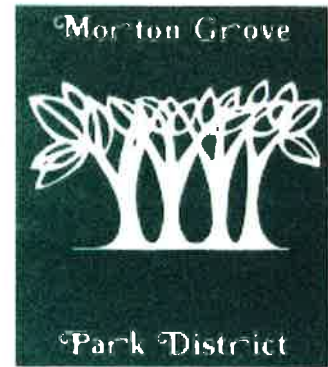


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Minutes of the 808th
Board Meeting
February 20, 2019

I. **Roll Call:** Commissioner Schmidt called the meeting to order at 6:34pm.

Commissioners Present: Mark Manno, Paul Minx, Steve Schmidt and Keith White.

Commissioners Absent: Dorothy Coletta

Attorney Present: None.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Geralyn Konsewicz, Superintendent of Recreation and Facilities, Keith Gorczyca, Superintendent of Parks and Maintenance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Recreation Supervisor and Claudia Marren, Administrative Assistant.

Guests Present: Rita Minx, Village Trustee and Morton Grove resident, Paul Hanley and Tom Reedy, George K. Baum & Co., and Mike Bryant, Morton Grove resident.

II. **Additions/Changes to the Agenda:** None.

III. **Citizens Comments on Agenda Items/Correspondence:** None.

IV. **Consent Agenda:**

Commissioner White made a motion, seconded by Commissioner Minx, to approve the minutes of the Board Meeting held on January 16, 2019.

The Financial Reports:

1. The Cash Summary and Revenue Report dated January 31, 2019 and
2. The Invoice Distribution Report ending January 31, 2019 in the amount of \$92,128.65. **Ayes: Commissioner Minx, Schmidt, White and Manno. Nays: 0. Absent: Coletta. Motion carried.**

V. **Director Report:** Director Wait noted there will be a family Zumba class at PVCC on February 23rd, a free Movie Book Club on February 27th, Boogie the Night away will be held on March 8th and a free Clover Hunt is scheduled for March 15th. Wait commended the Recreation Department for providing a variety of unique and fun events for the community.

VI. **Attorney Report:** Director Wait noted the attorney has been working on the Mansfield Park project and the agreement between the prairie stewards and the park district. The attorney also reviewed the February packet.

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- VII. Department Head Reports:** Superintendent Gorczyca noted the Mansfield Park renovation project is moving along as planned. The ice rink was opened last Friday at PVCC and the department has been completing routine maintenance along with getting ready for spring.

Superintendent O'Brien noted that all year-end tax financials have been completed for 2018. The auditors will return in March to finalize the 2018 partial year audit. O'Brien also noted he recently completed "Debt Training" which covers the various types of debt available to the park district for capital improvements. Finally, he said there will be required changes to the 2019 financial statements which are necessary in order for the district to keep receiving the GFOA certificate as well as an unqualified opinion from the auditors.

Superintendent Kee reported that the PDRMA infra-red project has been completed. Seasonal positions for spring and summer have been posted, we now have rental attendants at all facilities and also there have been no recent workman compensation claims.

Superintendent Konsewicz noted the park district recently had a great Family Fun Night and thanked MGBSA for their sponsorship of that event. There were 108 attendees at the Daddy Daughter Dance and the seniors seemed to really enjoy the Valentine Bingo event last week. She thanked Mularkey Distributors for sponsoring the Cold Brews event, which was fantastic and noted the park district is having a blood drive on March 2nd from 10am until 4pm.

VIII. New Business:

a. **Administration and Finance Committee – Commissioner White, Chair**

George K. Baum & Company Presentation: Mr. Paul Hanley reviewed the importance of preparing for a referendum and how to gain community support. Hanley explained there are four basic steps: 1.) Needs Assessment 2.) A public information program 3.) Community input and 4.) A strategic well-thought out campaign. Hanley noted the importance of recruiting a citizen task force. Hanley and his colleague, Thomas Reedy explained their company's expertise lies in knowing how to interpret the feedback received from community forums and surveys and then guiding the park district in the proper direction.

b. **Recreation and Facility Program Committee – Commissioner Coletta, Chair**

Virtual Fitness Presentation: Recreation Supervisor, Sue Braubach, informed the Board of the new Wellbeats virtual fitness classes available on a 70" television in Club Fitness. Members can choose to exercise to over 350 different classes, ranging from 10 minutes to an hour. Braubach currently configured the system to offer pre-scheduled 20-minute classes and is also offering incentives for members who participate in the new classes.

c. **Parks Facilities and Maintenance Committee, Commissioner Manno, Chair**

Mansfield Park Replacement Bid: Superintendent Gorczyca noted that Upland Design provided the park district with four concept drawings for an updated playground. The district also held two community input meetings. The project was put out to bid on February 7th. The decision was made to award the project to Hacienda Landscape. Although Innovation Landscape was the lowest bid, the district disqualified that company due to references providing a consistent pattern of complaints and poor quality of workmanship.

