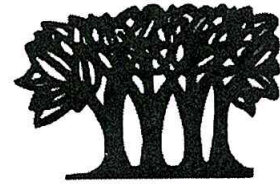


# Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200

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**MORTON GROVE  
PARK DISTRICT**

Minutes of the 838<sup>th</sup> Board Meeting  
September 14, 2021  
Held at Prairie View Community Center

I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioner White made a motion, seconded by Commissioner Minx to allow Commissioner Schmidt to attend remotely. **Ayes: Commissioner White, Khan, Minx, and Epperson Nays: 0 Motion carried.**

Steve Schmidt present virtually.

**Commissioners Present:** Erica Epperson, Keith White, Paul Minx, and Mazhar Khan

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; Keith Gorczyca, Superintendent of Parks and Facilities; Susan Smentek, Recreation Supervisor; and Luisa Gonzalez, Recording Secretary.

**Guest present:** Rita Minx, Village Trustee; Darrell Garrison, Planning Resources Inc.; Steve Halberg, Planning Resources Inc.

**Attorney Present:** None

II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

III. **Additions/Changes to the Agenda:** None

IV. **Citizens Comments on Agenda Items/Correspondence:** None

V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on August 18, 2021
- b. The Financial Reports:
  1. The Cash Summary and Revenue and Expenditure Report dated August 31, 2021
  2. The Invoice Distribution Report for the period ending August 31, 2021 in the amount of \$804,644.50

**Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays: 0. Motion carried.**

VI. **Director's Report:**

Director Wait stated that the construction of Harrer Pool continues. Wait explained he had a meeting with Superintendent of Recreation, Sue Braubach and Aquatics Supervisor, David Torres to discuss next year's hours of operation and programming expectations. Wait noted that the maintenance staff met at Oriole Park to discuss different tasks that need to be completed to make sure Oriole is in great shape for next year. The District has many fall events coming up that

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can be found in the fall brochure or online at mortongroveparks.com. Lastly, Wait reminded everyone that there will be a virtual town hall meeting on Thursday September 16<sup>th</sup> regarding the District's comprehensive plan.

VII. **Attorney Report:** Steve Adams submitted his report electronically to each Board member.

VIII. **Village Liaison Report:** None

IX. **Department Head Reports:**

Superintendent O'Brien explained that the Finance Department is moving into their busy time of year starting with the BINA hearing scheduled for October's meeting. O'Brien continued saying in November the District will approve a bond ordinance and have a capital improvement plan ready for the Board to review. O'Brien also stated that the District will also hold a public hearing to discuss 2022 Budget. Lastly, O'Brien mentioned to the Board that the Finance Department will be bringing the tax levy and appropriation ordinance for review in November and for approval in December.

Superintendent Gorczyca stated "Kids Around the World" will be coming to Arnum Park to remove the existing playground. Construction of Arnum Park will begin the second week of October. Gorczyca noted that maintenance staff completed seal coating of the Harrer Park pathways. Lastly, Gorczyca mentioned staff has been busy cleaning and prepping field houses to get ready for the start of pre-school.

Superintendent Braubach explained recreation has been busy with all the new fall programs starting this week. Braubach stated the District has its outdoor family photo event on September 18<sup>th</sup>, as well as the District's cornhole tournament on September 25<sup>th</sup>. Braubach mentioned that the fitness center will be ordering some new equipment to upgrade some old pieces. Lastly, Braubach introduced the District's newest Recreation Supervisor, Susan Smentek.

X. **New Business:**

a. **Parks and Facilities Maintenance Committee-Commissioner Khan, Chair**

**Court Repair Bid:** Commissioner Khan made a motion, seconded by Commissioner Minx to accept the recommendation of the Parks and Facilities Maintenance Committee to approve awarding the court repair bid to Evans and Son Blacktop of West Chicago, IL in the amount of \$465,452.76. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx, and White. Nays: 0. Motion carried.**

b. **Administration and Finance Committee – Commissioner Minx, Chair**

**Bina Hearing:** Commissioner Minx made a motion, seconded by Commissioner Epperson to accept the recommendation of the Administration and Finance Committee to set the date for the BINA public hearing date for October 20, 2021 at 6:30pm. **Ayes: Commissioner White, Khan, Minx, Schmidt and Epperson. Nays: 0. Motion carried.**

**Personnel Manual:** Commissioner Minx made a motion, seconded by Commissioner White that the Board of Park Commissioners approve Personnel Policy Manual. **Ayes: Commissioner White, Khan, Epperson, Minx, and Schmidt. Nays: 0. Motion carried.**

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**Comprehensive plan (Discussion item only):** Darrell Garrison from Planning Resources Inc. lead a discussion about the Park District's comprehensive plan.

XI. **Public Comment on Non-Agenda Items:** None

XII. **Commissioner Comments:**

**Commissioner Khan:** Thanked Director Wait for his leadership and thanked everyone for doing an outstanding job.

**Commissioner Epperson:** Thanked staff for their hard work.

**Commissioner Schmidt:** Thanked all the commissioners for their hard work. Also thanked all the staff for everything they do.

**Commissioner Minx:** Welcomed Supervisor Smentek to the Park District. Thanked the staff who helped out at the Labor Day event.

**Commissioner White:** Welcomed Supervisor Smentek. Also thanked everyone who worked the Labor Day event, as well as the Sustainability Expo event.

XIII. **Closed Session:** At approximately 7:26pm, Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Schmidt, Khan, Epperson, White and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:29pm

No action was taken during closed session.

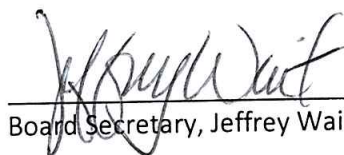
Commissioner White made a motion, seconded by Commissioner Khan to approve the minutes of the closed session meeting held on August 18, 2021 **Ayes: Commissioner Khan, Schmidt, Epperson, Minx, and White. Nays: 0. Motion carried.**

XIV. **Adjournment:** Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:31pm.



Board President, Keith White



Board Secretary, Jeffrey Wait