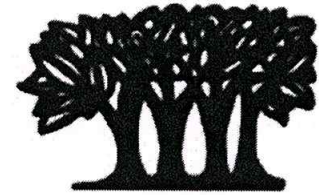


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

BOARD MEETING

December 15, 2021 beginning at 6:30pm

Truth in Taxation Public Hearing

- I. Call Hearings to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Explanation of Hearing
- V. Public Comment
- VI. Adjournment

Budget & Appropriation Public Hearing

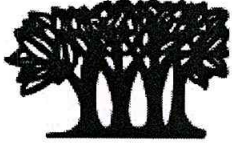
- I. Roll Call
- II. Explanation of Hearing
- III. Public Comment
- IV. Adjournment

REGULAR BOARD MEETING

Directly after Truth in Taxation and Budget & Appropriation public hearings

- I. Call Meeting to Order
- II. Additions/Changes to the Agenda
- III. Citizens Comments/Correspondence on Agenda Items
- IV. Consent Agenda:
 - a. **Approval of Minutes:** Minutes of the November 10, 2021 Board Meeting
 - b. **Approval of Financial Reports:**
 - 1. Cash Summary and Revenue Report dated November 30, 2021
 - 2. Invoice Distribution Report ending November 30, 2021 in the amount of \$2,401,194.26
- V. Director's Report
- VI. Attorney's Report
- VII. Village Liaison Report
- VIII. Department Heads' Report
- IX. New Business:
 - a. **Administration and Finance Committee – Commissioner Minx, Chair**
 - 1. **Action Item:** Tax Levy Ordinance #O-05-21
 - 2. **Action Item:** Budget & Appropriation Ordinance #O-04-21
 - 3. **Action Item:** Tax Extension Resolution #R-09-21
 - 4. **Action Item:** Tax Abatement Ordinance #O-06-21
 - 5. **Action Item:** Strategic Plan Update
 - 6. **Action Item:** Golf School Agreement
- X. Public Comment on Non-Agenda Items
- XI. Commissioner Comments
- XII. **Closed Session:** I make a motion for the Board to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and for section 120/2(c)(21).
- XIII. **Approval of Closed Session Minutes:** Minutes of the November 10, 2021 Closed Session minutes.
- XIV. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: December 15, 2021
Subject: Truth in Taxation Hearing

Issue:

Conduct a Truth in Taxation hearing to allow public comment on the proposed tax levy.

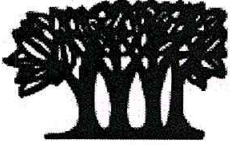
Discussion:

The Truth in Taxation law requires a taxing district to compare the amount of its proposed aggregate property tax levy to the amount of taxes extended for the district in the prior year. A notice must be published in a newspaper and a public hearing must be held, if the proposed aggregate tax levy is more than 5% of the previous year's tax extension. The tax extension does not include the bond and interest funds when computing the 5% increase.

The tax levy is estimated to increase by 12.47% over last year.

Park Board Action:

Discussion item only.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: December 15, 2021
Subject: Budget and Appropriation Hearing

Issue:

To conduct the Budget and Appropriation public hearing on December 15, 2021.

Discussion:

The park district must pass and file with the Cook County Clerk a combined annual budget and appropriation ordinance in order to levy property taxes. The ordinance is first prepared in tentative form and the document is made available to the public 30 days prior to final action. The board will conduct at least one public hearing and the date and time of that hearing will be published in the local newspaper a week prior.

The 2021 tentative budget was presented at a public meeting on Tuesday, November 3rd. At the conclusion of that meeting, all relevant comments were incorporated into the budget document and a final draft was made available to the public at the Administration building as well as the park district's website. Finally, staff published a notice in the local newspaper that the district will conduct a Budget and Appropriation hearing on December 15th. This will be the last opportunity for the public to provide input prior to final adoption of Ordinance O-04-21.

Park Board Action:

Discussion item only.

Consent Agenda: December 15, 2021 – Commissioner Paul Minx

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on November 10, 2021

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated November 30, 2021
- The Invoice Distribution Report ending November 30, 2021 in the amount of \$2,401,194.26

AFTER CLOSED SESSION:

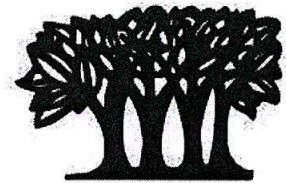
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session held on November 10, 2021.

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 840th Board Meeting
November 10, 2021
Held at Prairie View Community Center

I. Roll Call: Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Erica Epperson, Keith White, Steve Schmidt, Paul Minx, and Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; Keith Gorczyca, Superintendent of Parks and Facilities and Luisa Gonzalez, Recording Secretary.

Guest present: Rita Minx, Village Trustee

Attorney Present: None

II. Pledge of Allegiance: The Pledge of Allegiance was recited.

III. Additions/Changes to the Agenda: None

IV. Citizens Comments on Agenda Items/Correspondence: None

V. Consent Agenda: Commissioner Minx made a motion, seconded by Commissioner Epperson, to approve:

a. The minutes of the Board Meeting held on October 20, 2021

b. The Financial Reports:

1. The Cash Summary and Revenue and Expenditure Report dated October 31, 2021

2. The Invoice Distribution Report for the period ending October 31, 2021 in the amount of \$1,012,421.72. **Ayes: Commissioner Minx, Schmidt, Khan, White, and Epperson. Nays:**

0. Motion carried.

VI. Director's Report:

Director Wait stated the exterior of Harrer Pool is completed. The pool has been tested and is holding water. However, there have been slight delays with the interior due to obtaining materials. Wait explained that the Winter/Spring brochures continue to be delivered throughout the community. Wait mentioned that the District's community-wide survey for the comprehensive plan is still under way. If residents would like to participate, they can find the survey at <https://mortongroveparks.com/>.

VII. Attorney Report: Done

VIII. Village Liaison Report: Amazon Store opens on November 11th at 7am.

IX. Department Head Reports:

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Superintendent Gorczyca stated that Arnum Park is 99% completed and the audit on the park is done. Gorczyca explained that after some rain delays, the District has finally started the court renovation at Austin Park. Lastly, Gorczyca noted that 30 trees have been delivered to the district for the fall planting project.

Superintendent Kee explained that the HR Department started preparing for open enrollment which starts November 15th. Kee stated she attended a Diversity Education Symposium through IAPD this week. Lastly, Kee stated that there were zero worker compensation claims.

Superintendent Braubach stated that registration for winter/spring programs begins Monday November 15th. Braubach mentioned that the fitness center has obtained two new recumbent bikes and ellipticals. Braubach explained that birthday parties are now available to book through the Park District.

Superintendent O'Brien explained that the Finance Department has a busy next couple of months starting with the BINA hearing. In addition, the tax levy and budget appropriation hearing dates will be set for next month. The Board will approve the tax ordinance in December and will close on the bond deal in November.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

Tax Levy Hearing Date: Commissioner Minx made a motion, seconded by Commissioner Khan to accept the recommendation of the Administration and Finance Committee to approve December 15, 2021 at 6:30pm for the Tax Levy public hearing. **Ayes: Commissioner Epperson, Khan, Schmidt, Minx and White. Nays: 0. Motion carried.**

Budget & Appropriation Ordinance Date: Commissioner Minx made a motion, seconded by Commissioner Epperson to accept the recommendation of the Administration and Finance Committee to set the Budget & Appropriation Ordinance public hearing for December 15, 2021 and for staff to have a copy of the ordinance available for public inspection. **Ayes: Commissioner White, Khan, Minx, Schmidt, and Epperson. Nays: 0. Motion carried.**

2022 Board Meeting Calendar: Commissioner Minx made a motion, seconded by Commissioner Schmidt that the Morton Grove Park Board approve the 2022 Morton Grove Park District Board meeting calendar in accordance with the Park District Code, Open Meetings Act, Paragraph 120/2.02a, Public Notice. **Ayes: Commissioner White, Khan, Epperson, Minx, and Schmidt. Nays: 0. Motion carried.**

IAPD/IPRA 2022 Conference Travel, Lodging, and Meals Approval: Commissioner Minx made a motion, seconded by Commissioner Epperson that the Board of Park Commissioners approve the travel, meals, and lodging expenses for each member of the Park Board in the amount of \$750.30. **Ayes: Commissioner Schmidt, Khan, Epperson, White, and Minx. Nays: 0. Motion carried.**

2022 Bond Ordinance: Commissioner Minx made a motion, seconded by Commissioner Schmidt that the Morton Grove Park Board approve Bond Ordinance #O-03-21. **Ayes: Commissioner White, Khan, Minx, Schmidt, and Epperson. Nays: 0. Motion carried.**

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Khan: Thanked Director Wait for his weekly updates and thanked all departments heads.

Commissioner Epperson: None

Commissioner Schmidt: None

Commissioner Minx: Thanked Superintendent Braubach, Director Wait and staff for all the Halloween events.

Commissioner White: Thanked staff and Superintendent O'Brien on all their hard work.

XIII. Closed Session: At approximately 6:55pm, Commissioner White made a motion, seconded by Commissioner Schmidt for the Board to go into closed session in accordance with the Open Meeting Act section 120/2(c)(1) , 2(c)(21) and 2(c)(5) **Ayes: Commissioner Schmidt, Khan, Epperson, White and Minx. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:28pm

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner Epperson to approve the minutes of the closed session meeting held on October 20, 2021 **Ayes: Commissioner Khan, Schmidt, Epperson, Minx, and White. Nays: 0. Motion carried.**

XIV. Adjournment: Commissioner White made a motion, seconded by Commissioner Schmidt to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:29pm.

Board President, Keith White

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
 FROM 11/01/2021 TO 11/30/2021
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2021	Total Debits	Total Credits	Ending Balance 11/30/2021
01	CORPORATE	888,069.16	16,055.24	106,958.21	797,166.19
02	RECREATION	1,138,002.17	78,237.42	138,146.06	1,078,093.53
05	POLICE	7,929.34	0.00	115.00	7,814.34
15	MUSEUM	9,204.02	0.00	1,201.23	8,002.79
20	I.M.R.F.	160,487.51	386.87	17,539.21	143,335.17
22	F.I.C.A.	179,556.19	386.87	10,862.84	169,080.22
25	BOND & INTEREST	1,016,597.03	2,585.93	963,939.58	55,243.38
26	BOND AND INTEREST - HARRER POOL	433,602.91	0.00	256,900.00	176,702.91
30	LIABILITY INSURANCE	73,984.67	0.00	6,206.45	67,778.22
35	SPECIAL RECREATION	623,626.50	925.97	570.96	623,981.51
70	CAPITAL IMPROVEMENTS	8,267,584.83	992,233.00	1,106,247.02	8,153,570.81
99	PAYROLL CLEARING FUND	70,044.43	102,778.22	140,215.48	32,607.17
	TOTAL - ALL FUNDS	12,868,688.76	1,193,589.52	2,748,902.04	11,313,376.24

