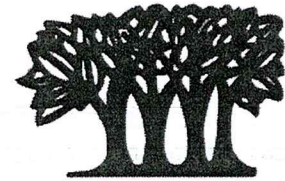


Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 835th Board Meeting
May 19, 2021
Held at Prairie View Community Center

I. Roll Call: Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Steve Schmidt, Erica Epperson, Keith White, Paul Minx, and Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; Keith Gorczyca, Superintendent of Parks and Facilities; and Luisa Gonzalez, Recording Secretary.

Guest present: Rita Minx, Village Trustee

Attorney Present: Steve Adams, Attorney at Robbins-Schwartz

II. Pledge of Allegiance

III. Additions/Changes to the Agenda: Action Item "MNASR LEASE APPROVAL" was removed from the agenda and will be added to the June agenda.

IV. Citizens Comments on Agenda Items/Correspondence: None

V. Consent Agenda:

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on April 21, 2021
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated April 30, 2021
 2. The Invoice Distribution Report ending April 30, 2021 in the amount of \$1,020,902.81

Ayes: Commissioner Minx, Schmidt, Khan, White and Epperson. Nays: 0. Motion carried.

VI. Director's Report: Director Wait stated that Illinois has issued new guidelines on mask wearing. The park district is working closely with its risk management provider, and will discuss if lifting face mask requirements is the best option. Wait explained that pool memberships are on sale, and under current guidelines the District is restricted to a certain capacity level. A reservation will be required to enter the pool, more information can be found in the District's summer brochure online. Wait mentioned that Oriole Pool will be opening June 5th. Lastly, Wait noted on Saturday June 5th at 10am the District will be hosting a rededication ceremony at Austin Park.

VII. Attorney Report: Steve Adams mentioned he submitted his report electronically to each Board member's email account.

VIII. Village Liaison Report: None.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

IX. Department Head Reports:

Superintendent Kee noted that a criminal background check was conducted on all the baseball coaches and assistant volunteers. Kee also mentioned that front desk registration hours have been extended to evenings and on Saturdays to accommodate residents.

Superintendent Gorczyca stated that Arnum Park construction drawings are complete and the project has gone out for bid on May 18th. Gorczyca noted that the District worked with a Girl Scout troop who raised money for a tree that was planted at Austin Park.

Superintendent Braubach noted that preschool finished up for the school year and had their graduation. The District's dance program also finished the year with a great recital. Braubach stated that recreation supervisors have been busy training staff for the summer and have also been working on programming for the fall.

Superintendent O'Brien stated that the Park District has started the process of gathering paperwork for its distinguished agency accreditation. O'Brien explained that once the District has everything in order, a mentor will come to review all the documents, and schedule a meeting to go in front of the executive committee.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

April 2021 official election results: Director Wait explained that according to Cook County the official results of the 2021 election has been canvased and is all in order. Mazhar Khan has won his six year seat and Erica Epperson has won her two year seat.

Commissioner Minx made a motion, seconded by Commissioner White to adopt Resolution #R-05-21, accepting the canvas results for the April 6, 2021 Consolidated General Election of the Morton Grove Park District Board of Park Commissioners. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, and White. Nays: 0. Motion carried.**

Oath of Office: Mazhar Khan and Erica Epperson were sworn into office by Director Wait.

Board Officers and Committee Assignments: Director Wait noted that every May the District assigns Park Commissioners to certain officer positions and assigns committee members.

Commissioner Khan made a motion, seconded by Commissioner Epperson to keep the board officer appointments the same as they were in 2020 **Ayes: Commissioner White, Schmidt, Khan, Minx, and Epperson. Nays: 0. Motion carried.**

General use Regulation Approval: Commissioner Minx made a motion, seconded by Commissioner Schmidt to approve the attached updated General Use Regulations **Ayes: Commissioner White, Schmidt, Khan, Minx, and Epperson. Nays: 0. Motion carried.**

Arnum Playground Equipment: Commissioner Minx made a motion, seconded by Commissioner Epperson that the Board of Park Commissioners approve purchasing the playground equipment for Arnum Park through the Sourcewell and Landscape Structures, the manufacturer, in the amount of \$54,409. **Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays:0. Motion carried.**

Harrer Concession Equipment: Commissioner Minx made a motion, seconded by Commissioner White that the Board of Park Commissioners accept the bid and purchase concession equipment from Boelter, LLC in the amount of \$54,669. **Ayes: Commissioner White, Schmidt, Khan, Minx and Epperson. Nays:0. Motion carried.**

Mission Statement: Commissioner Minx made a motion, seconded by Commissioner Khan that the Board of Park Commissioners approve the new Mission Statement for the District. *“Is committed to complementing our community’s quality of life, economic capacity, health and wellness through recreational opportunities while protecting natural resources.”* **Ayes: Commissioner Schmidt, Epperson, White, Minx, and Khan. Nays:0. Motion carried**

XI. **Public Comment on Non-Agenda Items:** None.

XII. **Commissioner Comments:**

Commissioner Schmidt: Congratulated the newly elected officials, and stated he is looking forward to the summer.

Commissioner Minx: Congratulated the new commissioners and noted he looks forward to working with everyone again.

Commissioner Epperson: Congratulated Mazhar and stated she looks forward to the summer.

Commissioner Khan: Stated he’s thankful for the opportunity to be here. Also thanked his family for their support and his fellow commissioners.

Commissioner White: Congratulated Commissioner Khan and Epperson. Also thanked staff for all their work.

XIII. **Closed Session:** At approximately 6:56pm Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Khan, Epperson, White, Schmidt and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 8:03pm

No action was taken during closed session.

XIV. **Adjournment:** Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 8:04pm.



Board President, Keith White



Board Secretary, Jeffrey Wait