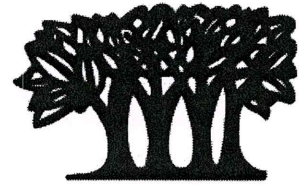


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Board Meeting Agenda November 11, 2020 at 6:30pm

- I. Roll Call
- II. Pledge of Allegiance
- III. Additions/Changes to the Agenda
- IV. Citizens Comments on Agenda Items/Correspondence
- V. Consent Agenda:
 - 1. **Approval of Minutes:** Minutes of the October 21, 2020 Board Meeting & minutes of the October 31, 2020 Special Board Meeting
 - b. **Approval of Financial Reports**
 - 1. Cash Summary and Revenue Report dated October 31, 2020
 - 2. Invoice Distribution Report ending October 31, 2020 in the amount of \$187,443.07
- VI. Director's Report
- VII. Attorney's Report
- VIII. Village Liaison Report
- IX. Department Heads' Reports
- X. New Business
 - a. **Administration and Finance Committee – Commissioner Minx, Chair**
 - Action Item:** Set the Tax Levy Public Hearing Date December 16, 2020
 - Action Item:** Set the Date for the Budget & Appropriation Ordinance for December 16, 2020
 - Action Item:** Approve 2021 Board Calendar
 - Action Item:** New Administrative Manual
- XI. Public Comment on Non-Agenda Items
- XII. Commissioner Comments: Commissioner Schmidt, White, Epperson, Khan and Minx
- XIII. **Closed Session:** I make a motion for the Board to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and for section 120/2(c)(21).
- XIV. **Approval of Closed Session Minutes:** Minutes of the October 21, 2020 and October 31, 2020 Closed Session
- XV. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.

Consent Agenda: November 11, 2020 – Commissioner Paul Minx

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on October 21, 2020
- The Special Meeting held on October 31, 2020

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated October 31, 2020
- The Invoice Distribution Report ending October 31, 2020 in the amount of \$187,443.07

AFTER CLOSED SESSION:

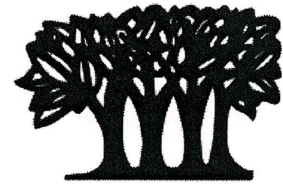
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session held on October 21, 2020.
- Closed Session held on October 31, 2020.

Approval of Minutes

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 828th
Board Meeting
October 21, 2020
Held at the Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Steve Schmidt, Erica Epperson, Keith White, Paul Minx, and Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Facilities and Luisa Gonzalez, Recording Secretary

Guest Present: Rita Minx, Village Trustee and resident

Attorney Present: Steve B. Adams, Attorney at Robbins Schwartz

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None.

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on September 30, 2020, and the September 24, 2020 Special Meeting/Bina Hearing
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated September 30, 2020 and
 2. The Invoice Distribution Report ending September 30, 2020 in the amount of \$297,056.65

Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. **Nays:** 0. **Motion carried.**

- VI. **Director's Report:** Director Wait stated he is really excited to see demolition at Harrer Pool start. Wait noted he had a discussion with Commissioner Minx about the printed pavers that were used to fundraise for the gazebo. He explained that they were all being saved. Wait goes on to mention that the Park District will not be holding its annual tree lighting ceremony this year because of the demolition of Harrer Pool. Instead, the holiday orbs will go up around Prairie View this year. Wait explained that the second edition of fall programming is now available at mortongrovetparks.com. There will be a budget review meeting on October 31st at 10AM.

- VII. **Attorney Report:** Attorney's report was submitted electronically.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

- VIII. Department Head Reports:** Superintendent O'Brien explained that the park District is moving on with the bond sale. The board will be reviewing part of the roll over bond ordinance during this meeting. O'Brien noted that the Park District will close on the roll over bond by the end of November. O'Brien explained if the market is in our favor, the District is looking at a one percent rate on our roll over bonds and a three percent rate on our larger bond. O'Brien also stated that Fifth Third Bank has approved the Park District's sponsorship request.

Superintendent Braubach noted that special events have been going very well. On October 22nd the District has its Haunted Fright House Decorating Contest and already has 11 houses registered. Saturday October 24th is the District's Trunk or Treat event. October 29th the District will be having a Drive in Movie event and already have 40 cars registered. Braubach mentioned that fitness will be getting a couple of new pieces of equipment in November. Braubach also noted that the fitness center will be staying open until 8:30pm on week nights and will be open until 3:30PM on Saturdays.

Superintendent Gorczyca noted that Hacienda has started excavation at Austin Park. Gorczyca also stated that the Park District has received the tree grant funds from Morton Arboretum for the tree inventory project. Gorczyca explained that staff has been working on field renovations for Prairie View South. In addition, new drainage was installed at Harrer Field number five, and by Harrer Field number two.

Superintendent Kee noted that Park Patrol season has ended on October 4th, but they'll be helping the Park District at special events coming up. Kee stated that the District is working to continue updating its Emergency Response Plan. Kee explained that open enrollment will be starting on November 2nd.

- IX. Village Liaison Report:** None.

- X. New Business:**

a. Administration and Finance Committee – Commissioner Minx, Chair

Administrative Manual: Director Wait noted that the Administrative Manual which was given to the board last month needs to be reviewed. This manual is the document the Park District will use to base how the District operates. Wait explained that Steve Adams, Attorney at Robbin Schwartz has left notes in the comment section of the manual for the board to review.

Closed Session Compliance Review: Director Wait stated that the board reviewed written and recorded closed session minutes. Wait noted that the board conferred with attorney Steve Adams and decided to release November 13, 2019 and January 15, 2020 written minutes, and destroy February 20, 2019 and March 20, 2019 verbatim audio recordings.

Commissioner Minx made a motion, seconded by Commissioner Epperson to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-05-20, covering the closed session minutes. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, White. Nays: 0. Motion carried.**

IAPD Delegates: Director Wait noted that the board needs to appoint delegates for the annual IAPD conferences which is usually held downtown, but due to COVID-19 will be held virtually this year.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Commissioner Minx made a motion, seconded by commissioner Khan move to accept the recommendation of the Administration and Finance Committee to nominate Commissioner White as the IAPD Delegate and Commissioner Minx and Commissioner Epperson as the alternates. **Ayes: Commissioner White, Schmidt, Khan, Minx, Epperson. Nays: 0. Motion carried.**

2021 Capital plan: Director Wait explained that the board has been provided with a hard copy of the 2021 Capital Plan. Wait noted that the bulk of the 2021 Capital Plan will be paid for with the District's roll over bond.

Commissioner Minx made a motion, seconded by Commissioner Schmidt to accept the recommendation of the Administration and Finance Committee to approve the 2021 Capital Improvement Plan. **Ayes: Commissioner Schmidt, White, Khan, Epperson, Minx. Nays: 0. Motion carried.**

Post Issuance Tax Compliance Resolution: Wait explained that this resolution is a report from the compliance officer Marty O'Brien. Wait noted that the resolution states that O'Brien reviewed all of the Park Districts tax reports and made sure everything is compliant with the applicable tax laws.

Commissioner Minx made a motion, seconded by Commissioner Epperson to approve Resolution #R-06-20, stating the District is compliant with the applicable tax law requirements. **Ayes: Commissioner White, Khan, Minx, Schmidt, Epperson. Nays 0. Motion Carried**

Intergovernmental Agreement Resolution: Wait noted this resolution allows the Park District to submit for COVID-19 reimbursements. Wait stated that Cook County has money from the CARES act, but requires the District to adopt an intergovernmental agreement prior to submitting.

Commissioner Minx made a motion, seconded by Commissioner White to approve Resolution #R-07-20, which entails adopting an Intergovernmental Agreement with Cook County. **Ayes: Commissioner Khan, Schmidt, Epperson, White, and Minx**

Bond Ordinance: Director Wait explained this is an ordinance providing for the issue of, not to exceed, \$1,000,000 General Obligation Limited Tax Park Bonds, Series 2020B, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Commissioner Minx made a motion, seconded by Commissioner Khan to approve Ordinance #O-07-20 for the issuance of \$985,900 in general obligation bonds. **Ayes: Commissioner Epperson, Minx, Whit, Khan, Schmidt. Nays:0. Motion Carried.**

Tractor Replacement: Wait stated that the Park District is looking to replace the District's old tractor.

