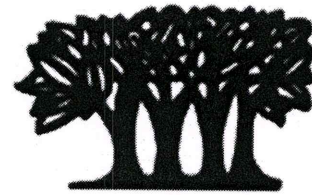


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Board Meeting Agenda March 17, 2021 at 6:30pm

- I. Roll Call
- II. Pledge of Allegiance
- III. Additions/Changes to the Agenda
- IV. Citizens Comments on Agenda Items/Correspondence
- V. Consent Agenda:
 - a. Approval of Minutes: Minutes of the February 17, 2020 meeting
 - b. Approval of Financial Reports:
 1. Cash Summary and the Revenue and Expenditure Report dated February 28, 2021
 2. Invoice Distribution Report ending February 28, 2021 in the amount of \$758,072.05
- VI. Director's Report
- VII. Attorney's Report
- VIII. Village Liaison Report
- IX. Department Reports
- X. New Business
 - a. Administration and Finance Committee – Commissioner Minx, Chair
 1. ACTION ITEM: Harrer Pool Landscaping Bid Approval
 2. ACTION ITEM: James Haddon Resolution #R-03-21
 3. ACTION ITEM: IAPD/IPRA Distinguished Accreditation letter
- XI. Public Comment on Non-Agenda Items
- XII. Commissioner Comments:

Commissioner Epperson	Commissioner Minx
Commissioner Khan	Commissioner White
Commissioner Schmidt	
- XIII. Closed Session:

I move that the Board enter closed session in accordance with the Open Meetings Act section 120/2(c)(1) and for section 120/2(c)(21).
- XIV. Approval of Closed Session Minutes: Minutes from the February 17, 2020 meeting
- XV. Adjournment

The Prairie View Community Center is an ADA accessible building. Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Jeffrey Wait, at the Prairie View Community Center by mail at 6834 Dempster, St. Morton Grove, IL 60053, by phone at (847) 965-1200, Monday through Friday 9:00am until 5:00pm or by email to jwait@mgparks.com at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' notice. For the deaf or hearing impaired please use the Illinois Relay Center Voice only operator at (800) 526-0857.

Consent Agenda: March 17, 2021 – Commissioner Paul Minx

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on February 17, 2021

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated February 28, 2021
- The Invoice Distribution Report ending February 28, 2021 in the amount of \$758,072.05

AFTER CLOSED SESSION:

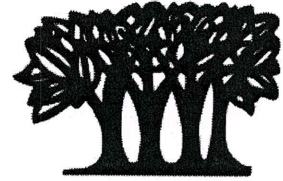
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session held on February 17, 2021

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 832th Board Meeting
February 17, 2021
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Erica Epperson, Keith White, Paul Minx, and Mazhar Khan

Commissioner White made a motion, seconded by Commissioner Minx to allow Commissioner Schmidt to attend remotely. **Ayes: Commissioner White, Khan, Minx, and Epperson Nays: 0 Motion carried.**

Steve Schmidt was present virtually.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Laura Kee, Superintendent of HR and Risk Management; Sue Braubach, Superintendent of Recreation; Mary Mucci, Aquatics Supervisor and Luisa Gonzalez, Recording Secretary.

Guest present: Rita Minx, Village Trustee and resident; Patty and Al Spiegelman, residents of Morton Grove.

- II. **Pledge of Allegiance**

- III. **Additions/Changes to the Agenda:** None

- IV. **Citizens Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Khan, to approve:

- a. The minutes of the Board Meeting held on January 20, 2021
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated January 31, 2021
 2. The Invoice Distribution Report ending January 31, 2021 in the amount of \$97,243.73**Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays: 0. Motion carried.**

- VI. **Director's Report:** Director Wait mentioned that registration for the winter/spring programs is underway. Programs can be found in the seasonal brochure. Hard copies were delivered to every household and can also be found online at mortongroveparks.com. Wait noted that the park district is currently hiring for camp and pool staff. Wait also had an update on Harrer Pool. Wait stated that there has been a slight delay obtaining permits from the county and state agencies. The district was hoping to have an opening Memorial Day weekend, but with the delays that date will more than likely be pushed back.

VII. **Attorney Report:** White noted that Steve Adams submitted his report electronically to each member's email account.

VIII. **Village Liaison Report:** None

IX. **Department Head Reports:** Superintendent Kee explained that HR has been interviewing for the Maintenance Parks I position. HR has extended an offer which has been accepted by an applicant. Kee stated that HR continues to work with unemployment consultants but the amount of claims has significantly decreased. Kee also mentioned that child care statements have been processed and sent to families for tax purposes.

Superintendent Braubach stated that recreation staff attended IPRA virtual conference this year. Braubach explained that the district had its Valentine Meet and Greet with Olaf the weekend of February 13th, which went well. Braubach noted Hot Shot classes have been expanding due to classes meeting in person once again. Braubach lastly explained that camp and preschool information will be sent out to families shortly and registration for them will begin March 15th.

Superintendent O'Brien stated that ethic statements will be provided to those eligible through email between March 15th and April 15th. O'Brien noted that the park district received the GFOA certificate for the 20th year in a row. Lastly, O'Brien explained Morton Grove park district has received \$5,000 from Cook County for their portion of the CARES pandemic reimbursements.

X. **New Business:**

a. **Administration and Finance Committee – Commissioner Minx, Chair**

Transfer of Funds: Commissioner Minx made a motion, seconded by Commissioner Epperson to approve Resolution #R-02-21 to authorize the budgetary transfer of \$120,000 from the corporate fund to the recreation fund. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, and White. Nays: 0. Motion carried.**

Interfund Line Item Transfer: Commissioner Minx made a motion, seconded by Commissioner Khan authorize the attached budget transfers in the amount of \$496,130. **Ayes: Commissioner White, Schmidt, Khan, Minx, and Epperson Nays: 0. Motion carried.**

Aquatic Presentation (Non-Action Item): Aquatic Supervisor Mary Mucci and Superintendent of Recreation Sue Braubach gave an aquatics presentation to give the board and community an idea of how the district is planning out the summer. The presentation stated different Covid safety measures that will take place, as well as the plan that is in place when Harrer Pool opens.

XI. **Public Comment on Non-Agenda Items:** None.

XII. **Commissioner Comments:**

Commissioner Schmidt: None

Commissioner Epperson: Thanked Superintendent Braubach and Supervisor Mucci for their pool presentation.

Commissioner Khan: Thanked Director Wait and entire staff for all their hard work and dedication and keeping Morton Grove a safe place.

Commissioner Minx: Thanked Superintendent Braubach and Supervisor Mucci for their pool presentation. Also thanked Superintendent O'Brien on keeping the GFOA certificate streak going for the park district.

Commissioner White: Mentioned that the pool presentation was great. Also wanted to report that there was an IPRA annual meeting at the end of January.

