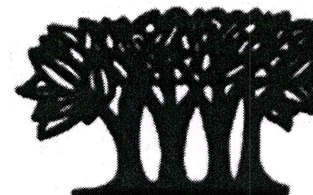


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Board Meeting Agenda February 17, 2021 at 6:30pm

- I. Roll Call
- II. Pledge of Allegiance
- III. Additions/Changes to the Agenda
- IV. Citizen's Comments on Agenda Items/Correspondence
- V. Consent Agenda:
 - a. **Approval of Minutes:** Minutes of the January 20, 2021 Board Meeting
 - b. **Approval of Financial Reports:**
 - 1. Cash Summary and Revenue Report dated January 31, 2021
 - 2. Invoice Distribution Report ending January 31, 2021 in the amount of \$97,243.73
- VI. Director's Report
- VII. Attorney's Report
- VIII. Village Liaison Report
- IX. Department Head Reports
- X. New Business:
 - a. **Administration & Finance Committee – Commissioner Minx, Chair**
 - ACTION ITEM:** #R-02-21 Transfer of Funds
 - ACTION ITEM:** Interfund Line Item Transfers
 - NON-ACTION ITEM:** Aquatic Presentation
- XI. Public Comment on Non-Agenda Items
- XII. **Commissioner Comments:** Commissioner Schmidt, Epperson, Khan, Minx, and White
- XIII. **Closed Session:** I make a motion for the Board to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and section 120/2(c)(21)
- XIV. **Approval of closed session Minutes:** Minutes of the November 11, 2020 closed session
- XV. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.

Consent Agenda: February 17, 2021 – Commissioner Paul Minx

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on January 20, 2021

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated January 31, 2021
- The Invoice Distribution Report ending January 31, 2021 in the amount of \$97,243.73

AFTER CLOSED SESSION:

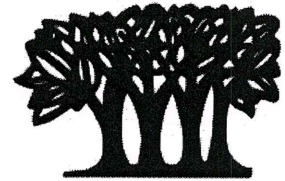
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session held on November 11, 2020

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 831th Board Meeting
January 20, 2021
Held Via Zoom

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Steve Schmidt, Erica Epperson, Keith White, Paul Minx, and Mazhar Khan.
- II. **Pledge of Allegiance**
- III. **Additions/Changes to the Agenda:** None
- IV. **Citizens Comments on Agenda Items/Correspondence:** None.
- V. **Consent Agenda:**
Commissioner Minx made a motion, seconded by Commissioner Khan, to approve:
 - a. The minutes of the Board Meeting held on December 16, 2020
 - b. The Financial Reports:
 - 1. The Cash Summary and Revenue and Expenditure Report dated December 31, 2020
 - 2. The Invoice Distribution Report ending December 31, 2020 in the amount of \$696,286.66**Ayes: Commissioner Epperson, Schmidt, Khan, Minx, Schmidt, and White. Nays: 0. Motion carried.**
- VI. **Director's Report:** Director Wait explained that the State moved into Tier 2 mitigations, and as a result the park district will be reopening Prairie View Community Center and the fitness center on January 25th. The district will continue to close the fitness center for 30 minutes multiple times a day for cleaning and sanitizing. Wait noted that just like in the past, masks will be mandatory at all times, even when exercising. Wait stated that Harrer Pool is moving along. The bath house foundation is finished, and the deep-water pool has been dug. Wait lastly mentioned that the Winter/Spring brochure will be a hard copy this year.
- VII. **Attorney Report:** None
- VIII. **Village Liaison Report:** None
- IX. **Department Head Reports:** Superintendent Kee stated that the district has been working closely with unemployment consultants on a regular basis. Kee mentioned that one of the district's protest which has been ongoing for months has finally come back with a verdict favoring the district. Kee noted that HR has updated the employee manual with the approved telecommuting policy. Kee explained that HR has also posted a maintenance one position so that the district can hopefully hire someone by spring.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Superintendent Braubach noted that preschool has gone back to in-person on Tuesday January 19th. Braubach explained that Monday January 18th the district had a virtual job fair for lifeguards and camp counselor positions. The district also hosted a family health walk at Harrer on January 18th which was successful. Karate classes, Hot Shot classes, and dog training classes will start again in-person.

Superintendent Gorczyca stated that Austin Park Redevelopment Project has all its concrete work finished and all playground equipment has been installed. Gorczyca noted that three park staff members have completed their CPR and AED recertifications. A new park sign was installed at Wren Park and all the Christmas orbs have been taken down.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

Approved Vendor List: Commissioner Minx made a motion, seconded by Commissioner Epperson to approve the attached vendor list. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, and White. Nays: 0. Motion carried.**

Transfer of Appropriation funds: Commissioner Minx made a motion, seconded by Commissioner Khan to authorize the attached appropriation transfer resolution #R-01-21 **Ayes: Commissioner White, Schmidt, Khan, Minx, and Epperson Nays: 0. Motion carried.**

XI. Public Comment on Non-Agenda Items: None.

XII. Commissioner Comments:

Commissioner Schmidt: Hopes everyone is doing well and thanked all the staff.

Commissioner Epperson: None

Commissioner Khan: Thanked Director Wait and entire staff for all their hard work.

Commissioner Minx: Thought the Santa Claus drive by was a great event and hopes everyone remains safe.

Commissioner White: Hoped that this will be a great year and hopes everyone is excited for the pool.

XIII. Adjournment: Commissioner White made a motion, seconded by Commissioner Khan to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 6:48pm.

