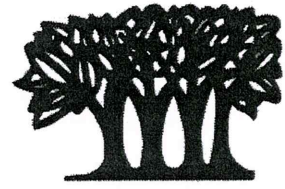


# Morton Grove Park District

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**MORTON GROVE  
PARK DISTRICT**

Minutes of the 828<sup>th</sup>

Board Meeting

October 21, 2020

Held at the Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

**Commissioners Present:** Steve Schmidt, Erica Epperson, Keith White, Paul Minx, and Mazhar Khan

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Facilities and Luisa Gonzalez, Recording Secretary

**Guest Present:** Rita Minx, Village Trustee and resident

**Attorney Present:** Steve B. Adams, Attorney at Robbins Schwartz

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None.

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on September 30, 2020, and the September 24, 2020 Special Meeting/Bina Hearing
- b. The Financial Reports:
  1. The Cash Summary and Revenue and Expenditure Report dated September 30, 2020 and
  2. The Invoice Distribution Report ending September 30, 2020 in the amount of \$297,056.65

**Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays: 0. Motion carried.**

- VI. **Director's Report:** Director Wait stated he is really excited to see demolition at Harrer Pool start. Wait noted he had a discussion with Commissioner Minx about the printed pavers that were used to fundraise for the gazebo. He explained that they were all being saved. Wait goes on to mention that the Park District will not be holding its annual tree lighting ceremony this year because of the demolition of Harrer Pool. Instead, the holiday orbs will go up around Prairie View this year. Wait explained that the second edition of fall programming is now available at [mortongroveparks.com](http://mortongroveparks.com). There will be a budget review meeting on October 31<sup>st</sup> at 10AM.

- VII. **Attorney Report:** Attorney's report was submitted electronically.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

**VIII. Department Head Reports:** Superintendent O'Brien explained that the park District is moving on with the bond sale. The board will be reviewing part of the roll over bond ordinance during this meeting. O'Brien noted that the Park District will close on the roll over bond by the end of November. O'Brien explained if the market is in our favor, the District is looking at a one percent rate on our roll over bonds and a three percent rate on our larger bond. O'Brien also stated that Fifth Third Bank has approved the Park District's sponsorship request.

Superintendent Braubach noted that special events have been going very well. On October 22<sup>nd</sup> the District has its Haunted Fright House Decorating Contest and already has 11 houses registered. Saturday October 24<sup>th</sup> is the District's Trunk or Treat event. October 29<sup>th</sup> the District will be having a Drive in Movie event and already have 40 cars registered. Braubach mentioned that fitness will be getting a couple of new pieces of equipment in November. Braubach also noted that the fitness center will be staying open until 8:30pm on week nights and will be open until 3:30PM on Saturdays.

Superintendent Gorczyca noted that Hacienda has started excavation at Austin Park. Gorczyca also stated that the Park District has received the tree grant funds from Morton Arboretum for the tree inventory project. Gorczyca explained that staff has been working on field renovations for Prairie View South. In addition, new drainage was installed at Harrer Field number five, and by Harrer Field number two.

Superintendent Kee noted that Park Patrol season has ended on October 4<sup>th</sup>, but they'll be helping the Park District at special events coming up. Kee stated that the District is working to continue updating its Emergency Response Plan. Kee explained that open enrollment will be starting on November 2<sup>nd</sup>.

**IX. Village Liaison Report:** None.

**X. New Business:**

**a. Administration and Finance Committee – Commissioner Minx, Chair**

**Administrative Manual:** Director Wait noted that the Administrative Manual which was given to the board last month needs to be reviewed. This manual is the document the Park District will use to base how the District operates. Wait explained that Steve Adams, Attorney at Robbin Schwartz has left notes in the comment section of the manual for the board to review.

**Closed Session Compliance Review:** Director Wait stated that the board reviewed written and recorded closed session minutes. Wait noted that the board conferred with attorney Steve Adams and decided to release November 13, 2019 and January 15, 2020 written minutes, and destroy February 20, 2019 and March 20, 2019 verbatim audio recordings.

Commissioner Minx made a motion, seconded by Commissioner Epperson to accept the recommendation of the Administration and Finance Committee to approve Resolution #R-05-20, covering the closed session minutes. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, White. Nays: 0. Motion carried.**

**IAPD Delegates:** Director Wait noted that the board needs to appoint delegates for the annual IAPD conferences which is usually held downtown, but due to COVID-19 will be held virtually this year.