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORMAL (ABNORMAL)	MONTH 11/30/2021 INCREASE (DECREASE)	ACTIVITY FOR MONTH 11/30/2021 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Fund 01 - CORPORATE								
Fund 01 - CORPORATE:								
TOTAL REVENUES		2,238,900.00	2,394,958.29	18,155.24	18,155.24	(156,058.29)	(156,058.29)	106.97
TOTAL EXPENDITURES		2,238,900.00	2,031,577.81	109,058.21	109,058.21	207,322.19	207,322.19	90.74
NET OF REVENUES & EXPENDITURES		0.00	363,380.48	(90,902.97)	(90,902.97)	(363,380.48)	(363,380.48)	100.00
Fund 02 - RECREATION								
Fund 02 - RECREATION:								
TOTAL REVENUES		2,089,700.00	1,984,449.10	76,065.08	76,065.08	105,250.90	105,250.90	94.96
TOTAL EXPENDITURES		2,089,700.00	1,518,948.24	138,823.72	138,823.72	570,751.76	570,751.76	72.69
NET OF REVENUES & EXPENDITURES		0.00	465,500.86	(62,758.64)	(62,758.64)	(465,500.86)	(465,500.86)	100.00
Fund 05 - POLICE								
Fund 05 - POLICE:								
TOTAL REVENUES		7,000.00	6,000.00	0.00	0.00	1,000.00	1,000.00	85.71
TOTAL EXPENDITURES		7,000.00	6,214.52	115.00	115.00	785.48	785.48	88.78
NET OF REVENUES & EXPENDITURES		0.00	(214.52)	(115.00)	(115.00)	214.52	214.52	100.00
Fund 15 - MUSEUM								
Fund 15 - MUSEUM:								
TOTAL REVENUES		20,000.00	12,000.00	0.00	0.00	8,000.00	8,000.00	60.00
TOTAL EXPENDITURES		20,000.00	15,218.31	1,201.23	1,201.23	4,781.69	4,781.69	76.09
NET OF REVENUES & EXPENDITURES		0.00	(3,218.31)	(1,201.23)	(1,201.23)	3,218.31	3,218.31	100.00
Fund 20 - I.M.R.F.								
Fund 20 - I.M.R.F.:								
TOTAL REVENUES		250,000.00	148,034.55	386.87	386.87	101,965.45	101,965.45	59.21
TOTAL EXPENDITURES		250,000.00	201,838.19	17,539.21	17,539.21	48,161.81	48,161.81	80.74
NET OF REVENUES & EXPENDITURES		0.00	(53,803.64)	(17,152.34)	(17,152.34)	53,803.64	53,803.64	100.00
Fund 22 - F.I.C.A.								
Fund 22 - F.I.C.A.:								
TOTAL REVENUES		200,000.00	147,984.70	386.87	386.87	52,015.30	52,015.30	73.99
TOTAL EXPENDITURES		200,000.00	132,571.73	10,862.84	10,862.84	67,428.27	67,428.27	66.29
NET OF REVENUES & EXPENDITURES		0.00	15,412.97	(10,475.97)	(10,475.97)	(15,412.97)	(15,412.97)	100.00
Fund 25 - BOND & INTEREST								
Fund 25 - BOND & INTEREST:								
TOTAL REVENUES		1,000,000.00	995,588.35	2,585.93	2,585.93	4,411.65	4,411.65	99.56
TOTAL EXPENDITURES		1,000,000.00	983,574.58	963,939.58	963,939.58	16,425.42	16,425.42	98.36
NET OF REVENUES & EXPENDITURES		0.00	12,013.77	(961,353.65)	(961,353.65)	(12,013.77)	(12,013.77)	100.00
Fund 26 - BOND AND INTEREST - HARRER POOL								
Fund 26 - BOND AND INTEREST - HARRER POOL:								
TOTAL REVENUES		550,000.00	700,000.00	0.00	0.00	(150,000.00)	(150,000.00)	127.27
TOTAL EXPENDITURES		550,000.00	523,297.09	256,900.00	256,900.00	26,702.91	26,702.91	95.14
NET OF REVENUES & EXPENDITURES		0.00	176,702.91	(256,900.00)	(256,900.00)	(176,702.91)	(176,702.91)	100.00
Fund 30 - LIABILITY INSURANCE								
Fund 30 - LIABILITY INSURANCE:								
TOTAL REVENUES		102,000.00	91,756.77	0.00	0.00	10,243.23	10,243.23	89.96
TOTAL EXPENDITURES		102,000.00	70,178.78	6,206.45	6,206.45	31,821.22	31,821.22	68.80
NET OF REVENUES & EXPENDITURES		0.00	21,577.99	(6,206.45)	(6,206.45)	(21,577.99)	(21,577.99)	100.00

GL NUMBER	DESCRIPTION	2021		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	2021	11/30/2021	11/30/2021	MONTH 11/30/2021	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 35 - SPECIAL RECREATION										
Fund 35 - SPECIAL RECREATION:										
TOTAL REVENUES		350,000.00		369,210.82		925.97		(19,210.82)		105.49
TOTAL EXPENDITURES		350,000.00		137,607.30		570.96		212,392.70		39.32
NET OF REVENUES & EXPENDITURES		0.00		231,603.52		355.01		(231,603.52)		100.00
Fund 40 - AUDIT										
Fund 40 - AUDIT:										
TOTAL REVENUES		16,000.00		15,000.00		0.00		1,000.00		93.75
TOTAL EXPENDITURES		16,000.00		15,700.00		0.00		300.00		98.13
NET OF REVENUES & EXPENDITURES		0.00		(700.00)		0.00		700.00		100.00
Fund 70 - CAPITAL IMPROVEMENTS										
Fund 70 - CAPITAL IMPROVEMENTS:										
TOTAL REVENUES		13,164,000.00		1,129,698.61		992,233.00		12,034,301.39		8.58
TOTAL EXPENDITURES		13,164,000.00		9,363,118.71		1,106,247.02		3,800,881.29		71.13
NET OF REVENUES & EXPENDITURES		0.00		(8,233,420.10)		(114,014.02)		8,233,420.10		100.00
Fund 99 - PAYROLL CLEARING FUND										
Fund 99 - PAYROLL CLEARING FUND:										
TOTAL REVENUES		0.00		479.33		0.00		(479.33)		100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00		0.00
NET OF REVENUES & EXPENDITURES		0.00		479.33		0.00		(479.33)		100.00
TOTAL REVENUES - ALL FUNDS		19,987,600.00		7,995,160.52		1,090,738.96		11,992,439.48		40.00
TOTAL EXPENDITURES - ALL FUNDS		19,987,600.00		14,999,845.26		2,611,464.22		4,987,754.74		75.05
NET OF REVENUES & EXPENDITURES		0.00		(7,004,684.74)		(1,520,725.26)		7,004,684.74		100.00

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314162					
70-10-586098	EXP MISC.-BOND PRINCIPAL O	AMALGAMATED BANK OF CHICAG FUNDS	DUE FOR BOND 5209	107,425.00	314162
70-10-586099	EXP MISC.-BOND INTEREST OR	AMALGAMATED BANK OF CHICAG FUNDS	DUE FOR BOND 5209	415,000.00	314162
Total For Check 314162				522,425.00	
Check 314163					
26-10-582520	EXP MISC.-HARRER POOL INTE	AMALGAMATED BANK OF CHICAG FUND	DUE FOR BOND 7437	256,425.00	314163
Total For Check 314163				256,425.00	
Check 314164					
25-10-582510	EXP MISCELLANEOUS-GO LIMIT	AMALGAMATED BANK OF CHICAG FUNDS	DUE FOR BOND 7438	945,000.00	314164
25-10-582520	EXP MISC.-LIMITED GO BOND	AMALGAMATED BANK OF CHICAG FUNDS	DUE FOR BOND 7438	18,900.00	314164
Total For Check 314164				963,900.00	
Check 314165					
02-01-490193	PROGRAM REVENUE HOT SHOTS	ANNA WINKOWSKI	ADVANCED VOLLEYBALL SKILLS	22.00	314165
Total For Check 314165				22.00	
Check 314166					
02-07-593823	PROGRAM SUPPLIES-B4	BOBS DAIRY SERVICE	254655 B4 SCHOOL MILK -OCT	27.60	314166
Total For Check 314166				27.60	
Check 314167					
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR 8830 OAK	38.19	314167
Total For Check 314167				38.19	
Check 314168					
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED-	CONSERV FS	WEED KILLER FOR WOODY STEM	348.00	314168
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-	CONSERV FS	WEED KILLER FOR WOODY STEM	315.51	314168
Total For Check 314168				663.51	
Check 314169					
02-33-552300	CONTRACT SVCS-CONTRACTUAL	CRNE'S ENVIRONMENTAL CONTR	FITNESS CENTER ROOFTOP RPE	4,380.00	314169
02-33-570200	BUILDING & LANDSCAPE-BUILD	CRNE'S ENVIRONMENTAL CONTR	FITNESS CENTER ROOFTOP RPE	3,276.00	314169
Total For Check 314169				7,656.00	
Check 314170					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	DALE WARE	REIMBURSEMENT FOR SAFTEY S	150.00	314170
Total For Check 314170				150.00	
Check 314171					
02-32-520211	MATRL AND SUPP-PREVENTATIV	DIRECT FITNESS SOLUTIONS,	FITNESS PREVENTATIVE MAINT	1,548.00	314171
Total For Check 314171				1,548.00	
Check 314172					
70-10-586114	EXP MISCELLANEOUS-PARKS GE	GOODMARK NURSERIES	TREES FPR THE PARK DISTRIC	7,424.00	314172
Total For Check 314172				7,424.00	
Check 314173					
01-20-520321	MATRL AND SUPP-MAINT. - MA	GRAINGER	TEST LEADS AND PROBES	65.48	314173
Total For Check 314173				65.48	
Check 314174					
02-32-554200	CONTRACT SVCS-AGREEMENTS -	GRAPHIC ARTS SERVICE	FITNESS POSTCARDS	1,089.00	314174
02-35-554405	CONTRACTUAL SERVICES-PUBLI	GRAPHIC ARTS SERVICE	SMALL QUANITY PRINT OF TRE	494.00	314174
Total For Check 314174				1,583.00	
Check 314175					
02-33-552300	CONTRACT SVCS-CONTRACTUAL	GROOT, INC.	GARRBAGE SERVICES FOR PVCC	366.07	314175
Total For Check 314175				366.07	
Check 314176					
70-10-586450	EXP MISCELLANEOUS-CLUB FIT	JOHNSON HEALTH TECH NA INC	NEW FITNESS EQUIPMENT	6,394.00	314176
Total For Check 314176				6,394.00	
Check 314177					
70-10-586148	EXP MISCELLANEOUS-ARNUM PA	LANDSCAPE STRUCTURES INC.	PLAYGROUND EQUIPMETN FOR A	54,409.00	314177
Total For Check 314177				54,409.00	
Check 314178					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314178					
02-07-592840	CONTRACTING SERVICES-MAGIC	MAGIC OF GARY KANTOR	PAYMENT FOR 08/009/2021	168.00	314178
		Total For Check 314178		168.00	
Check 314179					
01-10-581700	EXP MISCELLANEOUS-HOLIDAY	MENARDS	CUT OFF BLADES AND ORIOLE	21.76	314179
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS	VESTIBLE ROOF REPAIR PVCC	69.44	314179
01-20-520323	MATRL AND SUPP-MAINT. - MA	MENARDS	ADHESIVE FOR WALL REPAIRS	65.88	314179
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS	CUT OFF BLADES AND ORIOLE	52.74	314179
02-22-520260	MATRL AND SUPP-REPAIR EQUI	MENARDS	FAN INSTALLATION ORIOLE	538.47	314179
		Total For Check 314179		748.29	
Check 314180					
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB	MIDWEST GROUNDCOVERS LLC	GROUND COVER PLANTS FOR PA	247.30	314180
		Total For Check 314180		247.30	
Check 314181					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	NAPA	BRAKES FOR TRUCK 4908	28.84	314181
		Total For Check 314181		28.84	
Check 314182					
01-20-520328	MATRL-SUPP-MAINT. -PLAYGRO	NUTOYS LEISURE PRODUCTS	PLAYGROUND HARDWARE	552.30	314182
70-10-586135	EXP MIS - BASKETBALL & TEN	NUTOYS LEISURE PRODUCTS	PLAYGROUND EQUIPMENT	905.00	314182
		Total For Check 314182		1,457.30	
Check 314183					
01-10-581500	EXP MISCELLANEOUS-UNIFORMS	PROMO GEAR PLUS,LLC	JACKETS FOR THE BOARD	708.80	314183
		Total For Check 314183		708.80	
Check 314184					
02-33-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS	AIR CARE PROGRAM	116.93	314184
		Total For Check 314184		116.93	
Check 314185					
70-10-586135	EXP MIS - BASKETBALL & TEN	THE W-T GROUP, LLC	PARK RNOVATIONS FOR MANSFI	1,260.14	314185
		Total For Check 314185		1,260.14	
Check 314186					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	489.30	314186
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	489.29	314186
		Total For Check 314186		978.59	
Check 314187					
70-10-586170	EXP MISCELLANEOUS-HARRER P	VILLAGE OF MORTON GROVE	SERVICE AGREEMENT 301-21	1,500.00	314187
		Total For Check 314187		1,500.00	
Check 314188					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	WELLBEATS	WELLBEATS MEMBERSHIP	249.00	314188
		Total For Check 314188		249.00	
Check 314192					
01-20-554100	CONTRACTUAL SERVICES-AGREE	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES 6250 DEM	57.30	314192
02-22-552200	CONTRACT SVCS-FRAMEWORK IT	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES 9200ORIO	179.67	314192
15-10-554600	CONTRACTUAL SERVICES-PROF	ALARM DETECTION SYSTEMS, I	QUARTERLY CHARGES 6148 DEM	107.85	314192
		Total For Check 314192		344.82	
Check 314193					
26-10-586000	EXP MISCELLANEOUS-BOND REG	AMALGAMATED BANK OF CHICAG	SERIES 2020A ILLINOIS GENE	475.00	314193
		Total For Check 314193		475.00	
Check 314194					
25-10-586000	EXP MISCELLANEOUS-BOND REG	AMALGAMATED BANK OF CHICAG	SERIES 2020B GENERAL OBLIG	39.58	314194
		Total For Check 314194		39.58	
Check 314195					
02-33-554100	CONTRACTUAL SERVICES-AGREE	COLLEY ELEVATOR CO.	ELEVATOR INSPECTION SERVIC	204.00	314195
		Total For Check 314195		204.00	
Check 314196					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314196					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE	LOBBY TV CABLE	52.50	314196
Total For Check 314196				52.50	
Check 314197					
02-32-520210	MATERIALS AND SUPPLIES-EQU	DIRECT FITNESS SOLUTIONS,	PREVENTATIVE MAINTENACE	264.76	314197
02-32-520211	MATRL AND SUPP-PREVENTATIV	DIRECT FITNESS SOLUTIONS,	PREVENTATIVE MAINTENACE	45.05	314197
70-10-586431	EXP MISCELLANEOUS-OPEN	DIRECT FITNESS SOLUTIONS,	NEW RECUMBENT BIKES FOR FI	7,840.00	314197
70-10-586450	EXP MISCELLANEOUS-CLUB FIT	DIRECT FITNESS SOLUTIONS,	NEW ELIPTICAL	11,240.00	314197
Total For Check 314197				19,389.81	
Check 314198					
70-10-586148	EXP MISCELLANEOUS-ARNUM PA	GLI SERVICES, INC.	ARNUM PARK PLAYGROUND RENO	23,980.50	314198
Total For Check 314198				23,980.50	
Check 314199					
02-01-592193	CONTRACTINGSERVICES-HOT SH	HOT SHOTS SPORTS	FALL SESSION 1 2021	8,539.11	314199
Total For Check 314199				8,539.11	
Check 314200					
01-20-554100	CONTRACTUAL SERVICES-AGREE	LAKESHORE RECYCLING SYSTEM DUMP & RETURN 6250 DEMPSTE		120.17	314200
02-22-584400	EXP MISCELLANEOUS-POOL - M	LAKESHORE RECYCLING SYSTEM 9207 ORIOLE TRASH RMEOVAL		65.94	314200
Total For Check 314200				186.11	
Check 314201					
30-10-532610	INSURANCE-PROPERTY & GENER	PARK DISTRICT RISK MANAGEM PDRMA	PROPERTY/LIABILITY	3,148.40	314201
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM PDRMA	PROPERTY/LIABILITY	339.93	314201
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM PDRMA	PROPERTY/LIABILITY	2,354.97	314201
Total For Check 314201				5,843.30	
Check 314202					
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN	PATYK FARMS	PUMPKINS FOR ANNUAL HALLOW	450.00	314202
Total For Check 314202				450.00	
Check 314203					
01-10-520160	MATRL AND SUPP-OFFICE EXP	PIONEER PRESS	YEAR SUBSCRIPTION RENEWAL	117.90	314203
Total For Check 314203				117.90	
Check 314204					
02-10-580202	COMPREHENSIVE PLAN COSTS	PLANNING RESOURCES INC.	COMPREHENSIVE PLAN	10,821.67	314204
Total For Check 314204				10,821.67	
Check 314205					
02-08-592939	CONTRACTING SERVICES-FAMIL	RECORD A HIT, INC.	SPORTS ATTRACTIONS FOR JAN	820.00	314205
Total For Check 314205				820.00	
Check 314206					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	FOR PROFESSIONAL SERVICES	7,307.00	314206
Total For Check 314206				7,307.00	
Check 314207					
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED-	STATE INDUSTRIAL PRODUCTS	LIQUID ICE CHEK ACTIVATOR	404.46	314207
Total For Check 314207				404.46	
Check 314208					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR THE MON	62.19	314208
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR THE MON	83.72	314208
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR THE MON	95.68	314208
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR THE MON	248.77	314208
15-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR THE MON	35.88	314208
Total For Check 314208				526.24	
Check 314211					
70-10-586170	EXP MISCELLANEOUS-HARRER P	A-1 ROOFING COMPANY	HARRER POOL RENOVATION	11,552.00	314211
Total For Check 314211				11,552.00	
Check 314212					
70-10-586170	EXP MISCELLANEOUS-HARRER P	ACTION FENCE CONTRACTORS I	HARRER POOL RENOVATION	161,748.00	314212

