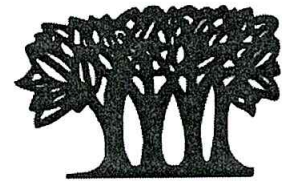


Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 837th Board Meeting
August 18, 2021
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Erica Epperson, Keith White, Paul Minx, and Mazhar Khan
Absent: Steve Schmidt

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; Keith Gorczyca, Superintendent of Parks and Facilities; and Luisa Gonzalez, Recording Secretary.

Guest present: Rita Minx, Village Trustee

Attorney Present: None

- II. **Pledge of Allegiance**

- III. **Additions/Changes to the Agenda:** Action Item: Update to Personnel Policy Manual has been moved to September's Agenda.

- IV. **Citizens' Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on June 16, 2021
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated July 31, 2021
 2. The Invoice Distribution Report for the period ending June 30 and July 31, 2021 in the amount of \$3,847,808.61

Ayes: Commissioner Minx, Khan, White, and Epperson. Nays: 0. Motion carried.

- VI. **Director's Report:**

Director Wait stated how disappointed the District is that Oriole Pool can't continue to be open during the weekday due to not having enough pool staff. Wait also continued by saying that Oriole Pool is still open on Fridays, Saturdays, and Sundays until Labor Day. Wait noted that the Village of Morton Grove, the Morton Grove Days Foundation, and the Park District are organizing a Labor Day event on September 4th and 5th. Wait explained that fall registration is open. More information can be found at mortongroveparks.com

- VII. **Attorney's Report:** Steve Adams submitted his report electronically to each Board member.

- VIII. **Village Liaison Report:** None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

IX. Department Heads' Reports:

Superintendent Braubach noted that new Recreation Supervisor, Susan Smentek, started this week. Braubach mentioned that the Back to School Bash was a great success. She also noted that recreation staff is currently working on the District's winter/spring programs. Braubach explained that a lot of the District's fall programs are outdoors this year to be COVID compliant. Adult softball and dance programs are coming to an end.

Superintendent O'Brien explained that the District had its final meeting with its Distinguished Agency mentor and can now move ahead with the formal accreditation process. O'Brien noted that the Cook County Treasurer and the Cook County Clerk have notified the Park District that the final 2020 tax levy calculations will be delayed until the end of July 2021.

Superintendent Gorczyca noted that Harrer Pool is still underway. Construction of the drop slide tower and kiddie pool is now completed. Austin Park is almost completed as well. Gorczyca explained Mansfield Park has had its North and South ballfields renovated. Gorczyca stated that the District conducted a facility tour with Jamie Zaura of 845 Design for Comprehensive Plan.

Superintendent Kee stated that the District is currently looking for part-time staff for the positions of; Preschool Aide, Fitness Attendant, and BASE. Kee noted all the accident and incident reports have been reviewed and entered into the system. Kee lastly explained there were zero workers compensation claims this month.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

PACE Land Conveyance: Commissioner Minx made a motion, seconded by Commissioner Khan that the Board of Park Commissioners approve the intergovernmental agreement, land conveyance ordinance #O-02-21, and temporary easement. **Ayes: Commissioner Epperson, Khan, Minx, and White. Nays: 0. Motion carried.**

Update to Safety Manual: Commissioner Minx made a motion, seconded by Commissioner White that the Board of Park Commissioners approve the Risk Management Procedure Manual. **Ayes: Commissioner White, Khan, Epperson, and Minx. Nays : 0. Motion carried.**

Morton Grove Labor Days MOU: Commissioner Minx made a motion, seconded by Commissioner Epperson that the Board of Park Commissioners approve the Memorandum of Understanding with the Village of Morton Grove for the activities of Morton Grove Labor Days. **Ayes: Commissioner Minx, Khan, White, and Epperson. Nays: 0. Motion carried.**

Honorary Street Sign Approval: Commissioner Minx made a motion, seconded by Commissioner Epperson that the Board of Park Commissioners approve the nomination and have the Board President sign the nomination paper. **Ayes: Commissioner White, Khan, Minx, and Epperson. Nays: 0. Motion carried.**

XI. Public Comment on Non-Agenda Items: Rita Minx, Village Trustee gave suggestions on how the Park District can maintain lifeguards until end of pool season.

XII. Commissioner Comments:

Commissioner Khan: Thanked Director Wait for leading the entire team and helping the community.

Commissioner Epperson: Thanked Superintendent Braubach for helping to set up the Back to School Bash. Also thanked entire staff.

Commissioner Minx: Thanked entire staff for working the Back to School Bash, and noted it was a success. Also thanked Superintendent O'Brien for his work on the District's distinguished agency accreditation.

Commissioner White: Noted that the Back to School Bash was great and commended staff for doing a great job. Thanked Superintendent O'Brien for keeping the Parks finances on track.

XIII. Closed Session: At approximately 7:12pm, Commissioner White made a motion, seconded by Commissioner Khan for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Epperson, Minx, White and Khan. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:13pm.

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner Khan to approve the minutes of the closed session meeting held on June 16, 2021 **Ayes: Commissioner Khan, Epperson, Minx, and White. Nays:0. Motion carried.**

XIV. Adjournment: Commissioner White made a motion, seconded by Commissioner Epperson to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:15pm.



Board President, Keith White



Board Secretary, Jeffrey Wait