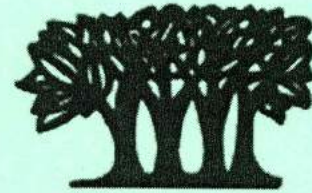


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Board Meeting Agenda
October 21, 2020 at 6:30 p.m.

- I. **Call Board Meeting to Order**
- II. **Additions/Changes to the Agenda**
- III. **Citizens Comments/Correspondence on Agenda Items**
- IV. **Consent Agenda:**
 - a. **Approval of Minutes:** Minutes of the September 16, 2020 Board Meeting and the September 24, 2020 Special Meeting/Bina Hearing
 - b. **Approval of Financial Reports:**
 - 1. Cash Summary and Revenue Report dated September 30, 2020
 - 2. Invoice Distribution Report ending September 30, 2020 in the amount of \$297,056.65
- V. **Director's Report**
- VI. **Attorney's Report**
- VII. **Village Liaison Report**
- VIII. **Department Heads' Report**
- IX. **New Business:**
 - Administration and Finance Committee – Commissioner Minx, Chair**
 - Non-Action Item: Administrative Manual
 - Action Item: Closed Session Compliance Review
 - Action Item: IAPD Delegates
 - Action Item: 2021 Capital Plan
 - Action Item: Post Issuance Tax Compliance Resolution
 - Action Item: Bond Ordinance
 - Action Item: Intergovernmental Agreement Resolution
 - Parks and Facilities Maintenance Committee – Commissioner Khan, Chair**
 - Action Item: Tractor Replacement
 - Action Item: Golf Cart Replacement
- X. **Public Comment on Non-Agenda Items**
- XI. **Commissioner Comments: Commissioners Epperson, Khan, Minx, Schmidt, and White**
- XII. **Closed Session:**

I make a motion for the Board to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and for section 120/2(c)(21).
- XIII. **Approval of Closed Session Minutes:** Minutes of the September 16, 2020 closed session
- XIV. **Adjournment**

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857

Consent Agenda: October 21, 2020 – Commissioner Paul Minx

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on September 16, 2020
- The Special Meeting held on September 24, 2020

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated September 30, 2020
- The Invoice Distribution Report ending September 30, 2020 in the amount of \$297,056.65

AFTER CLOSED SESSION:

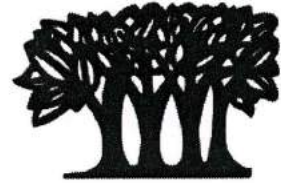
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Sessions held on September 16, 2020.

Approval of Minutes

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 827th

Board Meeting

September 16, 2020

Held at the Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Mazhar Khan, Paul Minx, Erica Epperson, Keith White, and Steve Schmidt

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Facilities and Luisa Gonzalez, Recording Secretary

Guest Present: Rita Minx, Village Trustee and resident

Attorney Present: None.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** Director Wait noted that there will be one non-action item for information only. He stated the information was in regards to the new administrative manual.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None.

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Khan, to approve:

- a. The minutes of the Board Meeting held on August 19, 2020
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated August 31, 2020 and
 2. The Invoice Distribution Report ending August 31, 2020 in the amount of \$109,571.23

Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays: 0. Motion carried.

- VI. **Director's Report:** Director Wait noted that phase one bid proposals for the demolition of Harrer pool will be happening on Friday. Wait also reminded everyone that the Park District will be having a special board meeting Thursday September 24th at 6:30pm. Once bids are approved the Park District can request the permit for demolition from Cook County, and get started Shortly after. Wait noted that the District is doing its very best to keep things on track.

Wait explained that there will also be a BINA hearing on September 24th for the board's issuance of bonds for future capital projects. He also noted that the Austin Park redevelopment project has encountered a little delay due to some permit confusion. Upland design has since sorted everything out.

Wait noted that there are several COVID compliant special events on the calendar. For more information on fall programs residents may visit the Morton Grove website; www.mortongrovecparks.com.

VII. Attorney Report: Attorney's report was submitted electronically.

VIII. Department Head Reports: Superintendent O'Brien noted that we have an upcoming BINA hearing to present the sale of our roll over bonds. O'Brien stated that we need at least a quorum in order to conduct the meeting on September 24th. O'Brien explained the purpose of the meeting is to discuss how the district plans on spending the roll over bonds. O'Brien explained that there are two types of bonds that the district is in the process of selling; the Harrer Pool bond and the roll over bond. The Harrer Pool bond the district is using to just build Harrer Pool. Whereas, the roll over bond is covering the interest for Oriole pool plus the reconstruction of two playgrounds, and any other smaller capital items. O'Brien states they are hoping to have both bonds finalized by the end of October.

Superintendent Braubach noted that we have a couple of special events coming up next weekend. Braubach states that our family scavenger hunt event has five families signed up so far. On Saturday September 26th, the district has a cornhole tournament, and already have five teams registered. Braubach noted that fitness will be offering 11 classes in October. Five will be outdoors and six will be held indoors. Braubach also mentioned that playoffs for men's adult softball will be held over the next two weeks. Preschool started the week of September 8th and currently has 39 students enrolled. Braubach stated that parents have been really comfortable with all the COVID procedures the Park District has put in place. Camp E-Learn started September 8th as well. Braubach noted the district will be running a Trunk or Treat event, Bark in the Park, Haunted Fright, Kite Flight, and Spooktacular Bingo all in October.

Superintendent Gorczyca noted they have completed the asbestos removal at the old Harrer Pool bath house, received a letter of compliance, and can now proceed with demolition. Gorczyca explained they have submitted all their paperwork to the Morton Arboretum for the district's tree inventory grant which has been accepted. Gorczyca noted they have sealed the parking lots at Austin and Oriole West. Maintenance have also installed a little library east of the entrance at Prairie View.

Superintendent Kee noted that the District is completing the 2021 compensation survey used to stay competitive in the field. Kee explained she is continuing to work with unemployment consultants on new cases, and existing case. HR has also been working closely with IDES on reconciliation of payments. Kee noted that the district has developed a new part-time seasonal evaluation form that was used in the end of season evaluations. Kee also stated that there were zero worker compensation claims.

IX. Village Liaison Report: None.

X. New Business:

a. **Administration and Finance Committee – Commissioner Minx, Chair**

Administrative Manual: Director Wait noted that the manual is an update on procedures at the Park District. The manual is more consistent with the industry standards. Wait explained that at the October meeting a discussion answering any questions regarding the manual will take place. Wait also stated that the review of the manual in October will be considered the first read. The manual will then be approved in November.

Intergovernmental Agreement: Director Wait stated that the Village wanted the District to enter into a formal agreement with School District #70, so the District will be able to count their parking spots in the total parking space inventory for the pool. Wait noted that our attorney drafted a formal proposal working closely with District #70. Once approved, the proposal will be taken to District #70's board for approval on Monday.

Commissioner Minx made a motion, seconded by Commissioner Epperson to approve entering into an intergovernmental agreement with Park View School District #70 for share use of parking lots. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, White. Nays: 0. Motion carried.**

Recording Secretary: Director Wait noted that Claudia Marren resigned and she was the recording secretary. Wait States that Luisa Gonzalez, Finance Coordinator, has accepted the position and needs the board's approval.

Commissioner Minx made a motion, Seconded by commissioner White to appoint Luisa Gonzalez as the Morton Grove Park District's Recording Secretary. **Ayes: Commissioner White, Schmidt, Khan, Minx, Epperson. Nays: 0. Motion carried.**

Harrer Pool Ordinance: Superintendent O'Brien stated that in July the District had a BINA hearing telling the public we were selling bonds in the amount of 11 million dollars to construct Harrer Pool. O'Brien noted that now that the bids and the dollars are starting to come, we might need more in our bond value. O'Brien explained that because the market and the interest rates are running so much in our favor we can now issue bonds at a premium. O'Brien noted that we will get more money than just the par value of the bond. O'Brien thinks that at the premium rate the district can sell the bond for around \$13 million. O'Brien stated the district needs the Board's permission to proceed with the selling of the bond.

Commissioner Minx made a motion, Seconded by Commissioner Khan to approve Ordinance #O-07-20 for the issuance of \$13,222,000 in bonds to construct Harrer Pool. **Ayes: Commissioner Schmidt, White, Khan, Epperson, Minx. Nays: 0. Motion carried.**

XI. **Public Comment on Non-Agenda Items:** None.

XII. **Commissioner Comments:**

Commissioner Schmidt: Thanked everyone for all that the District does. Schmidt noted that the outdoor activities seem awesome and he'll have to check them out.

Commissioner Minx: Welcomed Luisa to the District's Board meeting, and thanked everyone for doing a terrific job in these difficult time.

Commissioner Epperson: Welcomed Luisa, and thanked Marty and Sue. Epperson stated she is looking forward to the fall.

Commissioner Khan: Thanked Marty for the detailed report. Khan also thanked Sue, Keith and Laura and commented on them doing a good job.

Commissioner White: Thanked Luisa for stepping up and being the recording secretary. White also explained that he likes the variety of the programs the district is offering.

- XIII. Closed Session:** At approximately 6:50pm Commissioner White made a motion, seconded by Commissioner Epperson for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Khan, Epperson, White, Schmidt, and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:07pm.

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner Khan to approve the minutes of the closed session meeting held on August 19, 2020 and the semiannual closed session review **Ayes: Commissioner Epperson, Khan, Schmidt, Minx and White. Nays: 0. Motion carried.**

Adjournment: Commissioner Minx made a motion, seconded by Commissioner White to adjourn the meeting. **Motion carried by voice vote.**

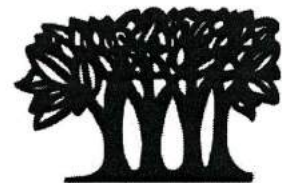
Meeting ended at approximately 7:10pm.

Board President, Keith White

Board Secretary, Jeffrey Wait

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the
BINA Public Hearing and
Special Meeting
September 24, 2020

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Mazhar Kahn, Paul Minx, Keith White, and Steve Schmidt

Commissioners Absent: Erica Epperson

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Keith Gorczyca, Superintendent of Parks and Facilities; and Luisa Gonzalez, Recording Secretary

Guest Present: Rita Minx, Village Trustee and resident and Steve Karecki, W.B Olson, Inc. Senior Project Manager

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Call BINA Hearing to Order:** Commissioner White called the BINA Meeting to order.

- IV. **Explanation of Hearing:** Director Wait stated that the BINA hearing is an opportunity for the public to comment on the district's issuance of a 1.2 million dollar general obligation limited tax park bond. Wait explained that the district uses the bulk of this roll over bond for the interest principal for Oriole Pool. Wait also noted that the district uses this bond to fund capital purchases for the park/recreation departments, and playground replacements.

- V. **Public Comment:** None

- VI. **Adjournment of BINA Hearing:** A motion was made by Commissioner Minx, seconded by Commissioner Khan to adjourn the BINA Hearing. **Ayes: Commissioner Khan, White, Minx and Schmidt. Nays: O. Motion carried.**

- VII. **Additions/Changes to the Agenda:** None

- VIII. **Citizens Comments on Agenda Items/Correspondence:** None.

- IX. **New Business:**

a. **Administration and Finance Committee-Commissioner Minx, Chair**

Phase 1 contracts for Harrer Pool: Director Wait explained that this is for the approval of the Phase 1 contracts for Harrer Pool, Phase 1 being demolition. Wait noted the district hired

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

W.B. Olson as the construction manager to help the district through this process. Wait stated that bid documents have been prepared for demolition, excavation, and site utilities for Harrer Pool. The district had a bid opening on September 17th at 2:00pm. Not only was it in-person, but it was also live streamed as well. Wait explained that the lowest bidder for demolition went to Midwest Wrecking Company at \$154,985, for excavation the base bid went to J.S. Riemer incorporated at \$682,000, and the Site Utilities base bid went to Jensen's Plumbing & Heating at \$404,724.

Commissioner Minx made a motion, seconded by commissioner Khan to approve the demolition base bid contract to Midwest Wrecking Co. Inc. in the amount of \$154,985, the excavation base bid contract to J.S. Riemer Inc. in the amount of \$682,000 and the Site Utilities base bid to Jensen's Plumbing & Heating Inc. in the amount of \$404,724.

Commissioner Khan asked when choosing the lowest bidder did the district take recommendations and the bidders references. Project Manager Karecki explained that W.B. Olson has worked with all of these companies before. Karecki also stated that W.B. Olsen contacted all the owners of the companies and went over the documents and scope of work with them and answered any questions they had.