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 314212						
Total For Check 314212					161,748.00	
Check 314213						
70-10-586170	EXP MISCELLANEOUS-HARRER P	ALTHOFF INDUSTRIES INC		HARRER POOL RENOVATION	46,484.00	314213
Total For Check 314213					46,484.00	
Check 314214						
70-10-586170	EXP MISCELLANEOUS-HARRER P	ASCHER BROTHERS INC.		HARRER POOL RENOVATION	5,402.00	314214
Total For Check 314214					5,402.00	
Check 314215						
70-10-586170	EXP MISCELLANEOUS-HARRER P	BREEZY HILL LANDSCAPING		HARRER POOL RENOVATION	75,663.00	314215
Total For Check 314215					75,663.00	
Check 314216						
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,		COPIER LEASE	86.83	314216
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,		COPIER LEASE	86.83	314216
Total For Check 314216					173.66	
Check 314217						
02-33-520312	MATERIALS AND SUPPLIES-JAN	CASE LOTS, INC		DISINFECTANT FOAM FOR PVCC	239.60	314217
Total For Check 314217					239.60	
Check 314218						
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE		PVCC COMCAST BUISNESS CABL	586.08	314218
Total For Check 314218					586.08	
Check 314219						
02-33-552300	CONTRACT SVCS-CONTRACTUAL	CRNE'S ENVIRONMENTAL CONTR		INSTALLATION OF NEW ECOBEE	3,460.00	314219
02-33-570200	BUILDING & LANDSCAPE-BUILD	CRNE'S ENVIRONMENTAL CONTR		INSTALLATION OF NEW ECOBEE	705.00	314219
Total For Check 314219					4,165.00	
Check 314220						
70-10-586170	EXP MISCELLANEOUS-HARRER P	DBM SERVICES INC		HARRER POOL RENOVATION	9,402.00	314220
Total For Check 314220					9,402.00	
Check 314221						
70-10-586170	EXP MISCELLANEOUS-HARRER P	DOUGLAS FLOOR COVERING, IN		HARRER POOL RENOVATION	24,133.00	314221
Total For Check 314221					24,133.00	
Check 314222						
70-10-586170	EXP MISCELLANEOUS-HARRER P	ELLIOT CONSTRUCTION CORP		HARRER POOL RENOVATION	34,200.00	314222
Total For Check 314222					34,200.00	
Check 314223						
01-20-554100	CONTRACTUAL SERVICES-AGREE	GREEN TURF INC.		NOVEMBER 2021 CHARGE	1,450.00	314223
Total For Check 314223					1,450.00	
Check 314224						
70-10-586170	EXP MISCELLANEOUS-HARRER P	JENSEN'S PLUMBING & HEATIN		HARRER POOL RENOVATION	20,133.00	314224
Total For Check 314224					20,133.00	
Check 314225						
02-01-593131	PRGM SUPP-SOFTBALL - ADULT	JOHN SKOWRON		2021 FALL LEAGUE AND TOURN	200.00	314225
Total For Check 314225					200.00	
Check 314226						
02-05-592622	CONTRACTING SERVICES-LANGU	LANGUAGE IN ACTION, INC.		PAYMENT FOR SESSION 1&2 OF	500.00	314226
Total For Check 314226					500.00	
Check 314227						
02-07-490819	PROGRAM FEES REV-GAP	LISA COTNER		REFUND FOR GAP DAY 11/12/2	52.00	314227
Total For Check 314227					52.00	
Check 314228						
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB	LURVEY LANDSCAPE SUPPLY		BROWN MULCH	58.00	314228
Total For Check 314228					58.00	
Check 314229						
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC		INCLUSION SERVICE FOR NOVE	570.96	314229

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314229					
		Total For Check 314229		570.96	
Check 314230					
02-01-593131	PRGM SUPP-SOFTBALL - ADULT	MATT SILVERBERG	2021 FALL LEAGUE AWARD MON	200.00	314230
		Total For Check 314230		200.00	
Check 314231					
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS	MAINTENANCE SUPPLIES	12.99	314231
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS	SCREWDRIVER AND CHIP BRUSH	46.28	314231
		Total For Check 314231		59.27	
Check 314232					
70-10-586170	EXP MISCELLANEOUS-HARRER P	NATIONAL HEAT & POWER CORP	HARRER POOL RENOVATION	5,432.00	314232
		Total For Check 314232		5,432.00	
Check 314233					
02-01-592131	CONTRACTING-SOFTBALL - ADU	NORTH SHORE OFFICIALS ASSO	FALL ADULT SOFTBALL LEAGUE	1,017.50	314233
		Total For Check 314233		1,017.50	
Check 314234					
01-10-520130	MATRL AND SUPP-OFFICE EXP	PITNEY BOWES GLOBAL FINANC	LATE FEE INVOICE	32.00	314234
		Total For Check 314234		32.00	
Check 314235					
70-10-586170	EXP MISCELLANEOUS-HARRER P	PRESTIGE DISTRIBUTIONS, IN	HARRER POOL RENOVATION	7,560.00	314235
		Total For Check 314235		7,560.00	
Check 314236					
02-01-593131	PRGM SUPP-SOFTBALL - ADULT	RACHEL MATTHIES	2021 FALL LEAGUE AND TOUNR	500.00	314236
		Total For Check 314236		500.00	
Check 314237					
70-10-586170	EXP MISCELLANEOUS-HARRER P	SCHAEFGES BROTHERS INC	HARRER POOL RENOVATION	17,939.00	314237
		Total For Check 314237		17,939.00	
Check 314238					
70-10-586170	EXP MISCELLANEOUS-HARRER P	SOUND PLANNING ASSOCIATES,	HARRER POOL RENOVATION	10,800.00	314238
		Total For Check 314238		10,800.00	
Check 314239					
70-10-586170	EXP MISCELLANEOUS-HARRER P	SOUND PLANNING ASSOCIATES,	INSTALLATION OF AV SYSTEM	12,448.03	314239
		Total For Check 314239		12,448.03	
Check 314240					
01-10-581400	EXP MISCELLANEOUS-DUES & S	SPRA MEMBERSHIP	ANNUAL SPRA MEMBERSHIP FOR	20.00	314240
		Total For Check 314240		20.00	
Check 314241					
02-33-554100	CONTRACTUAL SERVICES-AGREE	VILLAGE OF MORTON GROVE	PVCC SEMI ANNUAL ELEVATOR	50.00	314241
		Total For Check 314241		50.00	
Check 314242					
70-10-586170	EXP MISCELLANEOUS-HARRER P	W.B. OLSEN	HARRER POOL RENOVATION	17,399.00	314242
		Total For Check 314242		17,399.00	
Check 314243					
70-10-586170	EXP MISCELLANEOUS-HARRER P	WILLIAMS ASSOCIATES ARCHIT	PROFESSIONAL SERVICES REND	8,574.35	314243
		Total For Check 314243		8,574.35	
Check 314244					
01-10-481810	MISCELLANEOUS REV-MISC. -	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	(2,100.00)	314244
01-10-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	118.20	314244
01-10-520130	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	71.41	314244
01-10-551200	CONTRACT SVCS-LEGAL - PUBL	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	29.00	314244
01-10-552200	CONTRACT SVCS-FRAMEWORK IT	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	3,402.22	314244
01-10-580100	EXP MISC.-HUMAN RESOURCE E	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	119.96	314244
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	1,945.00	314244
01-10-581250	EXP MISCELLANEOUS-BUSINESS	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	475.63	314244

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314244					
01-10-581400	EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	2,057.30	314244
01-10-589110	EXP MISC.-MARKETING SPECIA	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	18.94	314244
01-20-520328	MATRL-SUPP-MAINT. -PLAYGRO	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	251.37	314244
01-20-520335	MATERIALS AND SUPPLIES-SUP	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	204.90	314244
01-20-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	234.54	314244
02-04-593514	PROGRAM SUPPLIES-DANCE - C	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	77.99	314244
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	205.53	314244
02-06-593715	PROGRAM SUPPLIES-TODDLER V	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	46.47	314244
02-06-593716	PROGRAM SUPPLIES-INDOOR PL	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	204.98	314244
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	25.50	314244
02-07-593823	PROGRAM SUPPLIES-B4	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	39.98	314244
02-07-593825	PROGRAM SUPPLIES-BASE	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	774.47	314244
02-07-593826	PROGRAM SUPPLIES-KINDER OD	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	43.62	314244
02-08-592912	CONTRACTING SERVICES-HALLO	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	603.00	314244
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	122.73	314244
02-22-584100	EXP MISC.-POOL - GUARD SUI	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	671.89	314244
02-32-520360	MATRL AND SUPP-SUPPLIES · F	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	598.77	314244
02-32-554200	CONTRACT SVCS-AGREEMENTS -	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	25.00	314244
02-33-520327	MATRL- SUPP-MAINT. - BALL	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	17.99	314244
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	10.36	314244
02-33-570200	BUILDING & LANDSCAPE-BUILD	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	97.47	314244
02-35-521584	MATERIALS AND SUPPLIES-BAN	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	62.39	314244
02-35-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	446.98	314244
02-35-554405	CONTRACTUAL SERVICES-PUBLI	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	699.50	314244
02-35-589110	EXP MISC.-MARKETING SPECIA	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	(123.51)	314244
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	FIFTH THIRD BANK	OCTOBER CREDIT CARD BILL	72.76	314244
Total For Check 314244				11,552.34	
Check 314245					
01-10-554100	CONTRACTUAL SERVICES-AGREE	TIAA COMMERCIAL FINANCE, I	COPIER RENTAL INSURANCE	487.04	314245
Total For Check 314245				487.04	
Check 314251					
02-07-592823	CONTRACTING SERVICES-B4	DAVID TORRES	REIMBURSEMENT FOR SKY HIGH	209.00	314251
Total For Check 314251				209.00	
Check 314252					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	ADAM BAHR	REFUND FOR SAFTEY BOOTS	140.39	314252
Total For Check 314252				140.39	

