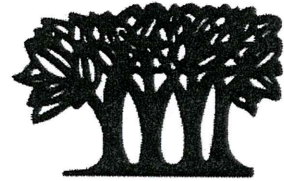


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 826th

Board Meeting

August 19, 2020

Held at the Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Mazhar Khan, Steve Schmidt, Paul Minx, Erica Epperson and Keith White

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; and Sue Braubach, Superintendent of Recreation;

Guest Present: Rita Minx, Village Trustee and resident

Attorney Present: None.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None.

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on July 31, 2020
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated July 31, 2020 and
 2. The Invoice Distribution Report ending July 31, 2020 in the amount of \$363,884.97

Ayes: Commissioner Schmidt, Minx, Epperson, White and Khan. Nays: 0. Motion carried.

- VI. **Director's Report:** Director Wait reminded everyone that the fall brochure will be on-line only this year. Wait also thanked the Recreation Department for planning programs and events during this difficult time. For more information on fall programs residents may visit the Morton Grove website; www.mortongrovecparks.com.

The Harrer Pool redevelopment plan is on track. The District received a special use permit from the Village. We have also submitted permits to the Illinois Department of Public Health and the Metropolitan Water Reclamation District. There may be a special meeting in September to discuss Harrer Pool.

There will be a COVID-19 testing station on the access road to the maintenance garage. This testing will be free and available to anyone, tentatively, from August 21st to the 28th.

VII. Attorney Report: No attorney report.

VIII. Department Head Reports: Superintendent O'Brien noted he is working on a FEMA grant for COVID-19 expenditures. O'Brien received the fully executed agreement for the OSLAD grant. O'Brien also noted the he has been working on the BINA documents for the bond sale.

Superintendent Braubach noted on-line fall registration began on Monday. Braubach noted the Marketing Department did a great job linking the programs straight to the registration page. Braubach also noted that Club Fitness opening at 6am, Monday through Friday to add an additional time slot. There will also be more outdoor fitness classes. The softball and field rentals are going strong. The camps are winding down, there were 75 children enrolled. The District will be starting several E-Learning programs at Park View and Heinz schools.

Superintendent Kee noted she is working with the attorneys on the new Family First Corona Response Act. Kee continues to work with the unemployment consultants and is now trying to reconcile the amount the District paid out verses the amount the District is responsible for. A new evaluation form was developed for part-time and seasonal staff.

IX. Village Liaison Report: Commissioner White reiterated that the District received the Harrer Pool special use permit, and that there will be COVID-19 testing taking place at Harrer Park.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

Financial Update: Superintendent O'Brien noted that through-out the COVID-19 crisis the District has seen a substantial loss of revenue, while the expenditures, i.e., buildings operations, supplies, salaries and utilities have remained constant. The loss of revenue is expected to be 500,000 to 600,000 for 2020 and may affect the 2021 fiscal year.

b. Parks and Facilities Maintenance Committee – Commissioner Khan, Chair

Austin Park Redevelopment Bid Award: Director Wait explained the District received eight bids for the Austin Park OSLAD Development project. Hacienda Landscaping submitted the lowest bid with a base bid of \$341,520 and a total bid of \$363,681 which includes the two alternate bids for ADA Improvements and colored concrete. Commissioner Epperson asked if there were any problems when the District dealt with Hacienda Landscaping on past projects. Wait explained there were no major problems. Wait also noted the total project was \$29,000 under the expected cost, therefore the District may be able to complete other projects.

Commissioner Khan made a motion, seconded by Commissioner Minx to accept the recommendation of the Parks and Facilities Maintenance Committee to approve Hacienda Landscaping for the Austin Park OSLAD Development project at the total cost of \$363,681.00 which includes the base bid of \$341,520 and the alternate bids of \$19,424 for ADA improvements and \$2,737 for colored concrete. **Ayes: Commissioner Minx, Epperson, White, Khan and Schmidt. Nays: 0. Motion carried.**

XI. Public Comment on Non-Agenda Items: None.

XII. Commissioner Comments:

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Commissioner Khan: Thanked Director Wait for the work completed on the special use permit for the Harrer Pool project. Khan also thanked Superintendent O'Brien for his work on the grant and Superintendent Braubach for her work on the brochure and re-opening the facility.

Commissioner Schmidt: No comment.

Commissioner Epperson: Thanked the staff for thinking outside the box during this time.

Commissioner Minx: Thanked the entire staff the attorney, the architects, engineers and construction manager and Jeff for all their work on the Harrer Pool project. White also noted that Superintendent Braubach has done an awesome job as well as Superintendent O'Brien. Minx also noted that the parks look good and the brochure is packed with programming. Minx also thanked Jeff for his work with the Village on the Harrer Pool project

Commissioner White: Thanked the entire staff the attorney, the architects, engineers and construction manager and Jeff for all their work on the Harrer Pool project. White also noted that Superintendent Braubach has done an awesome job as well as Superintendent O'Brien.

- XIII. Closed Session:** At approximately 6:48pm Commissioner White made a motion, seconded by Commissioner Epperson for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Epperson, White, Khan, Schmidt and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 6:52pm.

No action was taken during closed session.


Commissioner Minx made a motion to approve the minutes of the closed session meetings held on February 19, 2020 and April 29, 2020. **Ayes: Commissioner White, Khan, Schmidt, Minx and Epperson. Nays: 0. Motion carried.**

Adjournment: Commissioner Minx made a motion, seconded by Commissioner White to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 6:54pm.



Board President, Keith White



Board Secretary, Jeffrey Wait