Board President, Keith White

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

REVENUE AND EXPENDITURE REPORT FOR MORTON GROVE PARK DISTRICT
PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 01/31/2021		ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)		
Fund 01 - CORPORATE								
Fund 01 - CORPORATE:								
TOTAL REVENUES		2,238,900.00	48,580.86		48,580.86	2,190,319.14		2.17
TOTAL EXPENDITURES		2,238,900.00	93,908.24		93,908.24	2,144,991.76		4.19
NET OF REVENUES & EXPENDITURES		0.00	(45,327.38)		(45,327.38)	45,327.38		100.00
Fund 02 - RECREATION								
Fund 02 - RECREATION:								
TOTAL REVENUES		2,089,700.00	16,505.41		16,505.41	2,073,194.59		0.79
TOTAL EXPENDITURES		2,089,700.00	71,485.84		71,485.84	2,018,214.16		3.42
NET OF REVENUES & EXPENDITURES		0.00	(54,980.43)		(54,980.43)	54,980.43		100.00
Fund 05 - POLICE								
Fund 05 - POLICE:								
TOTAL REVENUES		7,000.00	0.00		0.00	7,000.00		0.00
TOTAL EXPENDITURES		7,000.00	0.00		0.00	7,000.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00	0.00		0.00
Fund 15 - MUSEUM								
Fund 15 - MUSEUM:								
TOTAL REVENUES		20,000.00	0.00		0.00	20,000.00		0.00
TOTAL EXPENDITURES		20,000.00	922.34		922.34	19,077.66		4.61
NET OF REVENUES & EXPENDITURES		0.00	(922.34)		(922.34)	922.34		100.00
Fund 20 - I.M.R.F.								
Fund 20 - I.M.R.F.:								
TOTAL REVENUES		250,000.00	259.24		259.24	249,740.76		0.10
TOTAL EXPENDITURES		250,000.00	16,548.90		16,548.90	233,451.10		6.62
NET OF REVENUES & EXPENDITURES		0.00	(16,289.66)		(16,289.66)	16,289.66		100.00
Fund 22 - F.I.C.A.								
Fund 22 - F.I.C.A.:								
TOTAL REVENUES		200,000.00	209.39		209.39	199,790.61		0.10
TOTAL EXPENDITURES		200,000.00	8,285.92		8,285.92	191,714.08		4.14
NET OF REVENUES & EXPENDITURES		0.00	(8,076.53)		(8,076.53)	8,076.53		100.00
Fund 25 - BOND & INTEREST								
Fund 25 - BOND & INTEREST:								
TOTAL REVENUES		1,000,000.00	979.74		979.74	999,020.26		0.10
TOTAL EXPENDITURES		1,000,000.00	0.00		0.00	1,000,000.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	979.74		979.74	(979.74)		100.00
Fund 26 - BOND AND INTEREST - HARRER POOL								
Fund 26 - BOND AND INTEREST - HARRER POOL:								
TOTAL REVENUES		550,000.00	0.00		0.00	550,000.00		0.00
TOTAL EXPENDITURES		550,000.00	0.00		0.00	550,000.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00	0.00		0.00
Fund 30 - LIABILITY INSURANCE								
Fund 30 - LIABILITY INSURANCE:								
TOTAL REVENUES		102,000.00	0.00		0.00	102,000.00		0.00
TOTAL EXPENDITURES		102,000.00	105.00		105.00	101,895.00		0.10
NET OF REVENUES & EXPENDITURES		0.00	(105.00)		(105.00)	105.00		100.00

PERIOD ENDING 01/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 01/31/2021		ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)		
Fund 35 - SPECIAL RECREATION								
Fund 35 - SPECIAL RECREATION:								
TOTAL REVENUES			350,000.00	309.76	309.76	349,690.24	0.09	
TOTAL EXPENDITURES			350,000.00	0.00	0.00	350,000.00	0.00	
NET OF REVENUES & EXPENDITURES			0.00	309.76	309.76	(309.76)	100.00	
Fund 40 - AUDIT								
Fund 40 - AUDIT:								
TOTAL REVENUES			16,000.00	0.00	0.00	16,000.00	0.00	
TOTAL EXPENDITURES			16,000.00	0.00	0.00	16,000.00	0.00	
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00	0.00	0.00	
Fund 70 - CAPITAL IMPROVEMENTS								
Fund 70 - CAPITAL IMPROVEMENTS:								
TOTAL REVENUES			13,164,000.00	0.00	0.00	13,164,000.00	0.00	
TOTAL EXPENDITURES			13,164,000.00	0.00	0.00	13,164,000.00	0.00	
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS			19,987,600.00	66,844.40	66,844.40	19,920,755.60	0.33	
NET OF REVENUES & EXPENDITURES			19,987,600.00	191,256.24	191,256.24	19,796,343.76	0.96	
			0.00	(124,411.84)	(124,411.84)	124,411.84	100.00	

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
FROM 01/01/2021 TO 01/31/2021
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 01/01/2021	Total Debits	Total Credits	Ending Balance 01/31/2021
01	CORPORATE	417,808.11	48,580.86	108,161.64	358,227.33
02	RECREATION	655,898.47	15,993.54	92,478.03	579,413.98
15	MUSEUM	11,893.69	0.00	1,594.93	10,298.76
20	I.M.R.F.	188,281.81	259.24	16,548.90	171,992.15
22	F.I.C.A.	148,496.25	209.39	8,285.92	140,419.72
25	BOND & INTEREST	34,492.61	979.74	0.00	35,472.35
30	LIABILITY INSURANCE	53,686.42	0.00	7,591.19	46,095.23
35	SPECIAL RECREATION	519,785.99	309.76	0.00	520,095.75
70	CAPITAL IMPROVEMENTS	16,517,256.31	0.00	28,089.40	16,489,166.91
99	PAYROLL CLEARING FUND	0.00	88,902.64	58,799.65	30,102.99
TOTAL - ALL FUNDS		18,547,599.66	155,235.17	321,549.66	18,381,285.17

