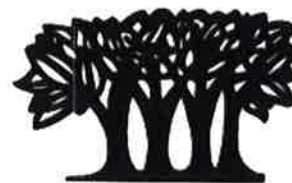


# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE  
PARK DISTRICT**

## Board Meeting Agenda November 13, 2019 at 6:30pm

- I. Roll Call
  - II. Pledge of Allegiance
  - III. Additions/Changes to the Agenda
  - IV. Citizens Comments on Agenda Items/Correspondence
  - V. Consent Agenda:
    - a. **Approval of Minutes:** Minutes of the October 2, 2019 Special Meeting and October 16, 2019 BINA Hearing and Board Meeting
    - b. **Approval of Financial Reports**
      1. Cash Summary and Revenue Report dated October 31, 2019
      2. Invoice Distribution Report ending October 31, 2019 in the amount of \$132,167.06
  - VI. Director's Report
  - VII. Attorney's Report
  - VIII. Village Liaison Report
  - IX. Department Heads' Reports
  - X. New Business
    - a. **Administration and Finance Committee – Commissioner White, Chair**
      - Non-Action Item:** Summer Camp Presentation
      - Action Item:** Set the Tax Levy Public Hearing Date for December 18, 2019
      - Action Item:** Set the Date for the Budget & Appropriation Ordinance for December 18, 2019
      - Action Item:** Approve an ordinance providing for the issue of \$946,900 General Obligation Limited Tax Park Bonds, Series 2019, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Wintrust Bank, Chicago, Illinois.
      - Action Item:** Investment Policy Update
      - Action Item:** Passenger Van Purchase
      - Action Item:** Approve 2020 Board Calendar
      - Action Item:** 2020 Referendum Ordinance
- XI. Public Comment on Non-Agenda Items
- XII. Commissioner Comments: Commissioner Schmidt, White, Epperson, Manno and Minx
- XIII. Closed Session: I make a motion for the Board to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and for section 120/2(c)(21).
- XIV. Approval of Closed Session Minutes: Minutes of the October 16, 2019 Closed Session
- XV. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to [jwait@mgparks.com](mailto:jwait@mgparks.com), at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.

## **Consent Agenda: November 13, 2019 – Commissioner Paul Minx**

### **Minutes:**

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Special Meeting held on October 2, 2019
- BINA Hearing and the Board Meeting held on October 16, 2019

### **And the Financial Reports which include:**

- The Cash Summary and Revenue Report dated October 31, 2019
- The Invoice Distribution Report ending October 31, 2019 in the amount of \$132,167.06

### **Closed Session Minutes:**

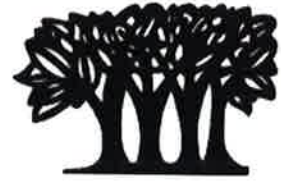
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed session held on October 16, 2019

# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

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**MORTON GROVE  
PARK DISTRICT**

Minutes of the  
October 2, 2019  
Special Meeting

- I. **Call to Order:** Commissioner Minx called the meeting to order at 6:30pm.
- II. **Roll Call: Commissioners Present:** Mark Manno, Keith White, Paul Minx, Erica Epperson and Steve Schmidt
- III. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Attorney Present:** None.

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Mary Mucci, Recreation Supervisor and Claudia Marren, Administrative Assistant.

**Guests Present:** T. Langer, Kathy Denning, Bella Elswat, Mark O'Brien, Hillary Zazove, Becky Lombardo, Jeff Gorr, Nikki Lawrence, Liama and Ed Puzzo, Heather Kucharik, Andrea Hottovy, Eryn Swanson, Emily Schmidt, C. Camacho, S Lakhani, T. Epperson, Rosemarie Alioto, D. Niebuhr, Shel Marcus, Heidi Kapsalis, McKenna's, Casey Faust, Amy Opensky, Mary Behrendt, Nancy Lanning, Colleen Gray and Valerie Moothart; are all Morton Grove residents

- IV. **Additions/Changes to the Agenda:** Director Wait noted that due to the number of audience members who had never attended a Townhall Meeting this meeting would be conducted as such.
- V. **Citizens Comments and Discussion on the Harrer Pool Redevelopment Plans:** Director Wait welcomed the residents and introduced the Park Commissioners and staff. Wait explained he would be giving a brief general history of Harrer Pool, plus the concept plans, costs and tax implications of a building a new pool.

Harrer Pool was built in 1962 and renovated in 1995. In 2017 the District conducted a systems analysis of the infrastructure and mechanicals of Harrer Pool. The analysis concluded that the pool was beyond its useful life and therefore inadvisable to do more repairs, explaining that it was more than likely that one repair would possibly trigger another repair. In 2018, the District conducted a community wide survey which determined most Morton Grove residents wanted to keep Harrer Pool open. The survey was sent to 6,000 households with 400+ responses.

Based upon the community survey, Williams Architect developed four concepts for a new pool: Option 1: Keep the same foot print of the current pool with all new amenities at a cost of \$9.9 - \$10.9M. Option 2A: Reduce the size of the pool from 50 meters to 25 yards, include a spray area, separate diving area and slide area with an additional plunge pool, and an expanded parking lot at a cost of \$11.2- \$12.4M. To enclose the pool with a retractable roof would cost

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

\$12-\$13.2M. Option 2B: The same as option 2A with a second floor for program rooms and an indoor walking track at a cost of \$13.6-\$14.9M. With a retractable roof, the cost for Option 2B would be \$16.5-\$18.1M. Option 3: An enclosed 25-yard pool; making swimming a year-round activity, a therapy pool, a gymnasium, a second floor with program rooms, office space, new fitness center and lockers, at a cost of \$28.4-\$31.2M.

Wait also explained the District is a special taxing district meaning it is supported by real estate taxes and program revenue. The District has reviewed and reduced many departmental expenses, however, the District has limited resources and if the residents agreed to redevelop Harrer Pool, the District would need resident approval of a referendum to sell bonds or raise taxes. If the District decided to build a new pool, they would have to place a referendum on the March 2020 ballot.

There are two possibilities of funding a new pool; issue bonds or increase the tax rate.

- Issue Bonds: Sell \$11M in bonds with 20-years to pay off the debt.
- Increase the tax rate: The current Park District tax rate is 4.4%. If the community would support a tax increase the money could be used to issue bonds and once the bonds are paid off the district would continue to receive revenue for operational and maintenance costs.

Director Wait gave estimates of the tax increases:

- Option 1: On a \$200,000 home the cost would be \$52.00 annually or \$26.00 for every \$100,000.
- Option 2A: \$62 annual increase per \$200,000 or a 1.2% increase
- Option 2B: \$85 annual increase per \$200,000 or a 1.6% increase
- Option 3: \$147 annual increase per \$200,000 or a 2.6% increase

The difference between issuing bonds and a tax increase is that once the bonds are paid off the process is completed. With a tax rate increase the District could pay the bonds off and then use the money to fund some future projects.

Many of the residents noted they did not want Option #3 and the District should not be thinking just about adult swimmers. They also voiced their dislike of making the pool smaller in option 2A and 2B. The audience asked many questions and had many opinions on building a new pool.

The Commissioners agreed it was important to keep the residents informed and educate the residents on the next steps.

**VI. Adjournment:** Commissioner White made a motion, seconded by Commissioner Epperson to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 8:30pm.

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Board President, Paul Minx

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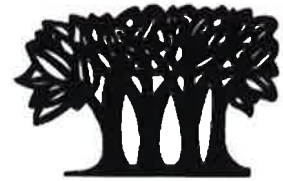
Board Secretary, Jeffrey Wait

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

# Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200

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**MORTON GROVE  
PARK DISTRICT**

Minutes of the  
BINA Public Hearing and the 816<sup>th</sup>  
Board Meeting Minutes  
October 16, 2019

- I. **Roll Call:** Commissioner Minx called the meeting to order at 6:30pm.  
  
**Commissioners Present:** Steve Schmidt, Keith White, Paul Minx, Erica Epperson and Mark Manno
- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. **Call BINA Hearing to Order:** Commissioner Minx called the BINA Meeting to order.
- IV. **Explanation of Hearing:** Director Wait explained this was a public hearing concerning the intent of the Board of Park Commissioners to sell \$1,200,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for refunding certain outstanding obligations of the District and for the payment of the expenses incident thereto. Additionally, Wait explained this is the practice the District uses to fund capital items. Also, most of the money goes towards the Oriole Pool bonds.  
  
At this time Commissioner Minx asked if the Board members had any comment. There were no comments.
- V. **Public Comment:** None.
- VI. **Adjournment of BINA Hearing:** A motion was made by Commissioner White, seconded by Commissioner Schmidt to adjourn the BINA Hearing. **Ayes: Commissioner White, Minx, Epperson, Manno and Schmidt. Nays: 0. Motion carried.**
- VII. **Call Board Meeting to Order:** Commissioner Minx called the Board Meeting to order at approximately 6:35pm.

**Attorney Present:** Steve Adams, Robbins Schwartz

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Keith Gorczyca, Superintendent of Parks and Maintenance; Geralyn Konsewicz, Superintendent of Recreation; Sue Braubach, Recreation Supervisor; Mary Mucci, Recreation Supervisor and Claudia Marren, Administrative Assistant.

**Guests Present:** Rita Minx, Village Trustee and resident; John Slater, resident

**VIII. Additions/Changes to the Agenda:** Director Wait asked to add an Aquatic Presentation to New Business.

**IX. Citizens Comments on Agenda Items/Correspondence:** None.

**X. Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner White, to approve:

- a. The minutes of the Board Meeting held on September 18, 2019, the Townhall Meetings held on September 11 and September 21, 2019.
- b. The Financial Reports:
  1. The Revenue and Expenditure Report dated September 30, 2019 and
  2. The Invoice Distribution Report ending September 30, 2019 in the amount of \$120,094.00

**Ayes: Commissioner Minx, Epperson, Manno, Schmidt and White. Nays: 0. Motion carried.**

**XI. Director Report:** Director Wait noted this Friday the District will be hosting the Halloween event from 5:00 to 8:00pm at PVCC. Wait will be attending the Village Neighborhood Outreach meeting at Golf School tomorrow at 6:00pm. There are numerous special events that are posted on the website at mgparks.com or residents may stop by the registration desk for more information. Also, on Sunday from 12-2pm the Morton Grove Historical Society is hosting a new exhibit entitled "Morton Grove Military Defends the Nation". This exhibit will be open to the public through Memorial Day 2020.

**XII. Attorney Report:** Attorney Adams explained he forwarded a draft of the Commissioners General Practices Manual to Director Wait. Adams inquired about the foundation. It was explained the foundation was put on hold until after the Harrer Pool referendum.

**XIII. Village Liaison:** Commissioner White reported the Village is having a fall photo contest. The contest theme is "Faces". For more information please visit the village website.

**XIV. Department Head Report:** Superintendent O'Brien noted he went through the second review of the 2020 preliminary budget. O'Brien is receiving offers from banks to handle the bond sale, he is comparing fees and interest rates to determine the best deal for the District. The bond ordinance should be completed by the end of November.

Superintendent Gorczyca stated that the PVCC parking lot and gym lights were replaced with LED lights. These lights will last longer and save the District money. Gorczyca noted that he expects to receive an answer regarding the Morton Arboretum grant by the end of October. The \$3,100 grant money would be used towards a park district tree inventory.

Superintendent Konsewicz noted the dance program raised \$250 at a fundraiser. There were 141 runners in attendance and 25 children at the Race to the Taste. The hot breakfast was a popular addition to the event. Although windy, last Saturdays Family Kite Day, was quite successful. Club Fitness will be closed for a deep cleaning October 24<sup>th</sup> and 25<sup>th</sup>. Members may use the Park Ridge facility during the shut-down. Silver Bells is filling up fast. The Recreation Department had their first Drury Lane trip for seniors. The patrons were very happy and even offered suggestions for future trips. Everyone is looking forward to the October 18<sup>th</sup> Halloween event at PVCC; there will be two magic shows and the children will be able to make s'mores.

Superintendent Kee: Conducted the fourth-quarter random drug pull. The District holiday event has been scheduled for Friday, December 20<sup>th</sup> at Bolero in Niles. There were zero workman compensation incidences last month. Also, Guest Services received a nice compliment from a new member.

**XV. New Business:**

**a. Administrative and Finance Committee – Commissioner Minx, Chair**

**John Slater Presentation:** The Morton Grove Park District presented Mr. John and Mary Helen Slater a proclamation for their dedication and generosity to the Park District. The District thanked the Slaters for their contributions to the Prairie View Veterans Memorial and nature prairie, the Museum Annex, the wooden flag pole and many park district trees. Mr. Slater was a very gracious recipient of the proclamation and thanked the District for including his beloved Mary Helen.