12/07/2021 11:37 AM
User: lgonzalez
DB: Morton Grove Pa

INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 11/01/2021 - 11/30/2021
JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 01 CORPORATE	20,055.98	
			Fund 02 RECREATION	47,130.54	
			Fund 15 MUSEUM	143.73	
			Fund 25 BOND & INTEREST	963,939.58	
			Fund 26 BOND AND INTEREST	256,900.00	
			Fund 30 LIABILITY INSURANC	6,206.45	
			Fund 35 SPECIAL RECREATION	570.96	
			Fund 70 CAPITAL IMPROVEMEN	1,106,247.02	
				<hr/>	
				2,401,194.26	

MONTH: 11/2/2021

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
		1800			
O'Brien	Card Number	Fifth Third	5/3 Credit Card Bonus Dollars		
	12-Oct	Amazon	Office Supplies	-\$2,100.00	01-10-481810
O'Brien	7-Oct	UPS Store	Postage for Harrer Pool NICOR Easement	\$29.06	01-10-520110
O'Brien	12-Oct	Cooper Hawk	Executive Director Day Lunch	\$71.41	01-10-520130
O'Brien	15-Oct	Trigon	Banner Material	\$78.59	01-10-581250
O'Brien	27-Oct		Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$62.39	02-35-521584
O'Brien	31-Oct	Frameworks		\$3,405.22	01-10-552200
O'Brien	3-Nov	IAPD	M O'Brien IAPD/IPRA Annal Conference Registration	\$335.00	01-10-581200
	Card Number	1826		-\$1,881.67	
Braubach	19-Oct	Amazon	Refund for Items	-\$16.48	02-08-593912
Braubach	6-Oct	IPRA	Membership Renewal - Sue B	\$264.00	01-10-581400
Braubach	6-Oct	IPRA	Membership Renewal -Susan S	\$264.00	01-10-581400
Braubach	7-Oct	Dunkin Donuts	Breakfast items for Distinguished Agency Meeting	\$47.97	01-10-581250
Braubach	12-Oct	IPRA	Diversity Workshop for Sue B	\$30.00	01-10-581200
Braubach	13-Oct	IPRA	Diversity Workshop for Susan S.	\$30.00	01-10-581200
Braubach	14-Oct	Amazon	Halloween Fest Candy	\$47.97	02-08-593912
Braubach	15-Oct	Dollar Tree	Halloween Fest Candy	\$11.00	02-08-593912
Braubach	17-Oct	Amazon	Halloween Fest Candy	\$29.99	02-08-593912
Braubach	15-Oct	The Lifeguard Store	Aquatic Supplies	\$671.89	02-22-584100
Braubach	18-Oct	GFS	Halloween Fest Candy	\$50.25	02-08-593912
Braubach	19-Oct	Norton Subscription	Membership Renewal	\$90.30	01-10-581400
Braubach	26-Oct	IAPD/IPRA	Annual Conference Registration	\$335.00	01-10-581200
Braubach	27-Oct	Amazon	Program Supplies for Dance	\$9.01	02-04-593514
Braubach	29-Oct	Turn it up dance	Deposit for Dance Competition	\$40.00	02-04-592514
Braubach	1-Nov	Amazon	Program supplies for dance	\$28.98	02-04-593514
	Card Number	1834		-\$1,933.88	
Kee	5-Oct	Mariano's	Lunch Distinguished Agency	\$52.81	01-10-580100
Kee	6-Oct	American Bagel	Breakfast items for Distinguished Agency Meeting	\$37.15	01-10-580100
Kee	7-Oct	IPRA	Membership Renewal	\$264.00	01-10-581200
Kee	12-Oct	IPRA	Webinar	\$30.00	01-10-580100
	Card Number	1818		\$383.96	
Gorczyca	8-Oct	IPRA	IPRA Membership renewal	\$264.00	01-10-581400
Gorczyca	8-Oct	Nanos Pizza	Lunch for Park's Maintenance	\$82.50	01-20-581200
Gorczyca	11-Oct	AM Lenard	Landscaping Tools	\$251.37	01-20-520328
Gorczyca	15-Oct	IN Propet Distributor	Litter Pickup bags for dogs	\$204.90	01-20-520335
	Card Number	9125		-\$802.77	

Herrmann	6-Oct	IPRA	IPRA Membership		\$264.00	01-10-581400
Herrmann	10-Sep	Facebook Ads	Cornhole Tournament, Bark in Park, Halloween Family Fest		\$70.35	02-35-554405
Herrmann	12-Oct	Pic Monkey	Social Media Monthly Image Pro Subscription		\$12.99	02-35-554100
Herrmann	17-Oct	My Area Yoga	Monthly Online Listing Fee		\$25.00	02-32-554200
Herrmann	18-Oct	Trigon	Banner Material - 2 rolls		\$614.42	02-35-554405
Herrmann	23-Oct	Daily Herald	Online Subscription		\$9.99	02-35-554100
Herrmann	25-Oct	Vmags	Digital license for online digital edition		\$275.00	02-35-554100
Herrmann	25-Oct	Metra Mobile	Train Ticket One Way to Digital Summit Workshop - Day 1		\$7.25	01-10-551200
Herrmann	25-Oct	Metra Mobile	Train Ticket Round Trip Digital Summit Workshop - Day 2		\$14.50	01-10-551200
Herrmann	25-Oct	Metra Mobile	Train Ticket One Way to Digital Summit Workshop - Day 1		\$7.25	01-10-551200
Herrmann	28-Oct	Wp Engine	Monthly Website Host Fee		\$30.00	02-35-554100
Herrmann	2-Nov	Promo	Video subscription		\$119.00	02-35-554100
Herrmann	2-Nov	Grammarly	Online Yearly Subscription		\$139.95	02-35-589110
Herrmann	2-Nov	Chicago Tribune	Online Subscription (rate went up from \$15.96 to \$ 27.72) Sent email to question&refund		\$27.72	02-35-554405
Herrmann	11-Oct	Bannerbuzz	Refund for Items		-263.46	02-35-589110
Herrmann	14-Oct	Amazon	Refund for Items		-12.99	02-35-554405
	Card Number				\$1,340.97	
Baumgartner	6-Oct	Amazon	Prek supplies	5137	\$18.16	02-06-593711
Baumgartner	6-Oct	Amazon	Prek supplies		\$65.75	02-06-593711
Baumgartner	11-Oct	IPRA	Membership renewal		\$264.00	02-01-581400
Baumgartner	14-Oct	Amazon	KO supplies		\$27.95	02-07-593826
Baumgartner	15-Oct	IPRA	Diversity Education Institute		\$30.00	02-01-581200
Baumgartner	21-Oct	Amazon	Prek/fitness supplies		\$92.46	02-06-593711
Baumgartner	21-Oct	Amazon	Prek/fitness supplies		\$36.99	02-32-520360
Baumgartner	21-Oct	Moretti's	Food for Diversity Institute		\$122.04	01-10-581200
Baumgartner	25-Oct	Amazon	Spooktacular crafts supplies		\$37.27	02-06-593715
Baumgartner	23-Oct	Bounce Houses R Us	Halloween inflatable		\$603.00	02-08-592912
Baumgartner	26-Oct	Dollar Tree	Spooktacular crafts supplies		\$6.00	02-06-593715
Baumgartner	26-Oct	Walmart	Spooktacular crafts supplies		\$3.20	02-06-593715
Baumgartner	26-Oct	Amazon	Prek supplies		\$7.99	02-06-593711
Baumgartner	26-Oct	Amazon	Prek/KO supplies		\$21.17	02-06-593711
Baumgartner	26-Oct	Amazon	Prek/KO supplies		\$15.67	02-07-593826
Baumgartner	28-Oct	Amazon	Indoor Playground supplies		\$34.99	02-06-593716
Baumgartner	28-Oct	Amazon	Indoor Playground supplies		\$169.99	02-06-593716
	Card Number				\$1,556.63	
Manno	13-Oct	Amazon	Grinder wheels for grinder	2424	\$17.99	02-33-520327
Manno	14-Oct	Amazon	SDS book & rack for PVCC		\$44.97	30-10-682650
Manno	15-Oct	Amazon	Wrench for PVCC grinder		\$10.36	02-33-560200
Manno	17-Oct	Amazon	PVCC evacuation frames for 1st floor rooms		\$27.79	30-10-682650
Manno	18-Oct	Amazon	Paper towel dispensers for locker rooms		\$97.47	02-33-570200
					\$198.58	

	Card Number	1867							
Bregman	6-Oct	IPRA	Renewal Fees	\$264.00	01-10-581400				
Bregman	12-Oct	IPRA	Diversity Education Institute	\$30.00	01-10-581200				
	Card Number	2987		\$294.00					
Moore	30-Sep	Spr	Fitness equipment	\$407.51	02-32-520360				
Moore	6-Oct	IPRA	Annual membership	\$264.00	01-10-581400				
Moore	25-Oct	Amazon	Fitness equipment	\$44.99	02-32-520360				
Moore	26-Oct	Amazon	Speedbag platform	\$109.28	02-32-520360				
	Card Number	8573		\$825.78					
Wait	4-Oct	Moretti's	Business lunch	\$59.09	01-10-581250				
Wait	6-Oct	IPRA	Wait certification renewal	\$264.00	01-10-581400				
Wait	6-Oct	Jimmy Johns	Distinguish Agency review food	\$151.70	01-10-581250				
Wait	6-Oct	IAPD	Legal Symposium for Wait, O'Brein and Kee	\$627.00	01-10-581200				
Wait	12-Oct	Amazon	Facility door stickers	\$34.20	01-10-520110				
Wait	12-Oct	Amazon	Facility door stickers	\$39.95	01-10-520110				
Wait	14-Oct	Amazon	Prime membership renewal	\$119.00	01-10-581400				
Wait	19-Oct	IPRA	Diversity, equity, inclusion training	\$30.00	01-10-581200				
Wait	21-Oct	Walgreens	Candy for Village's neighborhood meeting	\$18.94	01-10-589110				
Wait	22-Oct	Zoom	Monthly subscription	\$14.99	01-10-520110				
Wait	2-Nov	Moretti's	Food for budget meeting	\$138.28	01-10-581250				
	Card number	7242		\$1,497.15					
Torres	5-Oct	Amazon	Halloween Decorations	\$65.94	02-07-593825				
Torres	8-Oct	Michael's Store	Halloween Art Projects	\$47.95	02-07-593825				
Torres	11-Oct	Michael's Store	Halloween Art Projects	\$27.73	02-07-593825				
Torres	11-Oct	Walmart	Halloween Art Projects	\$56.26	02-07-593825				
Torres	14-Oct	Dollar Tree	Table Cover for Art Project	\$8.84	02-07-593825				
Torres	15-Oct	Dollar Tree	Art Supplies	\$40.89	02-07-593825				
Torres	15-Oct	Hobby Lobby	Halloween Art Projects	\$93.60	02-07-593825				
Torres	18-Oct	Micheal's Store	Halloween Art Projects	\$7.98	02-07-593825				
Torres	19-Oct	Amazon	B4 school Supplies	\$39.98	02-07-593823				
Torres	19-Oct	Amazon	BASE Supplies	\$22.98	02-07-593825				
Torres	26-Oct	Dollar Tree	Halloween Art Projects	\$3.07	02-07-593825				
Torres	26-Oct	Walgreen	Halloween Candy	\$53.43	02-07-593825				
Torres	27-Oct	Dollar Tree	Halloween Party - Apple Juice	\$6.63	02-07-593825				
Torres	26-Oct	Moretti	Halloween Party - Pizza	\$174.31	02-07-593825				
Torres	29-Oct	Party City	Birthday Party Supplies	\$10.50	02-07-593813				
Torres	26-Oct	Moretti	Halloween Party - Pizza	\$164.86	02-07-593825				
Torres	2-Nov	Dollar Tree	Birthday Party Supplies	\$12.00	02-07-593813				
				\$836.95					
				\$11,552.34					
			Total:						

December 15, 2021

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

Motions/New Business

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
December15, 2021**

Administration and Finance Committee – Commissioner Minx, Chair

Budget and Appropriation O-04-21: I move that the Morton Grove Park Board review and approve Ordinance #O-04-21 adopting the combined annual budget and appropriation of funds for the Morton Grove Park District for the period of January 1, 2022 to December 31, 2022.

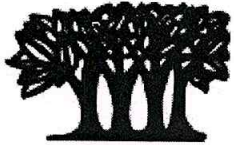
Tax Levy #O-05-21: I move that the Morton Grove Park Board approve the Property Tax Levy Ordinance #O-05-21.

Tax Extension Resolution: I move that the Morton Grove Park Board approve the Tax Extension Resolution #R-09-21.

Abatement #O-06-21: I move that the Board of Park Commissioners approve the Property Tax Abatement Ordinance #O-06-21.

Strategic Plan Update: I move that the Morton Grove Park Board approve hiring Chuck Balling in the amount of \$16,200 to update its strategic plan.

Golf School District Agreement: I move that the Morton Grove Park Board approve entering into a First Right of Refusal Agreement with Golf School District #67.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: December 15, 2021
Subject: Tax Levy Ordinance #O-05-21

Issue:

Approval of the Morton Grove Park District's 2021 property tax levy.

Discussion:

The Morton Grove Park District has prepared a tentative 2021 property tax levy detailing the amount of taxes to be collected in calendar year 2022. As shown in the attached document, the tax levy is estimated to increase by 12.47% over last year.

Park Board Action:

For the Board of Park Commissioners to approve the Property Tax Levy Ordinance #O-05-21.

