

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

**Board Meeting Agenda
June 16, 2021 at 6:30pm**

- I. Roll Call
- II. Pledge of Allegiance
- III. Additions/Changes to the Agenda
- IV. Citizens Comments/Correspondence on Agenda Items
- V. Consent Agenda:
 - a. **Approval of Minutes:** The minutes of the May 19, 2021 Board Meeting
 - b. **Approval of Financial Reports:**
 1. Cash Summary and the Revenue and Expenditure Report dated May 31, 2021
 2. Invoice Distribution Report ending May 31, 2021 in the amount of \$966,833.18
- VI. Director's Report
- VII. Attorney's Report
- VIII. Village Liaison Report
- IX. Department Heads' Reports
- X. New Business
 - a. **Administration and Finance Committee – Commissioner Minx, Chair**
 1. **ACTION ITEM:** M-NASR Lease Approval
 2. **ACTION ITEM:** Arnum Park Contractor Bid Approval
 3. **ACTION ITEM:** Audit Review
 4. **ACTION ITEM:** Statement of Receipts and Disbursements Report
 5. **ACTION ITEM:** GIOA Conference Travel Advance
 6. **ACTION ITEM:** Post Issuance Compliance Resolution
- XI. Public Comments on Non-agenda Items:
- XII. **Commissioner Comments:** Commissioner Minx, Commissioner Epperson, Commissioner Schmidt, Commissioner Khan, Commissioner White
- XIII. **Closed Session:**

I move that the Board enter closed session in accordance with the Open Meetings Act section 120/2(c)(1) and (21).
- XIV. Adjournment

Consent Agenda: June 16, 2021 – Commissioner Paul Minx

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on May 19, 2021

And the Financial Reports which include:

- Cash Summary and Revenue Report dated May 31, 2021
- The Invoice Distribution Report ending May 31, 2021 in the amount of \$966,833.18

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 835th Board Meeting
May 19, 2021
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Steve Schmidt, Erica Epperson, Keith White, Paul Minx, and Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; Keith Gorczyca, Superintendent of Parks and Facilities; and Luisa Gonzalez, Recording Secretary.

Guest present: Rita Minx, Village Trustee

Attorney Present: Steve Adams, Attorney at Robbins-Schwartz

- II. **Pledge of Allegiance**

- III. **Additions/Changes to the Agenda:** Action Item "MNASR LEASE APPROVAL" was removed from the agenda and will be added to the June agenda.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on April 21, 2021
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated April 30, 2021
 2. The Invoice Distribution Report ending April 30, 2021 in the amount of \$1,020,902.81

Ayes: Commissioner Minx, Schmidt, Khan, White and Epperson. Nays: 0. Motion carried.

- VI. **Director's Report:** Director Wait stated that Illinois has issued new guidelines on mask wearing. The park district is working closely with its risk management provider, and will discuss if lifting face mask requirements is the best option. Wait explained that pool memberships are on sale, and under current guidelines the District is restricted to a certain capacity level. A reservation will be required to enter the pool, more information can be found in the District's summer brochure online. Wait mentioned that Oriole Pool will be opening June 5th. Lastly, Wait noted on Saturday June 5th at 10am the District will be hosting a rededication ceremony at Austin Park.

- VII. **Attorney Report:** Steve Adams mentioned he submitted his report electronically to each Board member's email account.

- VIII. **Village Liaison Report:** None.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

IX. Department Head Reports:

Superintendent Kee noted that a criminal background check was conducted on all the baseball coaches and assistant volunteers. Kee also mentioned that front desk registration hours have been extended to evenings and on Saturdays to accommodate residents.

Superintendent Gorczyca stated that Arnum Park construction drawings are complete and the project has gone out for bid on May 18th. Gorczyca noted that the District worked with a Girl Scout troop who raised money for a tree that was planted at Austin Park.

Superintendent Braubach noted that preschool finished up for the school year and had their graduation. The District's dance program also finished the year with a great recital. Braubach stated that recreation supervisors have been busy training staff for the summer and have also been working on programming for the fall.

Superintendent O'Brien stated that the Park District has started the process of gathering paperwork for its distinguished agency accreditation. O'Brien explained that once the District has everything in order, a mentor will come to review all the documents, and schedule a meeting to go in front of the executive committee.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

April 2021 official election results: Director Wait explained that according to Cook County the official results of the 2021 election has been canvased and is all in order. Mazhar Khan has won his six year seat and Erica Epperson has won her two year seat.

Commissioner Minx made a motion, seconded by Commissioner White to adopt Resolution #R-05-21, accepting the canvas results for the April 6, 2021 Consolidated General Election of the Morton Grove Park District Board of Park Commissioners. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, and White. Nays: 0. Motion carried.**

Oath of Office: Mazhar Khan and Erica Epperson were sworn into office by Director Wait.

Board Officers and Committee Assignments: Director Wait noted that every May the District assigns Park Commissioners to certain officer positions and assigns committee members.

Commissioner Khan made a motion, seconded by Commissioner Epperson to keep the board officer appointments the same as they were in 2020 **Ayes: Commissioner White, Schmidt, Khan, Minx, and Epperson. Nays: 0. Motion carried.**

General use Regulation Approval: Commissioner Minx made a motion, seconded by Commissioner Schmidt to approve the attached updated General Use Regulations **Ayes: Commissioner White, Schmidt, Khan, Minx, and Epperson. Nays: 0. Motion carried.**

Arnum Playground Equipment: Commissioner Minx made a motion, seconded by Commissioner Epperson that the Board of Park Commissioners approve purchasing the playground equipment for Arnum Park through the Sourcewell and Landscape Structures, the manufacturer, in the amount of \$54,409. **Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays:0. Motion carried.**

Harrer Concession Equipment: Commissioner Minx made a motion, seconded by Commissioner White that the Board of Park Commissioners accept the bid and purchase concession equipment from Boelter, LLC in the amount of \$54,669. **Ayes: Commissioner White, Schmidt, Khan, Minx and Epperson. Nays:0. Motion carried.**

Mission Statement: Commissioner Minx made a motion, seconded by Commissioner Khan that the Board of Park Commissioners approve the new Mission Statement for the District. *“Is committed to complementing our community’s quality of life, economic capacity, health and wellness through recreational opportunities while protecting natural resources.”* **Ayes: Commissioner Schmidt, Epperson, White, Minx, and Khan. Nays:0. Motion carried**

XI. Public Comment on Non-Agenda Items: None.

XII. Commissioner Comments:

Commissioner Schmidt: Congratulated the newly elected officials, and stated he is looking forward to the summer.

Commissioner Minx: Congratulated the new commissioners and noted he looks forward to working with everyone again.

Commissioner Epperson: Congratulated Mazhar and stated she looks forward to the summer.

Commissioner Khan: Stated he’s thankful for the opportunity to be here. Also thanked his family for their support and his fellow commissioners.

Commissioner White: Congratulated Commissioner Khan and Epperson. Also thanked staff for all their work.

XIII. Closed Session: At approximately 6:56pm Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Khan, Epperson, White, Schmidt and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 8:03pm

No action was taken during closed session.

XIV. Adjournment: Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 8:04pm.

Board President, Keith White

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
 FROM 05/01/2021 TO 05/31/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/01/2021		Total		Ending Balance 05/31/2021
		Balance	Debits	Debits	Credits	
01	CORPORATE RECREATION	914,533.02	152,239.87	118,436.96	948,335.93	
02	MUSEUM	819,232.21	218,604.47	153,933.51	883,903.17	
15	I.M.R.F.	6,632.44	0.00	373.69	6,258.75	
20	F.I.C.A.	179,143.85	5,709.49	16,994.44	167,858.90	
22	BOND & INTEREST	169,527.12	38,523.02	9,434.49	165,802.12	
25	LIABILITY INSURANCE	391,400.24	48,114.00	0.00	429,923.26	
30	SPECIAL RECREATION	21,602.76	14,464.04	0.00	45,534.76	
35	AUDIT	464,943.45	0.00	2,000.00	479,407.49	
40	CAPITAL IMPROVEMENTS	(5,335.83)	0.00	903,593.16	(7,335.83)	
70	PAYROLL CLEARING FUND	15,261,911.13	94,688.63	69,150.57	14,358,317.97	
99	TOTAL - ALL FUNDS	6,013.60	578,053.01	1,298,098.82	17,509,558.18	

GL NUMBER	DESCRIPTION	2021		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 01 - CORPORATE				YTD BALANCE				
Fund 01 - CORPORATE:				05/31/2021				
TOTAL REVENUES	2,238,900.00	1,082,539.87	150,818.54	1,156,360.13	48.35			
TOTAL EXPENDITURES	2,238,900.00	567,989.65	117,015.63	1,670,910.35	25.37			
NET OF REVENUES & EXPENDITURES	0.00	514,550.22	33,802.91	(514,550.22)	100.00			
Fund 02 - RECREATION								
Fund 02 - RECREATION:								
TOTAL REVENUES	2,089,700.00	751,973.49	160,546.32	1,337,726.51	35.98			
TOTAL EXPENDITURES	2,089,700.00	471,900.99	95,950.36	1,617,799.01	22.58			
NET OF REVENUES & EXPENDITURES	0.00	280,072.50	64,595.96	(280,072.50)	100.00			
Fund 05 - POLICE								
Fund 05 - POLICE:								
TOTAL REVENUES	7,000.00	0.00	0.00	7,000.00	0.00			
TOTAL EXPENDITURES	7,000.00	71.50	0.00	6,928.50	1.02			
NET OF REVENUES & EXPENDITURES	0.00	(71.50)	0.00	71.50	100.00			
Fund 15 - MUSEUM								
Fund 15 - MUSEUM:								
TOTAL REVENUES	20,000.00	0.00	0.00	20,000.00	0.00			
TOTAL EXPENDITURES	20,000.00	4,962.35	373.69	15,037.65	24.81			
NET OF REVENUES & EXPENDITURES	0.00	(4,962.35)	(373.69)	4,962.35	100.00			
Fund 20 - I.M.R.F.								
Fund 20 - I.M.R.F.:								
TOTAL REVENUES	250,000.00	60,335.91	5,709.49	189,664.09	24.13			
TOTAL EXPENDITURES	250,000.00	89,615.82	16,994.44	160,384.18	35.85			
NET OF REVENUES & EXPENDITURES	0.00	(29,279.91)	(11,284.95)	29,279.91	100.00			
Fund 22 - F.I.C.A.								
Fund 22 - F.I.C.A.:								
TOTAL REVENUES	200,000.00	60,286.06	5,709.49	139,713.94	30.14			
TOTAL EXPENDITURES	200,000.00	48,151.19	9,434.49	151,848.81	24.08			
NET OF REVENUES & EXPENDITURES	0.00	12,134.87	(3,725.00)	(12,134.87)	100.00			
Fund 25 - BOND & INTEREST								
Fund 25 - BOND & INTEREST:								
TOTAL REVENUES	1,000,000.00	406,328.65	38,523.02	593,671.35	40.63			
TOTAL EXPENDITURES	1,000,000.00	19,635.00	0.00	980,365.00	1.96			
NET OF REVENUES & EXPENDITURES	0.00	386,693.65	38,523.02	(386,693.65)	100.00			
Fund 26 - BOND AND INTEREST - HARRER POOL								
Fund 26 - BOND AND INTEREST - HARRER POOL:								
TOTAL REVENUES	550,000.00	0.00	0.00	550,000.00	0.00			
TOTAL EXPENDITURES	550,000.00	266,397.09	0.00	283,602.91	48.44			
NET OF REVENUES & EXPENDITURES	0.00	(266,397.09)	0.00	266,397.09	100.00			
Fund 30 - LIABILITY INSURANCE								
Fund 30 - LIABILITY INSURANCE:								
TOTAL REVENUES	102,000.00	24,057.00	24,057.00	77,943.00	23.59			
TOTAL EXPENDITURES	102,000.00	24,722.47	125.00	77,277.53	24.24			
NET OF REVENUES & EXPENDITURES	0.00	(665.47)	23,932.00	665.47	100.00			

GL NUMBER	DESCRIPTION	2021		YTD BALANCE 05/31/2021	ACTIVITY FOR MONTH 05/31/2021	AVAILABLE BALANCE	% BDCST USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 35 - SPECIAL RECREATION							
Fund 35 - SPECIAL RECREATION:							
TOTAL REVENUES		350,000.00	152,504.00	14,464.04	197,496.00	43.57	
TOTAL EXPENDITURES		350,000.00	65,474.50	0.00	284,525.50	18.71	
NET OF REVENUES & EXPENDITURES		0.00	87,029.50	14,464.04	(87,029.50)	100.00	
Fund 40 - AUDIT							
Fund 40 - AUDIT:							
TOTAL REVENUES		16,000.00	0.00	0.00	16,000.00	0.00	
TOTAL EXPENDITURES		16,000.00	15,700.00	2,000.00	300.00	98.13	
NET OF REVENUES & EXPENDITURES		0.00	(15,700.00)	(2,000.00)	15,700.00	100.00	
Fund 70 - CAPITAL IMPROVEMENTS							
Fund 70 - CAPITAL IMPROVEMENTS:							
TOTAL REVENUES		13,164,000.00	137,368.81	0.00	13,026,631.19	1.04	
TOTAL EXPENDITURES		13,164,000.00	2,166,041.75	903,593.16	10,997,958.25	16.45	
NET OF REVENUES & EXPENDITURES		0.00	(2,028,672.94)	(903,593.16)	2,028,672.94	100.00	
TOTAL REVENUES - ALL FUNDS		19,987,600.00	2,675,393.79	399,827.90	17,312,206.21	13.39	
TOTAL EXPENDITURES - ALL FUNDS		19,987,600.00	3,740,662.31	1,145,486.77	16,246,937.69	18.71	
NET OF REVENUES & EXPENDITURES		0.00	(1,065,268.52)	(745,658.87)	1,065,268.52	100.00	

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 313402						
02-32-513700	SALARIES & WAGES-GROUPX IN ALAIN CAYEMITTE			REISSUED CHECK	25.00	313402
	Total For Check 313402				25.00	
Check 313403						
01-20-554100	CONTRACTUAL SERVICES-AGREE ALARM DETECTION SYSTEMS, I			QUARTERLY CHARGES FOR 6250	56.22	313403
02-22-552200	CONTRACT SVCS-FRAMEWORK IT ALARM DETECTION SYSTEMS, I			QUARTERLY CHARGES FOR 9200	176.31	313403
15-10-554600	CONTRACTUAL SERVICES-PROF ALARM DETECTION SYSTEMS, I			QUARTERLY CHARGE FOR 6240	105.84	313403
	Total For Check 313403				338.37	
Check 313404						
70-10-586170	EXP MISCELLANEOUS-HARRER P ALTHOFF INDUSTRIES INC			HARRER POOL RENOVATION	26,525.00	313404
	Total For Check 313404				26,525.00	
Check 313405						
01-10-520100	MATRL AND SUPP-BANK SERVIC AMALGAMATED BANK OF CHICAG IL			GENERAL OBLIGATION LIMI	475.00	313405
	Total For Check 313405				475.00	
Check 313406						
01-20-520321	MATRL AND SUPP-MAINT. - MA ANDERSON LOCK CO			NEW LOCK CORES & LOCK LUBR	626.86	313406
	Total For Check 313406				626.86	
Check 313407						
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG BATTERIES PLUS LLC			ORIOLE FIRE PANEL BATTERIE	58.40	313407
	Total For Check 313407				58.40	
Check 313408						
01-20-520500	MATRL-SUPP-SUPPLIES - GAS BUCK BROS. , INC.			FILTER	75.40	313408
	Total For Check 313408				75.40	
Check 313409						
02-22-520312	MATERIALS AND SUPPLIES-JAN CASE LOTS, INC			ORIOLE POOL SUPPLIES	866.70	313409
02-33-520312	MATERIALS AND SUPPLIES-JAN CASE LOTS, INC			STANDS FOR HAND SANITIZER/	327.80	313409
	Total For Check 313409				1,194.50	
Check 313410						
02-32-554200	CONTRACT SVCS-AGREEMENTS - COMCAST CABLE			LOBBY TV CABLE	52.50	313410
	Total For Check 313410				52.50	
Check 313411						
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND- D&R TRUCKING COMPANY			1 SEMI LOAD OF PULVERIZED	530.00	313411
	Total For Check 313411				530.00	
Check 313412						
70-10-586170	EXP MISCELLANEOUS-HARRER P DBM SERVICES INC			HARRER POOL RENOVATION	67,412.00	313412
	Total For Check 313412				67,412.00	
Check 313413						
02-32-460110	MEMBERSHIPS-RB - FITNESS M ELIZABETH SON			REFUND MEMBERSHIP-PRORATED	278.00	313413
	Total For Check 313413				278.00	
Check 313414						
70-10-586170	EXP MISCELLANEOUS-HARRER P ELLIOT CONSTRUCTION CORP			HARRER POOL RENOVATION	45,000.00	313414
	Total For Check 313414				45,000.00	
Check 313415						
02-22-520312	MATERIALS AND SUPPLIES-JAN GRAINGER			ORIOLE SHOWER CURTAINS REP	140.88	313415
	Total For Check 313415				140.88	
Check 313416						
01-10-520110	MATRL AND SUPP-OFFICE EXP GRAPHIC ARTS SERVICE			SATIONARY LETTER HEAD AND	387.00	313416
02-35-589110	EXP MISC.-MARKETING SPECIA GRAPHIC ARTS SERVICE			2021 POOL MEMBERSHIP POSTC	1,971.00	313416
	Total For Check 313416				2,358.00	
Check 313417						
01-20-554100	CONTRACTUAL SERVICES-AGREE GROOT, INC.			RECYCLING FOR 6250 DEMPSTE	804.29	313417
02-33-552300	CONTRACT SVCS-CONTRACTUAL GROOT, INC.			GARBAGE SERVICES FOR PVCC	503.93	313417
	Total For Check 313417				1,308.22	
Check 313418						