- XIII. Closed Session:** At approximately 7:03pm Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:07pm

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner Epperson to approve the minutes of the closed session meeting held on November 11, 2020 **Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays: 0. Motion carried.**

- XIV. Adjournment:** Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:08pm.

Board President, Keith White

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
 FROM 02/01/2021 TO 02/28/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 02/01/2021	Total Debits	Total Credits	Ending Balance 02/28/2021
01	CORPORATE	358,227.33	153,249.32	96,291.17	415,185.48
02	RECREATION	579,413.98	97,315.98	81,190.49	595,539.47
15	MUSEUM	10,298.76	0.00	1,211.36	9,087.40
20	I.M.R.F.	171,992.15	10,446.20	16,608.81	165,829.54
22	F.I.C.A.	140,419.72	10,446.20	8,598.32	142,267.60
25	BOND & INTEREST	35,472.35	70,482.54	0.00	105,954.89
30	LIABILITY INSURANCE	46,095.23	127.38	6,396.55	39,826.06
35	SPECIAL RECREATION	411,095.75	26,463.71	32,737.25	404,822.21
70	CAPITAL IMPROVEMENTS	16,598,166.91	111,850.00	682,867.03	16,027,149.88
99	PAYROLL CLEARING FUND	30,102.99	89,457.03	88,064.98	31,495.04
	TOTAL - ALL FUNDS	18,381,285.17	569,838.36	1,013,965.96	17,937,157.57

PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% B DGT
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/28/2021	02/28/2021	MONTH 02/28/2021	INCREASE (DECREASE)		
				NORMAL (ABNORMAL)				NORMAL (ABNORMAL)	USED
Fund 01 - CORPORATE									
Fund 01 - CORPORATE:									
TOTAL REVENUES		2,238,900.00		201,752.04		153,171.18		2,037,147.96	9.01
TOTAL EXPENDITURES		2,238,900.00		188,341.27		94,433.03		2,050,558.73	8.41
NET OF REVENUES & EXPENDITURES		0.00		13,410.77		58,738.15		(13,410.77)	100.00
Fund 02 - RECREATION									
Fund 02 - RECREATION:									
TOTAL REVENUES		2,089,700.00		114,832.52		98,327.11		1,974,867.48	5.50
TOTAL EXPENDITURES		2,089,700.00		152,598.46		81,112.62		1,937,101.54	7.30
NET OF REVENUES & EXPENDITURES		0.00		(37,765.94)		17,214.49		37,765.94	100.00
Fund 05 - POLICE									
Fund 05 - POLICE:									
TOTAL REVENUES		7,000.00		0.00		0.00		7,000.00	0.00
TOTAL EXPENDITURES		7,000.00		0.00		0.00		7,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00		0.00	0.00
Fund 15 - MUSEUM									
Fund 15 - MUSEUM:									
TOTAL REVENUES		20,000.00		0.00		0.00		20,000.00	0.00
TOTAL EXPENDITURES		20,000.00		2,133.70		1,211.36		17,866.30	10.67
NET OF REVENUES & EXPENDITURES		0.00		(2,133.70)		(1,211.36)		2,133.70	100.00
Fund 20 - I.M.R.F.									
Fund 20 - I.M.R.F.:									
TOTAL REVENUES		250,000.00		10,705.44		10,446.20		239,294.56	4.28
TOTAL EXPENDITURES		250,000.00		33,157.71		16,608.81		216,842.29	13.26
NET OF REVENUES & EXPENDITURES		0.00		(22,452.27)		(6,162.61)		22,452.27	100.00
Fund 22 - F.I.C.A.									
Fund 22 - F.I.C.A.:									
TOTAL REVENUES		200,000.00		10,655.59		10,446.20		189,344.41	5.33
TOTAL EXPENDITURES		200,000.00		16,884.24		8,598.32		183,115.76	8.44
NET OF REVENUES & EXPENDITURES		0.00		(6,228.65)		1,847.88		6,228.65	100.00
Fund 25 - BOND & INTEREST									
Fund 25 - BOND & INTEREST:									
TOTAL REVENUES		1,000,000.00		71,462.28		70,482.54		928,537.72	7.15
TOTAL EXPENDITURES		1,000,000.00		0.00		0.00		1,000,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		71,462.28		70,482.54		(71,462.28)	100.00
Fund 26 - BOND AND INTEREST - HARRER POOL									
Fund 26 - BOND AND INTEREST - HARRER POOL:									
TOTAL REVENUES		550,000.00		0.00		0.00		550,000.00	0.00
TOTAL EXPENDITURES		550,000.00		0.00		0.00		550,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00		0.00	0.00
Fund 30 - LIABILITY INSURANCE									
Fund 30 - LIABILITY INSURANCE:									
TOTAL REVENUES		102,000.00		0.00		0.00		102,000.00	0.00
TOTAL EXPENDITURES		102,000.00		6,374.17		6,269.17		95,625.83	6.25
NET OF REVENUES & EXPENDITURES		0.00		(6,374.17)		(6,269.17)		6,374.17	100.00

GL NUMBER	DESCRIPTION	2021		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDC USED
		AMENDED BUDGET	NORMAL	02/28/2021	(ABNORMAL)	MONTH 02/28/2021	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 35 - SPECIAL RECREATION										
Fund 35 - SPECIAL RECREATION:										
TOTAL REVENUES		350,000.00		26,773.47		26,463.71		323,226.53		7.65
TOTAL EXPENDITURES		350,000.00		32,737.25		32,737.25		317,262.75		9.35
NET OF REVENUES & EXPENDITURES		0.00		(5,963.78)		(6,273.54)		5,963.78		100.00
Fund 40 - AUDIT										
Fund 40 - AUDIT:										
TOTAL REVENUES		16,000.00		0.00		0.00		16,000.00		0.00
TOTAL EXPENDITURES		16,000.00		0.00		0.00		16,000.00		0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00		0.00		0.00
Fund 70 - CAPITAL IMPROVEMENTS										
Fund 70 - CAPITAL IMPROVEMENTS:										
TOTAL REVENUES		13,164,000.00		111,850.00		111,850.00		13,052,150.00		0.85
TOTAL EXPENDITURES		13,164,000.00		631,153.03		631,153.03		12,532,846.97		4.79
NET OF REVENUES & EXPENDITURES		0.00		(519,303.03)		(519,303.03)		519,303.03		100.00
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		19,987,600.00		548,031.34		481,186.94		19,439,568.66		2.74
NET OF REVENUES & EXPENDITURES		0.00		1,063,379.83		872,123.59		18,924,220.17		5.32
				(515,348.49)		(390,936.65)		515,348.49		100.00

