048	\$600	\$117,648
D & J Landscape - Plainfield, IL	\$122,367.86	\$1,653.60	\$124,021.46
E. Hoffman, Inc. - Lombard, IL	\$131,817	\$2,900	\$134,717
Kenneth Company, Lemont, IL	\$142,008	\$780	\$142,788

The total cost for the project will be \$197,648. Our budget is \$200,000.

As the lowest bidder, staff checked the references provided. In addition, staff checked additional park district who have used Innovation Landscape and discovered some concerns with their ability to meet deadlines and the quality of their work.

Park Board Action:

Staff recommends the Park Board of Commissioners award the Mansfield Park playground replacement contract to, Hacienda Landscape, in the amount of \$117,648.



Morton Grove
Park District

Memorandum

To: Park Board of Commissioners
From: Keith Gorczyca, Superintendent of Parks & Facilities
Jeffrey Wait, Executive Director
Date: February 20, 2019
Subject: Mansfield Park Playground Equipment

Issue:

The playground at Mansfield Park is over 15 years old and in need of replacement.

Discussion:

The Mansfield Park playground is scheduled for replacement this upcoming season. As part of the project scope, we pulled the playground equipment purchase out of the bid for the playground construction. This was done in order to get better pricing as a municipality and save the contractors mark-up on the purchase. We will be purchasing the equipment through the National Joint Powers Alliance of which the district is a member of. The NJPA is a government agency offering competitively solicited contracts for use by education, government and nonprofit organizations. The NJPA provides these contracts under the guidance of the Uniform Municipal Contracting Law. By purchasing through the NJPA, the district will see a savings of 28% on the equipment.

Park Board Action:

Based on the discussion above, we recommend purchasing the playground equipment for Mansfield Park through the National Joint Purchasing Alliance and Parkreation, the local distributor, in the amount of \$80,000.



Morton Grove
Park District

Memorandum

To: Park Board of Commissioners
From: Keith Gorczyca, Superintendent of Parks & Facilities
Jeffrey Wait, Executive Director
Date: February 20, 2019
Subject: Capital Reallocation

Issue:

The reallocation of funds within the 2019 Capital Improvement Plan (CIP) Budget.

Discussion:

The 2019 CIP budget contains \$50,000 in funding earmarked for the renovation of the basketball courts in the Prairie View Community Center. The project was to include adjustable basketball standards, along with lining the floor for two (2) side-by-side volleyball courts and standards. After investigation, it was determined that the current gym floor is too small to allow for the side-by-side volleyball courts to exist. Without relining the volleyball courts it is not feasible to install the adjustable basketball standards either.

At this time we do have other needs within the district where this funding can be better utilized. The baseball fields are in need of renovations. We have a plan in place which addresses those needs and requires additional funding.

Park Board Action:

Staff recommends the Board of Park Commissioners approve reallocating \$50,000 in funding from basketball court improvements to ballfield renovations in the 2019 CIP budget.

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
February 20, 2019**

Parks and Facilities Maintenance Committee – Commissioner Manno, Chair

Mansfield Park Replacement Bid: I move to accept the recommendation of the Parks and Facilities Maintenance Committee to approve the Mansfield Park Playground replacement contract to Hacienda Landscape of Plainfield, Il in the amount of \$117,648.00.

Mansfield Park Playground Equipment Purchase: I move to accept the recommendation of the Parks and Facilities Maintenance Committee to approve purchasing the Mansfield Park playground equipment through the National Joint Purchasing Alliance and Parkreation, in the amount of \$80,000.

Capital Reallocation: I move to accept the recommendation of the Parks and Facilities Maintenance Committee to approve reallocating \$50,000 in funding from basketball court improvements to ballfield renovations in the 2019 CIP budget.