At this time Supervisor Mucci gave a 2019 Aquatic summary power point presentation. Mucci gave a summary of the events that were held at the pools, the hours, the summer weather, pool memberships, pool passes, and pool rentals. Mucci noted there were 1,300 pool passes sold this past summer and there was a huge increase in swim lessons. Mucci sent out a survey to the pool pass holders at the end of the summer in which some people commented that they wanted to save Harrer Pool. Supervisor Mucci also gave a brief look at the 2020 season schedule.

**Selection of Harrer Pool Redevelopment Option:** Director Wait explained that the District has gathered information, did a community survey, and held four townhall meetings. It was now time to decide which Harrer Pool option the Commissioners would like to staff to proceed with.

Commissioner Minx made a motion, seconded by Commissioner White to seek funding for the Harrer Pool Redevelopment Plan Option 1, consisting of an outdoor pool, replacement in-kind, and ancillary facilities, with an approximate budget of \$9.9 million to \$10.9 million.

**Ayes: Commissioner Epperson, Manno, Schmidt, White and Minx. Nays: 0. Motion carried.**

**Selection of Revenue Stream for the Harrer Pool Redevelopment:** Director Wait asked which direction the District should pursue to fund the Harrer Pool redevelopment; issue bonds or a tax rate increase.

Commissioner Minx made a motion, seconded by Commission Epperson to direct legal counsel to prepare an ordinance to place a question on the ballot requesting an increase the Park District's limiting rate, for the March 17, 2020 primary; said ordinance to be considered by the Board at its November 13, 2019 regular meeting. **Ayes: Commissioner Manno, Schmidt, White, Minx and Epperson. Nays: 0. Motion carried.**

**Closed Session Compliance Review:** Director Wait noted the closed sessions for the last six months were reviewed along with the audio minutes from the last 18 months. The Commissioners agreed to adopt Resolution #R-07-19, a resolution authorizing the release of closed session minutes and the destruction of closed session audio recordings.

- Commissioner Minx made a motion, seconded by Commissioner Epperson, to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-07-19, covering the closed session minutes. **Ayes: Commissioner Schmidt, White, Minx, Epperson and Manno. Nays: 0. Motion carried.**

**IAPD Delegates:** Director Wait asked the Commissioners to pick a representative and up to 3 alternates for the IAPD/IPRA Soaring to New Heights Conference Annual Business Meeting.

Commissioner Schmidt made a motion, seconded by Commissioner White to accept the recommendation of the Administration and Finance Committee to nominate Commissioner Minx as the IAPD delegate and Commissioner Epperson and Commissioner White as the alternates. **Ayes: Commissioner White, Minx, Epperson, Manno and Schmidt. Nays: 0. Motion carried.**

**2020 Capital Plan:** Director Wait asked the Commissioners to review and approve the 2020 Capital Plan explaining the 5-year plan is used for long range capital needs. Wait also explained that capital projects must meet the criteria of: a cost exceeding \$5,000, a useful life that must be at least 5 years and the expense must result in the creation or revitalization of a fixed asset.

Commissioner Minx made a motion, seconded by Commissioner Manno to approve the 2020 Capital Improvement Plan. **Ayes: Commissioner Minx, Epperson, Manno, Schmidt and White. Nays:0. Motion carried.**

**XVI. Discussion: Harrer Pool Redevelopment Plans/Public Comment: None.**

**XVII. Public Comment on Non-Agenda Items: None.**

**XVIII. Commissioner Comments:**

**Commissioner White:** No comment.

**Commissioner Schmidt:** Thanked the staff for all their hard work on the Harrer Pool plan and Townhall meetings. He was glad they could all come together and agree to move forward with the best resolution possible.

**Commissioner Epperson:** Wanted to piggy-back on Commissioner Schmidt's appreciation and thanked the staff for attending all the Townhall meetings.

**Commissioner Manno:** Noted Supervisor Mucci did a nice job on her presentation this evening, thought the Race to the Taste was great and thanked Superintendent Gorczyca for the grant application.

**Commissioner Minx:** Thought Supervisor Mucci did a nice job, and that Family Kite Day was nice day. He also thanked the staff for all their hard work; they make the Board look good.

**XIX. Closed Session:** At approximately 7:25pm Commissioner White made a motion, seconded by Commissioner Schmidt, to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and 120/2(c)(21). **Ayes: Commissioner Epperson, Manno, Schmidt, White and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:30pm. No action was taken during closed session.



- XX. Approval of Closed Session Minutes:** Commissioner Minx made a motion, seconded by Commissioner White to approve the minutes of the Closed Session Meeting held on September 18, 2019. At this point it was noted the August closed session minutes were also reviewed. Commissioner Minx amended the motion to approve the August 21, 2019 and September 18, 2019 Closed Session minutes. **Ayes: Commissioner Epperson, Minx, Schmidt, White and Manno. Nays: 0. Motion carried.**
- XXI. Adjournment:** Commissioner White made a motion, seconded by Commissioner Schmidt to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:32pm.

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Board President, Paul Minx

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Board Secretary, Jeffrey Wait

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT  
 FROM 10/01/2019 TO 10/31/2019  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 10/31/2019
01	CORPORATE	701,375.53	0.00	110,927.13	590,448.40
02	RECREATION	1,123,855.09	0.00	133,669.07	990,186.02
05	POLICE	9,248.45	0.00	495.59	8,752.86
15	MUSEUM	19,767.70	0.00	985.58	18,782.12
20	I.M.R.F.	209,599.76	0.00	16,371.48	193,228.28
22	F.I.C.A.	99,217.40	0.00	11,394.48	87,822.92
30	LIABILITY INSURANCE	111,218.17	0.00	7,627.43	103,590.74
35	SPECIAL RECREATION	356,923.25	0.00	34,692.21	322,231.04
70	CAPITAL IMPROVEMENTS	4,448,934.98	1,494.00	21,647.30	4,428,781.68
99	PAYROLL CLEARING FUND	25,257.32	95,548.12	94,074.11	26,731.33
	TOTAL - ALL FUNDS	7,105,397.65	97,042.12	431,884.38	6,770,555.39

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 01 - CORPORATE							
Fund 01 - CORPORATE:							
TOTAL REVENUES		1,435,082.00		1,456,274.13	0.00	(21,192.13)	101.48
TOTAL EXPENDITURES		1,435,082.00		1,079,703.76	110,927.13	355,378.24	75.24
NET OF REVENUES & EXPENDITURES		0.00		376,570.37	(110,927.13)	(376,570.37)	100.00
Fund 02 - RECREATION							
Fund 02 - RECREATION:							
TOTAL REVENUES		2,355,086.00		1,987,663.88	(965.17)	367,422.12	84.40
TOTAL EXPENDITURES		2,355,086.00		1,764,426.66	132,553.90	590,659.34	74.92
NET OF REVENUES & EXPENDITURES		0.00		223,237.22	(133,519.07)	(223,237.22)	100.00
Fund 05 - POLICE							
Fund 05 - POLICE:							
TOTAL REVENUES		11,000.00		5,500.00	0.00	5,500.00	50.00
TOTAL EXPENDITURES		11,000.00		6,960.29	495.59	4,039.71	63.28
NET OF REVENUES & EXPENDITURES		0.00		(1,460.29)	(495.59)	1,460.29	100.00
Fund 15 - MUSEUM							
Fund 15 - MUSEUM:							
TOTAL REVENUES		18,000.00		16,000.00	0.00	2,000.00	88.89
TOTAL EXPENDITURES		18,000.00		12,424.97	985.58	5,575.03	69.03
NET OF REVENUES & EXPENDITURES		0.00		3,575.03	(985.58)	(3,575.03)	100.00
Fund 20 - I.M.R.F.							
Fund 20 - I.M.R.F.:							
TOTAL REVENUES		237,000.00		174,070.92	0.00	62,929.08	73.45
TOTAL EXPENDITURES		237,000.00		168,900.14	16,371.48	68,099.86	71.27
NET OF REVENUES & EXPENDITURES		0.00		5,170.78	(16,371.48)	(5,170.78)	100.00
Fund 22 - F.I.C.A.							
Fund 22 - F.I.C.A.:							
TOTAL REVENUES		180,000.00		179,044.38	0.00	955.62	99.47
TOTAL EXPENDITURES		180,000.00		133,385.34	11,394.48	46,614.66	74.10
NET OF REVENUES & EXPENDITURES		0.00		45,659.04	(11,394.48)	(45,659.04)	100.00
Fund 25 - BOND & INTEREST							
Fund 25 - BOND & INTEREST:							
TOTAL REVENUES		1,000,000.00		959,161.19	0.00	40,838.81	95.92
TOTAL EXPENDITURES		1,000,000.00		0.00	0.00	1,000,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		959,161.19	0.00	(959,161.19)	100.00
Fund 30 - LIABILITY INSURANCE							
Fund 30 - LIABILITY INSURANCE:							
TOTAL REVENUES		110,000.00		59,681.46	0.00	50,318.54	54.26
TOTAL EXPENDITURES		110,000.00		73,048.09	7,627.43	36,951.91	66.41
NET OF REVENUES & EXPENDITURES		0.00		(13,366.63)	(7,627.43)	13,366.63	100.00
Fund 35 - SPECIAL RECREATION							
Fund 35 - SPECIAL RECREATION:							
TOTAL REVENUES		365,000.00		302,192.91	0.00	62,807.09	82.79
TOTAL EXPENDITURES		365,000.00		243,822.29	34,692.21	121,177.71	66.80
NET OF REVENUES & EXPENDITURES		0.00		58,370.62	(34,692.21)	(58,370.62)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDTG	
		AMENDED BUDGET	2019	10/31/2019	10/31/2019		MONTH	INCREASE (DECREASE)		NORMAL
Fund 40 - AUDIT										
Fund 40 - AUDIT:										
TOTAL REVENUES		16,500.00		16,800.00		0.00		(300.00)		101.82
TOTAL EXPENDITURES		16,500.00		15,300.00		0.00		1,200.00		92.73
NET OF REVENUES & EXPENDITURES		0.00		1,500.00		0.00		(1,500.00)		100.00
Fund 70 - CAPITAL IMPROVEMENTS										
Fund 70 - CAPITAL IMPROVEMENTS:										
TOTAL REVENUES		1,080,000.00		100,818.80		0.00		979,181.20		9.34
TOTAL EXPENDITURES		1,080,000.00		468,979.25		20,153.30		611,020.75		43.42
NET OF REVENUES & EXPENDITURES		0.00		(368,160.45)		(20,153.30)		368,160.45		100.00
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		6,807,668.00		5,257,207.67		(965.17)		1,550,460.33		77.22
NET OF REVENUES & EXPENDITURES		0.00		3,966,950.79		335,201.10		2,840,717.21		58.27
				1,290,256.88		(336,166.27)		(1,290,256.88)		100.00