ORDINANCE #0-05-21

**AN ORDINANCE
PROVIDING FOR THE ANNUAL LEVY OF TAXES
OF THE MORTON GROVE PARK DISTRICT
FOR THE YEAR 2021**

BE IT ORDAINED by the Board of Commissioners of the MORTON GROVE PARK DISTRICT, Cook County, State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby levied upon all taxable property within said MORTON GROVE PARK DISTRICT. The specific amounts hereby levied for various purposes are set forth below, said taxes so levied being for said current fiscal year of said District and for the said purposes to be raised by taxation, the total of which have been ascertained as aforesaid, and being as follows:

SECTION 2: That the items levied are as follows:

TOTAL LEVY FOR GENERAL CORPORATE FUND	\$2,790,000.00
TOTAL LEVY FOR RECREATION FUND	\$1,300,000.00
TOTAL LEVY FOR POLICE FUND	\$1.00
TOTAL LEVY FOR PAVING & LIGHTING FUND	\$1.00
TOTAL LEVY FOR MUSEUM FUND	\$1.00
TOTAL LEVY FOR I.M.R.F. FUND	\$180,000.00
TOTAL LEVY FOR SOCIAL SECURITY FUND	\$110,000.00
TOTAL LEVY FOR LIABILITY INSURANCE FUND	\$1.00
TOTAL LEVY FOR HANDICAPPED PROGRAM FUND	\$388,000.00
TOTAL LEVY FOR AUDIT FUND	<u>\$1.00</u>
TOTAL LEVIED FOR 2021	<u>\$4,768,005.00</u>

SECTION 3: That the total amount of FOUR MILLION SEVEN HUNDRED AND SIXTY EIGHT THOUSAND and FIVE (\$4,768,005.00) DOLLARS, exclusive of bond principal and interest, ascertained as aforesaid, be, and the same is hereby levied and assessed on all property subject to taxation within the MORTON GROVE PARK DISTRICT according to the value of said property as the same is assessed and equalized for state and county purposes for the current year.

SECTION 4 : The Secretary of the MORTON GROVE PARK DISTRICT shall file with the County Clerk of the County of Cook, State of Illinois, a certified copy of this Ordinance and said County Clerk shall ascertain the rate per centum, which upon the total value of all property subject to taxation with the District, at the full, fair cash value as the same is assessed and equalized by the Department of Revenue of the State of Illinois for state and county purposes for the year 2021, will produce the net amounts herein levied and ordered certified, and he shall extend the tax upon the tax books of the Collector of the state and county taxes within said District as provided by law.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

SECTION 6: That this Ordinance shall be in full force and effect from and after its passage and approval, according to laws.

Passed this 15th day of December 2021.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Keith White, President, Board of Park Commissioners

ATTESTED AND SIGNED in my office this 15th day of December 2021.

Jeffrey Wait, Secretary, Morton Grove Park District

CERTIFICATION OF COMPLIANCE

STATE OF ILLINOIS]

] SS.

COUNTY OF COOK]

I, Keith White, do hereby certify that I am the duly qualified and acting President and Presiding Officer of the MORTON GROVE PARK DISTRICT, Cook County, State of Illinois, and I do further certify that the foregoing Levy Ordinance was passed in full compliance with the provisions of the Truth In Taxation Law, Chapter 35 Illinois Compiled Statutes, Paragraph 200/18/55 et. seq.

Keith White, President and Presiding Officer of the Morton Grove Park District

DATED: _____

CERTIFICATION

STATE OF ILLINOIS]

] SS.

COUNTY OF COOK]

I, Jeffrey Wait, Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook, State of Illinois, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook and State of Illinois. I do further certify that as such official, I have care and custody of all official records of the Board of Park Commissioners of said MORTON GROVE PARK DISTRICT and I do further certify that the annexed and foregoing is a true and correct copy of the Levy Ordinance for the Year 2021, accepted and passed by the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT at a meeting held on the 15th day of December, 2021, and that said ordinance passed as aforesaid, was deposited and filed in the office of the Secretary on the 15th day of December 2021.

I do further certify that the original, of which the foregoing is a true copy, has been entrusted to my care and safekeeping and that I am the official keeper of same.

I do further certify that the vote of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT on the motion to adopt the aforesaid ordinance was as follows:

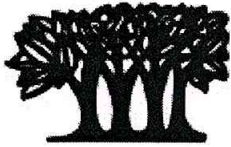
AYES:

NAYS:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the MORTON GROVE PARK DISTRICT this 15th day of December 2021.

Jeffrey Wait, Secretary of the Board of Park Commissioners
of the MORTON GROVE PARK DISTRICT, Cook County, State of Illinois



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Martin O'Brien, Superintendent of Finance
Date: December 15, 2021
Regarding: Adopt Budget and Appropriation Ordinance #O-04-21

Issue:

An ordinance detailing the combined annual budget and appropriation necessary to cover the Park District's projected expenses and liabilities, for the period covering January 1, 2022 through December 31, 2022 must be passed and approved before the first quarter of each fiscal year.

Discussion:

The Budget and Appropriation public meeting was held on December 15 at 6:30 p.m. and a notice of this meeting had been published in the Morton Grove Champion according to Article 4.4 of the Park District Code.

Recommendation:

For the Board of Park Commissioners to review and approve Ordinance #O-04-21 adopting the combined annual budget and appropriation of funds for the Morton Grove Park District for the period of January 1, 2022 to December 31, 2022.

ORDINANCE #O-04-21
ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE
MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR THE PERIOD BEGINNING ON
JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022

BE IT ORDAINED by the Board of Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook and State of Illinois.

SECTION 1: That the following sums of money in the total amount of FIFTEEN MILLION FOUR HUNDRED AND ELEVEN THOUSAND and no/100ths (15,411,000) DOLLARS or as much thereof as may be authorized by law, be and the same are hereby budgeted, and the following sums of money in the total amount of FIFTEEN MILLION NINE HUNDRED AND THIRTY ONE THOUSAND and no/100ths (15,931,000) DOLLARS, or as much thereof as may be authorized by law, be and the same are hereby appropriated for general corporate purposes; for providing Recreational programs as per Article 5 of the General Park District Code; for the payment to the Illinois Municipal Retirement Fund; for the payment of Social Security benefits; for the payment of Liability Insurance premiums; Annual Audit; Police Fund; Paving and Lighting Fund; Museum Fund; and Special Recreation for the Handicapped Fund as per referendum for the period beginning January 1, 2022 and ending December 31, 2022.

SECTION 2: As part of the annual budget, it is stated:

(a) That the estimated cash on hand at January 1, 2022 is:

8,000,000

(b) That the estimated cash expected to be received during the fiscal year from all sources is:

FIFTEEN MILLION NINE HUNDRED AND THIRTYONE THOUSAND and no/100ths (15,931,000) DOLLARS

(c) That the estimated expenditures contemplated for the fiscal year are:

FIFTEEN MILLION NINE HUNDRED AND THIRTYONE THOUSAND and no/100ths (15,931,000) DOLLARS

(d) That the estimated cash on hand at December 31, 2022 is:

8,000,000

SECTION 3: That the items budgeted and appropriated and the objects and purposes of the same are as follows:

Morton Grove Park District
Budget 2022

	Budget 2022	Total Appropriation	Estimated Receipts From Sources Other Than Tax Levy	Amounts Raised By Tax Levy
CORPORATE FUND				
REVENUES:				
Real Estate Taxes	2,500,000			
Replacement Taxes	158,164			
Interest Income	41,202			
Miscellaneous Income	31,725			
M-NASR Income	85,296			
TOTAL CORPORATE REVENUES	2,816,387			
ADMINISTRATION EXPENDITURES:				
SALARIES & WAGES	422,321	443,437		443,437
MATERIALS & SUPPLIES	14,108	14,814		0
INSURANCE	237,228	249,089	99,089	150,000
UTILITIES	39,900	41,895	21,895	20,000
CONTRACTUAL SERVICES	144,000	151,200	151,200	0
EQUIPMENT	2,500	2,625	2,625	0
MISCELLANEOUS	1,225,473	1,229,747	506,067	723,680
ADMINISTRATION EXPENDITURES	2,085,530	2,132,807	795,690	1,337,117
PARK MAINTENANCE EXPENDITURES:				
SALARIES & WAGES	569,755	598,243		598,243
MATERIALS & SUPPLIES	71,000	74,550	19,950	54,600
CONTRACTUAL SERVICES	49,600	52,080	0	52,080
EQUIPMENT	6,000	6,300	0	6,300
BUILDING & LANDSCAPE	30,500	32,025	32,025	0
MISCELLANEOUS	4,000	3,150	3,150	0
PARK MAINTENANCE EXPENDITURES	730,855	766,348	55,125	711,223
TOTAL CORPORATE EXPENDITURES	2,816,385	2,899,155	850,815	2,048,340
RECREATION FUND				
ADMINISTRATION REVENUES:				
Real Estate Taxes	1,220,000			
Replacement Taxes	0			
Miscellaneous	0			
General & Brochure Income	11,032			
ADMINISTRATION REVENUES	1,231,032			
ADMINISTRATION EXPENDITURES:				
SALARIES & WAGES	448,917	471,363	0	471,363
MATERIALS & SUPPLIES	16,825	17,666	0	17,666
INSURANCE	141,989	149,088	0	149,088
UTILITIES	39,375	41,344	0	41,344
CONTRACTUAL SERVICES	31,000	32,550	0	32,550
EQUIPMENT	1,000	1,050	0	1,050
MISCELLANEOUS	77,666	81,549	0	81,549
	77,666	81,549	0	81,549
ADMINISTRATION EXPENDITURES	756,772	794,611	0	794,611
RECREATION PROGRAM REVENUE:				
Program Revenue	955,941			
PROGRAM REVENUES	955,941			
RECREATION PROGRAM EXPENDITURES:				
Instructors Salaries	367,207	385,567		
Program Supplies	55,655	58,438		
Program Services	175,445	184,217		
PROGRAM EXPENDITURES	598,307	628,222	628,222	

Morton Grove Park District
Budget 2022

	Budget 2022	Total Appropriation	Estimated Receipts From Sources Other Than Tax Levy	Amounts Raised By Tax Levy
HARRER POOL REVENUES	<u>109,950</u>			
HARRER POOL EXPENDITURES:				
SALARIES & WAGES	301,500	316,575	316,575	
MATERIALS & SUPPLIES	12,200	12,810	12,810	
UTILITIES	42,000	44,100	44,100	
CONTRACTUAL SERVICES	16,000	16,800	16,800	
Technical Assistance	1,000	1,050		
Consulting Services - Eills	3,000	3,150		
Pool - Chemicals	12,000	12,600		
	<u>16,000</u>	<u>16,800</u>	<u>16,800</u>	
EQUIPMENT	8,000	8,400	8,400	
BUILDING & LANDSCAPE	3,000	3,150	3,150	
MISCELLANEOUS	7,500	7,875	7,875	
HARRER POOL EXPENDITURES	<u>390,200</u>	<u>409,710</u>	<u>409,710</u>	<u>0</u>
ORIOLE POOL REVENUES	<u>112,500</u>			
ORIOLE POOL EXPENDITURES:				
SALARIES & WAGES	205,000	215,250	215,250	
MATERIALS & SUPPLIES	12,600	8,400	8,400	
UTILITIES	42,000	44,100	44,100	
CONTRACTUAL SERVICES	16,000	16,800	16,800	
EQUIPMENT	3,000	3,150	3,150	
BUILDING & LANDSCAPE	3,000	3,150	3,150	
MISCELLANEOUS	4,500	4,725	4,725	
ORIOLE POOL EXPENDITURES	<u>286,100</u>	<u>295,575</u>	<u>295,575</u>	<u>0</u>
CONCESSIONS REVENUES:				
CONCESSION REVENUES	<u>1,500</u>			
CONCESSIONS EXPENDITURES:				
CONCESSION EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	
POOL EXPENDITURES	<u>676,950</u>	<u>705,968</u>	<u>705,968</u>	<u>0</u>
RENTAL REVENUES:				
Rentals - PVCC Common Rm	12,000			
Rentals - PVCC Activity Rm	0			
Rentals - PVCC Gym	15,700			
Rentals - Fieldhouses National	12,000			
Rentals - Fieldhouses Austin	100			
Rentals - Fieldhouses Mansfield	500			
Rentals - Fieldhouses Oketo	300			
Rentals - Fieldhouses Harrer	2,000			
Rentals - Fieldhouses Oriole	0			
RENTAL REVENUES	<u>42,600</u>	<u>0</u>	<u>0</u>	
SALARIES & WAGES	28,500	29,925	29,925	
MATERIALS & SUPPLIES	0	0	0	
EQUIPMENT	0	0	0	
MISCELLANEOUS	0	0	0	
TOTAL RENTAL EXPENDITURES	<u>28,500</u>	<u>29,925</u>	<u>29,925</u>	
COMMUNITY CENTER:				
REVENUES:	<u>112,400</u>			