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 313418					
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG HALOGEN SUPPLY COMPANY, IN PAINT FOR ORIOLE POOL			927.72	313418
	Total For Check 313418			927.72	
Check 313419					
02-06-490711	PROGRAM FEES REV-PRE SCHOO HUMERA MEMON		REISSUED CHECK	317.70	313419
	Total For Check 313419			317.70	
Check 313420					
70-10-586170	EXP MISCELLANEOUS-HARRER P J.S. RIEMER, INCORPORATED		HARRER POOL RENOVATION	131,445.00	313420
	Total For Check 313420			131,445.00	
Check 313421					
70-10-586170	EXP MISCELLANEOUS-HARRER P JENSEN'S PLUMBING & HEATIN		HARRER POOL RENOVATION	8,577.00	313421
	Total For Check 313421			8,577.00	
Check 313422					
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB LURVEY LANDSCAPE SUPPLY		ORIOLE MULCH	449.00	313422
	Total For Check 313422			449.00	
Check 313423					
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARD'S		CLOCK FOR NATIONAL	12.99	313423
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARD'S		REMAING INVOICE BALANCE	10.00	313423
02-22-520312	MATERIALS AND SUPPLIES-JAN MENARD'S		SUPPLIES	44.95	313423
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG MENARD'S		BUILDING LIGHTS ORIOLE	362.70	313423
	Total For Check 313423			430.64	
Check 313424					
01-20-520321	MATRL AND SUPP-MAINT. - MA MORTON GROVE SUPPLY COMPAN		SLOAN RUBBER GASKET AND FR	9.72	313424
	Total For Check 313424			9.72	
Check 313425					
01-20-520500	MATRL-SUPP-SUPPLIES - GAS NAPA		NAPA ANTIFREEZE	62.96	313425
	Total For Check 313425			62.96	
Check 313426					
70-10-586170	EXP MISCELLANEOUS-HARRER P NATIONAL HEAT & POWER CORP		HARRER POOL RENOVATION	28,800.00	313426
	Total For Check 313426			28,800.00	
Check 313427					
01-10-581400	EXP MISCELLANEOUS-DUES & S NATIONAL RECREATION & PARK		PREMIER MEMBERSHIP RENEWAL	1,150.00	313427
	Total For Check 313427			1,150.00	
Check 313428					
01-20-520323	MATRL AND SUPP-MAINT. - MA NUTOYS LEISURE PRODUCTS		DUG OUT BENCH SEATS REPLAC	1,043.00	313428
01-20-520328	MATRL-SUPP-MAINT. - MAT'LS NUTOYS LEISURE PRODUCTS		NEW SLIDE ENTRANCE SECTION	1,160.20	313428
	Total For Check 313428			2,203.20	
Check 313429					
70-10-586170	EXP MISCELLANEOUS-HARRER P RASCO MASON CONTRACTORS		HARRER POOL RENOVATION	137,835.00	313429
	Total For Check 313429			137,835.00	
Check 313430					
02-03-592412	CONTRACTING SERVICES- CAMP RECORD A HIT, INC.		CAMP ENTERTAINMENT	1,000.00	313430
	Total For Check 313430			1,000.00	
Check 313431					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR ROBBINS SCHWARTZ		PROFESSIONAL SERVICES REND	6,780.00	313431
	Total For Check 313431			6,780.00	
Check 313432					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS RUSSO POWER EQUIPMENT		MOWER PARTS	170.08	313432
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL RUSSO POWER EQUIPMENT		TRASH PICKERS	39.98	313432
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED- RUSSO POWER EQUIPMENT		ROUND UOP QUICK PRO	533.94	313432
	Total For Check 313432			744.00	
Check 313433					
70-10-586170	EXP MISCELLANEOUS-HARRER P SCHAEFGES BROTHERS INC		HARRER POOL RENOVATION	322,990.00	313433
	Total For Check 313433			322,990.00	

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 313434						
02-33-520312	MATERIALS AND SUPPLIES-JAN STATE	INDUSTRIAL PRODUCTS		AIR CARE PROGRAM	113.52	313434
	Total For Check 313434				113.52	
Check 313435						
01-20-554100	CONTRACTUAL SERVICES-AGREE THOR	GUARD INC		ANNUAL RENEWAL SOFTWARE LI	1,263.14	313435
	Total For Check 313435				1,263.14	
Check 313436						
02-22-553100	CONTRACTUAL SERVICES-POOL	UNIVAR USA, INC.		ACID FOR ORIOLE POOL	1,129.81	313436
	Total For Check 313436				1,129.81	
Check 313437						
70-10-586146	EXP MISC.-PLAYGROUND GENER	UPLAND DESIGN		FOR PROFESSIONAL SERVICES	8,268.95	313437
	Total For Check 313437				8,268.95	
Check 313438						
70-10-586314	EXP MISCELLANEOUS-PARKS DE V	AND J LANDSCAPING AND SE		STANDING MOWER	7,069.99	313438
	Total For Check 313438				7,069.99	
Check 313439						
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		APRIL WATER SERVICES FOR A	33.49	313439
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		APRIL WATER SERVICES FOR A	35.88	313439
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		APRIL WATER SERVICES FOR A	35.88	313439
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		APRIL WATER SERVICES FOR A	155.48	313439
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		APRIL WATER SERVICES FOR A	133.95	313439
15-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		APRIL WATER SERVICES FOR A	35.88	313439
	Total For Check 313439				430.56	
Check 313440						
70-10-586170	EXP MISCELLANEOUS-HARRER P	W.B. OLSEN		HARRER POOL RENOVATION	82,019.00	313440
	Total For Check 313440				82,019.00	
Check 313441						
02-32-552300	CONTRACT SVCS-CONTRACTUAL	WELLBEATS		WELLBEATS MEMBERSHIP	249.00	313441
	Total For Check 313441				249.00	
Check 313442						
02-07-592821	CONTRACTING SERVICES-PUPPY	WENDY DECARLO		DOG AND PUPPY TRAINING	1,780.80	313442
	Total For Check 313442				1,780.80	
Check 313443						
70-10-586170	EXP MISCELLANEOUS-HARRER P	WESTERN ARCHITECTUAL IRON		HARRER POOL RENOVATION	9,864.00	313443
	Total For Check 313443				9,864.00	
Check 313445						
02-32-460110	MEMBERSHIPS-RB - FITNESS M	BLANCHE MIYAMOTO		REFUND MEMBERSHIP	345.00	313445
	Total For Check 313445				345.00	
Check 313446						
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	BUSHNELL INCORPORATED		BALL CHK VALVE EPDM	154.41	313446
	Total For Check 313446				154.41	
Check 313447						
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,		COPIER LEASE	181.66	313447
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,		COPIER LEASE	181.66	313447
	Total For Check 313447				363.32	
Check 313448						
01-10-551200	CONTRACT SVCS-LEGAL - PUBL	CHICAGO TRIBUNE MEDIA GROU		CLASSIFIED LSITING	74.88	313448
	Total For Check 313448				74.88	
Check 313449						
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE		PVCC COMCAST BUSINESS CABL	586.08	313449
	Total For Check 313449				586.08	
Check 313450						
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED-	CONSERV FS		TURFACE	1,089.36	313450
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	CONSERV FS		TURFACE	526.00	313450

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 313450						
Total For Check 313450					1,615.36	
Check 313451						
01-10-554100	CONTRACTUAL SERVICES-AGREE DOCUMENT DESTRUCTION CO.,	DESTROY ONSITE 133 SMALL &			662.00	313451
Total For Check 313451					662.00	
Check 313452						
01-10-520110	MATRL AND SUPP-OFFICE EXP FIFTH THIRD BANK		APRIL CREDIT CARD BILL		66.55	313452
01-10-552200	CONTRACT SVCS-FRAMEWORK IT FIFTH THIRD BANK		APRIL CREDIT CARD BILL		1,905.22	313452
01-10-580100	EXP MISC.-HUMAN RESOURCE E FIFTH THIRD BANK		APRIL CREDIT CARD BILL		511.16	313452
01-10-589105	EXP MISCELLANEOUS-EMPLOYEE FIFTH THIRD BANK		APRIL CREDIT CARD BILL		137.88	313452
01-20-520225	MATRL-SUPP-R & R - VEHICLE FIFTH THIRD BANK		APRIL CREDIT CARD BILL		758.67	313452
02-01-593131	PRGM SUPP-SOFTBALL - ADULT FIFTH THIRD BANK		APRIL CREDIT CARD BILL		118.90	313452
02-03-592412	CONTRACTING SERVICES- CAMP FIFTH THIRD BANK		APRIL CREDIT CARD BILL		188.50	313452
02-04-593520	PROGRAM SUPPLIES-DANCE - R FIFTH THIRD BANK		APRIL CREDIT CARD BILL		202.37	313452
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO FIFTH THIRD BANK		APRIL CREDIT CARD BILL		93.84	313452
02-06-593715	PROGRAM SUPPLIES-TODDLER V FIFTH THIRD BANK		APRIL CREDIT CARD BILL		108.02	313452
02-08-593948	PROGRAM SUPPLIES-CRAFTSHOW FIFTH THIRD BANK		APRIL CREDIT CARD BILL		200.58	313452
02-10-520110	MATRL AND SUPP-OFFICE EXP FIFTH THIRD BANK		APRIL CREDIT CARD BILL		52.18	313452
02-10-581200	EXP MISC.-EDUCATIONAL SEMI FIFTH THIRD BANK		APRIL CREDIT CARD BILL		475.00	313452
02-22-520260	MATRL AND SUPP-REPAIR EQUI FIFTH THIRD BANK		APRIL CREDIT CARD BILL		433.37	313452
02-22-560700	EQUIPMENT-NEW EQUIP - POOL FIFTH THIRD BANK		APRIL CREDIT CARD BILL		280.70	313452
02-22-584100	EXP MISC.-POOL - GUARD SUI FIFTH THIRD BANK		APRIL CREDIT CARD BILL		481.00	313452
02-32-560600	EQUIPMENT-NEW EQUIP - FITN FIFTH THIRD BANK		APRIL CREDIT CARD BILL		160.28	313452
02-35-554100	CONTRACTUAL SERVICES-AGREE FIFTH THIRD BANK		APRIL CREDIT CARD BILL		462.94	313452
02-35-554405	CONTRACTUAL SERVICES-PUBLI FIFTH THIRD BANK		APRIL CREDIT CARD BILL		986.98	313452
Total For Check 313452					7,624.14	
Check 313453						
02-35-554405	CONTRACTUAL SERVICES-PUBLI GARVEY'S OFFICE PRODUCTS		PROJECTOR DSPLY 10/PK/CLR		24.24	313453
Total For Check 313453					24.24	
Check 313454						
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG GRAINGER		ORIOLE POOL SUPPLIES		158.64	313454
Total For Check 313454					158.64	
Check 313455						
02-04-592520	CONTRACTING SERVICES-DANCE HOUSE OF RENTAL		DANCE RECITAL PIPE AND DRA		305.76	313455
Total For Check 313455					305.76	
Check 313456						
30-10-582650	EXP MISC.-SAFTY TRAIN & SU J & D INSTANT SIGNS, INC.		NEW EMPLOYEE NAME PLATE		20.00	313456
Total For Check 313456					20.00	
Check 313457						
30-10-582650	EXP MISC.-SAFTY TRAIN & SU LOW VOLTAGE WORKS, INC.		3 MONTHS OF ALARM MONITORI		105.00	313457
Total For Check 313457					105.00	
Check 313458						
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB LURVEY LANDSCAPE SUPPLY		MULCH FOR FRONT OF ORIOLE		179.60	313458
Total For Check 313458					179.60	
Check 313459						
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARD'S		REPLACEMENT VACUUM FOR MAN		99.00	313459
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARD'S		SUPPLIES FOR PICKLE BALL C		247.42	313459
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS MENARD'S		TIE DOWNS AND ROPE		26.48	313459
01-20-520335	MATERIALS AND SUPPLIES-SUP MENARD'S		PICNIC TABLE WATER SEALER		24.99	313459
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARD'S		100 PC TERMINAL KIT		23.16	313459
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG MENARD'S		CAULK		34.94	313459
Total For Check 313459					455.99	
Check 313460						
02-04-593514	PROGRAM SUPPLIES-DANCE - C PROMO GEAR PLUS, LLC		DANCE RECITAL T-SHIRTS PAN		501.05	313460

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 313460						
		Total For Check 313460			501.05	
Check 313461						
02-01-593131	PRGM SUPP-SOFTBALL - ADULT QUICK SCORES LLC			2021 SUMMER ADULT SOFTBALL	168.00	313461
		Total For Check 313461			168.00	
Check 313462						
01-10-551120	CONTRACT SVCS-LEGAL - EXTR ROBBINS SCHWARTZ			FOR PROFESSIONAL SERVICES	420.00	313462
		Total For Check 313462			420.00	
Check 313463						
02-35-554100	CONTRACTUAL SERVICES-AGREE SPECTRIO, LLC			MUSIC ON HOLD YEARLY FEE	263.40	313463
		Total For Check 313463			263.40	
Check 313464						
70-10-586170	EXP MISCELLANEOUS-HARRER P WILLIAMS ASSOCIATES ARCHIT			PROFESSIONAL SERVICES FROM	15,426.22	313464
		Total For Check 313464			15,426.22	
Check 313465						
01-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS		GAS BILL FOR ALL PARKS	420.12	313465
02-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS		GAS BILL FOR ALL PARKS	393.20	313465
02-22-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS		GAS BILL FOR ALL PARKS	429.95	313465
02-33-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS		GAS BILL FOR ALL PARKS	712.22	313465
15-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS		GAS BILL FOR ALL PARKS	87.38	313465
		Total For Check 313465			2,042.87	
Check 313471						
01-10-554100	CONTRACTUAL SERVICES-AGREE TIAA COMMERCIAL FINANCE, I			COPIER LEASE	487.04	313471
		Total For Check 313471			487.04	
Check 313472						
02-10-581300	EXP MISC.-EMPLOYEE TRAVEL	BOON CARREON		REIMBURSEMENT FOR MILEAGE	67.20	313472
		Total For Check 313472			67.20	
Check 313473						
01-10-540150	UTILITIES-TELEPHONE	CALL ONE		PHONE SERVICES	1,024.30	313473
02-10-540150	UTILITIES-TELEPHONE	CALL ONE		PHONE SERVICES	1,024.30	313473
02-33-540150	UTILITIES-TELEPHONE	CALL ONE		PHONE SERVICES	1,055.34	313473
		Total For Check 313473			3,103.94	
Check 313474						
01-20-520312	MATERIALS AND SUPPLIES-JAN CASE LOTS, INC			JANITORIAL SUPPLIES GARAGE	662.50	313474
		Total For Check 313474			662.50	
Check 313475						
02-22-553100	CONTRACTUAL SERVICES-POOL	CENTRAL POOL SUPPLY, INC.		DIATOMACEOUS EARTH AND TES	301.64	313475
		Total For Check 313475			301.64	
Check 313476						
02-10-581300	EXP MISC.-EMPLOYEE TRAVEL	CHRIS HOLLY		REIMBURSEMENT FOR MILEAGE	294.56	313476
		Total For Check 313476			294.56	
Check 313477						
02-33-554100	CONTRACTUAL SERVICES-AGREE COLLEY ELEVATOR CO.			ELEVATOR INSPECTION SERVIC	204.00	313477
		Total For Check 313477			204.00	
Check 313478						
01-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTIC BILL FOR ALL PARKS	922.71	313478
02-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTIC BILL FOR ALL PARKS	385.05	313478
02-22-540110	UTILITIES-ELECTRICTY	COMED		ELECTIC BILL FOR ALL PARKS	761.99	313478
02-33-540110	UTILITIES-ELECTRICTY	COMED		ELECTIC BILL FOR ALL PARKS	3,690.83	313478
15-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTIC BILL FOR ALL PARKS	144.59	313478
		Total For Check 313478			5,905.17	
Check 313479						
02-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR FRANK HR	141.33	313479
		Total For Check 313479			141.33	