Minx asked when W.B. Olson expects demolition to start. Karecki explained there is a 10-day waiting period from when they turn in their permit and usually demolition starts pretty close right after that. Minx stated that residents are getting nervous and want to see this project started. Wait explained that the schedule for the project is on the park district's website and that the district is right on track with it. **Ayes: Commissioner Khan, Schmidt, Minx, White. Nays:0. Motion Carried.**

X. Public Comment on Non-agenda Items: none

XI. Adjournment: Commissioner Minx made a motion, seconded by Commissioner Khan to adjourn the meeting. **Ayes: Commissioner White, Minx, Schmidt, and Khan. Nays:0. Motion Carried.**

Meeting ended at approximately 6:46pm

Board President, Keith White

Board Secretary, Jeffrey Wait

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT

FROM 09/01/2020 TO 09/30/2020

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 09/01/2020	Total Debits	Total Credits	Ending Balance 09/30/2020
01	CORPORATE	863,915.75	38,987.37	169,909.11	732,994.01
02	RECREATION	779,408.17	35,200.38	86,186.92	728,421.63
05	POLICE	10,711.86	0.00	1,456.50	9,255.36
15	MUSEUM	16,985.00	0.00	779.89	16,205.11
20	I.M.R.F.	241,770.93	6,470.21	17,921.63	230,319.51
22	F.I.C.A.	168,484.52	5,225.94	8,790.07	164,920.39
25	BOND & INTEREST	910,167.05	24,452.46	0.00	934,619.51
30	LIABILITY INSURANCE	71,968.81	60,036.02	55,263.14	76,741.69
35	SPECIAL RECREATION	501,493.15	7,731.16	0.00	509,224.31
70	CAPITAL IMPROVEMENTS	4,311,130.02	0.00	238,573.37	4,072,556.65
99	PAYROLL CLEARING FUND	(2,484.73)	92,805.86	63,317.56	27,003.57
	TOTAL - ALL FUNDS	7,873,550.53	270,909.40	642,198.19	7,502,261.74

PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 09/30/2020		ACTIVITY FOR MONTH 09/30/2020		AVAILABLE BALANCE		% BDGT USE
		AMENDED BUDGET		NORMAL (ABNORMAL)		INCREASE (DECREASE)		NORMAL (ABNORMAL)		
Fund 01 - CORPORATE										
Fund 01 - CORPORATE:										
TOTAL REVENUES		1,523,309.00		1,318,329.62		(22,859.43)		204,979.38		86.54
TOTAL EXPENDITURES		1,523,309.00		1,014,555.49		108,062.31		508,753.51		66.60
NET OF REVENUES & EXPENDITURES		0.00		303,774.13		(130,921.74)		(303,774.13)		100.00
Fund 02 - RECREATION										
Fund 02 - RECREATION:										
TOTAL REVENUES		2,319,192.00		741,419.70		35,006.72		1,577,772.30		31.97
TOTAL EXPENDITURES		2,319,192.00		906,401.28		86,125.09		1,412,790.72		39.08
NET OF REVENUES & EXPENDITURES		0.00		(164,981.58)		(51,118.37)		164,981.58		100.00
Fund 05 - POLICE										
Fund 05 - POLICE:										
TOTAL REVENUES		11,000.00		4,000.00		0.00		7,000.00		36.36
TOTAL EXPENDITURES		11,000.00		3,426.00		1,456.50		7,574.00		31.15
NET OF REVENUES & EXPENDITURES		0.00		574.00		(1,456.50)		(574.00)		100.00
Fund 15 - MUSEUM										
Fund 15 - MUSEUM:										
TOTAL REVENUES		20,000.00		10,000.00		0.00		10,000.00		50.00
TOTAL EXPENDITURES		20,000.00		8,446.41		779.89		11,553.59		42.23
NET OF REVENUES & EXPENDITURES		0.00		1,553.59		(779.89)		(1,553.59)		100.00
Fund 20 - I.M.R.F.										
Fund 20 - I.M.R.F.:										
TOTAL REVENUES		250,000.00		235,011.67		6,470.21		14,988.33		94.00
TOTAL EXPENDITURES		250,000.00		158,764.66		17,921.63		91,235.34		63.51
NET OF REVENUES & EXPENDITURES		0.00		76,247.01		(11,451.42)		(76,247.01)		100.00
Fund 22 - F.I.C.A.										
Fund 22 - F.I.C.A.:										
TOTAL REVENUES		200,000.00		191,799.68		5,225.94		8,200.32		95.90
TOTAL EXPENDITURES		200,000.00		87,943.71		8,790.07		112,056.29		43.97
NET OF REVENUES & EXPENDITURES		0.00		103,855.97		(3,564.13)		(103,855.97)		100.00
Fund 25 - BOND & INTEREST										
Fund 25 - BOND & INTEREST:										
TOTAL REVENUES		985,000.00		912,898.89		24,452.46		72,101.11		92.68
TOTAL EXPENDITURES		985,000.00		0.00		0.00		985,000.00		0.00
NET OF REVENUES & EXPENDITURES		0.00		912,898.89		24,452.46		(912,898.89)		100.00
Fund 30 - LIABILITY INSURANCE										
Fund 30 - LIABILITY INSURANCE:										
TOTAL REVENUES		105,000.00		110,000.00		60,000.00		(5,000.00)		104.76
TOTAL EXPENDITURES		105,000.00		115,817.29		55,227.12		(10,817.29)		110.30
NET OF REVENUES & EXPENDITURES		0.00		(5,817.29)		4,772.88		5,817.29		100.00
Fund 35 - SPECIAL RECREATION										
Fund 35 - SPECIAL RECREATION:										
TOTAL REVENUES		327,000.00		309,802.93		7,731.16		17,197.07		94.74
TOTAL EXPENDITURES		327,000.00		123,455.26		0.00		203,544.74		37.75
NET OF REVENUES & EXPENDITURES		0.00		186,347.67		7,731.16		(186,347.67)		100.00

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DB: Morton Grove Pa

INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 09/01/2020 - 09/30/2020
JOURNALIZED
PAID

Page: 1/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 312796					
02-32-513700	SALARIES & WAGES-GROUPX IN ALAIN CAYEMITTE		LONGEVITY AWARD	25.00	312796
	Total For Check 312796			25.00	
Check 312797					
01-20-560200	EQUIPMENT-NEW EQUIP - MAIN ARLINGTON POWER EQUIPMENT		NEW LINE TRIMMER TO REPLAC	229.99	312797
	Total For Check 312797			229.99	
Check 312798					
02-32-513700	SALARIES & WAGES-GROUPX IN BETH JACOBSON		LONGEVITY AWARD	30.00	312798
	Total For Check 312798			30.00	
Check 312799					
02-01-592131	CONTRACTING-SOFTBALL - MEN BRAD TANDET		UMPIRE INVOICE	148.00	312799
	Total For Check 312799			148.00	
Check 312800					
02-07-591825	INSTRUCTOR SALARIES-BASE	CAROYLN THORNS	LONGEVITY AWARD	30.00	312800
	Total For Check 312800			30.00	
Check 312801					
01-10-520110	MATRL AND SUPP-OFFICE EXP	CLASSIC DESIGN AWARDS, INC	NAMEPLATE FOR LUISA GONZAL	7.25	312801
	Total For Check 312801			7.25	
Check 312802					
02-10-540110	UTILITIES-ELECTRICTY	COMED	OUTSIDE STREET LIGHTS	590.52	312802
	Total For Check 312802			590.52	
Check 312803					
02-10-520130	MATRL AND SUPP-OFFICE EXP	FEDEX	RETURN OF VOLLEYBALL POLES	78.52	312803
	Total For Check 312803			78.52	
Check 312804					
01-20-520335	MATERIALS AND SUPPLIES-SUP GRAINGER		CARTRIDGES FOR FACE ASK RE	308.19	312804
	Total For Check 312804			308.19	
Check 312805					
02-01-592131	CONTRACTING-SOFTBALL - MEN JERRY HEIDLAUF		UMPIRE INVOICE	148.00	312805
	Total For Check 312805			148.00	
Check 312806					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU KEITH MICKIE		SAFTEY SHOES REINBURSEMENT	139.50	312806
	Total For Check 312806			139.50	
Check 312807					
02-01-592131	CONTRACTING-SOFTBALL - MEN LES GREENBERG		UMPIRE INVOICE	180.00	312807
	Total For Check 312807			180.00	
Check 312808					
02-01-490193	PROGRAM FEES REV-HOT SHOTS MASHA FURMANOV		HOT SHOTS CREDIT REFUND	191.00	312808
	Total For Check 312808			191.00	
Check 312809					
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARD'S		PLUMBING BALL VALVE AND FI	100.91	312809
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARD'S		PLASTIC CONES FOR GARAGE	10.96	312809
	Total For Check 312809			111.87	
Check 312810					
01-20-520323	MATRL AND SUPP-MAINT. - MA NAC SUPPLY, INC.		SEAL COAT FOR HREN WALK PA	585.00	312810
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL NAC SUPPLY, INC.		MIXER FOR 250 GALLON TOTE	35.00	312810
	Total For Check 312810			620.00	
Check 312811					
02-32-513700	SALARIES & WAGES-GROUPX IN NANCY GERSTEIN		LONGEVITY AWARD	50.00	312811
	Total For Check 312811			50.00	
Check 312812					
30-10-532610	INSURANCE-PROPERTY & GENER	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY AND LIABILI	4,104.22	312812
30-10-532615	INSURANCE-EMPLOYMENT PRAC	T PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY AND LIABILI	569.55	312812
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY AND LIABILI	2,725.02	312812

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 312812					
		Total For Check 312812		7,398.79	
Check 312813					
02-01-592131	CONTRACTING-SOFTBALL - MEN SCOTT SCHWARTZ		UMPIRE INVOICE	222.00	312813
		Total For Check 312813		222.00	
Check 312814					
02-01-592131	CONTRACTING-SOFTBALL - MEN SCOTT THOMPSON		UMPIRE INVOICE	222.00	312814
		Total For Check 312814		222.00	
Check 312815					
02-01-592131	CONTRACTING-SOFTBALL - MEN TODD ROTH		UMPIRE INVOICE	148.00	312815
		Total For Check 312815		148.00	
Check 312816					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	696.11	312816
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	696.11	312816
		Total For Check 312816		1,392.22	
Check 312817					
02-32-460110	MEMBERSHIPS-RB - FITNESS M BRIAN SHEEHAN		MEMBERSHIP REFUND	111.33	312817
		Total For Check 312817		111.33	
Check 312818					
02-33-554100	CONTRACTUAL SERVICES-AGREE COLLEY ELEVATOR CO.		ELEVATOR INSPECTION SERVIC	204.00	312818
		Total For Check 312818		204.00	
Check 312819					
02-32-552300	CONTRACT SVCS-CONTRACTUAL COMCAST CABLE		LOBBY TV CABLE	40.91	312819
		Total For Check 312819		40.91	
Check 312820					
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR 8830 OAK	40.00	312820
		Total For Check 312820		40.00	
Check 312821					
02-32-554200	CONTRACT SVCS-AGREEMENTS - CREEKSIDE PRINTING		PRINTING OF POSTCARDS	721.50	312821
02-35-554400	CONTRACT SVCS-AGREEMENTS - CREEKSIDE PRINTING		PRINTING OF POSTCARDS	721.50	312821
		Total For Check 312821		1,443.00	
Check 312822					
70-10-586116	EXP MISC.- BALL FIELDS REN D&R TRUCKING COMPANY		3 SEMI LOADS OF BASEBALL M	2,220.00	312822
		Total For Check 312822		2,220.00	
Check 312823					
02-33-520312	MATERIALS AND SUPPLIES-JAN GRAINGER		FOAM TAPE, AIR FILTERS, LE	2.24	312823
02-33-520321	MATRL AND SUPP-MAINT. - MA GRAINGER		FOAM TAPE, AIR FILTERS, LE	10.45	312823
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN GRAINGER		DISINFECTANT BACK PACK SPR	313.28	312823
02-33-570200	BUILDING & LANDSCAPE-BUILD GRAINGER		FOAM TAPE, AIR FILTERS, LE	148.39	312823
30-10-582650	EXP MISC.-SAFTY TRAIN & SU GRAINGER		FOAM TAPE, AIR FILTERS, LE	14.85	312823
		Total For Check 312823		489.21	
Check 312824					
01-20-554100	CONTRACTUAL SERVICES-AGREE GROOT, INC.		GARBAGE SERVICES FOR 6250	663.02	312824
02-33-552300	CONTRACT SVCS-CONTRACTUAL GROOT, INC.		GARBAGE SERVICES FOR PVCC	444.05	312824
		Total For Check 312824		1,107.07	
Check 312825					
02-01-592193	CONTRACTINGSERVICES-HOT SH HOT SHOTS SPORTS		AUGUST ZOOM INVOICE	22.40	312825
		Total For Check 312825		22.40	
Check 312826					
02-32-570200	BUILDING & LANDSCAPE-BUILD MORTON GROVE SUPPLY COMPAN FOR SINK FAUCETS			32.10	312826
02-33-570200	BUILDING & LANDSCAPE-BUILD MORTON GROVE SUPPLY COMPAN FOR AUTO SINK FAUCETS			193.92	312826
		Total For Check 312826		226.02	
Check 312827					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR ROBBINS SCHWARTZ		PROFESSIONAL SERVICES REND	7,185.49	312827