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 313155						
02-10-520110	MATRL AND SUPP-OFFICE EXP	ADVOCATE CHRIST MEDICAL CE		PAYMENT FOR NEW BLS INSTRU	10.00	313155
Total For Check 313155					10.00	
Check 313156						
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	ARLINGTON POWER EQUIPMENT		ICE MELT	327.81	313156
Total For Check 313156					327.81	
Check 313157						
01-20-520323	MATRL AND SUPP-MAINT. - MA	CARROT-TOP INDUSTRIES, INC		2 AMERICAN FLAGS	175.73	313157
Total For Check 313157					175.73	
Check 313158						
01-20-554100	CONTRACTUAL SERVICES-AGREE	CMFP DEPT MG-06A		RADIO MONITORING FOR VEHIC	210.00	313158
02-22-584100	EXP MISC.-POOL - GUARD SUI	CMFP DEPT MG-06A		RADIO MONITORING FOR 9200	210.00	313158
02-33-554100	CONTRACTUAL SERVICES-AGREE	CMFP DEPT MG-06A		RADIO MONITORING FOR PVCC	210.00	313158
15-10-554600	CONTRACTUAL SERVICES-PROF	CMFP DEPT MG-06A		RADIO MONITORING FOR MUSEU	420.00	313158
Total For Check 313158					1,050.00	
Check 313159						
02-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR OUTSIDE	1,103.97	313159
Total For Check 313159					1,103.97	
Check 313160						
01-20-520335	MATERIALS AND SUPPLIES-SUP	CONNERY SAFTEY		SAFTEY SUPPLIES	221.55	313160
Total For Check 313160					221.55	
Check 313161						
02-32-520211	MATRL AND SUPP-PREVENTATIV	DIRECT FITNESS SOLUTIONS,		DFS PREVENATIVE MAINTENANC	1,548.00	313161
Total For Check 313161					1,548.00	
Check 313162						
02-33-520312	MATERIALS AND SUPPLIES-JAN	GRAINGER		BULBS FOR PVCC	50.04	313162
02-33-570200	BUILDING & LANDSCAPE-BUILD	GRAINGER		BALLAST FOR PVCC	37.08	313162
Total For Check 313162					87.12	
Check 313163						
02-33-520321	MATRL AND SUPP-MAINT. - MA	JC LICHT, LLC - DEPT #1047		DANCE STUDIO PAINT	65.79	313163
Total For Check 313163					65.79	
Check 313164						
02-32-460110	MEMBERSHIPS-RB - FITNESS M	JIM JANESKU		PROTATED AMOUNT FROM 2019-	77.87	313164
Total For Check 313164					77.87	
Check 313165						
01-20-520318	MATRL AND SUPP-MAINT. - MA	MENARD'S		PAINT AND BRUSHES	31.08	313165
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARD'S		PAINT AND BRUSHES	123.09	313165
02-33-520312	MATERIALS AND SUPPLIES-JAN	MENARD'S		PAINT SUPPLIES/ HARDWARE R	10.33	313165
02-33-520321	MATRL AND SUPP-MAINT. - MA	MENARD'S		PAINT SUPPLIES/ HARDWARE R	41.40	313165
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN	MENARD'S		PAINT SUPPLIES/ HARDWARE R	7.63	313165
02-33-570200	BUILDING & LANDSCAPE-BUILD	MENARD'S		PAINT SUPPLIES/ HARDWARE R	35.01	313165
Total For Check 313165					248.54	
Check 313166						
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	NAPA		AIR FILTERS	235.46	313166
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	NAPA		AIR FILTERS	150.18	313166
Total For Check 313166					385.64	
Check 313167						
30-10-532610	INSURANCE-PROPERTY & GENER	PARK DISTRICT RISK MANAGEM		PROPERT/LIABILITY	3,148.40	313167
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM		PROPERT/LIABILITY	339.93	313167
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM		PROPERT/LIABILITY	2,354.97	313167
Total For Check 313167					5,843.30	
Check 313168						
01-20-554100	CONTRACTUAL SERVICES-AGREE	U.S. FIRE & SAFETY EQUIPME		EXTGR. ANNUAL MAINTENANCE	301.50	313168
Total For Check 313168					301.50	

GL Number	Invoice Line Desc	Vendor	PAID Invoice Description	Amount	Check #
Check 313169					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	339.72	313169
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	339.71	313169
Total For Check 313169				679.43	
Check 313170					
02-33-554100	CONTRACTUAL SERVICES-AGREE	VILLAGE OF MORTON GROVE	ELEVATOR SEMI-ANNUAL INSPE	50.00	313170
Total For Check 313170				50.00	
Check 313171					
01-20-554100	CONTRACTUAL SERVICES-AGREE	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES MAR-MAY	522.62	313171
02-22-552200	CONTRACT SVCS-FRAMEWORK	IT ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES MAR-MAY	178.95	313171
15-10-554600	CONTRACTUAL SERVICES-PROF	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES MAR-MAY	50.36	313171
Total For Check 313171				751.93	
Check 313172					
70-10-586147	EXP MISCELLANEOUS-AUSTIN P	ALTHOFF INDUSTRIES INC	HARRER POOL RENOVATION	16,063.00	313172
Total For Check 313172				16,063.00	
Check 313173					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE	LOBBY TV CABLE	52.50	313173
Total For Check 313173				52.50	
Check 313174					
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTGRIC BILL FOR 8830 OA	71.80	313174
Total For Check 313174				71.80	
Check 313175					
02-33-554100	CONTRACTUAL SERVICES-AGREE	CUMMINS NPOWER	INSPECTION	358.53	313175
Total For Check 313175				358.53	
Check 313176					
02-04-592520	CONTRACTING SERVICES-DANCE D	'ANGELO FLETCHER	RECITAL MUSIC PREPARATION	210.00	313176
Total For Check 313176				210.00	
Check 313177					
01-20-554100	CONTRACTUAL SERVICES-AGREE	GROOT, INC.	RECYCLING SERVICES FOR 625	790.86	313177
02-33-552300	CONTRACT SVCS-CONTRACTUAL	GROOT, INC.	PVCC GARBAGE SERVICES	495.99	313177
Total For Check 313177				1,286.85	
Check 313178					
01-20-554100	CONTRACTUAL SERVICES-AGREE	IL OFFICE STATE FIRE MARSH	WATER HEATER STATE INSPECT	520.00	313178
Total For Check 313178				520.00	
Check 313179					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	JOHN DEERE FINANCIAL	POLY CUT EDGING KIT	330.00	313179
Total For Check 313179				330.00	
Check 313180					
01-10-581400	EXP MISCELLANEOUS-DUES & S	MORTON GROVE CHAMBER OF CO	MEMBERSHIP RENEWAL	150.00	313180
Total For Check 313180				150.00	
Check 313181					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	FOR PROFESSIONAL SERVICES	1,780.00	313181
Total For Check 313181				1,780.00	
Check 313182					
02-33-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS	AIR CARE PROGRAM	113.52	313182
Total For Check 313182				113.52	
Check 313183					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	U.S. FIRE & SAFETY EQUIPME	PVCC YEARLY FIRE EXTINGUSH	448.25	313183
Total For Check 313183				448.25	
Check 313184					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	11.96	313184
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	23.92	313184
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	23.92	313184
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	47.84	313184