Commissioner Khan made a motion, Seconded by Commissioner Minx to approve the purchase of the John Deere 4066R tractor, through the Sourcewell Program, from AWH LLC in Elburn, Illinois, in the amount of \$29,913.41. **Ayes: Commissioner White, Schmidt, Khan, Minx, Epperson. Nays:0. Motion carried.**

Golf Cart Replacement: Wait stated the Park District would like to purchase a replacement for the District's golf cart. Wait explained the current golf cart is too small, and does not meet the park district's needs.

Commissioner Khan made a motion, Seconded by Commissioner Minx to approve the purchase of a John Deere XUV835M, through the Sourcewell Program, from AWH LLC in Elburn, Illinois, in the amount of \$27,304.70. **Ayes: Commissioner Schmidt, Epperson, White, Minx, Khan. Nays:0. Motion carried.**

XI. Public Comment on Non-Agenda Items: None.

XII. Commissioner Comments:

Commissioner Epperson: None.

Commissioner Khan: Thanked Director Wait and Attorney Steve Adams for coming and explaining the manual. Khan also thanked Superintendent O'Brien and the rest of the Department Heads.

Commissioner Minx: Explained he was really happy to see demolition start.

Commissioner Schmidt: Stated it was cool to see demolition start. Schmidt also noted it was great to get some kind of closure on everyone's hard work so far.

Commissioner White: Explained it's great seeing everything getting started. White also thanked everyone for a good job, and told Superintendent Braubach good job on all the fall festivities.

XIII. Closed Session: At approximately 7:45pm Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Khan, Epperson, White, Schmidt, and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 8:14

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner Epperson to approve the minutes of the closed session meeting held on September 16, 2020 **Ayes: Commissioner Schmidt, Khan, Epperson, Minx and White. Nays: 0. Motion carried.**

Adjournment: Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

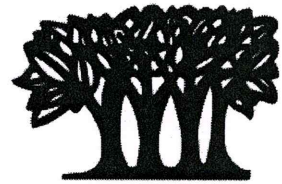
Meeting ended at approximately 8:15pm.

Board President, Keith White

Board Secretary, Jeffrey Wait

Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the
Special Meeting
October 31, 2020

Held at the Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 10:00AM.

Commissioners Present: Keith White, Erica Epperson, Paul Minx, and Mazhar Khan.

Commissioner White made a motion, Seconded by Commissioner Epperson to allow Commissioner Steve Schmidt to enter the meeting through Zoom. **Ayes: Commissioner Epperson, Minx, Khan, and white. Nays:0. Motion carried.**

Commissioner Steve Schmidt present virtually.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Superintendent of Recreation and Keith Gorczyca, Superintendent of Parks and Facilities

Guest Present: Steve Karecki, Senior Project Manager at W.B. Olson

Attorney Present: None.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** Director Wait stated that he spoke with corporate counsel, and they advised to discuss the contract alternatives first then the base bids. Wait explained the corporate counsel then advised the board to approve both of those collectively as one action item.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None.

- V. **New Business:**

a. **Administration and Finance Committee – Commissioner Minx, Chair**

Harrer Pool phase #2 Contract Alternatives: Director Wait noted that the Park District and W.B. Olsen opened base bids and the alternates on Tuesday, October 27th. Wait explained that the Park District decided to bid out certain items as alternates instead of including them in the base bid. Wait noted the alternates that the District would like the board to approve are as followed: an enclosed waterslide from Whitewater for the amount of \$92,723, the climbing wall for the amount \$33,480, and resurfacing the parking lot for the amount of \$162,864.

Harrer Pool Phase #2 Contracts: Wait explained that W.B. Olsen also prepared base bid documents for various construction trades for Harrer Pool. Wait noted that the board received a packet with the vendors and the base bid amount for each.

Commissioner Minx made a motion, seconded by Commissioner White to accept the recommendation of the Administration and Finance Committee to award the following contracts for the construction of the replacement of Harrer Pool:

Project	Company Name	Amount
Aquatic Construction	Schaeffges Brothers	\$2,838,000
Alternate 1A (1)	Enclosed Slide	\$84,000
Alternate 4	Climbing wall	\$31,000
Concrete	Elliot Construction	\$889,000
Masonry	Rasco Masonry	\$375,000
Structural Steel & Misc. Metals	Western Architectural Iron	\$138,851
General Trades	D.B.M Services	\$935,000
Roofing & Sheet Metal	A-1 Roofing	\$196,600
Al. Storefront & Glazing	CAD Contract Glazing	\$154,500
Ceramic Tile & Resilient Flooring	Douglas Carpet One	\$39,250
Resinous Flooring	Menconi Terrazzo & Tile	\$14,450
Painting	Ascher Brothers	\$32,575
Specialties	Prestige Distribution	\$91,917
Fire Suppression	Hill Fire Protection	\$55,250
Plumbing	National Heat & Power	\$326,000
HVAC	Jensen's Plumbing & Heating	\$146,000
Electrical	Althoff	\$517,627.29
Alternate 1A (2)	Enclosed slide	\$1354.87
Fencing	Action Fencing	\$166,770
Landscaping	Breezy Hill Nursery	\$56,800
Asphalt Paving	Abbey Paving	\$34,880.00
Alternate 7	Resurfacing parking lot	\$150,650

For a total of **\$7,275,475.16** Ayes: Commissioner Minx, Khan, White, Epperson and Schmidt (virtually).
Nays: 0. Motion carried.

Preliminary 2021 Budget Review: O'Brien stated that in 2020 based on the economy and the environment the Park District is expected to have a \$500,000 shortfall. The discussion was presented to the Board to present 2020 original budget, all activities for the current year up to the present, and 2021 preliminary budget request from each department head. The board was also presented a packet containing the 2021 budget report.

VI. Public Comment on Non-Agenda Items: None.

VII. Commissioner Comments:

Commissioner Epperson: Thanked everyone for taking the time to put the budget together and taking the time out of their Saturday to present.

Commissioner Khan: Thanked everyone for doing an outstanding job, and thanked Director Wait.

Commissioner Minx: Thanked everyone for taking time out of their Saturday.

Commissioner Schmidt: Thanked everyone for one letting him call in remotely and two for putting all the budget reports together.

Commissioner White: Stated great job to all the staff. Thanked Superintendent O'Brien and noted great job on all the Harrer Pool contracts

VIII. Closed Session: At approximately 11:34am Commissioner White made a motion, seconded by Commissioner Epperson for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Khan, White, Epperson, Minx, and Schmidt (virtually). Nays: 0. Motion carried.**

The meeting reconvened at approximately 12:37pm.

No action was taken during closed session.

Adjournment: Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 12:38pm.