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Check 312827					
		Total For Check 312827		7,185.49	
Check 312828					
02-05-592617	CONTRACTING SERVICES-GUITA	ULTIMATE SCHOOL OF GUITAR	SUMMER GUITAR LESSONS 2020	210.00	312828
		Total For Check 312828		210.00	
Check 312829					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	AUGUST WATER SERVICES FOR	43.06	312829
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	AUGUST WATER SERVICES FOR	71.76	312829
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	AUGUST WATER SERVICES FOR	71.76	312829
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	AUGUST WATER SERVICES FOR	172.22	312829
15-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	AUGUST WATER SERVICES FOR	35.88	312829
		Total For Check 312829		394.68	
Check 312830					
70-10-586170	EXP MISCELLANEOUS-HARRER P	WILLIAMS ASSOCIATES ARCHIT	INVOICE 4 HARRER POOL BILL	234,603.88	312830
		Total For Check 312830		234,603.88	
Check 312832					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	CASSIDY TIRE & SERVICE	TORO MOWER TIRE REPAIR	15.00	312832
		Total For Check 312832		15.00	
Check 312833					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE	PVCC COMCAST BUISNESS CABL	575.34	312833
		Total For Check 312833		575.34	
Check 312834					
01-10-520100	MATRL AND SUPP-BANK SERVIC	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	27.94	312834
01-10-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	275.49	312834
01-10-520140	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	483.12	312834
01-10-552200	CONTRACT SVCS-FRAMEWORK IT	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	3,525.22	312834
01-10-560800	EQUIPMENT-NEW EQUIP - COMP	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	53.14	312834
01-10-580100	EXP MISC.-HUMAN RESOURCE E	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	79.97	312834
01-10-581250	EXP MISCELLANEOUS-BUSINESS	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	37.26	312834
01-10-581400	EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	174.99	312834
02-03-593412	PROGRAM SUPPLIES-CAMP	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	11.99	312834
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	691.19	312834
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	86.85	312834
02-10-581500	EXP MISCELLANEOUS-UNIFORMS	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	299.65	312834
02-32-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	323.00	312834
02-33-570200	BUILDING & LANDSCAPE-BUILD	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	68.56	312834
02-35-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	1,332.40	312834
02-35-554405	CONTRACTUAL SERVICES-PUBLI	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	24.15	312834
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	FIFTH THIRD BANK	AUGUST CREDIT CARD STATEME	(36.02)	312834
		Total For Check 312834		7,458.90	
Check 312835					
01-20-554100	CONTRACTUAL SERVICES-AGREE	GRAF TREE CARE, INC.	NATURAL AREA MAINTENANCE	525.00	312835
		Total For Check 312835		525.00	
Check 312836					
01-20-554100	CONTRACTUAL SERVICES-AGREE	GREEN TURF INC.	SEPTEMBER 2020 CHARGE	1,380.00	312836
		Total For Check 312836		1,380.00	
Check 312837					
01-20-520230	MATERIALS AND SUPPLIES-REN	HOUSE OF RENTAL	BIT AND DRILL FOR DRYER VE	103.04	312837
		Total For Check 312837		103.04	
Check 312838					
02-01-592176	CONTRACTING SERVICES-ISKC	ILLINOIS SHOTOKAN KARATE C	SUMMER INVOICE	2,646.00	312838
		Total For Check 312838		2,646.00	
Check 312839					
01-20-520321	MATRL AND SUPP-MAINT. - MA	JC LICHT, LLC - DEPT #1047	MUSEUM STORM DOOR PAINT AN	113.37	312839

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Check 312839					
		Total For Check 312839		113.37	
Check 312840					
02-33-554100	CONTRACTUAL SERVICES-AGREE JOHNSON CONTROLS SECURITY	FIRE ALARM MONITORING PVCC		422.57	312840
		Total For Check 312840		422.57	
Check 312841					
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARD'S	SUPPLIES FOR MUSEUM STORM		20.35	312841
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARD'S	DRAINAGE PROTECT HARRER FI		236.22	312841
		Total For Check 312841		256.57	
Check 312842					
02-33-570200	BUILDING & LANDSCAPE-BUILD MORTON GROVE SUPPLY COMPAN	2ND FLR BATHROOM DRAINS		30.69	312842
		Total For Check 312842		30.69	
Check 312843					
01-20-520323	MATRL AND SUPP-MAINT. - MA NAC SUPPLY, INC.	SEAL COAT FOR WALK PATH HR		1,128.83	312843
		Total For Check 312843		1,128.83	
Check 312844					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS NAPA	AIR FILTERS		78.86	312844
		Total For Check 312844		78.86	
Check 312845					
02-10-580201	EXP MISC.-RENEWAL OF DISTI PUBLIC COMMUNICATIONS INC.	FEES FOR MATERIALS AND STA		4,707.00	312845
		Total For Check 312845		4,707.00	
Check 312846					
70-10-586450	EXP MISCELLANEOUS-CLUB FIT STAPLES BUSINESS CREDIT	COVID DISINFECTANT SPRAY		1,749.49	312846
		Total For Check 312846		1,749.49	
Check 312847					
02-33-520312	MATERIALS AND SUPPLIES-JAN STATE INDUSTRIAL PRODUCTS	AIR CARE PROGRAM		110.21	312847
		Total For Check 312847		110.21	
Check 312848					
01-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR JULY	52.21	312848
02-33-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR JULY	208.83	312848
		Total For Check 312848		261.04	
Check 312849					
01-20-520323	MATRL AND SUPP-MAINT. - MA VOLLMAR CLAY PRODUCTS CO.	BASIN & DRAIN GRATE FOR HA		405.00	312849
		Total For Check 312849		405.00	
Check 312850					
02-32-552300	CONTRACT SVCS-CONTRACTUAL WELLBEATS	WELLBEATS MEMBERSHIP		249.00	312850
		Total For Check 312850		249.00	
Check 312851					
01-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	1,060.22	312851
02-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	1,060.22	312851
02-33-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	1,092.36	312851
		Total For Check 312851		3,212.80	
Check 312852					
01-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,	COPIER LEASE		210.90	312852
02-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,	COPIER LEASE		210.89	312852
		Total For Check 312852		421.79	
Check 312853					
01-10-540110	UTILITIES-ELECTRICTY	COMED	AUGUST ELECTRIC BILL FOR A	1,186.57	312853
02-10-540110	UTILITIES-ELECTRICTY	COMED	AUGUST ELECTRIC BILL FOR A	561.36	312853
02-21-540110	UTILITIES-ELECTRICTY	COMED	AUGUST ELECTRIC BILL FOR A	964.17	312853
02-22-540110	UTILITIES-ELECTRICTY	COMED	AUGUST ELECTRIC BILL FOR A	388.29	312853
02-33-540110	UTILITIES-ELECTRICTY	COMED	AUGUST ELECTRIC BILL FOR A	4,746.30	312853
15-10-540110	UTILITIES-ELECTRICTY	COMED	AUGUST ELECTRIC BILL FOR A	234.76	312853
		Total For Check 312853		8,081.45	

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Check 312854					
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	D&R TRUCKING COMPANY	1 SEMI LOAD OF PULVERIZED	530.00	312854
Total For Check 312854				530.00	
Check 312855					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	SUPPLIES FOR GARAGE	34.93	312855
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED-	MENARD'S	SUPPLIES FOR GARAGE	61.92	312855
02-33-520312	MATERIALS AND SUPPLIES-JAN	MENARD'S	SUPPLIES FOR FITTENS AND	67.71	312855
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN	MENARD'S	SUPPLIES FOR FITTENS AND	7.97	312855
02-33-570200	BUILDING & LANDSCAPE-BUILD	MENARD'S	SUPPLIES FOR FITTENS AND	113.18	312855
Total For Check 312855				285.71	
Check 312856					
02-08-591912	INSTRUCTOR SALARIES-HALLOW	PETER NERAD	BALANCE DUE FOR TRUNK N TR	325.00	312856
Total For Check 312856				325.00	
Check 312857					
02-08-592944	CONTRACTING SERVICES-ICE C	RECORD A HIT, INC.	BALANCED OWED FOR DRIVE IN	720.00	312857
Total For Check 312857				720.00	
Check 312860					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	SKOKIE ACE HARDWARE	KEYS	20.61	312860
Total For Check 312860				20.61	
Check 312861					
02-33-520321	MATRL AND SUPP-MAINT. - MA	THE FAUCET SHOPPE	FILTERS FOR FOUNTAIN FITNE	187.50	312861
Total For Check 312861				187.50	
Check 312864					
01-10-554100	CONTRACTUAL SERVICES-AGREE	TIAA COMMERCIAL FINANCE,	I COPIER LEASE	487.04	312864
Total For Check 312864				487.04	

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Fund Totals:

Fund 01 CORPORATE	22,172.18
Fund 02 RECREATION	28,523.34
Fund 15 MUSEUM	270.64
Fund 30 LIABILITY INSURANC	7,517.12
Fund 70 CAPITAL IMPROVEMEN	238,573.37

297,056.65

Herrmann	23-Aug	Daily Herald	Online Subscription	\$9.99	02-35-554100
Herrmann	26-Aug	Constant Contact	Annual Fee for Eblasts	\$798.00	02-35-554100-\$500
Herrmann	28-Aug	Wp Engine	Monthly Website Host Fee	\$30.00	02-32-554100-\$298
Herrmann	31-Aug	Facebook Ads	Facebook ads (Trunk or Treat)	\$24.15	02-35-554100
Herrmann	31-Aug	Promo	Video making subscription	\$119	02-35-554405
Herrmann	1-Sep	Chicago Tribune	Chicago Tribune Online Subscription	\$7.96	02-35-554100

	Card Number	5137			
Baumgartner	11-Aug	Amazon	Preschool grad decoration	\$11.99	02-06-593711
Baumgartner	14-Aug	Amazon	Preschool/Camp Supplies	\$54.53	02-03-593412 \$11.99
Baumgartner	14-Aug	Walmart	Preschool supplies	\$11.94	02-06-593711 \$42.54
Baumgartner	18-Aug	Amazon	Preschool supplies	\$19.99	02-06-593711
Baumgartner	18-Aug	Amazon	Preschool supplies	\$7.04	02-06-593711
Baumgartner	18-Aug	Amazon	Preschool supplies	\$26.35	02-06-593711
Baumgartner	18-Aug	Amazon	Preschool supplies	\$5.99	02-06-593711
Baumgartner	18-Aug	Amazon	Preschool supplies	\$98.80	02-06-593711
Baumgartner	19-Aug	Discount School Supply	Preschool supplies	\$37.29	02-06-593711
Baumgartner	22-Aug	Education.com	Prek worksheets yearly subscription	\$119.88	02-06-593711
Baumgartner	28-Aug	Amazon	Preschool supplies	\$25.86	02-06-593711
Baumgartner	1-Sep	Amazon	Preschool supplies	\$79.01	02-06-593711
Baumgartner	1-Sep	Amazon	Preschool supplies	\$86.50	02-06-593711
Baumgartner	2-Sep	Amazon	Preschool supplies	\$11.84	02-06-593711
Baumgartner	2-Sep	Amazon	Preschool supplies	\$28.95	02-06-593711
				\$625.96	

Card Number 2424

Manno	7-Aug	Affinity Apparel	John Ryan uniform pants	\$111.68	02-10-581500
Manno	12-Aug	Affinity Apparel	John Ryan uniform shirts/Mathew T. uniform sh	\$98.50	02-10-581500
Manno	13-Aug	Amazon	Manno winter vest	59.99	02-10-581500
Manno	16-Aug	Amazon	4 Atomic clocks for PVCC	68.56	02-33-570200
Manno	16-Aug	Amazon	ADA bathroom signage for PVCC 2nd floor	33.98	30-10-682650
Manno	17-Aug	Affinity Apparel	Manno Uniform shirts	\$44.47	02-10-581500
Manno	19-Aug	Affinity Apparel	Refund	-\$6.57	02-10-581500
Manno	19-Aug	Affinity Apparel	Refund	-\$5.80	02-10-581500
Manno	20-Aug	Affinity Apparel	Refund	-\$2.62	02-10-581500
				\$402.19	

	Card Number	1867				
Mary	24-Aug	Amazon		Trunk or Treat blow ups	\$51.99	208593912
Mary	25-Aug	Amazon		Trunk or Treat blow ups	\$34.86	208593912
Mary	25-Aug	Amazon		Pre School Supplies	\$27.29	206593711
Mary	25-Aug	Amazon		Pre School Supplies	\$22.95	206593711
Mary	26-Aug	Amazon		Pre School Supplies	\$26.98	206593711
					\$164.07	
	Card Number	1834				
Kee	31-Aug	PDRMA		Credit	-\$70.00	30-10-582650
Kee	1-Sep	Tommy's		Food/Claudia Last Day	\$76.19	01-10-580100
Kee	1-Sep	Walgreens		Card for Claudia	\$3.78	01-10-580100
					\$9.97	
				Total:	\$7,458.90	

October 21, 2020

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

Motions/New Business

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
October 21, 2020**

Administration and Finance Committee – Commissioner Minx, Chair

Closed session Compliance Review: : I move to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-05-20, covering the closed session minutes.