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 313184					
Total For Check 313184				107.64	
Check 313185					
70-10-586147	EXP MISCELLANEOUS-AUSTIN P W.B. OLSEN		HARRER POOL RENOVATIONS	33,401.00	313185
Total For Check 313185				33,401.00	
Check 313186					
70-10-586147	EXP MISCELLANEOUS-AUSTIN P WESTERN ARCHITECTUAL IRON		HARRER POOL RENOVATIONS	2,250.00	313186
Total For Check 313186				2,250.00	
Check 313187					
70-10-586170	EXP MISCELLANEOUS-HARRER P COMED		ELECTRICITY SUPPLY TO HARR	24,681.14	313187
Total For Check 313187				24,681.14	
Check 313189					
01-20-520321	MATRL AND SUPP-MAINT. - MA ANDERSON LOCK CO		MUSEUM KEYS	47.92	313189
Total For Check 313189				47.92	
Check 313190					
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND- ARLINGTON POWER EQUIPMENT		ICE MELT	327.81	313190
Total For Check 313190				327.81	
Check 313191					
01-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,		COPIER LEASE	180.55	313191
02-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,		COPIER LEASE	180.54	313191
Total For Check 313191				361.09	
Check 313192					
02-33-554100	CONTRACTUAL SERVICES-AGREE COLLEY ELEVATOR CO.		ELEVATOR INSPECTION 1 MONT	204.00	313192
Total For Check 313192				204.00	
Check 313193					
02-32-554200	CONTRACT SVCS-AGREEMENTS - COMCAST CABLE		PVCC COMCAST BUISNESS CABL	586.07	313193
Total For Check 313193				586.07	
Check 313194					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU CONNEY SAFTEY		EYE WASH	37.62	313194
Total For Check 313194				37.62	
Check 313195					
02-35-554400	CONTRACT SVCS-AGREEMENTS - CREEKSIDE PRINTING		WINTER SPRING ACTIVITY GUI	6,200.82	313195
Total For Check 313195				6,200.82	
Check 313196					
01-10-481810	MISCELLANEOUS REV-MISC. - FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	78.14	313196
01-10-520110	MATRL AND SUPP-OFFICE EXP FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	229.82	313196
01-10-552200	CONTRACT SVCS-FRAMEWORK IT FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	5,246.29	313196
01-10-580100	EXP MISC.-HUMAN RESOURCE E FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	165.00	313196
01-10-581120	EXP MISC-COMM EXPENSE - ED FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	225.00	313196
01-10-581200	EXP MISC.-EDUCATIONAL SEMI FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	744.98	313196
01-10-581400	EXP MISCELLANEOUS-DUES & S FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	14.99	313196
01-20-520225	MATRL-SUPP-R & R - VEHICLE FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	139.77	313196
01-20-520318	MATRL AND SUPP-MAINT. - MA FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	45.09	313196
01-20-520321	MATRL AND SUPP-MAINT. - MA FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	39.13	313196
01-20-520323	MATRL AND SUPP-MAINT. - MA FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	69.94	313196
01-20-520500	MATRL-SUPP-SUPPLIES - GAS FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	19.00	313196
01-20-560200	EQUIPMENT-NEW EQUIP - MAIN FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	225.00	313196
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	73.10	313196
02-08-592943	CONTRACTING SERVICES-HOT W FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	350.00	313196
02-10-520110	MATRL AND SUPP-OFFICE EXP FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	20.90	313196
02-10-581200	EXP MISC.-EDUCATIONAL SEMI FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	244.75	313196
02-33-520312	MATERIALS AND SUPPLIES-JAN FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	41.36	313196
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	361.23	313196
02-33-570200	BUILDING & LANDSCAPE-BUILD FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	81.87	313196
02-35-554100	CONTRACTUAL SERVICES-AGREE FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	25.94	313196

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 313196						
02-35-554405	CONTRACTUAL SERVICES-PUBLI	FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	591.22	313196
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	FIFTH THIRD BANK		CRESIT CARD BILL FOR 01/05	(165.00)	313196
				Total For Check 313196	8,867.52	
Check 313197						
35-10-552700	CONTRACTUAL SERVICES-SRA C	MAINE-NILES ASSN OF SP REC		1ST QUARTER MEMBER CONTRIB	32,737.25	313197
				Total For Check 313197	32,737.25	
Check 313198						
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MC MASTER-CARR SUPPLY CO		REPLACEMENT PUNCH SET FOR	78.98	313198
				Total For Check 313198	78.98	
Check 313199						
01-20-520323	MATRL AND SUPP-MAINT. - MA	MENARD'S		POTHOLE PATCH FOR HARRER W	17.48	313199
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S		CARRR BOLT	82.22	313199
				Total For Check 313199	99.70	
Check 313200						
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	NAPA		EQUIPMENT MAINTENANCE	67.31	313200
				Total For Check 313200	67.31	
Check 313201						
01-20-520321	MATRL AND SUPP-MAINT. - MA	SKOKIE ACE HARDWARE		SINGLE CUT KEY/ FILE CHAIN	41.65	313201
				Total For Check 313201	41.65	
Check 313202						
01-10-554100	CONTRACTUAL SERVICES-AGREE	TIAA COMMERCIAL FINANCE,		I COPIER RENTAL INSURANCE	487.04	313202
				Total For Check 313202	487.04	
Check 313203						
70-10-586170	EXP MISCELLANEOUS-HARRER P	VILLAGE OF MORTON GROVE		FIRE HYDRANT USE	3,081.00	313203
				Total For Check 313203	3,081.00	
Check 313204						
01-10-540150	UTILITIES-TELEPHONE	CALL ONE		PHONE SERVICES	1,029.17	313204
02-10-540150	UTILITIES-TELEPHONE	CALL ONE		PHONE SERVICES	1,029.17	313204
02-33-540150	UTILITIES-TELEPHONE	CALL ONE		PHONE SERVICES	1,060.37	313204
				Total For Check 313204	3,118.71	
Check 313205						
02-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR FRANK HR	230.26	313205
				Total For Check 313205	230.26	
Check 313206						
70-10-586170	EXP MISCELLANEOUS-HARRER P	DBM SERVICES INC		HARRER POOL RENOVATION	19,332.00	313206
				Total For Check 313206	19,332.00	
Check 313207						
70-10-586170	EXP MISCELLANEOUS-HARRER P	ELLIOT CONSTRUCTION CORP		HARRER POOL RENOVATION	249,300.00	313207
				Total For Check 313207	249,300.00	
Check 313208						
70-10-586170	EXP MISCELLANEOUS-HARRER P	JENSEN'S PLUMBING & HEATIN		HARRER POOL RENOVATION	30,322.00	313208
				Total For Check 313208	30,322.00	
Check 313209						
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	LOW VOLTAGE WORKS, INC.		SAFTEY/CAMERA	105.00	313209
				Total For Check 313209	105.00	
Check 313210						
70-10-586170	EXP MISCELLANEOUS-HARRER P	MIDWEST WRECKING CO		HARRER POOL RENOVATION	6,250.00	313210
				Total For Check 313210	6,250.00	
Check 313211						
70-10-586170	EXP MISCELLANEOUS-HARRER P	NATIONAL HEAT & POWER CORP		HARRER POOL RENOVATION	89,775.00	313211
				Total For Check 313211	89,775.00	
Check 313212						
02-35-520130	MATRL AND SUPP-OFFICE EXP	POSTMASTER		POSTAGE FOR SUMMER CAMP AN	3,000.00	313212

