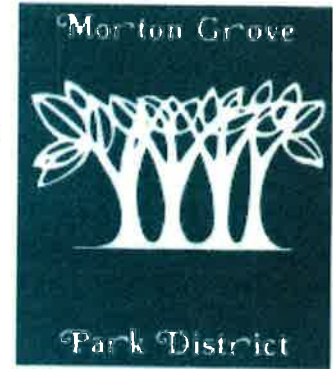


# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



Minutes of the 809<sup>th</sup>  
Board Meeting  
March 20, 2019

I. **Roll Call:** Commissioner Schmidt called the meeting to order at 6:30pm.

**Commissioners Present:** Mark Manno, Paul Minx, Steve Schmidt and Keith White.  
**Commissioners Absent:** Dorothy Coletta

**Attorney Present:** None.

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Geralyn Konsewicz, Superintendent of Recreation and Facilities, Keith Gorczyca, Superintendent of Parks and Maintenance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Recreation Supervisor and Claudia Marren, Administrative Assistant.

**Guests Present:** None.

II. **Additions/Changes to the Agenda:** A Club Fitness presentation was added to the agenda.

III. **Citizens Comments on Agenda Items/Correspondence:** None.

IV. **Consent Agenda:**

Commissioner White made a motion, seconded by Commissioner Minx, to approve the minutes of the Board Meeting held on February 20, 2019.

**The Financial Reports:**

1. The Revenue and Expenditure Report dated February 28, 2019 and
2. The Invoice Distribution Report ending February 28, 2019 in the amount of \$132,550.15. At this point, Commissioner Manno noted that the motions stated by the Parks and Maintenance Committee were attributed to Commissioner White. **Ayes: 0. Nays: Commissioner Minx, Schmidt, White and Manno. Absent: Coletta. Motion denied.** Commissioner White made a motion, seconded by Commissioner Minx, to approve the amended minutes of the Board Meeting held on February 20, 2019 and the Financial Reports which include the Revenue and Expenditure Report dated February 28, 2019 and the Invoice Distribution Report ending February 28, 2019 in the amount of \$132,550.15. **Ayes: Commissioner Schmidt, White, Manno and Minx. Nays: 0. Absent: Coletta. Motion carried.**

V. **Director Report:** Director Wait noted several special events to be held at the park district including the March 29<sup>th</sup> Mom & Son Sport Night, the April 6<sup>th</sup> Princess Tea Party and Arts & Crafts Fair, the April 13<sup>th</sup> Doggie Egg Hunt and the April 19<sup>th</sup> Eggstrvaganza and Bunny Brunch. Wait also noted there will be two presentations at the April 17<sup>th</sup> Board Meeting and reminded everyone that the April meeting will be held at Harrer Pool.

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**VI. Attorney Report:** Director Wait noted the attorney believes he has a solution to the insurance issue which has been delaying the prairie steward agreement. At this time, Director Wait mentioned that Superintendent Gorczyca will find a vendor to conduct a burn at the Prairie View prairie. Attorney Adams also relayed that they have been working on tax objections and sent information to the park district regarding elected officials, cyber crimes and updated overtime rules.

**VII. Department Head Reports:** Superintendent Konsewicz recapped the Recreation Departments busy month; the Clover Hunt kicked off the St. Patrick Day celebrations, there are several GAP trips scheduled for the week of spring break and pool passes can be purchased at a 10% discount until May 1<sup>st</sup>. The gymnastic team sent 30 participants to the state competition, there will be a pre-school open house and they are still looking for camp counselors and lifeguards for the summer. There are 70 children signed up for Kinder Odyssey. Director Wait noted that Kinder Odyssey will continue to be held at Park View School. Commissioner White asked for clarification on pool pass refunds if Harrer Pool doesn't open or fails mid-season. Director Wait explained people will receive either a full or pro-rated refund.

Superintendent Kee reported she is working with a broker to compare insurance costs against PDRMA. The park district PDRMA contract expires next February although if we decide to use another insurance vendor, we are required to give a cancellation notice in October. Kee is also working on an updated Sick Day Policy.

