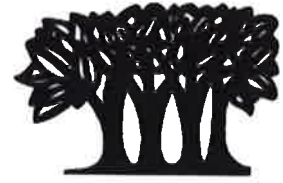


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 819th
Board Meeting
January 15, 2020

- I. **Roll Call:** Commissioner Minx called the meeting to order at 6:32pm.

Commissioners Present: Keith White, Paul Minx, Erica Epperson and Mark Manno

Commissioners Absent: Steve Schmidt

Attorney Present: None

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks; Laura Kee, Superintendent of HR and Risk Management and Claudia Marren, Administrative Assistant.

Guest Present: Rita Minx, Village Trustee and resident

- II. **Additions/Changes to the Agenda:** None.

- III. **Citizens Comments on Agenda Items/Correspondence:** None.

- IV. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Manno, to approve:

- a. The minutes of the Board Meeting held on December 18, 2019
- b. The Financial Reports:
 1. The Revenue and Expenditure Report dated December 31, 2019 and
 2. The Invoice Distribution Report ending December 31, 2019 in the amount of \$139,250.14

Ayes: Commissioner Minx, Epperson, Manno and White. Nays: 0. Absent: Schmidt. Motion carried.

- V. **Director Report:** Director Wait noted that Sue Braubach was promoted to Superintendent of Recreation and commended her dedication and leadership skills. Wait also reviewed several of the upcoming District events including Puzzle Palooza on January 29th at PVCC, Daddy/Daughter Dance on February 7th and Cold Brews to be held February 15th at the Civic Center. The District has scheduled an open house on February 17th at the Civic Center and on March 11th in the Prairie View Board room to present the facts of the Harrer Pool referendum and to help promote the topic in the community. Wait attended School District 67's meeting and noted that the student population in District 67 is over capacity and they will most likely go out for a referendum in November of 2020. District 67 also discussed the option of selling Golf School. If Golf School was sold, it would greatly impact the Park District because we use the parks for various sports activities.

- VI. **Attorney Report:** None.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

- VII. Village Liaison Report:** Commissioner White congratulated Sue Braubach for winning the Village photo contest. White also mentioned the Village will be sponsoring another spring photo contest.
- VIII. Department Heads' Report:** Superintendent O'Brien is working on year-end financials and once again reminded everyone to watch their emails for the ethics statement which must be completed and emailed back to Cook County. O'Brien is also completing the W-2's and 1099 tax forms and mentioned the auditors started yesterday and will return on March 9th.

Superintendent Gorczyca noted the PVCC hot water heater is up and running. Tree trimming has started, the Christmas decorations were taken down and put away. The ice-rink is ready; however, we must wait for the weather to cooperate.

Superintendent Braubach noted there is a Family Fun Night scheduled for Friday, January 31st from 6:30 to 8:30pm at PVCC. Staff is busy getting the brochure together and looking forward to the Soaring to New Heights Conference. Club Fitness is offering two weeks of free fitness to prospective new members.

IX. New Business:

a. Administrative and Finance Committee – Commissioner Minx, Chair

Sexual Harassment Policy - Ordinance #O-01-20: Director Wait explained that per the new State of Illinois Workplace Transparency Act, the District must adopt an ordinance with an updated sexual harassment policy which includes elected officials.

Commissioner Minx made a motion, seconded by Commissioner White that the Morton Grove Park Board approve Ordinance #O-01-20, the updated Sexual Harassment Policy in the Personnel Policy Manual. **Ayes: Commissioner Epperson, Manno, White and Minx. Nays: 0. Absent: Schmidt. Motion carried.**

b. Parks and Facilities Maintenance Committee – Commissioner Minx

Harrer Pool Project Presentation: Director Wait reviewed the updated plans for Harrer Pool which PCI developed and would be used at the referendum open houses.

X. Public Comment on Non-Agenda Items: None.

XI. Commissioner Comments:

Commissioner Epperson: Congratulated Superintendent Braubach on her promotion and winning the photo contest. Epperson said she is looking forward to the referendum open houses.

Commissioner White: Congratulated Superintendent Braubach. White thanked the staff for their work on the referendum and has noticed the community reacting already.

Commissioner Manno: Congratulated Superintendent for her well-deserved promotion and welcomed Superintendent Kee back to work. Manno also said he is looking forward to conference.

Commissioner Minx: Congratulated Superintendent Braubach and thanked the staff for their work on the referendum.

XII. Closed Session: At approximately 7:02pm Commissioner White made a motion, seconded by Commissioner Epperson, to move into closed session in accordance with the Open Meetings Act

section 120/2(c)(1) and 120/2(c)(21). **Ayes: Commissioner White, Minx, Epperson and Manno. Nays: 0. Absent: Schmidt. Motion carried.**

The meeting reconvened at approximately 7:28pm.

No action was taken during closed session.

Director Wait gave an update on the parking lot situation and all agreed to move forward with the relocater agreement.

XIII. Approval of Closed Session Minutes: Commissioner Minx made a motion, seconded by Commissioner White to approve the minutes of the Closed Session Meeting held on December 18, 2019. **Ayes: Roll call vote was unanimous to approve. Motion carried.**

XIV. Adjournment: Commissioner White made a motion, seconded by Commissioner Epperson to adjourn the meeting. **Motion unanimous by voice vote.**

Meeting ended at approximately 7:35pm.



Board President, Paul Minx



Board Secretary, Jeffrey Wait