Commissioner Manno made a motion, seconded by White to accept the recommendation of the Parks and Facilities Maintenance Committee to reject the bid from Innovation

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Landscape for the reasons provided in the memo; and to award the Mansfield Park playground replacement contract to Hacienda Landscape of Plainfield, IL in the amount of \$117,658. **Ayes: Commissioner Schmidt, White, Manno and Minx. Nays: 0. Absent: Coletta. Motion carried.**

Mansfield Park Playground Equipment Purchase: Director Wait explained the playground equipment for Mansfield Park will be purchased separately, through the National Joint Powers Alliance, which will save the district money.

Commissioner Manno made a motion, seconded by Commissioner Minx, to accept the recommendation of the Parks and Facilities Maintenance Committee to approve purchasing the Mansfield Park playground equipment through the National Joint Purchasing Alliance and Parkreation, in the amount of \$80,000. **Ayes: Commissioner White, Manno, Minx and Schmidt. Nays: 0. Absent: Coletta. Motion carried.**

Ballfield Renovation Plan: Superintendent Gorczyca gave a Power Point presentation on the necessary work involved to renovate the district's fourteen baseball fields. Gorczyca explained the first step is a field analysis to determine the existing conditions of the fields grades and layout. Next would be the design of the field to include proper drainage, crown and base lines. Gorczyca noted it is important to install the proper infield mix, soil and turf. Gorczyca also offered a contractor cost estimate and an in-house cost estimate.

Capital Reallocation: Director Wait explained the 2019 budget includes \$50,000 earmarked for basketball court renovations which he would like to reallocate to the improvement of the baseball fields.

Commissioner Manno made a motion, seconded by Commissioner Minx, to accept the recommendation of the Parks and Facilities Maintenance Committee to approve reallocating \$50,000 in funding from basketball court improvements to ballfield renovations in the 2019 CIP budget. **Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.**

General Discussion regarding Harrer Pool Project: Director Wait noted that Williams Architect provided three preliminary concepts for updating Harrer Pool based on the Park District Harrer Pool survey. The discussion revolved around the possibility of a referendum to provide the community with a solution to satisfy as many groups as possible. Several considerations included: an ice rink, improving Harrer Park fields and lighting system, and reaching out to the Village to see if they have an interest in sharing or purchasing office space. The Commissioners felt it is important to assemble a focus group to decide which options a referendum should include. Also noted was the importance of educating the public and thinking 25 to 30 years ahead. Director Wait planned to reach out to Chuck Balling to determine if he could offer guidance on planning Harrer Pool improvements. The services George Baum is offering is estimated to cost \$65,000.

- IX. Public Comment on Non-Agenda Items:** Rita Minx asked how many baseball fields we have, (14) and how many fields would the \$50,000 cover? Superintendent Gorczyca explained he

would have to do an analysis first. It was also suggested to display Orbs on the west end of town. Mike Bryant thanked the park district for addressing the condition of the baseball fields.

X. Commissioner Comments:

Commissioner White: Noted he was very impressed with the Cold Brews event. White thanked the staff and Mularkey Distributors.

Commissioner Minx: Noted Cold Brews was really good; the staff did a great job.

Commissioner Manno: Hoped that the staff enjoyed the Soaring to New Heights Conference, thanked the staff for all their hard work on the Cold Brews event and extended his appreciation to Supervisor Braubach for her work on the Virtual Fitness.

Commissioner Schmidt: Thanked the staff for a well-organized conference and hoped it was a great experience for everyone.

- XI. Closed Session:** At approximately 8:26pm Commissioner White made a motion, seconded by Commissioner Manno, to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and 120/2(c) (21). **Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.**


The meeting reconvened at approximately 8:37pm. No action was taken during closed session.

- XII. Approval of Closed Session Minutes:** Commissioner White made a motion, seconded by Commissioner Minx to approve the minutes of the Closed Session Meeting held on January 16, 2019. **Ayes: Commissioner Minx, Schmidt, White and Manno. Nays: 0. Absent: Coletta. Motion carried.**

XIII. Adjournment:

Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 8:38pm.



Steve Schmidt, Board President



Jeffrey Wait, Board Secretary