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 311662					
01-20-554100	CONTRACTUAL SERVICES-AGREE SERVICE SANITION		PAST DUE INVOICE	210.12	311662
			Total For Check 311662	210.12	
Check 311663					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1 ANDY SPICER		SEPTEMBER UMPIRE INVOICE	165.00	311663
			Total For Check 311663	165.00	
Check 311664					
02-07-593823	PROGRAM SUPPLIES-B4	BOBS DAIRY SERVICE	09/24 MILK FOR BASE	19.74	311664
			Total For Check 311664	19.74	
Check 311665					
01-20-520312	MATERIALS AND SUPPLIES-JAN CASE LOTS, INC		GLASS CLEANER/ HAND SANITI	355.10	311665
02-33-520321	MATRL AND SUPP-MAINT. - MA CASE LOTS, INC		REPLACEMENT OF DETERGENT F	248.00	311665
			Total For Check 311665	603.10	
Check 311666					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS CASSIDY TIRE & SERVICE		TIRE REPAIR ON MOWER	15.00	311666
			Total For Check 311666	15.00	
Check 311667					
01-10-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR AUGUST ALL PA	293.70	311667
02-10-540110	UTILITIES-ELECTRICTY	CENTERPOINT ENERGY SERVICE	GAS BILL FOR AUGUST ALL PA	75.79	311667
02-10-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR AUGUST ALL PA	217.31	311667
02-21-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR AUGUST ALL PA	126.53	311667
02-22-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR AUGUST ALL PA	437.54	311667
02-33-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR AUGUST ALL PA	262.49	311667
15-10-540120	UTILITIES-HEATING FUEL	CENTERPOINT ENERGY SERVICE	GAS BILL FOR AUGUST ALL PA	78.06	311667
			Total For Check 311667	1,491.42	
Check 311668					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR OUTSIDE	560.74	311668
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR REAR PVC	35.55	311668
			Total For Check 311668	596.29	
Check 311669					
70-10-586116	EXP MISC.- BALL FIELDS REN CONSERV FS		CIP BASEBALL FIELDS	4,924.50	311669
			Total For Check 311669	4,924.50	
Check 311670					
01-20-554300	CONTRACTUAL -TEMPORARY MAI CREATIVE RESOURCE PERSONNE FOR SERVICES DONE THE WEEK			1,559.87	311670
			Total For Check 311670	1,559.87	
Check 311671					
01-20-554100	CONTRACTUAL SERVICES-AGREE CRNE'S ENVIRONMENTAL CONTR SERVICE CALL/DIAGNOSTIC OF			279.00	311671
02-33-554100	CONTRACTUAL SERVICES-AGREE CRNE'S ENVIRONMENTAL CONTR INSTALLATION OF A NEW CAPA			3,169.00	311671
02-33-570200	BUILDING & LANDSCAPE-BUILD CRNE'S ENVIRONMENTAL CONTR RE-PIPED BOTH WATER HEATER			1,346.00	311671
			Total For Check 311671	4,794.00	
Check 311672					
70-10-586116	EXP MISC.- BALL FIELDS REN D&R TRUCKING COMPANY		BASEBALL MIX FOR NATIONAL	1,430.00	311672
			Total For Check 311672	1,430.00	
Check 311674					
01-10-580100	EXP MISC.-HUMAN RESOURCE E FRONTLINE TECHNOLOGIES		APPLICANT TRACKING	1,297.58	311674
			Total For Check 311674	1,297.58	
Check 311675					
05-10-520110	MATRL AND SUPP-OFFICE EXP	GAYLORD BROS., INC.	SHIPPING CHARGES	17.59	311675
			Total For Check 311675	17.59	
Check 311676					
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	GLENBROOK AUTO PARTS, INC	NAPA QUART	119.76	311676
			Total For Check 311676	119.76	
Check 311677					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1 JIM RUSHMEYER		SEPT UMPIRE INVOICE	210.00	311677

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 311677					
		Total For Check 311677		210.00	
Check 311678					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1	JOHN COHN	SEPTEMBER UMPIRE INVOICE	198.00	311678
		Total For Check 311678		198.00	
Check 311679					
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC	INCLUSION SERVICES FOR SEP	262.00	311679
		Total For Check 311679		262.00	
Check 311680					
02-07-593819	PROGRAM SUPPLIES-GAP	MARRIOTT THEATRE	FIELD TRIP FOR GAP	420.00	311680
		Total For Check 311680		420.00	
Check 311681					
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARD'S	CABINET HINGES FOR AUSTIN	34.88	311681
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	FORSTNER BIT 2"	134.96	311681
01-20-560300	EQUIPMENT-NEW EQUIP - BLDG	MENARD'S	VACUUM CLEANERS FOR AUSTIN	325.14	311681
02-22-520260	MATRL AND SUPP-REPAIR EQUI	MENARD'S	REPLACEMENT SKIMMER HEAD F	7.99	311681
02-33-520321	MATRL AND SUPP-MAINT. - MA	MENARD'S	PLUMBING PARTS FOR PVCC	159.90	311681
02-33-520327	MATRL AND SUPP-MAINT. - MA	MENARD'S	VACUUM CLEANER FOR MNASR	78.99	311681
		Total For Check 311681		741.86	
Check 311682					
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY	NILES DAIRY QUEEN	BIRTHDAY CAKE	20.99	311682
		Total For Check 311682		20.99	
Check 311683					
30-10-532610	INSURANCE-PROPERTY & GENER	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY /LIABILITY	3,958.04	311683
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY /LIABILITY	600.76	311683
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY /LIABILITY	2,516.13	311683
		Total For Check 311683		7,074.93	
Check 311684					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	REINDERS, INC.	TORO MOWER PARTS	81.82	311684
		Total For Check 311684		81.82	
Check 311685					
02-06-593715	PROGRAM SUPPLIES-TODDLER V	ROCK 'N' KIDS, INC.	TOT ROCK/ KID ROCK CONTRAC	616.00	311685
		Total For Check 311685		616.00	
Check 311686					
15-10-554600	CONTRACTUAL SERVICES-PROF	SHERI COZZI	MUSEUM CLEANING FOR OCTOBE	95.00	311686
		Total For Check 311686		95.00	
Check 311687					
02-33-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS	CLEANING SUPPLIES	221.27	311687
		Total For Check 311687		221.27	
Check 311688					
02-08-490947	PROGRAM FEES REV-STEMULATI	STEM ENRICHMENT SERVICES	WINTER 2019 STEM CLASS	945.17	311688
		Total For Check 311688		945.17	
Check 311689					
02-07-591825	INSTRUCTOR SALARIES-BASE	SYSCO FOOD SERVICES	FOOD ORDER FOR BASE	1,280.32	311689
		Total For Check 311689		1,280.32	
Check 311690					
02-01-592131	OFFICIAT-SOFTBALL - MENS 1	TERRY LIVINGSTON	SEPTEMBER UMPIRE INVOICE	231.00	311690
		Total For Check 311690		231.00	
Check 311691					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	148.26	311691
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	VERIZON WIRELESS	PHONE BILL	59.30	311691
02-07-593825	PROGRAM SUPPLIES-BASE	VERIZON WIRELESS	PHONE BILL	59.30	311691
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	148.26	311691
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	177.92	311691

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 311691					
		Total For Check 311691		593.04	
Check 311692					
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	VILLAGE OF MORTON GROVE	DIESEL FUEL-AUGUST	1,514.85	311692
		Total For Check 311692		1,514.85	
Check 311693					
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN	ARAMSCO INC.	120PSI DEMAND PUMP 115V	164.99	311693
		Total For Check 311693		164.99	
Check 311694					
02-07-593825	PROGRAM SUPPLIES-BASE	BOBS DAIRY SERVICE	MILK FOR BASE	19.74	311694
		Total For Check 311694		19.74	
Check 311695					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE	LOBBY TV CABLE	21.06	311695
		Total For Check 311695		21.06	
Check 311696					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	DALE WARE	SAFTEY SHOES REIMBURSEMENT	150.00	311696
		Total For Check 311696		150.00	
Check 311697					
02-08-490911	PROGRAM FEES REV-SK RUN	DIANA LISKOVSKA	REFUND FOR KIDS DASH RACES	20.00	311697
		Total For Check 311697		20.00	
Check 311698					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	FIRST AMERICAN TITLE INS.	OWNER'S POLICY	1,200.00	311698
		Total For Check 311698		1,200.00	
Check 311699					
02-07-592819	OFFICIATING SERVICES-GAP	FIRST STUDENT	CUSTOMER #- 950881 FIELD T	492.51	311699
		Total For Check 311699		492.51	
Check 311700					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	GREG RAUHUT	SAFTEY SHOES REIMBURSEMENT	150.00	311700
		Total For Check 311700		150.00	
Check 311701					
01-20-554100	CONTRACTUAL SERVICES-AGREE	GROOT, INC.	RECYCLING FOR 6250 DEMPSTE	157.75	311701
02-33-552300	CONTRACT SVCS-CONTRACTUAL	GROOT, INC.	GARBAGE SERVICES FOR PVCC	421.19	311701
		Total For Check 311701		578.94	
Check 311702					
01-20-554600	CONTRACTUAL SERVICES-PROF	JAMES DRIVE SAFETY LANE, L	SEPTEMBER- VEHICLE INSPECT	54.00	311702
		Total For Check 311702		54.00	
Check 311703					
01-10-520130	MATRL AND SUPP-OFFICE EXP	PITNEY BOWES GLOBAL FINANC	LEASE INVOICE	300.78	311703
		Total For Check 311703		300.78	
Check 311704					
02-01-593177	PROGRAM SUPPLIES-GYMANISTI	RICKY ZHENG	MEMBERSHIP REIMBURSEMENT	173.00	311704
		Total For Check 311704		173.00	
Check 311705					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	TIM BRUNNING	SAFTEY SHOES REIMBURSEMENT	150.00	311705
		Total For Check 311705		150.00	
Check 311706					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	SEPTEMBER WATER BILL FOR A	184.18	311706
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	SEPTEMBER WATER BILL FOR A	131.56	311706
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	SEPTEMBER WATER BILL FOR A	83.72	311706
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	SEPTEMBER WATER BILL FOR A	322.92	311706
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	SEPTEMBER WATER BILL FOR A	736.74	311706
		Total For Check 311706		1,459.12	
Check 311719					
70-10-586114	EXP MISCELLANEOUS-PARKS	GE FRIEL ELECTRIC	REPLACED DEFECTIVE PANEL A	1,494.00	311719

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 311719					
		Total For Check 311719		1,494.00	
Check 311720					
02-01-593131	PRGM SUPP-SOFTBALL - MENS	ADAM ZAFFARONI	PRIZE MONEY FOR MEN'S 12"	200.00	311720
		Total For Check 311720		200.00	
Check 311721					
02-07-593823	PROGRAM SUPPLIES-B4	BOBS DAIRY SERVICE	MILK FOR BASE	9.87	311721
		Total For Check 311721		9.87	
Check 311722					
02-33-520312	MATERIALS AND SUPPLIES-JAN CASE LOTS, INC		PAPER TOWELS, NAT LINERS ,	538.30	311722
		Total For Check 311722		538.30	
Check 311723					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS CASSIDY TIRE & SERVICE		REPAIR TO MOWER TIRE	30.00	311723
		Total For Check 311723		30.00	
Check 311724					
02-33-554100	CONTRACTUAL SERVICES-AGREE COLLEY ELEVATOR CO.		ELEVATOR INSPECTION 10/01/	196.00	311724
		Total For Check 311724		196.00	
Check 311725					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE	PVCC COMCAST BUISNESS CABL	573.53	311725
		Total For Check 311725		573.53	
Check 311726					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR JACOBS G	23.21	311726
		Total For Check 311726		23.21	
Check 311727					
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND- CONSERV FS		TURFACE MVP 50LBS 40/PALLE	671.20	311727
		Total For Check 311727		671.20	
Check 311728					
01-20-554300	CONTRACTUAL -TEMPORARY MAI CREATIVE RESOURCE PERSONNE FOR SERVICES RENDERED THE			738.40	311728
		Total For Check 311728		738.40	
Check 311729					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS GLENBROOK AUTO PARTS, INC		AIR FILTER FOR TRUCK	105.60	311729
		Total For Check 311729		105.60	
Check 311730					
01-20-520321	MATRL AND SUPP-MAINT. - MA GRAINGER		BATTERY FOR ORIOLE POOL HO	12.56	311730
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG GRAINGER		EMERGENCY LIGHT AT ORIOLE	31.04	311730
		Total For Check 311730		43.60	
Check 311731					
01-20-554100	CONTRACTUAL SERVICES-AGREE GREEN TURF INC.		OCTOBER 2019 CHARGE	1,200.00	311731
		Total For Check 311731		1,200.00	
Check 311732					
01-10-580100	EXP MISC.-HUMAN RESOURCE E IL DEPT. OF EMPLOYMENT SEC PAYMENT FRO UNEMPLOYMENT I			5.75	311732
		Total For Check 311732		5.75	
Check 311733					
01-10-520110	MATRL AND SUPP-OFFICE EXP	J & D INSTANT SIGNS, INC.	(5) SLOT MODULES	400.00	311733
		Total For Check 311733		400.00	
Check 311734					
02-07-593815	PROGRAM SUPPLIES-PIANO LES JAMES ECKWALL		ANNUAL PIANO TUNING	180.00	311734
		Total For Check 311734		180.00	
Check 311735					
02-22-520313	MATRL AND SUPP-SUPPLIES - JEFF ELLIS & ASSOCIATES, I		ACCOUNT BALANCE DUE	1,555.00	311735
		Total For Check 311735		1,555.00	
Check 311736					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU LOW VOLTAGE WORKS, INC.		3 MONTHS OF WIRELESS COMMU	30.00	311736