Board Update & Information

Morton Grove Park District

UPDATE & INFORMATION

February 20, 2019

1 RECREATION AND PROGRAMMING REPORT – GERALYN KONSEWICZ

General/Special Events

- January brought some crazy weather forcing the schools to close for 3 days. We held GAP days on 2 of the days with minimal participation, although parents were pleased with this service.
- Staff attended the IAPD/IPRA Soaring to New Heights Conference at the Hyatt Regency Chicago January 24-26. This was a great development opportunity and staff is excited to apply what they learned.
- Planning for Sizzle into Summer is starting to take shape. Mark your calendars for Saturday, June 15.
- The Daddy Daughter Dance was held on February 8. There were 50 couples in attendance.
- The 5th annual Cold Brews event will be held at the Morton Grove Civic Center on February 16 from 3:00-6:00 pm. Entertainment will be provided by the band 'Frank and Dave'. Joseph Mullarkey Distributors has generously agreed to participate again this year. There will be beers from eight different breweries available for sampling. As of February 8, we have sold 47 tickets. We anticipate that ticket sales will increase on the day of the event.
- Family Fun Night was held on February 1 from 6:30-8:30 pm at PVCC. Participants enjoyed games, crafts and popcorn as well as sports activities provided by Hot Shots Sports, MGBSA and a performance by KidzMagic by Andrew. Approximately 70 people were in attendance including children and their family.
- Upcoming Events:
 - Feb 16 Cold Brews 3:00-6:00pm MG Civic Center
 - Feb 18 Virtual Fitness Kickoff all day Fitness Center
 - Mar 2 Community Blood Drive 10am – 4pm PVCC
 - Mar 15 Clover Hunt 4:00-5:00pm PVCC
 - Mar 13 Doggie Egg Hunt 11:00am Prairie View Park
 - Apr 19 Eggstravaganza 11:00am Prairie View Park
 - Apr 19 The Bunny Brunch 11:30a-1:00p PVCC

Fitness

- In December and January, we offered a one-month fitness special. There were 45 people who took advantage of this discounted membership.
- New Fitness membership fees went into effect January 1st. The fees have not been increased since May 1, 2017.
- Our first ever Fit and Fun Fair was held on Saturday, January 12. We had 8 vendors along with staff representation from our pre-school, gymnastics and fitness programs. Demonstrations by Tae Kwon Do, Yoga for Kids, GroupEx Line Dancing and Zumba Kids took place during the event. Despite the weather we had approximately 24 families in attendance.

- Club Fitness just started accepting two new types of fitness insurance: Renew Active and AARP Medical Supplement. We currently have 25 members that transferred from Silver Sneakers to one of these programs.
- A new cardio hip hop fitness class started this month for kids.
- A lot of prep work was completed in January to get ready for the installation and introduction of Virtual Fitness to our members in February.

Club Fitness Updates	January 2019	January 2018
Fitness Club Members (as of 1/31)	1061	920
Open Gym Check-in	272	320
Membership Renewal/Sales	125	117

Athletics

- 11 boys and their fathers competed in a fun night of inflatable mini golf on Friday, January 18th. Pizza, drinks, cookies, and hot chocolate were served to participants. The lowest scoring pair received a prize.
- There are 124 gymnasts enrolled in the spring session. Classes do not begin until April and are expected to fill by the time the session starts.
- There were 18 gym rentals in January, up from 13 last year.
- MGBSA is using the gym on Saturday afternoons to prepare for the spring baseball and softball season.
- MGBSA will have their board meeting on Thursday, February 21 at the Prairie View Community Center
- Affiliates and outside groups are starting to submit field rental requests for the spring and summer.

Seniors/Cultural Arts/Adults/Teens

- Dog and Puppy Training classes began the winter session. Dog Training has 13 participants and Puppy Training has five.
- Winter session of Piano with Kevin Cline began Monday February 11th with all 27 of his classes filled. Piano has become very popular over the last year with Kevin Clines classes filling up within days of the start of registration.
- Starbound Dance Company will be attending the “Stars of Dance” competition at Wilmette Park District on February 22 & 23.
- Starbound Dance Company attended the “Dance Idol” competition/convention at Des Plaines Park District Feb 1-3. They won the following awards:
 - Solo
 - Amie – Bronze
 - Tessa – Silver
 - Abby – Bronze
 - Naomi – Bronze
 - Lyrical – Silver
 - Contemporary – Silver