Morton Grove Park District
Budget 2022

	Budget 2022	Total Appropriation	Estimated Receipts From Sources Other Than Tax Levy	Amounts Raised By Tax Levy
SALARIES & WAGES	109,800	115,290	115,290	
MATERIALS & SUPPLIES	11,700	12,285	12,285	
UTILITIES	0	0	0	
CONTRACTUAL SERVICES	13,500	14,175	14,175	
EQUIPMENT	1,500	1,575	1,575	
MISCELLANEOUS	1,000	1,050	1,050	
FITNESS CENTER EXPENDITURES	137,500	144,375	144,375	
PVCC Maintenance				
SALARIES & WAGES	166,299	174,614	174,614	
MATERIALS & SUPPLIES	25,000	26,250	26,250	
UTILITIES	88,095	92,500	92,500	
CONTRACTUAL SERVICES	21,000	22,050	22,050	
BUILDING & LANDSCAPE	10,000	10,500	10,500	
PVCC EXPENDITURES	312,894	328,539	328,539	
MARKETING:				
REVENUES:	19,500			
MATERIALS & SUPPLIES	21,500	22,575	22,575	
CONTRACTUAL SERVICES	54,000	56,700	56,700	
MISCELLANEOUS	3,000	3,150	3,150	
MARKETING EXPENDITURES	78,500	82,425	82,425	
TOTAL COMM. CENTER EXPENDITURES	557,394	585,264	585,264	
TOTAL RECREATION	2,589,423	2,714,064	1,919,453	794,611
POLICE FUND				
REVENUES:				
Real Estate Taxes	0			
PPRT	7,000			
POLICE FUND REVENUES	7,000			
SALARIES & WAGES	7,000	7,350	0	7,350
MATERIALS & SUPPLIES	0	0	0	0
EQUIPMENT	0	0	0	0
MISCELLANEOUS	0	0	0	0
POLICE FUND EXPENDITURES	7,000	7,350	0	7,350
PAVING & LIGHTING				
REVENUES:				
	0			
PAVING & LIGHTING FUND EXPENDITURES	0	0		0
MUSEUM FUND				
Real Estate Taxes				
	0			
PPRT	22,000			
Miscellaneous	0			
MUSEUM FUND REVENUES	22,000			
SALARIES & WAGES	12,000	12,600	0	12,600
MATERIALS & SUPPLIES	1,000	1,050	0	0
UTILITIES	4,252	4,465	0	4,465
CONTRACTUAL SERVICES	4,500	4,725	0	4,725
EQUIPMENT	0	0	0	0
BUILDING & LANDSCAPE	248	260	260	0
MUSEUM FUND EXPENDITURES	22,000	23,100	260	22,840

Morton Grove Park District
Budget 2022

	Budget 2022	Total Appropriation	Estimated Receipts From Sources Other Than Tax Levy	Amounts Raised By Tax Levy
Illinois Municipal Retirement Fund IMRF FUND REVENUES	<u>211,000</u>			
IMRF EXPENDITURES	<u>211,000</u>	<u>211,000</u>	<u>0</u>	<u>211,000</u>
F.I.C.A. FICA FUND REVENUES	<u>180,000</u>			
F.I.C.A. FUND EXPENDITURES	<u>180,000</u>	<u>180,000</u>	<u>0</u>	<u>180,000</u>
BOND & INTEREST BOND & INTEREST FUND REVENUES	<u>1,005,000</u>			
BOND & INTEREST FUND EXPENDITURES	<u>1,005,000</u>	<u>1,005,000</u>	<u>0</u>	<u>1,005,000</u>
BOND & INTEREST BOND & INTEREST FUND REVENUES	<u>640,000</u>			
BOND & INTEREST FUND EXPENDITURES	<u>639,000</u>	<u>639,000</u>	<u>0</u>	<u>639,000</u>
LIABILITY INSURANCE LIABILITY FUND REVENUES	<u>105,000</u>			
CONTRACTUAL SERVICES Legal Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
MISCELLANEOUS	<u>105,000</u>	<u>95,000</u>	<u>0</u>	<u>95,000</u>
LIABILITY FUND EXPENDITURES	<u>105,000</u>	<u>95,000</u>		<u>95,000</u>
SPECIAL RECREATION SPECIAL REC. FUND REVENUES	<u>548,000</u>			
SPECIAL REC. FUND EXPENDITURES	<u>548,000</u>	<u>548,000</u>	<u>0</u>	<u>548,000</u>
AUDIT AUDIT FUND REVENUES	<u>15,000</u>			
AUDIT FUND EXPENDITURES	<u>15,000</u>	<u>15,000</u>		<u>15,000</u>
CAPITAL IMPROVEMENTS REVENUES: CAPITAL IMPROVEMENTS REVENUES	<u>7,272,500</u>			
EXPENDITURES: MISCELLANEOUS				
TOTAL EXPENDITURE SUMMARY				
Corporate - Administration	\$2,085,530	\$2,132,807	\$795,690	\$1,337,117
Corporate - Parks	730,854	766,348	55,125	711,223
Recreation - Administration	756,772	794,611	0	794,611
Recreation - Programs	598,307	628,222	628,222	0
Recreation - Pools	676,950	705,968	705,968	0
Recreation - Community Center	557,394	585,264	585,264	0
Police	7,000	7,350	0	7,350
Paving & Lighting	0	0	0	0
Museum	22,000	23,100	260	22,840
Illinois Municipal Retirement Fund	211,000	211,000	0	211,000
FICA	180,000	180,000	0	180,000
Debt Service	1,644,000	1,644,000	639,000	1,005,000

Morton Grove Park District
Budget 2022

	<u>Budget 2022</u>	<u>Total Appropriation</u>	<u>Estimated Receipts From Sources Other Than Tax Levy</u>	<u>Amounts Raised By Tax Levy</u>
Liability Insurance	105,000	95,000	0	95,000
Special Recreation	548,000	548,000	0	548,000
Audit	15,000	15,000	0	15,000
Capital Improvements	7,232,500	7,594,125	7,232,500	0
Total Estimated Receipts from Sources Other Than Taxes			<u>\$10,642,028</u>	
Tax Levy				<u>\$4,927,141</u>
TOTAL BUDGET	<u>\$15,370,309</u>			
TOTAL APPROPRIATION		<u>\$15,930,794</u>		

SECTION 4: The several sums above mentioned, in the aggregate amount of FIFTEEN MILLION FOUR HUNDRED AND ELEVEN THOUSAND and no/100ths (15,411,000) DOLLARS are hereby budgeted as proportionate and/or fractional parts of the said amount.

SECTION 5: The several sums above mentioned, in the aggregate amount of FIFTEEN MILLION NINE HUNDRED AND THIRTYONE THOUSAND and no/100ths (15,931,000) DOLLARS are deemed necessary to defray all necessary expenses and liabilities of the Park District and are hereby appropriated as proportionate and/or fractional parts of said amount.

That all of the unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency or deficiency in any item or items in the same or similar general appropriation made by this Ordinance.

All receipts and revenue not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION 6: That the following is a breakdown of the projected receipts expected to be received during the period beginning January 1, 2022, and ending December 31, 2022 for general corporate purposes, for providing recreation programs, for the payment to the Illinois Municipal Retirement Fund and Social Security Benefits of the Morton Grove Park District, for the payment of Liability Insurance premiums, Annual Audit, Special Recreation for the Handicapped Fund, Police Fund, Paving and Lighting Fund, and Museum Fund, as provided in Article 5 of the Illinois Park District Code and other applicable statutes.

General Park District Code:

Bond Proceeds	\$7,164,000
Real Estate Taxes	5,400,000
Program Revenue	956,000
Community Center	155,000
Pools	228,000
Replacement Taxes	307,000
Interest Income	40,000
MNSAR Rental Income	85,000
Other	<u>1,596,000</u>
TOTAL	<u>\$15,931,000</u>

SECTION 7: That the invalidity of any portion of this Ordinance or any of the items hereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

SECTION 8: That this Ordinance shall be in full force and effect from and after its passage, approval and publication, according to law.

PASSED this 15th day of December 2021.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Keith White, President of the Board of Park Commissioners

ATTESTED and FILED in my office this 15th day of December 2021.

Jeffrey Wait, Secretary
MORTON GROVE PARK DISTRICT

MORTON GROVE PARK DISTRICT
6834 Dempster Street
Morton Grove, Illinois 60053

CERTIFICATION

I, Jeffrey Wait, do hereby certify that I am the duly qualified and appointed Secretary of the MORTON GROVE PARK DISTRICT, Village of Morton Grove, County of Cook and State of Illinois, and as such Secretary, I am the keeper of the official records and files of the Board of Commissioners of the MORTON GROVE PARK DISTRICT.

I do hereby certify that the attached Ordinance entitled "AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE PERIOD BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022," is a full, true and complete copy of that Ordinance which was adopted on the 15th day of December 2021, by the MORTON GROVE PARK DISTRICT, all as it appears from the official records of said Park District in my official care and custody.

We, Keith White, President, and Paul Minx, Treasurer, do hereby certify that we are the duly qualified and elected President and Treasurer of the MORTON GROVE PARK DISTRICT, Village of Morton Grove, County of Cook and State of Illinois, and we do certify that we are the chief fiscal officers of said District.

Pursuant to the statute regarding passage of Appropriation and Budget Ordinances, we do hereby certify that the attached Ordinance contains a detailed list of estimated receipts from sources other than taxation in the Budget and Appropriation Ordinance. Further, the general sources of revenue anticipated to be received by the Park District during the budget and appropriation period of January 1 to December 31 is as follows: Tax Levy; the Personal

Property Replacement Tax; interest earned on tax monies deposited; Bond proceeds; Illinois Dept. of Natural Resources Grant; program fees, fees charged in regard to our revenue producing facilities, all as are more fully detailed in the Budget and Appropriation Ordinance, a copy of which is herewith attached.

This certification is made pursuant to Chapter 35, Section 200/18-50 of the Illinois Compiled Statutes effective January 1, 1994.

IN WITNESS WHEREOF, we have hereunto affixed our official signatures and the corporate seal of the MORTON GROVE PARK DISTRICT THIS 15th day of December 2021.

Secretary of the MORTON GROVE PARK DISTRICT
Cook County, Illinois

President of the MORTON GROVE PARK DISTRICT
Cook County, Illinois (Chief Executive Officer)

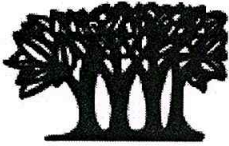
Treasurer of the MORTON GROVE PARK DISTRICT
Cook County, Illinois (Chief Fiscal Officer)

Subscribed and Sworn to before me this

15th day of December 2021

SEAL

Notary Public



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: December 15, 2021
Subject: Tax Extension Resolution #R-09-21

Issue:

Approval of a Tax Extension Resolution.

Discussion:

The Morton Grove Park District has prepared the 2021 tax extension resolution. The resolution directs the Cook County Clerk which funds to adjust first, should the limitation of funds be necessary, in order to comply with the Property Tax Extension Limitation Act.

Park Board Action:

For the Board of Park Commissioners to approve the Tax Extension Resolution #R-09-21.

**RESOLUTION #R-09-21
DIRECTING THE COOK COUNTY CLERK
TO LIMIT THE LEVY OF CERTAIN
FUNDS IN THE 2020 TAX EXTENSION**

WHEREAS, the Morton Grove Park District has filed with the Cook County Clerk an Ordinance for the levy of taxes for the year 2021 on all property within the District; and

WHEREAS, the Illinois Legislature has enacted The Property Tax Extension Limitation Act, known as PA 89-01, which required the County Clerk to proportionally reduce the levy of each fund subject to the Act in the event such fund exceeds the tax cap limitation, unless directed otherwise by the District; and

WHEREAS, the District desires to direct the Cook County Clerk as to which funds to limit in making the District's 2021 tax extension, should limitation of funds be necessary in order for the District to comply with The Property Tax Extension Limitation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE MORTON GROVE PARK DISTRICT, COOK COUNTY, STATE OF ILLINOIS, AS FOLLOWS:

1. The corporate authorities do hereby incorporate the foregoing clauses into the Resolution as though fully set forth therein and thereby making the findings as set forth above.

2. The Morton Grove Park District hereby directs the Cook County Clerk to limit the following fund if necessary, in order for the District to comply with the Property Tax Extension Limitation Act:

Recreation Fund

3. This Resolution shall be in full force and effect from and after its adoption.

PASSED THIS 15th DAY OF DECEMBER 2021.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED BY PRESIDENT OF THE BOARD ON THIS 15th DAY OF December 2021.

Keith White, President
Board of Park Commissioners
Morton Grove Park District

ATTESTED and FILED in my office
this 15th day of December 2021.

Jeffrey Wait, Secretary
Morton Grove Park District

CERTIFICATION

STATE OF ILLINOIS]

] SS:

COUNTY OF COOK]

I, Jeffrey Wait, Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook, State of Illinois, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT, County of Cook and State of Illinois.

I do further certify that as such official, I have care and custody of all official records of the Board of Park Commissioners of said MORTON GROVE PARK DISTRICT and I do further certify that the attached Resolution #R-09-21 directing the Cook County Clerk to Limit the Levy of Certain Funds in the 2021 Tax Extension is a full, true and complete copy of that Resolution which was adopted on the 15th day of December 2021, by the MORTON GROVE PARK DISTRICT, all as it appears from the official records of the Park District in my official care and custody.