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 311736		Total For Check 311736		30.00	
Check 311737					
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB	LURVEY LANDSCAPE SUPPLY	MUM #2 PREMIUM	60.00	311737
		Total For Check 311737		60.00	
Check 311738					
35-10-552700	CONTRACTUAL SERVICES-SRA C	MAINE-NILES ASSN OF SP REC	GENERAL CONTRIBUTION FOR 2	34,059.25	311738
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC	INCLUSION SERVICES FOR OCT	175.77	311738
		Total For Check 311738		34,235.02	
Check 311739					
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARD'S	AUSTIN PARK SINKS	13.97	311739
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	MAINTENANCE SUPPLIES	66.21	311739
		Total For Check 311739		80.18	
Check 311740					
02-04-593514	PROGRAM SUPPLIES-DANCE - C	MINUTEMAN PRESS-MORTON GRO	DANCE MANUALS	85.00	311740
		Total For Check 311740		85.00	
Check 311741					
02-33-520321	MATRL AND SUPP-MAINT. - MA	MORTON GROVE SUPPLY COMPAN	CHICAGO FAUCET CAP	54.05	311741
		Total For Check 311741		54.05	
Check 311742					
01-20-520323	MATRL AND SUPP-MAINT. - MA	O'BRILL COMPANY	ADA REPLACEABLE TILES 2'X5	165.00	311742
		Total For Check 311742		165.00	
Check 311743					
01-10-581300	EXP MISC.-EMPLOYEE TRAVEL	PETTY CASH-MARTIN O'BRIEN	BASE SUPPLIES	85.41	311743
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	PETTY CASH-MARTIN O'BRIEN	BASE SUPPLIES	123.57	311743
02-07-592825	CONTRACTING SERVICES-BASE	PETTY CASH-MARTIN O'BRIEN	BASE SUPPLIES	19.00	311743
02-07-593823	PROGRAM SUPPLIES-B4	PETTY CASH-MARTIN O'BRIEN	BASE SUPPLIES	51.00	311743
		Total For Check 311743		278.98	
Check 311744					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	FOR PROFESSIONAL SERVICES	2,907.00	311744
		Total For Check 311744		2,907.00	
Check 311745					
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	SHERWIN WILLIAMS COMPANY	PAINT FOR BASEBALL FIELDS	213.00	311745
		Total For Check 311745		213.00	
Check 311746					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	SKOKIE ACE HARDWARE	AUSTIN PARK CABINET	33.77	311746
		Total For Check 311746		33.77	
Check 311747					
02-01-593131	PRGM SUPP-SOFTBALL - MENS	VINCENT TIPRE	PRIZE MONEY FOR MEN'S 12"	500.00	311747
		Total For Check 311747		500.00	
Check 311748					
02-01-593131	PRGM SUPP-SOFTBALL - MENS	WILLIAM DARLLA	PRIZE MONEY MENS 12" SOFTB	200.00	311748
		Total For Check 311748		200.00	
Check 311749					
01-10-520110	MATRL AND SUPP-OFFICE EXP	ACCURATE OFFICE SUPPLY CO.	OFFICE SUPPLIES FOR PVCC	49.90	311749
		Total For Check 311749		49.90	
Check 311750					
02-07-593823	PROGRAM SUPPLIES-B4	BOBS DAIRY SERVICE	MILK FOR BASE	9.87	311750
		Total For Check 311750		9.87	
Check 311751					
01-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	888.71	311751
02-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	888.71	311751
02-22-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	296.24	311751
02-33-552300	CONTRACT SVCS-CONTRACTUAL	CALL ONE	PHONE SERVICES	888.70	311751

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 311751					
		Total For Check 311751		2,962.36	
Check 311752					
01-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,		COPIER LEASE	222.98	311752
02-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,		COPIER LEASE	222.98	311752
		Total For Check 311752		445.96	
Check 311753					
02-33-520312	MATERIALS AND SUPPLIES-JAN CASE LOTS, INC		PVCC JANITORIAL SUPPLIES	1,083.70	311753
		Total For Check 311753		1,083.70	
Check 311754					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FRO PARKING	5.30	311754
		Total For Check 311754		5.30	
Check 311755					
01-20-554300	CONTRACTUAL -TEMPORARY MAI	CREATIVE RESOURCE PERSONNE	FOR SERVICES DONE THE WEEK	1,181.44	311755
		Total For Check 311755		1,181.44	
Check 311756					
01-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ELECTRIC BILL FOR PVCC	1,429.15	311756
02-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ELECTRIC BILL FOR FRANK HR	399.23	311756
02-21-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ELECTRIC BILL FOR HARRER P	1,305.04	311756
02-22-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ELECTRIC BILL FOR ORIOLE P	502.57	311756
02-33-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ELECTRIC BILL FOR PVCC	5,716.62	311756
15-10-540110	UTILITIES-ELECTRICTY	DIRECT ENERGY BUSINESS	ELECTRIC BILL FOR HISTORIC	187.52	311756
		Total For Check 311756		9,540.13	
Check 311757					
01-10-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	166.08	311757
01-10-552200	CONTRACT SVCS-FRAMEWORK IT	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	3,145.22	311757
01-10-580100	EXP MISC.-HUMAN RESOURCE E	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	120.00	311757
01-10-581110	EXP MISCELLANEOUS-COMMISSI	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	52.43	311757
01-10-581120	EXP MISC-COMM EXPENSE - ED	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	265.51	311757
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	2,247.90	311757
01-10-581250	EXP MISCELLANEOUS-BUSINESS	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	628.09	311757
01-10-581300	EXP MISC.-EMPLOYEE TRAVEL	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	171.49	311757
01-10-581400	EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	65.00	311757
01-10-589105	EXP MISCELLANEOUS-EMPLOYEE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	971.25	311757
01-20-520323	MATRL AND SUPP-MAINT. - MA	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	306.90	311757
02-04-592514	CONTRACTING SERVICES-DANCE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	420.00	311757
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	358.90	311757
02-07-591822	INSTRUCTOR SALARIES-KINDER	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	34.99	311757
02-07-592819	CONTRACTING SERVICES-GAP	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	1,012.13	311757
02-07-592838	CONTRACTING SERVICES-ADULT	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	903.53	311757
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	10.99	311757
02-07-593823	PROGRAM SUPPLIES-B4	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	69.99	311757
02-07-593825	PROGRAM SUPPLIES-BASE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	209.66	311757
02-07-593826	PROGRAM SUPPLIES-KINDER OD	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	51.99	311757
02-08-593911	PROGRAM SUPPLIES-5K RUN	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	1,251.57	311757
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	915.00	311757
02-08-593920	PROGRAM SUPPLIES-MOM & SON	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	93.54	311757
02-08-593924	PROGRAM SUPPLIES-MOM & SON	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	68.81	311757
02-08-593935	PROGRAM SUPPLIES-MOVIES IN	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	26.47	311757
02-08-593950	PROGRAM SUPPLIES-FREE EVEN	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	72.73	311757
02-10-560810	EQUIPMENT-NEW EQUIP - COMP	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	2,333.43	311757
02-32-520360	MATRL AND SUPP-SUPPLIES · P	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	51.76	311757
02-32-520370	MATRL AND SUPP-SUPPLIES -	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	81.90	311757
02-32-554200	CONTRACT SVCS-AGREEMENTS -	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	108.90	311757
02-32-583300	EXP MISCELLANEOUS-RB - TOW	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	130.16	311757
02-35-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	556.99	311757

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 311757					
02-35-554405	CONTRACTUAL SERVICES-PUBLI	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	572.15	311757
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	72.50	311757
		Total For Check 311757		17,547.96	
Check 311758					
01-20-570150	BLDG-LANDSCAPE-GENERAL PAR	GRAF TREE CARE, INC.	GRANT PREPARATION	720.00	311758
		Total For Check 311758		720.00	
Check 311759					
70-10-586146	EXP MISC.-PLAYGROUND GENER	HACIENDA LANDSCAPING INC.	MANSFIELD PARK PLAYGROUND	12,304.80	311759
		Total For Check 311759		12,304.80	
Check 311760					
02-10-210500	PAYABLES-DEPOSITS PAYABLE	HASSAN SHEIKH	RENTAL DEPOSIT REFUND	150.00	311760
		Total For Check 311760		150.00	
Check 311761					
02-07-592840	CONTRACTING SERVICES-MAGIC	MAGIC OF GARY KANTOR	FALL 2019 MAGIC CLASS	112.00	311761
		Total For Check 311761		112.00	
Check 311762					
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC	INCLUSION SERVICES FOR OCT	195.19	311762
		Total For Check 311762		195.19	
Check 311763					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	DUCT TAPE/SWIFFER	8.99	311763
02-32-520360	MATRL AND SUPP-SUPPLIES · P	MENARD'S	DUCT TAPE/SWIFFER	27.96	311763
		Total For Check 311763		36.95	
Check 311764					
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN	PATYK FARMS	PUMPKINS FOR HALLOWEEN FES	800.00	311764
		Total For Check 311764		800.00	
Check 311765					
01-20-520221	MATRL-SUPP-R & R - BLDG RE	STAN'S GLASS SHOP	MANSFIELD GLASS REPLACEMEN	320.00	311765
		Total For Check 311765		320.00	
Check 311766					
02-33-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS	AIR CARE PROGRAM	110.21	311766
		Total For Check 311766		110.21	
Check 311767					
01-20-560300	EQUIPMENT-NEW EQUIP - BLDG	STEINER ELECTRIC COMPANY	QO COVER SURFACE	1,072.82	311767
01-20-570200	BUILDING & LANDSCAPE-BUILD	STEINER ELECTRIC COMPANY	1 INCH EMT CONDUIT	27.65	311767
		Total For Check 311767		1,100.47	

11/01/2019 09:36 AM  
User: lgonzalez  
DB: Morton Grove Pa

INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT  
EXP CHECK RUN DATES 10/01/2019 - 10/31/2019

JOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 01	CORPORATE	29,036.13
Fund 02	RECREATION	40,279.82
Fund 05	POLICE	17.59
Fund 15	MUSEUM	360.58
Fund 30	LIABILITY INSURANC	7,627.43
Fund 35	SPECIAL RECREATION	34,692.21
Fund 70	CAPITAL IMPROVEMEN	20,153.30

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132,167.06

Include with board vouchers when report is done. Month end.

MONTH: 10/17/2018

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
Card Number 1800					
O'Brien	23-Sep	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$3,145.22	01-10-552200
O'Brien	23-Sep	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$2,333.43	02-10-560810
O'Brien	27-Sep	Crowne Plaza	NPRA Conference Lodging in Baltimore, MD for Jeff Wait	\$654.90	01-10-581200
O'Brien	1-Oct	Illinois Association of Parks	Registration for IAPD Annual Conference for Martin OBrien	\$391.00	01-10-581200
O'Brien	3-Oct	Illinois Association of Parks	IAPD Annual Conference for Martin OBrien	\$90.00	01-10-581200
O'Brien	3-Oct	Illinois Association of Parks	Registration for IAPD Annual Conference for Luisa Gonzalez	\$385.00	01-10-581200
				<b>\$6,999.55</b>	
		<b>Card Number 1826</b>			
Braubach	16-Sep	Walgreens	Gift Cards used as prizes for Summer Member Challenge	\$83.90	02-32-554200
Braubach	16-Sep	Amazon	Fitness Equipment for Fitness Classes	\$81.90	02-32-520370
Braubach	18-Sep	Amazon	Lockerroom supplies	\$20.28	02-32-520360
Braubach	20-Sep	ERC Wiping Products	Sweat Towels	\$130.16	02-32-583300
Braubach	20-Sep	GFS Store	Supplies for 5K and Mother/Son Dance	\$96.78	02-08-593911-\$27.97
Braubach	23-Sep	Amazon	Supplies for Fitness Center	\$31.48	02-32-520360
Braubach	25-Sep	Crown Trophy	5K Medals	\$330.96	02-08-593911
Braubach	27-Sep	Amazon	Gift Cards for 5K Overall Winners	\$50.00	02-08-593911
Braubach	1-Oct	Crown Trophy	Kids Dash Medals	\$64.23	02-08-593911
Braubach	2-Oct	Lee N'Eddies	5K Breakfast Buffet	\$778.41	02-08-593911
				<b>\$1,668.10</b>	
		<b>Card Number 1834</b>			
Kee	13-Sep	Concentra	Adam Bahr-Injury Care	\$72.50	30-10-582650
Kee	25-Sep	Brunswick Zone	GEM cards/ Deposit for Holiday Party	\$971.25	01-10-589105
Kee	3-Oct	Concentra	Flu shot for all Employees	\$120.00	01-10-580100
				<b>\$1,163.75</b>	
		<b>Card Number 8573</b>			
Wait	11-Sep	Family Pantry	Water for town hall meeting	\$7.09	01-10-581250
Wait	23-Sep	SW WL TZ Baltimore	Taxi service at NRPA	\$7.50	01-10-581120
Wait	23-Sep	SW BWI TAXI	Taxi service at NRPA	\$40.68	01-10-581120
Wait	23-Sep	GOFQ.COM	Taxi service at NRPA	\$12.72	01-10-581120
Wait	23-Sep	Phillips Seafood	Dinner at NRPA for Wait and Minx	\$93.17	01-10-581120 - 50%
Wait	23-Sep	United Airways	Baggage check	\$30.00	01-10-581300 - 50%