**COMMITTED TO QUALITY PARK AND RECREATION SERVICES**

Commissioner Minx made a motion, seconded by commissioner Khan move to accept the recommendation of the Administration and Finance Committee to nominate Commissioner White as the IAPD Delegate and Commissioner Minx and Commissioner Epperson as the alternates. **Ayes: Commissioner White, Schmidt, Khan, Minx, Epperson. Nays: 0. Motion carried.**

**2021 Capital plan:** Director Wait explained that the board has been provided with a hard copy of the 2021 Capital Plan. Wait noted that the bulk of the 2021 Capital Plan will be paid for with the District's roll over bond.

Commissioner Minx made a motion, seconded by Commissioner Schmidt to accept the recommendation of the Administration and Finance Committee to approve the 2021 Capital Improvement Plan. **Ayes: Commissioner Schmidt, White, Khan, Epperson, Minx. Nays: 0. Motion carried.**

**Post Issuance Tax Compliance Resolution:** Wait explained that this resolution is a report from the compliance officer Marty O'Brien. Wait noted that the resolution states that O'Brien reviewed all of the Park Districts tax reports and made sure everything is compliant with the applicable tax laws.

Commissioner Minx made a motion, seconded by Commissioner Epperson to approve Resolution #R-06-20, stating the District is compliant with the applicable tax law requirements. **Ayes: Commissioner White, Khan, Minx, Schmidt, Epperson. Nays 0. Motion Carried**

**Intergovernmental Agreement Resolution:** Wait noted this resolution allows the Park District to submit for COVID-19 reimbursements. Wait stated that Cook County has money from the CARES act, but requires the District to adopt an intergovernmental agreement prior to submitting.

Commissioner Minx made a motion, seconded by Commissioner White to approve Resolution #R-07-20, which entails adopting an Intergovernmental Agreement with Cook County. **Ayes: Commissioner Khan, Schmidt, Epperson, White, and Minx**

**Bond Ordinance:** Director Wait explained this is an ordinance providing for the issue of, not to exceed, \$1,000,000 General Obligation Limited Tax Park Bonds, Series 2020B, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Commissioner Minx made a motion, seconded by Commissioner Khan to approve Ordinance #O-07-20 for the issuance of \$985,900 in general obligation bonds. **Ayes: Commissioner Epperson, Minx, Whit, Khan, Schmidt. Nays:0. Motion Carried.**

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

**Tractor Replacement:** Wait stated that the Park District is looking to replace the District's old tractor.

Commissioner Khan made a motion, Seconded by Commissioner Minx to approve the purchase of the John Deere 4066R tractor, through the Sourcewell Program, from AWH LLC in Elburn, Illinois, in the amount of \$29,913.41. **Ayes: Commissioner White, Schmidt, Khan, Minx, Epperson. Nays:0. Motion carried.**

**Golf Cart Replacement:** Wait stated the Park District would like to purchase a replacement for the District's golf cart. Wait explained the current golf cart is too small, and does not meet the park district's needs.

Commissioner Khan made a motion, Seconded by Commissioner Minx to approve the purchase of a John Deere XUV835M, through the Sourcewell Program, from AWH LLC in Elburn, Illinois, in the amount of \$27,304.70. **Ayes: Commissioner Schmidt, Epperson, White, Minx, Khan. Nays:0. Motion carried.**

**XI. Public Comment on Non-Agenda Items:** None.

**XII. Commissioner Comments:**

**Commissioner Epperson:** None.

**Commissioner Khan:** Thanked Director Wait and Attorney Steve Adams for coming and explaining the manual. Khan also thanked Superintendent O'Brien and the rest of the Department Heads.

**Commissioner Minx:** Explained he was really happy to see demolition start.

**Commissioner Schmidt:** Stated it was cool to see demolition start. Schmidt also noted it was great to get some kind of closure on everyone's hard work so far.

**Commissioner White:** Explained it's great seeing everything getting started. White also thanked everyone for a good job, and told Superintendent Braubach good job on all the fall festivities.

**XIII. Closed Session:** At approximately 7:45pm Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Khan, Epperson, White, Schmidt, and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 8:14

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner Epperson to approve the minutes of the closed session meeting held on September 16, 2020 **Ayes: Commissioner Schmidt, Khan, Epperson, Minx and White. Nays: 0. Motion carried.**

**Adjournment:** Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 8:15pm.



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Board President, Keith White



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Board Secretary, Jeffrey Wait