Board President, Keith White

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

FROM 10/01/2020 TO 10/31/2020

FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 10/31/2020
01	CORPORATE	732,994.01	502.04	152,014.06	581,481.99
02	RECREATION	728,421.63	0.00	113,544.03	614,877.60
05	POLICE	9,255.36	0.00	1,058.00	8,197.36
15	MUSEUM	16,205.11	0.00	2,067.24	14,137.87
20	I.M.R.F.	230,319.51	0.00	25,664.19	204,655.32
22	F.I.C.A.	164,920.39	0.00	13,384.82	151,535.57
30	LIABILITY INSURANCE	76,741.69	7,398.79	14,902.58	69,237.90
70	CAPITAL IMPROVEMENTS	4,072,556.65	5,745.00	121,854.96	3,956,446.69
99	PAYROLL CLEARING FUND	27,003.57	121,763.71	110,199.78	38,567.50
TOTAL - ALL FUNDS		6,058,417.92	135,409.54	554,689.66	5,639,137.80

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR MONTH 10/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
		AMENDED BUDGET		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 01 - CORPORATE									
Fund 01 - CORPORATE:									
TOTAL REVENUES		1,523,309.00		1,318,329.62		0.00	204,979.38	86.54	
TOTAL EXPENDITURES		1,523,309.00		1,166,067.51		151,512.02	357,241.49	76.55	
NET OF REVENUES & EXPENDITURES		0.00		152,262.11		(151,512.02)	(152,262.11)	100.00	
Fund 02 - RECREATION									
Fund 02 - RECREATION:									
TOTAL REVENUES		2,319,192.00		741,231.30		(188.40)	1,577,960.70	31.96	
TOTAL EXPENDITURES		2,319,192.00		1,019,756.91		113,355.63	1,299,435.09	43.97	
NET OF REVENUES & EXPENDITURES		0.00		(278,525.61)		(113,544.03)	278,525.61	100.00	
Fund 05 - POLICE									
Fund 05 - POLICE:									
TOTAL REVENUES		11,000.00		4,000.00		0.00	7,000.00	36.36	
TOTAL EXPENDITURES		11,000.00		4,484.00		1,058.00	6,516.00	40.76	
NET OF REVENUES & EXPENDITURES		0.00		(484.00)		(1,058.00)	484.00	100.00	
Fund 15 - MUSEUM									
Fund 15 - MUSEUM:									
TOTAL REVENUES		20,000.00		10,000.00		0.00	10,000.00	50.00	
TOTAL EXPENDITURES		20,000.00		10,513.65		2,067.24	9,486.35	52.57	
NET OF REVENUES & EXPENDITURES		0.00		(513.65)		(2,067.24)	513.65	100.00	
Fund 20 - I.M.R.F.									
Fund 20 - I.M.R.F.:									
TOTAL REVENUES		250,000.00		235,011.67		0.00	14,988.33	94.00	
TOTAL EXPENDITURES		250,000.00		184,428.85		25,664.19	65,571.15	73.77	
NET OF REVENUES & EXPENDITURES		0.00		50,582.82		(25,664.19)	(50,582.82)	100.00	
Fund 22 - F.I.C.A.									
Fund 22 - F.I.C.A.:									
TOTAL REVENUES		200,000.00		191,799.68		0.00	8,200.32	95.90	
TOTAL EXPENDITURES		200,000.00		101,328.53		13,384.82	98,671.47	50.66	
NET OF REVENUES & EXPENDITURES		0.00		90,471.15		(13,384.82)	(90,471.15)	100.00	
Fund 25 - BOND & INTEREST									
Fund 25 - BOND & INTEREST:									
TOTAL REVENUES		985,000.00		912,898.89		0.00	72,101.11	92.68	
TOTAL EXPENDITURES		985,000.00		0.00		0.00	985,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00		912,898.89		0.00	(912,898.89)	100.00	
Fund 30 - LIABILITY INSURANCE									
Fund 30 - LIABILITY INSURANCE:									
TOTAL REVENUES		105,000.00		110,000.00		0.00	(5,000.00)	104.76	
TOTAL EXPENDITURES		105,000.00		123,321.08		7,503.79	(18,321.08)	117.45	
NET OF REVENUES & EXPENDITURES		0.00		(13,321.08)		(7,503.79)	13,321.08	100.00	
Fund 35 - SPECIAL RECREATION									
Fund 35 - SPECIAL RECREATION:									
TOTAL REVENUES		327,000.00		309,802.93		0.00	17,197.07	94.74	
TOTAL EXPENDITURES		327,000.00		123,455.26		0.00	203,544.74	37.75	
NET OF REVENUES & EXPENDITURES		0.00		186,347.67		0.00	(186,347.67)	100.00	

PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 10/31/2020		ACTIVITY FOR MONTH 10/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
		AMENDED BUDGET		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 40 - AUDIT									
Fund 40 - AUDIT:									
TOTAL REVENUES		15,800.00		16,000.00	0.00	0.00	(200.00)	101.27	
TOTAL EXPENDITURES		15,800.00		15,700.00	0.00	0.00	100.00	99.37	
NET OF REVENUES & EXPENDITURES		0.00		300.00	0.00	0.00	(300.00)	100.00	
Fund 70 - CAPITAL IMPROVEMENTS									
Fund 70 - CAPITAL IMPROVEMENTS:									
TOTAL REVENUES		1,100,000.00		0.00	0.00	0.00	1,100,000.00	0.00	
TOTAL EXPENDITURES		1,100,000.00		863,372.69	116,109.96	116,109.96	236,627.31	78.49	
NET OF REVENUES & EXPENDITURES		0.00		(863,372.69)	(116,109.96)	(116,109.96)	863,372.69	100.00	
TOTAL REVENUES - ALL FUNDS									
TOTAL EXPENDITURES - ALL FUNDS		6,856,301.00		3,849,074.09	(188.40)	(188.40)	3,007,226.91	56.14	
NET OF REVENUES & EXPENDITURES		0.00		3,612,428.48	430,655.65	430,655.65	3,243,872.52	52.69	
				236,645.61	(430,844.05)	(430,844.05)	(236,645.61)	100.00	

11/04/2020 10:14 AM
User: lgonzalez
DB: Morton Grove Pa

INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 10/01/2020 - 10/31/2020
JOURNALIZED
PAID

Page: 1/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 312865					
01-20-570200	BUILDING & LANDSCAPE-BUILD	GEMPLERS	GLOVES FOR MAINTENANCE	68.17	312865
		Total For Check 312865		68.17	
Check 312866					
02-01-592131	CONTRACTING-SOFTBALL - MEN	ANDY SPICER	SEPTEMBER 2020 UPIRE INVO	238.00	312866
		Total For Check 312866		238.00	
Check 312867					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR OUTSIDE	581.61	312867
		Total For Check 312867		581.61	
Check 312868					
02-33-552300	CONTRACT SVCS-CONTRACTUAL	CRNE'S ENVIRONMENTAL CONTR	EXHAUST FAN REPAIR/ RTU RE	3,314.00	312868
02-33-570200	BUILDING & LANDSCAPE-BUILD	CRNE'S ENVIRONMENTAL CONTR	EXHAUST FAN REPAIR/ RTU RE	2,162.00	312868
		Total For Check 312868		5,476.00	
Check 312869					
02-10-520130	MATRL AND SUPP-OFFICE EXP	FEDEX	FEDEX EXPRESS SERVICES	19.61	312869
		Total For Check 312869		19.61	
Check 312870					
01-10-580100	EXP MISC.-HUMAN RESOURCE E	FRONTLINE TECHNOLOGIES	APPLICANT TRACKING FOR ELE	2,000.00	312870
		Total For Check 312870		2,000.00	
Check 312871					
02-33-570200	BUILDING & LANDSCAPE-BUILD	GRAINGER	AIR FILTERS	253.88	312871
		Total For Check 312871		253.88	
Check 312872					
02-01-593131	PRGM SUPP-SOFTBALL - MENS	GREG EASTMAN	1ST REGUALR SEASON & 1ST P	500.00	312872
		Total For Check 312872		500.00	
Check 312873					
02-01-593131	PRGM SUPP-SOFTBALL - MENS	JACK ARKUS	3RD REGULAR SEASON	100.00	312873
		Total For Check 312873		100.00	
Check 312874					
02-01-592131	CONTRACTING-SOFTBALL - MEN	JOHN COHN	SEPTEMBER 2020 UMPIRE INV	148.00	312874
		Total For Check 312874		148.00	
Check 312875					
02-01-593131	PRGM SUPP-SOFTBALL - MENS	JOHN SKOWRON	2ND REGUALR SEASON & 2ND P	300.00	312875
		Total For Check 312875		300.00	
Check 312876					
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	LURVEY LANDSCAPE SUPPLY	TOP SOIL PULVERIZED	177.90	312876
		Total For Check 312876		177.90	
Check 312877					
01-20-520312	MATERIALS AND SUPPLIES-JAN	MENARD'S	PAINT FOR HANDICAP SIGN IN	17.45	312877
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARD'S	EXIT LIGHT BATTERIES FOR T	66.54	312877
01-20-520323	MATRL AND SUPP-MAINT. - MA	MENARD'S	TRASH CAN LINERS	118.92	312877
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	EXIT LIGHT BATTERIES FOR T	59.63	312877
		Total For Check 312877		262.54	
Check 312878					
01-20-520230	MATERIALS AND SUPPLIES-REN	NAC SUPPLY, INC.	STRIPPING PAINT AND STRIPP	450.00	312878
01-20-520323	MATRL AND SUPP-MAINT. - MA	NAC SUPPLY, INC.	STRIPPING PAINT AND STRIPP	375.50	312878
		Total For Check 312878		825.50	
Check 312879					
01-20-560900	EQUIPMENT-NEW EQUIP - FENC	PEERLESS FENCE	SUPPLY OF SPLIT RAIL FENCE	555.00	312879
		Total For Check 312879		555.00	
Check 312880					
01-20-581500	EXP MISCELLANEOUS-UNIFORMS	PROMO GEAR PLUS,LLC	STAFF APPAREL	856.98	312880
		Total For Check 312880		856.98	
Check 312881					