Wait	23-Sep	NRPA	Wait CPRP recertification	\$65.00	01-10-581400
Wait	24-Sep	Kona Grill	Dinner at NRPA for Wait and Minx	\$22.02	01-10-581120 - 50% 01-10-581300 - 50%
Wait	26-Sep	Uber	Taxi service at NRPA	\$3.00	01-10-581120 - 50% 01-10-581300 - 50%
Wait	26-Sep	Uber	Taxi service at NRPA	\$7.65	01-10-581120 - 50% 01-10-581300 - 50%
Wait	25-Sep	Shake Shack	Lunch at NRPA for Wait	\$13.85	01-10-581300
Wait	25-Sep	Bond Street Social	Dinner at NRPA for Wait and Minx	\$65.18	01-10-581120 - 50% 01-10-581300 - 50%
Wait	25-Sep	Shake Shack	Lunch at NRPA for Wait and Minx	\$31.21	01-10-581120 - 50% 01-10-581300 - 50%
Wait	26-Sep	Uber	Taxi service at NRPA	\$6.55	01-10-581120 - 50% 01-10-581300 - 50%
Wait	26-Sep	Capital Grille	Lunch at NRPA for Wait and Minx	\$68.10	01-10-581120 - 50% 01-10-581300 - 50%
Wait	27-Sep	Dunkin	Breakfast at NRPA for Wait	\$5.37	01-10-581300
Wait	30-Sep	United Airways	Baggage check	\$30.00	01-10-581120
Wait	1-Oct	Athens Art & Frames	Frame for Proclamation for Slater	\$52.43	01-10-581110
Wait	30-Sep	IAPD	Legal Symposium for Wait, O'Brien and Kee	\$621.00	01-10-581250
	Card Number	2831		\$1,182.52	
Marren	9-Sep	Amazon	Amazon - wall calendar	\$34.51	01-10-520110
Marren	12-Sep	Amazon	Office supplies - computer speakers	\$19.99	01-10-520110
Marren	16-Sep	Dollar Tree	Cards and Kitchen supplies	\$4.50	01-10-520110
Marren	17-Sep	Amazon	AED sign replacements	\$29.54	01-10-520110
Marren	20-Sep	Amazon	Outlet covers	\$6.99	01-10-520110
Marren	20-Sep	Aldi	Kitchen supplies, Staff Appreciation	\$45.06	01-10-520110
Marren	30-Sep	Jewel	Fun Friday	\$25.49	01-10-520110
				\$166.08	
	Card Number	1818			
Gorczyca	11-Sep	Multiple Concrete Accessories	ADA - Replacement	\$306.90	01-20-520323
				\$306.90	
	Card Number	9125			
Herrmann	3-Sep	Trigon	Banner Material + toner	\$496.02	02-35-554405
Herrmann	6-Sep	My Area Yoga	Monthly Listing	\$25.00	02-32-554200
Herrmann	12-Sep	PicMonkey LLC	Social Media Format Image software - Makes SM posting efficient	\$12.99	02-35-554100
Herrmann	14-Sep	Verifyle	File upload Service	\$9.00	02-35-554100
Herrmann	23-Sep	Patch	Halloween Family Fest Boost	\$7.00	02-35-554405
Herrmann	28-Sep	Wp Engine	Website Monthly Hosting Fee	\$35.00	02-35-554100
Herrmann	30-Sep	John Wondrasek	Quarterly Web Maintenance	\$500.00	02-35-554100
Herrmann	30-Sep	Facebook	Facebook Boosts- Race 2Taste, Movie at Harrer Park, mom son event, Harrer Pool	\$69.13	02-35-554405
				\$1,154.14	
	Card Number	1867			
Mucci	5-Sep	Amazon	B.A.S.E Supplies	\$49.26	02-07-593825

Mucci	5-Sep	Amazon	Indoor Playground	\$34.99	02-07-591822
Mucci	9-Sep	Amazon	B.A.S.E Supplies	\$8.99	02-07-593825
Mucci	9-Sep	Amazon	B.A.S.E Supplies	\$13.99	02-07-593825
Mucci	11-Sep	SurveyMonkey	All Staff Annual Fee	\$336.00	01-10-581200
Mucci	11-Sep	Brunswick Zone	GAP Trip	\$120.88	02-07-592819
Mucci	11-Sep	Pump It Up	GAP Trip	\$200.00	02-07-592819
Mucci	12-Sep	Bulls Sox Academy	GAP Trip	\$150.00	02-07-592819
Mucci	11-Sep	Sky High Sports	GAP Trip	\$100.00	02-07-592819
Mucci	11-Sep	Tilt Studio	GAP Trip	\$241.25	02-07-592819
Mucci	12-Sep	Funtopia	GAP Trip	\$100.00	02-07-592819
Mucci	12-Sep	River Trails Park District	GAP Trip	\$100.00	02-07-592819
Mucci	15-Sep	Amazon	B.A.S.E Supplies	\$33.74	02-07-593825
Mucci	27-Sep	Party City	Birthday party decoration	\$69.99	02-07-593823
Mucci	27-Sep	IPRA	Conference 2020	\$391.00	01-10-581200
Mucci	29-Sep	Amazon	B.A.S.E Supplies	\$28.98	02-07-593825
Mucci	2-Oct	Amazon	B.A.S.E Supplies	\$53.71	02-07-593825
Mucci	3-Oct	Amazon	B.A.S.E Supplies	\$20.99	02-07-593825
				\$2,053.77	
	Card Number	1672			
Konsewicz	n/a			\$0.00	
	Card Number	5137			
Baumgartner	5-Sep	Amazon	Preschool Supplies	\$6.52	02-06-593711
Baumgartner	11-Sep	Amazon	Kinder Odyssey Supplies	\$9.43	02-07-593826
Baumgartner	12-Sep	Amazon	Preschool Supplies	\$17.99	02-06-593711
Baumgartner	13-Sep	Amazon	Preschool Supplies	\$26.49	02-06-593711
Baumgartner	13-Sep	Amazon	Kinder Odyssey/Prek Supplies	\$128.43	02-06-593711
Baumgartner	13-Sep	Amazon	Kinder Odyssey/Prek Supplies	\$10.00	02-07-593826
Baumgartner	13-Sep	Amazon	Prek Supplies	\$19.82	02-06-593711
Baumgartner	16-Sep	Amazon	Mom and Son Dance Supplies	\$11.98	02-08-593920
Baumgartner	20-Sep	Jewel	Mom and Son Dance Supplies	\$22.57	02-08-593920
Baumgartner	20-Sep	Marianos	Mom and Son Dance Supplies	\$58.99	02-08-593920
Baumgartner	23-Sep	Bounce Houses R Us	Halloween Bounce Houses	\$915.00	02-08-593912
Baumgartner	27-Sep	Amazon	Kinder Odyssey/Prek Supplies	\$18.91	02-07-593826
Baumgartner	27-Sep	Amazon	Kinder Odyssey/Prek Supplies	\$24.02	02-06-593711
Baumgartner	27-Sep	Amazon	Prek Supplies	\$90.99	02-06-593711
Baumgartner	27-Sep	Amazon	Prek Supplies	\$29.50	02-06-593711
Baumgartner	27-Sep	Amazon	Prek Supplies	\$23.83	02-06-593711
Baumgartner	2-Oct	CVS Pharmacy	Kinder Odyssey Supplies	\$13.65	02-07-593826
Baumgartner	1-Oct	Learning Resources	Refund for preschool supplies	-\$8.69	02-06-593711
				\$1,419.43	
	Card Number	1891			
McCann	28-Jun	Tickets Theatre @ Center	Senior Trip Deposit	\$100.00	02-07-592838
McCann	25-Sep	Best Buy	Movie for Indoor Movie	\$5.50	02-08-593935

McCann	25-Sep	GFS Store	Supplies for Movie, Birthday Party, and PV Family Fair	\$20.97-02-08-593935
McCann	1-Oct	WPD Online Registration	Dance Competition Fees	\$10.99-02-07-593813
McCann	1-Oct	Drury Lane	Senior Trip Tickets	\$72.73 02-08-593950
				02-04-592514
				02-07-592838
				\$1,433.72
			<b>Total:</b>	\$17,547.96



To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

Date: November 13, 2019

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Board President, Paul Minx

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Board Treasurer, Erica Epperson

**MORTON GROVE PARK DISTRICT  
BOARD MOTIONS  
November 13, 2019**

**Administration and Finance Committee – Commissioner Minx, Chair**

**Tax Levy Public Hearing:**

I move to accept the recommendation of the Administration and Finance Committee to set the date for the Tax Levy Public Hearing for December 18, 2019 at 6:30pm.

**Budget & Appropriation Ordinance:**

I move to accept the recommendation of the Administration and Finance Committee to set the date for the Budget & Appropriation Public Hearing for December 18, 2019.

**Bond Ordinance:**

I move to accept the recommendation of the Administration and Finance Committee to approve Bond Ordinance #O-03-19.

**Investment Policy:**

I move to accept the recommendation of the Administration and Finance Committee to approve the revised Investment Policy.

**Van Purchase:**

I move to accept the recommendation of the Administration and Finance Committee to approve the purchase of a new 2020 Ford T350 Transit 15 passenger van for the estimated delivery amount of \$31,000.

**2020 Board Meeting Calendar:**

I move to accept the recommendation of the Administration and Finance Committee to approve the 2020 Board Meeting Calendar and for staff to then post and publicize the calendar pursuant to the Park District Code.

**2020 Referendum Ordinance:**

I move to accept the recommendation of the Administration and Finance Committee to approve the 2020 referendum ordinance for the redevelopment of Harrer Pool.



**MORTON GROVE  
PARK DISTRICT**

## Memorandum

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**To:** Board of Park Commissioners  
**From:** Marty O'Brien, Superintendent of Finance  
**Date:** November 13, 2019  
**Subject:** Tax Levy Hearing Date

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**Issue:**

To set the Tax Levy Public Hearing for December 18, 2019 at 6:30pm.

**Discussion:**

The Morton Grove Park District has prepared a tentative 2018 property tax levy detailing the amount of taxes to be collected in the 2020 calendar year. As shown in the attached document, the tax levy is estimated to increase by 3.96% over last year.

In keeping with the District's fund balance policy, all funds will retain a minimum of a 25% fund balance. Any remaining funds that are uncommitted at the end of the fiscal year and are in excess of the minimum fund requirements will be transferred to the Capital Projects fund.

**Park Board Action:**

The Board of Park Commissioners approve December 18, 2019 at 6:30pm as the date for the Tax Levy Public Hearing.

**ORDINANCE #0-04-19**

**AN ORDINANCE  
PROVIDING FOR THE ANNUAL LEVY OF TAXES  
OF THE MORTON GROVE PARK DISTRICT  
FOR THE YEAR 2019**

BE IT ORDAINED by the Board of Commissioners of the MORTON GROVE PARK DISTRICT, Cook County, State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby levied upon all taxable property within said MORTON GROVE PARK DISTRICT. The specific amounts hereby levied for various purposes are set forth below, said taxes so levied being for said current fiscal year of said District and for the said purposes to be raised by taxation, the total of which have been ascertained as aforesaid, and being as follows:

SECTION 2: That the items levied are as follows:

TOTAL LEVY FOR GENERAL CORPORATE FUND	\$1,350,000.00
TOTAL LEVY FOR RECREATION FUND	560,000.00
TOTAL LEVY FOR POLICE FUND	1.00
TOTAL LEVY FOR PAVING & LIGHTING FUND	1.00
TOTAL LEVY FOR MUSEUM FUND	1.00
TOTAL LEVY FOR I.M.R.F. FUND	260,000.00
TOTAL LEVY FOR SOCIAL SECURITY FUND	210,000.00
TOTAL LVEY FOR LIABILITY INSURANCE FUND	1.00
TOTAL LEVY FOR HANDICAPPED PROGRAM FUND	340,000.00
TOTAL LEVY FOR AUDIT FUND	1.00
TOTAL LEVIED FOR 2019	2,720,005.00

SECTION 3: That the total amount of TWO MILLION SEVEN HUNDRED AND TWENTY THOUSAND and FIVE (\$2,720,005.00) DOLLARS, exclusive of bond principal and interest, ascertained as aforesaid, be, and the same is hereby levied and assessed on all property subject to taxation within the MORTON GROVE PARK DISTRICT according to the value of said property as the same is assessed and equalized for state and county purposes for the current year.