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 01/01/2021 - 01/31/2021
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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 313102					
02-32-554200	CONTRACT SVCS-AGREEMENTS - COMCAST CABLE		DECEMBER CABLE BILL	52.50	313102
	Total For Check 313102			52.50	
Check 313103					
01-20-560200	EQUIPMENT-NEW EQUIP - MAIN CROWN GYM MATS, INC		GYM MATS	1,200.00	313103
	Total For Check 313103			1,200.00	
Check 313104					
02-33-520312	MATERIALS AND SUPPLIES-JAN GARVEY'S OFFICE PRODUCTS		JANITORIAL SUPPLIES FOR PV	50.98	313104
	Total For Check 313104			50.98	
Check 313105					
01-20-554100	CONTRACTUAL SERVICES-AGREE GROOT, INC.		GARBAGE SERVICE FOR MAINT	184.28	313105
02-33-552300	CONTRACT SVCS-CONTRACTUAL GROOT, INC.		GARBAGE SERVICE FOR PVCC	492.01	313105
	Total For Check 313105			676.29	
Check 313106					
02-05-592617	CONTRACTING SERVICES-GUITA HOLLI HAHN - ULTIMATE SCHO GUITAR LESSONS			651.70	313106
	Total For Check 313106			651.70	
Check 313107					
01-10-581400	EXP MISCELLANEOUS-DUES & S ILLINOIS ASSOC. PARK DISTR MEMBERSHIP DUES FOR 2021			6,326.90	313107
	Total For Check 313107			6,326.90	
Check 313108					
02-01-592176	CONTRACTING SERVICES-ISKC ILLINOIS SHOTOKAN KARATE C KARATE CLUB			4,135.80	313108
	Total For Check 313108			4,135.80	
Check 313109					
02-33-520321	MATRL AND SUPP-MAINT. - MA JC LICHT, LLC - DEPT #1047 DOOR PAINT SUPPLIES			14.02	313109
	Total For Check 313109			14.02	
Check 313110					
01-20-520312	MATERIALS AND SUPPLIES-JAN MENARD'S		SHOP SULLPIES	24.37	313110
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARD'S		VEHICLE SUPPLIES	94.52	313110
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARD'S		SUPPLIES FOR SANTA DRIVE E	177.97	313110
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS MENARD'S		VEHICLE SUPPLIES	23.88	313110
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARD'S		SHOP MATERIALS	39.84	313110
	Total For Check 313110			360.58	
Check 313111					
30-10-532610	INSURANCE-PROPERTY & GENER PARK DISTRICT RISK MANAGEM		DECEMBER GENERAL LIABILITY	6,398.79	313111
30-10-532615	INSURANCE-EMPLOYMENT PRAC		PARK DISTRICT RISK MANAGEM DECEMBER GENERAL LIABILITY	488.00	313111
30-10-532630	INSURANCE-WORKERS COMP		PARK DISTRICT RISK MANAGEM DECEMBER GENERAL LIABILITY	512.00	313111
	Total For Check 313111			7,398.79	
Check 313112					
01-10-520130	MATRL AND SUPP-OFFICE EXP		PITNEY BOWES GLOBAL FINANC QUARTERLY RENTAL OF POSTAG	300.78	313112
	Total For Check 313112			300.78	
Check 313113					
01-20-554100	CONTRACTUAL SERVICES-AGREE ROSE PEST SOLUTIONS		2021 PEST CONTROL	1,767.00	313113
02-33-554100	CONTRACTUAL SERVICES-AGREE ROSE PEST SOLUTIONS		2021 PEST CONTROL	615.60	313113
	Total For Check 313113			2,382.60	
Check 313114					
01-10-540120	UTILITIES-HEATING FUEL		SYMMETRY ENERGY SOLUTIONS DECEMBER GAS BILL	641.08	313114
02-10-540120	UTILITIES-HEATING FUEL		SYMMETRY ENERGY SOLUTIONS DECEMBER GAS BILL	440.96	313114
02-22-540120	UTILITIES-HEATING FUEL		SYMMETRY ENERGY SOLUTIONS DECEMBER GAS BILL	683.64	313114
02-33-540120	UTILITIES-HEATING FUEL		SYMMETRY ENERGY SOLUTIONS DECEMBER GAS BILL	1,422.34	313114
15-10-540120	UTILITIES-HEATING FUEL		SYMMETRY ENERGY SOLUTIONS DECEMBER GAS BILL	132.68	313114
	Total For Check 313114			3,320.70	
Check 313115					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU		TIM BRUNNING 2020 SAFETY SHOES	87.40	313115
	Total For Check 313115			87.40	

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 313116						
02-33-520312	MATERIALS AND SUPPLIES-JAN WAREHOUSE DIRECT			PVCC PAPER TOWELS	63.87	313116
	Total For Check 313116				63.87	
Check 313117						
70-10-586170	EXP MISCELLANEOUS-HARRER P WILLIAMS ASSOCIATES ARCHIT HARRER POOL DESIGN WORK FI				10,545.99	313117
	Total For Check 313117				10,545.99	
Check 313118						
70-10-586170	EXP MISCELLANEOUS-HARRER P COMED			ELECTRICAL WORK AT 6250 DE	3,749.64	313118
	Total For Check 313118				3,749.64	
Check 313119						
01-20-520321	MATRL AND SUPP-MAINT. - MA BATTERIES PLUS LLC			SOUTH GARAGE ALARM SYSTEM	115.06	313119
	Total For Check 313119				115.06	
Check 313120						
70-10-586146	EXP MISC.-PLAYGROUND GENER BOMAR SOFT PLAYGROUND INTE PLAYGROUND EQUIPMENT FOR A				1,122.50	313120
	Total For Check 313120				1,122.50	
Check 313121						
01-10-520160	MATRL AND SUPP-OFFICE EXP CHICAGO TRIBUNE MEDIA GROU CLASSIFIED LISTING				171.19	313121
	Total For Check 313121				171.19	
Check 313122						
02-32-554200	CONTRACT SVCS-AGREEMENTS - COMCAST CABLE			PVCC BUISNESS CABLE	580.85	313122
	Total For Check 313122				580.85	
Check 313123						
01-10-581400	EXP MISCELLANEOUS-DUES & S CONSUMER REPORTS			CONSUMER REPORT SUBSCRIPTI	26.00	313123
	Total For Check 313123				26.00	
Check 313124						
01-10-520110	MATRL AND SUPP-OFFICE EXP FORBES MAGAZINE INC			SUBSCRIPTION RENEWAL	14.00	313124
	Total For Check 313124				14.00	
Check 313125						
01-20-520321	MATRL AND SUPP-MAINT. - MA GORDON BANNERMAN LIMITED			WASHER STEEL SPACER, ROLLE	119.46	313125
	Total For Check 313125				119.46	
Check 313126						
02-32-460110	MEMBERSHIPS-RB - FITNESS M LEONARD LANGSAM			CANCELLED FITNESS MEMBERSH	78.00	313126
	Total For Check 313126				78.00	
Check 313127						
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARD'S			SCREWS & WOOD FILLER	15.73	313127
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARD'S			SCREWS & WOOD FILLER	56.21	313127
	Total For Check 313127				71.94	
Check 313128						
02-10-554100	CONTRACTUAL SERVICES-AGREE REACH MEDIA NETWORK			CONTRACTUAL SERVICES	1,129.00	313128
	Total For Check 313128				1,129.00	
Check 313129						
01-10-551120	CONTRACT SVCS-LEGAL - EXTR ROBBINS SCHWARTZ			FOR PROFESSIONAL SERVICES	2,540.00	313129
	Total For Check 313129				2,540.00	
Check 313130						
02-33-520312	MATERIALS AND SUPPLIES-JAN STATE INDUSTRIAL PRODUCTS			AIR CARE PROGRAM	113.52	313130
	Total For Check 313130				113.52	
Check 313131						
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		PHONE BILL	69.27	313131
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		PHONE BILL	69.27	313131
	Total For Check 313131				138.54	
Check 313132						
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		WATER SERVICES FOR ALL PAR	11.96	313132
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		FIRELINE	59.80	313132
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		FIRELINE	119.60	313132