11/04/2020 10:14 AM
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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 10/01/2020 - 10/31/2020
JOURNALIZED
PAID

Page: 2/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 312881					
01-10-520130	MATRL AND SUPP-OFFICE EXP	PURCHASE POWER	PURCHASE POWER STATEMENT	274.61	312881
		Total For Check 312881		274.61	
Check 312882					
02-01-592131	CONTRACTING-SOFTBALL - MEN	SCOTT THOMPSON	SEPTEMBER 2020 UMPIRE INV	119.00	312882
		Total For Check 312882		119.00	
Check 312883					
02-32-520360	MATRL AND SUPP-SUPPLIES	F SEAWAY SUPPLY CO.	FLEXWIPE DISPENSING BUCKET	49.30	312883
		Total For Check 312883		49.30	
Check 312884					
02-01-592131	CONTRACTING-SOFTBALL - MEN	TODD ROTH	SEPTEMBER 2020 UMPIRE INV	222.00	312884
		Total For Check 312884		222.00	
Check 312885					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	287.36	312885
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	287.36	312885
		Total For Check 312885		574.72	
Check 312886					
02-08-592924	CONTRACTING SERVICES-MOM &	WALLACE ENTERTAINMENT	DJ FOR PARENT/CHILD HALLOW	225.00	312886
		Total For Check 312886		225.00	
Check 312887					
70-10-586170	EXP MISCELLANEOUS-HARRER P	WILLIAMS ASSOCIATES ARCHIT	FOR PROFESSIONAL SERVICES	93,913.36	312887
		Total For Check 312887		93,913.36	
Check 312888					
01-20-520312	MATERIALS AND SUPPLIES-JAN	CASE LOTS, INC	VINYL GLOVES, TOILET PAPER	915.10	312888
		Total For Check 312888		915.10	
Check 312889					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE	LOBBY TV CABLE	40.90	312889
		Total For Check 312889		40.90	
Check 312890					
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR 8830 OAK	36.65	312890
		Total For Check 312890		36.65	
Check 312891					
01-20-554100	CONTRACTUAL SERVICES-AGREE	GREEN TURF INC.	OCTOBER 2020 CHARGES	1,380.00	312891
		Total For Check 312891		1,380.00	
Check 312892					
01-20-554100	CONTRACTUAL SERVICES-AGREE	GROOT, INC.	RECYCLING SERVICES FOR 625	661.45	312892
02-33-552300	CONTRACT SVCS-CONTRACTUAL	GROOT, INC.	GARBAGE SERVICES FOR PVCC	443.48	312892
		Total For Check 312892		1,104.93	
Check 312893					
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB	LURVEY LANDSCAPE SUPPLY	8 MUM PLANTS	50.80	312893
		Total For Check 312893		50.80	
Check 312895					
01-10-520130	MATRL AND SUPP-OFFICE EXP	PITNEY BOWES GLOBAL FINANC	LEASE INVOICE	300.78	312895
		Total For Check 312895		300.78	
Check 312896					
01-20-560200	EQUIPMENT-NEW EQUIP - MAIN	RUSO POWER EQUIPMENT	POLE SAW AND POLE SAW BLAD	224.92	312896
		Total For Check 312896		224.92	
Check 312897					
02-32-460110	MEMBERSHIPS-RB - FITNESS M	SCOTT LANGLO	MEMBERSHIP REFUND: COVID -	83.67	312897
		Total For Check 312897		83.67	
Check 312899					
02-33-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS	AIR CARE PROGRAM	113.52	312899
		Total For Check 312899		113.52	

11/04/2020 10:14 AM
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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 10/01/2020 - 10/31/2020
JOURNALIZED
PAID

Page: 3/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 312900					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	08/26-09/29 WATER BILL FOR	33.49	312900
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	08/26-09/29 WATER BILL FOR	35.88	312900
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	08/26-09/29 WATER BILL FOR	143.52	312900
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	08/26-09/29 WATER BILL FOR	11.96	312900
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	08/26-09/29 WATER BILL FOR	133.95	312900
Total For Check 312900				358.80	
Check 312905					
02-01-592131	CONTRACTING-SOFTBALL - ADU BRAD TANDET		OCTOBER 2020 UMPIRE INVOIC	148.00	312905
Total For Check 312905				148.00	
Check 312906					
01-10-520160	MATRL AND SUPP-OFFICE EXP	CHICAGO TRIBUNE MEDIA GROU	CLASSIFIED LISTING	39.74	312906
Total For Check 312906				39.74	
Check 312907					
02-01-593131	PRGM SUPP-SOFTBALL - ADULT CLINT SIMKINS		1ST REGUALR SEASON & 1ST P	500.00	312907
Total For Check 312907				500.00	
Check 312908					
02-32-520210	MATERIALS AND SUPPLIES-EQU	DIRECT FITNESS SOLUTIONS,	REPAIR PARTS FOR PARMOUNT	395.10	312908
Total For Check 312908				395.10	
Check 312909					
01-20-520321	MATRL AND SUPP-MAINT. - MA GRAINGER		V-BELT FOR FURNANCE AT THE	17.74	312909
01-20-520323	MATRL AND SUPP-MAINT. - MA GRAINGER		BARRICADE YELLOW TAPE	42.96	312909
01-20-520335	MATERIALS AND SUPPLIES-SUP	GRAINGER	DISPOSABLE FLAT MASK UNIVE	640.00	312909
02-33-520321	MATRL AND SUPP-MAINT. - MA GRAINGER		LASER/INK JET	71.00	312909
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN	GRAINGER	DISINFECTING CLEANING WIPE	229.45	312909
Total For Check 312909				1,001.15	
Check 312910					
02-10-520110	MATRL AND SUPP-OFFICE EXP	IMPACT NETWORKING, LLC	LYNX OPAQUE COVERS	68.00	312910
Total For Check 312910				68.00	
Check 312911					
02-01-593131	PRGM SUPP-SOFTBALL - ADULT KEN HENRICKSON		2ND REGUALR SEASON & 2ND P	300.00	312911
Total For Check 312911				300.00	
Check 312912					
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARD'S		ASPHALT PATCH FOR HARRER W	41.31	312912
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARD'S		ASPHALT PATCH FOR HARRER W	34.96	312912
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	TOGGLE BOLTS	11.19	312912
Total For Check 312912				87.46	
Check 312913					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	MID-AMERICA SPORTS ADVANTA	BALL FIELD GROOMER PARTS	761.11	312913
Total For Check 312913				761.11	
Check 312914					
01-10-589110	EXP MISC.-MARKETING SPECIA	MORTON GROVE CHAMBER OF CO	MGCCI ANNUAL GOLF OUTING S	450.00	312914
Total For Check 312914				450.00	
Check 312915					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MORTON GROVE SUPPLY COMPAN	BLACK HEX BUSHING	6.18	312915
Total For Check 312915				6.18	
Check 312916					
01-20-520323	MATRL AND SUPP-MAINT. - MA	NORTH SHORE FAUCETS	BK MUELLER FROST PROOF SIL	44.46	312916
Total For Check 312916				44.46	
Check 312917					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	FOR PROFESSIONAL SERVICES	11,340.00	312917
Total For Check 312917				11,340.00	
Check 312918					
01-20-520321	MATRL AND SUPP-MAINT. - MA	SKOKIE ACE HARDWARE	PAINT FOR PVCC TENNIS BOAR	34.99	312918

