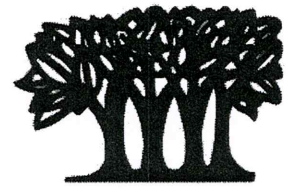


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 827th

Board Meeting

September 16, 2020

Held at the Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Mazhar Khan, Paul Minx, Erica Epperson, Keith White, and Steve Schmidt

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Facilities and Luisa Gonzalez, Recording Secretary

Guest Present: Rita Minx, Village Trustee and resident

Attorney Present: None.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** Director Wait noted that there will be one non-action item for information only. He stated the information was in regards to the new administrative manual.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None.

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Khan, to approve:

- a. The minutes of the Board Meeting held on August 19, 2020
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated August 31, 2020 and
 2. The Invoice Distribution Report ending August 31, 2020 in the amount of \$109,571.23

Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays: 0. Motion carried.

- VI. **Director's Report:** Director Wait noted that phase one bid proposals for the demolition of Harrer pool will be happening on Friday. Wait also reminded everyone that the Park District will be having a special board meeting Thursday September 24th at 6:30pm. Once bids are approved the Park District can request the permit for demolition from Cook County, and get started Shortly after. Wait noted that the District is doing its very best to keep things on track.

Wait explained that there will also be a BINA hearing on September 24th for the board's issuance of bonds for future capital projects. He also noted that the Austin Park redevelopment project has encountered a little delay due to some permit confusion. Upland design has since sorted everything out.

Wait noted that there are several COVID compliant special events on the calendar. For more information on fall programs residents may visit the Morton Grove website; www.mortongroveparks.com.

VII. Attorney Report: Attorney's report was submitted electronically.

VIII. Department Head Reports: Superintendent O'Brien noted that we have an upcoming BINA hearing to present the sale of our roll over bonds. O'Brien stated that we need at least a quorum in order to conduct the meeting on September 24th. O'Brien explained the purpose of the meeting is to discuss how the district plans on spending the roll over bonds. O'Brien explained that there are two types of bonds that the district is in the process of selling; the Harrer Pool bond and the roll over bond. The Harrer Pool bond the district is using to just build Harrer Pool. Whereas, the roll over bond is covering the interest for Oriole pool plus the reconstruction of two playgrounds, and any other smaller capital items. O'Brien states they are hoping to have both bonds finalized by the end of October.

Superintendent Braubach noted that we have a couple of special events coming up next weekend. Braubach states that our family scavenger hunt event has five families signed up so far. On Saturday September 26th, the district has a cornhole tournament, and already have five teams registered. Braubach noted that fitness will be offering 11 classes in October. Five will be outdoors and six will be held indoors. Braubach also mentioned that playoffs for men's adult softball will be held over the next two weeks. Preschool started the week of September 8th and currently has 39 students enrolled. Braubach stated that parents have been really comfortable with all the COVID procedures the Park District has put in place. Camp E-Learn started September 8th as well. Braubach noted the district will be running a Trunk or Treat event, Bark in the Park, Haunted Fright, Kite Flight, and Spooktacular Bingo all in October.

Superintendent Gorczyca noted they have completed the asbestos removal at the old Harrer Pool bath house, received a letter of compliance, and can now proceed with demolition. Gorczyca explained they have submitted all their paperwork to the Morton Arboretum for the district's tree inventory grant which has been accepted. Gorczyca noted they have sealed the parking lots at Austin and Oriole West. Maintenance have also installed a little library east of the entrance at Prairie View.

Superintendent Kee noted that the District is completing the 2021 compensation survey used to stay competitive in the field. Kee explained she is continuing to work with unemployment consultants on new cases, and existing case. HR has also been working closely with IDES on reconciliation of payments. Kee noted that the district has developed a new part-time seasonal evaluation form that was used in the end of season evaluations. Kee also stated that there were zero worker compensation claims.

IX. Village Liaison Report: None.

X. New Business:

a. **Administration and Finance Committee – Commissioner Minx, Chair**

Administrative Manual: Director Wait noted that the manual is an update on procedures at the Park District. The manual is more consistent with the industry standards. Wait explained that at the October meeting a discussion answering any questions regarding the manual will take place. Wait also stated that the review of the manual in October will be considered the first read. The manual will then be approved in November.

Intergovernmental Agreement: Director Wait stated that the Village wanted the District to enter into a formal agreement with School District #70, so the District will be able to count their parking spots in the total parking space inventory for the pool. Wait noted that our attorney drafted a formal proposal working closely with District #70. Once approved, the proposal will be taken to District #70's board for approval on Monday.

Commissioner Minx made a motion, seconded by Commissioner Epperson to approve entering into an intergovernmental agreement with Park View School District #70 for share use of parking lots. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, White. Nays: 0. Motion carried.**

Recording Secretary: Director Wait noted that Claudia Marren resigned and she was the recording secretary. Wait States that Luisa Gonzalez, Finance Coordinator, has accepted the position and needs the board's approval.

Commissioner Minx made a motion, Seconded by commissioner White to appoint Luisa Gonzalez as the Morton Grove Park District's Recording Secretary. **Ayes: Commissioner White, Schmidt, Khan, Minx, Epperson. Nays: 0. Motion carried.**

Harrer Pool Ordinance: Superintendent O'Brien stated that in July the District had a BINA hearing telling the public we were selling bonds in the amount of 11 million dollars to construct Harrer Pool. O'Brien noted that now that the bids and the dollars are starting to come, we might need more in our bond value. O'Brien explained that because the market and the interest rates are running so much in our favor we can now issue bonds at a premium. O'Brien noted that we will get more money than just the par value of the bond. O'Brien thinks that at the premium rate the district can sell the bond for around \$13 million. O'Brien stated the district needs the Board's permission to proceed with the selling of the bond.

Commissioner Minx made a motion, Seconded by Commissioner Khan to approve Ordinance #O-07-20 for the issuance of \$13,222,000 in bonds to construct Harrer Pool. **Ayes: Commissioner Schmidt, White, Khan, Epperson, Minx. Nays: 0. Motion carried.**

XI. **Public Comment on Non-Agenda Items:** None.

XII. **Commissioner Comments:**

Commissioner Schmidt: Thanked everyone for all that the District does. Schmidt noted that the outdoor activities seem awesome and he'll have to check them out.

Commissioner Minx: Welcomed Luisa to the District's Board meeting, and thanked everyone for doing a terrific job in these difficult time.

Commissioner Epperson: Welcomed Luisa, and thanked Marty and Sue. Epperson stated she is looking forward to the fall.

Commissioner Khan: Thanked Marty for the detailed report. Khan also thanked Sue, Keith and Laura and commented on them doing a good job.

Commissioner White: Thanked Luisa for stepping up and being the recording secretary. White also explained that he likes the variety of the programs the district is offering.

- XIII. Closed Session:** At approximately 6:50pm Commissioner White made a motion, seconded by Commissioner Epperson for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Khan, Epperson, White, Schmidt, and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:07pm.

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner Khan to approve the minutes of the closed session meeting held on August 19, 2020 and the semiannual closed session review **Ayes: Commissioner Epperson, Khan, Schmidt, Minx and White. Nays: 0. Motion carried.**

Adjournment: Commissioner Minx made a motion, seconded by Commissioner White to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:10pm.



Board President, Keith White



Board Secretary, Jeffrey Wait