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 313480						
02-33-552300	CONTRACT SVCS-CONTRACTUAL	CRNE'S ENVIRONMENTAL CONTR	FIXED A/C SYSTEM		374.00	313480
		Total For Check 313480			374.00	
Check 313481						
01-20-570200	BUILDING & LANDSCAPE-BUILD	GRAINGER	AIR FILTERS		458.36	313481
		Total For Check 313481			458.36	
Check 313482						
01-20-554100	CONTRACTUAL SERVICES-AGREE	GREEN TURF INC.	MAY 2021 CHARGES		1,450.00	313482
		Total For Check 313482			1,450.00	
Check 313483						
02-05-592617	CONTRACTING SERVICES-GUITA	HOLLI HAHN - ULTIMATE SCHO	SPRING 2021 INVOICE		525.00	313483
		Total For Check 313483			525.00	
Check 313484						
02-05-592624	CONTRACTING SERVICES-YOUTH	LANGUAGE IN ACTION, INC.	SPANISH CLASSES		420.00	313484
		Total For Check 313484			420.00	
Check 313485						
40-10-552800	CONTRACTUAL SERVICES	LAUTERBACH & AMEN, LLP	AUDIT OF FINANCIAL STAEMEN		2,000.00	313485
		Total For Check 313485			2,000.00	
Check 313486						
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB	LURVEY LANDSCAPE SUPPLY	DONATED TREE PLANTING HARR		295.00	313486
		Total For Check 313486			295.00	
Check 313487						
02-07-592840	CONTRACTING SERVICES-MAGIC	MAGIC OF GARY KANTOR	ABRACADABRA MAGIC CLASSES		154.00	313487
		Total For Check 313487			154.00	
Check 313488						
02-10-581300	EXP MISC.-EMPLOYEE TRAVEL	MARIA SKOUFOS	REIMBURSEMENT FOR MILEAGE		67.20	313488
		Total For Check 313488			67.20	
Check 313489						
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARD'S	STRING/ROPE/BRASS FITTINGS		18.32	313489
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARD'S	RAZOR BLAS=DES AND WAX		36.32	313489
02-33-520312	MATERIALS AND SUPPLIES-JAN	MENARD'S	SUPPLIES FOR PVCC		14.97	313489
02-33-520321	MATRL AND SUPP-MAINT. - MA	MENARD'S	SUPPLIES FOR PVCC		13.25	313489
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN	MENARD'S	SUPPLIES FOR PVCC		4.99	313489
		Total For Check 313489			87.85	
Check 313490						
02-03-490412	PROGRAM FEES REV-CAMP	PATRICK BALDWIN	CAMP REFUND		168.00	313490
		Total For Check 313490			168.00	
Check 313491						
02-04-593520	PROGRAM SUPPLIES-DANCE - R	PROMO GEAR PLUS, LLC	ADDITIONAL 2021 DANCE RECI		85.59	313491
		Total For Check 313491			85.59	
Check 313492						
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	PROFESSIONAL SERVICES REND		2,080.00	313492
		Total For Check 313492			2,080.00	
Check 313493						
02-08-593935	PROGRAM SUPPLIES-MOVIES IN	SWANK MOTION PICTURES, INC	AUGUST 20 MOVIE IN THE PAR		450.00	313493
		Total For Check 313493			450.00	
Check 313494						
02-08-593935	PROGRAM SUPPLIES-MOVIES IN	SWANK MOTION PICTURES, INC	JULY 16 MOVIE IN THE PARK-		450.00	313494
		Total For Check 313494			450.00	
Check 313495						
02-08-593935	PROGRAM SUPPLIES-MOVIES IN	SWANK MOTION PICTURES, INC	JUNE 18 MOVIE IN THE PARK-		435.00	313495
		Total For Check 313495			435.00	
Check 313496						
70-10-586147	EXP MISCELLANEOUS-AUSTIN P	UPLAND DESIGN	PROFESSIONAL SERVICES FOR		12,361.00	313496

06/09/2021 08:26 AM
User: lgonzalez
DB: Morton Grove Pa

INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 05/01/2021 - 05/31/2021
JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 313496					
Total For Check 313496				12,361.00	

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 01 CORPORATE	30,616.38
Fund 02 RECREATION	30,124.95
Fund 15 MUSEUM	373.69
Fund 30 LIABILITY INSURANC	125.00
Fund 40 AUDIT	2,000.00
Fund 70 CAPITAL IMPROVEMEN	903,593.16

966,833.18

MONTH: 5/2/2021

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
	Card Number	1800			
O'Brien	4/2/2021	Jennings Chev	Repair of Water Truck	\$758.67	01-20-520225
O'Brien	4/11/2021	Amazon	Office Supplies	\$9.38	01-10-520110
O'Brien	4/12/2021	Amazon	Office Supplies	\$42.18	01-10-520110
O'Brien	4/20/2021	MC Points for Cash	Rewards Redemption Credit Card Cash Points	-\$1,500.00	01-10-552200
O'Brien	4/27/2021	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$3,405.22	01-10-552200
	Card Number	1826		-\$2,715.45	
Braubach	1-Apr	Amazon	Supplies for Color the Parks and office supplies for staff	\$184.59	02-08-593948
Braubach	1-Apr	Amazon	Supplies for Color the Parks and office supplies for staff	\$16.19	02-10-520110
Braubach	6-Apr	GFS Store	Dance Recital Food for goodie bags	\$71.93	02-04-593520
Braubach	8-Apr	Jeff Ellis and Associates	Lifeguard Instructor Training- New	\$475.00	02-10-581200
Braubach	11-Apr	Amazon	Supplies for Color the Parks	\$15.99	02-08-593948
Braubach	14-Apr	Amazon	Tripod stand for Phone recording	\$35.99	02-10-520110
Braubach	21-Apr	Lifeguard Store	Uniforms and supplies for Aquatics	\$42.50	02-22-225600
Braubach	21-Apr	Lifeguard Store	Uniforms and supplies for Aquatics	\$481.00	02-22-225840
Braubach	22-Apr	Amazon	Tape for Pickleball courts	\$118.90	02-01-593131
Braubach	28-Apr	Lifeguard Store	Supplies for Aquatics	\$238.20	02-40-22560
Braubach	29-Apr	Amazon	Dance Recital Flash Drives	\$130.44	02-04-593520
	Card Number	1834		\$1,810.73	
Kee	5-Apr	Walgreens	Gift Cards for LOS	\$69.84	01-10-580100
Kee	7-Apr	Marianos	Desserts for LOS	\$16.32	01-10-580100
Kee	7-Apr	DSG Restaurant	Lunch for LOS	\$260.00	01-10-580100
Kee	15-Apr	IPRA	Job Posting for Night Maintenance position	\$165.00	01-10-580100
Kee	2-May	Amazon	Sign for Pool	\$152.76	02-22-520260
	Card Number	1818		\$663.92	
Gorczyca	21-Apr	Paddock Pool Equipment	Oriole Pool Supplies	\$189.00	02-22-520260
Gorczyca	28-Apr	101 Mobility	Oriole Pool Supplies	\$91.61	02-22-520260
	Card Number	9125		\$280.61	
Herrmann	6-Apr	Positive Promotions	Summer Giveaway (Bags)	\$463.55	02-35-554405
Herrmann	8-Apr	Sticker Mule	MCPD Stickers	\$177.00	02-35-554405
Herrmann	26-Mar	Vmags	IN *ENTERPRISES -Vmags License for digital activity guide	\$275.00	02-35-554100
Herrmann	12-Mar	Pic Monkey	Social Media Monthly Image Pro Subscription	\$12.99	02-35-554100
Herrmann	13-Apr	Chicago Tribune	Chicago Tribune Online Subscription	\$15.96	02-35-554100
Herrmann	15-Apr	Trigon	Banner Material for Roland Printer	\$232.21	02-35-554405
Herrmann	17-Apr	My Area Yoga	Monthly Online Listing Fee	\$25.00	02-32-554405
Herrmann	23-Apr	Daily Herald	Online Subscription	\$9.99	02-35-554100
Herrmann	28-Apr	Wp Engine	Monthly Website Host Fee	\$30.00	02-35-554100

Herrmann	30-Apr	Promo	Video subscription	\$119.00	02-35-554100
Herrmann	3-May	Vista Print	Business Cards David Torres and Daniel Bregman (VP sending c	\$89.22	02-35-554405
	Card Number	5137		\$1,449.92	
Baumgartner	5-Apr	Amazon	Daddy Daughter Dance supplies	\$16.99	02-06-593919
Baumgartner	7-Apr	Walmart	Daddy Daughter supplies	\$9.72	02-08-593919
Baumgartner	8-Apr	Walmart	Daddy Daughter supplies	\$15.92	02-08-593919
Baumgartner	9-Apr	Amazon	Prek supplies	\$27.48	02-06-593711
Baumgartner	9-Apr	Amazon	Mad about science supplies	\$27.48	02-06-593715
Baumgartner	13-Apr	Amazon	Mad about science supplies	\$14.99	02-06-593715
Baumgartner	13-Apr	Walmart	Mad about science supplies	\$5.01	02-06-593715
Baumgartner	14-Apr	Amazon	Messy Mondays Supplies	\$24.47	02-06-593715
Baumgartner	20-Apr	Walgreens	Mad about science supplies	\$2.24	02-06-593715
Baumgartner	21-Apr	Amazon	Messy Mondays Supplies	\$28.97	02-06-593715
Baumgartner	21-Apr	Amazon	Prek supplies	\$12.73	02-06-593711
Baumgartner	23-Apr	Glenview Park District	Camp Field Trip	\$188.50	02-03-592412
Baumgartner	27-Apr	Walmart	Mad about science supplies	\$4.86	02-06-593715
Baumgartner	29-Apr	Party City	Prek supplies	\$11.00	02-06-593711
	Card Number	2424		\$390.36	
Manno	N/A			\$0.00	
Bregman	Card Number	1867		\$0.00	
	N/A			\$0.00	
Moore	Card Number	2987		\$31.98	02-32-560600
Moore	6-Apr	Amazon	Cable Pull Handles	\$128.30	02-32-560600
	28-Apr	SGT Knots Supply	Battle Rope	\$160.28	
	Card Number	8573			
Wait	22-Apr	Zoom	Monthly subscription	\$14.99	01-10-520110
Wait	22-Apr	L Woods	Administrative Assistants' lunch	\$137.88	01-10-589105
	Card number	7242		\$152.87	
Torres	N/A			\$0.00	
			Total:	\$7,624.14	

June 16, 2021

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

Motions/New Business

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
June 16, 2021**

Administration and Finance Committee – Commissioner Minx, Chair

M-NASR Lease Approval: I move that the Board of Commissioners approve a 20-year lease with Maine-Niles Association of Special Recreation.

Arnum Park Contractor Approval: I move that the Board of Park Commissioners award the contractor bid to George’s Landscaping of Joliet, IL, in the amount of \$81,823.50.

Audit Review: I move that the Board of Park Commissioners approve the Comprehensive Annual Financial Report for the fiscal year ending December 31, 2020.

Statement of Receipts and Disbursements Report: I move that the Board of Park Commissioners approve resolution #R-06-21 the Morton Grove Park District Receipts and Disbursements Report for the year ending December 31, 2020.

GIOA Conference Travel Allowance: I move that The Board of Park Commissioners approve the estimated travel expenses for Superintendent O’Brien in the amount of \$975 to attend the Annual GIOA conference.

Post Issuance Compliance Resolution: I move that the Board of Park Commissioners approve the attached Resolution #R-07-21 stating that the District is compliant with the applicable tax law requirements.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: May 19, 2021
Subject: M-NASR Lease

Issue:

Approval of a property lease with Maine-Niles Association of Special Recreation (M-NASR).

Discussion:

Twenty years ago, the District developed a solution for M-NASR's lack of office space. The Morton Grove Park District agreed to pay for an expansion of the Prairie View Community Center in which M-NASR would occupy for office space. In return, M-NASR would reimburse the District over a 10-year period the cost of construction. After the 10-year pay-back period, M-NASR would rent the space from the District.

This June, the current lease agreement will expire. Staff and Corporate Council have been working together to draft a new lease agreement. Corporate Council has negotiated terms of the lease with M-NASR's legal team. A draft is attached for review.

Board Action:

For the Board of Park Commissioners to approve a 20-year lease with Maine-Niles Association of Special Recreation.

**LEASE BETWEEN THE MORTON GROVE PARK DISTRICT
AND THE MAINE - NILES ASSOCIATION OF SPECIAL RECREATION**

This lease ("Lease") is made on this _____ day of _____, 2021 ("Effective Date") between Morton Grove Park District, an Illinois unit of local government organized and operating under the Illinois Park District Code (referred to as "Landlord") and Maine-Niles Association of Special Recreation, an Illinois Not-for-Profit Corporation organized pursuant to the Illinois Park District Code and the Illinois Municipal Code, (referred to as "Tenant"). Landlord and Tenant are sometimes referred to herein as a "Party" and collectively as the "Parties".

RECITALS

- A. Landlord owns the Prairie View Community Center at 6834 Dempster Street, Morton Grove, Illinois ("Property") and Landlord is a member of the Maine-Niles Association of Special Recreation which provides joint recreational programs for persons with disabilities and whose members are all units of local government as authorized by 70 ILCS 1205/8-10a, 70 ILCS 1205/8-10b and 70 ILCS 1205/8-18, which is supported by the levy of taxes as authorized by 70 ILCS 1205/5-8 and 65 ILCS 5/11-95-14.
- B. Tenant has leased a portion of the Property from Landlord and the Parties now wish to revise and update the terms and conditions under which Tenant may occupy a portion of the Property for its purposes as defined herein.
- C. The Parties wish to enter this Lease, under which Tenant will continue to lease a portion of the Community Center for office use, including Tenant's administrative activities and certain programs and activities offered by Tenant.

WHEREFORE, the Parties do hereby covenant and agree as follows:

**ARTICLE 1
LEASE GRANTED, RENT**

1.01 Landlord hereby leases to Tenant and Tenant hereby rents from Landlord that portion of the Prairie View Community Center ("Building") depicted in Exhibit A (the "Demised Premises") consisting of 7,100 rentable square feet, including storage space located on the first floor of the Building behind the fitness center for a term of Twenty (20) years (the "Term"), commencing on the "Commencement Date" and ending on the "Expiration Date" (as said terms are defined in Article 2 hereof), unless the Term shall sooner cease and terminate as herein provided.

1.02. Commencing on the Term Commencement Date and continuing during the entire Term of this Lease, Tenant shall pay to Landlord a fixed annual rent for the Demised Premises, without demand, deduction, set-off or counterclaim, in equal annual installments of United States Dollars (the "Fixed Annual Rent") in equal monthly installments in advance, on or before the first (1st) day of each month, as follows:

In Year One, the Annual Rent shall be equal to \$73,060, and each year thereafter the rent shall increase by the amount of the percentage increase in the consumer price index for all urban consumers (CPI-U) for the twelve (12) month period ending on last day of the last month of the previous year. The increased

Annual Rent shall be paid in equal monthly installments, commencing on the first day of first month of the new Lease Year, as defined below. in the event that the CPI-U for the twelve (12) month period ending on the last day of the last month of the previous year is negative, the Annual Rent shall not decrease but shall remain at the same amount as the previous year. Upon execution of this Lease all prior leases between the Parties shall terminate and the Parties shall be released from any other and further terms and conditions contained in such prior leases.

1.03 If Tenant shall fail to pay when due any monthly installment of Fixed Annual Rent for a period of fifteen (15) days after such monthly installment or payment shall have become due, Tenant shall pay a late fee in the amount of two hundred dollars (\$200.00) of the delinquent monthly installment or installments each month until paid, plus interest thereon as defined in Article 29.11 to Landlord from the date when such installment or payment shall have become due to the date of the payment thereof; any Interest owed by Tenant to Landlord hereunder shall be deemed additional rent ("Additional Rent"). Tenant shall pay any and all Additional Rent on the first (1st) day of the first (1st) month after the occurrence giving rise to Tenant's duty to pay Additional Rent. The provisions of this Section 1.03 are in addition to all other remedies available to Landlord for nonpayment of any monthly installment of Fixed Annual Rent or Additional Rent.

ARTICLE 2

TERM

2.01. The term of this Lease shall be for a period of twenty (20) Lease Years commencing on July 1, 2021 (the "Term Commencement Date"), and expiring midnight on the last day of the month in which the twentieth (20th) anniversary of the Term Commencement Date occurs, unless sooner terminated in accordance with the provisions hereof (the "Expiration Date"). The term "Lease Year" as used in this Lease shall be defined to mean each successive twelve (12) month period commencing on the Term Commencement Date; provided, however, if the Term commences on a day other than the first day of the month, then the first Lease Year shall be extended for such a fractional month and shall commence on the first (1st) day of the immediately succeeding month. All subsequent Lease Years shall continue for twelve (12) calendar months thereafter, except that the last Lease Year shall terminate on the date this Lease expires or is earlier terminated. The "Expiration Date" of the Term shall be June 30, 2041. The period from July 1, 2021 to June 30, 2041 shall be referred to as the "Term". Notwithstanding any term or condition to the contrary contained herein, Landlord may terminate this Lease upon a determination of Landlord's Board of Commissioners that termination hereof is in Landlord's best interests, upon one-year prior written notice to Tenant. One year prior to the expiration of this Lease, the Parties agree to begin to discuss renewal of same upon mutually agreed terms.

2.02. Title to the Demised Premises and all other improvements which are now or shall hereafter be made, erected, constructed, installed or placed, on, above, or below the Demised Premises shall be deemed vested in Landlord during the Term and thereafter. Tenant agrees to execute and deliver to Landlord such deeds, assignments or other instruments of conveyance as Landlord may reasonably deem necessary to confirm Landlord's sole ownership of and fee simple title to the same.

2.03. Tenant acknowledges that the Demised Premises are fit for occupancy.

ARTICLE 3

NO REAL ESTATE TAXES

3.01. As Landlord is a park district organized and operating pursuant to the provisions of the Illinois Park District Code and is exempt from the payment of real estate taxes, Tenant shall have no duty to pay any sum of money, in the form of rent or otherwise, to cover real estate taxes or any equivalent sum imposed in lieu thereof.

Tenant shall not engage in any use or activity which would cause loss of the tax-exempt status for the Demised Premises. Notwithstanding the previous paragraph, in the unanticipated event that the Demised Premises or any interest therein is determined to be subject to real property taxes during the Term of this Lease for any reason, Tenant shall be solely responsible to pay such taxes and shall have the right, at its sole expense to contest the propriety of the assessment or amount.

ARTICLE 4
UTILITIES

4.01. Tenant shall be responsible for the payment of all utilities servicing the Demised Premises. In the event that any utility service serving the Demised Premises are not separately metered, Tenant shall pay, as its share of utility expense, an amount equal to the proportion Tenant's square footage to the total square footage of the entire building. By way of example only, if the square footage of the Demised Premises is 6,000 square feet, and the square footage of the Prairie View Center is 100,000 square feet, Tenant's proportionate share of un-metered utility expense would be equal to 6% of the total bill for said service. Landlord shall bill Tenant for its share of the utilities monthly and said amount shall be paid by Tenant on the first day of the month following receipt of the utility bill from Landlord.

