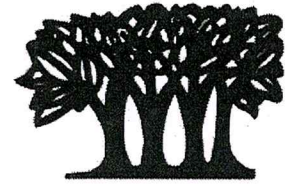


Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 834th Board Meeting
April 21, 2021
Held at Prairie View Community Center

I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Paul Minx, Erica Epperson, Steve Schmidt and Keith White

Absent: Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; Keith Gorczyca, Superintendent of Parks and Facilities; Claire Baumgartner, Recreation Supervisor; Kelly Moore, Recreation Supervisor and Luisa Gonzalez, Recording Secretary.

Guest present: Rita Minx, Village Trustee

Attorney Present: Steve Adams, Attorney at Robbins-Schwartz

II. **Pledge of Allegiance**

III. **Additions/Changes to the Agenda:** None

IV. **Citizens Comments on Agenda Items/Correspondence:** None

V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

a. The minutes of the Board Meeting held on March 17, 2021

b. The Financial Reports:

1. The Cash Summary and Revenue and Expenditure Report dated March 31, 2021

2. The Invoice Distribution Report ending March 31, 2021 in the amount of \$268,931.69

Ayes: Commissioner Minx, Schmidt, White and Epperson. Nays: 0. Motion carried.

VI. **Director's Report:** Director Wait thanked all the residents that attended the Arnum Park meeting. Wait also thanked the residents for voting on their favorite playground and color scheme. Wait noted that registration for summer camps is underway and gave thanks to Superintendent Braubach for all the great work she has done to prepare for the summer. In addition, Wait mentioned that construction on Harrer Pool continues. The concrete for the walls of the main pool have been poured, however there is still no update on completion date. Wait stated that Austin Park is almost finished and there will be a grand opening on Saturday June 5th at 10am. Lastly, Wait announced that the District's summer brochure has been delivered to the Post Office and will be delivered to residents.

VII. **Attorney Report:** Steve Adams mentioned he submitted his report electronically to each Board member's email account.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

VIII. Village Liaison Report: Commissioner White stated that Police Commander Paul Yaras retired after 25 years of service. White also noted that there is an electronics recycling event going on May 15th at the Village Public Works 9am to 12pm. Arbor day is April 30th and there will be a celebration at 1pm at Jerusalem Lutheran School.

IX. Department Head Reports:

Superintendent Kee stated that the District has extended two offers for the open recreation supervisor position and night maintenance position, and both have been accepted. Kee noted that the District recently celebrated two employees for their 15 year service with the Park District. Kee also mentioned that HR has been working with the State of Illinois on a disputed unemployment claim and it has been determined the District has won the case and was sent a check for \$5,000. Kee stated that the District will be extending registration office hours for the next six weeks for camp and pool registration.

Superintendent Gorczyca stated that maintenance had a new employee start May 12th. Gorczyca noted that maintenance has been hard at work getting Oriole Pool up and running for the summer, as well as prepping all baseball diamonds.

Superintendent O'Brien explained that Finance has completed the draft of the District's financial statements and have sent them to the auditors who will review them. O'Brien stated that PDRMA has come in to do an audit on all of our billings and fixed assets.

Superintendent Braubach stated that the District had three major events in April that went well. Supervisor Baumgartner put on the Daddy Daughter Dance, Supervisor Moore put on the Friday Night Social, and Braubach over saw the Color the Parks event Saturday April 17th. Braubach mentioned that all adult softball leagues will be running this summer starting the week of May 3rd. Braubach also noted that the District will be putting in two outside pickleball courts at PVCC by the tennis courts. Braubach explained that outdoor concerts and outdoor movies have been set for the summer.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

Closed Session Resolution: Commissioner Minx made a motion, seconded by Commissioner Epperson that the Morton Grove Park Board of Commissioners adopt Resolution #R-04-21 directing which closed session minutes shall have the "closed" status removed and which verbatim recordings of closed session meetings may be destroyed. **Ayes: Commissioner Epperson, Schmidt, and Minx. Nays: 0. Abstain: Commissioner White. Motion carried.**

Comprehensive Plan Agreement: Wait explained that every 10-years the District conducts a comprehensive plan. This is a tool the District uses to guide future actions of the organization.

Commissioner Minx made a motion, seconded by Commissioner Schmidt that that the Morton Grove Park Board of Commissioners accept Public Resource Inc.'s proposal for a comprehensive plan in the amount of \$82,075. **Ayes: Commissioner White, Schmidt, Minx and Epperson. Nays: 0. Motion carried.**

Court Repairs: Commissioner Minx made a motion, seconded by Commissioner Schmidt that the Morton Park Board of Commissioners approve a contract to WT Engineering for civil

engineering services in the amount of \$35,100 for court renovations. **Ayes: Commissioner Schmidt, White, Epperson and Minx. Nays: 0. Motion carried.**

Disposal Ordinance: Commissioner Minx made a motion, seconded by Commissioner Epperson to approve Ordinance #O-01-21 for the disposal, donation, trade-in, or sale of listed items. **Ayes: Commissioner Minx, Schmidt, White, and Epperson. Nays:0. Motion carried.**

General Use Regulations: Wait explained that staff has been working with Corporate Counsel on an update of the District's General Use Regulations. The board will read through the regulations and will approve them at the May Board meeting.

Summer Camp Overview: Recreation supervisor Claire Baumgartner gave a presentation to look at an overview of what Summer Camp 2021 will look like.

Mission Statement: There was a review of the District's mission statement to ensure it is up to date.

XI. Public Comment on Non-Agenda Items: None.

XII. Commissioner Comments:

Commissioner Epperson: Thanked Supervisor Baumgartner for her presentation. Epperson said she was excited for the summer and some normalcy.

Commissioner Schmidt: Thanked entire staff and said he can't wait until the summer and to get back to a sense of normalcy.

Commissioner Minx: Thanked Supervisor Baumgartner for her presentation. Also thanked recreation staff on doing a great job at the Easter egg hunt.

Commissioner White: Commented that it was great to get feedback on Arnum park. Thanked entire staff for all they do.

XIII. Closed Session: At approximately 7:00pm Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Epperson, Minx, White, and Schmidt. Nays: 0. Motion carried.**


The meeting reconvened at approximately 9:27pm

No action was taken during closed session.


Commissioner White made a motion, seconded by Commissioner Minx to approve the minutes of the closed session meeting held on March 17, 2021 **Ayes: Commissioner Schmidt, White, Epperson and Minx. Nays: 0. Motion carried.**

XIV. Adjournment: Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 9:30pm.



Board President, Keith White



Board Secretary, Jeffrey Wait