I do further certify that the vote of the Board of Park Commissioners of the MORTON GROVE PARK DISTRICT on the motion to adopt the aforesaid Resolution was as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the MORTON GROVE PARK DISTRICT this 15th day of December 2021.

Jeffrey Wait, Secretary
Board of Park Commissioners
Morton Grove Park District
Cook County, ILLINOIS



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: December 15, 2021
Subject: Abatement Ordinance #O-06-21

Issue:

Approval of a Property Tax Abatement Ordinance.

Discussion:

The Morton Grove Park District has prepared an abatement ordinance for the debt service portion of the 2021 levy. The reason for this abatement is when we issued the Harrer Pool bonds it came with a debt service levy. However, as part of the 2020 Harrer Pool Referendum, we increased the Corporate Fund levy to pay for the debt service. Therefore, each year that the park district owes principal and interest on this debt, we will need to abate the debt service levy built into the bond covenants.

Park Board Action:

For the Board of Park Commissioners to approve the Property Tax Abatement Ordinance #O-06-21.

ANNUAL ABATEMENT ORDINANCE

ORDINANCE NO. O-06-21

ORDINANCE abating the tax hereto levied for the year 2021 to pay the principal of and interest on \$10,950,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, of the Morton Grove Park District, Cook County, Illinois.

WHEREAS the Board of Park Commissioners (the "*Board*") of the Morton Grove Park District, Cook County, Illinois (the "*District*"), by an ordinance adopted on the 16th day of September, 2020 (as supplemented by a notification of sale, the "*Ordinance*"), did provide for the issue of \$10,950,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, of the District (the "*Bonds*"), dated November 24, 2020, and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the District hereby determines that the Pledged Revenues (as defined in the Ordinance) are available to pay the principal of and interest on the Bonds when due in the next succeeding bond year so as to enable the abatement of the Pledged Taxes (as defined in the Ordinance) levied for the same; and

WHEREAS it is necessary and in the best interests of the District that the Pledged Taxes levied for the year 2021 to pay the principal of and interest on the Bonds be abated:

NOW THEREFORE Be It Ordained by the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2021 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary shall file a certified copy hereof with the County Clerk of The County of Cook, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2021 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted December 15, 2021.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the 15 day of December, 2021, there was filed in my office a duly certified copy of Ordinance No. ___O-05-21 entitled:

ORDINANCE abating the tax hereto levied for the year 2021 to pay the principal of and interest on \$10,950,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, of the Morton Grove Park District, Cook County, Illinois.

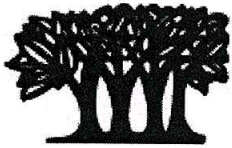
(the "*Ordinance*") duly adopted by the Board of Park Commissioners of the Morton Grove Park District, Cook County, Illinois (the "*District*"), on the ___ day of December, 2021, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2021 for the payment of the District's \$10,950,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ___ day of December, 2021.

County Clerk of The County
of Cook, Illinois

[SEAL]



Memorandum

**MORTON GROVE
PARK DISTRICT**

To: Park Board of Commissioners
From: Jeffrey Wait, Executive Director
Date: December 15, 2021
Subject: Strategic Plan Update

Issue:

Staff has solicited the attached proposal from Chuck Balling to assist staff and the Board in updating the District's strategic plan.

Discussion:

In 2021, the Board approved the update to the District's Comprehensive Plan. The next step is to use the information within the plan to develop a strategic plan. A comprehensive plan is valid for ten years whereas a strategic plan is a five-year plan. A strategic plan takes the information from the comprehensive plan and develop actionable goals and objective.

Chuck Balling's proposes three phases for discovery, development, and review approach to updating our plan. Chuck will work closely with staff and the Board throughout each phase. Chuck anticipates beginning in January and finishing in June of 2022.

Chuck Ball assisted the District with its first strategic plan back in 2017. He is familiar with the District and has the experience and expertise to help staff construct a document to guide the District for the next five years.

Park Board Action:

Staff is recommending the Park Board of Commissioners approve hiring Chuck Balling in the amount of \$16,200 to update its strategic plan.



November 30, 2021

Jeff Wait, Executive Director
Morton Grove Park District
6834 Dempster St.
Morton Grove, IL. 60053
jwait@mgparks.com

Dear Jeff:

We are pleased to provide the Morton Grove Park District with GovHR USA's Proposal for Strategic Plan Facilitator services. GovHR is a public sector management consulting firm specializing in executive recruitment and management consulting. All services are provided solely for public sector jurisdictions and not-for-profit entities.

If selected to assist the Park District with this important project, Mr. Chuck Balling will serve as the Project Manager. Mr. Balling's biography is attached to this Proposal, and his contact information is:

Chuck Balling
cballing@govhrusa.com
Telephone: 847-542-2512

If you have any questions or need any additional information, you may contact either me or Chuck. We look forward to hearing from you and hope to have the opportunity to work with the Morton Grove Park District on this project.

Sincerely,

A handwritten signature in black ink that reads 'Judith Th. Schmittgens'.

Judith Schmittgens
Corporate Secretary and Compliance Manager



**PROPOSAL FOR A STRATEGIC PLAN FACILITATOR
FOR THE MORTON GROVE PARK DISTRICT
November 30, 2021**

Overview

The Morton Grove Park District is seeking to update their Strategic Plan that will help set priorities for its resources over the next 5 years. GovHR USA, LLC (“GovHR”) understands and appreciates the need for local government to provide worthwhile services to its residents as efficiently and cost effectively as possible, and we are pleased to submit a proposal to assist you in this process.

Scope

The strategic planning process will consist of:

- Reviewing information provided through the existing strategic plan and the most recent community survey conducted by the Morton Grove Park District;
- Facilitating up to a total of 5 Board, leadership team and/or other stakeholder meetings to identify future opportunities, critical issues and challenges. Transforming information into updated strategic initiatives;
- Developing and distilling proposed strategic initiatives into 5-10 updated critical, future oriented initiatives with recommendations, tasks, timelines and measurements of success;
- Documenting a proposed updated strategic plan around these critical, future oriented initiatives;
- Reviewing, editing and finalizing the updated strategic plan;
- Assisting management in preparing a presentation of the updated strategic plan to the Morton Grove Park District Board of Commissioners for their approval.

GovHR Consultants will facilitate, guide and support the Park District Board and staff through this process.

Qualifications and Experience

GovHR is a public sector management consulting firm specializing in management consulting and executive recruitment. All services are provided solely for public jurisdictions and not-for-profit entities. GovHR provides service to jurisdictions and agencies in a variety of contemporary issues, including management, financial, and human resources assistance.

Our proposed Facilitator, Chuck Balling, has years of experience in park district management in a variety of leadership positions. He is experienced in coordinating and facilitating a dynamic proven strategic planning process for other successful park districts as well as the Illinois Park and Recreation Association. Chuck will coordinate with the Morton Grove Park District Executive Director on data gathering and analysis, recommendations, task and timeline development and report preparation.

Chuck’s biography is attached to this Proposal, and his contact information is as follows:

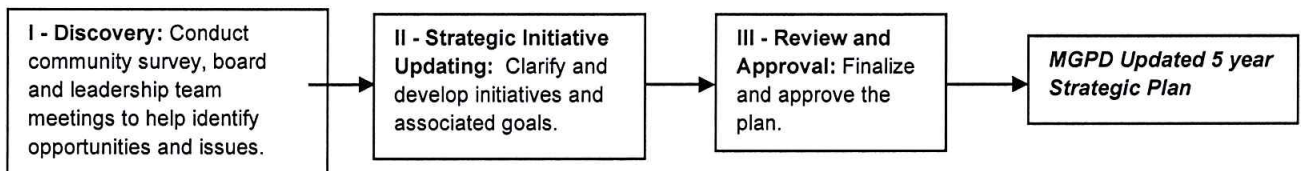
Chuck Balling
cballing@govhrusa.com
 Telephone: 847-542-2512

Barb Cremin will assist on the project. She is an experienced Park District administrator with over 20 years of experience in both the private sector and in park district operations, most recently overseeing the accounting and payroll, technology, human resources and risk management departments and the development of organizational strategies. Barb will assist with facilitating meetings, preparing reports, analyzing data and strategy development.

The Strategic Planning Process:

Strategic planning is a process of defining key issues/challenges and identifying what the Park District must do to continue its success in the future. All strategic issues/challenges (5-10) must be of major importance and focused on the long-term continued success of meeting the parks and recreation needs of the Morton Grove Park District residents.

The Morton Grove Park District strategic planning process will be defined by three distinct phases. An Executive Steering Committee made up of the district’s leadership team will oversee all phases of the process. The Board will have final approval of the plan.



Executive Steering Committee oversees process



Community survey provides important research to support initiatives

Phase I – Discovery: Conduct research and identify strategic initiatives

- ◆ Form an Executive Steering (ESC) committee to oversee the planning process. This committee will include the Executive Director and Leadership Team members.
- ◆ Morton Grove Park District will share findings from the most recent community-wide survey with the consultants.
- ◆ Hold two focus group meetings, one with the Park Board and the other with ESC to review the past strategic plan and help develop new themes for the most important strategic plan initiatives. This feedback along with the survey findings will provide the research foundation for the strategic planning process.

- ◆ Prepare documents for the meetings.
- ◆ Based on the above feedback, collaborate with the ESC to identify opportunities and critical issues. Restate these issues as strategic initiatives.

Phase II - Strategic Initiative Development: Analyze and clarify key initiatives and their associated goals.

- ◆ Meet with the Executive Director and each team leader individually to clarify and develop the strategic initiatives.
- ◆ Consultants will draft and develop the key initiatives and their associated intermediate objectives, tasks and implementation timelines based on feedback provided by team leaders.
- ◆ Review, support, refine, summarize and assemble the work into a strategic plan document.

Phase III - Review and Approval: Finalize and approve the plan.

- ◆ Facilitate management’s presentation of the plan and attend presentation, if requested.
- ◆ Refine, finalize and prepare the updated strategic plan for Board approval. Printing of the plan is optional and at the client’s cost.

Scope of work (Who does what?):

The Consultants will guide and facilitate the process. The Park District will schedule and coordinate all meetings. The staff will provide written feedback to help update and develop new initiatives. The consultants will prepare drafts of the strategic plan initiatives with recommendations.

The primary consulting roles will be to guide, draft and edit work, facilitate, provide expertise when appropriate, and help analyze courses of action. The project will start in the Winter of 2022 (kickoff meetings with leadership team and Board) and run through Summer of 2022 (Board approval). The table below summarizes roles and responsibilities for the strategic planning process.

Gather information and community input.	Consultant roles.
<ul style="list-style-type: none"> • MGPD will share internal (participant evaluations, registration and financial trends etc.) and external research (survey result of residents) to help identify issues and future initiatives. • Local public service agencies may also have strategic plans. MGPD staff will review and take these documents into consideration. • We highly recommend Leader to Leader outreach meetings with key stakeholders 	<ul style="list-style-type: none"> • Facilitate up to a total of 5 group meetings with Board members, staff and stakeholders. • Prepare summary of group meeting findings (up to 5). • Interpret findings through the lens of experience.
Distill and analyze community input. Identify strategic initiatives	

<ul style="list-style-type: none"> • Identify and draft <i>updated initiatives</i>. This process is accomplished by the Board, Exec Director, and staff. These initiatives will be considered pillars of sustained success for the MGPLD and might include areas such as finances, staff development, and/or process efficiency. Reference past strategic plans for details of these initiatives. • In addition, using internal and external research (internal assessments, group meeting feedback and survey) along with expertise from the Executive Director/staff and Consultants, identify new change initiatives that will define the next 5 years. 	<ul style="list-style-type: none"> • Assist with analysis of community and/or focus group findings. • Provide advice and expertise on the identification of <i>sustaining initiatives</i>. • Develop an updated SWOT (Strengths, Weaknesses, Opportunities and Strength)
<p>Refine and develop strategic initiatives. Identify associated goals.</p>	
<ul style="list-style-type: none"> • MGPLD staff works collaboratively with consultants developing and defining all aspects of <i>sustaining and change</i> initiatives. • MGPLD staff identifies objectives, tasks and timelines to accomplish strategic initiative. 	<ul style="list-style-type: none"> • Draft and review with staff, rewrite if necessary, edit and provide advice on the development of these initiatives. • Temper possible courses of action with experience and expertise.
<p>Draft, finalize and approve the strategic plan</p>	
<ul style="list-style-type: none"> • MGPLD staff will draft or provide information to prepare draft. • MGPLD will present plan to resident groups/stakeholders as needed 	<ul style="list-style-type: none"> • Draft, review with staff and edit. • Consultants finalize and assemble the strategic plan. • Participate in meetings with resident groups/stakeholders as needed
<ul style="list-style-type: none"> • Exec Director and staff present final version of strategic Plan to the Board. • Define and structure opportunities for public feedback on the final plan. 	<ul style="list-style-type: none"> • Attend presentation and act as facilitators if requested.



Project Timeline:

- Project planning, coordination and scheduling January 2022
- Discovery phase February-March 2022*
- Strategic initiative development April 2022
- Presentations, review and finalize plan May 2022
- MGP Board adopt plan June 2022

*Morton Grove Park District will conduct a community-wide survey and have the results available before the start of this phase.