4.02. If separate meters are maintained for gas, electric or water, Tenant covenants and agrees to pay the amounts due directly to the utility company supplying service to the Demised Premises. Failure to pay utilities when due shall constitute a material breach of this Lease.

ARTICLE 5
USE/ PARKING

5.01. The Demised Premises shall be used solely as and for offices, administration, programming offered by Tenant, storage and for no other purpose. Tenant and its participants and invitees shall have access to and use of the common areas including the sidewalks, parking lots and similar area for ingress and egress only.

5.02. Tenant shall not use or permit the use of the Demised Premises or any part thereof in any way which would violate any of the covenants, agreements, terms, provisions and conditions of this Lease or for any unlawful purposes or in any unlawful manner, and Tenant shall not permit the Demised Premises or any part thereof to be used in any manner or anything to be done, brought into or kept therein, which, in Landlord's judgment shall, or may tend to, impair or interfere with (i) the character, reputation or appearance of the Building as a high quality office building and community center, (ii) any of the Building services or the proper and economic heating, cleaning, air conditioning or other servicing of the Building or the Demised Premises, (iii) the use of any of the other areas of the Building by, or occasion discomfort, inconvenience or annoyance to, any of the other tenants or occupants of the Building, or (iv) any covenants, conditions, restrictions applicable to the Property. Tenant shall not install any electrical or other equipment of any kind which, in the judgment of Landlord, might cause any such impairment,

interference, discomfort, inconvenience or annoyance or which might overload the risers or feeders servicing the Demised Premises or other portions of the Building.

5.03. Tenant, Tenant's officers, directors, employees and patrons shall have use of all parking facilities provided by Landlord for its patrons. Landlord shall be under no duty to provide designated parking spots for the exclusive use of Tenant or its patrons. Tenant is permitted to park a maximum of thirteen (13) buses owned or leased by Tenant in the parking lot where indicated on Exhibit B. In the event that Tenant requires additional parking spaces for bus parking, it shall notify the Landlord, and additional parking spaces shall be provided for buses upon mutual agreement of the Parties. On occasion upon notice from Landlord, Tenant agrees to relocate buses to a different area of the parking lot where indicated by Landlord.

ARTICLE 6

ALTERATIONS AND INSTALLATIONS

6.01. Tenant shall make no alterations, installations, additions or improvements in or to the Building or the Demised Premises without Landlord's prior written consent and then only by contractors or mechanics first recommended to and approved by Landlord. All such work, alterations, installations, additions and improvements shall be done at Tenant's sole expense and at such times and in such manner as Landlord may from time to time designate.

6.02. Any future work in the Demised Premises by Tenant shall be done solely in accordance with plans and specifications first approved in writing by Landlord. Tenant shall reimburse Landlord promptly upon demand for any costs or expenses incurred by Landlord in connection with Landlord's review of such Tenant's plans and specifications. Landlord will not unreasonably withhold or delay its consent to requests for nonstructural alterations, additions and improvements (provided they will not interfere with Landlord's work or the operation of the Building or affect the outside of the Building or adversely affect its structure, electrical, HVAC, plumbing or mechanical systems).

Any such approved alterations and improvements shall be performed in accordance with the foregoing and the following provisions of this Article 6.

1. All work shall be done in a good, professional and workmanlike manner.
2. (a) Any contractor employed by Tenant to perform any work permitted by this Lease, and all of its subcontractors shall agree to employ only such labor as will not result in jurisdictional disputes or strikes or cause disharmony with other workers employed at the Building. Tenant will inform Landlord in writing of the names of any contractor or subcontractors Tenant proposes to use in the Demised Premises at least seven (7) days prior to the beginning of work by such contractor or subcontractors. (b) Tenant covenants and agrees to pay to the contractor, as the work progresses, the entire cost of supplying the materials and performing the work shown on Tenant's approved plans and specifications. (c) Tenant shall comply with any and all other terms reasonably imposed by Landlord as a condition of its approval for such work (d) Tenant shall indemnify Landlord from and against any claims arising from any of its construction activity.
3. All such alterations shall be performed in compliance with all Legal Requirements (as defined in Article 17 hereof) including, without limitation, Prevailing Wage Act, any

regulations imposed by the Village of Morton Grove and the Public Construction Bond Act. If the Public Construction Bond Act applies, Landlord shall be a co-obligee on all performance and labor and material payment bonds.

4. Tenant shall keep the Building and the Demised Premises free and clear of all liens for any work or material claimed to have been furnished to Tenant or to the Demised Premises on Tenant's behalf, and all work to be performed by Tenant shall be done in a manner which will not unreasonably interfere with or disturb other tenants or occupants of the Building.
5. During the progress of the work to be done by Tenant, the work shall be subject to inspection by representatives of Landlord who shall be permitted access and the opportunity to inspect, at all reasonable times, but this provision shall not in any way whatsoever create any obligation on Landlord to conduct such an inspection or to provide any notice or take any action whatsoever based on such inspection.
6. Prior to commencement of any work, Tenant shall furnish to Landlord certificates evidencing the existence of comprehensive general liability insurance from each contractor, subcontractor and supplier naming Landlord and Tenant as additional insureds, with coverage of at least \$2,000,000.00 per occurrence unless such lesser amount is accepted by Landlord. Such insurance shall be placed with solvent and responsible insurance companies satisfactory to Landlord and licensed to do business in the State of Illinois, and the policies thereof shall provide that they may not be canceled without fifteen (15) days prior written notice to Landlord.
7. Movement of all workers and materials shall only be done at the direction and at the times, and in the manner designated by Tenant as approved by Landlord.
8. No improvements estimated to cost more than \$25,000.00 shall be undertaken (i) except under the supervision of a licensed architect or licensed professional engineer reasonably satisfactory to Landlord, (ii) except after at least thirty (30) days' prior written notice to Landlord.

6.03. Notice is hereby given that Landlord shall not be liable for any labor or materials furnished or to be furnished to Tenant upon credit, and that no mechanic's or other liens for any such labor or materials shall attach to or affect the funds of the Landlord or the reversion of an estate or interest of Landlord in and to the Demised Premises. Any mechanic's lien filed against the Demised Premises, the Building, or any funds of the Landlord for work claimed to have been done for, or materials claimed to have been furnished to, Tenant shall be discharged by Tenant at its expense within ninety (90) days after such filing, by payment, filing of the bond required by law, or otherwise. This period may be extended by Tenant for an additional ninety (90) days upon written notice to Landlord. Failure to comply with the provisions of this Section 6.03 shall constitute a material default by Tenant under this Lease entitling Landlord to exercise any or all of the remedies provided in this Lease in the event of Tenant's default.

6.04. All alterations, installations, additions and improvements made and installed by Landlord shall be the property of Landlord and shall remain upon and be surrendered with the Demised Premises as a part thereof at the end of the Term.

6.05. All alterations, installations, additions and improvements made and installed by Tenant, or at Tenant's expense, upon or in the Demised Premises which are affixed to the Premises or are of a permanent nature shall become and be the property of Landlord, and shall remain upon and be surrendered with the Demised Premises as a part thereof at the end of the Term.

6.06. Where furnished by or at the expense of Tenant, all furniture, furnishings and trade fixtures, including without limitation, business machines and equipment, screens, partitions, free standing lighting fixtures and equipment, and any other movable property shall remain the property of Tenant, and Tenant may at its option remove all or any part thereof at any time prior to the expiration of the Term. In case Tenant shall decide not to remove any part of such property, Tenant shall notify Landlord in writing not less than two months prior to the expiration of the Term, specifying the items of property which it has decided not to remove. If, within thirty (30) days after the service of such notice, Landlord shall request Tenant to remove any of the property, Tenant shall at its expense remove the same.

6.07. If any alterations, installations, additions, improvements or other property which Tenant shall have the right to remove or be requested by Landlord to remove as provided in Sections 6.05 and 6.06 hereof (herein in this Section 6.07 called the "property") are not removed on or prior to the expiration of the Term, Landlord shall have the right to remove the property and to dispose of the same without accountability to Tenant and at the sole cost and expense of Tenant. In case of any damage to the Demised Premises or the Building resulting from the removal of the property, Tenant shall repair such damage or be in default thereof, shall reimburse Landlord for Landlord's cost in repairing such damage. This obligation shall survive any termination of this Lease.

ARTICLE 7 **REPAIRS**

7.01. Tenant shall, at its sole cost and expense make such repairs to the Demised Premises and the fixtures and appurtenances therein as are necessitated by any act, omission or occupancy of Tenant or any invitee, person or organization operating under Tenant's direction, custody or control, or by the use of the Demised Premises in a manner contrary to the purpose for which same are leased to Tenant, as and when needed to preserve them in good working order and condition. Except as otherwise provided in Section 9.05 hereof, all damage or injury to the Demised Premises and to its fixtures, appurtenances and equipment caused by Tenant moving property in or out of the Building or by installation or removal of furniture, fixtures or other property, shall be repaired, restored or replaced promptly by Tenant at its sole cost and expense, any of which repair, restoration and replacement shall be in quality and class equal to the original work or installations. If Tenant fails to make any such repair, restoration or replacement, same may be made by Landlord at the expense of Tenant and such expense shall be collectible as Additional Rent and shall be paid by Tenant within thirty (30) days after rendition of the bill therefor.

The exterior walls of the Building, the portions of any windowsills outside the windows and the windows are not part of the Demised Premises and Landlord reserves all rights to such parts of the Building.

ARTICLE 8 **REQUIREMENTS OF LAW**

8.01. Tenant shall comply with all Legal Requirements which shall impose any violation, order or duty upon Landlord or Tenant with respect to the Demised Premises, or the use or occupation thereof.

8.02 Landlord, without expense or liability to it, shall cooperate with Tenant and execute any documents required for such purpose, provided that Landlord shall be reasonably satisfied that the facts set forth in any such documents of pleadings are accurate.

ARTICLE 9
INSURANCE, LOSS, REIMBURSEMENT, LIABILITY

9.01. Tenant shall not do or permit to be done any act or thing upon the Demised Premises, which will invalidate or be in conflict with Illinois standard fire insurance policies covering the Building, and fixtures and property therein, or which would increase the rate of fire insurance applicable to the Building to an amount higher than it otherwise would be.

9.02. If as a result of any act or omission by Tenant or violation of this Lease, the rate of fire insurance applicable to the Building shall be increased to an amount higher than it otherwise would be, Tenant shall reimburse Landlord for all increases of Landlord's fire insurance premiums so caused; such reimbursement to be Additional Rent payable within thirty (30) days after demand therefor by Landlord.

9.03. Landlord or its agents shall not be liable for any damage which Tenant may sustain, if at any time any window of the Demised Premises is broken, or temporarily or permanently closed, darkened or bricked upon for any reason whatsoever, except Landlord's arbitrary acts if the result is permanent, and Tenant shall not be entitled to any compensation therefor or abatement of rent or to any release from any of Tenant's obligations under this Lease, nor shall the same constitute an eviction or constructive eviction.

9.04. Tenant shall reimburse Landlord for all expenses, damages or fines incurred or suffered by Landlord, by reason of any breach, violation or non-performance by Tenant, or its agents, servants or employees, of any representation, covenant, warranty, term or provision of this Lease, or by reason of damage to persons or property caused by moving property of or for Tenant in or out of the Building, or by the installation or removal of furniture or other property of or for Tenant, or by reason of or arising out of the carelessness, negligence or improper conduct of Tenant, or its agents, servants or employees, in the occupancy of the Demised Premises. Subject to compliance with the provisions of Section 8.02 herein where applicable, Tenant shall have the right, at Tenant's sole cost and expense, to participate in the defense of any action or proceeding brought against Landlord, and in negotiations for settlement thereof if, pursuant to this Section 9.05, Tenant would be obligated to reimburse Landlord for expenses, damages or fines incurred or suffered by Landlord.

9.05. Tenant shall give Landlord notice in case of fire or accidents in the Demised Premises promptly after Tenant is aware of such event.

9.06. Intentionally omitted.

9.07. Intentionally omitted.

9.08. Each party shall maintain comprehensive general liability insurance or coverage pursuant to the following:

- a. Commercial General and Umbrella Liability Insurance

In the event that either party is self-insured, a member of an intergovernmental pool or provides for its risk financing by a means other than commercial insurance, that party shall keep in force at all times during the term of this Lease, General Liability coverage including fire legal liability specifically including bodily injury, personal injury and property damage limits of not less than \$3,000,000 per occurrence, provided on an occurrence basis.

In the event that either Party purchases insurance from an insurance company, each Party shall keep in force at all times during the term of this Lease Commercial General Liability Insurance including fire legal liability, bodily injury, personal injury and property damage with limits of not less than \$3,000,000 per occurrence, written on an occurrence basis and at all times naming the other Party to this agreement, its public officials, employees, volunteers and agents as additional insured.

b. Workers' Compensation Insurance

Tenant shall maintain workers' compensation insurance as required by statute and employer's liability insurance.

c. General Insurance Provisions

1. Evidence of Insurance: Upon execution of the Agreement, Tenant shall furnish Landlord with (a) certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. Insurance may be acquired and maintained by an intergovernmental risk pool; provided that in such instance, a certificate or other written confirmation from said intergovernmental risk pool shall be provided. All policies shall provide for 30 days' written notice to Landlord prior to the cancellation or material change of any insurance referred to therein. Written notice to Landlord shall be by certified mail, return receipt requested. Failure of Landlord to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Landlord to identify a deficiency from evidence that is provided shall not be construed as a waiver of Tenant's obligation to maintain such insurance. Failure to maintain the required insurance may result in termination of the Agreement at the Landlord's option. Tenant shall provide certified copies of all insurance policies required above within 10 days of the Landlord's written request for said copies.
2. Acceptability of Insurers: For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Landlord has the right to reject insurance written by an insurer it deems unacceptable. Said insurance companies must be qualified to do business in Illinois.

3. Cross-Liability Coverage: If Tenant's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.
4. Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to the Landlord.

ARTICLE 10
DAMAGE BY FIRE OR OTHER CAUSE

10.01. If the Building or the Demised Premises shall be partially or totally damaged or destroyed by fire or other cause (and if this Lease shall not have been terminated as in this Article 10 hereinafter provided), Landlord may in its sole discretion, repair the damage and restore and rebuild the Building and/or the Demised Premises, at its expense with reasonable dispatch after notice to it of the damage or destruction.

10.02. If the Building or the Demised Premises shall be damaged or destroyed by fire or other cause, the rents payable hereunder shall be abated to the extent that the Demised Premises shall have been rendered untenable for the period from the date of such damage or destruction to the date the damage shall be repaired or restored; provided, however, that should Tenant reoccupy a portion of the Demised Premises during the period the restoration work is taking place and prior to the date that the whole of the Demised Premises are made tenable, Fixed Annual Rent and Additional Rents allocable to such portion shall be payable by Tenant from the date of such re-occupancy.

10.03. If the Building or the Demised Premises shall be damaged or destroyed by fire or other cause, and Tenant is unable to occupy the Demised Premises, and Landlord determines in its sole discretion not to repair the damage and restore and rebuild the Building and/or the Demised Premises thereafter, Tenant may terminate this Lease upon thirty (30) days advance written notice to Landlord.

10.04. No damages, compensation or claim shall be payable by Landlord to Tenant or any third party for inconvenience, loss of business, annoyance or other injury arising from any partial or total damage or destruction by fire or other cause, or any repair or restoration of any portion of the Demised Premises or of the Building pursuant to this Article 10.

10.05. Landlord will not carry separate insurance of any kind on Tenant's property (including, without limitation, any property of Tenant which shall become the property of Landlord as provided in Article 6 hereof), and, except as provided by law, Landlord shall not be obligated to repair any damage thereto or replace or clean the same, or repair, replace or clean any other decorations, installations, equipment or fixtures installed by or for Tenant at Tenant's expense. Tenant shall maintain such fire and casualty insurance as it deems advisable.

10.06. The provisions of this Article 10 shall be considered an express agreement governing any cause of action alleging damage or destruction of the Demised Premises by fire or other casualty and shall be effective between the Parties unless modified by express written agreement signed by Landlord and Tenant.

ARTICLE 11
ASSIGNMENT, MORTGAGING, SUBLETTING, ETC.

11.01. Unless otherwise expressly agreed to in advance by the Parties in writing, signed by both Landlord and Tenant, neither this Lease, nor any provision thereof, nor any right conferred herein or duty imposed hereby, may be assigned or delegated by either Party.

11.02. Tenant may not enter into any agreement with any third party which would create a mortgage lien on the Demised Premises.

11.03. Tenant may not enter into any sublease or transfer agreement with any third party.

ARTICLE 12
CONDEMNATION

12.01. As Landlord is an Illinois park district organized and operating pursuant to the provisions of the Illinois Park District Code, the parties do not anticipate condemnation proceedings and intentionally do not make provision therefore.

ARTICLE 13
ACCESS TO DEMISED PREMISES; CHANGES

13.01. Tenant shall permit Landlord to erect, use and maintain pipes, ducts and conduits in and through the Demised Premises, provided the same are installed adjacent to or concealed behind walls and ceilings of the Demised Premises. Landlord shall to the extent practicable install such pipes, ducts and conduits by such methods and at such locations as will not materially interfere with or impair Tenant's layout or use of the Demised Premises. Landlord or its agents or designees shall have the right, but only upon notice to Tenant or any authorized employee of Tenant at the Demised Premises, to enter the Demised Premises (a) for the making of such repairs or alterations as Landlord may deem necessary for the Building or which Landlord shall be required to or shall have the right to make by law or by the provisions of this Lease or any other lease in the Building and (b) for the purpose of inspection of them or exhibiting them to existing or prospective lessees of all or part of the Land, Building or Property or to prospective assignees, agents or designees of any such parties. Landlord shall be allowed to take all material into and upon the Demised Premises that may be required for the repairs or alterations above mentioned without the same constituting an actual or constructive eviction of Tenant in whole or in part, and the rent reserved hereunder shall not abate while said repairs or alterations are being made by reason of loss or interruption of the business of Tenant because of the prosecution of any such work. Landlord shall exercise reasonable diligence so as to minimize the disturbance to Tenant, but nothing contained herein shall be deemed to require Landlord to perform the same on an overtime or premium pay basis.