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 01/01/2021 - 01/31/2021
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GL Number		Invoice Line Desc	Vendor	PAID Invoice Description	Amount	Check #
Check 313132						
02-33-540130		UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	47.84	313132
15-10-540130		UTILITIES-WATER	VILLAGE OF MORTON GROVE	FIRELINE	83.72	313132
Total For Check 313132					322.92	
Check 313133						
02-32-552300		CONTRACT SVCS-CONTRACTUAL	WELLBEATS	WELLBEATS MEMBERSHIP	249.00	313133
Total For Check 313133					249.00	
Check 313135						
01-10-520100		MATRL AND SUPP-BANK SERVIC	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	39.00	313135
01-10-520130		MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	26.91	313135
01-10-552200		CONTRACT SVCS-FRAMEWORK IT	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	4,666.72	313135
01-10-560800		EQUIPMENT-NEW EQUIP - COMP	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	58.43	313135
01-10-560810		EQUIPMENT-NEW EQUIP - COMP	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	5.30	313135
01-10-581100		BUSINESS MEETINGS	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	8.00	313135
01-10-581200		EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	99.00	313135
01-10-581250		EXP MISCELLANEOUS-BUSINESS	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	69.17	313135
01-10-581400		EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	14.99	313135
01-20-520400		MATRL-SUPP-SUPPLIES - TOOL	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	149.00	313135
01-20-520500		MATRL-SUPP-SUPPLIES - GAS	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	58.36	313135
01-20-581200		EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	90.18	313135
02-04-593514		PROGRAM SUPPLIES-DANCE - C	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	1,768.21	313135
02-06-593711		PROGRAM SUPPLIES-PRE SCHOO	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	14.99	313135
02-08-593925		PROGRAM SUPPLIES-SILVER BE	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	30.00	313135
02-08-593940		PROGRAM SUPPLIES-BUNNY TRA	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	130.95	313135
02-10-520110		MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	29.58	313135
02-10-560100		EQUIPMENT-NEW EQUIP - OFFI	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	119.96	313135
02-10-581400		EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	14.75	313135
02-32-554200		CONTRACT SVCS-AGREEMENTS -	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	657.82	313135
02-32-560200		EQUIPMENT-NEW EQUIP - MAIN	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	174.32	313135
02-33-520312		MATERIALS AND SUPPLIES-JAN	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	174.25	313135
02-33-520327		MATRL- SUPP-MAINT. - BALL	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	31.70	313135
02-35-554100		CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	1,677.94	313135
02-35-554405		CONTRACTUAL SERVICES-PUBLI	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	647.19	313135
15-10-520600		MATRL-SUPP-EXHIBIT/COLLECT	FIFTH THIRD BANK	DECEMBER CREDIT CARD BILL	28.01	313135
Total For Check 313135					10,784.73	
Check 313136						
01-20-520400		MATRL-SUPP-SUPPLIES - TOOL	MC MASTER-CARR SUPPLY CO	1/2" DIAMETER REDUCED-SHAN	35.75	313136
Total For Check 313136					35.75	
Check 313137						
01-20-520321		MATRL AND SUPP-MAINT. - MA	MENARD'S	RETACTABLR ELECTRIC CORD R	84.38	313137
01-20-520323		MATRL AND SUPP-MAINT. - MA	MENARD'S	WALK WAY LIGHT BULBS FOR S	63.70	313137
01-20-520400		MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	HEADLOK	13.96	313137
Total For Check 313137					162.04	
Check 313138						
01-20-520325		MATRL-SUPP-MAINT. - MAT'LS	NAPA AUTO PARTS	VEHICLE CARE	13.10	313138
Total For Check 313138					13.10	
Check 313139						
01-20-520325		MATRL-SUPP-MAINT. - MAT'LS	RUSSO POWER EQUIPMENT	CHAINSAW CHAINS	119.04	313139
01-20-520400		MATRL-SUPP-SUPPLIES - TOOL	RUSSO POWER EQUIPMENT	FILES FOR CHAINSAW CHAINS	33.95	313139
Total For Check 313139					152.99	
Check 313140						
01-10-554100		CONTRACTUAL SERVICES-AGREE	TIAA COMMERCIAL FINANCE, I	COPIER RENTAL INSURANCE	487.04	313140
Total For Check 313140					487.04	
Check 313141						
70-10-586170		EXP MISCELLANEOUS-HARRER P	WILLIAMS ASSOCIATES ARCHIT	PROFESSIONAL SERVICES FROM	12,671.27	313141

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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 313141					
Total For Check 313141				12,671.27	
Check 313142					
01-20-554100	CONTRACTUAL SERVICES-AGREE	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES DEC-FEB	56.22	313142
02-22-552200	CONTRACT SVCS-FRAMEWORK	IT ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES DEC-FEB	176.31	313142
15-10-554600	CONTRACTUAL SERVICES-PROF	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES DEC-FEB	105.84	313142
Total For Check 313142				338.37	
Check 313143					
01-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	1,015.96	313143
02-10-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	1,015.96	313143
02-33-540150	UTILITIES-TELEPHONE	CALL ONE	PHONE SERVICES	1,046.74	313143
Total For Check 313143				3,078.66	
Check 313144					
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	COPIER LEASE	141.20	313144
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	COPIER LEASE	141.20	313144
Total For Check 313144				282.40	
Check 313145					
02-33-554100	CONTRACTUAL SERVICES-AGREE	COLLEY ELEVATOR CO.	INSPECTORS FEE	240.00	313145
Total For Check 313145				240.00	
Check 313146					
01-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	1,717.70	313146
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	719.48	313146
02-21-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	4,393.36	313146
02-22-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	520.90	313146
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	6,870.82	313146
15-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	390.86	313146
Total For Check 313146				14,613.12	
Check 313147					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR FRANK HR	252.06	313147
Total For Check 313147				252.06	
Check 313148					
01-10-520100	MATRL AND SUPP-BANK SERVIC	GARVEY'S OFFICE PRODUCTS	CALENDARS, MOP, WHITE OUT,	51.48	313148
Total For Check 313148				51.48	
Check 313149					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	LOW VOLTAGE WORKS, INC.	WIRELESS COMMUNICATION SER	105.00	313149
Total For Check 313149				105.00	
Check 313150					
01-10-554100	CONTRACTUAL SERVICES-AGREE	SEGAL CONSULTING	AUDIT	2,250.00	313150
Total For Check 313150				2,250.00	
Check 313151					
01-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	927.26	313151
02-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	915.40	313151
02-22-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	990.80	313151
02-33-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	527.92	313151
15-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	253.82	313151
Total For Check 313151				3,615.20	