11/04/2020 10:14 AM
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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 10/01/2020 - 10/31/2020
JOURNALIZED
PAID

Page: 4/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 312918					
		Total For Check 312918		34.99	
Check 312919					
01-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	297.10	312919
02-10-540110	UTILITIES-ELECTRICTY	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	105.11	312919
02-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	397.95	312919
02-21-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	261.24	312919
02-22-552200	CONTRACT SVCS-FRAMEWORK IT	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	421.11	312919
02-33-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	204.98	312919
15-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	105.24	312919
		Total For Check 312919		1,792.73	
Check 312920					
02-01-593131	PRGM SUPP-SOFTBALL - ADULT	VINCENT TIPRE	3RD REGULAR SEASON SOFTBAL	100.00	312920
		Total For Check 312920		100.00	
Check 312921					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	WELLBEATS	WELL BEATS MEMBERSHIP	249.00	312921
		Total For Check 312921		249.00	
Check 312922					
30-10-532610	INSURANCE-PROPERTY & GENER	PARK DISTRICT RISK MANAGEM	PROPERTY AND LIABILITY	4,104.22	312922
30-10-532615	INSURANCE-EMPLOYMENT PRAC	PARK DISTRICT RISK MANAGEM	PROPERTY AND LIABILITY	569.55	312922
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM	PROPERTY AND LIABILITY	2,725.02	312922
		Total For Check 312922		7,398.79	
Check 312923					
70-10-586170	EXP MISCELLANEOUS-HARRER P	SEECO CONSULTANTS	FOR SEVICES RENDERED	5,760.00	312923
		Total For Check 312923		5,760.00	
Check 312924					
70-10-586170	EXP MISCELLANEOUS-HARRER P	A&B ENVIRONMENTAL CONSTRUC	HARRER POOL CLEANUP AND WA	9,325.00	312924
		Total For Check 312924		9,325.00	
Check 312925					
02-04-490514	PROGRAM FEES REV-DANCE CLA	ANTONELLA SILVIO	REFUND FOR DANCE PROGRAM	93.60	312925
		Total For Check 312925		93.60	
Check 312926					
01-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	1,057.33	312926
02-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	1,057.33	312926
02-33-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	1,089.38	312926
		Total For Check 312926		3,204.04	
Check 312927					
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	COPIER LEASE	178.81	312927
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	COPIER LEASE	178.80	312927
		Total For Check 312927		357.61	
Check 312928					
01-20-554100	CONTRACTUAL SERVICES-AGREE	CMFP DEPT MG-06A	RADIO MONITORING FOR GARAG	210.00	312928
02-22-552200	CONTRACT SVCS-FRAMEWORK IT	CMFP DEPT MG-06A	RADIO MONITORING FOR ORIOL	210.00	312928
02-33-554100	CONTRACTUAL SERVICES-AGREE	CMFP DEPT MG-06A	RADIO MONITORING FOR PVCC	210.00	312928
15-10-554600	CONTRACTUAL SERVICES-PROF	CMFP DEPT MG-06A	RADIO MONITORING FOR MUSEU	420.00	312928
		Total For Check 312928		1,050.00	
Check 312929					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE	PVCC COMCAST BUISNESS CABL	567.97	312929
		Total For Check 312929		567.97	
Check 312930					
01-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	944.83	312930
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	345.56	312930
02-21-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	1,090.87	312930
02-22-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	214.06	312930
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	3,779.34	312930

11/04/2020 10:14 AM
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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 10/01/2020 - 10/31/2020
JOURNALIZED
PAID

Page: 5/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 312930					
15-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	148.37	312930
Total For Check 312930				6,523.03	
Check 312931					
01-20-554100	CONTRACTUAL SERVICES-AGREE CRNE'S ENVIRONMENTAL CONTR FURNANCE MAINTENANCE			1,439.00	312931
01-20-570200	BUILDING & LANDSCAPE-BUILD CRNE'S ENVIRONMENTAL CONTR MAINTENANCE & REPAIR GARAG			542.00	312931
Total For Check 312931				1,981.00	
Check 312932					
01-10-520110	MATRL AND SUPP-OFFICE EXP FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	416.25	312932
01-10-552200	CONTRACT SVCS-FRAMEWORK IT FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	5,326.63	312932
01-10-560800	EQUIPMENT-NEW EQUIP - COMP FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	456.57	312932
01-10-581200	EXP MISC.-EDUCATIONAL SEMI FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	919.00	312932
01-10-581400	EXP MISCELLANEOUS-DUES & S FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	572.99	312932
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	180.98	312932
02-07-593825	PROGRAM SUPPLIES-BASE FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	12.09	312932
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	8.99	312932
02-08-593924	PROGRAM SUPPLIES-MOM & SON FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	38.94	312932
02-08-593935	PROGRAM SUPPLIES-MOVIES IN FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	435.00	312932
02-08-593941	PROGRAM SUPPLIES-NATIONAL FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	50.00	312932
02-10-581400	EXP MISCELLANEOUS-DUES & S FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	336.00	312932
02-32-581500	EXP MISCELLANEOUS-UNIFORMS FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	152.68	312932
02-35-554100	CONTRACTUAL SERVICES-AGREE FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	585.94	312932
02-35-554405	CONTRACTUAL SERVICES-PUBLI FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	221.85	312932
70-10-586146	EXP MISC.-PLAYGROUND GENER FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	4,530.00	312932
70-10-586300	EXP MISC.-PARKS DEPT GENER FIFTH THIRD BANK		SEPTEMBER CREDIT CARD STAT	581.60	312932
Total For Check 312932				14,825.51	
Check 312933					
02-35-554405	CONTRACTUAL SERVICES-PUBLI GRAPHIC ARTS SERVICE		COVID 19 SOCIAL DISTANCING	648.00	312933
Total For Check 312933				648.00	
Check 312934					
01-20-554600	CONTRACTUAL SERVICES-PROF JAMES DRIVE SAFETY LANE, L		SEPTEMBER VEHICLE INSPECTI	81.00	312934
Total For Check 312934				81.00	
Check 312935					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU LOW VOLTAGE WORKS, INC.		WIRELESS MONITORING COMMUN	105.00	312935
Total For Check 312935				105.00	
Check 312936					
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN MAKE BELIEVE PROFESSIONALS ENTERTAINMENT FOR HALLOWEE			75.00	312936
Total For Check 312936				75.00	
Check 312937					
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARD'S		REBUILD OF TENNIS BOARDS P	340.21	312937
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARD'S		REBUILD OF TENNIS BOARDS P	119.77	312937
02-33-520321	MATRL AND SUPP-MAINT. - MA MENARD'S		SUPPLIES FOR PVCC	47.11	312937
02-33-520323	MATRL AND SUPP-MAINT. - MA MENARD'S		SUPPLIES FOR TENNIS COURT	33.14	312937
Total For Check 312937				540.23	
Check 312938					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS NAPA		PAYMENT	9.18	312938
Total For Check 312938				9.18	
Check 312939					
01-20-520328	MATRL-SUPP-MAINT. - MAT'LS NUTOYS LEISURE PRODUCTS		REPLACEMENT PANELS FOR NAT	205.00	312939
Total For Check 312939				205.00	
Check 312940					
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN PATYK FARMS		PAYMENT FOR PUMPKINS AND T	450.00	312940
Total For Check 312940				450.00	
Check 312941					
15-10-554600	CONTRACTUAL SERVICES-PROF SHERI COZZI		MUSEUM CLEANING OCTOBER 20	95.00	312941