13.02. Landlord may, during the six (6) months prior to expiration of the Term, exhibit the Demised Premises to prospective tenants.

13.03. If Tenant shall not be personally present to open and permit an entry into the Demised Premises at any time when for any reason an entry therein shall be necessary, Landlord or Landlord's agents may forcibly enter the same without rendering Landlord or such agents liable therefor (if during such entry Landlord or Landlord's agents shall accord reasonable care to Tenant's property) and without in any manner affecting the obligations and covenants of this Lease.

ARTICLE 14
DEFAULT, REMEDIES

14.01. If any one or more of the following events occur, said event or events shall hereby be classified as a "Tenant Default":

1. If Tenant fails to pay Fixed Annual Rent, any monthly installment payment thereof, Additional Rent or any other charges required to be paid by Tenant when same shall become due and payable, and such failure continues for fifteen (15) days;
2. If Tenant shall fail to perform or observe any terms and conditions of this Lease, and such failure shall continue for thirty (30) days after written notice from Landlord;
3. If Tenant fails to take possession of the Demised Premises at the Term Commencement Date or fails or refuses to conduct its regular business for a continuous period of thirty (30) days or more at any time during the Term, except if the Demised Premises are uninhabitable or if the failure to conduct business is due to the action of Landlord.
4. If Tenant, or any guarantor of Tenant's obligations hereunder, shall make an assignment for the benefit of creditors or file a petition, in any state court, in bankruptcy, reorganization, composition, or make an application in any such proceedings for the appointment of a trustee or receiver for all or any portion of its property;
5. If any petition shall be filed under state law against Tenant or any guarantor of Tenant's obligations hereunder in any bankruptcy, reorganization or insolvency proceedings, and said proceedings shall not be dismissed or vacated within thirty (30) days after such petition is filed;
6. If a receiver or trustee shall be appointed under state law for Tenant or any guarantor of Tenant's obligations hereunder, for all or any portion of the property of either of them, and such receivership or trusteeship shall not be set aside within thirty (30) days after such appointment;
7. If Tenant shall abandon the Demised Premises;
8. If any execution, levy, attachment or other legal process of law shall occur upon Tenant's goods, fixtures, or interest in the Demised Premises; or,
9. If Tenant shall be given three (3) notices of Default in any 12-month period under Section 14.01 (1), (2) or (3), notwithstanding any subsequent cure of the Default identified in such notices.

14.02 Should a Default occur Landlord may pursue any or all of the following:

1. Landlord may terminate this Lease by giving thirty (30) days written notice of such termination to Tenant; provided that if Tenant cures the Default within said thirty (30)-

day period, or if the Default cannot be reasonably cured in said thirty day period, and Tenant commences to cure said Default within said thirty day period and completes the cure within ninety (90) days after Tenant's receipt of Landlord's Notice ("Cure Period") Landlord shall not have the right to terminate. Tenant shall have not more than fourteen (14) days after receipt of Landlord's notice of Default to cure a failure to make a payment of Rent or Additional Rent. In the event of Termination under this subparagraph, this Lease shall automatically cease and terminate, and Tenant shall be immediately obligated to quit the Demised Premises. Any other notice to quit or notice of Landlord's intention to reenter the Demised Premises is hereby expressly waived. If Landlord elects to terminate this Lease, everything contained in this Lease on the part of Landlord to be done and performed shall cease without prejudice, subject, however, to the right of Landlord to recover from Tenant all rent and any other sums accrued up to the time of termination or recovery of possession by Landlord, whichever is later, plus all other losses or damages to such default.

2. If any of the events set forth in Section 14.01 (1), (4), (5), (6) or (7) occurs, Landlord may terminate Tenant's right to possession without terminating this Lease. Upon any termination of Tenant's right to possession under this subparagraph (regardless of whether the Lease shall be terminated), Tenant shall surrender possession and vacate the Demised Premises immediately and remove Tenant's property as provided herein and deliver possession of the Demised Premises to Landlord. Tenant hereby grants to Landlord full and free license to enter into the Demised Premises in such event with or without process of law, and to return Landlord to full possession of the Demised Premises as of Landlord's former estate, and to expel or remove Tenant and, at Tenant's expense, any and all property therefrom, using such force as may be necessary, without being deemed in any manner guilty of trespass, eviction, forcible entry or detainer, or conversion of property, and without relinquishing Landlord's rights to rent or any other rights given to Landlord hereunder, or by law.
3. If the Landlord elects to terminate Tenant's right to possession only without terminating the Lease, Landlord may, at Landlord's option, enter into Demised Premises, remove Tenant's signs and other evidence of tenancy, and take and hold possession thereof without such entry and possession terminating this Lease or releasing the Tenant, in whole or in part, from Tenant's obligations to pay the rent reserved herein and Tenant's other obligations hereunder as follows: (i) if Landlord elects to terminate Tenant's right to possession without terminating the Lease under this subparagraph occurs within the first five (5) years of the Term, Tenant shall pay Landlord the sum of two years of annual rent as and for liquidated damages and not as a penalty and unpaid rent or additional rent that was due and owing at the time of the Notice of Default; if Termination under this subparagraph occurs after the first five (5) years of the Term, Tenant shall pay Landlord the sum of one year of annual rent as and for liquidated damages and not as a penalty and unpaid rent or additional rent that was due and owing at the time of the Notice of Default; whereupon this Lease shall terminate. The Parties acknowledge and agree that the sums payable under this subparagraph shall constitute liquidated damages and not penalties and are in addition to all other rights of the Landlord including pursuit of all remedies for breach of contract. The Parties further acknowledge that the amount of loss or damages likely to be incurred by Landlord is incapable of precise estimate or difficult to estimate, and the amount specified herein bears a reasonable relationship to

and is not plainly or grossly disproportionate to, the probable loss likely to be incurred as a result of Tenant's breach.

4. Landlord may proceed to recover possession of the Demised Premises under and by virtue of the provisions of the laws of the state of Illinois, or by such other proceedings, including reentry and possession, as may be applicable.
5. Should this Lease or Tenant's right of possession be terminated before the expiration of the Term of this Lease by reason of Default, or if Tenant shall abandon or vacate the Demised Premises before the expiration or termination of the Term of this Lease without having paid the full rental for the remainder of such Term, then at the time of such termination or abandonment Tenant shall be liable for all damages sustained by Landlord, including, without limitation, all rent through the remainder of the Term of this Lease, including Fixed Annual Rent, and Additional Rent, and reasonable attorneys' fees. Furthermore, Landlord shall have the option to relet the Demised Premises for such rent and upon such terms as are commercially reasonable under the circumstances, and Tenant shall be liable for all damages sustained by Landlord in reletting or attempting to relet the Demised Premises, including, without limitation, brokerage fees and expenses of placing the Demised Premises in first class rentable condition. Landlord, in putting the Demised Premises in good order or preparing the same for re-rental may, at Landlord's option, make such alterations, repairs or replacements in the Demised Premises as Landlord, in its sole judgment, considers advisable and necessary for the purpose of reletting the Demised Premises, and the making of such alterations, repairs or replacements shall not operate or be construed to release Tenant from liability hereunder as aforesaid. Landlord shall in no event be liable in any way whatsoever for failure to relet the Demised Premises, or in the event that the Demised Premises are relet, for failure to collect the rent under such reletting, and in no event shall Tenant be entitled to receive the excess, if any, of such net rent collected over the sums payable by Tenant to Landlord hereunder. Landlord shall have a duty to mitigate its damages and shall use all reasonable efforts to re-let the Demised Premises.
6. If Tenant shall be in Default (other than payment of Rent), Landlord shall have the option, upon ten (10) days written notice to Tenant, to cure said Default for the account of and at the expense of Tenant. No such notice shall be required for any of Landlord's activities to cure said Default, other than a Notice of Default as described above.
7. Any damage or loss of rent sustained by Landlord may be recovered by Landlord, at Landlord's option, at the time of the reletting, or in separate actions, from time to time, as said damage shall have been made more easily ascertainable by successive reletting, or at Landlord's option in a single proceeding deferred until the expiration of the Term of this Lease (in which event Tenant hereby agrees that the cause of action shall not be deemed to have accrued until the date of expiration of said Term) or in a single proceeding prior to either the time of reletting or the expiration of the Term of this Lease.
8. Any and all property of Tenant which may be removed from the Demised Premises by Landlord pursuant to the authority of this Lease or by law may be handled, removed or stored in a commercial warehouse or otherwise by Landlord, at the risk, cost and expense

of Tenant, and Landlord shall in no event be responsible for the value, preservation or safekeeping thereof. Tenant shall pay to Landlord, upon demand, any and all expenses incurred in such removal and all storage charges against such property, for so long as the same shall be in Landlord's possession or under Landlord's control. Any such property of Tenant not removed from the Demised Premises when required or any of Tenant's property removed from the Demised Premises by Landlord and stored which is not retaken from storage by Tenant within thirty (30) days shall be conclusively deemed to have been forever abandoned by Tenant, and Landlord may dispose of the same in such manner as Landlord shall choose, but such disposal shall not relieve Tenant of the obligation to reimburse Landlord for the cost of removal, storage and disposition of such property.

9. Nothing contained herein shall prevent the enforcement of any claim Landlord may have against Tenant for anticipatory breach by Tenant of any of the covenants or provisions hereof. Landlord shall have the right of injunction and the right to invoke any remedy allowed at law or in equity as if reentry, summary proceedings and other remedies were not provided for herein. Mention in this Lease of any particular remedy shall not preclude Landlord from any other remedy, in law or in equity.

Section 14.03 The rights and remedies of Landlord set forth herein shall be in addition to any other right and remedy now or hereafter provided by law or equity and all such rights and remedies shall be cumulative. No action or inaction by Landlord shall constitute a waiver of a Default and no waiver of Default shall be effective unless it is in writing, signed by Landlord.

Section 14.04 Landlord shall in no event be charged with a default hereunder unless Landlord shall fail to perform or observe any material term, condition, covenant or obligation required to be performed or observed by it under this Lease for a period of ten (10) days after written notice thereof from Tenant; provided, however, that if the term, condition, covenant or obligation to be performed by Landlord is of such nature that the same cannot reasonably be performed within such ten (10) day period, such default shall be deemed to have been cured if Landlord commences such performance within said ten (10) day period and thereafter diligently undertakes to complete the same.

ARTICLE 15

QUIET ENJOYMENT

15.01. Landlord covenants and agrees that subject to the terms and provisions of this Lease, if, and so long as, Tenant keeps and performs each and every covenant, agreement, term, provision and condition herein contained on the part or on behalf of Tenant to be kept or performed, then Tenant's rights under this Lease shall not be terminated or ended before the expiration of the term of this Lease, subject however to the obligations, terms or conditions of this Lease.

ARTICLE 16

SERVICES AND EQUIPMENT

16.01. So long as Tenant is not in default under any of the covenants of this Lease, Landlord shall:

1. Provide one elevator at all times, except when removed from service for repairs or routine maintenance.

2. Maintain and keep in good order and repair the air conditioning, heating and ventilating systems installed by Landlord. The heating and ventilation systems will function when seasonably required on business days from 7:00 a.m. to 10:00 p.m. The heating and air-conditioning system (as it relates to the Demised Premises) shall have separate controls in the Demised Premises and may be operated by Tenant as required. Tenant shall cause and keep entirely unobstructed all the vents, intakes, outlets and grilles, at all times and shall comply with and observe all regulations and requirements prescribed by Landlord for the proper functioning of the heating, ventilating and air-conditioning systems. Nothing contained herein shall be deemed to require Landlord to furnish at Landlord's expense the electric energy as is required to operate the air-conditioning system serving the Demised Premises. Subject to the provisions of Article 4 hereof the electric energy shall be furnished to Tenant at Tenant's cost and expense. In the event that Tenant shall require heating and ventilation at the times as same are not furnished by Landlord, Tenant shall give Landlord reasonable advance notice of the requirement and, if same is furnished by Landlord, Tenant agrees to pay the Landlord's charges therefor as Additional Rent.
3. Provide the cleaning and janitorial services on business days excluding set-up and take down of Tenant's program equipment.
4. Furnish water for lavatory and drinking and office cleaning purposes. If Tenant requires, uses or consumes water for any other purposes, Tenant agrees that Landlord may install a meter or meters or other means to measure Tenant's water consumption, and Tenant further agrees to reimburse Landlord for the cost of the meter or meters and the installation thereof, and to pay for the maintenance of the meter equipment and/or to pay Landlord's cost of other means of measuring water consumption by Tenant. Tenant shall reimburse Landlord for the cost of all water consumed, as measured by the meter or meters or as otherwise measured, including sewer rents.

16.02. Landlord reserves the right without any liability whatsoever, or abatement of Fixed Annual Rent, or Additional Rent, to stop the heating, air-conditioning, elevator, plumbing, electric and other systems when necessary by reason of accident or emergency or for repairs, alterations, replacements or improvements, provided that except in case of emergency, Landlord will notify Tenant in advance, if possible, of any stoppage and, if ascertainable, its estimated duration, and will proceed diligently with the work necessary to resume service as promptly as possible and in a manner so as to minimize interference with the Tenant's use and enjoyment of the Demised Premises, but Landlord shall not be obligated to employ overtime or premium labor therefor. In the event any such repairs alterations, replacements, or improvements render the Demised Premises unusable for Tenant's purposes for 15 days then Fixed Annual Rent and Additional Rent shall abate for each day the Demised Premises are unusable.

16.03. Tenant shall reimburse Landlord for the cost to Landlord of removal from the Demised Premises and the Building of so much of any refuse and rubbish of Tenant as shall exceed that ordinarily accumulated daily in the routine of general business office occupancy.

16.04. Subject to the terms hereof, Tenant may employ, at Tenant's sole cost and expense, for all waxing, polishing, lamp replacement, cleaning and all other general custodial and cleaning services and maintenance work in the Demised Premises ("Custodial Work"), either: (i) the office maintenance

contractor that Landlord may from time to time designate, or (ii) such other office maintenance contractor acceptable to Landlord, provided that the quality thereof and the charges therefor are reasonably comparable to that of other contractors. . Alternatively, Landlord, at its discretion, may perform or cause to be performed the Custodial Work in the Demised Premises, and Tenant shall pay to Landlord an annual sum equal to 13% of Landlord's total costs and expenses for same.

16.05. Landlord will not be required to furnish any other services, except as otherwise provided in this Lease.

ARTICLE 17 **DEFINITIONS**

17.01. The term "Business Days" as used in this Lease shall include Saturdays, Sundays and all days observed as legal holidays.

17.02. "Legal Requirements" shall mean laws, statutes, regulations, rules and ordinances including building codes and zoning regulations and ordinances and the orders, rules, regulations, directives and requirements of all federal, state, county, city and township departments, bureaus, boards, agencies, offices, commissions and other subdivisions thereof, or of any official thereof, or of any other governmental, public or quasi-public authority, whether now or hereafter in force, which may be applicable to the Land or Building or the Demised Premises or any part thereof, or the sidewalks, curbs or areas adjacent thereto and all requirements, obligations and conditions of all instruments of record on the date of this Lease.

ARTICLE 18 **INVALIDITY OF ANY PROVISION**

18.01. If any term, covenant, condition or provision of this Lease or the application thereof to any circumstance or to any person, firm or corporation shall be invalid, or unenforceable to any extent, the remaining terms, covenants, conditions and provisions of this Lease shall not be affected thereby and each remaining term, covenant, condition and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

ARTICLE 19 **BROKERAGE**

19.01. The Parties warrant that neither of them had any dealings or negotiations with any brokerage or agent and that no commission is due any Party for any matter arising out of the negotiation or execution of this Lease. Each Party hereby indemnifies, defends, saves and holds harmless the other Party from and against any and all claims, losses, costs, injuries, damages arising from any claim by a broker by or through the indemnifying Party.

ARTICLE 20 **LEGAL PROCEEDINGS WAIVER OF JURY TRIAL**

20.01. Landlord and Tenant hereby waive trial by jury in any action, proceeding or counterclaim brought by either of the Parties hereto against the other on any matters whatsoever arising out of or in any way in connection with this Lease, the relationship of Landlord and Tenant, Tenant's use or occupancy of the Demised Premises, and/or other claims, and any emergency statutory or any other statutory remedy.

ARTICLE 21
SURRENDER OF PREMISES

21.01. Upon the expiration or other termination of the Term for any reason, Tenant shall quit and surrender to Landlord the Demised Premises, broom clean, in good order and condition, ordinary wear and tear and damage by fire, the elements or other casualty excepted, and Tenant shall remove all of its property as herein provided. Tenant's obligation to observe or perform this covenant shall survive the expiration or other termination of the Term.

21.02. If Tenant shall, without the written consent of Landlord, hold over after the expiration of the initial or renewal Term, the tenancy shall be deemed a month-to-month tenancy, which tenancy may be terminated as provided herein or by applicable law. During the tenancy, Tenant agrees to (a) pay to Landlord, each month, a sum equal to the monthly rental payable on the first day of the last month immediately prior to the expiration of the term hereunder plus 5% and (b) be bound by all of the terms, covenants and conditions specified in this Lease.