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User: lgonzalez
DB: Morton Grove Pa

INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 01/01/2021 - 01/31/2021
JOURNALIZED
PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<hr/>					
Fund Totals:					
			Fund 01 CORPORATE	26,215.30	
			Fund 02 RECREATION	34,352.91	
			Fund 15 MUSEUM	994.93	
			Fund 30 LIABILITY INSURANC	7,591.19	
			Fund 70 CAPITAL IMPROVEMEN	28,089.40	
				<hr/>	
				97,243.73	

MONTH: 1/20/2021

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
	Card Number	1800			
O'Brien	4-Dec	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$1,100.00	01-10-552200
O'Brien	8-Dec	Fifth Third Bank	Banking Charges	\$39.00	01-10-520100
O'Brien	11-Dec	FedEx	Postage for Bond Documents	\$26.91	01-10-520130
O'Brien	11-Dec	Gaylord	Museum supplies	\$28.01	15-10-520600
O'Brien	15-Dec	Apple	IPAD related applications	\$5.30	01-10-560810
O'Brien	22-Dec	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$3,566.72	01-10-552200
O'Brien	29-Dec	203 LaSalle Parking	Parking fees for filing the Budget and Tax Levy with the Cook County Clerk	\$8.00	01-10-581100
	Card Number	1826		\$4,773.94	
Braubach	4-Dec	GigSanta Paul	Santa for Special Event	\$594.00	02-35-554405
Braubach	13-Dec	Amazon	Webcams for Supervisors	\$119.96	02-10-560100
Braubach	22-Dec	Weissman Designs	Dance Costumes	\$1,768.21	02-04-593514
Braubach	22-Dec	4imprint	Hand sanitizer for Club	\$657.82	02-32-554200
Braubach	23-Dec	Walgreens	Santa rental -extra hour	\$130.95	02-08-592940
Braubach	29-Dec	Amazon	2021 Calendars	\$29.58	02-10-520110
	Card Number	8573		\$3,300.52	
Wait	18-Dec	Moretti's	Lunch for staff	\$69.17	01-10-581250
Wait	21-Dec	Mcafee	Computer virus protection	\$58.43	01-10-560800
Wait	22-Dec	Zoom	Monthly subscription	\$14.99	01-10-581400
	Card Number	1818		\$142.59	
Gorczyca	4-Dec	Shell Oil	Fuel for Dodge Caravan	\$58.95	01-20-520500
Gorczyca	10-Dec	Shell Oil	Fuel for Dodge Caravan-REFUND	-\$0.59	01-20-520500
Gorczyca	21-Dec	Home Depot	1/2 inch hammer drill	\$149.00	01-20-520400
Gorczyca	22-Dec	Moretti's	Staff Lunch	\$90.18	01-20-581200
	Card Number	9125		\$297.54	
Herrmann	12-Dec	Pic Monkey	Social Media Monthly Image Pro Subscription	\$12.99	02-35-554100
Herrmann	16-Dec	Facebook Ads	Facebook ad boosts for events	\$20.69	02-35-554405
Herrmann	17-Dec	My Area Yoga	Monthly Online Listing Fee	\$25.00	02-32-554100
Herrmann	17-Dec	Vmag	Online subscription for Digital Activity Guide	\$275.00	02-35-554100
Herrmann	18-Dec	Facebook Ads	Facebook ad boosts for events	\$25.00	02-35-554405
Herrmann	22-Dec	Chicago Tribune	Chicago Tribune Online Subscription	\$7.96	02-35-554100
Herrmann	23-Dec	Daily Herald	Online Subscription	\$9.99	02-35-554100
Herrmann	25-Dec	Buffer	Social Media Buffer Analyze (Getting Refund in Jan)	\$35.00	02-35-554100

Herrmann	28-Dec	Wp Engine	Monthly Website Host Fee	\$30.00	02-35-554100
Herrmann	28-Dec	John Wondrasek	Quarterly Web Maintenance	\$500.00	02-35-554100
Herrmann	28-Dec	USPS	mailing to District 69	\$7.50	02-35-554405
Herrmann	31-Dec	Promo	Video Subscription for eblasts and social media	\$119.00	02-35-554100
Herrmann	3-Jan	Buffer	Yearly Social Media subscription Business - twitter, facebook and instagram	\$663.00	02-35-554100
	Card Number			\$1,731.13	
Baumgartner	10-Dec	Amazon	Santa Stocking Delivery	\$47.98	02-08-593940
Baumgartner	7-Dec	Amazon	Santa Stocking Delivery	\$47.98	02-08-593940
Baumgartner	15-Dec	Zoom	Prek Premium zoom	\$14.99	02-06-593711
	Card Number	1891		\$14.99	
New Employee					
				\$	
	Card Number	2424			
Manno	4-Dec	Amazon.com	Vacuum Parts	\$10.74	02-33-520327
Manno	6-Dec	Amazon Market Place	Vacuum Parts	\$14.84	02-33-520327
Manno	23-Dec	Hesco	Vacuum Parts	\$6.12	02-33-520327
Manno	23-Dec	Hesco	Cleaning supplies	\$134.85	02-33-520312
Manno	30-Dec	Hesco	Cleaning supplies	\$39.40	02-33-520312
	Card Number	1867		\$205.95	
Mucci	11-Dec	Amazon	Holiday event gift cards	\$30.00	02-08-593925
Mucci	16-Dec	Jeff Ellis	Aquatic Safety School	\$99.00	01-10-0581200
	Card Number	1834		\$ 129.00	
Kee	n/a				
				\$	
	Card Number	2987			
Moore	14-Dec	MF Athletic & Perform	Gym Equipment	\$174.32	02-32-560200
				\$ 174.32	
	Card Number	7242			
Stibbe	7-Dec	Illinois Basset	Basset License	\$14.75	02-10-581400
				\$ 14.75	
			Total:	\$ 10,784.73	

February 17, 2021

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

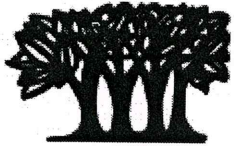
Motions/New Business

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
February 17, 2021**

Administration and Finance Committee – Commissioner Minx, Chair

Transfer of Funds: I move that the Morton Grove Park Board approve Resolution #R-02-21 to authorize the budgetary transfer.