11/04/2020 10:14 AM
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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 10/01/2020 - 10/31/2020
JOURNALIZED
PAID

Page: 6/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 312941					
		Total For Check 312941		95.00	
Check 312942					
01-20-520312	MATERIALS AND SUPPLIES-JAN STATE INDUSTRIAL PRODUCTS	MORNING FRESH CLEANING SUP		503.33	312942
		Total For Check 312942		503.33	
Check 312943					
02-35-554405	CONTRACTUAL SERVICES-PUBLI TOWN SQUARE PUBLICATIONS	MGPD AD PLACED IN MORTON G		445.00	312943
		Total For Check 312943		445.00	
Check 312944					
02-32-460110	MEMBERSHIPS-RB - FITNESS M VIJAY PATEL	MEMBERSHIP REFUND		11.13	312944
		Total For Check 312944		11.13	
Check 312945					
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	VILLAGE OF MORTON GROVE	AUGUST 2020 FUEL BILL	993.33	312945
		Total For Check 312945		993.33	
Check 312946					
70-10-586170	EXP MISCELLANEOUS-HARRER P COMED	PAYMENT TO COMED TO DISCON		2,000.00	312946
		Total For Check 312946		2,000.00	
Check 312953					
01-10-520130	MATRL AND SUPP-OFFICE EXP	PITNEY BOWES GLOBAL FINANC SERVICE FEES FOR POSTAGE M		24.11	312953
		Total For Check 312953		24.11	
Check 312954					
01-10-520100	MATRL AND SUPP-BANK SERVIC SEECO CONSULTANTS	SERVICE CHARGE FOR INVOICE		15.00	312954
		Total For Check 312954		15.00	
Check 312955					
01-10-554100	CONTRACTUAL SERVICES-AGREE TIAA COMMERCIAL FINANCE, I	OFFICE PRINTER RENTALS		487.04	312955
		Total For Check 312955		487.04	

11/04/2020 10:14 AM
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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 10/01/2020 - 10/31/2020
JOURNALIZED
PAID

Page: 7/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 01 CORPORATE	37,477.72
Fund 02 RECREATION	25,582.99
Fund 15 MUSEUM	768.61
Fund 30 LIABILITY INSURANC	7,503.79
Fund 70 CAPITAL IMPROVEMEN	116,109.96

187,443.07

MONTH: 10/1/2020

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
O'Brien	Card Number 10-Sep	1800 Home Depot	Computer Cables Tools	\$19.64	01-10-560800
O'Brien	11-Sep	Frameworks	New Computer switch for PVCC Computer Room - 5% discount if paid by Credit Card	\$2,181.41	01-10-552200
O'Brien	15-Sep	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$3,145.22	01-10-552200
O'Brien	17-Sep	B&H Photo	Recorder for Board Meetings	\$143.96	01-10-520110
O'Brien	24-Sep	Micro Center	Computer Monitor	\$199.96	01-10-560800
O'Brien	24-Sep	IAPD	Legal Symposium	\$205.00	01-10-581200
O'Brien	25-Sep	Micro Center	Computer Monitor	\$236.97	01-10-560800
O'Brien	1-Oct	Delux Printing	W-2s and 1099 for tax year 2020	\$227.31	01-10-520110
O'Brien	1-Oct	IPRA	IPRA Membership	\$264.00	01-10-581400
				\$6,623.47	
	Card Number	1826			
Braubach	16-Sep	Amazon	Halloween Decorations	\$8.99	02-08-593912
Braubach	24-Sep	Learning Resources	CPP Renewal Registration	\$199.00	01-10-581200
Braubach	2-Oct	SWANK	Movie License	\$435.00	02-08-593935
				\$642.99	
	Card Number	8573			
Wait	22-Sep	Zoom	Monthly subscription	14.99	01-10-581400
Wait	21-Sep	Amazon	Bowls for lunch room	44.98	01-10-520110
Wait	24-Sep	IAPD	Legal Sympotism registration - Wait	515.00	01-10-581200
Wait	1-Oct	IPRA	Membership renewal - Wait	264.00	01-10-581400
Wait	2-Oct	Village of Morton Grove	Permit fees - Harrer Pool	4530.00	70-10-586146
Wait					
				\$5,368.97	
	Card Number	1818			
Gorczyca	N/A				
				\$0.00	
	Card Number	9125			
Herrmann	4-Aug	Sharper Dot	Coroplast Yard Signs	\$120.00	02-35-554405
Herrmann	5-Aug	Pic Monkey	Social Media Monthly Image Pro Subscription	\$12.99	02-35-554100
Herrmann	11-Aug	My Area Yoga	Monthly Online Listing Fee	\$25.00	02-32-554100
Herrmann	12-Aug	Daily Herald	Online Subscription	\$9.99	02-35-554100
Herrmann	17-Aug	Wp Engine	Monthly Website Host Fee	\$30	02-35-554100

Herrmann	18-Aug	Chicago Tribune	Chicago Tribune Online Subscription	\$7.96	02-35-554100
Herrmann	23-Aug	Facebook Ads	Facebook ads (Trunk or Treat)	\$101.85	02-35-554405
Herrmann	26-Aug	John Wondrasek	Quarterly Web Maintenance	\$500.00	02-35-554100
				\$807.79	
	Card Number	5137			
Baumgartner	4-Sep	Amazon	Preschool supplies	\$16.99	02-06-593711
Baumgartner	11-Sep	Amazon	Prek supplies	\$16.99	02-06-593711
Baumgartner	11-Sep	Amazon	Prek supplies	\$34.09	02-06-593711
Baumgartner	11-Sep	Amazon	Prek supplies	\$83.63	02-06-593711
Baumgartner	24-Sep	Moretti's	Scavenger Hunt prize	\$50.00	02-08-593941
Baumgartner	24-Sep	Walgreens	Prek supplies	\$5.87	02-06-593711
Baumgartner	25-Sep	Amazon	Prek supplies	\$23.41	02-06-593711
Baumgartner	1-Oct	Walmart	Halloween Dance supplies	\$8.94	02-08-593924
Baumgartner	1-Oct	Moretti's	Halloween Dance prize	\$30.00	02-08-593924
				\$269.92	
	Card Number	2424			
Manno	16-Sep	Affinity Apparel	Mathew and Mark uniform pants	\$152.68	02-33-581500
				\$152.68	
	Card Number	1867			
Mucci	8-Sep	Survey Monkey	Annual Subscription	\$336.00	02-10-581400
Mucci	23-Sep	Amazon	Camp E-Learn	\$5.77	02-07-593825
Mucci	24-Sep	Amazon	Camp E-Learn	\$6.32	02-07-593825
				\$348.09	
	Card Number	1834			
Kee	N/A				
				\$0.00	
	Card Number	2987			
Moore	28-Sep	IPRA	Workshop	\$30.00	01-10-581400
				\$30.00	
	Card Number	7242			
Stibbe	1-Oct	Epic Sports	Volleyball System	\$581.60	70-10-586300
				\$581.60	
				Total:	\$14,825.51

November 11, 2020

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

Motions/New Business

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
November 11, 2020**

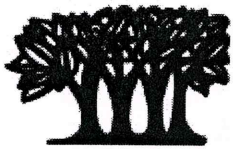
Administration and Finance Committee – Commissioner Minx, Chair

Tax Levy Hearing Date: I move to accept the recommendation of the Administration and Finance Committee to approve December 16, 2020 at 6:30pm as the date for the Tax Levy Public Hearing.

Budget & Appropriation Ordinance Date: I move to accept the recommendation of the Administration and Finance Committee to set the Budget & Appropriation Ordinance public hearing for December 16, 2020 and for staff to have a copy of the ordinance available for public inspection.