ARTICLE 22
Intentionally Omitted

ARTICLE 23
NOTICES

23.01. Notices shall be deemed properly given hereunder if in writing and either hand delivered or sent by United States certified mail, return receipt requested, postage prepaid, or by fax or email transmission with the sending Party retaining confirmation of receipt, to the Parties at their respective addresses provided below, or as either Party may otherwise direct in writing to the other Party from time to time:

If to Landlord:

Executive Director
Morton Grove Park District
6834 Dempster Street
Morton Grove, Illinois 60053
Email: jwait@mortongrovecparks.com
F:

If to Tenant:

Executive Director
Maine-Niles Association of Special Recreation
6820 W. Dempster Street
Morton Grove Illinois 60053
Email:
F:

Notices sent by certified mail shall be deemed delivered the second business day following deposit in the mail, notices hand delivered shall be deemed given on the date of delivery, and notices sent by fax or email transmission shall be deemed given on the date of transmission if between 9:00 AM and 5:00 PM on a business day, or, if later, the next business day.

ARTICLE 24
NO WAIVER

24.01. No agreement to accept a surrender of this Lease shall be valid unless in writing signed by Board President of the Landlord. The failure of either Party to seek redress for violation of or to insist upon the strict performance of any covenant or condition of this Lease, shall not prevent a subsequent act, which would have originally constituted a violation, from having all the force and effect of an original violation. The receipt by Landlord of rent with knowledge of the breach of any covenant of this Lease shall not be deemed a waiver of that breach. No provision of this Lease shall be deemed to have been waived by either Party unless the waiver is in writing and signed by the Party against whom enforcement of the waiver is sought to be charged. No payment by Tenant or receipt by Landlord of a lesser amount than the monthly rent herein stipulated shall be deemed to be other than on the account of the earliest stipulated rent, nor shall any endorsement or statement on any check or any letter accompanying any check or payment of rent be deemed an accord and satisfaction, and Landlord may accept the check or payment without prejudice to landlord's right to recover the balance of the rent or pursue any other remedy in this Lease provided.

24.02. This Lease contains the entire agreement between the parties, and any executory agreement hereafter made shall be ineffective to change, modify, discharge or effect an abandonment of it in whole or in part unless the executory agreement is in writing and signed by the Party against whom enforcement of the change, modification, discharge or abandonment is sought.

ARTICLE 25
REPRESENTATIONS BY LANDLORD

25.01. Landlord or Landlord's agents have made no representations or promises with respect to the Building or Demised Premises except as herein expressly set forth.

ARTICLE 26
INDEMNIFICATION

26.01. Except if attributable to the negligence of Landlord or Landlord's Indemnitees (as defined herein), to the fullest extent permitted by law, Tenant hereby indemnifies and holds harmless Landlord, its officers, commissioners, agents, employees, volunteers, successors and assigns (collectively, "Landlord's Indemnitees"), and shall defend Landlord's Indemnities, from and against all liabilities, claims, demands, causes of action, costs and expenses including, without limitation, reasonable attorneys' fees and paralegals' fees and costs and court costs arising out of or related to any injury to or death of any person or loss of or damage to property arising out of a) the use of the Demised Premises, or any portion of the Building or property including the Parking Lot, by Tenant, its officers, employees, agents, and invitees; b) any omission, or any other activity or act conducted on the Demised Premises, Building, or property including the Parking Lot by Tenant, its officers, employees, agents, and invitees; or c) Tenant's breach of any term or condition of the this Agreement.

26.02. Except if attributable to the negligence of Tenant or Tenant's Indemnitees (as defined herein), to the fullest extent permitted by law, Landlord hereby indemnifies and holds harmless Tenant, its officers, commissioners, agents, employees, volunteers, successors and assigns (collectively, "Tenant's Indemnitees"), and shall defend Tenant's Indemnities, from and against all liabilities, claims, demands, causes of action, costs and expenses including, without limitation, reasonable attorneys' fees and paralegals' fees and costs and court costs arising out of or related to any injury to or death of any person or loss of or damage to property arising out of a) the use of the Demised Premises, or any portion of the Building or property including the Parking Lot, by Landlord, its officers, employees, agents, and invitees; b) any omission, or any other activity or act conducted on the Demised Premises, Building, or property including the Parking Lot by Landlord, its officers, employees, agents, and invitees; or c) Landlord's breach of any term or condition of the this Agreement.

ARTICLE 27
TENANT'S WAIVER AND RELEASE

27.01 All personal property belonging to Tenant or any of Tenant's officers, employees, agents, and invitees, shall be there at the risk of Tenant or of such other person only, and Landlord shall not be liable for any damage thereto or for the theft or misappropriation thereof, except if caused by the negligence of Landlord or anyone acting by through or under Landlord.

ARTICLE 28
AMENDMENT AND MODIFICATION

28.01. This Lease, nor any provision thereof, may not be amended or otherwise modified unless said amendment or modification is in writing, approved by the Parties' respective governing boards, and signed by both Landlord and Tenant.

ARTICLE 29
MISCELLANEOUS

29.01. This Agreement, including the Exhibits hereto, represents the entire agreement of the Parties with respect to the subject matter herein contained, and supersedes all prior or contemporaneous agreements, oral or written, with respect to said subject matter.

29.02. Intentionally omitted.

29.02. Each Party hereby warrants and represents to the other that all appropriate action of its governing board has been taken to authorize entry into and the execution of this Agreement by it, by the persons signing below, and each Party shall provide proof thereof on request of the other Party.

29.03. This Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party.

29.04. The laws of the State of Illinois shall govern the terms of this Agreement both as to interpretation and performance. Venue for any action arising out of the terms or conditions of this Agreement shall be proper only in Cook County Circuit Court.

29.05. Invalidation by judgment or court order of any one or more of the covenants or restrictions contained herein shall in no way affect any other provisions which shall remain in full force and effect.

29.06. Captions and paragraph headings are for convenience only and are not a part of this Agreement and shall not be used in construing it.

29.07. This Lease shall be construed without regard to any presumption or other rule requiring construction against the Party causing this Lease to be drafted.

29.08. Except as otherwise expressly provided in this Lease, each covenant, agreement, obligation or other provision of this Lease on Tenant's part to be performed shall be deemed and construed as a separate and independent covenant of Tenant, not dependent on any other provision of this Lease.

29.9. All terms and words used in this Lease, regardless of the number or gender in which they are used, shall be deemed to include any other number and any other gender as the context may require.

29.10. Time shall be of the essence.

29.11. Except as otherwise provided herein whenever payment of interest is required by the terms hereof it shall be at the Illinois statutory interest rate applicable to judgments against a unit of local government at the time the interest is due.

29.12.

29.13. In the event that Tenant is in arrears in payment of Fixed Annual Rent or Additional Rent hereunder, Tenant waives Tenant's right, if any, to designate the items against which any payments made by Tenant are to be credited, and in such event Tenant agrees that Landlord may apply any payments made by Tenant to any items it sees fit, irrespective of and notwithstanding any designation or request by Tenant.

29.14. All Exhibits referred to in this Lease are hereby incorporated in this Lease by reference.

29.15. Except as otherwise provided in this Lease, the covenants, conditions and agreements contained in this Lease shall bind and inure to the benefit of Landlord and Tenant and their respective, successors, and assigns.

29.16. No remedy or election hereunder shall be deemed exclusive but shall, whenever possible, be cumulative with all other remedies at law or in equity.

29.17. This Lease shall be effective as of the Effective Date set forth above.

MORTON GROVE PARK DISTRICT

Landlord

By: _____

ATTEST:

By: _____

Date: _____

**MAINE-NILES ASSOCIATION OF SPECIAL
RECREATION**

Tenant

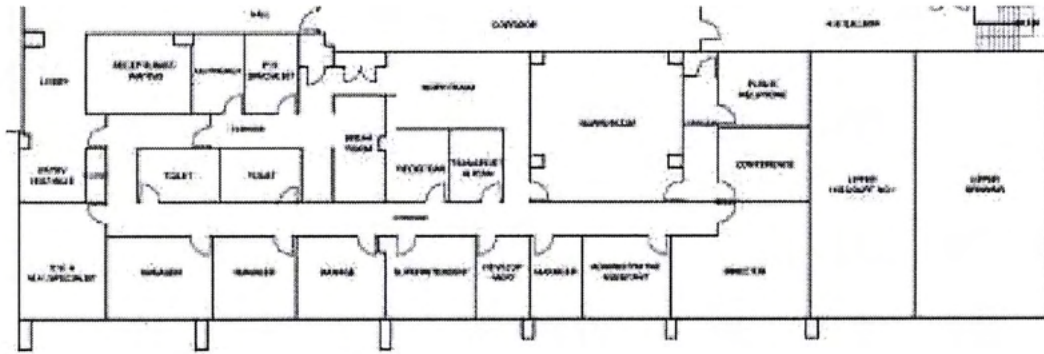
By: _____

ATTEST:

By: _____

Date: _____

**EXHIBIT A
DEMISED PREMISES**



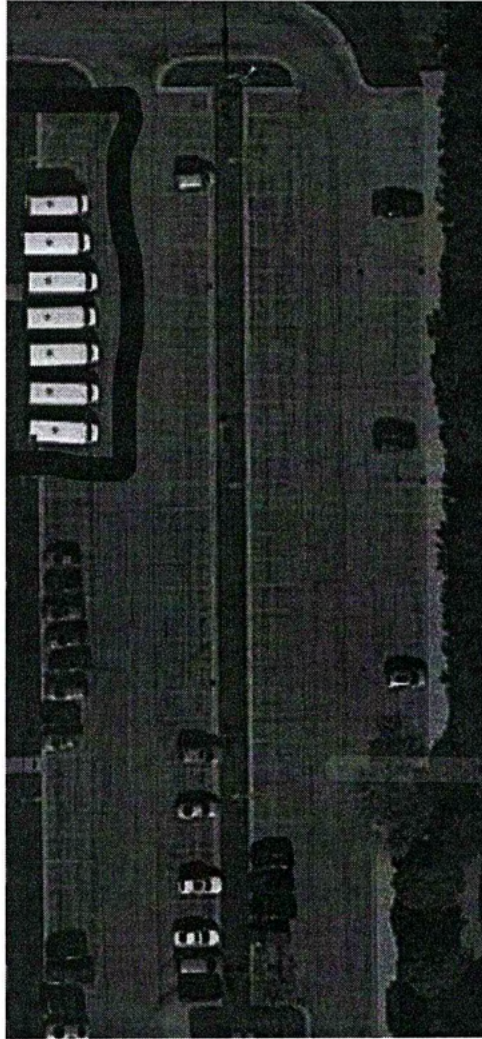
SECOND FLOOR PLAN
PULLMAN COMMUNITY CENTER

Total Rentable Square Feet: 7,100

Building Total Rentable Square Feet: 55,000

Tenant's share of prorated custodial, utility and other shared costs: 13%

**EXHIBIT B
MNASR BUS PARKING IN PARKING LOT**



4817-8500-0934, v. 1



Morton Grove
Park District

Memorandum

To: Park Board of Commissioners
From: Keith Gorczyca, Superintendent of Parks & Facilities
Jeffrey Wait, Executive Director
Date: June 16, 2021
Subject: Arnum Park Redevelopment

Issue:

The playground at Arnum Park is over 15 years old and is in need of replacement.

Discussion:

Upland Design was hired to develop a conceptual design for the park. Three options were developed and a community input meeting was held via Zoom in April. In addition, the three designs were put on display on the park district's website for further community input. Park staff then reviewed all the commentary and gave direction to Upland on which concept to move forward with for construction drawings. Drawings were complete, the project was released for bid with a bid opening held on June 3rd. Bidders were directed to provide a base bid and an alternate for a storm sewer hook-up if required by the Village and another for a shade structure over the plaza area.

Five (5) contractors submitted bids for the project.
Please see attached bid summary page for bid results.

George's Landscaping submitted the lowest bid:

Base Bid	\$73,237.00
Alternate #1	\$1,597.50
Alternate #2	<u>\$6,989.00</u>
Bid Total:	\$81,823.50

Staff conducted reference checks on George's Landscaping and found positive responses. Also, see the letter of recommendation from Upland Design.

If we accept the base bid and both alternates the total cost for the project along with the purchase of the playground equipment will be \$136,232.50. Our budget for the project is \$150,000. Upland Design's estimate for the project was \$144,171.

Park Board Action:

For the Board of Park Commissioners to award the contractor bid to George's Landscaping of Joliet, IL, in the amount of \$81,823.50.



June 8, 2021

Project # 915

Keith Gorczyca
Superintendent of Parks and Facilities
Morton Grove Park District
6834 W. Dempster Street
Morton Grove, IL 60053

RE: Bid Summary Letter: Arnum Park Playground Renovation

Dear Keith,

On June 3, 2021, five bid proposals were opened for the Arnum Park Playground Renovation project. The bid prices were reviewed, and a few math errors were found and corrected but did not change the low bidder. A summary of the bid pricing is below.

Bidder	Base Bid	Add Alternate #1: Underdrainage Connection to Storm Sewer	Add Alternate #2: Shade at NW Plaza	Total Base Bid + Alt 1 + Alt 2
George's Landscaping	\$73,237.00	\$1,597.50	\$6,989.00	\$81,823.50
Hacienda Landscaping	\$75,168.00	\$1,140.00	\$6,800.00	\$83,108.00
E. Hoffman Inc.	\$79,381.00	\$1,440.00	\$7,200.00	\$88,021.00
D&J Landscaping	\$82,299.37	\$2,479.00	\$8,460.00	\$93,238.37
Innovation Landscape Inc.	\$101,723.20	\$2,025.00	\$6,768.00	\$110,516.20

The low bidder **George's Landscaping**, submitted a base bid of **\$73,237.00**. Including **Alternate #1 and Alternate #2**, the total contract price is **\$81,823.50**. Accepting the alternates is under the Park District budget. Upland Design Ltd has worked with George's Landscaping on past projects. They have the capability to perform the work at Arnum Park

