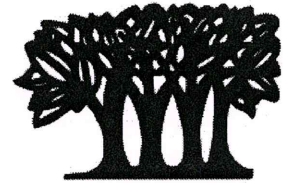


# Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200

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**MORTON GROVE  
PARK DISTRICT**

Minutes of the 830<sup>th</sup>  
Board Meeting  
December 16, 2020  
Held at the Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:36pm.

**Commissioners Present:** Keith White, Erica Epperson, Mazhar Khan, Paul Minx, and Steve Schmidt (present virtually).

- II. **Additions/Changes to the Agenda:** None

- III. **Citizens Comments on Agenda Items/Correspondence:** None.

- IV. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on November 11, 2020
- b. The Financial Reports:
  1. The Cash Summary and Revenue and Expenditure Report dated November 30, 2020
  2. The Invoice Distribution Report ending November 30, 2020 in the amount of \$1,695,418.66

**Ayes: Commissioner Epperson, Schmidt, Khan, Minx, Schmidt, and White. Nays: 0. Motion carried.**

- V. **Director's Report:** Director Wait stated that the district's Pop-Up Santa Stop is Saturday December 19<sup>th</sup>. Wait also mentioned that the district is waiting for some permit approvals from the Illinois Department of Public Health for the Harrer Pool project, but hopes to get those approvals by the end of the week. The district is still under Tier three of the state's mitigation guidelines. This has had a drastic effect of what the district has been able to provide to the community. However, with the vaccine becoming available, the district hopes that normalcy will soon be on the horizon. Wait wished the board and staff Happy Holidays and a safe New Year.

- VI. **Attorney Report:** None.

- VII. **Village Liaison Report:** None

- VIII. **Department Head Reports:** Superintendent Gorczyca explained that the demolition of Harrer Pool is now complete. The excavator was on site installing the stabilized entrances. Gorczyca stated that the Village of Morton Grove Public Works Department installed a new water main which will service the new pool and the museum. Gorczyca noted that the concrete work for the Austin Park renovation is complete, and the playground equipment is scheduled for delivery the week of December 13<sup>th</sup>.

Superintendent Braubach noted that the district has had a lot of holiday events including Letters to Santa, Calls from the North Pole, Santa Stocking Delivery, Santa's Paw pals photo competition, and The Gingerbread House Workshop Competition. Braubach stated the district has switched to virtual fitness classes and they are going well. In addition, all hotshot, dance, and pre-school classes have switched to virtual as well.

Superintendent O'Brien stated that the finance department has been working on year end paper work. This includes w-2's, closing out the budget, and closing out the property taxes. In addition, the finance department has been working on updating employee records and preparing the forms for the Affordable Care Act.

**IX. New Business:**

**a. Administration and Finance Committee – Commissioner Minx, Chair**

**Budget & Appropriation Ordinance:** Commissioner Minx made a motion, seconded by Commissioner Epperson to review and approve Ordinance #O-10-20 adopting the combined annual budget and appropriation of funds for the Morton Grove Park District for the period of January 1, 2021 to December 31, 2021 **Ayes: Commissioner Khan, Minx, Schmidt, White, and Epperson. Nays: 0. Motion carried.**

**Tax Levy Ordinance:** Commissioner Minx made a motion, seconded by Commissioner Khan to approve the Property Tax Levy Ordinance #O-11-20 **Ayes: Commissioner Schmidt, White, Epperson, Khan, and Minx Nays: 0. Motion carried.**

**Tax Extension Resolution:** Commissioner Minx made a motion, seconded by Commissioner Epperson that the Morton Grove Park Board approve the Morton Grove Park District 2020 Tax Extension Resolution #R-08-20. **Ayes: Commissioner Epperson, Khan, Minx, Schmidt, and White. Nays: 0. Motion carried.**

**Full-Time Salary Ranges:** Commissioner Minx made a motion, seconded by Commissioner Khan that the Morton Grove Park Board approve the changes to the full-time salary ranges effective 2021-22. **Ayes: Commissioner Khan, Minx, Schmidt, White, and Epperson. Nays: 0. Motion carried.**

**Interfund Line-Item Transfers:** Commissioner Minx made a motion, seconded by Commissioner Epperson to authorize the attached budget transfers in the amount of \$151,125. **Ayes: Commissioner Minx, Schmidt, White, Epperson and Khan. Nays: 0. Motion carried.**

**Telecommuting Policy:** Commissioner Minx made a motion, seconded by Commissioner White to approve the telecommuting policy. **Ayes: Commissioner Schmidt, White, Epperson, White, and Minx. Nays: 0. Motion carried.**



**Executive Director Employment Contract:** Commissioner Minx made a motion, seconded by Commissioner Epperson to approve the employment contract for the Executive Director.  
**Ayes:** Commissioner White, Epperson, White, Minx, and Schmidt. **Nays:** 0. **Motion carried.**

- X. Public Comment on Non-Agenda Items:** None.
- XI. Commissioner Comments:**  
**Commissioner Schmidt:** None.  
**Commissioner Epperson:** Thanked the staff and everyone for doing a great job during these difficult times.  
**Commissioner Khan:** Thanked Director Wait for accepting his contract renewal. Also thanked all department heads.  
**Commissioner Minx:** Thanked entire staff for doing a great job during these crazy times. Wished everyone a Happy Holiday season and a Happy New Year.  
**Commissioner White:** Extended a Happy Holiday to everyone and thanked all staff.
- XII. Adjournment:** Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:30pm.

  
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Board President, Keith White

  
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Board Secretary, Jeffrey Wait

**COMMITTED TO QUALITY PARK AND RECREATION SERVICES**