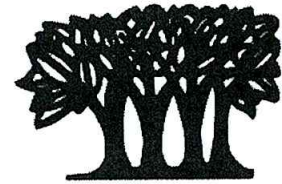


Morton Grove Park District

6834 Dempster Street ■ Morton Grove, Illinois ■ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 839th Board Meeting
October 20, 2021
Held at Prairie View Community Center

I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Erica Epperson, Keith White, Steve Schmidt, Paul Minx, and Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; and Luisa Gonzalez, Recording Secretary.

Guest present: Rita Minx, Village Trustee

Attorney Present: None

II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

III. **Call BINA Hearing to Order:** Commissioner White called BINA meeting to order.

IV. **Explanation of Hearing:** Director Wait stated that the BINA hearing is a public hearing concerning the intent of the Board of Park Commissioners to sell \$1,200,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for refunding certain outstanding obligations of the District and for the payment of the expenses incident thereto.

V. **Public Comment:** None

VI. **Adjournment of BINA Hearing:** A motion made by Commissioner White, seconded by Commissioner Schmidt to adjourn the BINA Hearing. **Ayes: Commissioner White, Khan, Minx, Schmidt, and Epperson. Nays: 0. Motion carried.**

VII. **Additions/Changes to the Agenda:** None

VIII. **Citizens Comments on Agenda Items/Correspondence:** None

IX. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

- a. The minutes of the Board Meeting held on September 14, 2021
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated September 31, 2021
 2. The Invoice Distribution Report for the period ending September 31, 2021 in the amount of \$990,641.85.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays: 0. Motion carried.

X. Director's Report:

Director Wait stated that Harrer Pool is close to completion. The construction fence is now down so residents can go see the progress for themselves. Wait mentioned that staff continues to work on 2022 budgets. The Park District will hold its annual budget meeting Saturday November 6th at 10am. Wait explained that the winter/spring brochure will be sent out to residents the week of November 8th. Activities, classes, and special events can also be found on the Park Districts website <https://mortongrovecparks.com/>. Lastly, Wait noted that the community survey for the comprehensive plan has been mailed out and urges residents to please fill them out.

XI. Attorney Report: Steve Adams submitted his report electronically to each Board member.

XII. Department Head Reports:

Superintendent O'Brien explained that the Park District needed two items to complete distinguish agency. Signs on the door of every facility warning that there are no gun/smoking was allowed, and emergency evacuation plans in every recreation room needs to be installed. O'Brien explained the Finance Department has started the BINA process to issue debt and hopes to complete the process by November 22nd. Lastly, O'Brien reminded everyone about the budget meeting November 6th at 10:00am.

Superintendent Braubach stated the Park District had a blood drive last month and will be holding another on November 27th from 10am- 2pm. Braubach mentioned that the fitness center bought a new step mill and will also be ordering new ellipticals. Lastly, Braubach noted that the District will be offering free trial dance classes starting November 1st.

Superintendent Kee stated that the HR Department participated in another IPRA total compensation survey. Kee mentioned that park patrol season has ended but will be available for any special events where they are needed. Kee noted that open enrollment will start on the 15th of November. Lastly, Kee explained that the HR department has scheduled an active shooter training for the building that will be presented by the Morton Grove Police Department.

XIII. Village Liaison Report: The Village of Morton Grove's Community Relations Department is putting on a photo contest. For more information, please visit <https://www.mortongroveil.org/>.

XIV. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

2021 Capital Plan: Commissioner Minx made a motion, seconded by Commissioner Schmidt to accept the recommendation of the Administration and Finance Committee to approve the 2022 Capital Improvement Plan. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx and White. Nays: 0. Motion carried.**

IAPD Delegates: Commissioner Minx made a motion, seconded by Commissioner Khan to accept the recommendation of the Administration and Finance Committee to nominate Commissioner White as the IAPD Delegate and Commissioner Minx and Commissioner Epperson as second and third alternates, respectively. **Ayes: Commissioner White, Khan, Minx, Schmidt, and Epperson. Nays: 0. Motion carried.**

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

XV. Post Issuance Tax Compliance: Commissioner Minx made a motion, seconded by Commissioner Epperson that the Morton Grove Park Board approve Resolution #R-08-21, stating the District is compliant with the applicable tax law requirements. **Ayes: Commissioner White, Khan, Epperson, Minx, and Schmidt. Nays: 0. Motioned Carried.** **Public Comment on Non-Agenda Items:** None

XVI. Commissioner Comments:

Commissioner Khan: Thanked Director Wait for his weekly updates and thanked all departments heads.

Commissioner Epperson: None

Commissioner Schmidt: Was impressed with Harrer Pool progress and thanked all the staff for their hard work.

Commissioner Minx: Thanked Superintendent Braubach for putting on the Kite Fly event, and thanked all staff.

Commissioner White: Thanked Superintendent O'Brien on all his hard work with Distinguish Agency, as well as the rest of the staff.

XVII. Closed Session: At approximately 7:02pm, Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2/c/(1) and for section 120/2(c)(21). **Ayes: Commissioner Schmidt, Khan, Epperson, White and Minx. Nays: 0. Motion carried.**

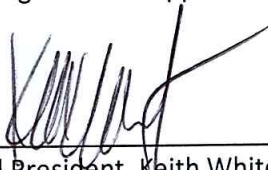
The meeting reconvened at approximately 7:03pm

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner Schmidt to approve the minutes of the closed session meeting held on September 14, 2021 **Ayes: Commissioner Khan, Schmidt, Epperson, Minx, and White. Nays: 0. Motion carried.**

XVIII. Adjournment: Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:05pm.



Board President, Keith White



Board Secretary, Jeffrey Wait