Please feel free to contact us with any questions

Sincerely,

Maria S. Blood, PLA, CPSI

Meth Error that
has been
corrected

1			2			3			4			5					
NUMBER	ITEM	UNIT	George's Landscape	Hacienda	E. Hoffman	DLJ	Innovation	George's Landscape	Hacienda	E. Hoffman	DLJ	Innovation	George's Landscape	Hacienda	E. Hoffman	DLJ	Innovation
1	Earthwork and Removals, Complete	LS	\$ 18,781.20	\$ 12,800.00	\$ 17,600.00	\$ 14,145.00	\$ 14,200.00	\$ 18,781.20	\$ 12,800.00	\$ 17,600.00	\$ 14,145.00	\$ 14,200.00	\$ 18,781.20	\$ 12,800.00	\$ 17,600.00	\$ 14,145.00	\$ 14,200.00
2	Temporary Concrete Washout	LS	\$ 275.00	\$ 500.00	\$ 200.00	\$ 1,120.00	\$ 600.00	\$ 275.00	\$ 500.00	\$ 200.00	\$ 1,120.00	\$ 600.00	\$ 275.00	\$ 500.00	\$ 200.00	\$ 1,120.00	\$ 600.00
3	Concrete Paving	SF	\$ 8.50	\$ 9.00	\$ 9.00	\$ 11.00	\$ 9.00	\$ 8.50	\$ 9.00	\$ 9.00	\$ 11.00	\$ 9.00	\$ 8.50	\$ 9.00	\$ 9.00	\$ 11.00	\$ 9.00
4	Playground Sloped Entry with Integral Curb	100 SF	\$ 12.50	\$ 10.00	\$ 1,000.00	\$ 15.00	\$ 1,200.00	\$ 12.50	\$ 10.00	\$ 1,000.00	\$ 15.00	\$ 1,200.00	\$ 12.50	\$ 10.00	\$ 1,000.00	\$ 15.00	\$ 1,200.00
5	Integral Curb at Walk	51 LF	\$ 25.00	\$ 25.00	\$ 1,275.00	\$ 26.00	\$ 1,326.00	\$ 25.00	\$ 25.00	\$ 1,275.00	\$ 26.00	\$ 1,326.00	\$ 25.00	\$ 25.00	\$ 1,275.00	\$ 26.00	\$ 1,326.00
6	Curb at Playground-same as Concrete Curb?	98 LF	\$ 32.00	\$ 30.00	\$ 2,940.00	\$ 26.00	\$ 2,548.00	\$ 32.00	\$ 30.00	\$ 2,940.00	\$ 26.00	\$ 2,548.00	\$ 32.00	\$ 30.00	\$ 2,940.00	\$ 26.00	\$ 2,548.00
7	Engineered Wood Fiber Surfacing	3171 SF	\$ 3.30	\$ 3.00	\$ 9,513.00	\$ 2.20	\$ 6,976.20	\$ 3.30	\$ 3.00	\$ 9,513.00	\$ 2.20	\$ 6,976.20	\$ 3.30	\$ 3.00	\$ 9,513.00	\$ 2.20	\$ 6,976.20
8	Painted Stations and Templates	6 EACH	\$ 315.00	\$ 240.00	\$ 1,440.00	\$ 880.00	\$ 5,280.00	\$ 315.00	\$ 240.00	\$ 1,440.00	\$ 880.00	\$ 5,280.00	\$ 315.00	\$ 240.00	\$ 1,440.00	\$ 880.00	\$ 5,280.00
9	4" Perf SDR26 Underdrainage	233 LF	\$ 18.50	\$ 20.00	\$ 4,660.00	\$ 27.00	\$ 6,291.00	\$ 18.50	\$ 20.00	\$ 4,660.00	\$ 27.00	\$ 6,291.00	\$ 18.50	\$ 20.00	\$ 4,660.00	\$ 27.00	\$ 6,291.00
10	Drain Cleanout-EWF	1 EACH	\$ 175.00	\$ 80.00	\$ 100.00	\$ 285.00	\$ 250.00	\$ 175.00	\$ 80.00	\$ 100.00	\$ 285.00	\$ 250.00	\$ 175.00	\$ 80.00	\$ 100.00	\$ 285.00	\$ 250.00
11	install 2-12 Play Structure	1 L.S.	\$ 9,198.00	\$ 18,000.00	\$ 16,100.00	\$ 16,594.75	\$ 21,763.60	\$ 9,198.00	\$ 18,000.00	\$ 16,100.00	\$ 16,594.75	\$ 21,763.60	\$ 9,198.00	\$ 18,000.00	\$ 16,100.00	\$ 16,594.75	\$ 21,763.60
12	install 4-Unit Swing	1 LS	\$ 3,500.00	\$ 1,000.00	\$ 2,050.00	\$ 1,350.00	\$ 1,800.00	\$ 3,500.00	\$ 1,000.00	\$ 2,050.00	\$ 1,350.00	\$ 1,800.00	\$ 3,500.00	\$ 1,000.00	\$ 2,050.00	\$ 1,350.00	\$ 1,800.00
13	Purchase and install Bench	1 EACH	\$ 1,889.00	\$ 2,000.00	\$ 2,000.00	\$ 2,013.62	\$ 1,892.50	\$ 1,889.00	\$ 2,000.00	\$ 2,000.00	\$ 2,013.62	\$ 1,892.50	\$ 1,889.00	\$ 2,000.00	\$ 2,000.00	\$ 2,013.62	\$ 1,892.50
14	Purchase and install Litter Receptacles	2 EACH	\$ 2,630.00	\$ 5,700.00	\$ 5,100.00	\$ 5,100.00	\$ 2,705.00	\$ 2,630.00	\$ 5,700.00	\$ 5,100.00	\$ 5,100.00	\$ 2,705.00	\$ 2,630.00	\$ 5,700.00	\$ 5,100.00	\$ 5,100.00	\$ 2,705.00
15	Purchase and install Picnic Tables	2 EACH	\$ 1,898.00	\$ 2,000.00	\$ 1,900.00	\$ 2,026.70	\$ 1,948.75	\$ 1,898.00	\$ 2,000.00	\$ 1,900.00	\$ 2,026.70	\$ 1,948.75	\$ 1,898.00	\$ 2,000.00	\$ 1,900.00	\$ 2,026.70	\$ 1,948.75
16	Shrubs	5 EACH	\$ 72.00	\$ 130.00	\$ 650.00	\$ 110.00	\$ 550.00	\$ 72.00	\$ 130.00	\$ 650.00	\$ 110.00	\$ 550.00	\$ 72.00	\$ 130.00	\$ 650.00	\$ 110.00	\$ 550.00
17	Perennials	61 EACH	\$ 22.00	\$ 20.00	\$ 1,220.00	\$ 35.00	\$ 2,135.00	\$ 22.00	\$ 20.00	\$ 1,220.00	\$ 35.00	\$ 2,135.00	\$ 22.00	\$ 20.00	\$ 1,220.00	\$ 35.00	\$ 2,135.00
18	Lawn Restoration and establishment including core aeration, seeding, fertilizing and blanket cover at all disturbed areas.	1 EACH	\$ 2,000.00	\$ 3,800.00	\$ 1,600.00	\$ 4,895.00	\$ 1,377.60	\$ 2,000.00	\$ 3,800.00	\$ 1,600.00	\$ 4,895.00	\$ 1,377.60	\$ 2,000.00	\$ 3,800.00	\$ 1,600.00	\$ 4,895.00	\$ 1,377.60
BASE BID TOTAL			\$ 73,237.00	\$ 75,168.00	\$ 79,381.00	\$ 82,299.37	\$ 101,723.20										

ADD ALTERNATE #1: Underdrainage Connection to Storm Sewer

NUMBER	ITEM	UNIT	George's Landscape	Hacienda	E. Hoffman	DLJ	Innovation
A1	Barbas Concrete Paving	25 SF	\$ 5.00	\$ 75.00	\$ 2.00	\$ 50.00	\$ 4.00
	4" Solid SDR26	27 LF	\$ 30.00	\$ 810.00	\$ 20.00	\$ 540.00	\$ 27.00
	Connect Existing Catch Basin	1 LS	\$ 450.00	\$ 300.00	\$ 600.00	\$ 1,275.00	\$ 950.00
	Concrete Paving	25 SF	\$ 8.50	\$ 212.50	\$ 10.00	\$ 250.00	\$ 12.00
ALTERNATE TOTAL			\$ 1,897.50	\$ 1,140.00	\$ 1,440.00	\$ 2,479.00	\$ 2,025.00

ADD ALTERNATE #2: Shade at NW Plaza

NUMBER	ITEM	UNIT	George's Landscape	Hacienda	E. Hoffman	DLJ	Innovation
A2	Purchase and install Shade 10x10	1 EACH	\$ 6,989.00	\$ 6,800.00	\$ 7,200.00	\$ 8,460.00	\$ 6,768.00
ALTERNATE TOTAL			\$ 6,989.00	\$ 6,800.00	\$ 7,200.00	\$ 8,460.00	\$ 6,768.00

BASE BID + ALT 1

\$ 74,834.50	\$ 76,308.00	\$ 80,821.00	\$ 84,778.37	\$ 103,748.20
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BASE BID + ALT 1 + ALT 2

\$ 81,823.50	\$ 83,108.00	\$ 88,021.00	\$ 93,238.37	\$ 110,516.20
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**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: June 16, 2021
Regarding: Audit Review

Issue:

Per Illinois State Statutes, the Morton Grove Park District must prepare a Comprehensive Annual Financial Report. The report must be audited by an independent certified public accounting firm within six months after the end of the fiscal year. Also, a notice of the report's availability must be published in the newspaper and posted on the park district website.

Discussion:

The Morton Grove Park District retained the services of Lauterbach & Amen, Certified Public Accountants, to complete the audit for the partial fiscal year ending December 31, 2020. Lauterbach & Amen completed the audit and issued an unqualified opinion that the financials fairly represent the financial conditions of the park district.

Park Board Action:

The staff recommends that the Board of Commissioners approve the Comprehensive Annual Financial Report for the fiscal year ending December 31, 2020.

NOTICE OF AVAILABILITY OF AUDIT REPORT OF THE MORTON GROVE PARK DISTRICT

Morton Grove Park District hereby provides public notice that an audit of its funds for the period January 1, 2020 through December 31, 2020 has been conducted by Lauterbach & Amen and that a report of such audit dated December 31, 2020 will be filed with the Cook County Clerk, in accordance with 30 ILCS 150/0.01 et seq. The full report of the audit is available for public inspection at 6834 Dempster, Morton Grove, IL 60053 during regular business hours of 9:00am to 5:00pm Monday through Friday and on the park district website: www.mortongroveparks.com.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Martin O'Brien, Superintendent of Finance
Date: June 16, 2021
Regarding: Statement of Receipts and Disbursements Report – Resolution #R-06-21

Issue:

Per Illinois State Statutes, the Morton Grove Park District must prepare a report of Receipts and Disbursements for the partial fiscal year ending December 31, 2020. The report must be filed with the Cook County Clerk within six months of the close of the fiscal year.

Discussion:

The report attached is a detail of the revenues received and the payments made for the fiscal year ending December 31, 2020. Also included in the report is the beginning and ending cash position of the district. Finally, included in the report is a list of individual vendor payments as well as a list of district employees grouped by salary ranges.

Park Board Action:

The staff recommends that the Park Board of Commissioners approve resolution #R-06-21 the Morton Grove Park District Receipts and Disbursements Report for the year ending December 31, 2020.

MORTON GROVE PARK DISTRICT

Resolution #R-06-21

**STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2020**

RECEIPTS: Taxes \$3,916,819; Interest Income \$55,096; Recreation Programs \$308,466; Swimming Pools \$0; Community Center \$122,149; Rental Income \$79,240; Other \$35,799;

DISBURSEMENTS: Administrative & Clerical \$1,342,191; Parks Maintenance \$556,646; Recreation Programs \$275,995; Swimming Pools \$42,785; Community Center \$379,324; Retirement Expense \$335,667; Insurance \$146,359; Handicapped Program \$242,052; Audit Fees \$15,700; Police Protection \$4,652; Museum \$13,395; Debt Service (Principal & Interest) \$963,885; Capital Projects \$2,664,656.

<u>FUND BALANCE:</u>	January 1, 2020 (Beginning of Year)	\$6,557,643.00
	Add: Receipts	4,517,569.00
	Add: Other Financing Sources	14,163,741.00
	Less: Disbursements	<u>(6,983,307.00)</u>
	December 31, 2020 (End of Year)	<u>\$18,255,646.00</u>

DISBURSEMENTS

CASH DISBURSEMENTS FOR FISCAL YEAR ENDED 12/31/2020

Ais International 9,354.60; Amalgamated Bank Of Chicago 633,050.00; Arlington Power Equipment Inc. 5,115.82; Accurate Industries 4,292.00; BS&A Software 3,610.00; Call One 39,491.15; Canon Financial Services, Inc. 4,332.64; Case Lots, Inc 8,622.71; Symmetry Energy Solutions 23,174.90; CMFP 4,200.00; Colley Elevator Co. 4,922.50; Comcast Cable 7,401.17; ComEd 80,565.64; Conserve Fs 20,461.29; Creative Resource Personnel 3,811.99; Creekside Printing 9,133.75; Crne's Environmental Control 29,011.00; Direct Fitness Solutions, LLC 34,601.74; TIAA Commercial Finance, Inc. 6,555.29; Folding Partition Services 9,985.00; Friel Electric 5,770.00; Napa Auto Parts 2,910.72; Graphic Arts Service 5,562.00; Grainger 6,754.15; Graf Tree Care, Inc. 10,790.00; Green Turf Inc. 11,040.00; Groot, Inc. 13,072.15; Hacienda Landscaping Inc. 49,550.40; Hot Shots Sports 15,545.64; Illinois Assoc. Park Districts 6,326.90; Illinois Shotokan Karate Club 17,050.00; Maine-Niles Assn Of Sp Rec 122,533.58; Menard's 8,123.26; Midwest Commercial Fitness 2,970.00; Morton Grove Supply Company 11,517.53; Park District Risk Management 81,386.69; Postmaster 8,371.91; Promo Gear Plus, LLC 4,315.10; Russo Power Equipment 3,057.42; Robbins Schwartz 76,044.43; State Industrial Products 6,033.37; P.R. Streich & Sons, Inc. 16,544.07; Sysco Food Services 4,459.92; Verizon Wireless 9,291.05; Vermont Systems, Inc. 6,831.68; Village Of Morton Grove 132,922.47; Warehouse Direct 2,872.75; Williams Associates Architects, Ltd 706,414.78; Wintrust Bank 963,885.02; Upland Design 34,827.86; Lauterbach & Amen, LLP 15,700.00; Seaway Supply Co. 3,005.30; Fifth Third Bank 136,772.22; Bill's Plumbing & Sewer, Inc. 5,970.00; D&R Trucking Company

23,050.00; Public Communications Inc. 18,922.08; Wellbeats 2,739.00; Courtesy Plumbing & Services, Inc. 3,005.72; Bomar Soft Playground International 8,302.50; Eriksson Engineering Associates, LTD 9,250.00; Seeco Consultants 15,711.00; M.G.M.G. Distributors 2,750.00; W.B. Olsen 229,204.00; Landmark Ford Inc. 30,537.00; A&B Environmental Construction 18,650.00; Illinois Dept. Of Public Health 6,800.00; Nac Supply, Inc. 3,365.38; Staples Business Credit 3,499.48; A-Monk's Sign Company Inc 3,293.00; Demarr Sealcoating Inc. 3,280.00; Midwest Wrecking Co 113,993.51; John Deere 27,304.70; Jensen's Plumbing & Heating 4,729.00; Schaefges Brothers Inc 15,423.00.

TOTAL: 5,375,857.00

PAYROLL FOR FISCAL YEAR ENDED 12/31/2020

Under \$25,000:

Murphy, Jennifer L; Galassini, Timothy; Kurian, Jake; Fucik, Ryan; Morgan, Ariel M; Steinemann, Tyler R; Ahern, John; Senior, Debra L; Brill, Melanie; Boudakh, Danielle.; Bala, Suman.; Dass, Shobha; Boedefeld, Joyful; Skoufos, Maria A; Roy, Isabella; Foley, Katherine; Sterba, Bridgette T.; Bijapuri, Ajmal.; Gatto, Dana L.; Gail, Carol.; Zheng, Ricky.; Jaunich, Louise; Sweiding, Erin.; Nguyen, Jack; Santiago, Eviliss; Stein, Aleia N; Soliva, Amie Pearl; Senior, Michelle.; Domusiewicz, Mariusz.; Patel, Ram; Boudakh, Georgina.; Bora, Andrea; Kloda, Michelle; Rios, Maya; Modena, Lillian.; Zarebski, Eliza.; Callaghan, Richard R; Cardenas, Xavier M.; Foss, Ruth E; Zembski, Nicole; Watkins, Damian; Kalogris, Spiro A.; Schaefges, Amanda.; Holly, Matthew R; Tionson, Brendan V.; Suarez, Alexis R.; Hedrich, Martin J.,; Nuquitonsul, Tiffany; Petrova, Gabriela; Dadivas, Joseph.; Marin, Kassandra.,; Bell, Trevor.; Darga, Christopher M.; Tabet, Patrizia D.,; Gerstein, Nancy L.,; Boyadjian, Paul.,; Pokorski, Laura.,; Mccloskey, Timothy.,; Caldwell, Angela L.,; Skarbek, Lindsay M.,; Schutz, Donna L.,; Jacobson, Beth.,; Ly, Henry.,; Khan, Safeena.; Ajrulla, Arijeta.; Tom, Cheryl R.,; Pierre, Frantz.,; Bijapuri, Ihsaan.,; George, James.,; Enos, Barbara.,; Larson, Ethan.,; Meyer, Frances.,; Sorisho, John.,; Jimenez, Bend.,; Bialkowski, William; Rayahin, Nuha J; Lahey, Kathryn.,; Rumpsa, Margaret; Kruchten, Paul; Truong, Brian; Foley, Megan.,; Thomas, Sabin.,; Galgano, Renate C; Alaba, Dwight Dee R; Thorns, Carolyn D; Nguyen, Dan; Bielawski, Kathryn; Ng, Richard.,; Paramby, Kiren; Parylak, Amber.,; Cuesta, Marilyn M.,; Azizzanjani, Zeynab; Maitino, Robert; Manning, Molly; Roy, Charles; Yactor, Mary E; Cayemitte, Alain.; Amato, Nicholas.,; Mazur, Joseph.,; Gokcek, Noah.,; Torres, Lionel.,; Bidne, Ronda; Shaikh, Ubaid; Yoon, Jungmee; Kristian, Lin.,; Curtis, Theresa.,; Lindahl, Rachel.,; Roy, Lena.,; Doughty-Ashcroft, Ticia.,; Cline, Kevin.,; Malcman, Kimberly E.,; Losacco, Bradley.,; Menegon, Janet L.; Manning, Elizabeth.,; Ryan, John E.,; Walas, Kim.,; Lindahl, Sarah.,; Ishii, Lauren.,; Mccann, Elizabeth M.,;

\$25,000 to \$49,999.99

Moore, Kelly,.; Mickie, Keith,.; Mucci, Mary H,; Theccanat, Mathew; Stibbe, Trevor N,.;
Manno, Mark; Baumgartner, Claire,.; Gonzalez, Luisa; Bahr, Adam; Ware, Dale; Marren,
Claudia;

\$50,000 to \$74,999.99

Rauhut, Gregory S,; Hessel, Norbert C,.; Brunning, Timothy; Herrmann, Kathy A;
Stroesser,

\$75,000 to \$99,999.99

John P; Braubach, Susan; Gorczyca, Keith; Kee, Laura;

\$100,000 to \$124,999.99

O'Brien, Martin; Wait, Jeffrey D;

Total payroll: \$1,607,450.00

GRAND TOTAL: 6,983,307.00

STATE OF ILLINOIS
COUNTY OF COOK
TREASURER'S CERTIFICATE

I, Paul Minx, do hereby certify that I am the regularly appointed, qualified and acting treasurer of the Morton Grove Park District.

I do further certify that the above is a true and accurate Report of the Statement of Receipts and Disbursements of the Morton Grove Park District for the eight months ended December 31, 2020. This report was made in full compliance with Illinois Revised Statutes, Chapter 30 ILCS 15/1.

IN WITNESS WHEREOF I have hereunto set my hand this 16th day of June 2021.

Paul Minx, Treasurer, Morton Grove Park District

Signature



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: June 16, 2021
Regarding: Annual GIOA Conference Travel Advance

Issue:

Approval of estimated travel expenses for the Superintendent of Finance, Marty O'Brien to attend the Annual Government Investment Officers Association (GIOA) conference scheduled from September 8th to the 10th at the Park MGM in Las Vegas.

Discussion:

Per the State of Illinois' Public Act 99-604 and District Ordinance #O-06-16, the Board of Commissioners must approve in an open meeting by a majority roll-call vote the estimated expenses for travel, meals, or lodging that is expected to be in excess of \$750.00.

The request for travel, meals and lodging must include the following: name of the individual making the request, job title, the date and nature of the official business.

Please see the attached Estimated Travel, Meal, and Lodging expense form.

Park Board Action:

For the Board of Park Commissioners to approve the estimated travel expenses for Superintendent O'Brien in the amount of \$975 to attend the Annual GIOA conference.