SECTION 4 : The Secretary of the MORTON GROVE PARK DISTRICT shall file with the County Clerk of the County of Cook, State of Illinois, a certified copy of this Ordinance and said County Clerk shall ascertain the rate per centum, which upon the total value of all property subject to taxation with the District, at the full, fair cash value as the same is assessed and equalized by the Department of Revenue of the State of Illinois for state and county purposes for the year 2019, will produce the net amounts herein levied and ordered certified, and he shall extend the tax upon the tax books of the Collector of the state and county taxes within said District as provided by law.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

SECTION 6: That this Ordinance shall be in full force and effect from and after its passage and approval, according to laws.

Passed this 18th day of December 2019.

AYES:                      NAYS:                      ABSENT:                      ABSTAIN:

\_\_\_\_\_  
Paul Minx, President, Board of Park Commissioners

ATTESTED AND SIGNED in my office this 18th day of December 2019.

\_\_\_\_\_  
Jeffrey Wait, Secretary, Morton Grove Park District

CERTIFICATION OF COMPLIANCE

STATE OF ILLINOIS]

] SS.

COUNTY OF COOK]

I, Paul Minx, do hereby certify that I am the duly qualified and acting President and Presiding Officer of the MORTON GROVE PARK DISTRICT, Cook County, Illinois, and I do further certify that the foregoing Levy Ordinance was passed in full compliance with the provisions of The Truth In Taxation Law, Chapter 35 Illinois Compiled Statutes, Paragraph 200/18/55 et. seq.

\_\_\_\_\_  
Paul Minx, President and Presiding Officer of the Morton Grove Park District

DATED: \_\_\_\_\_

**CERTIFICATION**

STATE OF ILLINOIS]

] SS.

COUNTY OF COOK]

I, Jeffrey Wait, Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook, State of Illinois, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook and State of Illinois. I do further certify that as such official, I have care and custody of all official records of the Board of Park Commissioners of said MORTON GROVE PARK DISTRICT and I do further certify that the annexed and foregoing is a true and correct copy of the Levy Ordinance for the Year 2019, accepted and passed by the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT at a meeting held on the 18th day of December, 2019, and that said ordinance passed as aforesaid, was deposited and filed in the office of the Secretary on the 18th day of December 2019.

I do further certify that the original, of which the foregoing is a true copy, has been entrusted to my care and safekeeping and that I am the official keeper of same.

I do further certify that the vote of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT on the motion to adopt the aforesaid ordinance was as follows:

AYES:

NAYS:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the MORTON GROVE PARK DISTRICT this 18th day of December 2019.

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Jeffrey Wait, Secretary of the Board of Park Commissioners  
Of the MORTON GROVE PARK DISTRICT, Cook County, Illinois



**MORTON GROVE  
PARK DISTRICT**

## Memorandum

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**To:** Board of Park Commissioners  
**From:** Marty O'Brien, Superintendent of Finance  
**Date:** November 13, 2019  
**Subject:** Budget & Appropriation Ordinance Public Hearing

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**Issue:**

To set December 18, 2019 as the date of the Budget & Appropriation Ordinance public hearing.

**Discussion:**

The Park District Board must hold at least one public hearing before any final action may be taken on the 2020 Budget and Appropriation Ordinance. In addition, the Park District must make the Budget & Appropriation Ordinance available for public inspection at least 30 days prior to final action. A notice of the public hearing will be published in a local newspaper at least one week prior to the December 18<sup>th</sup> Board Meeting.

**Park Board Action:**

Consensus to set the Budget & Appropriation Ordinance public hearing for December 18, 2019 and for staff to have a copy of the ordinance available for public inspection.





**MORTON GROVE  
PARK DISTRICT**

## Memorandum

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**To:** Board of Park Commissioners  
**From:** Marty O'Brien, Superintendent of Finance  
**Date:** November 13, 2019  
**Subject:** Bond Ordinance #O-03-19

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**Issue:**

To approve the issuance of \$946,900 in general obligation bonds.

**Discussion:**

At the October 16<sup>th</sup> regular Board meeting the Board of Park Commissioners conducted a Bond Issuance Notification Act (BINA) meeting. The purpose of the meeting was to receive comments on the proposal to issue General Obligation Limited Tax Park Bonds.

At the November regular Board meeting, we will introduce an ordinance providing for the issue of \$946,900 General Obligation Limited Tax Park Bonds, Series 2019, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Wintrust Bank, Chicago, Illinois.

The proceeds of the bonds, which are expected to be used for the following items, are tentative and subject to change.

- Oriole Pool Bond and Interest Payments
- Austin Park Improvements
- Stake Truck
- Utility Truck
- Tennis Court Renovations
- Club Fitness Improvements

We estimate the total cost of these capital expenditures to be in excess of \$946,900.

**Park Board Action:**

To approve Ordinance #O-03-19 for the issuance of \$946,900 in general obligation bonds to Wintrust Bank, Chicago, Illinois.

MINUTES of a regular public meeting of the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, held at 6834 W. Dempster Street, Morton Grove, Illinois, in said Park District at 6:30 o'clock P.M., on the 13th day of November 2019.

\* \* \*

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Paul Minx, the President, and the following Park Commissioners were physically present at said location: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: \_\_\_\_\_

\_\_\_\_\_

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

\_\_\_\_\_

The President announced that a proposal had been received from Wintrust Bank, N.A., Chicago, Illinois, for the purchase of \$946,900 non-referendum general obligation park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, and to provide the revenue source for the payment of outstanding obligations of the District and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance

providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner \_\_\_\_\_ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

**ORDINANCE No. O-03-19**

AN ORDINANCE providing for the issue of \$946,900 General Obligation Limited Tax Park Bonds, Series 2019, of the Morton Grove Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Wintrust Bank, N.A., Chicago, Illinois.

\* \* \*

WHEREAS, the Morton Grove Park District, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$431,375 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board; and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$431,375, and that it is necessary and for the best interests of the District that it borrow the sum of \$431,375 and issue bonds of the District to evidence the borrowing; and

WHEREAS, the District has issued and now has outstanding and unpaid its General Obligation Limited Tax Debt Certificates, Series 2013, dated May 15, 2013 (the "*Debt Certificates*"); and

WHEREAS, the Debt Certificates are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, it is necessary and desirable to provide the revenue source for the payment of the principal and interest due on December 1, 2019, with respect to the Debt Certificates (the "*Refunding*"); and

WHEREAS, the Board hereby finds that it does not have sufficient funds on hand for the Refunding, and that the cost thereof, including legal, financial and other expenses, will be not less than \$515,525 and that it is necessary and for the best interests of the District that it borrow the sum of \$515,525 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board, on the 18th day of September, 2019, executed an Order calling a public hearing (the "*Hearing*") for the 16th day of October, 2019, concerning the intent of the Board to sell bonds in the amount of \$1,200,000 for the Project and the Refunding; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Morton Grove Champion*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 120 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 120-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 16th day of October 2019, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 16th day of October 2019; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in the amount of \$431,375 for the Project and bonds in the amount of \$515,525 for the Refunding, together as one issue of bonds in the aggregate amount of \$946,900; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$946,900 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), and (b) upon the issuance of the \$946,900 General Obligation Limited Tax Park Bonds, Series 2019, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Authorization.* It is hereby found and determined that the District has been authorized by law to borrow the sum of \$431,375 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued at this time \$431,375 of the bonds so authorized, that the District has been authorized by law to borrow the sum of \$515,525 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the Refunding, and it is necessary and for the best interests of the District that there be issued at this time \$515,525 of the bonds so authorized, and that said bonds be issued together as one issue of bonds in the aggregate principal amount of \$946,900.

*Section 3. Bond Details.* There be borrowed on the credit of and for and on behalf of the District the sum of \$946,900 for the purposes aforesaid; and that bonds of the District (the "Bonds") shall be issued in said amount and shall be designated "General Obligation Limited Tax Park Bonds, Series 2019." The Bonds shall be dated November 22, 2019, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5.00 each and authorized integral multiples thereof, shall be numbered 1 and upward, and the Bonds shall become due and payable (without option of prior redemption) on December 1, 2020, bearing interest at the rate of 1.75% per annum.

The Bonds shall bear interest from their date, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on December 1, 2020. Interest on the Bond shall be paid by check or draft of Wintrust Bank, N.A., Chicago, Illinois (the "Bond Registrar"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on November 15, 2020.

The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the President and Secretary of the Board, and shall be countersigned by the Treasurer of the Board, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer of the Board is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

*Section 4. Registration of Bonds; Persons Treated as Owners.* The District shall cause books for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond



Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however,* the principal amount of outstanding Bonds authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on November 15, 2020 and ending at the opening of business on December 1, 2020.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other

governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

*Section 5. Form of Bond.* The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED  
NO. 1

REGISTERED  
\$946,900

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

MORTON GROVE PARK DISTRICT

**GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2019**

See Reverse Side for  
Additional Provisions

Interest	Maturity	Dated
Rate: 1.75%	Date: December 1, 2020	Date: November 22, 2019

Registered Owner: WINTRUST BANK, N.A.

Principal Amount: NINE HUNDRED FORTY-SIX THOUSAND NINE HUNDRED DOLLARS

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Morton Grove Park District, Cook County, Illinois (the "District"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond at the Interest Rate per annum set forth above on December 1, 2020. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of Wintrust Bank, N.A., Chicago, Illinois, as bond registrar and paying agent (the "Bond Registrar"). Payment of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on November 15, 2020, and shall be paid by check or draft of the Bond Registrar, payable upon

presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"), as more fully described in the proceedings of the District providing for the issue of this Bond. Payments on the Bonds from the Base will be made on a parity with payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as

permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Morton Grove Park District, Cook County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the President and Secretary of said Board of Park Commissioners, and to be countersigned by the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

SPECIMEN  
President, Board of Park Commissioners

SPECIMEN  
Secretary, Board of Park Commissioners

Countersigned:

SPECIMEN  
Treasurer, Board of Park Commissioners

Date of Authentication: November 22, 2019

CERTIFICATE  
OF  
AUTHENTICATION

Bond Registrar and Paying Agent:  
Wintrust Bank, N.A., Chicago, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2019, of the Morton Grove Park District, Cook County, Illinois.

WINTRUST BANK,  
as Bond Registrar

By SPECIMEN  
Authorized Officer

[Form of Bond - Reverse Side]

**MORTON GROVE PARK DISTRICT**

**COOK COUNTY, ILLINOIS**

**GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2019**

[6] This Bond is issued by the District for (i) the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and (ii) to provide the revenue source for the payment of certain principal and interest to become due on the presently outstanding and unpaid General Obligation Limited Tax Debt Certificates, Series 2013, of the District, all as further described in the ordinance of the District pursuant to which this Bond has been issued (the "*Ordinance*"). This Bond is issued pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by the Ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Chicago, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the Ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of \$5.00 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate

trust office of the Bond Registrar for a like aggregate principal amount of Bonds of other authorized denominations, upon the terms set forth in the Ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on November 15, 2020 and ending at the opening of business on December 1, 2020.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

**(ASSIGNMENT)**

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_

\_\_\_\_\_  
attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

*Section 6. Sale of Bonds.* The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer of the Board, and be by said Treasurer delivered to Wintrust Bank, N.A., Chicago, Illinois, the purchaser thereof (the "Purchaser"), upon receipt of the purchase price



therefor, the same being par; the contract for the sale of the Bonds heretofore entered into (the "Purchase Contract") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the Purchaser of any offering materials relating to the Bonds is hereby ratified, approved and authorized; the execution and delivery of any such offering materials is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, said offering materials and the Bonds.

*Section 7. Tax Levy.* In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2019	\$963,885.02	for interest and principal up to and including December 1, 2020

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District,

and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

*Section 8. Filing of Ordinance.* Forthwith upon the passage of this Ordinance, the Secretary of the Board is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of Cook, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk in and for the year 2019 to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in said year for general park purposes, in order to raise the amount aforesaid and in said year such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2019" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

*Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations.* Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the

Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the "Base").

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District's outstanding General Obligation Limited Tax Park Bonds, Series 2018B. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

*Section 10. Use of Bond Proceeds.* Accrued interest (if any) received on the delivery of the Bonds, if any, is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds, to pay the cost of the Project and the Refunding, and of the portion thereof not needed to pay such costs of issuance (a) the amount of \$515,525 is hereby ordered deposited into the fund established in connection with the issuance of the Debt Certificates to pay the principal of and interest due on the Debt Certificates on December 1, 2019, and (b) the balance of said portion is hereby ordered deposited into the Capital Improvement Account of the District. At the time of issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from proceeds of the Bonds.