IAPD Delegates: I move to accept the recommendation of the Administration and Finance Committee to nominate Commissioner _____ as the IAPD Delegate and Commissioner _____ and Commissioner _____ as the alternates.

2020 Capital Plan: I move to accept the recommendation of the Administration and Finance Committee to approve the 2021 Capital Improvement Plan.

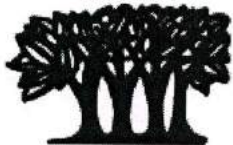
Post Issuance Tax Compliance: : I move that the Morton Grove Park Board approve Resolution #R-06-20, stating the District is compliant with the applicable tax law requirements.

Bond Ordinance: I move that the Morton Grove Park Board approve Ordinance #O-07-20 for the issuance of \$985,900 in general obligation bonds.

Intergovernmental agreement: I move that the Morton Grove Park Board approve Resolution #R-07-20, which entails adopting an Intergovernmental Agreement with Cook County.

Tractor Replacement: I move that the Morton Grove Park Board approve the purchase of the John Deere 4066R tractor, through the Sourcewell Program, from AWH LLC in Elburn, Illinois, in the amount of \$29,913.41

Golf Cart Replacement: I move that the Morton Grove Park Board approve the purchase of a John Deere XUV835M, through the Sourcewell Program, from AWH LLC in Elburn, Illinois, in the amount of \$27,304.70



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: October 21, 2020
Regarding: New Board and Administrative Manual

Issue:

The district's Board of Commissioners and Administrative Policy Manuals need to be updated.

Discussion:

At the September Board meeting, each Commissioner received a draft of a new Board and Administrative Manual. Commissioners were asked to review the manual and, at certain points within, were asked to provide feedback to staff and the District's attorney. Commissioners, staff, and the attorney will review, page-by-page, the manual before it is formally approved at the November Board meeting.

This will be considered the first reading of the ordinance to approve in accordance with park district policy.

Recommendation:

Non-action item for the purpose of reviewing the New Park District Policy Manual.

MORTON GROVE PARK DISTRICT

RESOLUTION #R-05-20

**A RESOLUTION AUTHORIZING
THE RELEASE OF CLOSED SESSION MINUTES
AND
THE DESTRUCTION OF CLOSED SESSION AUDIO RECORDINGS**

WHEREAS, the Morton Grove Park District Board of Commissioners (the "Board") has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"); and

WHEREAS, as required by the Act, the Board has kept written minutes and verbatim records in the form of an audio recording of all such closed session meetings; and

WHEREAS, pursuant to the requirements of Section 2.06(d) of the Act (5 ILCS120/2.06(d)), the Board has determined that the written minutes for the closed session meetings set forth in Section 2 of this resolution no longer require confidential treatment and should be made available for public inspection; and

WHEREAS, the Board has further determined that the need for confidentiality still exists as to the: a) verbatim audio recordings for the closed session meetings set forth in Section 2 of this resolution; and b) closed session minutes from all other meetings not previously made available for public inspection; and

WHEREAS, Section 2.06(c) of the Act (5 ILCS120/2.06(c)) permits the destruction of the verbatim audio records of closed session meetings without notification to or the approval of a Records Commission or the State Archivist under the Local Records Act no less than eighteen (18) months after completion of the recorded meeting, but only after:

1. The Board approves of the destruction of a particular recording; and
2. The Board approves the written minutes of the closed session meeting; and

WHEREAS, at least eighteen (18) months have passed since the minutes of the verbatim audio recording of the closed session meetings set forth in Section 3 of this resolution were completed, and the Board has approved the written minutes for each such meeting; and

WHEREAS, Board may order the destruction of the verbatim recordings even if it does not authorize the release of the written minutes from the closed session meeting until some later period of time.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Morton Grove Park District as follows:

SECTION 1: The foregoing recitals are incorporated by reference in this resolution.

SECTION 2: The Board hereby finds and declares that the written minutes from the following closed session meetings no longer require confidential treatment and hereby authorizes and directs the Board Secretary to make said written minutes available for public inspection:

- November 13, 2019
- January 15, 2020

SECTION 3: The Board hereby authorizes and directs the Board Secretary to destroy all verbatim audio recordings for the following closed session meetings:

- February 20, 2019
- March 20, 2019

SECTION 4: All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

SECTION 5: This resolution shall be in full force and effective from and after its passage and approval.

ADOPTED this 21st day of October 2020

AYES: _____

NAYS: _____

ABSENT/ABSTAIN: _____

Board President, Keith White

ATTEST:

Board Secretary, Jeffrey Wait



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: October 21, 2020
Subject: IAPD Conference Delegates

Issue:

The park district must appoint delegates for the Annual Business Meeting of the Illinois Association of Park Districts (IAPD) at its annual meeting on Saturday, January 30, 2021.

Discussion:

Every year at the IAPD/IPRA conference, a representative from the Morton Grove Park District's Board of Park Commissioners participates in IAPD's Annual Business Meeting.

Due to the COVID-19, the conference will not be an in-person event. However, to ensure the park district's representation at a virtual meeting, delegates must be determined and will be required to attend the meeting.

Park Board Action:

The staff recommends that the Board nominate one delegate and up to three alternates to attend the IAPD Annual Business Meeting.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: October 21, 2020
Subject: 2021 Capital Plan

Issue:

The District's five-year Capital Improvement Plan (CIP) details the long-range capital needs of the District by outlining infrastructure and equipment improvements. The long-range capital plan is an instrument that is annually reviewed and modified as funds and priorities change.

Discussion:

The District defines a capital project as a project that meets one of the following criteria:

- Projected cost of the project exceeds \$5,000;
- Long Useful life (at least five years); or
- Results in the creation or the revitalization of a fixed asset.

The District defines a capital expenditure as one that meets the following criteria:

- The purchase of a qualifying asset as stated above.
- The resulting expenditure would increase the value of an existing asset.
- The resulting expenditure would extend the life of an existing asset.

Projects are re-evaluated on an annual basis and new projects will be added based on the planned initiatives of the District. It is possible, even likely, that projects will be moved based on opportunities that arise or budgetary constraints. Therefore, it is important to note that the CIP is a plan that is constantly being adjusted.

Park Board Action:

For the Board of Park Commissioners to approve the 2021 Capital Improvement Plan.

MORTON GROVE PARK DISTRICT

CAPITAL PLAN SUMMARY AS OF January 1, 2021

AREA	Actual					5 years				
	2020	2021	2022	2023	2024	2025	2025	Future		
Total Capital Available January 1, 2020	\$ 2,400,000	\$ 11,365,138	\$ 1,609,588	\$ 1,281,238	\$ 1,158,063	\$ 1,251,241	\$ 1,400,305			
ADA Transfers from Special Rec Fund	\$ 150,000	\$ 230,000	\$ 130,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 700,000			
OSLAD Grant for Austin Park	\$ 223,500									
PARKS - POOLS	\$ 4,662,274	\$ 9,885,050	\$ 737,350	\$ 639,900	\$ 679,000	\$ 638,800	\$ 5,026,650			
RECREATION - PLAYGROUNDS	\$ 619,021	\$ 860,500	\$ 505,500	\$ 455,500	\$ 245,500	\$ 245,500	\$ 2,534,000			
FITNESS	\$ 23,530	\$ 46,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			
ATHLETICS	\$ 12,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -			
ADMINISTRATION	\$ 51,037	\$ 189,000	\$ 165,500	\$ 93,000	\$ 63,000	\$ 63,000	\$ 60,000			
TOTAL CAPITAL EXPENSE	\$ 5,368,362	\$ 10,985,550	\$ 1,473,350	\$ 1,253,400	\$ 1,052,500	\$ 1,012,300	\$ 7,680,650			
Additional Bond Sales	\$ 13,960,000	\$ 1,000,000	\$ 1,015,000	\$ 1,030,225	\$ 1,045,678	\$ 1,061,364	\$ 5,306,818			
Amount available at year end	\$ 11,365,138	\$ 1,609,588	\$ 1,281,238	\$ 1,158,063	\$ 1,251,241	\$ 1,400,305	\$ (273,527)			

MORTON GROVE PARK DISTRICT

CAPITAL PLAN SUMMARY AS OF January 1, 2021

Description	2020	2021	Parks & Pools				2025	Future
			2020	2021	2022	2023		
Oroile Park/Pool								
Harrer Pool Replacement	\$	4,000,000	\$	9,000,000				
Harrer Parking Lot			\$	90,000				
Safety								
Pool Slide Replacement	\$	7,180					\$	\$
Parks Maintenance								
Sidewalk Plow UTV			\$	23,500				
Stand up mower			\$	9,000				
Stake Truck			\$	40,000	\$			
Tractor - John Deer						\$	42,000	
Tri Deck Mower			\$	50,000				
Ball field drag			\$	12,000				
Utility Trailer for Bobcat			\$	10,000				
12' Stake & Dump Truck			\$	50,000				
Tractor - New Holland			\$	30,000				
Utility & Water Truck			\$	30,000				
Small Equipment								
Four Post Vehicle Lift	\$	16,544		7,500		7,500	\$	7,500
Bond Sales Fees	\$	7,500						
Oroile Pool Bond Interest	\$	231,050	\$	223,050	\$	202,400	\$	176,300
Oroile Pool Bond Principal	\$	400,000	\$	410,000	\$	430,000	\$	455,000
Total	\$	4,662,274	\$	9,885,050	\$	639,900	\$	638,800
								776,650
								4,250,000
								5,026,650

MORTON GROVE PARK DISTRICT

CAPITAL PLAN SUMMARY AS OF January 1, 2021

Description	Recreation & Playgrounds						
	2020	2021	2022	2023	2024	2025	Future
Annual Playground Replacement							
(\$450,000 - OSLAD 223,500)	\$ 450,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 2,250,000
Harrer West Drive Seal Coating	\$	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 24,000.00
Preschool Equipment							
Harrer Basketball Court							
Dugout Shades and Benches	\$	\$ 5,000	\$ 40,000				
Oriole Tennis Court Renovation			\$	\$ 210,000			
Harrer Tennis Court Renovation			\$ 210,000				
PVCC Tennis Court Renovation	\$	\$ 400,000					
Replace Foundations			\$ 5,000				
Tennis Court Maintenance			\$	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000
Ball fields Maintenance	\$ 19,021	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Fences	\$	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000
Paving-maintenance of all parking	\$	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000
Volleyball & Pickle Ball Courts	\$	\$	\$ 5,000	\$	\$	\$	\$
Basketball Courts	\$	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000
Safety/ADA Improvements	\$ 150,000	\$ 230,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Fieldhouse Upgrade	\$	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 10,000
Tuckpointing Buildings		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000
Harrer Shelter Update							
Harrer Park Gazebo							
Table & Chair replacement	\$	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
Total	\$ 619,021	\$ 860,500	\$ 505,500	\$ 455,500	\$ 245,500	\$ 245,500	\$ 2,534,000

MORTON GROVE PARK DISTRICT

CAPITAL PLAN SUMMARY AS OF January 1, 2021

Description	Detail	Fitness							2025	2024	2023	2022	2021	2020	Future
		Cardio / Strength / Flooring	Equipment												
Cardio / Strength / Flooring	Equipment								\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 46,000	\$ 23,530	\$ 60,000
TOTAL									\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 46,000	\$ 23,530	\$ 60,000

MORTON GROVE PARK DISTRICT

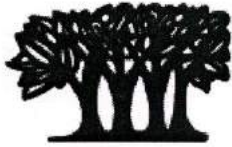
CAPITAL PLAN SUMMARY AS OF January 1, 2021