Morton Grove Park District

**ESTIMATED
TRAVEL, MEAL AND LODGING EXPENSE
FORM**

Name of Official or Employee: Martin O'Brien

Title/Position of Official or Employees: Superintendent of Finance

Name and Date of the Activity/Event: GIOA Annual Conference September 7th-10th in Las Vegas

Check Number (if applicable): _____

Credit Card Receipt Number (if applicable): _____

Description of the purpose of the expense: Attendance at the GFOA Annual Conference is critical for the Superintendent of Finance to keep current with the changing regulatory environment. The conference provides unparalleled opportunities for sharing ideas, sharpening skills, discovering new tools and technologies, and networking with financial professionals.

Estimated Costs or Actual Costs with receipts:

Mileage: _____ \$0

Cost of Meals: _____ \$150

Parking: _____ \$0

Hotel/Lodging: _____ \$600

Car rental: _____

Airfare: _____ \$225

Estimated Cost of Other Transportation (bus, train, taxi, shuttle, etc.): N/A

Employee's Signature: _____

Date: _____

Director's Authorization: _____

Date: _____

ATTACH ALL RECEIPTS



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Martin O'Brien, Superintendent of Finance
Date: June 16, 2021
Subject: Post-Issuance Tax Compliance Report– Resolution #R-07-21

Issue:

The current Bond Ordinances requires the Compliance Officer report to the Board of Park Commissioners whether the bond expenditures for the past year comply with the bond ordinance.

Discussion:

A general obligation bond is a common type of municipal bond that is secured by a state or local government's pledge to use legally available resources, including tax revenues, to repay bond holders. As part of any general obligation bond issue, we must agree to spend the bond proceeds in accordance with IRS regulations. At the end of each year, it is the responsibility of the Compliance Officer to ensure:

1. That all the records related to the bonds are kept.
2. That the District hasn't used the bond proceeds for purposes that would cause the bonds to be taxable.
3. That the property for which the bond proceeds were used has not been leased for private business use.
4. That the District hasn't been contacted by the IRS to respond to a compliance check.

The Compliance Officer reviewed the expenditures and determined that they comply with the bond ordinance.

Park Board Action:

For the Board of Park Commissioners to approve the attached Resolution #R-07-21 stating that the District is compliant with the applicable tax law requirements.

November 24, 2020

Mr. Martin O'Brien
Superintendent of Finance
Morton Grove Park District
6834 West Dempster
Morton Grove, Illinois 60053-2631

Re: Morton Grove Park District, Cook County, Illinois (the "*District*")
\$10,950,000 General Obligation Park Bonds
(Alternate Revenue Source), Series 2020A
\$945,000 General Obligation Limited Tax Park Bonds,
Series 2020B (together, the "*Bonds*")
Post Issuance Compliance Matters

Dear Marty:

Congratulations on the successful closing of the above-referenced Bond issues. Although the closing is clearly the major milestone in the transaction process, we want to remind you of certain of your ongoing obligations under the federal tax and securities laws and various Bond-related documents.

As you know, on July 15, 2015, the District adopted a Bond Record-Keeping Policy (the "*Policy*") to monitor tax compliance requirements related to the tax-exempt status of the Bonds. The Policy establishes due diligence practices and sets personal responsibility so you and your successors can find what you need should the Internal Revenue Service ("*IRS*") contact the District. The Policy requires the Compliance Officer (as designated in the Policy) to annually review the applicable records and report his or her findings to the Board of Park Commissioners of the District. We have enclosed a Post Issuance Compliance Checklist and a Post Issuance Compliance Report (which, together with the Policy, are the "*Post Issuance Compliance Materials*") to assist you and the District in this regard. While the Post Issuance Compliance Materials are not meant to be an exhaustive guide, they may provide you with a helpful methodology for compliance.

In some cases, the District may arrange for someone to assist with certain Post Issuance Compliance responsibilities. For example, the District's financial advisor or investment banker

Chapman and Cutler LLP

Mr. Martin O'Brien
November 24, 2020
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may work with the District on its continuing disclosure obligations. That relationship should be so noted on the Post Issuance Compliance Checklist.

The IRS has an active audit program and regularly audits tax-exempt bond issues. As part of an audit, the IRS generally demands extensive records concerning post issuance use of proceeds as well as all of the documents in the bond transcript relating to the issuance of the bonds (and documents relating to obligations refunded by the bonds, if any). The IRS also sends compliance questionnaires to issuers inquiring about bond issues and about record keeping policies for the bonds. Adopting, maintaining and complying with adequate record keeping policies will help the District answer IRS audit questions and IRS compliance questionnaires and should provide the District with a more favorable settlement of tax issues if the District needs to approach the IRS as part of a voluntary settlement program.

Since every financing is different, your recordkeeping must be tailored to the particulars of the Bonds. Answers to frequently asked questions pertaining to those requirements can be found on the IRS website under frequently asked questions related to tax-exempt bonds at www.irs.gov (click on "Tax Exempt Bond Community", then "Frequently Asked Questions"). It will be your obligation to comply with the recordkeeping requirements for at least as long as any of the Bonds (or any future bonds issued to refund the Bonds) are outstanding, plus three years. In the event the IRS audits the Bonds, the District (as the taxpayer in the audit) has the burden of proof to demonstrate the entitlement to tax exemption.

As indicated in our engagement letter with the District, our representation of the District and the attorney-client relationship created by the engagement letter concluded upon the issuance of the Bonds. The Post Issuance Compliance Materials have been prepared by us and are provided to you as a courtesy and for informational purposes only. The Post Issuance Compliance Materials are general in nature, are based upon authorities that are subject to change and are not intended as legal advice.

As always, please feel free to call the undersigned with any questions or comments.

Very truly yours,

CHAPMAN AND CUTLER LLP

By 
Kelly K. Kost

KK:kd

Chapman and Cutler LLP

Mr. Martin O'Brien
November 24, 2020
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Enclosures

cc: Mr. Todd Krzykowski

- (ii) Succeeding installments every five years.
 - (iii) Final installment 60 days after retirement of last bonds of issue.
 - (iv) Monitor expenditures prior to semi-annual target dates for six-month, 18-month, or 24-month spending exception.
- (b) Monitor expenditures generally against date of issuance expectations for three-year temporary period.
 - (c) For advance refunding escrows, confirm that any scheduled purchases of 0% SLGS are made on scheduled date.

4. Record Retention.

- (a) Maintain general records relating to issue for life of issue plus any refunding plus three years.
- (b) Maintain special records required by safe harbor for investment contracts or defeasance escrows.
- (c) Maintain record of identification on issuer's books and records of "qualified hedge" contracts and all payments and receipts thereunder.

B. SECURITIES LAW DISCLOSURE REQUIREMENTS

1. SEC Rule 15c2-12 Requirements².

- (a) Did the District execute and deliver a continuing disclosure undertaking ("CDU") in connection with the Bond issue? Was it a limited or a full CDU? If you are obligated to provide certain information to the market and fail to do so, subsequent attempts to access the market may be penalized.
- (b) Periodically determine that required CDU filings have been prepared, sent to and received by EMMA.
- (c) Information required to be provided to EMMA:
 - (i) Annual Reports.
 - (1) Quantitative financial information and operating data disclosed in official statement.
 - (2) Audited financial statements.
 - (ii) Other information.
 - (1) Change of fiscal year.

² Disclosures must be made via the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system. Material filed at EMMA will be open to the public for free.

(2) Other information specified in CDU.

(d) Reportable Event Disclosure.

Notification by obligated person to EMMA, in timely manner, of any of the following events with respect to the Bonds:

- (i) Principal and interest payment delinquencies.
- (ii) Non-payment related defaults, if material.
- (iii) Unscheduled draws on debt service reserves reflecting financial difficulties.
- (iv) Unscheduled draws on credit enhancements reflecting financial difficulties.
- (v) Substitution of credit or liquidity providers, or their failure to perform.
- (vi) Adverse tax opinions, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the bonds.
- (vii) Modifications to rights of holders of the bonds, if material.
- (viii) Bond calls and tender offers.
- (ix) Defeasances.
- (x) Release, substitution or sale of property securing repayment of the bonds.
- (xi) Rating changes.
- (xii) Bankruptcy, insolvency, receivership or similar event of the District.
- (xiii) The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material.
- (xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material.
- (xv) (a) The incurrence of a financial obligation of the District, if material, or (b) an agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the District, any of which affect security holders, if material.
- (xvi) A default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the District, any of which reflect financial difficulties.

- (e) Failure of the District to timely file financial information (including audited financial statements) and operating data with EMMA.

2. Notification to Underwriters of Bonds.

Determine if the bond purchase agreement requires the District to notify underwriters for a specified period of time of any fact or event that might cause the official statement to contain any untrue statement of material fact or omit to state a material fact necessary to make the statements made therein, in light of the circumstances in which they were made, not misleading.

3. Information Required to be Filed with Other Entities.

- (a) Rating Agency(ies).
- (b) Bond Insurer.
- (c) Credit Enhancer.

Examples:

- (i) Financial records.
 - (1) Annual.
 - (2) Quarterly.
- (ii) Budgets.
- (iii) Issuance of additional bonds.
- (iv) Events of default.
- (v) Notices of redemption.
- (vi) Amendments to bond documents.

C. MISCELLANEOUS

1. Financial Covenants.

Monitor rate or other covenants.

2. Investments.

Monitor permitted investments restrictions.

PLEASE NOTE: This checklist is by its nature not comprehensive. No checklist can ever be a complete safeguard. Federal tax law compliance depends upon all of the relevant facts and circumstances in the particular transaction. Nonetheless, checklists can help provide a methodology for compliance.

The joint task force between the National Association of Bond Lawyers and the Government Finance Officers Association has prepared a more comprehensive “Tax Compliance Checklist—Post Issuance,” which can be found at [www.http://www.gfoa.org/downloads/ PostIssuanceCompliance.pdf](http://www.gfoa.org/downloads/PostIssuanceCompliance.pdf).

January 2020

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

POST-ISSUANCE TAX COMPLIANCE REPORT

Resolution #R-07-21

To: Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the "*Policy*") adopted by the Board of Park Commissioners (the "*Board*") of the Morton Grove Park District, Cook County, Illinois (the "*District*"), on the 15th day of July, 2015, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the "*IRS*") has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 16 day of June, 2021.

By _____
Compliance Officer

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

June 16, 2021

RECREATION AND PROGRAMMING REPORT – SUE BRAUBACH

General/Special Events

- Staff has been extremely busy with summer programs and events. Along with that they have been planning out and inputting fall program information.
- Summer program numbers are very strong for 2021 especially with dance, camps, hot shots and swim lessons. The majority of these programs begin the week of June 14th.
- Oriole pool opened to the public on Saturday, June 5th. Currently, we have sold 265 memberships.
- Next Community Blood Drive will be held on Saturday, June 12th from 10:00 am-3:00 pm at National Park Fieldhouse.
- Dairy Queen will be selling ice cream at the summer concert series this summer.
- Upcoming events:

Event	Date	Time	Place
Concert in the Park	June 15 th	7:00 pm	Harrer Park
Movie in the Park	June 18 th	8:30 pm	Harrer Park
Pop Up and Play	June 24 th	1:00 pm	Prairie View Park
Concert in the Park	June 22 nd	7:00 pm	Harrer Park
Concert in the Park	June 29 th	7:00 pm	Harrer Park

Athletics

- Multiple athletic facility, field, and court rentals have been booked. Rental types include gymnasium rentals for basketball and pickleball, court rentals for sand volleyball, and ball field rentals for baseball/softball use.
- Staff have initiated contact with the Village of Morton Grove and Skokie Park District regarding the possible formation of programming partnerships in the areas of athletics, mental health programming, and diversity, equity, and inclusion (DEI).
- The second half of Hot Shots summer programming is set to begin the week of June 14th. Enrollment figures in classes are strong as patrons look to begin participating in more recreational endeavors under the Bridge Phase of the COVID-19 Restore Illinois Plan.

Camp

- Summer Camp began with Camp Smore the week of June 7-11.
- Registration for the 2021/2022 pre-school year is on-going. Current registration is:
 - Acorns (2 year-olds) 8
 - Sprouts (3 year-olds) 22

- Great Oaks (4 year-olds) 36

- Kinder Odyssey registration began on May 24th. So far we have 11 registered.
- Camp registration is strong. Junior Camp, Mor Gro and Teen Times are all full. We still have limited capacity. Here is a comparison of 2019 to 2021:

2019					2021 (thru June 7)			
CAMP	Sess 1	Sess 2	Sess 3	Sess 4	Sess 1	Sess 2	Sess 3	Sess 4
Kidventure	19	15	7	8	30	32	27	19
Junior	56	62	66	67	34	35	33	32
Mor Gro	38	39	35	40	35	35	36	34
Teen Times	17	19	20	18	25	24	23	21
526					478			

- If we add the Safari Summer Camp registration, we have a total of 596 camp registrations.

Aquatics/BASE

- All Lifeguards and Cashiers are hired and completed background checks.
- Lifeguards and Cashiers completed three weeks training for Opening Day. Due to IPDH Oriole Pool capacity is at 100 people. Mask are required at entrance and locker rooms.
- Pool capacity will increase to 500 people on June 14th
- Swim Lessons start June 14th Swim Lesson training was done on June 7th.
- MG Swim Team starts on June 14th with 20 swimmers on the roster.
- BASE Hynes Program is open for registration and starts on 8/25. We are waiting on updates for Park View School to have our BASE program.

Dance/Cultural Arts

- Summer Dance classes begin the week of June 14th. Hired Theresa Toth as a summer dance instructor but we are still in need of a new dance instructor for fall classes.
- A Make Your Own Pinata class was held on Thursday, June 10th.

Fitness

- As Illinois moves into Phase five, Club Fitness will completely reopen locker rooms. There will be a limit in the sauna.
- Beginning June 11th, face coverings will be optional in Club Fitness for fully vaccinated people.
- Beginning June 13th, Club Fitness will be open on Sundays 7:00 am-1:00 pm.
- We have added a TRX class beginning June 7th.
- Carol's Aquacize class filled up (plus a full waitlist!) and will begin June 8th.
- Beginning June 23rd, open gym basketball will resume after being closed since March 2020.
- Club Fitness members can reserve lap swim time. Beginning June 14th, Fitness members that have an annual membership will be able to swim at Oriole pool free this summer.

MARKETING DEPARTMENT REPORT – KATHY HERRMANN

- Fall Brochure production to begins June 9th. Fall Activity Guide will be available online on August 2nd. MGPD resident registration to begin August 8, and nonresident registration to begin August 16th.
- PVCC + Fieldhouse Phase five signage to go up before opening on June 11th. Oriole pool signage to go up before opening on June 14th.
- Phase five updates made on website on June 10th.
- Social Media post scheduled to alert patron of phase five hours and opening.

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- We worked with Cook County to ensure the 2021 Economic Interest Statements were completed and properly filed.
- Our Distinguished Agency Accreditation is expiring in 2022 so the Finance Department is compiling a wide assortment of documentation so the executive committee from IAPD can review and reaccredit the park district.
- We worked with Fifth Third Bank to review the District investments. We decided to invest most funds in Municipal Bonds and put the remainder in negotiated certificate of deposits.
- Our auditors, Lauterbach and Amen, have completed the 2020 audit which will be presented at the June 16th board meeting for the approval of the board.
- At the June board meeting, we will present a statement of the Receipts and Disbursements for the period ending December 31, 2020. This statement needs to be approved by the board as a resolution and signed by the board treasurer.

HUMAN RESOURCES & RISK MANAGEMENT - LAURA KEE

- Guest Services is very busy with pool memberships and registering guests for time slots.
- HR has been processing new hire paperwork all week, approximately 50 new hires.
- Park Patrol started their season June 1st.
- HR conducted two general orientations for staff.
- There were zero workers compensation claims.

PARKS AND MAINTENANCE REPORT – KEITH GORCZYCA

- Harrer Pool
 - Floors for the tot pool were constructed. Wall construction is underway.
 - Plumbing rough in was completed on the locker room building and the roof installed.
 - The plunge pool was constructed.
 - The sewer contractor is on site installing sewers.
 - Com Ed was installing the new electric service.
 - Pool plumbing work is underway.
 - Trusses and railings were installed on the filter building.
 - Excavation of the retention pond is underway.

- Austin Park
 - All the landscaping was installed.
 - A walk through with Upland Design was completed on May 20th to establish a punch list for the project.
 - Site furnishings are tentatively scheduled for delivery on June 14th.
 - Lines on the trike track were painted.
 - Two Memorial bricks were installed in the brick plaza area.
 - The temporary construction fencing was removed.
 - Staff prepped the park for the grand opening.
- Arnum Park
 - The bid opening took place on June 3rd. This is an agenda item for today's meeting.
 - Playground equipment has been ordered.
 - All drawings and documents were submitted to the Village for permitting.
- The Austin Park grand opening ceremony took place on June 5th and was well attended by the neighbors.
- A memorial tree was planted in Harrer Park.
- Porta potty service was set up at seven parks for the season. These include Austin, Mansfield, National, Oketo, Oriole, Palma Lane and Shermer parks.
- Staff completed all the opening procedures in order for Oriole Pool to open on June 5th.
- Assisted the recreation department with the stage set up and take down in the PVCC gym for the dance recital.
- Staff assisted the Historical Society women with weed removal and mulching around the annex building.
- Graded and seeded the disturbed area where the new pool water main went in along fields one and five in Harrer Park.
- Pre-school sites were all taken down and equipment stored in anticipation of the day camp season starting.
- Weed control is underway in all athletic fields and landscape beds.
- Routine maintenance items this month included: turf mowing, watering plant material, equipment repairs, facility cleaning, increased trash pickup, park and playground inspections and repairs, facility inspections, vehicle inspections, fire extinguisher inspections, and numerous work order requests.