Strategic Planning Proposal Summary and Costs

Chuck Balling and Barb Cremin will work with you, the Board, and your Staff to build consensus on the most important initiatives for the success of the Morton Grove Park District over the next five years. We will develop a strategic plan for the Park District on these initiatives. Our role will be to guide the team through the planning process, facilitate up to 5 group meetings, develop the strategic plan document and provide feedback on plan development.

The Morton Grove Park District will schedule and coordinate all meetings, research and develop the selected strategic initiatives, edit the strategic plan and produce/copy all work documents associated with the plans.

The estimated cost for these strategic planning services is \$16,200. If our total hours approach the total estimate, we will get your approval before exceeding the estimated overall project cost. Estimated costs for each major component of the project are as follows.

- Discovery: Project planning; conduct meetings to identify issues \$ 10,640
- Strategic initiative development: Clarify and help develop initiatives \$2,900
- Review and approval: Facilitate presentation and approval of the plan \$1,860
- Prep, travel and misc. expenses \$800

The cost of the services described in this proposal is based on the time of our professional and support staff to **guide your staff in developing your updated plan**, as well as travel costs. We estimate the cost of the project on the basis of the above factors and propose a total **\$16,200 (\$15,400 for professional fees and \$800 for expenses)**, which will only be exceeded with prior written approval of the Executive Director. It is expected that Park District will provide conference room space. Payment Terms are 50% of the Professional Fee (\$7,700) due at start date, 25% (\$3,850) due at the start of the Strategic initiative development, and the balance of Professional Fee (\$3,850) plus expenses due at the conclusion of the



project. Invoices will be sent and are payable within thirty (30) days of receipt, after which a 2% monthly fee will be added.

GovHR anticipates following the process and schedule outlined in this proposal, however we will be flexible to adapt to client needs and changes. Producing a quality updated strategic plan is a team effort, and your GovHR Consultants will help guide the Morton Grove Park District through a proven process of setting strategic direction for the next five years. Equally important, the plan will have assigned tasks and timelines to be achieved in order to ensure its successful implementation.

Please let me know if you have any questions regarding this proposal. GovHR hopes to have the opportunity to work with the Morton Grove Park District team.

Respectfully submitted,

A handwritten signature in black ink that reads 'Judith M. Schmittgens'.

Judith Schmittgens
Corporate Secretary and Compliance Manager

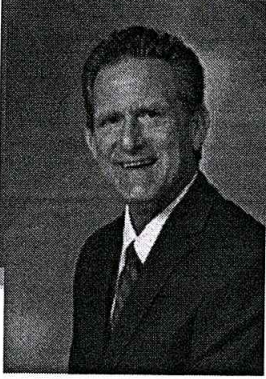
cc: Chuck Balling

Accepted by the MORTON GROVE PARK DISTRICT

By: _____

Title: _____

Date: _____



CHUCK BALLING



Chuck Balling is a Vice President with GovHR USA and has held leadership positions over the past 30 plus years at several park districts. Chuck serves as a trusted partner with local municipalities and park districts. Chuck's exceptional interpersonal skills and dedication to each client's needs has positioned him as a highly valued strategic planner and executive recruiter serving both large and small park and recreation agencies throughout the country.

Chuck served as the Executive Director of the Glenview Park District for 9.5 years. During his tenure, Chuck, alongside his team of talented employees, oversaw many of the Park District facility improvement projects, was a strong proponent of environmental and historical initiatives, and fostered intergovernmental cooperation.

The Glenview Park District has over 100 full-time and 1,000 part-time customer-oriented employees and is one of the largest Park Districts in Illinois outside of Chicago. The Glenview Park District operates a variety of facilities including a 25 million dollar community center, two state of the art family aquatic centers, the Scram Memorial (former Navy Base church), indoor tennis and ice facilities and 13 field houses. In addition, the Park District operates and owns Wagner Farm, one of the last farms in Cook County, as well as The Grove Nature Center, a national historic landmark. The citizens of Glenview enjoy an abundance of open space with over 40 parks throughout the community and over 840 acres under lease or ownership by the Park District.

Chuck is passionate about the field of parks and recreation. At GovHR, he focuses on client needs in the areas of strategic planning, executive recruitment and new director on-boarding.

PROFESSIONAL EDUCATION

- Master of Arts, DePaul University, IL
- Bachelor of Science in Parks and Recreation Administration, Eastern Illinois University, IL

PROFESSIONAL DEVELOPMENT AND SPEAKING ENGAGEMENTS

- Presenter at Illinois Park and Recreation Annual Conferences and Workshops
- Published article for Athletic Business Magazine
- Published articles for the Illinois Park and Recreation Magazine

AWARDS

- Heart of the Family Award, Family Service Center of Winnetka-Northfield, 2016
- Eastern Illinois University Lifetime Achievement Award, 2015
- Distinguished Alumni Award, EIU Recreation Department, 1989
- Illinois Park and Recreation Association Professional of the Year Award, 1999
- IPRA Fellow Award, 2011
- IPRA Robert Artz Lifetime Achievement Award, 2012

MEMBERSHIPS AND AFFILIATIONS

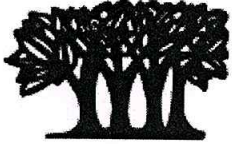
- PDRMA (Park District Risk Management Agency), Former Chairman
- Glenview Noon Rotary Club, Former President
- Glenview Values Committee, Former Co-Chair
- Northern Suburban Special Recreation Association, Former Board of Directors

PROFESSIONAL BACKGROUND

Over 30 Years of Local Government Leadership and Management Experience

- Executive Director, Glenview Park District, IL 2006-2015
- Executive Director, Gurnee Park District, IL 1996-2006
- Director of Leisure Services, Elmhurst Park District, IL 1987-1996
- Supt. of Leisure Services, Homewood-Flossmoor Park District, IL 1981-1987
- Programs Manager/Supervisor, Naperville Park District, IL 1976-1981





Memorandum

**MORTON GROVE
PARK DISTRICT**

To: Park Board of Commissioners
From: Jeffrey Wait, Executive Director
Date: December 15, 2021
Subject: Golf School District Agreement

Issue:

Entering into a First Right of Refusal Agreement with Golf School District #67.

Discussion:

For a number of years, Golf School has struggled with capacity and maintenance issues. Over the last several months, District #67 has conducted community engagement sessions to educate their residents and families on these issues. They have identified options for addressing them. At this point and based on resident-feedback during these sessions, they will be asking district residents to vote on a referendum to finance the construction of a new school on the Hynes School property. This new school will be large enough to combine the two campuses. Golf School will no longer be used by the district.

If the referendum passes, the district would like for the park district to acquire the building and grounds. To secure this consideration, the park district's attorney suggested we enter into a First Right of Refusal Agreement, see attached, with the school district. This agreement does not bind the park district to purchasing the property nor does it prevent the District #67 from receiving other proposals. It would allow any park district offer to be given priority.

Park Board Action:

Staff is recommending the Park Board of Commissioners approve entering into a First Right of Refusal Agreement with Golf School District #67.

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

December 15, 2021

RECREATION AND PROGRAMMING REPORT – SUE BRAUBACH

General/Special Events

- A virtual job fair will be held via Zoom on December 20th searching for aquatic and camp staff.
- To date, we have four letters to Santa. This free program allows children in the community to receive a personalized letter from Santa.
- Calls from the North Pole will take place on December 22nd. Children will receive personalized phone calls from one of Santa's elves. There are currently 15 children enrolled.
- Santa Stocking Delivery will be held on December 11th. Santa will join the Morton Grove Park District in delivering stockings to Morton Grove children. We have a total of 31 children enrolled.
- Community Blood Drive was held on Saturday, November 27th at Prairie View Community Center and our next one is January 22nd.
- Rec Staff worked at the Village's annual Santa Comes to Town event held on Saturday, December 4th.
- Rec Staff have been registering for the IPRA annual conference.
- Congratulations to the David and his aquatic staff on receiving the Silver International Aquatic Safety Award for 2021.
- The affiliate agreement with MGBSA has been completed for 2022.
- Working with Finance Department on new upgrades to the Rec Trac Registration software.
- Upcoming Programs/Events:

• Letters to Santa	Deadline is December 4 th
• Gingerbread House Decorating	December 9 th
• Santa Stocking Delivery	December 11 th
• Christmas Crafters	December 14 th
• Calls to the North Pole	December 22 th

Fitness

- December deal: 30 days for \$30 is available to purchase now through the end of the month.
- We will be offering a 7:15 am Cycle class on December 24 and 31 so members can participate in Group Exercise over the holidays.
- In October and November, we sold 46 three-month specials.
- Open gym has grown from just a few members to two full teams for pick up games at lunch time.
- We have begun to issue check refunds for members that paid in full pre-pandemic and have not returned to the gym.

Cultural Arts/Adults

- Recruited and hired new Dance Coordinator, Kaitlin Flynn Goodwin. She will be joining the staff mid-December to work with the outgoing coordinator, Megan Foley, ensuring a smooth transition.
- The Gingerbread House Decorating Workshop takes place on December 9th. There are 20 families registered to attend.
- Recital Dance Class registration closed. There are 48 participants registered in recital dance classes that run through the annual dance recital on May 15th, 2022. Additional recital dance classes (Bitty Ballet and Starbound Junior Company) will begin in January.
- Dog and Puppy Training classes second fall session runs through December 16th. There are eleven Dogs and seven Puppy participants.
- The second fall session of Guitar lessons began on November 15th. Lessons end on December 13th. There are five participants.

Athletics

- The second fall session of Hot Shots classes end on December 17th with registration underway for the first winter session.
- Fall Martial Arts classes are scheduled to end December 20th. Winter registration has begun while we prepare for spring classes.
- Indoor private gymnasium rentals for the month of December for basketball, volleyball, pickleball, and soccer and projected to generate \$1,610.00 in revenue for the Park District.

Camps/Pre-School/Kinder Odyssey

- Registration for Preschool and Summer Camps will begin in February.
- Preschool and Kinder Odyssey are preparing for holiday celebrations before winter break.
- We have a virtual job fair to help find summer staff. The job fair will take place on Monday, December 20th at 11:00 am.
- Previous camp staff will be contacted at the beginning of the year regarding their interest in returning as counselors.
- Kinder Odyssey remains at Prairie View Community Center for the foreseeable future.

Aquatics/B4 School/BASE/Birthday Parties

- Started reaching out to 2021 aquatic staff to inquire if they plan to return for the 2022 season.
- The hiring process for new staff has also begun. With a new facility opening we are now looking for about 65 lifeguards, 25 cashiers, and 8 pool managers. This is about 40 more staff members than we had in previous pool seasons.
- Our first two birthday parties since 2019 were held in November. One was a Dinosaur party and the other was a Frozen party.
- School Day off programs for BASE kids were held on November 22nd and 23rd. We will be offering a winter break program the weeks of December 20th and 27th.

Marketing

- MGPD newsletter sent to School Districts on November 29th, districts to post on their websites. Newsletter highlights programs and with push and the January classes.
- Website updates have been made; they include
 - Update to social media icons to be more visible
 - New navigation icons on the home page allow patrons to quickly view regularly visited pages and clean up the home page to serve the user better.
 - Landing pages for Club Fitness, Preschool, Pool facilities will help effectively promote these two areas in a user-friendly interface.
 - Update to social media icon to be more visible
 - Update the Mobile responsive area is a bit more user-friendly
- Signage updated as needed.
- Eblast and social media posts to push park district offering daily.
- Club Fitness trifold goes into production late December, delivered park district in January.
- Note: The 2022 Camp Guide, which will include preschool and new winter classes, will go into production in early January, set to print late January and mail early February. Resident registration February 14 and non-resident registration February 21.

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- I worked with Chapman & Cutler, the Bond Counsel to complete the Bond Ordinance.
- The property tax limitation resolution, which states the tax levies that can be reduced if the total taxes received exceeds the cap, will be presented at the December 15th meeting, and filed accordingly.
- The Budget and Appropriation Ordinance public hearing for the 2022 calendar year is set for December 15th at 6:30 pm. The Board is scheduled to adopt the ordinance at the regular Board meeting. The final budget will be posted on the District website.
- The park district is going to conduct a Truth in Taxation hearing on December 15th. As per statute, we published the notice in the Morton Grove Champion.
- With the calendar year ending, we are in the process of finalizing our payroll activities such as insuring employer provided medical costs are included on W-2s, updating employee's records for the new year, and preparing the forms for the Affordable Care Act (ACA).

HUMAN RESOURCES & RISK MANAGEMENT – LAURA KEE

- Part time salary ranges have been updated for 2022, per minimum wage increase.
- A committee was formed, and we met to discuss the staff appreciation party. The party will be at D'Agostino's in Niles on January 21, 2022.
- Open enrollment for 2022 started on November 15th and closed on December 1st.
- Staff has completed evaluations for 2021 and will be discussed with staff in the next few weeks.
- Active Shooter training was presented to MGPD and MNASR by the Morton Grove Police Department.
- There were five rentals this month.
- There were zero workers compensation claims.

PARKS AND MAINTENANCE – KEITH GORCZYCA

- No update