Description	Athletics					2025	Future
	2020	2021	2022	2023	2024		
Arrow Tag Equipment	\$ 5,000						
Gymnasium Floor Maintenance	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Gymnasium Mats for PVCC	\$ 2,500						
TOTAL	\$ 12,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

MORTON GROVE PARK DISTRICT

CAPITAL PLAN SUMMARY AS OF January 1, 2021

Description	Administration					2025	2026	2027	2028	2029
	2020	2021	2022	2023	2024					
PVCC										
RTU Unit Replacement at PVCC	\$	60,000	\$	60,000	\$	60,000	\$	60,000	\$	60,000
Replace approximately 60 Sprinkler Heads	\$	10,000								
Reseal roof of PVCC	\$	75,000							\$	
Sump Pump for PVCC - Laundry Room	\$	6,000	\$	3,000						
MNSAR Carpet Replacement			\$	15,000						
Exterior Painting of Facia at PVCC			\$	7,500						
Improve Front Landscape at front entrance			\$	10,000						
Banner Equipment	\$	1,500								
Gym Divider			\$	10,000						
Folding Partition for Community Rm A	\$	10,000								
Refinish Gym Floor			\$	-						
Door, Windows & Roof Repairs	\$	20,000	\$	20,000	\$	20,000				
15 Pass Van	\$	30,537								
Carpet Replacement			\$	10,000	\$	10,000				
Technology										
Server License	\$	3,000	\$	3,000	\$	3,000	\$	3,000	\$	3,000
Vermont Rec Trac	\$	-	\$	-	\$	-	\$	-	\$	-
Financial Operating Software										
IT Equipment										
Website Redesign (3 to 5 years)	\$	8,000								
Strategic Plan										
Strategic Plan			\$	30,000						
TOTAL	\$	51,037	\$	189,000	\$	165,500	\$	93,000	\$	63,000
										60,000



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Martin O'Brien, Superintendent of Finance
Date: October 21, 2020
Subject: Post-Issuance Tax Compliance Report— Resolution #R-06-20

Issue:

The current bond ordinances requires the Compliance Officer report to the Board of Park Commissioners whether the bond expenditures for the past year comply with the bond ordinance.

Discussion:

A general obligation bond is a common type of municipal bond that is secured by a state or local government's pledge to use legally available resources, including tax revenues, to repay bond holders. As part of any general obligation bond issue, we must agree to spend the bond proceeds in accordance with IRS regulations. At the end of each year, it is the responsibility of the Compliance Officer to ensure:

1. That all the records related to the bonds are kept.
2. That the District hasn't used the bond proceeds for purposes that would cause the bonds to be taxable.
3. That the property for which the bond proceeds were used has not been leased for private business use.
4. That the District hasn't been contacted by the IRS to respond to a compliance check.

The Compliance Officer reviewed the expenditures and determined that they comply with the bond ordinance.

Park Board Action:

For the Board of Park Commissioners to approve Resolution #R-06-20, stating the District is compliant with the applicable tax law requirements.

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

POST-ISSUANCE TAX COMPLIANCE REPORT
Resolution #R-06-20

Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record-Keeping Policy (the "*Policy*") adopted by the Board of Park Commissioners (the "*Board*") of the Morton Grove Park District, Cook County, Illinois (the "*District*"), on the 21st day of October, 2020, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

- (a) *Records.* I have in my possession all the records required under the Policy.
- (b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.
- (c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time.

This report will be entered into the records of the District and made available to all members of the Board.

Respectfully submitted this 21st day of October 2020.

By _____
Martin O'Brien
Compliance Officer

Board President, Keith White

Board Secretary, Jeffrey Wait



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: October 21, 2020
Subject: Bond Ordinance #O-07-20

Issue:

To approve the issuance of \$985,900 in general obligation bonds.

Discussion:

At the September 24th Special Board meeting the Board of Park Commissioners conducted a Bond Issuance Notification Act (BINA) meeting. The purpose of the meeting was to receive comments on the proposal to issue General Obligation Limited Tax Park Bonds.

At the November regular Board meeting, we will introduce an ordinance providing for the issue of \$985,900 General Obligation Limited Tax Park Bonds, Series 2020, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds.

The proceeds of the bonds, which are expected to be used for the following items, are tentative and subject to change.

- Oriole Pool Bond and Interest Payments
- Update playgrounds at Shermer and Arum
- Tennis Court Renovations
- Tri Deck Mower
- Utility Truck
- New Roof Top Units for PVCC
- Parking lot at Harrer Pool
- Club Fitness Improvements

We estimate the total cost of these capital expenditures to be in excess of \$985,900.

Park Board Action:

To approve Ordinance #O-07-20 for the issuance of \$985,900 in general obligation bonds.

MINUTES of a regular public meeting of the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, held in the Community Room at the Prairie View Community Center, 6834 Dempster Street, Morton Grove, Illinois, in said Park District at 6:30 o'clock P.M., on the 21st day of October, 2020.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Keith White, the President, and the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the next item for consideration was the issuance of not to exceed \$950,000 non-referendum General Obligation Limited Tax Park Bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, and to provide the revenue source for the payment of outstanding obligations of the District and for the payment of the expenses incident thereto,

and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President then explained that the ordinance sets forth the parameters for the issuance of said bonds and sale thereof by designated officials of the District and summarized the pertinent terms of said parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price and tax levy for said bonds

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ORDINANCE NO. O-07-20

AN ORDINANCE providing for the issue of not to exceed \$950,000 General Obligation Limited Tax Park Bonds, Series 2020, of the Morton Grove Park District, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

* * *

WHEREAS, the Morton Grove Park District, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$450,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board; and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$450,000, and that it is necessary and for the best interests of the District that it borrow an amount not to exceed \$450,000 and issue bonds of the District to evidence the borrowing; and

WHEREAS, the District has issued and now has outstanding and unpaid its General Obligation Limited Tax Debt Certificates, Series 2013, dated May 15, 2013 (the "*Debt Certificates*"); and

WHEREAS, the Debt Certificates are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, it is necessary and desirable to provide the revenue source for the payment of the principal and interest due on December 1, 2020, with respect to the Debt Certificates (the "*Refunding*"); and

WHEREAS, the Board hereby finds that it does not have sufficient funds on hand for the Refunding, and that the cost thereof, including legal, financial and other expenses, will be not less than \$521,525 and that it is necessary and for the best interests of the District that it borrow an amount not to exceed \$521,525 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board, on the 18th day of September, 2019, and the 3rd day of September, 2020, executed orders calling public hearings for the 16th day of October, 2019 (the "*2019 BINA Hearing*"), and the 24th day of September, 2020 (the "*2020 BINA Hearing*" and together with the 2019 BINA Hearing, the "*Hearings*"), concerning the intent of the Board to sell bonds in the amount of \$1,200,000 and \$1,200,000, respectively, for the Project and the Refunding; and

WHEREAS, notices of the Hearings were given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearings in the *Morton Grove Champion*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 48 hours before the Hearings a copy of said notice at the principal office of the

Board, which notices were continuously available for public review during the entire 48-hour period preceding the Hearings; and

WHEREAS, the Hearings were held on the 16th day of October, 2019, and the 24th day of September, 2020, and at the Hearings, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearings were finally adjourned on the 16th day of October, 2019, and the 24th day of September, 2020; and

WHEREAS, prior to the date hereof, pursuant to the 2019 BINA Hearing, the District issued general obligation park bonds on October 26, 2019, in the amount of \$946,900, for park purposes such as the Project and the Refunding; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in the amount of not to exceed \$1,453,100 for the Project and for the Refunding; and

WHEREAS, it is in the best interests of the District to issue bonds in an amount not to exceed \$450,000 for the Project and bonds in an amount not to exceed \$521,525 for the Refunding, together as one issue of bonds in an aggregate amount not to exceed \$950,000; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that not to exceed \$950,000 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), and (b) upon the issuance of the not to exceed \$950,000 General Obligation Limited Tax Park Bonds, Series 2020, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last

equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow an amount not to exceed \$450,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued an amount not to exceed \$450,000 of the bonds so authorized, that the District has been authorized by law to borrow an amount not to exceed \$521,525 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the Refunding, and it is necessary and for the best interests of the District that there be issued at this time an amount not to exceed \$521,525 of the bonds so authorized, and that said bonds be issued together as one issue of bonds in the aggregate principal amount of \$950,000.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District an amount not to exceed \$950,000 for the purposes aforesaid; and that bonds of the District (the “Bonds”), if issued, shall be issued to said amount and shall be designated “General Obligation Limited Tax Park Bonds, Series 2020B,” or with such other series designation as shall be appropriate and as set forth in the Bond Notification (as hereinafter defined). The Bonds

shall be dated such date (not prior to October 1, 2020, and not later than December 1, 2020) as set forth in the Bond Notification, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each or authorized integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), or such other denominations as may be set forth in a Bond Notification, and shall be numbered 1 and upward. The Bonds shall become due and payable serially on December 1, 2021, in the amount (not exceeding \$935,000), and bearing interest at the rate per annum (not exceeding 5.00% per annum) as set forth in the Bond Notification. The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually commencing with the first interest payment date as set forth in the Bond Notification, and on June 1 and December 1 of each year thereafter to maturity.

Interest on each Bond shall be paid by check or draft of the bond registrar and paying agent (as so designated in the Bond Notification, the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and the Secretary, and shall be countersigned by the manual or facsimile signature of the Treasurer of the Board (the "*Treasurer*"), as they shall determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless

be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. (a) General. The District shall cause books for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar

shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. Unless otherwise requested by the hereinafter defined Purchaser, upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register

in the name of Cede & Co., or any successor thereto ("*Cede*"), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns ("*DTC*"). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President, Secretary, Executive Director of the District (the "*Executive Director*"), Superintendent of Finance of the District (the "*Superintendent of Finance*"), and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the "*Representation Letter*"), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a "*DTC Participant*") or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered

in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name "Cede" in this Ordinance shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name

of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this Ordinance to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

Section 5. Form of Bond. The Bonds shall be in substantially the following form; *provided, however*, that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] and those paragraphs thereafter, as may be appropriate, shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
No. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

MORTON GROVE PARK DISTRICT

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020B

See Reverse Side for
Additional Provisions

Interest Maturity Dated
Rate: _____% Date: December 1, 20____ Date: _____, 2020 CUSIP: 619279 ____

Registered Owner: CEDE & CO.

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Morton Grove Park District, Cook County, Illinois (the "*District*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 1 and December 1 of each year, commencing _____, 20____, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of _____, _____, _____, as bond registrar and paying agent (the

"Bond Registrar"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the *"Law"*). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the *"Base"*), as more fully described in the proceedings of the District providing for

the issue of this Bond. Payments on the Bonds from the Base will be made on a parity with payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Morton Grove Park District, Cook County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

SPECIMEN

President, Board of Park Commissioners

Countersigned:

SPECIMEN

Secretary, Board of Park Commissioners

SPECIMEN

Treasurer, Board of Park Commissioners

Date of Authentication: _____, 2020

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:

_____, _____

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2020B, of the Morton Grove Park District, Cook County, Illinois.

as Bond Registrar

By _____
SPECIMEN
Authorized Officer

[Form of Bond - Reverse Side]

MORTON GROVE PARK DISTRICT

COOK COUNTY, ILLINOIS

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020B

[6] This Bond is issued by the District for (i) the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and (ii) to provide the revenue source for the payment of certain principal and interest to become due on the presently outstanding and unpaid General Obligation Limited Tax Debt Certificates, Series 2013, of the District, all as further described in the ordinance of the District pursuant to which this Bond has been issued (the "*Ordinance*"). This Bond is issued pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by the Ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Chicago, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the Ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in denominations of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate

trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the Bond Ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. Sale of Bonds. Any two of the President, Secretary, Treasurer, Executive Director or Superintendent of Finance, provided at least one of the two is an officer of the District (the "*Designated Representatives*"), are hereby authorized to proceed not later than the

15th day of November, 2020, without any further authorization or direction from the Board, to sell the Bonds upon the terms as prescribed in this Ordinance. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the delivery of the Bond Notification with respect to the Bonds as may be, and thereupon be deposited with the Treasurer, and, after authentication thereof by the Bond Registrar, be by the Treasurer delivered to the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being not less than 98% of the principal amount of the Bonds (exclusive of any original issue discount), plus accrued interest, if any, to date of delivery.