2021 Board Calendar: I move that the Morton Grove Park Board approve the 2021 Morton Grove Park District Board meeting calendar in accordance with the Park District code, Open Meetings Paragraph 120/2.02a, Public Notice.

New Administrative Manual: I move that the Morton Grove Park Board to approve the new Park District Administrative Manual.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: November 11, 2020
Subject: Tax Levy Hearing Date

Issue:

To set the Tax Levy Public Hearing for December 16, 2020 at 6:30pm.

Discussion:

The Morton Grove Park District has prepared a tentative 2020 property tax levy detailing the amount of taxes to be collected in the 2021 calendar year. As shown in the attached document, the tax levy is estimated to increase by 33.96% over last year.

Much of the increase is due to the implementation of the successful passage of the March 2020 referendum for the construction of Harrer Pool. In addition, it will be necessary to conduct a Truth in Taxation hearing prior to the start of the December 16th meeting.

Park Board Action:

The Board of Park Commissioners to approve December 16, 2020 at 6:30pm as the date for the Tax Levy Public Hearing.

Morton Grove Park District Proposed 2020 Tax Levy

Trial Balance after Audit Adjustments

Fund	2019 Tax Levy				2020 Tax Levy				Percent of Total	31-Dec-19 Fund Balance	31-Dec-19 Income	PPRT	Tax Rate Ceiling	Maximum Allowable Levy	Space under Max Levy
	Total Levy	Extended Levy	Levied Rate	Percent of Total	Total Levy	Extended Levy	Levied Rate								
01 Corporate	\$1,339,000	\$1,339,000	0.1455	35.91%	\$1,600,000	\$1,648,000	0.1752	32.39%	\$641,927	\$230,420	\$85,000	0.3500	\$3,220,288	\$1,572,288.08	
02 Recreation	\$573,095	\$573,095	0.0623	15.37%	\$1,600,000	\$1,648,000	0.1752	32.39%	\$641,091	(\$57,790)	\$0	0.3700	\$3,404,305	\$1,756,304.54	
05 Police	\$1	\$1	0.0000	0.00%	\$1	\$1	0.0000	0.00%	\$8,681	(\$1,532)	\$0	0.0250	\$230,021	\$230,019.55	
10 Paving & Lighting	\$1	\$1	0.0000	0.00%	\$1	\$1	0.0000	0.00%	\$3,315	\$0	\$0	0.0050	\$46,004	\$46,003.09	
15 Museum	\$1	\$1	0.0000	0.00%	\$1	\$1	0.0000	0.00%	\$14,454	(\$561)	\$10,000	0.0700	\$644,058	\$644,056.59	
20 IMRF	\$267,800	\$267,800	0.0291	7.18%	\$150,000	\$154,500	0.0164	3.04%	\$154,072	(\$8,074)	\$0	0.0000	\$0	\$0.00	
22 FICA	\$216,300	\$216,300	0.0235	5.80%	\$150,000	\$154,500	0.0164	3.04%	\$61,064	(\$7,010)	\$0	0.0000	\$0	\$0.00	
25 Bond & Interest	\$1,012,079	\$1,012,079	0.1100	27.15%	\$1,040,000	\$1,092,000	0.1161	21.46%	\$21,721	\$20,138	\$0	0.0000	\$0	\$0.00	
30 Liability Insurance	\$1	\$1	0.0000	0.00%	\$1	\$1	0.0000	0.00%	\$82,559	(\$34,398)	\$50,000	0.0000	\$0	\$0.00	
35 Special Recreation - Handicapped	\$319,990	\$319,990	0.0348	8.58%	\$380,000	\$391,400	0.0416	7.69%	\$322,877	\$59,016	\$0	0.0400	\$386,194	-\$5,206.42	
40 Audit	\$1	\$1	0.0000	0.00%	\$1	\$1	0.0000	0.00%	\$8,064	\$1,500	\$16,000	0.0050	\$46,004	\$46,003.09	
Total Levy	\$3,728,269	\$3,728,269	0.405	100.00%	\$4,920,005	\$5,088,405	0.541	100.00%	\$1,737,825	\$201,709	\$165,000				
Less: Debt Service	2	\$1,012,079			\$1,040,000			2.76%	% Increase	CAP Funds					
	3	\$3,728,269			\$4,920,005			31.96%	% Increase						

Truth in taxation rate
Capped Funds

Must be 5% or greater to require a Truth in Taxation hearing and includes all levies except bond and interest levy.

Truth in taxation rate	2020 EAV Estimated	940,483,954	42.84%	% Increase
Capped Funds	\$2,396,200	\$2,396,200	0.3833	0.1229

Used for Truth in Taxation Publication

Tax Limit Calculations:

	Tax Cap		Truth in Taxation	
	2018 Tax Extension (excluding bonds & Spec. Rec CPI (2.1%))	2018 Tax Levy	2018 Tax Levy	2018 Tax Levy
2018 Tax Extension (excluding bonds & Spec. Rec CPI (2.1%))	\$2,396,200	\$2,446,520 (a)	\$2,396,200	\$2,396,200
2019 EAV (w/o new growth)	\$920,082,308 (b)	\$920,082,308	Limiting Amount Normally	102%
2019 Limiting Rate	0.260 (c)	0.260	New rate from Referendum	\$2,444,124.00
2019 EAV (with new growth)	\$940,483,954 (d)	\$940,483,954	2019 Tax Levy	\$900,000.00
			Prior Year EAV with New Growth	\$3,344,124
			2019 EAV @ 2% growth	\$938,483,954
			2019 New Growth	\$2,000,000
			Adjusted Prior Year EAV	\$940,483,954
2019 Limited Levy		\$2,446,520		

New proposed Non-Cap rates
Capped Funds
Special Rec (Not subject to Cap)

139.56%

Special Recreation Maximum is .04% (.0004) of latest available EAV.

Debt Base Service Extension Base
Paid

Year	Levy Year	Year Taxes	Rate	Amount
Original DSEB	2008	2009	2010	\$805,779.00
Tax Levy CPI	2009	2010	2011	\$806,584.78
Tax Levy CPI	2010	2011	2012	\$828,362.57
Tax Levy CPI	2011	2012	2013	\$840,788.01
Tax Levy CPI	2012	2013	2014	\$866,011.65
Tax Levy CPI	2013	2014	2015	\$880,733.84
Tax Levy CPI	2014	2015	2016	\$893,944.85
Tax Levy CPI	2015	2016	2017	\$900,814.00
Tax Levy CPI	2016	2017	2018	\$907,119.70
Tax Levy CPI	2017	2018	2019	\$926,169.21
Tax Levy CPI	2018	2019	2020	\$945,618.77
Tax Levy CPI	2019	2020	2021	\$963,585.52
Tax Levy CPI	2020	2021	2022	\$985,747.99

https://www2.illinois.gov/rev/localgovernments/property/Documents/cpihistory.pdf



Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: November 11, 2020
Subject: Budget & Appropriation Ordinance Public Hearing

Issue:

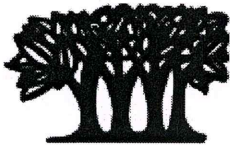
To set December 16, 2020 as the date of the 2021 Budget & Appropriation Ordinance public hearing.

Discussion:

The Park District Board must hold at least one public hearing before any final action may be taken on the 2021 Budget and Appropriation Ordinance. In addition, the Park District must make the Budget & Appropriation Ordinance available for public inspection at least 30 days prior to final action. A notice of the public hearing will be published in a local newspaper at least one week prior to the December 16th Board Meeting.

Park Board Action:

Approval of the board to set the Budget & Appropriation Ordinance public hearing for December 16, 2020 and for staff to have a copy of the ordinance available for public inspection.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners

From: Jeffrey Wait, Executive Director
Luisa Gonzalez, Recording Secretary

Date: November 11, 2020

Subject: Board of Commissioners 2021 Meeting Calendar

Issue:

A new board meeting calendar for 2021 must be adopted and posted, pursuant to the Park District Code, Open Meetings Paragraph 120/2.02a, Public Notice.