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 313212					
Total For Check 313212				3,000.00	
Check 313213					
70-10-586170	EXP MISCELLANEOUS-HARRER P	SCHAEFGES BROTHERS INC	HARRER POOL RENOVATION	90,593.00	313213
Total For Check 313213				90,593.00	
Check 313214					
70-10-586170	EXP MISCELLANEOUS-HARRER P	W.B. OLSEN	HARRER POOL RENOVATION	62,639.00	313214
Total For Check 313214				62,639.00	
Check 313215					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	WELLBEATS	WELLBEATS MEMBERSHIP FOR F	249.00	313215
Total For Check 313215				249.00	
Check 313216					
70-10-586170	EXP MISCELLANEOUS-HARRER P	WESTERN ARCHITECTUAL IRON	HARRER POOL RENOVATION	14,553.00	313216
Total For Check 313216				14,553.00	
Check 313217					
70-10-586170	EXP MISCELLANEOUS-HARRER P	WILLIAMS ASSOCIATES ARCHIT	FOR PROFESSIONAL SERVICES	40,626.89	313217
Total For Check 313217				40,626.89	

03/09/2021 09:30 AM
User: lgonzalez
DB: Morton Grove Pa

INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 02/01/2021 - 02/28/2021
JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 01 CORPORATE	15,823.84
Fund 02 RECREATION	19,904.40
Fund 15 MUSEUM	470.36
Fund 30 LIABILITY INSURANC	6,269.17
Fund 35 SPECIAL RECREATION	32,737.25
Fund 70 CAPITAL IMPROVEMEN	682,867.03
	<hr/>
	758,072.05

MONTH: 2/20/2020

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
	Card Number	1800			
O'Brien	8-Jan	Amazon	Office Calendars for PVCC	\$56.70	01-10-520110
O'Brien	10-Jan	Amazon	Office Calendars for Garage	\$46.97	01-10-520110
O'Brien	10-Jan	Amazon	Wall Calendars for Staff	\$91.04	01-10-520110
O'Brien	13-Jan	Verizon	Error in billing - Amount refunded on separate check	\$78.14	01-10-481810
O'Brien	14-Jan	FedEx	Postage for Bond Documents	\$225.00	01-10-581200
O'Brien	14-Jan	Gaylord	Museum supplies	\$35.11	01-10-520110
O'Brien	26-Jan	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$5,246.29	01-10-552200
				\$5,779.25	
	Card Number	1826			
Braubach	25-Jan	American Heart Shop	Refund for return	-\$165.00	30-10-582650
Braubach	5-Jan	Illinois Association	IPRA Conference	\$225.00	01-10-581200
Braubach	1-Feb	Amazon	Social Distancing Signs	\$20.90	02-10-520110
				\$80.90	
	Card Number	8573			
Wait	19-Jan	Best Buy	credit	-407.90	02-33-560200
Wait	5-Jan	Best Buy	Insignia 50" display for lobby	308.11	02-33-560200
Wait	5-Jan	Best Buy	Insignia 50" display for lobby	330.74	02-33-560200
Wait	6-Jan	Best Buy	Kanto wall mount for lobby display	53.12	02-33-560200
Wait	6-Jan	Best Buy	Kanto wall mount for lobby display	77.16	02-33-560200
Wait	22-Jan	Zoom	Monthly subscription	14.99	01-10-581400
				\$376.22	
	Card Number	1818			
Gorczyca	5-Jan	IL Sports Turf	2021 Professional	\$45.00	01-20-581200
Gorczyca	5-Jan	Staples	2021 Calendars	\$39.13	01-20-520321
Gorczyca	14-Jan	BP Amaco	Fuel for Dodge Caravan	\$19.00	01-20-520500
Gorczyca	14-Jan	Mid-west Sign	Blue Enamel Paint	\$45.09	01-20-520318
Gorczyca	18-Jan	Plastic Lumber yard	Deck Boards	\$69.94	01-20-520323
Gorczyca	25-Jan	Steady Power	Rubber Snowplow Blade	\$139.77	01-20-520225
				\$357.93	
	Card Number	9125			
Herrmann	12-Jan	Buffer	Refund (\$35)	-\$35.00	02-35-554100
Herrmann	10-Jan	Facebook Ads	Facebook ad boosts for events	\$11.24	02-35-554405
Herrmann	11-Jan	Sharper Dot	Large Yard Signs for December event - holiday book on wa	\$424.00	02-35-554405
Herrmann	12-Jan	Pic Monkey	Social Media Monthly Image Pro Subscription	\$12.99	02-35-554100
Herrmann	17-Jan	My Area Yoga	Monthly Online Listing Fee	\$25.00	02-32-554405
Herrmann	19-Jan	Chicago Tribune	Chicago Tribune Online Subscription	\$7.96	02-35-554100
Herrmann	23-Jan	Daily Herald	Online Subscription	\$9.99	02-35-554100
Herrmann	28-Jan	Wp Engine	Monthly Website Host Fee	\$30.00	02-35-554100