The Purchaser of the Bonds shall be: (a) Mesirow Financial, Inc. ("*Mesirow*"); (b) a bank or financial institution authorized to do business in the State of Illinois, (c) a governmental unit as defined in the Debt Reform Act or (d) an "accredited investor" as defined in Rule 501 of Regulation D as promulgated under the Securities Act of 1933, as amended; provided, however, that each Purchaser as set forth in either (b), (c) or (d) shall be selected only upon the determination of the Designated Representatives that the sale of such Bonds on a private placement basis to the Purchaser is in the best interest of the District because of (i) the pricing of such Bonds by the Purchaser, (ii) then current market conditions or (iii) the timing of the sale of such Bonds; and further provided, that Mesirow may act in the capacity of a placement agent for the Bonds.

Prior to the sale of the Bonds, the President, Executive Director or Superintendent of Finance is hereby authorized to approve and execute a commitment for the purchase of a Municipal Bond Insurance Policy (as hereinafter defined), to further secure the Bonds, as long as the present value of the fee to be paid for the Municipal Bond Insurance Policy (using as a discount rate the expected yield on the Bonds treating the fee paid as interest on the Bonds) is

less than the present value of the interest reasonably expected to be saved on the Bonds over the term of the Bonds as a result of the Municipal Bond Insurance Policy.

Upon the sale of the Bonds, the Designated Representatives shall prepare a Notification of Sale of the Bonds, which shall include the pertinent details of sale as provided herein (the "*Bond Notification*"). In the Bond Notification, the Designated Representatives shall find and determine that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed the maximum rate otherwise authorized by applicable law. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Upon the sale of the Bonds, as evidenced by the execution and delivery of the Bond Notification by the Designated Representatives, the President, Secretary, Treasurer and any other officials of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Bonds as may be necessary, including, without limitation, the contract for the sale of the Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") and by the District of any term sheet

with respect to the Bonds is hereby ratified, approved and authorized; the execution and delivery of the Official Statement and any term sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, said Preliminary Official Statement, the Official Statement, any term sheet and the Bonds.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2020	\$986,056.93	for interest and principal up to and including December 1, 2021

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the President, Secretary and Treasurer are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerk of The County of Cook, Illinois (the "*County Clerk*"), in a timely manner to effect such abatement.

Section 8. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary of the Board is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of Cook, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk in and for the year 2020 to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in said year for general park purposes, in order to raise the amount aforesaid and in said year such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2020" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed

the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the "*Base*").

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District's outstanding General Obligation Limited Tax Park Bonds, Series 2019. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

Section 10. Use of Bond Proceeds. Accrued interest (if any) received on the delivery of the Bonds, if any, is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds, to pay the cost of the Project and the Refunding, and of the portion thereof not needed to pay such costs of issuance (a) the amount of not to exceed \$521,525 is hereby ordered deposited into the fund established in connection with the issuance of the Debt Certificates to pay the principal of and interest due on the Debt Certificates on December 1, 2020, and (b) the balance of said portion is hereby ordered deposited into the Capital Improvement Account of the District. At the time of issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from proceeds of the Bonds.

Section 11. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to

be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer of the Board, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay

fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 12. Reimbursement. With respect to expenditures for the Project paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 13. Designation of Issue. If so set forth in the Bond Notification, the District may designate any of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 14. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 15. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar’s standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;
- (d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 16. Continuing Disclosure Undertaking. The President is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the "*Continuing Disclosure Undertaking*"). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the sole remedy for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 17. Municipal Bond Insurance. In the event the payment of principal and interest on the Bonds is insured pursuant to a municipal bond insurance policy (the "*Municipal Bond Insurance Policy*") issued by a bond insurer (the "*Bond Insurer*"), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the District and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the Bonds, subrogation of the rights of the Bondholders to the Bond Insurer upon payment of the Bonds by the Bond Insurer, amendment hereof, or other terms, as approved by the President on advice of counsel, his or her approval to constitute full and complete acceptance by the District of such terms and provisions under authority of this Section.

Section 18. Record-Keeping Policy and Post-Issuance Compliance Matters. On July 15, 2015, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 19. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 20. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted October 21, 2020.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois (the "Board"), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 21st day of October, 2020, insofar as the same relates to the adoption of Ordinance No. O-07-20 entitled:

AN ORDINANCE providing for the issue of not to exceed \$935,000 General Obligation Limited Tax Park Bonds, Series 2020, of the Morton Grove Park District, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District, this 21st day of October, 2020.

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the 21st day of October, 2020, there was filed in my office a duly certified copy of Ordinance No. O-07-20 entitled:

AN ORDINANCE providing for the issue of not to exceed \$935,000 General Obligation Limited Tax Park Bonds, Series 2020, of the Morton Grove Park District, Cook County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, on the 21st day of October, 2020, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this 21st day of October, 2020.

County Clerk of The County of Cook, Illinois

(SEAL)



Memorandum

To: Board of Park Commissioners
From: Martin O'Brien
Date: October 21, 2020
Regarding: Intergovernmental Agreement with Cook County

Issue:

The district board must adopt an intergovernmental agreement prior to submitting COVID19 for reimbursement.

Discussion:

Cook County received approximately \$429 million from the U.S. Treasury from the CARES Act. Under the Act, allocations to each unit of government responded to the pandemic, population, median income and public health statistics. It is important to note that each unit of government must apply for this funding allocation and such allocation will be contingent on eligible cost reimbursement.

In order to request reimbursement, the park district must submit to Cook county the following documentation:

- Completed Application
- FEMA Application
- Invoices supporting the expenditures of funds
- Executed Intergovernmental Agreement
- Adopted Board Resolution
- Audited Financial Statements
-

The deadline for submitting the entire application is October 30, 2020

Recommendation:

To approve Resolution #R-07-20, which entails adopting an Intergovernmental Agreement with Cook County.

MORTON GROVE PARK DISTRICT
BOARD OF COMMISSIONERS
RESOLUTION #R-07-20
INTERGOVERNMENT AGREEMENT WITH COOK COUNTY

At a duly called and noticed public meeting of the BOARD OF COMMISSIONERS OF THE MORTON GROVE PARK DISTRICT, ("Taxing District") held on this 21st day of October 2020 at the Morton Grove Park District, County of Cook, State of Illinois;

The meeting was called to order by Keith White, President of the Board of Commissioners, and upon roll being called, the following members were:

PRESENT:

ABSENT:

The following Resolution was offered by _____, and seconded by _____.

THIS AGREEMENT entered this 21st day of October, 2020, by and between the County of Cook, Illinois, a body politic and corporate of the State of Illinois, through the Office of the Chief Financial Officer and Bureau of Finance (herein called "Cook County"), and Morton Grove Park District (herein called "Subrecipient"). Cook County and Subrecipient shall sometimes be referred to herein individually as the "Party" and collectively as the "Parties."

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Public Health Emergency as a result of the COVID-19 outbreak; and

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act"); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund ("CRF"), which provides aid to certain eligible local governments to address necessary expenditures due to the COVID-19 Public Health Emergency; and

WHEREAS, Cook County qualified as an eligible local government and received CRF funding from the U.S Department of Treasury; and

WHEREAS, federal guidance issued by the U.S. Department of Treasury indicates that a unit of local government may transfer a portion of its CRF funding to a smaller unit of local government provided that such transfer qualifies as a "necessary expenditure" to the Public Health Emergency and meets the criteria of Section 601 (d) of the Social Security Act as added by Section 5001 of the CARES Act; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and other applicable law permit and encourage units of local government to cooperate with and support each other in the exercise of their authority and the performance of their responsibilities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act authorizes units of local government to combine, transfer or jointly exercise any power, privilege, function, or authority which either of them may exercise, and to enter into agreements for the performance of governmental services, activities, or undertakings, and

WHEREAS, Cook County acknowledges that there are local municipalities within Cook County that were not eligible to receive a portion of CRF and Cook County, through the spirit of intergovernmental cooperation, desires to provide a portion of its CRF funding to aid such local municipalities in addressing the impacts of the COVID-19 Public Health Emergency; and

WHEREAS, Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act requires that units of local government use the funds received to cover only those costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the COVID-19; (2) were not accounted for in the budget most recently approved as of March 27, 2020, (the date of enactment of the CARES Act) for the state or local government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, in order to provide funds for Subrecipient to pay necessary expenditures it has or will incur due to the COVID-19 public health emergency, the Parties have agreed that Cook County, in its sole and absolute discretion, may reimburse Subrecipient for eligible expenses as provided herein.

I AGREEMENT TERM

A. This Agreement shall become effective on the date of execution, and end on December 30, 2020 (the "Initial Term").

B. This Agreement may be extended beyond the Initial Term only upon the written approval of both Parties; provided, however, that all terms and conditions of this Agreement shall remain in full force and effect unless this Agreement is specifically amended.

C. Cook County, in its sole and absolute discretion, may terminate this Agreement at any time.

II. ACTIVITIES & ELIGIBLE EXPENSES

A. Activities

Subrecipient shall be responsible for administering all COVID-19 response activities in a manner satisfactory to Cook County and consistent with any standards required as a condition of providing these funds. Allowable activities must be directly tied to response and recovery efforts related to COVID-19 and must be allowable pursuant to the CRF requirements.

B. Eligible Expenses

Cook County, in its sole and absolute discretion, may reimburse and/or provide funding to Subrecipient for "Eligible Expenses" as described on Attachment A of this Agreement. Notwithstanding anything herein to the contrary, "Eligible Expenses" shall not include lost revenue. Failure of Subrecipient to comply with the provisions of this Agreement, including non-compliance with 2 C.F.R. 200, may result in expenses being disallowed, withholding of federal funds, and/or termination of this Agreement.

I **III. NOTICES**

Notices to Cook County as required by this Agreement shall be delivered in writing, via email and addressed to Cook County as set forth below. Notices to Subrecipient as required by this Agreement shall be in writing, via email and addressed to Subrecipient as set forth below. All such notices shall also be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested.

Ammar M. Rizki

Chief Financial Officer

Cook County Bureau of Finance

118 N. Clark Street, Suite 1127

Chicago, IL 60602

SuburbanCovidFundingRequest@cookcountyil.gov

Name of Subrecipient: Morton Grove Park District

Address: 6834 Dempster, Morton Grove, IL, 60053

Email: mobrien@mgparks.com

I **IV. TERMS & CONDITIONS**

The following requirements are applicable to all activities undertaken with CRF funds.

A. Compliance with State and Local Requirements

Subrecipient acknowledges that this Agreement requires compliance with the regulations of the State of Illinois and with all applicable state and local orders, laws, regulations, rules, policies, and certifications governing any activities undertaken during the performance of this Agreement.

B. Compliance with Federal Requirements

Subrecipient acknowledges that Eligible Expenses funded or reimbursed by Cook County to Subrecipient are not considered to be grants but are "other financial assistance" under 2 C.F.R. 200.40. This Agreement requires compliance with certain provisions of Title 2 C.F.R. 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Subrecipient agrees to comply with all applicable federal laws, regulations, and policies governing the funds provided under this Agreement. Subrecipient further agrees to utilize

available funds under this Agreement to supplement rather than supplant funds otherwise available.

During the performance of this Agreement, the Subrecipient shall comply with all applicable federal laws and regulations, including, including, but not limited to, the following:

- Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. 7501-7507).
- Subrecipients are subject to a single audit or program specific audit pursuant to 2 C.F.R. 200.501(a) when Subrecipient spends \$750,000 or more in federal awards during their fiscal year.
- Fund payments are subject to 2 C.F.R. 200.303 regarding internal controls.
- Fund payments are subject to 2 C.F.R. 200.330 through 200.332 regarding subrecipient monitoring and management.
- Fund payments are subject to Subpart F regarding audit requirements.

Subcontracts, if any, shall contain a provision making them subject to all of the provisions stipulated in this Agreement, including but not limited to 2 C.F.R. 200.303, 2 C.F.R. 200.330-332, 2 C.F.R. 200.501(a), and 2 C.F.R. Part 200 Subpart F.

With respect to any conflict between such federal requirements and the terms of this Agreement and/or the provisions of state law and except as otherwise required under federal law or regulation, the more stringent requirement shall control.

C. Hold Harmless

Subrecipient shall hold harmless, release, and defend Cook County from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

D. Indemnification

Subrecipient shall indemnify Cook County, its officers, agents, employees, and the federal awarding agency, from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by Subrecipient and/or its agents, employees or sub-contractors, excepting only loss, injury or damage determined to be solely caused by the gross negligence or willful misconduct of personnel employed by Cook County. It is the intent of the Parties to this Agreement to provide the broadest possible indemnification for Cook County. Subrecipient shall reimburse Cook County for all costs, attorneys' fees, expenses and liabilities incurred with respect to any litigation in which Subrecipient is obligated to indemnify, defend and hold harmless Cook County under this Agreement.