*Section 11. Non-Arbitrage and Tax-Exemption.* The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of

the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer of the Board, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as

may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

*Section 12. Reimbursement.* With respect to expenditures for the Project paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

*Section 13. Designation of Issue.* The District hereby designates each of the Bonds as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Code.

*Section 14. List of Bondholders.* The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

*Section 15. Duties of Bond Registrar.* If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

*Section 16. Record-Keeping Policy and Post-Issuance Compliance Matters.* On July 15, 2015, the Board adopted a record-keeping policy (the “Policy”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

*Section 17. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

*Section 18. Repeal.* All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted November 13, 2019.

---

President, Board of Park Commissioners

Attest:

---

Secretary, Board of Park Commissioners

Park Commissioner Minx moved and Park Commissioner \_\_\_\_\_ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The following Park Commissioners voted NAY: None.

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Secretary, Board of Park Commissioners

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF COOK            )

**CERTIFICATION OF MINUTES AND ORDINANCE**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois (the "Board"), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 13th day of November 2019, insofar as the same relates to the adoption of Ordinance No. O-03-19 entitled:

AN ORDINANCE providing for the issue of \$946,900 General Obligation Limited Tax Park Bonds, Series 2019, of the Morton Grove Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Wintrust Bank, N.A., Chicago, Illinois.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 120 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 120-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.



IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District,  
this 13th day of November 2019.

---

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF COOK            )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the \_\_\_\_ day of November, 2019, there was filed in my office a duly certified copy of Ordinance No. O-03-19 entitled:

AN ORDINANCE providing for the issue of \$946,900 General Obligation Limited Tax Park Bonds, Series 2019, of the Morton Grove Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Wintrust Bank, N.A., Chicago, Illinois.

duly adopted by the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, on the 13th day of November 2019, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this \_\_\_\_ day of November, 2019.

\_\_\_\_\_  
County Clerk of The County of Cook, Illinois

(SEAL)



**MORTON GROVE  
PARK DISTRICT**

# Memorandum

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**To:** Board of Park Commissioners  
**From:** Marty O'Brien, Superintendent of Finance  
**Date:** November 13, 2019  
**Subject:** Investment Policy Update

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**Issue:**

To approve the revised Investment Policy.

**Discussion:**

The State of Illinois recently adopted a new statute called the Illinois Sustainable Investing Act. This statute amends the Public Funds Investment Act and requires all public agencies to amend their existing investment policies to include a statement that "material, relevant, and decision-useful sustainability factors have been or are regularly considered by the agency, within the bounds of financial and fiduciary prudence, in evaluating investment decisions." Attached are the changes to our current Investment Policy.

**Park Board Action:**

To approve the new Investment Policy

**Morton Grove Park District**  
**Investment and Portfolio Policies**  
Adopted May 1989  
Revised and Board Approved May 2016  
Revised and Board Approved November 2019



**SCOPE**

This investment policy applies to activities of the District with regards to investing its financial assets. These assets include all funds accounted for in the annual financial report along with any new funds created by the Board of Park Commissioners unless specifically exempted.

**OBJECTIVES**

The Board of Park Commissioners recognizes its responsibility as custodians of the public trust. Therefore, the District's primary objective, in priority order shall be:

**Safety:**

Safety of principal is the foremost objective of the investment program. Investments of the Morton Grove Park District shall be undertaken in a manner that seeks to insure the preservation of capital in the portfolio.

**Credit Risk:**

Credit risk is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

- Limiting investments to the safest types of securities
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business, and
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

**Interest Rate Risk:**

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. Interest rate risks may be mitigated by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
- By investing operating funds primarily in shorter-term securities.

**Liquidity:**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

**Return on Investments:**

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking in to account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments is limited to relative low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- 1) a declining credit security could be sold early to minimize loss of principal;
- 2) a security swap would improve the quality yield, or target duration in the portfolio; or
- 3) liquidity needs of the portfolio require that the security be sold.

**DELEGATION OF AUTHORITY**

The establishment of investment policies is the responsibility of the Park District Board. *The Superintendent of Finance is designated as investment officer of the District and is responsible for investment decisions and activities, under the direction of the Director. The Superintendent of Finance will make certain that material, relevant, and decision-useful sustainability factors have been or are regularly considered by the agency, within the bounds of financial and fiduciary prudence, in evaluating investment decisions.*

The Superintendent of Finance shall develop and maintain written administrative procedures for the operation of the investment program consistent with these policies. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Superintendent of Finance. The Superintendent of Finance shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. The Superintendent of Finance may from time to time amend the written procedures in a manner not inconsistent with this policy or with state statutes. In order to optimize total return through active portfolio management, resources shall be allocated to the cash management program. This commitment of resources shall include financial and staffing considerations.

**PRUDENCE**

The standard of prudence to be applied by the investment officer shall be the "prudent investor" rule, which states, "Investments shall be made with judgment and care, under

circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The prudent investor rule shall be applied in the context of managing the overall portfolio.

The investment officer or Director acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

#### **ETHICS AND CONFLICTS OF INTEREST:**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program or could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interest in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity.

#### **MONITORING AND ADJUSTING THE PORTFOLIO**

The investment officer will routinely monitor the contents of the portfolio, the available markets and the relative values of competing instruments and will adjust the portfolio accordingly. All portfolio instruments shall be carried in the name of the District. The Investment Officer or Director shall have the authority to transfer any appropriate funds between only District accounts. Any transaction not between District accounts shall be deemed a disbursement and handled accordingly.

#### **INTERNAL CONTROLS**

The Investment Officer shall establish a system of written internal controls, which shall be reviewed annually by the independent auditor. The controls shall be designed to provide reasonable assurance that the assets of the Morton Grove Park District are protected from loss of public funds due to fraud, error, misrepresentation, unanticipated market changes or imprudent actions. The concept of reasonable assurance recognizes that (1) the cost of the control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits require estimates and judgments by management. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members

- Written confirmation of telephone transactions for investments and wire transfers
- Development of a procedure for making wire transfers

**AUTHORIZED AND SUITABLE INVESTMENTS**

The Morton Grove Park District may invest in any type of security allowed for in Illinois statutes regarding the investment of public funds. Approved investments include:

- Bonds, notes, certificates of indebtedness, treasury bills, treasury strips, or other securities, which are guaranteed by the full faith and credit of the government of the United States of America, or other similar obligations of the United States of America or its agencies
- Interest bearing savings accounts, interest bearing certificates of deposit, interest bearing time deposits, or any other investments constituting direct obligations of any institution as defined by the Illinois Banking Act and is insured by the FDIC
- Illinois Public Treasurer’s Investment Pool
- Illinois Park District Liquid Asset Fund Plus
- Short-term obligations of corporations (commercial paper) organized in the United States with assets exceeding \$500 million and rated at the time of purchase at the highest classification established by at least two standard rating services. Must mature within 180 days from the date of purchase. Such purchase may not exceed 10% of the corporation’s outstanding obligations and no more than 10% of the District’s funds may be invested in commercial paper

**SHORT-TERM VERSUS LONG-TERM PORTFOLIO**

Limitations on instruments, diversification, and maturity scheduling shall depend upon whether the funds being invested are considered short-term or long-term funds. All funds shall be considered short-term except those reserved for capital projects (i.e., bond sale proceeds) reserved for future years.

**SHORT-TERM PORTFOLIO DIVERSIFICATION**

The District will limit use of investment instruments, individual financial institutions, and maturities to the following:

**Instruments**

- U.S. Treasury Obligations (Bills, notes and bonds)
- U.S. Government Agency Securities and Instrumentalities of Government Sponsored Corporations (Limited to those guaranteed by the U.S. Government)
- Certificates of Deposit (CDs) Commercial or Savings Banks

- State of Illinois Public Treasurer's Investments Pool Instruments
- Illinois Park District Liquid Asset Fund Plus Instruments
- Money Market Accounts
- Governmental Cash Investment Funds

Financial Institutions:

Local: Morton Grove

Commercial or Savings Banks (Member FDIC)

Non-local: Outside Morton Grove

Illinois Park District Liquid Asset Fund Plus

State of Illinois Public Treasurer's Investments Pool

Others as approved by Board as needed.

Maturity Scheduling:

Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs, taking into account large routine expenditures (payroll, vouchers, bond payments) as well as considering sizable blocks of anticipated revenue (tax receipts, bond proceeds).

Maturities in this category shall not exceed one (1) year.

**LONG-TERM PORTFOLIO DIVERSIFICATION**

Instruments and diversification for the long-term portfolio shall be the same as for the short-term portfolio. Maturity scheduling shall be timed according to anticipated need. For example, investment of capital project funds shall be timed to meet contractor payments, usually for a term not to exceed four years. Any investment purchased with a maturity longer than four years must be supported with written documentation explaining the reason for the purchase and must be specifically approved by the Board of Commissioners.

**SURPLUS FUND RETENTION**

The District shall retain an appropriate amount of surplus monies from all Fund categories to protect the District from adverse developments. These funds shall be incorporated into and invested according to the District's portfolio policies. The District shall retain an amount equal to 20% of the annual appropriation for Operating Funds (Corporate, Recreation, Police, and Museum), 50% of the annual appropriation for Special Revenue Funds and for Debt Service a minimum of ½ years interest payment on the District's outstanding obligations. A detailed statement of the retention amounts shall be updated annually.

**SELECTION OF INVESTMENT INSTRUMENTS**

The District shall invest any surplus funds for a specific maturity date that is required for either cash flow purposes or for conformance to maturity guidelines, in such instruments which would be most advantageous under prevailing market conditions.

Records will be kept of all investments purchased or sold by the District in compliance with statutes.

**QUALIFIED INSTITUTIONS**

The District shall maintain a listing of financial institutions, which are approved to provide investment services. The Administration and Finance Committee shall have the responsibility



to qualify institutions. No public deposit shall be made except on qualified public depository as established by state statutes.

The Park District Board authorizes the Superintendent of Finance to invest up to \$500,000 in any federally insured financial institution.

All financial institutions that desire to become qualified bidders for investment transactions must supply the Administration and Finance Committee with the following:

- audited financial statements
- proof of state registration
- certification of having read the District's investment policy
- depository contracts (signature cards, account information, etc.)

An annual review of the financial condition and registration of qualified bidders will be conducted by the Superintendent of Finance.

A current audited financial statement is required to be on file for each financial institution in which the District invests.

#### **SAFEKEEPING AND COLLATERALIZATION**

All investment securities purchased by the District shall be held in safekeeping by a designated third party agent. The agent shall issue a safekeeping receipt to the District listing the specific instrument, rate, maturity, and other pertinent information. All security transactions, including collateral for repurchase agreements, entered into by the Morton Grove Park District shall be conducted on a delivery-verses payment (DVP) basis.

It is the policy of the Morton Grove Park District that deposit-type securities (i.e., certificates of deposits) shall be collateralized for any amount exceeding FDIC coverage per institution. Other investments shall be collateralized by the actual security held in safekeeping by the agent. The Park District will accept any of the following assets as collateral:

- Government Securities
- Obligations of Federal Agencies
- Obligations of the State of Illinois

(The Park District reserves the right to accept/reject any form of the above named securities.)

The amount of collateral provided will not be less than 110% of the fair market value of the net amount of public funds secured. The ratio of fair market value of collateral to the amount of funds secured will be reviewed monthly, and additional collateral will be required when the ratio declines below the level required and collateral will be released if the fair market value exceeds the required level. Pledged collateral will be held in safekeeping, by an independent third party depository, or the Federal Reserve Bank of Chicago, designated by the Morton Grove Park District and evidenced by a safekeeping agreement. Collateral

agreements will preclude the release of the pledged assets without an authorized signature from the Morton Grove Park District.

### **PERFORMANCE STANDARDS**

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to appropriate benchmarks on a regular basis.

### **Market Yield (Benchmark)**

The District's investment strategy is passive. Given this strategy, the basis used by the Superintendent of Finance to determine whether market yields are being achieved shall be the three-month U.S. Treasury Bill less 0.5%.