Discussion:

Every public body shall give public notice of the schedule for regular meetings at the beginning of each calendar or fiscal year. The notice shall state the regular dates, times and places of such meetings, and that staff must publish the calendar in the local paper and post the calendar at the Morton Grove Park District administrative building and on the website. The 2021 Morton Grove Park District Meeting Calendar is attached.

Park Board Action:

For the Board of Park Commissioners to approve the 2021 Morton Grove Park District Board meeting calendar in accordance with the Park District code, Open Meetings Paragraph 120/2.02a, Public Notice.

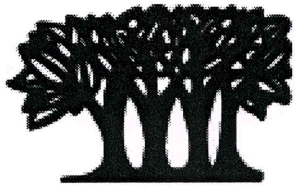
**MORTON GROVE PARK DISTRICT
2021**

BOARD MEETING CALENDAR

**All Meetings held at the Prairie View Community Center
located at 6834 Dempster Street, 60053
Beginning at 6:30pm**

**All meetings to be held on Wednesdays
except for September**

Date
January 20, 2021
February 17, 2021
March 17, 2021
April 21, 2021
May 19, 2021
June 16, 2021
July 21, 2021
August 18, 2021
<u>Tuesday, September 14, 2021</u> Yom Kippur
October 20, 2021
<u>November 10, 2021</u> Second Wednesday
December 15, 2021



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: November 11, 2020
Subject: Administrative Manual approval

Issue:

The District's Board of Commissioners and Administrative Policy Manuals needs to be approved.

Discussion:

Again, it has been numerous years since either manual has been updated. Many of the policies and procedures have become outdated and inconsistent with how the Board and staff operate. Staff, Corporate Counsel, and the Board of Park Commissioners have reviewed over the last couple of months. The October board meeting was the actions first read and today the board can finally approve.

Recommendation:

For the Board of Park Commissioners to approve the new Park District Administrative Manual.

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

November 11, 2020

RECREATION AND PROGRAMMING REPORT — SUE BRAUBACH

General/Special Events

- Staff has been busy brainstorming on new program ideas for Winter/Spring.
- Registered for Risk Management virtual sessions scheduled for November and December.
- As more programs begin at PVCC, we are continually working with Maintenance to provide clean facilities throughout the day and in between programs.
- Worked with Marketing Manager Herrmann on ordering new park district face masks for all employees.
- Due to high winds, the Drive-in Movie had to be rescheduled to Friday, October 30th. There were 24 families in attendance.
- Staying up to date on continuing changes in Illinois relating to COVID-19.
- Some programs have recently been suspended due to participants and/or an instructor testing positive for COVID-19.
- Upcoming Events:
 - Nov 7 Family Photos 9am-2:30pm PV Park
 - Nov 14 Healthy Give Back 9:00-11:00am Harrer Park
 - Dec 5 Community Blood Drive 10:00-3:00pm National Field House

Fitness

- Beginning Monday, November 2nd, Club Fitness hours were extended to 8:30pm Monday – Friday and until 3:30pm on Saturdays.
- Club Fitness has put a Face Covering-Only policy into place. Participants will no longer take their face coverings off during a workout.
- Greg Gutierrez won our October Giveaway prize of Gourmet Popcorn from the local Popcorn Factory.
- New Group Fitness classes began the first week of November with all indoor, socially distant classes. Participants and instructors will wear a face covering for the duration of class.

Athletics

- Hot Shots Sports Fall Session 2 has 83 participants enrolled, up from 37 in Fall Session 1.
- AYSO and MGBSA have concluded their summer/fall programming.
- Outdoor field rentals are done for the year, after concluding last week.
- Indoor gym rentals have been running every Tuesday evening and Saturday morning/afternoon for three weeks.

Cultural Arts/Adults

- The Children's Theatre Workshop just completed their workshop of "Little Mermaids." To remain social distant the final performance will be videotaped for parents on November 12th.

Camps/Pre-School/Kinder Odyssey

- Preschool continues to go strong with COVID-19 restrictions.
- Teachers had to take down and re-setup their classrooms for the 2020 General Election.
- Preschool classes held Halloween parties for the students. Students dressed in costume and received goodies from the teachers. They held a parade of costumes for the parents outside.
- Registration for Preschool 2021-2022 will begin in February and for Summer Camp 2021 in March.

Aquatics/Gap/B4 School/BASE

- Camp E-Learn has been running smoothly with five children from 1pm-4pm every day. We hope to see an increase now that we are also allowing students from Park View to join.
- Trunk-or-Treat was a success with 180 participants. A survey was sent out to all participants. Families felt safe and were extremely thankful that we were able to run this event.
- Bark in the Park was successful despite the cold weather, approximately 30 dogs showed up to the event.
- Friday Night Social will run on January 29th. We have 12 participants signed up already.

Marketing

- New December events added to the second edition of the digital Fall Activity Guide on Monday, November 9th.
 - Eblast and social media posts announced events/registration set for Tuesday, November 10th.
 - MGPD newsletter sent to Schools and PTO's Friday, November 13th, and posted on district's websites soon after that.
- Signage to promote late Fall events go up the week of November 23rd.
- Targeted eblast to go out November 17th and November 30th.
- Website updates as needed.
- Note: The 2021 Winter/Spring Activity Guide returns to print late January, mailing early February. Resident registration February 15th and non-resident registration February 22nd.

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- The Finance Department is currently working on the 2021 budget. We presented this budget draft to the public at the October 31st special meeting.
- The Finance Department will present the preliminary tax levy at the November 11th Board meeting.
- We plan to set the Budget and Appropriation public hearing and the 2020 tax levy, for the December 16th, 2020 Board meeting.

- The final 2020 tax levy will be presented at the December 16th Board meeting for approval.
- The district will be issuing General Obligation bonds this year in the amount not to exceed 12 million. The Bonds are for the construction of Harrer Pool and we expect to close on the bond sale prior to November 13th.
- The Finance Department completed the mandatory PCI (Payment Card Industry) compliance survey in order to continue to process credit cards.
- The 2020 tax forms have been ordered.

HUMAN RESOURCES & RISK MANAGEMENT— LAURA KEE

- Billing ran on the 15th, there were zero outstanding balances.
- Park Patrols season ended on October 4th. Although they worked 2 events after it ended, these included Halloween and Election day.
- The Emergency Response Plan updates have been completed.
- There were zero workers compensation claims.
- Staff is starting to work on evaluations for 2020.
- Human Resources continues to work with Unemployment Consultants, as it relates to new and older claims and or protests.

PARKS AND MAINTENANCE REPORT — KEITH GORCZYCA

- Harrer Pool project is underway. The demolition contractor is on site working on removal of the old pool and building. Gas and water have been turned off to the building. Working with ComEd to get the electric turned off, then the building can come down. Tree removal is complete. The excavation contractor installed the silt fencing. Once the demolition is complete, the excavation contractor can start their work. Phase II bidding is complete. Staff removed plant material and decorative boulders and installed them at Oketo Park.
- Austin Park re-development project is underway. Kids Around the World removed the larger playground and will refurbish for installation in a third world country. Hacienda Landscape is on site. They've completed the rest of the removals. Excavation is underway and they are prepping for concrete work. Park staff removed playground parts and recycled bench and table parts for use on future repairs.
- Staff worked with the Village Public Works Department on repairing the Harrer lot where the water main repair was located.
- PVCC south ballfield is under renovation. We are removing the grass infield and replacing with a multi-use skinned infield.
- Assisted the Recreation Department with the Bark in the Park and Trunk or Treat events.
- Repaired parking lot lights in the PVCC lot.
- Cleaning all landscape beds and leaf removal underway in all the parks.
- Winterizing pavilions for the end of the season.
- Routine maintenance items this month included: turf mowing, leaf pick-up, watering plant material, equipment repairs, facility cleaning, trash pickup, park and playground inspections and repairs, facility inspections, vehicle inspections, fire extinguisher inspections, and numerous work order requests.