E. Misrepresentations & Noncompliance

Subrecipient hereby asserts, certifies and reaffirms that all representations and other information contained in Subrecipient's application, request for funding, or request for reimbursement are true, correct and complete, to the best of Subrecipient's knowledge, as of the date of this Agreement. Subrecipient acknowledges that all such representations and information have been relied on by Cook County to provide the funding under this Agreement. Subrecipient shall promptly notify Cook County, in writing, of the occurrence of any event or any material change in circumstances which would make any Subrecipient representation or information untrue or incorrect or otherwise impair Subrecipient's ability to fulfill Subrecipient's obligations under this Agreement.

F. Workers' Compensation

Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employee involved in the performance of this Agreement.

G. Insurance

Subrecipient shall carry sufficient insurance coverage to protect any funds provided to Subrecipient under this Agreement from loss due to theft, fraud and/or undue physical damage. Subrecipients that are self-insured shall maintain excess coverage over and above its self-insured retention limits.

H. Amendments

This Agreement may be amended at any time only by a written instrument signed by both Parties. Such amendments shall not invalidate this Agreement, nor relieve or release either Party from its obligations under this Agreement. Cook County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Parties.

I. Suspension or Termination

Cook County may suspend or terminate this Agreement if Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to), the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and Federal awarding agency guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;

3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Subrecipient to Cook County reports that are incorrect or incomplete in any material respect.

J. Program Fraud & False or Fraudulent Statements or Related Acts

Subrecipient and any subcontractors must comply with 31 U.S.C. Chapter 38, Administrative Remedies for False Claims and Statements, which shall apply to the activities and actions of Subrecipient and any subcontractors pertaining to any matter resulting from a contract.

K. Debarment / Suspension and Voluntary Exclusion

1. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, Debarment and Suspension (1986) and Executive Order 12689, Debarment and Suspension (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension).

2. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. A contract award must not be made to parties listed in the Systems of Award Management ("SAM") Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov.

L. Governing Law and Venue. This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois, without regard to conflicts of laws principles. Any claim, suit, action, or proceeding brought in connection with this Agreement shall be in the Circuit Court of Cook County and each party hereby irrevocably consents to the personal and subject matter jurisdiction of such court and waives any claim that such court does not constitute a convenient and appropriate venue for such claims, suits, actions, or proceedings.

I **V. ADMINISTRATIVE REQUIREMENTS**

II A. Financial Management

Subrecipient agrees to comply with and agrees to adhere to appropriate accounting principles and procedures, utilize adequate internal controls, and maintain necessary source documentation for all Eligible Expenses.

B. Duplication of Benefits; Subrogation

Subrecipient shall not carry out any of the activities under this Agreement in a manner that results in a prohibited duplication of benefits as defined by Section 312 of the Robert T. Stafford

Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155) and in accordance with Section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115–254; 132 Stat. 3442), which amended section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155).

If Subrecipient receives duplicate benefits from another source, Subrecipient must refund the benefits provided by Cook County to Cook County.

Subrecipient must execute and deliver a Duplication of Benefits and Subrogation Agreement ("Duplication of Benefits Certification"), in the form attached hereto as Attachment B.

Subrecipient shall comply with all terms and conditions of the Duplication of Benefits Certification, including, without limitation, Subrecipient's obligation to promptly notify Cook County of any disaster assistance received from any other source.

C. Documentation & Recordkeeping

As required by 2 C.F.R. 200.331(a)(5), Cook County, or any duly authorized representative of Cook County, shall have the right of access to any records, documents, financial statements, papers, or other records of Subrecipient that are pertinent to this Agreement, in order to comply with any audits pertaining to funds allocated to Subrecipient under this Agreement. The right of access also includes timely and reasonable access to Subrecipient's personnel for the purpose of interview and discussion related to such documents. The right of access is not limited to the required retention period, as set forth in paragraph D below, but lasts as long as the records are retained.

D. Record Retention

Subrecipient shall retain sufficient records, which may include, but are not limited to financial records, supporting documents, statistical records, and all other Subrecipient records pertinent to the Agreement to show its compliance with the terms of this Agreement, as well as the compliance of all subcontractors or consultants paid from funds under this Agreement, for a period of three (3) years from the date of submission of the final expenditure report.

E. Internal Controls

Subrecipient must comply with 2 C.F.R. 200.303 and establish and maintain effective internal control over the funds allocated under this Agreement and provide reasonable assurance that the Subrecipient is managing the award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission.

F. Personally Identifiable Information

Subrecipient must comply with 2 C.F.R. 200.303(e) and take reasonable measures to safeguard protected personally identifiable information, as defined in 2 C.F.R. 200.82, and other information designated as sensitive or the Subrecipient considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

G. Monitoring & Compliance

Cook County shall evaluate the Subrecipient's risk of noncompliance and monitor the activities of Subrecipient as necessary to ensure that the CRF funds are used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of this Agreement. Monitoring of Subrecipient shall include reviewing invoices for eligible expenses, reviewing payroll logs, applicable contracts and other documentation that may be requested by the County to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

Cook County shall verify that Subrecipient is audited as required by 2 C.F.R. Part 200 Subpart F—Audit Requirements. Cook County may take enforcement action against noncompliant Subrecipient as described in 2 C.F.R. 200.338 Remedies for noncompliance of this part and in program regulations.

H. Close-Outs

Subrecipient shall close-out its use of funds under this Agreement by complying with the closeout procedures set forth in 2 C.F.R. 200.343 and the procedures described below. Subrecipient's obligation to Cook County will not terminate until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Subrecipient has control over funding provided under this Agreement.

I. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to Cook County, the Federal awarding agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be resolved by Subrecipient within 30 days after notice of such deficiencies by the Subrecipient. Failure of Subrecipient to comply with the audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

If Subrecipient expends \$750,000 or more in total federal assistance (all programs) in a single year, must have an audit conducted of Coronavirus Relief Funds in accordance with 2 C.F.R. Part 200, Subpart F—Audit Requirements. Subrecipient shall submit a copy of that audit to Cook County.

Subrecipients who do not meet the Single Audit threshold are required to have a program-specific Coronavirus Relief Funds audit conducted in accordance with § 200.507 - Program-Specific Audits and may be required to submit such copy of that audit to Cook County. Issues arising out of noncompliance identified in a Single or Program-Specific Coronavirus Relief Funds audit are to receive priority status of remediation or possible return of all funds to Cook County.

J. Payment & Reporting Procedures

1. Payment Procedures

Cook County will pay to the Subrecipient funds available under this Agreement based upon information submitted by the Subrecipient and consistent with the allocations and disbursement policies established by Cook County. With the exception of certain advances, payments will be made for eligible expenses actually incurred by the Subrecipient.

Subrecipients should maintain a financial file with copies of back-up documentation for all paid eligible expenditures made by the Subrecipient during the eligible period. Documentation of expenditures will be reviewed and verified upon receipt by Cook County.

a. Requests for reimbursement or funding must be submitted via email to SuburbanCovidFundingRequest@cookcountyil.gov. Incomplete applications may result in a delay in a decision regarding of funding requests.

b. Upon receipt of the Applications, the County will confirm receipt of application by email.

c. The received application will be reviewed and Subrecipient will receive a Notification Letter by email indicating denial and/or approval of the funding request within approximately 10 days.

d. Notification letters approving requested funds will contain detailed instructions regarding delivery of approved funds to Subrecipient. Receipt of approved funds will be contingent on a fully executed Intergovernmental and Subrecipient Agreement. All CRF funds not expended by Subrecipient must be returned to Cook County by December 30, 2020, in compliance with the Close-Out Procedures contained in this Agreement.

2. Reporting Procedures. Subrecipient will be required to periodically report the status of projects approved for advance funding and will be required to tender to the County records addressing how the funding was used for eligible expenses. Such reporting may include documentation of invoices, submission of payroll logs, proof of contracts, etc... to substantiate eligible expenses. Subrecipient must indicate to the County by September 30, 2020 its intent (or not) to fully expend its allocated funds by December 30, 2020. In the case the subrecipient reports to Cook County that it anticipates spending less than its entire allocation, the County will reduce the subrecipient's total allocation by the anticipated

unused amount. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

VI. Personnel & Participation Conditions

1. Hatch Act

Subrecipient must comply with provisions of the Hatch Act of 1939 (Chapter 15 of Title V of the U.S.C.) limiting the political activities of public employees, as it relates to the programs funded.

2. Conflict of Interest

The Subrecipient shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

VII. ATTACHMENTS

All attachments to this Agreement are incorporated as if set out fully. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

This Agreement contains the following attachments:

- Attachment A – Eligible Expenses
- Attachment B – Duplication of Benefits Certification

VII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII. WAIVER

Cook County's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of Cook County to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

IX. CERTIFICATION

The subrecipient hereby certifies that they have the authority and approval from the governing body to execute this Agreement and request reimbursement from Cook County from the allocation of the Coronavirus Relief Fund provided to Cook County for eligible expenditures. The subrecipient further certifies the funds received for reimbursement from the Coronavirus Relief Funds were or will be used only to cover those costs that:

- a. Are *necessary expenditures* incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
- c. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Subrecipient understands any award of funds pursuant to this agreement must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure and that the subrecipient has reviewed the guidance established by U.S. Department of the Treasury and certify costs meet the required guidance. Any funds expended by the subrecipient or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to Cook County.

Subrecipient agrees that they will retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 *Retention requirements for records* of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Subrecipient understands any funds provided pursuant to this agreement cannot be used as a revenue replacement for lower than expected tax or other revenue collections and cannot be used for expenditures for which the subrecipient has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

X. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Parties relating to Cook County's allocation of CRF funding to Subrecipient. This Agreement is subject to availability of Federal assistance under the Coronavirus Relief Funds as authorized under the CARES Act. Cook County has no legal requirement to provide funding to any Subrecipient.

I VI. SIGNATURE AUTHORITY

The following specific officers/officials, or their authorized designees, are required to sign this Agreement on behalf of the of Subrecipient. Note: If this Agreement is signed by a designee, a duly authenticated delegation of authority evidencing the signer's authority to execute the Agreement for and on behalf of the Subrecipient must be attached to the Agreement for review by Cook County. IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement on the dates hereafter set forth below.

The Resolution was thereupon declared adopted.

APPROVED THIS 21st DAY OF October 2020.

**BOARD OF COMMISSIONERS OF
THE MORTON GROVE PARK DISTRICT**

By: _____
Board President

By: _____
Board Secretary

SECRETARY'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK) ss.:

I, Jeffrey Wait, the duly qualified and acting Secretary of the BOARD OF COMMISSIONERS OF THE MORTON GROVE PARK DISTRICT in the County of Cook, State of Illinois ("Board"), do hereby certify that attached hereto is a true and correct copy of the Resolution entitled:

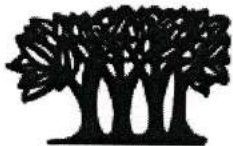
INTERGOVERNMENT AGREEMENT WITH COOK COUNTY

which was duly adopted by said Board at a meeting held on October 21, 2020.

I further certify that a quorum of said Board was present at said meeting and that all requirements of the Illinois Open Meetings Act were complied with.

IN WITNESS WHEREOF, I have hereunto set my hand on October 21, 2020.

By: _____
Board Secretary



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Keith Gorczyca, Superintendent of Parks & Facilities
Jeffrey Wait, Executive Director
Date: October 21, 2020
Subject: Tractor Replacement

Issue:

We currently have a 2007 New Holland tractor used in the Parks Department which is up for replacement.

Discussion:

The tractor is scheduled for replacement in the current Capital Improvement Plan (CIP) budget. We are looking to replace the tractor with a 2020 John Deere 4066R compact utility tractor. The New Holland tractor rarely gets used due to its size and inability to find the correct tires for use on turf. The John Deere tractor will be more conducive to our needs. We will be able to use it on all turf applications, ballfield maintenance and general bucketing needs that arise.

The tractor is available through Sourcewell, which is similar to the State of Illinois State Bid Program. The contract was awarded to John Deere & Company. Our local dealer is AHW LLC in Elburn, Illinois. We will be trading in the New Holland tractor as part of the purchase. The cost of the John Deere along with the trade in allowance is \$29,913.41, see attached quote. The CIP budgeted \$40,000 for a new tractor.