Herrmann	31-Jan	Facebook Ads	Facebook ad boosts for events	\$11.98	02-35-554405
Herrmann	31-Jan	Promo	Video Subscription for eblasts and social media	\$119.00	02-35-554405
	Card Number			\$617.16	
Baumgartner	5-Jan	IPRA	Conference registration	\$225.00	02-01-581200
Baumgartner	14-Jan	Zoom	Premium Zoom for Prek	\$14.99	02-06-593711
Baumgartner	20-Jan	Dollar Tree	Prek supplies	\$3.00	02-06-593711
	Card Number			\$242.99	
New Employee	N/A			\$	
	Card Number			\$	
Manno	28-Jan	Amazon	Drink Fnt water filter	\$51.90	02-33-570200
Manno	28-Jan	Amazon	Tool box/organizer	\$29.97	02-33-560200
Manno	28-Jan	Amazon	Batteries for misc @ PVCC	\$41.36	02-33-520312
	Card Number			\$123.23	
Mucci	6-Jan	IPRA	Conference 2021	\$225.00	01-10-581200
Mucci	19-Jan	Party City	Helium for Pre K balloons	\$55.11	02-06-593711
Mucci	27-Jan	Amazon	Desk Calander	\$24.98	01-10-581200
	Card Number			\$305.09	
Kee	18-Jan	IPRA	Posting for Parks Maintenance 1 position	\$165.00	01-10-580100
	Card Number			\$165.00	
Moore	5-Jan	Illinois Basset	Illinois Basset Training	\$19.75	02-10-581200
Moore	7-Jan	IPRA	IAPD/IPRA Conference	\$225.00	02-10-581200
	Card Number			\$244.75	
Stibbe	6-Jan	IAPD/IPRA	Conference Registration	\$225.00	01-10-581120
Stibbe	7-Jan	Mobile Room Escape	Mobile Racing Challenge	\$350.00	02-08-592943
	Card Number			\$575.00	
			Total:	\$ 8,867.52	

Motions/New Business

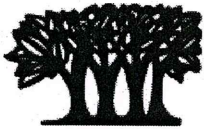
**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
March 17, 2021**

Administration and Finance Committee – Commissioner Minx, Chair

Harrer Pool Landscaping Bid : I move that the Morton Grove Park Board approve the landscaping rebid from Breezy Hill Nursery Inc in the amount of \$19,349.

James Haddon Resolution: I move that the Morton Grove Park Board of Commissioners approve Resolution R-03-21 accepting a donation in the amount of \$25,941.71 for the purpose of naming the north ballfield at Mansfield Park.

Agency Accreditation: I move that the Morton Park Board approve filing the application for the District to renew its Distinguished Agency Accreditation status.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: March 17, 2021
Subject: Harrer Pool Landscaping bid

Issue:

To approve the re-bid for Harrer Pool Landscaping.

Discussion:

Back in October of 2020, the park district, based on WB Olson's recommendation, approved bids for all trades for the project, including a landscaping bid. The lowest bidder made an error in their proposal bid amount. Based on WB Olson's recommendation, we decided to rebid it because the next bidder was over our budget expectation and holding the lowest bidder was punitive and unnecessary. Additionally, it was thought we might get better results and more bidders if we rebid it.

WB Olson prepared the bid documents, advertised the bid, sent documents to potential bidders, and held a bid opening on March 4, 2021.

Four sealed bids were received. The following are the vendors and their bids.

Bidder	Amount
Breezy Hill Nursery Inc.	\$75,400
Twin Oaks Landscaping	\$87,369
Landworks LTD	\$113,335
Otto Damgaard & Sons, Inc.	\$134,650.50

Breezy Hill Nursery Inc. was the lowest bidder at \$75,400. They were also the lowest bidder of the contract the first time. Rather than reissue a full contract, WB Olson has prepared a change order in the amount of \$19,349. This is the difference between the two bids.

Bid recommendation documentation from WB Olson is attached.

Park Board Action:

For the Board of Park Commissioners to approve the landscaping rebid from Breezy Hill Nursery Inc in the amount of \$19,349.

March 9, 2021

TO: Morton Grove Park District

RE: Harrer Pool Renovation

CONTRACT AWARD RECOMMENDATION

TRADE: Landscaping

The following bids were received for this trade:

<u>Subcontractor</u>	<u>Amount of Bid</u>
1. Breezy Hill Nursery Inc.	\$75,400.00
2. Twin Oaks Landscaping	\$87,396.00
3. Landworks LTD	\$113,335.00
4. Otto Damgaard & Sons, Inc.	\$134,650.50

After reviewing the bid from the low bidder, we have determined that this bidder appears to comply with the requirements of the contract documents. Therefore, we recommend contract award to:

Breezy Hill Nursery, Inc. for \$75,400.00

Construction Manager:

Owner Approval:



Steve Karecki

Harrer Pool Landscaping Contract Adjustments

Bid Release #3 Low Bid	\$75,400
Bid Release #2 Low Bid	\$56,800
Increase	<u>\$18,600</u>
Fees	\$558
Insurance	<u>\$191</u>
Total Contract Increase	<u>\$19,349</u>

Total Contract March Ist	\$9,818,210
Landscape Increase	<u>\$19,349</u>
Revised Contract Amount	<u>\$9,837,559</u>

W.B. Olson, Inc.
 3235 Arnold Lane
 Northbrook, Illinois 60062
 Phone: 847-498-3800
 Fax: 847-498-4896

Project: 650 - Morton Grove Harrer Pool Redevelopment
 6834 W. Dempster
 Morton Grove, Illinois 60053

Prime Contract Change Order #003: CE #028 - Landscaping Re-bid

TO:	Morton Grove Park District 6834 W. Dempster Morton Grove, Illinois 60053	FROM:	W. B. Olson, Inc. 3235 Arnold Lane Northbrook, Illinois 60062
DATE CREATED:	3/09/2021	CREATED BY:	Steve Karecki (W. B. Olson, Inc.)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	0 days	EXECUTED:	No
		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Morton Grove Harrer Pool Redevelopment Prime Contract	TOTAL AMOUNT:	\$19,349.00

DESCRIPTION:

CE #028 - Landscaping Re-bid

For Bid Release 2 there were only two bids received for Landscaping and the Low Bidder claimed that they had errors in their bid and requested to withdraw their bid. The second Bidder was \$ 48,308 more so WB Olson advised the Park District to re-bid the Landscaping Scope. The overall project Contract amount was determined by the Bid Release 2 Low bid of \$56,800. The Recommended Bid Release 3 low bid is \$75,400. The award at \$75,400 increases the Landscaping cost by \$18,600 Overall Contract amount increases for fees and Insurance as outlined below.

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
009	CE #028 - Landscaping Re-bid	0 days	\$19,349.00
Total:			\$19,349.00

CHANGE ORDER LINE ITEMS:

PCO # 009: CE #028 - Landscaping Re-bid

#	Cost Code	Description	Type	Amount
1	32-9000 - Landscaping		Commitment	\$18,600.00
Subtotal:				\$18,600.00
Fee (3.00% Applies to all line item types.):				\$558.00
CGL Insurance (1.00% Applies to all line item types.):				\$191.00
Grand Total:				\$19,349.00

The original (Contract Sum)	\$9,732,086.00
Net change by previously authorized Change Orders	\$86,124.00
The contract sum prior to this Change Order was	\$9,818,210.00
The contract sum would be changed by this Change Order in the amount of	\$19,349.00
The new contract sum including this Change Order will be	\$9,837,559.00
The contract time will not be changed by this Change Order by 0 days.	

