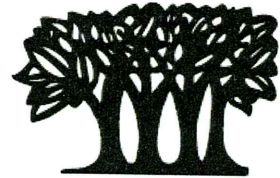


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 825th

Board Meeting

July 15, 2020

Held at the Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Mazhar Khan, Erica Epperson, Keith White, Paul Minx and Steve Schmidt

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Facilities and Claudia Marren, Administrative Assistant

Guest Present: Rita Minx, Village Trustee and resident, Tom Lalonde and Jim O'Malley of Williams Architect and Steve Karecki of W. B. Olson, Inc.

Attorney Present: None.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None.

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on June 17, 2020
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated June 30, 2020 and
 2. The Invoice Distribution Report ending June 30, 2020 in the amount of \$153,498.91

Ayes: Commissioner Epperson, White, Minx, Schmidt and Khan. Nays: 0. Motion carried.

- VI. **Director's Report:** Director Wait noted the opening of Club Fitness went well this week along with several other District programs. Patrons have been respectful of the COVID guidelines. Staff will continue to evaluate the situation with the possibility of expanding the hours.

Progress on Harrer Pool continues, with the hopes of demolition beginning in late August or early September. The Parks Department is currently working on the asbestos removal at Harrer Pool. The Village's Traffic/Safety and Appearance Commission was very impressed with the Harrer Pool presentation.

The Austin Park renovation is moving forward. The bid opening will be July 29th at 10:00am. The project will start in September.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

- VII. **Attorney Report:** Attorney Adams emailed a report to the Commissioners and Director prior to the meeting.
- VIII. **Village Liaison Report:** The Harrer Pool project has moved through the Traffic Safety Commission and the Appearance Commission. The next review will be in front of the Planning Commission and then the Village Board.
- IX. **Department Head Reports:** Superintendent Gorczyca noted he was receiving bids on the asbestos remediation at the old Harrer Pool. The department has revamped ballfields #1 & #2 at Harrer Park and are working on #4 and will finish with the #5 field. The department prepared the tennis courts and basketball courts for use as well as the four fieldhouses. Routine maintenance is being done at the parks and the Prairie View Community Center.

Superintendent Kee noted the Guest Service staff has returned to work with a modified schedule of Monday through Friday from 6am to 9pm and weekends from 1pm to 4pm. Superintendent Kee continues to work on unemployment claims. The District hired a 2nd shift maintenance man, John Ryan.

Superintendent Braubach noted more and more reservations are being made every day for Club Fitness. Several of the Recreation Supervisors have returned to work, Kelly Moore who manages Club Fitness and Claire Baumgartner who is managing the day camps. There are 3 day camp sites with twenty-five participants. Several programs, including MGBSA, sand volleyball, karate and adult men's softball have started. The staff has made sure that the COVID-19 protocol is in place.

The Recreation Department will review the fall programs and brainstorm new programs or events that will meet the CDC guidelines.

Superintendent O'Brien noted there has been no petitions regarding the sale of bonds, although the public has until July 29th to raise questions. If no petitions are received, the District will start the process of issuing bonds. O'Brien also noted that the property tax bills are late which means the collection of the money will be delayed. The museum is having work done with their computers.

X. **New Business:**

a. **Parks and Facilities Maintenance Committee – Commissioner Khan, Chair**

Harrer Pool Drawing Design Update: Tom LaLonde from Williams Architect gave a power-point presentation on the Harrer Pool design. The presentation included diagrams of the site plan with all the amenities including the guard house, pool office, filtration building, bath house, party room, concession stand, deep pool with diving boards and a climbing wall, the plunge pool, the tot playground, lap pool and the pool deck. The building materials were also discussed, and samples of the membrane roof and other building materials were available for examination. The shade structures, cabanas, landscape features and the parking lot were also reviewed.

LaLonde noted that the Village Appearance Commission requested the District plant six new trees to make up for the trees which must be removed to build the new bath house.

Steve Karecki from W. B. Olson and Tom Lalonde both agreed this was a good time to go out to bid; that the market was very competitive.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

b. **Administrative and Finance Committee – Commissioner Minx, Chair**

Relocator Agreement: Director Wait explained a new locator agreement was needed since the previous vendor was unable to handle the additional work.

Commissioner Minx made a motion, seconded by Commissioner White, to approve the relocator agreement with North Shore Towing. **Ayes: Commissioner Minx, Schmidt, Khan, Epperson and White. Nays: 0. Motion carried.**

XI. **Public Comment on Non-Agenda Items:** None.

XII. **Commissioner Comments:**

Commissioner Khan: Thanked Director Wait and noted he appreciated all the work being done.

Commissioner Schmidt: No comment.


Commissioner Epperson: Thanked the staff for their hard work and noted residents are excited to see PVCC opening and the camps in session.

Commissioner Minx: Was disappointed that the Williams and Olson people left, he wanted to tell them that the Village commented that the presentation they made was one of the best they had seen.

Commissioner White: Thanked the staff for preparing the facilities to open. White also noted the Village was impressed with the Harrer Pool project safety and traffic study.

XIII. **Adjournment:** Commissioner Minx made a motion, seconded by Commissioner White to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:42pm.



Board President, Keith White



Board Secretary, Jeffrey Wait