Park Board Action:

Based on the discussion above, staff recommends the Board of Park Commissioners approve the purchase of the John Deere 4066R tractor, through the Sourcewell Program, from AWH LLC in Elburn, Illinois, in the amount of \$29,913.41



Trade-in

Quote Id: 22721627

Customer Name: MORTON GROVE PARK DISTRICT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

2007 NEW HOLLAND TN70A	
SN# HJE075613	
Machine Details	
Description	Net Trade Value
2007 NEW HOLLAND TN70A	\$ 18,000.00
SN# HJE075613	
Your Trade In Description	
Additional Options	
Hour Meter Reading	817
Total	\$ 18,000.00



Selling Equipment

Quote Id: 22721627 Customer Name: MORTON GROVE PARK DISTRICT

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

AHW LLC
559 South Main
Elburn, IL 60119
630-365-6020
dlelburn@ahwllc.com

Dealer Attachments Total	\$ 847.00	\$ 152.46	\$ 694.53	\$ 694.53
Value Added Services	\$ 0.00		\$ 0.00	\$ 0.00
Total				
Total Selling Price	\$ 58,431.00	\$ 10,517.58	\$ 47,913.42	\$ 47,913.41



Selling Equipment

Quote Id: 22721627

Customer Name: MORTON GROVE PARK DISTRICT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

AHW LLC
559 South Main
Elburn, IL 60119
630-365-6020
dlelburn@ahwllc.com

JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)

Hours:

Stock Number:

Contract: Sourcewell Grounds Maintenance 062117-DAC
(PG NB CG 70)

Price Effective Date: September 7, 2020

Suggested List *

\$ 58,431.00

Selling Price *

\$ 47,913.41

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0389LV	4066R Compact Utility Tractor (52 PTO hp)	1	\$ 41,415.00	18.00	\$ 7,454.70	\$ 33,960.30	\$ 33,960.30
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
1520	eHydro™	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
1701	Factory Installed Loader with Bucket	1	\$ 7,024.00	18.00	\$ 1,264.32	\$ 5,759.68	\$ 5,759.68
2060	Deluxe Cab with Air Ride Seat	1	\$ 9,630.00	18.00	\$ 1,733.40	\$ 7,896.60	\$ 7,896.60
2650	Less Radio	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
4061	Less iMatch™ Quick Hitch Category 1	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
5090	Less Wheel Spacer	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
5243	44x18-20 (4PR, R3 Turf, 1 Position)	1	\$ -485.00	18.00	\$ -87.30	\$ -397.70	\$ -397.70
6243	27x10.50-15 (4PR, R3 Turf, 2 Position)	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 16,169.00		\$ 2,910.42	\$ 13,258.58	\$ 13,258.58
Dealer Attachments/Non-Contract/Open Market							
LVB24844	External Mirror Kit (Cab Only)	1	\$ 203.50	18.00	\$ 36.63	\$ 166.87	\$ 166.87
LVU32113	Quik-Tatch Weight, 70 lb (32 kg)	4	\$ 99.00	18.00	\$ 17.82	\$ 324.72	\$ 324.72
LVB25705	Front Quik-Tatch™ Weight Kit	1	\$ 46.20	18.00	\$ 8.32	\$ 37.88	\$ 37.88
BLV10648	Back-up Alarm Kit	1	\$ 138.60	18.00	\$ 24.95	\$ 113.65	\$ 113.65
BLV10359	Horn Kit	1	\$ 62.70	18.00	\$ 11.29	\$ 51.41	\$ 51.41

Confidential



JOHN DEERE



Tomorrow's Solutions Today

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

AHW LLC
559 South Main
Elburn, IL 60119
630-365-6020
dlelburn@ahwllc.com

Balance Due

\$ 29,913.41

Salesperson : X _____

Accepted By : X _____

Confidential

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Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

AHW LLC
559 South Main
Elburn, IL 60119
630-365-6020
dlelburn@ahwllc.com

Quote Summary**Prepared For:**

MORTON GROVE PARK DISTRICT
6834 DEMPSTER ST
MORTON GROVE, IL 60053
Business: 847-965-1200

Delivering Dealer:

AHW LLC
George Ohara
559 South Main
Elburn, IL 60119
Phone: 630-365-6020

Quote ID: 22721627**Created On:** 08 September 2020**Last Modified On:** 28 September 2020**Expiration Date:** 09 October 2020

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)	\$ 58,431.00	\$ 47,913.41 X	1 =	\$ 47,913.41
Contract: Sourcewell Grounds Maintenance 062117-DAC (PG NB CG 70)				
Price Effective Date: September 7, 2020				
Equipment Total				\$ 47,913.41

Trade In Summary	Qty	Each	Extended
2007 NEW HOLLAND TN70A - HJE075613	1	\$ 18,000.00	\$ 18,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 18,000.00
Trade In Total			\$ 18,000.00

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 47,913.41
Trade In	\$ (18,000.00)
SubTotal	\$ 29,913.41
Est. Service Agreement Tax	\$ 0.00
Total	\$ 29,913.41
Down Payment	(0.00)
Rental Applied	(0.00)

Salesperson : X _____

Accepted By : X _____

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YOUR CONTRACT. YOUR QUOTE. YOUR HELP REQUESTED.

**Ensure your equipment arrives with no delay.
Issue your Purchase Order or Letter of Intent.**

To expedite the ordering process, please include the following information in Purchase Order or Letter of Intent:

For any questions, please contact:

☐ Shipping address

☐ Billing address

Vendor: John Deere Company

☐ 2000 John Deere Run Cary,
NC 27513

☐ Contract name and/or number

☐ Signature

☐ Tax exempt certificate, if applicable

George Ohara

AHW LLC
559 South Main
Elburn, IL 60119

Tel: 630-365-6020
Fax: 630-365-6101

The John Deere Government Sales Team



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners

From: Keith Gorczyca, Superintendent of Parks & Facilities
Jeffrey Wait, Executive Director

Date: October 21, 2020

Subject: Golf Cart Replacement

Issue:

One of the golf carts used in the Parks Department is up for replacement.

Discussion:

The golf cart scheduled for replacement is in the current Capital Improvement Plan (CIP). We are looking to replace golf cart with a 2020 John Deere XUV835M, which is an all-terrain vehicle.

Golf carts are not built strong enough for the type of use we need them for, which is why we are looking to upgrade to an all-terrain vehicle (ATV). The ATV will be used for hauling material applications, trash pick-up and general maintenance tasks that arise. We are also looking at adding a small plow attachment which will be used for snow removal from sidewalks and paths.

The ATV is through Sourcewell, which is similar to the State of Illinois State Bid Program. The contract was awarded to John Deere & Company. Our local dealer is AHW LLC in Elburn, Illinois.

The cost of the John Deere ATV is \$27,304.70, of which we have \$20,000 budgeted in the CIP, see attached quote. We will make up the cost difference with the money we saved from other CIP budgeted items.

Park Board Action:

Based on the discussion above, staff recommends the Board of Park Commissioners approve the purchase of a John Deere XUV835M, through the Sourcewell Program, from AWH LLC in Elburn, Illinois, in the amount of \$27,304.70

Board Updates & Information

Athletics

- Adult Softball playoffs are set to conclude this evening. The entire 2020 season went without incident regarding newly implemented COVID safety protocols.
- Fall outdoor field rentals will be concluding Halloween weekend.
- Open gym and 2 rental groups will begin using the PVCC gym the week of October 19th.
- Hot Shots will begin their second fall session of classes on Monday, October 19th. There are currently upwards of 40 registered for these classes.
- 7 teams registered and competed in our September Cornhole tournament. We are looking to start an indoor league after the new year based on interest expressed from this event.

Seniors/Cultural Arts/Adults/Teens

- The fall Dog and Puppy Training classes have begun. There are seven participants in Dog Training and thirteen in Puppy Training.
- We currently have 45 dancers enrolled in the 2020-21 program.

Camps/Pre-School/Kinder Odyssey

- Preschool has been running smoothly. October will be filled with Halloween projects and activities.
- Teachers are planning celebrations they can hold with their classes for Halloween. In years past, parents have come in and had a party. However, this year will need to look different.
- Pictures for the preschools were taken on September 29th and 30th by BellaVie studio. Parents will be able to place orders online if they choose.

Aquatics/Gap/B4 School/BASE

- Camp E-Learn has been successful, each session has 5-7 children enrolled.
- Bark in the Park takes place on October 17th. We have 13 dogs registered and expect more to sign up this week.
- Trunk or Treat is full with 183 participants on October 24th. We will have 12 different trunks passing out candy, visits from Mr. Sponge and Baby Shark, 200 pumpkins, and more!
- The Haunted Fright is on October 22. We have 7 houses registered so far.
- Our first virtual birthday party is booked for October 24th, the theme is Hip Hop Dance Party.

Marketing

- The second edition of the digital Fall Activity Guide goes live on the website on Friday, October 16. The guide includes programs and events through January 2021. Resident registration begins October 19, non-resident October 26.
 - Eblast and social media posts announce the guide/registration set for Friday, October 16.
 - MGPD newsletter sent to Schools and PTO's Friday, October 16, and posted on districts' websites soon after that.
- Signage to promote late Fall events to go up the week of October 24.
- Eblast to go out November 2 and November 28.
- First round of budget sent to Finance

- Website updates as needed.
- Note: The 2021 Winter/Spring Activity Guide returns to print late January, mailing early February. Resident registration February 15 and non-resident registration February 22.

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- We are working to complete the 2021 Capital Plan. The capital plan includes the capital projects we will hope to be completing in the next five years. Once the internal review is completed, we will present the entire plan to the board for final approval.
- The Finance Department worked with Chapman and Cutler, our bond counsel, on the Harrer Pool debt ordinance that was approved at the September 16th meeting. The agenda was assembled with all the necessary paperwork which the board signed at the conclusion of the meeting.
- Fifth Third has just notified the park district that they have approved our sponsorship request and they will be sending us a check for \$10,000 this month. In turn the park district will list Fifth Third in the seasonal brochure and on the web site. Also, Fifth Third can display their banners on the district buildings and fields. This marketing relationship worked well for years with MB bank who recently merged with Fifth Third.
- For the board meeting on October 21, we will be presenting an ordinance to issue the annual bond or rollover bond. We estimate that the bond proceeds will be \$986,000 which will be used to meet our capital plan needs as detailed in the capital plan also up for approval. It should be noted that the majority of annual bond proceeds are allocated for the payment of Oriole Pool bonds.
- The 2021 preliminary budget is proceeding along on schedule. The individual departments have entered their requests for the calendar year 2021 and I am in the process of analyzing the data. The next step in this process is to meet with each department and determine any costs that can be reduced or eliminated. We will conduct our public study session on October 31st to allow for comment from board members and the public.

HUMAN RESOURCES & RISK MANAGEMENT— LAURA KEE

- We continued to work on updating the Emergency Response Plan. The following sections have been updated: Fire Alarm System, Fire Extinguisher Procedures, Fire Zones, Flood Emergency, Generator, Gym Roll Up Operation, Intruder, lightning, and mandate for first responders.
- There were zero workers compensation claims.
- We participated in an Education & Training needs assessment through PDRMA.
- There were two unemployment claims.
- Park Patrol season has come to end as of October 4th. They will be available to help at special events.

PARKS AND MAINTENANCE REPORT – KEITH GORCZYCA

- We conducted a pre-bid meeting and site walk through with WB Olsen, Williams Architects and all the contractors interested in bidding on the Phase 1 Harrer Pool project.
- We received the tree grant funds from the Morton Arboretum for the tree inventory project.
- We had a pre-construction meeting with Upland Design and Hacienda Landscape for Austin Park. Work will be starting the week of October 12th on the project.
- We worked with Midwest Demolition on utility shut off at Harrer Pool.
- We conducted a walk through with WB Olsen and Midwest Demolition at Harrer Pool. Construction fencing and tree removal is scheduled for the week of October 12th.
- Staff worked with the Village water department repairing the water leak at Harrer Park for the pool and museum.
- Staff went through and removed all the equipment we want to salvage from the existing Harrer Pool.
- Completed work on all the athletic fields through-out the district. This included aeration, fertilization, herbicide treatments, and adding soil and seed to bare spots.
- New drainage was installed at Harrer field #5 by the first base dugout, and by Harrer field #2, by the third base dugout.
- Two soccer fields were installed at Wren for the fall soccer program.
- Staff completed roof repairs to the vestibule area at PVCC.
- Staff built new tennis backer boards for the tennis courts at Prairieview.
- Staff completed all the striping and handicap logos at all the lots we seal coated in-house.
- Boiler inspections were completed at all facilities. Based on the latest inspections we need to install emergency boiler shut-offs by all the entrances to the boiler rooms at PVCC and Oriole pool.
- The furnaces in all the field houses and maintenance garages were serviced for the upcoming winter season.
- A new dryer vent was installed at the garage per the latest fire inspection.
- Trees were pruned behind PVCC for the installation of a new phone line.
- Routine maintenance items this month included: turf mowing, watering plant material, equipment repairs, facility cleaning, trash pickup, park and playground inspections and repairs, facility inspections, vehicle inspections, fire extinguisher inspections, and numerous work order requests.