Jim O'Malley (Williams Architects)
500 Park Blvd Suite 800
Itasca, Illinois 60143

Morton Grove Park District
6834 W. Dempster
Morton Grove, Illinois 60053

W. B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: March 17, 2021
Subject: James Haddon Resolution

Issue:

To approve Resolution R-03-21 to accept a donation and to name a ballfield.

Discussion:

The family of James Haddon, a resident of Morton Grove and avid 16-inch softball player at Mansfield and Harrer Parks for over 50 years, wanted to collect donations in the hopes of collecting enough funds to determine a way to honor him and his love of softball. Mr. Haddon passed away in January from complication from COVID.

To assist the family, the park district established a donation page on the district website and opened a PayPal account to collect any donations. Over the course of the last several months, \$25,941.71 was collected.

Staff has spoken with the family and they would like to use the funds to name the north ballfield at Mansfield Park after Mr. Haddon. The funds would be utilized for improvements to enhance field playability and spectator enjoyment.

The resolution is attached.

Park Board Action:

For the Board of Park Commissioners to approve Resolution R-03-21 accepting a donation in the amount of \$25,941.71 for the purpose of naming the north ballfield at Mansfield Park.

RESOLUTION #R-03-21

RESOLUTION RECOGNIZING JAMES "JIMMY" HADDON AND RENAMING A MANSFIELD PARK BALLFIELD IN HIS HONOR

WHEREAS, the Morton Grove Park District, Cook County, Illinois (the "Park District"), is an Illinois park district organized and operating pursuant to the Illinois Park District Code, 70 ILCS 1205, and Illinois law; and,

WHEREAS, the Park District's mission includes delivering high-quality, safe, accessible, and fiscally responsible recreation opportunities that exceed the expectations of Morton Grove residents, through superior parks, programs, facilities; and,

WHEREAS, the **James "Jimmy" Haddon Memorial Fund ("Fund")** was established with the assistance of the Morton Grove Park District to receive donations in honor of **James "Jimmy" Haddon ("James Haddon")**, a resident of Morton Grove who dedicated his leisure time to a uniquely Chicagoland sport, 16-inch softball, at the Park District's Mansfield and Harrer Parks for more than 50 years; and,

WHEREAS, at the request of the **Family of James Haddon**, the **Fund** has generously agreed to donate the sum of \$25,941.71 to the Morton Grove Park District ("Donated Funds"), to assist the Park District in honoring and recognizing **James Haddon**; and

WHEREAS, The Park District Board of Park Commissioners ("Park Board") and the **Family of James Haddon** wish to name the Mansfield Park's Northeast Ballfield the "**James "Jimmy" Haddon Ballfield**" for a period of not less than twenty-five years, in honor of **James Haddon's** appreciation of the sport of 16-inch softball and the Park District.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE MORTON GROVE PARK DISTRICT:

Section One: The Park District hereby accepts the **Fund's** generous gift of the Donated Funds and expresses its sincere gratitude to the **Family of James Haddon**.

Section Two: The Park Board hereby authorizes staff to use a portion of the Donated Funds to install a bronze plaque on the back of the Mansfield Park Northeast Ballfield backstop, stating that the Ballfield has been named for **James "Jimmy" Haddon**. The Park District staff will consult with the **Family of James Haddon** on the wording and design of said plaque.

Section Three: The Park Board further authorizes staff to apply the remaining Donated Funds to future improvements to the Ballfield, including such improvements as fencing, shade structures, benches, and other amenities for the enjoyment of players and spectators who will utilize the field.

Section Four: A suitably framed copy of this **Resolution R-03-21** shall be presented to the **Family of James Haddon**.

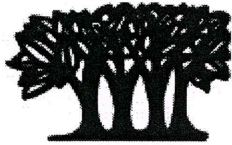
Section Five: This **Resolution R-03-21** shall be read and made a part of the official record of the proceedings of the Park Board, this 17th day of March 2021.

PASSED AND APPROVED THIS 17TH DAY OF MARCH, 2021 BY THE BOARD OF PARK COMMISSIONERS OF THE MORTON GROVE PARK DISTRICT.

Keith White, President
Board of Park Commissioners
Morton Grove Park District

Jeffrey Wait, Secretary
Board of Park Commissioners
Morton Grove Park District

(SEAL)



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: March 17, 2021
Subject: Agency Accreditation

Issue:

Renewal of the District's Distinguished Agency Accreditation status with the Illinois Association of Park Districts/Illinois Parks and Recreation Association.

Discussion:

Prior to 2017, the District undertook the arduous task of applying for Distinguished Agency Accreditation status with the Illinois Association of Park Districts/Illinois Parks and Recreation Association. This process took the District over two years to complete as it reviews at very process, procedure, and policy of the District.

The District was awarded the distinction in 2017 and is valid for five years. The District needs to reapply for another five years. The renewal process most likely will not take as much time and effort to complete but staff time will be devoted to its completion.

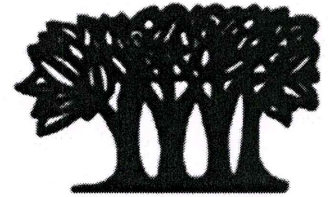
Additionally, the attached letter from the Board President is required for the application.

Park Board Action:

For the Morton Grove Park District Board of Park Commissioners to approve filing the application for the District to renew its Distinguished Agency Accreditation status.

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

March 17, 2021

Distinguished Park and Recreation
Accreditation Committee

IAPD Co-Chair
Jeff Rigoni
Lockport Township Park District

IPRA Co-Chair
Bill McAdam, CPRE
Downers Grove Park District

Dear Sirs,

On behalf of the Morton Grove Park District's Board of Park Commissioners, please accept this letter for our approval for staff to seek recertification of our Distinguished Accreditation status with the Illinois Association of Park Districts and the Illinois Parks and Recreation Association.

We look forward to working with a mentor and completing the review process. Continuing our accreditation is important to our district and the residents we serve. This accreditation will demonstrate to our residents that their park district is meeting industry standards and its stewardship is in good hands.

Sincerely,

Keith White
President
Board of Park Commissioners

Jeffrey Wait, MS, MPA, CPRP
Executive Director

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

March 17, 2021

RECREATION AND PROGRAMMING REPORT – SUE BRAUBACH

General/Special Events

- All staff have been busy finalizing and inputting all the information regarding summer programs for the next guide.
- Rec Staff taught three CPR certification classes for current staff.
- Mary Mucci resigned effective March 5th. We wish her well in her future endeavors.
- Staff has been working with Kathy on promoting future events.
- Community Blood Drive had a great turnout last month. Next one is schedule for June 12th.
- Indoor Playground began on February 18th. This program runs on Thursdays from 10:00-11:30 am.
- Upcoming events list below have all been planned to in accordance with current CDC guidelines.

