

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Minutes of the 807th
Board Meeting
January 16, 2019

I. **Roll Call:** Commissioner Schmidt called the meeting to order at 6:30pm.

Commissioners Present: Mark Manno, Paul Minx, Steve Schmidt and Keith White.

Commissioners Absent: Dorothy Coletta

Attorney Present: Steve Adams and Nicole Karas; Robbins Schwartz

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Geralyn Konsewicz, Superintendent of Recreation and Facilities, Keith Gorczyca, Superintendent of Parks and Maintenance; and Claudia Marren, Administrative Assistant.

Guests Present: Rita Minx, Village Trustee and Morton Grove resident and Erica Epperson, Morton Grove resident.

II. **Additions/Changes to the Agenda:** None.

III. **Citizens Comments on Agenda Items/Correspondence:** None.

IV. **Consent Agenda:**

Commissioner White made a motion, seconded by Commissioner Manno, to approve the minutes of the Truth in Taxation Meeting, the Budget Hearing and the Board Meeting all held on December 19, 2018.

The Financial Reports:

1. The Cash Summary and Revenue Report dated December 31, 2018 and
2. The Invoice Distribution Report ending December 31, 2018, in the amount of \$106,440.72.

Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.

V. **Director Report:** Director Wait noted the Father/Son Mini-Golf event will be this Friday from 6:30 to 8:30pm at PVCC, January 30th there will be a free movie night, February 1st there will be a Family Night which will include crafts and a magic show, February 8th is the Daddy/Daughter Dance with dinner, games and contests. The annual Cold Brews, sponsored by Mularkey Distributors, will be held at the Civic Center on February 16th featuring craft beers and Lou Malnati's pizza.

VI. **Attorney Report:** Steve Adams asked the commissioners if they had any questions regarding the 30-60-day summary of the work plan he emailed them earlier in the week. Also, Robbins Schwartz will be offering 8 sessions at conference and their reception will be held Thursday night from 6-8pm. He also noted his colleague, Nicole Karas, was attending the meeting to help explain and answer questions on establishing and maintaining a Park Foundation.

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VII. Department Head Reports: Superintendent O'Brien noted he filed the Ethic Statements which the Commissioners should expect to receive via email soon. His department is completing the year-end processing of all W-2's and 1099's, and he filed the tax-exempt paperwork for all the District properties.

Superintendent Gorczyca noted that a bid for the Mansfield Park playground project was published and for the Commissioners to expect a motion at the February meeting. Also, the building of the ice rink is completed and now they are working on adding the water.

Superintendent Konsewicz noted the Fit & Fun Fair was held last Saturday with line dancing, Zumba and yoga. The Recreation staff has been attending IPRA meetings and working on summer programs and events and are looking forward to conference. Also, Recreation Supervisors Sue Braubach and Elizabeth Hoyt received their Certified Program Planning (CPP) certificates. Konsewicz also noted that 90 people attended the staff appreciation party.

VIII. New Business:

a. **Administration and Finance Committee – Commissioner White, Chair**

Williams Architect: Commissioner White made a motion, seconded by Commissioner Manno to accept the agreement from Williams Architect to design three concepts for a Harrer Park pool project in the amount of \$11,200. **Ayes: Commissioner Schmidt, White, Manno and Minx. Nays: 0. Absent: Coletta. Motion carried.**

Park Foundation Overview: Director Wait gave an overview of establishing a park foundation. Wait noted that the District's 2017-22 Strategic Plan listed a Park Foundation as one of its goals.

A foundation could provide grants and solicit funds to help support the District. There is a very definitive process in establishing a Foundation: 1.) Complete the forms, 2.) Choose three board members and 3.) complete and file the Articles of Incorporation which must include the purpose of the foundation along with the name and address of the three board officers. The new board must then create by-laws, hold a board meeting, set-up records and file for tax exempt status. The Foundation mission should support the park district mission.

Attorney Karas explained there is very specific language for a 501C3. One must demonstrate initial projects, give a narrative of activities and submit four years of financials. The IRS will scrutinize the relationship between the Foundation and the park district – they cannot overlap.

Karas also noted that the Foundation cannot help with a referendum or support political candidates.

b. **Parks Facilities and Maintenance Committee, Commissioner Manno, Chair**

Harrer Pool Project Discussion: Director Wait noted the staff is looking for direction from the community and the commissioners regarding Harrer Pool. Commissioner Schmidt suggested having George Baum and Co. come to the next meeting to review details of passing a referendum to support the Harrer Pool project. Director Wait suggested, in order

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to gather support for a referendum, it may be wise to add additional projects such as: improving ballfields, an outdoor ice rink, setting aside money to purchase property, increase programming especially in the areas which the community survey determined were under served, or a dog park, recoating the tennis courts and of course more program space. Attorney Adams noted a referendum must list what the money will be used for. Adams also suggested forming an influential task force. Attorney Karas noted that the commissioners as representatives of the Morton Grove Park District Board may not speak in support of a referendum; however, as *residents* of Morton Grove they may support a referendum. Employees are not allowed to engage in support or opposition of a referendum while working.

IX. Public Comment on Non-Agenda Items: None.

X. Commissioner Comments:

Commissioner Minx: Noted he was excited about all the new recreation programs and told Supervisor Konsewicz to keep up the good work.

Commissioner White: Thanked Luisa, GERALYN, Elizabeth and Sam for a great party. Congratulated Sue Braubach and Elizabeth Hoyt for receiving their CPP certificates and Mary Mucci for receiving her Ellis certificate and noticed that the number of fitness members has increased.

Commissioner Manno: Noted that the Fit and Fun Fair was well received and congratulated the Magnelli household on their "Holiday Cheer" house decorating contest win. Manno also congratulated Sue Braubach, Elizabeth Hoyt and Mary Mucci on their accomplishments.

Commissioner Schmidt: Apologized for not being able to attend the staff appreciation party and thanked the staff for all their hard work.

XI. Closed Session: At approximately 7:55pm Commissioner White made a motion, seconded by Commissioner Manno, to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and 120/2(c) (21). **Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.**

The meeting reconvened at approximately 8:02pm. No action was taken during closed session.

XII. Approval of Closed Session Minutes: Commissioner White made a motion, seconded by Commissioner Minx to approve the minutes of the Closed Session Meeting held on December 19, 2018. **Ayes: Commissioner Minx, Schmidt, White and Manno. Nays: 0. Absent: Coletta. Motion carried.**

XIII. Adjournment:

Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 8:03pm.