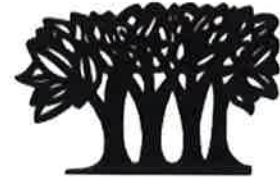


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 820th
Board Meeting
February 19, 2020

I. **Roll Call:** Commissioner Minx called the meeting to order at 6:30pm.

Commissioners Present: Keith White, Paul Minx, Erica Epperson and Steve Schmidt

Commissioners Absent: None.

Attorney Present: None.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks; Laura Kee, Superintendent of HR and Risk Management and Claudia Marren, Administrative Assistant.

Guest Present: Rita Minx, Village Trustee and resident, Mazhar Khan resident.

II. **Additions/Changes to the Agenda:** Director Wait asked to address item #5 on the agenda, Approval of Ordinance #O-02-20, prior to item #4, the Relocator Agreement.

III. **Citizens Comments on Agenda Items/Correspondence:** Mr. Khan expressed his appreciation for the hard work the District and Board are doing for the Harrer Pool referendum.

IV. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner White, to approve:

a. The minutes of the Board Meeting held on January 15, 2020

b. The Financial Reports:

1. The Revenue and Expenditure Report dated January 31, 2020 and

2. The Invoice Distribution Report ending January 31, 2020 in the amount of \$80,957.39

Ayes: Commissioner White, Minx, Epperson and Schmidt. Nays: 0. Absent: None. Motion carried.

V. **Director Report:** Director Wait noted there is another referendum presentation scheduled for March 11th at the Prairie View Community Center at 6:30pm in the Board room. This Friday at 6:30pm is the Drive-In Movie event at PVCC. Wait also encouraged the community to go to the park district website to learn more about the referendum project and all the park district activities.

VI. **Attorney Report:** Commissioner Minx noted that Attorney Adams sent an email to the Commissioners recapping the projects he has been working on.

VII. **Village Liaison Report:** Commissioner White noted the Village is sponsoring a winter photo contest. The Taste of Morton Grove is scheduled for Thursday, March 12th from 5:30 to 9:30. Commissioner White also encouraged people to get out and vote on March 17th.

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- VIII. Department Heads' Report:** Superintendent Kee noted that she extended an offer to Keith Mickie for the Maintenance position and he will be starting March 2nd. Second round interviews for the Club Fitness Recreation Supervisor have been completed. Next week Kee will be holding second round interviews for the Maintenance Foreman position and after that looking to hire a new Registration Coordinator for the front desk. There were 8 rentals in the month of February. Kee also said "Fun Friday's" will start up again this month with the staff.

Superintendent Braubach noted there were 51 attendees at the Daddy Daughter Dance and approximately 100 at the Cold Brews event. Club Fitness will be closed March 10th and 11th for a deep cleaning.

Superintendent Gorczyca noted the Maintenance Department is in winter mode, concentrating on preparing the equipment and refreshing the signs for spring. The department recycled an entire truck load of bulbs this past week. Gorczyca noted his disappointment in the lack of days available to use the ice rink.

At this point Director Wait discussed a situation with the traffic light on Athletic Drive. Apparently, the Village cannot find any of the paperwork for the original installation of the light. Due to the new Sawmill shopping center being built across the street, the light needs to be upgraded. It was determined through discussion with legal counsel and IDOT that the easiest way to remedy this situation is for the District to release approximately .306 acres (240 sq. ft.) of land at this corner so the new traffic light can be properly installed and documented.

IX. New Business:

a. Administrative and Finance Committee – Commissioner Minx, Chair

Acceptance of Commissioner Resignation: Director Wait explained that Mark Manno has resigned his position as Park Commissioner effective February 7, 2020. Wait read Manno's resignation letter which stated it was his honor to serve on the Board and gave his full support to the Board and District.

Commissioner Minx made a motion, seconded by Commissioner Epperson that the Morton Grove Park Board accept the resignation of Commissioner Mark Manno. **Ayes: Commissioner Minx, Epperson, Schmidt and White. Nays: 0. Absent: None. Motion carried.**

Annual GFOA Conference Travel Advance: Director Wait explained that Superintendent O'Brien will once again attend the GFOA Conference.

Commissioner Minx made a motion, seconded by Commissioner White that the Morton Grove Park Board approve Superintendent O'Brien's travel advance for the GFOA Conference in New Orleans from May 17th through May 23rd. **Ayes: Commissioner Epperson, Schmidt, White and Minx. Nays: 0. Absent: None. Motion carried.**

Transfer of Funds: Director Wait explained that the District needed to transfer funds from line items with excess funds to line items that need funds.

Commissioner Minx made a motion, seconded by Commissioner Epperson that the Morton Grove Park Board approve the transfer of funds in journal entry #90, 91, 96 and 97 in the

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amount of \$331,898. **Ayes: Commissioner Schmidt, White, Minx and Epperson. Nays: 0. Absent: None. Motion carried.**

Revision to General Use Regulations: Director Wait reiterated that the Prairie View Community Center parking lot is for patrons of the park district only. Once a relocater agreement is in place and after 24 hours of the proper signs posted, all cars not belonging to park district patrons will be towed.

Commissioner Minx made a motion, seconded by Commissioner White for the Morton Grove Park Board to approve the updates to the General Use Regulations parking lot restrictions. **Ayes: Commissioner White, Minx, Epperson and Schmidt. Nays: 0. Absent: None. Motion carried.**

Relocator Agreement: Director noted that Attorney Adams wrote and has been negotiating a relocater agreement with Tows R Us to handle the illegally parked cars in the PVCC lot. Although the final agreement has not been signed, Attorney Adams does not expect major changes to the service agreement contained in the packet.

Commissioner Minx made a motion, seconded by Commissioner Epperson that the Morton Grove Park Board approve, pending final approval by legal counsel, the relocater agreement with Tows R Us. **Ayes: Commissioner Minx, Epperson, Schmidt and White. Nays: 0. Absent: None. Motion carried.**

X. Public Comment on Non-Agenda Items: None.

XI. Commissioner Comments:

Commissioner White: Thanked the staff for the great outings, including Cold Brews. He also congratulated Commissioner Manno thanked him for his help mentoring him and noted the Board will miss him.

Commissioner Schmidt: Thanked the staff for the Cold Brews event and thanked Commissioner Manno for his help as a mentor.

Commissioner Epperson: Wanted to echo the same thoughts as the other commissioners.

Commissioner Minx: Thanked Mark for his volunteer service on the Park Board.

XII. Closed Session: At approximately 6:56pm Commissioner White made a motion, seconded by Commissioner Schmidt, to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and 120/2(c)(21). **Ayes: Commissioner White, Minx, Epperson and Schmidt. Nays: 0. Absent: None. Motion carried.**

The meeting reconvened at approximately 7:07pm.

No action was taken during closed session.

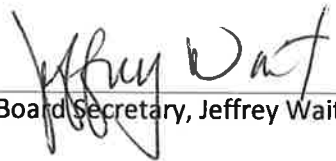
XIII. Approval of Closed Session Minutes: Commissioner Minx made a motion, seconded by Commissioner White to approve the minutes of the Closed Session Meeting held on January 15, 2020. **Ayes: Commissioner White, Minx, Epperson and Schmidt. Nays: 0. Absent: None. Motion carried.**

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XIV. Adjournment: Commissioner White made a motion, seconded by Commissioner Epperson to adjourn the meeting. **Motion unanimous by voice vote.**

Meeting ended at approximately 7:08pm.


Board President, Paul Minx


Board Secretary, Jeffrey Wait