Interfund Line Item Transfer: I move that the Morton Park Board authorize the attached budget transfers in the amount of \$496,130.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Marty O'Brien, Superintendent of Finance
Date: February 17, 2021
Subject: 2020 Transfer of Budget Appropriations: Resolution #R-02-21

Issue:

Authorization for a budget transfer in the amount of \$120,000.

Discussion:

As part of the year end audit, the Finance Department does estimates of what resources will be needed for the remaining portion on 2020 and what resources will be needed for 2021. Based on that analysis, it was determined that we need to move appropriations between various funds. We recommend the following entry to transfer resources to the place of greater need:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$120,000	Corporate Fund	Recreation Fund

Park Board Action:

For the Board of Commissioners to approve Resolution #R-02-21 to authorize the budgetary transfer.

MORTON GROVE PARK DISTRICT
RESOLUTION #R-02-21

RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS

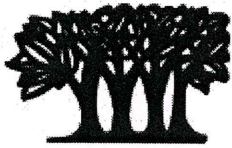
BE IT RESOLVED. By the Board of Commissioners of the Morton Grove Park District, that the following appropriation amounts be transferred immediately:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$120,000	Corporate Fund	Recreation Fund

Resolved this 17th day of February 2021

Board President, Keith White
Morton Grove Park District

Board Secretary, Jeffrey Wait
Morton Grove Park District



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: February 17, 2021
Regarding: Transfer of Appropriation Funds

Issue:

To transfer appropriations between the line items that have excess funds to the items that are in need.

Discussion:

The Board passed the 2020 appropriation ordinance at the December 2019 Board meeting. Per state law, after the first six months, the Board has the authority to transfer funds from any line item anticipated to have excess funds to a line item that needs funds.

This is a normal process at year end to ensure appropriation assigned to each commitment items remains positive when expenditures are taken into account. The reason the total transfers are larger than in the past is due to shutdowns brought on by the pandemic.

Park Board Action:

For the Board of Commissioners to authorize the attached budget transfers in the amount of \$496,130.

MORTON GROVE PARK DISTRICT
MID YEAR BUDGET ADJUSTMENTS

GL Number	DESCRIPTION	DEBIT	CREDIT
01-20-554300	CONTRACTUAL -TEMPORARY MAINTENANCE STAFF		\$2,500.00
01-10-540120	UTILITIES-HEATING FUEL		\$2,000.00
01-10-540130	UTILITIES-WATER		\$2,000.00
02-10-540110	UTILITIES-ELECTRICTY		\$1,500.00
01-20-512130	SALARIES & WAGES - FULLTIME		\$1,000.00
02-33-520321	MATRL AND SUPP-MAINT. - MAT1LS - BLDG		\$1,000.00
02-35-554400	CONTRACT SVCS-AGREEMENTS - BROCHURES		\$500.00
02-35-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT	\$500.00	
01-20-513100	SALARIES & WAGES-SUMMER STAFF	\$1,000.00	
02-33-520312	MATERIALS AND SUPPLIES-JANITOR SUPPLIES	\$1,000.00	
02-10-540150	UTILITIES-TELEPHONE	\$1,500.00	
01-10-540150	UTILITIES-TELEPHONE	\$2,000.00	
01-10-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTANCE	\$2,000.00	
01-20-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT	\$2,500.00	
01-10-511100	SALARIES & WAGES-DIRECTOR		\$1,000.00
01-20-512130	SALARIES & WAGES - FULLTIME		\$600.00
01-20-512120	SALARIES & WAGES-PARKS FOREMAN	\$100.00	
01-10-511200	SALARIES-SUPERINTENDENT OF HR & RISK	\$400.00	
01-20-513100	SALARIES & WAGES-SUMMER STAFF	\$500.00	
01-10-511300	SALARIES-SUPERINTENDENT OF FINANCE	\$600.00	
02-10-512300	SALARIES & WAGES-RECREATION SUPERVISOR		\$2,600.00
02-08-593949	PROGRAM SUPPLIES-CLOVER HUNT		\$120.00
02-10-511800	SALARIES & WAGES-COMMUNICATION MANAGER	\$100.00	
02-08-593946	PROGRAM SUPPLIES-SANTA STOCKING	\$120.00	
02-10-511500	SALARIES-SUPERINTENDENT OF RECREATION	\$2,500.00	
02-10-481810	MISCELLANEOUS REV-MISC. - GENERAL INCOME		\$37,000.00
02-10-512300	SALARIES & WAGES-RECREATION SUPERVISOR		\$37,000.00
02-32-460110	MEMBERSHIPS-RB - FITNESS MEMBERSHIPS		\$13,000.00
02-32-513700	SALARIES & WAGES-GROUPX INSTRUCTORS		\$13,000.00
30-10-412100	TAX RECEIPTS REV-REPLACEMENT TAXES	\$50,000.00	
30-10-582620	EXP MISCELLANEOUS-UNEMPLOYMENT COMP	\$50,000.00	
01-10-540110	UTILITIES-ELECTRICTY		\$6,150.00
02-22-553100	CONTRACTUAL SERVICES-POOL - CHEMICALS		\$2,000.00
02-22-540110	UTILITIES-ELECTRICTY		\$1,600.00
02-35-554400	CONTRACT SVCS-AGREEMENTS - BROCHURES		\$1,200.00
02-32-560600	EQUIPMENT-NEW EQUIP - FITNESS CENTER		\$200.00
01-10-520140	MATRL AND SUPP-OFFICE EXP - BOTTLED WTR		\$100.00
01-10-560100	EQUIPMENT-NEW EQUIP - OFFICE		\$10.00
01-10-560800	EQUIPMENT-NEW EQUIP - COMPUTER - HARD	\$10.00	
01-10-520160	MATRL AND SUPP-OFFICE EXP - PUBLICATIONS	\$100.00	
02-32-560200	EQUIPMENT-NEW EQUIP - MAINT	\$200.00	