Superintendent O'Brien noted that due to the change from a fiscal year to a calendar year the audit will be on the June Agenda because it may not be finalized until June 1<sup>st</sup>. The District hired a new credit card service which will save the District money and O'Brien is working on preparing the computers, printers and telephones for the pools.

Superintendent Gorczyca noted he is working on the Mansfield Park renovation. The equipment has been ordered. Commissioner Minx asked when the work would commence and if there is a drainage issue at Mansfield Park. Gorczyca noted that work should begin by the middle of May and there is not a drainage issue.

**VIII. New Business:**

**a. Recreation and Facilities Committee – Commissioner Coletta, Chair**

**Club Fitness Power Point Presentation:** Supervisor Braubach gave a presentation on the updates at Club Fitness. Braubach reviewed many of the recent changes to membership fees, noted that memberships have increased, and members are becoming acclimated to the new Virtual Fitness classes.

**b. Administration and Finance Committee – Commissioner White, Chair**

**Annual GFOA Conference Travel Advance:** Commissioner White made a motion, seconded by Commissioner Minx, to approve Superintendent O'Brien's travel advance for the GFOA Conference in Los Angeles from May 20<sup>th</sup> through May 23<sup>rd</sup>. **Ayes: Commissioner White, Manno, Minx and Schmidt. Nays: 0. Absent: Coletta. Motion carried.**

**Closed Session Minutes Review:** Commissioner White made a motion, seconded by Commissioner Minx to approve the Closed Session Minutes Resolution #R-01-19. **Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.**

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**Disposal Ordinance:** Commissioner White made a motion, seconded by Commissioner Manno to approve the Disposal Ordinance #O-01-19. **Ayes: Commissioner Minx, Schmidt, White and Manno. Nays: 0. Absent: Coletta. Motion carried.**

**Community Education Proposal:** The Commissioners decided they wanted more time and information to make their decision on this matter, therefore, the Community Education Proposal was tabled.

**Community Survey:** Director Wait explained the importance of surveying likely Morton Grove voters to try and determine what option they would prefer at Harrer Park. The survey would help gain momentum and support for any future project at Harrer. Due to the close relationship between the Community Education Proposal and the Community Survey, the survey was also tabled. It was agreed to set another special meeting date.

**IX. Public Comment on Non-Agenda Items:** None.

**X. Commissioner Comments:**

**Commissioner Manno:** Noted the staff are doing a nice job with all the new programs and noted that the Starbound Dance program is doing awesome. Manno thanked Superintendent Kee for her work and Supervisor Braubach for doing a great job maintaining and improving Club Fitness.

**Commissioner White:** Noted he was glad to see the new Virtual Fitness gaining popularity. He also thanked Superintendent O'Brien for getting a new credit card processing company.

**Commissioner Minx:** Noted he received compliments specifically directed to Janet Menegon at the front desk and Ubaid Shakh in Club Fitness for helping a new member feel welcome and get acclimated. Minx also mentioned that another member raved about the new Virtual Fitness. He thanked Superintendent Gorczyca for the work his staff did on the ice rink and thanked all the Superintendents for their hard work.

**Commissioner Schmidt:** Thanked Supervisor Braubach for the awesome Club Fitness presentation and thanked Superintendent Gorczyca in advance for the work to be done at Mansfield Park.

**XI. Closed Session:** At approximately 7:32pm Commissioner White made a motion, seconded by Commissioner Minx, to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and 120/2(c) (21). **Ayes: Commissioner Manno, Minx, Schmidt and White. Nays: 0. Absent: Coletta. Motion carried.**

The meeting reconvened at approximately 7:35pm.

No action was taken during closed session.

**XII. Approval of Closed Session Minutes:** Commissioner White made a motion, seconded by Commissioner Manno to approve the minutes of the Closed Session Meeting held on February 20, 2019. **Ayes: Commissioner Schmidt, White, Manno and Minx. Nays: 0. Absent: Coletta. Motion carried.**

**XIII. Adjournment:**

Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting.  
**Motion carried by voice vote.**

Meeting ended at approximately 7:36pm.



Board President, Steve Schmidt



Board Secretary, Jeffrey Wait