- Duet – Silver
- Trio – Silver
- Lay it all on me group dance – gold, 2nd overall in category

Camps/Pre-School/Kinder Odyssey

- There are currently 34 kids enrolled in the 2019-20 preschool programs. Teachers are working on getting materials ready for open houses which will take place on March 2.
- There are 9 registrations for the 2019-20 Kinder Odyssey program. Since District 63 went to a full day Kindergarten, we offer 2 less classes and hence that number is a little lower than last year. With school placements occurring later this month, numbers are anticipated to increase in the next few weeks.

Aquatics/Gap/B4 School/BASE

- The hiring process for aquatic staff has started. To date, three new lifeguards have been hired.
- We are in the process of hiring a new site supervisor for the B.A.S.E program at Hynes School.
- Upcoming Gap days are:
 - o February 18 Pump It Up

Marketing

- Work has started on a four-panel camp + pool pass brochure for routing on February 19 and going to press February 22. This brochure will be available to patrons February 28.
- Photos from the Daddy Daughter Dance have been posted on Facebook.
- Final eblasts for Cold Brews will go out February 15. Lou Malnati's will be on site providing free tastings the day of the event.
- A promotional water bottle will be handed out to the first 150 people/families that purchase pool passes when they go on sale March 4.
- Preschool banners with flags are being displayed at each preschool facility to bring attention to the upcoming open house. In addition, there will be 3 to 5 Facebook posts (with pictures) per week promoting preschool and awareness to open house beginning February 20 through March 2.
- Working on a Style Guide for the park district which should be completed by spring.
- Sponsorship commitments for summer events are due to marketing by March 15.
- A flyer for the school newsletter will be sent and posted on all school websites the week of Feb. 19.
- Design work on the Summer Brochure is underway. Brochures are scheduled to be mailed in early-April.

2 FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- All qualifying park board commissioners and staff will be receiving their statement of economic interest from Cook County. Please complete and return this survey as soon as possible.
- The Finance Department mailed out W-2s to all employees at the end of January.
- The Affordable Care Act (ACA) 1094C forms were completed in February. As part of the ACA, we are required to analyze everyone who receives insurance under the district's plan. As part of that review process, we must determine when the employee was enrolled in the plan, removed from the plan and whether the plan meets the minimum standards for health coverage.
- Our external auditors, Lauterbach & Amen, began their preliminary audit work for the partial eight-month year ending December 31, 2018. They will return in March to complete the remainder of the field work and issue their report in April.
- The Finance Department sent to the Social Security administration the electronic file of all taxable wages paid out to employees for the year ending 2018. In addition, we sent a similar file to the State of Illinois.
- The Federal government was mailed their copy of all 1099s issued by the District as well as the 1096 for the year 2018.

3 HUMAN RESOURCES & RISK MANAGEMENT REPORT— LAURA KEE

- The Infrared Inspection project has been completed. We replaced electrical components in fixtures and installed LED lamps.
- We have posted for summer seasonal positions.
- There were zero workers compensation claim.
- Fun Fridays will be held on the last Friday of the month, during this time we will also be conducting trainings for staff.
- By receiving a high score on our PDRMA loss review we will be rewarded with jackets or sweatshirts. I have placed the order and we should receive the apparel in early April.

4 PARKS AND MAINTENANCE REPORT — KEITH GORCZYCA

- The Mansfield playground project was out for bid with successful results.
- Three new lights were installed on the south side of PVCC.
- Carpets on the second floor of PVCC were cleaned and an office painting completed.
- Staff has been working on the ice rink, but weather conditions have not been optimal so far this season. In talking to other districts, everyone is experiencing the same situation. No one has had a chance to open this season yet.
- Holiday decorations were taken down.
- Staff has been busy with snow and ice removal the past two weeks.
- Routine maintenance items this month included: tree trimming, park amenity repairs vehicle and equipment repairs, park sign repairs, snow and ice control, facility cleaning, monthly inspections and fire extinguisher inspections and recharging.