02-35-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT	\$1,200.00	
02-21-540110	UTILITIES-ELECTRICTY	\$1,600.00	
01-10-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT	\$1,650.00	
02-22-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTANCE	\$2,000.00	
01-10-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTANCE	\$4,500.00	
70-10-586146	EXP MISC.-PLAYGROUND GENERAL EXPENSE		\$220,000.00
70-10-586147	EXP MISCELLANEOUS-AUSTIN PARK PLAYGROUND	\$220,000.00	
01-20-512150	SALARIES & WAGES-FULLTIME - OT		\$19,800.00
01-10-511700	SALARIES-EXECUTIVE ADMIN ASSISTANT		\$16,100.00
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED-SOD-FERTILIZER		\$7,450.00
01-20-554300	CONTRACTUAL -TEMPORARY MAINTENANCE STAFF		\$6,400.00
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUBS-FLOWERS		\$6,300.00
01-10-512720	SALARIES & WAGES-FINANCE COORDINATOR		\$4,900.00
01-20-512130	SALARIES & WAGES - FULLTIME		\$4,000.00
01-10-551120	CONTRACT SVCS-LEGAL - EXTRA SERVICE	5,000.00	
01-10-551200	CONTRACT SVCS-LEGAL - PUBLICATIONS		\$5,000.00
01-10-580201	EXP MISC.-RENEWAL OF DISTINGUISHED AGCY	300.00	
01-10-581120	EXP MISC-COMM EXPENSE - EDUC SEMINARS		\$300.00
02-07-592819	CONTRACTING SERVICES-GAP		1500
02-07-592821	CONTRACTING SERVICES-PUPPY TRAINING	500.00	
02-07-592834	CONTRACTING SERVICES - ACTING IMPROV	1,000.00	
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN PARTY	200.00	
02-08-593914	PROGRAM SUPPLIES-COLD BREWS		1000
02-08-593937	PROGRAM SUPPLIES-GENERAL EVENTS	800.00	
02-10-511500	SALARIES-SUPERINTENDENT OF RECREATION	4,000.00	
02-10-512300	SALARIES & WAGES-RECREATION SUPERVISOR		4000
02-21-540110	UTILITIES-ELECTRICTY	1,000.00	
02-21-540120	UTILITIES-HEATING FUEL	500.00	
02-21-540130	UTILITIES-WATER	100.00	
02-22-540130	UTILITIES-WATER		1600
02-31-513150	SALARIES & WAGES-MAINT. - ROOM RENTALS	100.00	
02-31-513151	SALARIES-FIELDHOUSE RENTAL ATTENDANT		\$300.00
02-31-520360	MATRL AND SUPP-SUPPLIES- FITNESS CLASSES	200.00	
02-33-512150	SALARIES & WAGES-FULLTIME - OT		\$8,000.00
02-33-552300	CONTRACT SVCS-CONTRACTUAL SERVICES	5,000.00	
02-33-570200	BUILDING & LANDSCAPE-BUILDING REPAIR	3,000.00	
15-10-520110	MATRL AND SUPP-OFFICE EXP - SUPPLIES	300.00	
15-10-520312	MATERIALS AND SUPPLIES-JANITOR SUPPLIES		\$300.00
01-10-551120	CONTRACT SVCS-LEGAL - EXTRA SERVICE	8,000.00	
01-10-581120	EXP MISC-COMM EXPENSE - EDUC SEMINARS		\$4,000.00
01-10-589105	EXP MISCELLANEOUS-EMPLOYEE RECOGNITION		\$4,000.00
01-10-581700	EXP MISCELLANEOUS-HOLIDAY DECORATIONS		\$3,900.00
01-20-570150	BLDG-LANDSCAPE-GENERAL PARK IMPROVEMENTS		\$3,450.00
01-10-581200	EXP MISC.-EDUCATIONAL SEMINARS - STAFF		\$3,400.00
01-20-520500	MATRL-SUPP-SUPPLIES - GAS & OIL VEHICLES		\$3,350.00
01-20-520328	MATRL-SUPP-MAINT. - MAT'LS - PLAYGROUNDS		\$3,250.00
01-10-530310	INSURANCE-INS - HEALTH & LIFE - DISTRICT		\$3,000.00

01-10-540120	UTILITIES-HEATING FUEL		\$2,900.00
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-FILL-BALL MIX		\$2,900.00
01-20-520400	MATRL-SUPP-SUPPLIES - TOOLS & HARDWARE		\$2,700.00
01-10-540130	UTILITIES-WATER		\$2,400.00
01-10-540110	UTILITIES-ELECTRICTY		\$2,300.00
01-10-540150	UTILITIES-TELEPHONE		\$2,100.00
01-20-520225	MATRL-SUPP-R & R - VEHICLE REPAIR SEVICE		\$2,100.00
01-10-520100	MATRL AND SUPP-BANK SERVICE CHARGES		\$2,000.00
01-20-560200	EQUIPMENT-NEW EQUIP - MAINT		\$2,000.00
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS - VEHICLES		\$1,750.00
01-20-581200	EXP MISC.-EDUCATIONAL SEMINARS - STAFF		\$1,750.00
01-10-520130	MATRL AND SUPP-OFFICE EXP - POSTAGE		\$1,700.00
01-10-581600	EXP MISC.-MORTON GROVE SPECIAL EVENTS		\$1,400.00
01-10-552100	CNTRCT SVCS-SOFTWARE SERVICE AGREEMENTS		\$1,300.00
01-20-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT		\$1,250.00
01-10-581250	EXP MISCELLANEOUS-BUSINESS MEALS		\$1,100.00
01-10-581500	EXP MISCELLANEOUS-UNIFORMS		\$1,100.00
01-10-581110	EXP MISCELLANEOUS-COMMISSIONERS EXPENSE		\$1,000.00
01-20-560300	EQUIPMENT-NEW EQUIP - BLDG		\$950.00
15-10-540110	UTILITIES-ELECTRICTY		\$50.00
15-10-540120	UTILITIES-HEATING FUEL	\$50.00	
01-10-589200	EXP MISCELLANEOUS-EQUITY TRANSFER	\$120,000.00	
		\$496,130.00	\$496,130.00

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

February 17, 2021

1 RECREATION AND PROGRAMMING REPORT — SUE BRAUBACH

General/Special Events

- Staff attended the IAPD/IPRA Soaring to New Heights Virtual Conference at the end of January. There were a lot of great sessions held on a variety of topics relating to COVID-19 along with some new ideas for future programs.
- Staff will be teaching some CPR classes at the end of the month.
- Two of our Winter Special Events: Daddy/Daughter and Family Fun Night have been rescheduled to the spring.
- Registration for Winter/Spring programs opens for residents on Monday, February 15th.
- Planning has begun for summer programming. We will be following current guidelines of the Phase Four Illinois Restore Plan as we prepare for summer.
- Upcoming Events:

