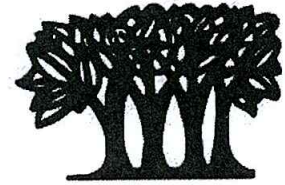


# Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200

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**MORTON GROVE  
PARK DISTRICT**

Minutes of the 842<sup>th</sup> Board Meeting  
January 19, 2022  
Held at Prairie View Community Center

**I. Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioner White made a motion, seconded by Commissioner Minx to allow Commissioner Schmidt to attend via phone call. **Ayes: Commissioner White, Khan, and Minx, Nays: 0 Motion carried.**

**Commissioners Present:** Keith White, Paul Minx, and Mazhar Khan

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; Keith Gorczyca, Superintendent of Parks and Facilities; and Luisa Gonzalez, Recording Secretary.

**Guest Present:** None

**Attorney Present:** None

**II. Pledge of Allegiance:** The Pledge of Allegiance was recited.

**III. Additions/Changes to the Agenda:** Closed session added after regular meeting.

**IV. Citizens Comments on Agenda Items/Correspondence:** None

**V. Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Khan to approve:

- a. The minutes of the Board Meeting held on December 15, 2021
- b. The Financial Reports:

1. The Cash Summary and Revenue and Expenditure Report dated December 31, 2021
2. The Invoice Distribution Report for the period ending December 31, 2021 in the amount of \$128,869.65. **Ayes: Commissioner Minx, Schmidt, Khan, and White. Nays: 0. Motion carried.**

**VI. Director's Report:** Director Wait reminded residents that Morton Grove Park District is still under the Cook County vaccine requirements. Anyone entering the building who is 18 years and older is required to show proof of vaccination, and to wear their mask properly for the duration of their visit. Wait stated that the District is currently looking for high school and college students to fill camp and aquatic positions this summer. If interested, individuals can apply online at <https://mortongroveparks.com/>

**VII. Attorney Report:** Steve Adams submitted his report electronically to each Board member.

**VIII. Village Liaison Report:** None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

## IX. Department Head Report:

Superintendent Kee stated that HR has been busy collecting vaccination cards and negative test results from staff. Kee mentioned that HR has hired a full-time night custodian. Kee lastly updated that there have been zero worker compensation claims.

Superintendent Braubach explained that due to rising COVID cases the recreation department has rescheduled a few of their event to the spring. Braubach mentioned that the community blood drive is Saturday January 22<sup>nd</sup> at PVCC. Braubach stated that registration for preschool and camp will open up at the end of February.

Superintendent O'Brien stated the Finance Department is finalizing 2021, and has mailed all of the District's tax forms and 2022 budget to the Cook County Clerk's Office. O'Brien stated that the Finance Department has started the preliminary work on the District's external audit. The final audit will be completed in March.

Superintendent Gorczyca mentioned that Arnum Park playground renovations are now complete. Gorczyca explained that the court renovation project are completed at Shermer and Austin Park. Gorczyca stated that maintenance has been doing renovations at National Fieldhouse including new cabinets and refinishing the floors.

## X. New Business:

### a. Administration and Finance Committee – Commissioner Minx, Chair

**Approved Vendor List:** Commissioner Minx made a motion, seconded by Commissioner White that the Morton Grove Board of Park Commissioners approve the attached vendors. **Ayes: Commissioner White, Khan, Minx, and Schmidt. Nays: 0. Motion carried.**

**Transfer of Appropriation Funds:** Commissioner Minx made a motion, seconded by Commissioner Schmidt that the Morton Grove Park Board authorize the budget transfers in the amount of \$680,585. **Ayes: Commissioner White, Khan, Minx, and Schmidt. Nays: 0. Motion carried.**

**Approval of User Fees:** Commissioner Minx made a motion, seconded by Commissioner Khan that the Morton Grove Park Board approve the user fees from the 2022 Budget as presented. **Ayes: Commissioner White, Khan, and Minx. Nays: 0. Motion carried.**

**Right of First Refusal Agreement:** Commissioner Minx made a motion, seconded by Commissioner White that the Morton Grove Board of Park Commissioners approve the Right of First Refusal Agreement with Golf School District #67. **Ayes: Commissioner Khan, White, and Minx. Nays: 0. Motion carried.**

### b. Parks and Facilities Maintenance Committee – Commissioner Khan, Chair

**Harrer Park Water Main Easement:** Commissioner Khan made a motion, seconded by Commissioner Minx that the Morton Grove Board of Park Commissioners approve the Water Main Easement Agreement with the Village of Morton Grove. **Ayes: Commissioner White, Khan, and Minx. Nays: 0. Motion carried.**

c. Recreation and Facility Program Committee – Commissioner Schmidt, Chair

**MGBSA Agreement:** Commissioner Minx made a motion, seconded by Commissioner White to approve the agreement with the Morton Grove Baseball and Softball Association. **Ayes: Commissioner White, Khan, and Minx. Nays: 0. Motion carried.**

XI. **Public Comment on Non-Agenda Items:** None

XII. **Commissioner Comments:**

**Commissioner Khan:** Thanked Director Wait for his weekly updates, and thanked staff.

**Commissioner Minx:** Thanked all staff for their hard work. Stated everyone is doing a great job.

**Commissioner White:** Thanked all staff for doing great and keeping everything running.

XIII. **Closed Session:** At approximately 7:15pm, Commissioner White made a motion, seconded by Commissioner Khan for the Board to go into closed session in accordance with the Open Meeting Act section 120/2(c)(1), and 2(c)(21). **Ayes: Commissioner Minx, Khan, and White. Nays: 0. Motion carried.**


The meeting reconvened at approximately 7:20pm

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner White to approve the minutes of the closed session meeting held on December 15, 2021. **Ayes: Commissioner Khan, Minx, and White. Nays: 0. Motion carried.**

XIV. **Adjournment:** Commissioner White made a motion, seconded by Commissioner Khan to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:22pm.

  
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Board President, Keith White

  
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Board Secretary, Jeffrey Wait