Event	Date	Time	Place
Spring Art Show	March 1-31	Ongoing	Online
Clover Hunt	March 17	4:00 – 5:00pm	Prairie View Park
E-Sport Night	March 19	7:00-10:00 pm	Online
Family Health Walk	March 29	1:00-2:00pm	Harrer Park
Sneaky Bunny	March 29-April 1	2:00-5:00 pm	varies
Bunny Trail	March 29	4:00 – 7:00 pm	varies
Doggie Egg Hunt	April 2	1:45-3:45 pm	Prairie View Park
Eggstravaganza	April 2	10:00 am-1:00 pm	Prairie View Park
Mobile Car Racing	April 3	11:00 am-2:00 pm	PV Tennis Court
Daddy/Daughter Dance	April 9	7:00-8:30 pm	PVCC Gym

Fitness

- We have hired a new fitness desk attendant, Sarah Johnson. She is a recent grad and hopes to begin a career in health and wellness.
- We have hired a new Personal Trainer and Group Exercise Instructor, Susan Price. Susan will take on training clients as well as a new evening Cycle class and morning HIIT class.
- March giveaway for American Red Cross Month: travel size first aid kits.
- Family Health Walk for Spring will take place at Harrer Park on Monday, March 29th.
- We have added a Line Dancing for Beginners class on Fridays.

- Membership and group exercise attendance continues to grow, and many former members plan to return after they get the vaccine.

Athletics

- Registration for Adult Spring Softball leagues began at the end of February.
- MGBSA and ESAA have completed the majority of their baseball/softball field rental requests.
- A new sports instructor was hired to lead volleyball classes this summer (Randy Satovitz).
- Hot Shots Spring Registration currently sits at 49 students, with more hopefully to sign up closer to the start of classes (4/5).

Cultural Arts

- Our annual dance recital will take place at PVCC on Sunday, May 16th. Planning is underway and pursuant to CDC guidelines we will need to host two separate shows and limited the amount of family members in attendance.
- Dance recital parent meetings have been held and recital costumes have been distributed.
- The next session of dog and puppy training classes will begin on Thursday, March 18th. There are currently two enrolled in puppy training and six in dog training.
- Winter Sessions of piano and guitar are going well. We have 18 students taking music lessons either in person or virtual.
- Enrollment is increasing for our zoom Spanish classes.

Camps/Pre-School/Kinder Odyssey

- Registration for Summer Camps and Preschool begins on March 15th.
- Preschool students who are currently in our 3-year-old Preschool Sprouts class can register early for our 4-year-old Preschool Great Oaks program. That will begin on March 10th.
- Interviews for camp counselors are being conducted throughout the spring. We still need to fill four positions.
- Preschool teachers have begun to plan their graduation ceremonies. We plan to hold socially distant ceremonies outdoors if weather permits the 2nd week of May.

Aquatics

- The hiring process for the aquatic staff is underway. Staff training will begin in mid-May and we are currently still searching for summer staff. We would like to hire about 30 more lifeguards for Oriole Pool this summer.
- Sue and Mary met with maintenance staff to discuss safety precautions to be put in place at the pool this summer.
- Our pool license renewal application has been mailed in to IDPH.
- Daily schedule of pool programs has been completed for summer 2021.

Marketing

- The Summer Activity Guide will go to the printer on April 2nd. It is scheduled to be mailed the week of April 19th. Registration for residents begins on May 3rd and non-residents on May 10.
- Digital version of the Summer Activity guide to be posted by April 30th.
- Summer Camp Banners to be installed the week of March 21st.
- Banners for adult leagues will be at Oriole, Austin, and Mansfield in mid-March.
- 2021 Sponsorship packets were mailed, the response has been good. We have three returning sponsors, four new sponsors.
- Morton Grove Park District March news to be sent to all schools on Thursday, March 11th, to be posted on school district websites. (District 63,67,69 and District 70 include in an email sent out to parents.)

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- To date the Park District has received approximately \$1,256,219 from Cook County as part of the first installment of the 2020 property tax levy collected in 2021.
- The park district just received a check from OSLAD in the amount of \$111,850. The OSLAD agency grant is to offset the total construction cost of the Austin Project.
- Applied to renew our license exemption certificate for the Department of Children and Family Services (DCFS).
- Applied for updated registration for the System for Award Management (SAM) account the District is required to maintain.
- The park district received the GFOA award for excellence in financial reporting for the 2019 CAFR. This is the 20th year in a row that we received this prestigious award.
- The Finance Department updated the computer server licensing with Cisco. The licensing covers the software and maintenance of one of our main servers at PVCC. The licensing is good for the next three years.
- We contacted Fifth Third bank to request documentation on the types of collateral they are currently holding. Fifth Third is required to have collateral equal to the amount of the largest deposits held in the park district's name

HUMAN RESOURCES & RISK MANAGEMENT REPORT – LAURA KEE

- Our newest team member on the Parks Maintenance staff Shawn Aguilar started on March 1st.
- I have started interviewing for the open Recreation Supervisor position. Mary Mucci has accepted an offer from another park district. Her last day was March 5th.
- We have posted for our seasonal positions. These include lifeguards, swim instructors, cashiers, and camp counselors.

- There were zero worker compensation claims.
- I am actively protesting an unemployment claim with the state of Illinois. On the other side of that unemployment claims have significantly gone down.
- Guest Services has been busy reinstating memberships.

PARKS AND MAINTENANCE REPORT – KEITH GORCZYCA

- The Harrer Pool Project was shut down for a couple of weeks due to weather. Once the weather broke, there were many trades on site. The masonry contractor is building the walls for the locker rooms and concession building. Plumbing contractor is installing water and sanitary lines. The excavator dug for the foundations on the pool filtration building. The pool contractor poured the floor in the deep pool and is constructing the pool walls. The concrete contractor is building the floor in the pool filtration building.
- We are getting proposals from engineering companies to develop drawings and specifications for some court repair work we are planning on performing this season.
- New parks department member Shawn Aguilar started March 1st.
- The Parks department took delivery of the new John Deere tractor. The new unit is more conducive to the work we perform on a regular basis vs. the New Holland we traded in. The Deere will also help us become more efficient moving forward.
- Staff was busy with snow and ice removal throughout the district. Also removing ice dams and snow from roofs.
- New Orb frames were built for the orbs that were damaged this past winter.
- A storage box for the new portable pitching mound was built for Prairieview South.
- A new gas valve was installed on the RTU at Oriole Pool.
- The floors in the Palm room and concession area were cleaned and buffed.
- Park sign renovation and replacement is underway.
- The activity room at PVCC was painted.
- Tree trimming, pruning, and removals are underway through-out the district.
- Equipment and vehicle maintenance is underway in anticipation of the upcoming season.
- Park amenity repairs are underway.
- Routine maintenance items this month included: tree trimming, vehicle and equipment repairs, park sign repairs and painting, ice control, facility cleaning, monthly playground and facility inspections, ballfield box repairs and work orders.