○ Feb 11 th	Virtual Bingo	6:30- 7:30pm	Virtual
○ Feb 13 th	Valentine's Day Meet & Greet	11:00-1:00pm	PVCC
○ Feb 15 th	Family Heart Health Walk	1:00-2:00pm	Harrer Park
○ Feb 20 th	Fitness Flurry	9:00-11:00am	PVCC
○ March 1-31 st	Virtual Art Show	All Month	Virtual
○ March 12 th	Clover Rock Hunt	All Day	All MG Parks
○ March 17 th	Clover Hunt	4:00-5:00pm	Prairie View Park
○ March 29 th	The Sneaky Bunny	2:00-5:00pm	Residents home
○ April 2 nd	Doggie Egg Hunt	1:45- 3:45pm	PVCC

Fitness

- Our second Family Winter Walk will take place on Monday, February 15th, at Harrer Park. We had a lot of success by holding the walk at lunchtime on a school holiday last month and hope to have a similar turnout on Monday.
- Fitness Flurry will take place on Saturday, February 20th, to showcase six of our most popular group exercise classes. Participants can try out shorter versions of our classes to get a feel for the format and instructor before attending the following week when classes are once again included in memberships.
- Memberships will be reinstated by February 22nd.
- Beginning February 22nd, we will offer "shootaround" basketball times for individuals to play in the gym.
- We have received a lot of positive feedback for reopening a lane of the walking track.

Athletics

- Hot Shots registration ballooned to more than 60 participants for the winter session.
- We began indoor gym rentals again this month, beginning with youth volleyball on Saturdays.

- Affiliates and outside groups are starting to submit field rental requests for the spring and summer.

Cultural Arts/Adults

- Our first annual 'Best in Snow' Contest received more than 10 submissions and the top three winners received decorative yard signs and MGPD gift bags.
- Dog and Puppy Training classes began their winter session with 15 participants.
- Winter session of Piano with Kevin Cline now has 15 students registered.
- The following bands have been booked for the Summer Concert Series:
 - Tuesday, June 15th - Bopology
 - Tuesday, June 22nd - Serendipity
 - Tuesday, June 29th - Frank and Dave
 - Tuesday, July 13th - Jolly Ringwalds
 - Tuesday, July 20th - Soda
 - Thursday, July 29th -Car Show- Cadillac Groove
 - Tuesday, August 10th - Wild Daisy
 - Tuesday, August 18th - Back to School Bash- Sushi Roll

Camps/Pre-School/Kinder Odyssey

- Preschool and summer camp information was sent to marketing to begin advertising for Preschool 2021/2022 and Summer Camp 2021.
- Registration for both preschool and summer camp will begin on March 15th .
- We held a Virtual Open House to go over information regarding each Preschool class. We recorded these sessions to put on the website. We also recorded a virtual tour of each classroom to put on the website as well.
- We will begin the process of hiring summer camp staff this month. We need new staff.

Aquatics/Gap/B4 School/BASE

- The hiring process for aquatic staff has started. We are looking to hire 30 lifeguards and 10 cashiers.
- Supervisor Mucci will be attending the International Aquatic Safety School online February 8th thru the 11th.

Marketing

- Winter Spring Activity Guide is at the post office. (R) Registration begins February 15th , (NR) begins February 22nd.
- Camp/Preschool brochure to mail March 1, 2021
- Sponsorship commitments for summer events are due to marketing by March 10th .
- Morton Grove Park District February-March news to be sent to all school district on February 18th for districts to post on websites. (District 63,67,69 and District 70 includes in an email sent out to parents
- Harrer Pool Referendum -Social Media Posts are going out as scheduled. Average reach 440 to 1.6 K.
- Signage and banners to be updated as needed

2 FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- All qualifying park board commissioners and staff will be receiving their ethics statement. Please complete and return this survey as soon as possible.
- Our external auditors, Lauterbach and Amen, completed their initial field work this week. We expect them to return in March to complete their field work.
- This week the Morton Grove Park District received \$5,000 from Cook County for their portion of the CARES pandemic reimbursements. The amount we received was the maximum reimbursement for our type of local government and our size.
- The Finance Department completed its exemption affidavit for all property owned by the park district. This affidavit is required since the park district is exempt from paying local property taxes.
- As of January 31st, the Finance Department completed and mailed all W-2s or 1099s. In addition, we filed all required tax forms for the year 2020.

3 HUMAN RESOURCES & RISK MANAGEMENT REPORT— LAURA KEE

- Childcare statements were processed for 2020 and mailed to individual families.
- HR conducted interviews for Parks Maintenance Technician 1.
- HR continues to work with unemployment Consultants Inc., claims are on the decline.
- Two new job description have been created, these include Park Maintenance II, and Special Events Coordinator.
- There were zero workers compensation claims.

4 PARKS AND MAINTENANCE REPORT — KEITH GORCZYCA

- Harrer Pool Project. Excavation on the deep pool was finished and stone installed. Waiting for the weather to cooperate so the pool floor can be poured. The column for the dive tower was installed. The pool building foundations are in. The water service for the building is installed and steel supports are going up. The mason mobilized and has all his equipment and supplies on site. They too are waiting for the weather to cooperate so they can start their work. The new water main is being installed for the pool.
- Interviews for the open Parks I position were completed. An offer was extended to Shawn Aguilar with an anticipated start date of March 1st.
- All the buckthorn at Palma Lane was removed.
- Tree pruning underway at the parks.
- Fire extinguishers at all the facilities, vehicles and equipment were inspected and tagged for the upcoming year.
- Snow and ice removal throughout the district played a major role recently.
- Park sign renovation work underway.

- Winter maintenance underway on parks equipment.
- An advertising TV was installed in the lobby at PVCC.
- Additional Covid barriers were installed in the fitness center.
- Dance studio, men's and women's saunas deep cleaned and sanitized.
- Cycle center, fitness desk, stretching room, hallway and men's locker room carpets cleaned.
- Dance studio columns prepped and painted.
- National floors spray buffed.
- Racquetball, Hit Zone, Stretching room and Cycle Center room walls washed.
- The back-up generator at PVCC was serviced and inspected for the upcoming year.
- Routine maintenance items this month included: tree trimming, park amenity repairs vehicle and equipment repairs, park sign repairs, snow and ice control, facility cleaning, monthly inspections and fire extinguisher inspections and recharging.