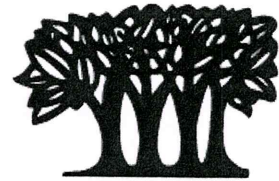


# Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200

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**MORTON GROVE  
PARK DISTRICT**

Minutes of the 829<sup>th</sup>  
Board Meeting  
November 11, 2020  
Held at the Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

**Commissioners Present:** Erica Epperson, Keith White, Paul Minx, and Mazhar Khan

Commissioner White made a motion, seconded by Commissioner Minx to allow Commissioner Schmidt to use Zoom to attend meeting. **Ayes: Commissioner Mix, White, Khan Epperson**  
**Nays:0 Motion carried.**

Steve Schmidt present virtually.

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Facilities and Luisa Gonzalez, Recording Secretary

**Guest Present:** Rita Minx, Village Trustee and resident

**Attorney Present:** None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** Non-action item: Presentation from Marty O'Brien, Superintendent of Finance about the 2020 Tax Levy.

- IV. **Citizens Comments/Correspondence on Agenda Items:** None.

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on October 21, 2020, and the October 31, 2020 Special Meeting and;
- b. The Financial Reports:
  1. The Cash Summary and Revenue and Expenditure Report dated October 31, 2020 and
  2. The Invoice Distribution Report ending October 31, 2020 in the amount of \$187,443.07

**Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays: 0. Motion carried.**

- VI. **Director's Report:** Director Wait stated that demolition is almost complete at Harrer Pool, and that the District can start construction soon after. Wait noted that Austin Park is progressing and is still on schedule to meet that early December completion date. Wait also mentioned that all pavers from the gazebo fundraiser have been saved and will be reinstalled. On December 5<sup>th</sup>, the district will be holding a community blood drive from 10am to 3pm at National Field House. Wait went on

to explain that the State issued new guidelines for the next 3 weeks recommending that all non-essential employees that can work from home, should work from home. Wait stated that the District will be taking this into consideration and making changes as necessary.

**VII. Attorney Report:** None.

**VIII. Village Liaison Report:** None

**IX. Department Head Reports:** Superintendent Braubach explained that the fitness center is now open an extra hour. The fitness center now closes at 8:30pm Mon-Fri and 3:30 on Saturdays. Braubach noted that the District will be holding new socially distanced events in the month of December including a house decorating contest. Braubach also stated that programs are still running. However, the District did have to suspend some programs due to instructors having COVID-19.

Superintendent O'Brien noted that the District is making the 2021 budget available to the public for a 30-day review. O'Brien also stated that the District is also making the tax levy available to the public as well. O'Brien explained that the District expects to close on the bond sale soon.

Superintendent Kee noted the District is currently in the middle of open enrollment process. In addition, staff is working on evaluations for the year and should have them complete by the 30th of November. Kee also mentioned that HR will begin updating job descriptions.

**X. Village Liaison Report:** None.

**XI. New Business:**

**a. Administration and Finance Committee – Commissioner Minx, Chair**

**2020 Tax Levy:** O'Brien conducted a presentation on the 2020 tax levy. O'Brien explained that the tax levy is due to increase by 33.96%. O'Brien explained that this increase is mainly due to the implementation of the successful passage of the March 2020 referendum for the construction of Harrer Pool.

**Tax Levy Public Hearing:** Commissioner Minx made a motion, seconded by Commissioner Epperson to accept the recommendation of the Administration and Finance committee to approve December 16, 2020 at 6:30pm as the date for the Tax Levy Public Hearing. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, White. Nays:0. Motion carried.**

**Budget & Appropriation Public Hearing:** Commissioner Minx made a motion, seconded by Commissioner Khan to accept the recommendation of the Administration and Finance Committee to set the Budget & Appropriation Ordinance Public Hearing for December 16, 2020 and for staff to have a copy of the ordinance available for the public inspection. **Ayes: Commissioner White, Schmidt, Khan, Minx, Epperson. Nays: 0. Motion carried.**

**2021 Board Calendar:** Commissioner Minx made a motion, seconded by Commissioner White to accept the recommendation of the Administration and Finance Committee to approve the 2021 Morton Grove Park District Board meeting calendar in accordance with

**COMMITTED TO QUALITY PARK AND RECREATION SERVICES**

the Park District code, Open Meetings Paragraph 120/2.02a, Public Notice. **Ayes: Commissioner Schmidt, White, Khan, Epperson, Minx. Nays: 0. Motion carried.**

**New Administrative Manual:** Commissioner Minx made a motion, seconded by Commissioner Epperson to accept the recommendation of the Administration and Finance Committee to approve Ordinance O-08-20 adopt a new Park District Administrative Manual. **Ayes: Commissioner White, Khan, Minx, Schmidt, Epperson. Nays: 0. Motion carried.**

**XII. Public Comment on Non-Agenda Items:** None.

**XIII. Commissioner Comments:**

**Commissioner Schmidt:** None.

**Commissioner White:** Thanked Superintendent O'Brien for the presentation and for making everything clear to the Board. Also thanked the staff.

**Commissioner Epperson:** Thanked the staff for keeping up with COVID-19 guidelines.

**Commissioner Khan:** Thanked Superintendent O'Brien. Also thanked Director Wait for his weekly updates.

**Commissioner Minx:** Thanked Superintendent O'Brien for making everything super understandable and wished everyone a Happy Thanksgiving.

**XIV. Closed Session:** At approximately 7:00pm Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Khan, Epperson, White, Schmidt, and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:10pm

No action was taken during closed session.

Commissioner White made a motion, seconded by Commissioner Epperson to approve the minutes of the closed session meeting held on October 21, 2020 and October 31, 2020 **Ayes: Commissioner Schmidt, Khan, Epperson, Minx and White. Nays: 0. Motion carried.**

**Adjournment:** Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:11pm.

  
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Board President, Keith White

  
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Board Secretary, Jeffrey Wait