### **REPORTING REQUIREMENTS**

The investment officer shall generate monthly reports for management purposes. In addition, the Director and the Administration and Finance Committee will be provided quarterly reports. Such reports will be prepared in a manner, which will allow the entity to ascertain whether investment activities during the reporting period have conformed to the investment policy. The Report will include the following:

- A listing of individual securities held at the end of the reporting period
- Average weighted yield to maturity of portfolio on District investments as compared to applicable benchmarks
- Listing of investments by maturity date
- The percentage of the total portfolio which each type of investment represents
- The percentage of the total portfolio which each institution is holding
- The percentage of the total portfolio broken down by defined maturity periods

### **MARKING TO MARKET**

A statement of the market value of the portfolio shall be issued at least quarterly. This will ensure that the minimal amount of review has been performed on the investment portfolio in terms of value and subsequent price volatility.

### **INVESTMENT POLICY ADOPTION**

The investment policy of the Morton Grove Park District shall be adopted by resolution of the Park District Board of Commissioners. This policy shall be reviewed on an annual basis by the Superintendent of Finance and any modifications made thereto must be made by the Park District Board of Commissioners.



**MORTON GROVE  
PARK DISTRICT**

## Memorandum

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**To:** Board of Park Commissioners  
**From:** Keith Gorczyca, Superintendent of Parks & Facilities  
Jeffrey Wait, Executive Director  
**Date:** November 13, 2019  
**Subject:** Passenger Van Replacement

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**Issue:**

The current 2006, Ford E-350 van used for transporting patrons is up for replacement.

**Discussion:**

The van is scheduled for replacement this upcoming season. We are looking to replace the van with a 2020 Ford T350 Transit 15 passenger wagon. The vehicle is available through the State of Illinois State Bid Program of which we are a member. The State contract was awarded to Landmark Ford, out of Springfield, IL.

**Park Board Action:**

For the Board of Park Commissioners to approve the purchase of the 2020 Ford T350 Transit 15 passenger wagon through the State Of Illinois Bid Program, and Landmark Ford at the estimated delivery amount not to exceed \$31,000.



**MORTON GROVE  
PARK DISTRICT**

## Memorandum

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**To:** Board of Park Commissioners  
**From:** Jeffrey Wait, Executive Director  
Claudia Marren, Recording Secretary  
**Date:** November 13, 2019  
**Subject:** Board of Commissioners 2020 Meeting Calendar

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**Issue:**

A new Board Meeting calendar for 2020 must be adopted and posted, pursuant to the Park District Code, Open Meetings Paragraph 120/2.02a, Public Notice.

**Discussion:**

Every public body shall give public notice of the schedule for regular meetings at the beginning of each calendar or fiscal year. The notice shall state the regular dates, times and places of such meetings, and that staff must publish the calendar in the local paper and post the calendar at the Morton Grove Park District administrative building and on the website. The 2020 Morton Grove Park District Meeting Calendar is attached.

**Park Board Action:**

For the Board of Park Commissioners to approve the 2020 Morton Grove Park District Board meeting calendar in accordance with the Park District code, Open Meetings Paragraph 120/2.02a, Public Notice.

**MORTON GROVE PARK DISTRICT  
2020  
BOARD MEETING CALENDAR  
All Meetings held at the Prairie View Community Center  
located at 6834 Dempster Street, 60053  
Beginning at 6:30pm**

**All meetings to be held on Wednesday's**

<b>Date</b>
January 15, 2020
February 19, 2020
March 18, 2020
April 15, 2020
May 20, 2020
June 17, 2020
July 15, 2020
August 19, 2020
September 16, 2020
October 21, 2020
November 11, 2020
December 16, 2020

# Morton Grove Park District

## UPDATE & INFORMATION

November 13, 2019

### RECREATION AND PROGRAMMING REPORT – SUE BRAUBACH

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#### General/Special Events

- Staff have been busy with the programming and content of the Winter/Spring Activity Guide.
- Family Kite Fly took place at Harrer Park on October 12<sup>th</sup>. Free paper kites were given to the first 50 kids to attend the event. It was a very windy day, but families still had fun hanging out in the park flying their own kite or watching the professionals show off their large kites.
- Halloween Family Fest was held October 18<sup>th</sup>. Approximately 500 children enjoyed inflatables, carnival games, pumpkin decorating, Halloween stories, stranger things room, bingo, magic show, hay rides and s'mores.
- Planning for Holly Days is on track. We are looking forward to a fun family event on December 7.
- The Silver Bell Express trips are scheduled for December 14<sup>th</sup> and 21<sup>st</sup>. There are currently 86 people enrolled on the first trip and 73 on the second. Trips are expected to sell-out.
- Upcoming Events:
  - Nov 15 Candlelight Yoga 7:00-8:00pm PVCC
  - Nov 21 Adult Trivia Night 6:30-9:00pm Civic Center
  - Nov 30 Community Blood Drive 10:00-4:00pm PVCC
  - Dec 7 Holly Days 3:00-6:30pm Harrer Park
  - Dec 6 Santa's Paw Pals 6:00-7:00pm National Field House
  - Dec 13 Gingerbread House Workshop 6:00-7:30pm PVCC
  - Dec 11 Calls from the North Pole 5:00-7:00pm via phone
  - Dec 12 Santa Stocking Delivery 4:00-7:00pm MG area
  - Dec 14 Silver Bell Express 5:30-7:15pm MG Metra
  - Dec 21 Silver Bell Express 5:30-7:15pm MG Metra

#### Fitness

- The club closed on October 24<sup>th</sup> and 25<sup>th</sup> for deep cleaning and maintenance work. We received a good status report on our equipment and repair costs were under \$1,000 this time around.
- Marketing our club amenity of Virtual Fitness to members again this month. Members can earn points for free gifts by taking a Virtual Fitness Class. This challenge is running from October 26<sup>th</sup> through November 30<sup>th</sup>.
- Two special Black Friday deals will be available to anyone on Friday, November 29<sup>th</sup> between the hours of 5am – 9pm. Our first deal is two free months when purchasing an annual membership. The second deal is 50 percent off a 20-visit flex pass.
- Staff attended Club Industry downtown on October 10<sup>th</sup>. We gathered some useful information on fitness equipment and supplies.

<b>Club Fitness Updates</b>	<b>October 2019</b>	<b>October 2018</b>
Fitness Club Members (as of 10/31)	1317	1019
Open Gym Check-in	209	240
Membership Renewal/Sales	90	91

### Athletics

- Hot Shots Sports Fall Session 2 has 97 participants enrolled.
- There will be 18 gymnasts competing in the Judges Cup Meet in Bourbonnais November 8<sup>th</sup> – 10<sup>th</sup>. This is the first meet of the season; the coaches and gymnasts are excited to get the meet season started!
- New gymnastics leotards and warm up jackets were delivered on Wednesday, October 30<sup>th</sup>. Coaches are distributing the uniforms to gymnasts in advance of the competition season.
- AYSO and MGBSA have concluded their fall seasons. MGBSA is using the gym on several weekends this fall/winter to conduct off-season clinics.
- Fall adult softball season were completed before the end of October.

### Seniors/Cultural Arts/Adults/Teens

- The Starbound Dance Company held a fundraiser at Culvers on October 14<sup>th</sup> for competition fees and raised \$251.
- Costume orders will be placed in the coming weeks for the Dance recital in May.
- Supervisor Hoyt will attend the SPRA Showcase on Wednesday November 6<sup>th</sup> to find bands to perform in the 2020 Summer Concert Series.
- The Children’s Theatre Workshop just completed their workshop of “The Greatest Showman.” They concluded with a final performance at the Morton Grove Library on Monday, October 28<sup>th</sup> Their next workshop of “Hamilton Is My Jam” will begin on Monday, November 4<sup>th</sup>. There are currently nine students enrolled.

### Camps/Pre-School/Kinder Odyssey

- Information will be sent to the 2019 camp staff in December regarding returning for the 2020 season.
- A new aid was hired for Oketo Preschool, her name is Zeynab Azizzanjani. She started on October 17.
- Registration for Preschool will start later than usual this year, it will begin on January 27<sup>th</sup> and the Preschool open house will be held on February 1<sup>st</sup>.
- Bella Vie Studio came out to take pictures for Preschool. For the second year in a row they did a wonderful job.

### Aquatics/Gap/B4 School/BASE

- Supervisor Mucci received her CPRP certification this past month (Certified Park and Recreation Professional) and will be attending the SPRA Showcase on Wednesday November 6<sup>th</sup> to find bands for upcoming special events.
- There are currently 173 students enrolled in the B4 School and B.A.S.E. programs. This is an increase of 31 students from 2018-2019.

- December Gap days are:
  - November 8                      Nickel City
  - November 25                     Sunshine Art and Crafts
  - November 26                     Funtopia
  - November 27                     Brunswick Zone
  - December 23                    Wheeling Aquatic Center
  - December 26                    PVCC
  - December 27                    Madagascar at The Marriott Theatre
  - December 30                    Sky High

### Marketing

- Winter Spring Activity Guide was sent to printer on October 31<sup>st</sup>. The brochure is scheduled to mail the week of November 21<sup>st</sup>. Registration will begin on December 2<sup>nd</sup> for residents and December 9<sup>th</sup> for non-residents.
  - The online Winter Spring Digital Activity Guide goes live on the website November 21<sup>st</sup>
- Holly Days:
  - Money mailer ad is set to mail out to MG residents the week of November 8<sup>th</sup>
  - Postcard to be delivered to 9,000 resident households November 19<sup>th</sup>
  - Banners hung at 4 Village sites and district sites
  - PVCC event signage installed
  - Ads in Bugle and Morton Grove Champion
- Signage for Census complete. Nine banners were printed for village sites.
- Additional banners to be hung third week of November
- MGPD November newsletter out to Schools and PTO's November 6<sup>th</sup>, to District 63 November 12<sup>th</sup>
- Eblast to go out November 7<sup>th</sup> and November 28<sup>th</sup>
- 2020 Winter event listing in local papers and Facebook listing to be complete by mid-December

## FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

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- The Finance Department is currently working on the 2020 budget. We are going to present the 2020 budget draft to the public at the November 9<sup>th</sup> meeting.
- The Finance Department will present the preliminary tax levy at the November 13<sup>th</sup> Board meeting.
- We plan to set the Budget and Appropriation public hearing and the 2019 tax levy, for the December 18, 2019 Board meeting.
- The final 2019 tax levy will be presented at the December 18<sup>th</sup> Board meeting for approval.
- The district will be issuing General Obligation bonds this year in the amount not to exceed 1.2 million. The Bond Ordinance will be submitted to the Board on November 13<sup>th</sup> for approval.
- The Finance Department completed the mandatory PCI (Payment Card Industry) compliance survey in order to continue to process credit cards.
- We are currently reviewing the District's debt schedule.
- The 2019 tax forms have been ordered.



## HUMAN RESOURCES & RISK MANAGEMENT— LAURA KEE

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- Open enrollment began on October 28<sup>th</sup> and will continue through November. Human Resources is meeting with staff and helping them make choices or changes regarding their health coverage.
- A random drug pull was conducted, with nine employees being tested.
- Flu shots were offered to all staff and given at Concentra for those whose to get one.
- There were 0 workers compensation claims.
- There were 11 rentals in October.
- As of today, we are fully staffed.

## PARKS AND MAINTENANCE REPORT — KEITH GORCZYCA

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- We were informed that the district was successful in their application and awarded a 2019/2020 Urban and Community Forestry Grant from the Morton Arboretum. The grant will be used to conduct a district wide tree inventory in 2020.
- A local boy scout troop planted two White Oak trees in Harrer Park.
- The electric quote for Shermer Park's orbs came in too expensive. Staff is now working on building 12 two-foot holiday orbs lights which will be installed in the trees for the upcoming holiday season.
- The new hot water heater for PVCC was delivered. We are working with Bishop Plumbing on a November 25<sup>th</sup> installation date.
- Staff assisted the Recreation Department with the Family Halloween Fest and bi-annual cleaning of the fitness center.
- All the base pegs and pitching rubber were replaced at the National Park northeast field and now completing the renovation.
- Completed the 2020 budgets for the Parks Department, PVCC maintenance and Oriole pool.
- The last application of fertilizer was applied to all athletic fields.
- Winter prep is underway. Installed the salt spreaders, took delivery on bulk and bagged salt, installed plow markers and held training on plowing and salting operations with staff.
- The Parks Department is starting to shut down parks and amenities for the season. All the drinking fountains have been turned off and winterized along with the Harrer and Hren Park shelters.
- All the wind screens were taken down on the Prairie View tennis courts.
- Began tree removal in Harrer Park.
- Routine maintenance items this month included: turf mowing, leaf pick-up, watering plant material, equipment repairs, facility cleaning, trash pickup, park and playground inspections and repairs, facility inspections, vehicle inspections, fire extinguisher inspections, and numerous work order requests.