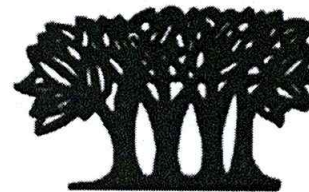


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Board Meeting Agenda March 16, 2022 at 6:30pm

- I. Roll Call
- II. Pledge of Allegiance
- III. Additions/Changes to the Agenda
- IV. Citizens Comments on Agenda Items/Correspondence
- V. Consent Agenda:
 - a. **Approval of Minutes:** Minutes of the February 16, 2022 meeting
 - b. **Approval of Financial Reports:**
 - 1. Cash Summary and the Revenue and Expenditure Report dated February 28, 2022
 - 2. Invoice Distribution Report ending February 28, 2022 in the amount of \$439,423.03
- VI. Director's Report
- VII. Attorney's Report
- VIII. Village Liaison Report
- IX. Department Heads' Reports
- X. New Business
 - a. **Administration and Finance Committee – Commissioner Minx, Chair**
 - 1. **ACTION ITEM:** Employee Recognition Resolution
 - 2. **ACTION ITEM:** Transfer of Appropriation Funds
 - 3. **ACTION ITEM:** Historical Society Agreement Renewal
 - 4. **ACTION ITEM:** Upland Design Proposal for Oketo Park
 - 5. **NON-ACTION ITEM:** Summer Camp 2022 Presentation
 - 6. **NON-ACTION ITEM:** FOIA Summary
- XI. Public Comment on Non-Agenda Items
- XII. Commissioner Comments:

Commissioner Pietron	Commissioner Minx	Commissioner White
Commissioner Khan	Commissioner Schmidt	
- XIII. Closed Session:

I move that the Board enter closed session in accordance with the Open Meetings Act section 120/2(c)(1) and for section 120/2(c)(21).
- XIV. Approval of Closed Session Minutes: Minutes from the February 16, 2022 meeting
- XV. Adjournment

The Prairie View Community Center is an ADA accessible building. Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Jeffrey Wait, at the Prairie View Community Center by mail at 6834 Dempster, St. Morton Grove, IL 60053, by phone at (847) 965-1200, Monday through Friday 9:00am until 5:00pm or by email to jwait@mgparks.com at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' notice. For the deaf or hearing impaired please use the Illinois Relay Center Voice only operator at (800) 526-0857.

Consent Agenda: March 16, 2022 – Commissioner Paul Minx

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on February 16, 2022

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated February 28, 2022
- The Invoice Distribution Report ending February 28, 2022 in the amount of \$439,423.03

AFTER CLOSED SESSION:

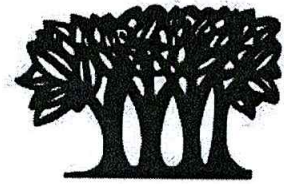
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session held on February 16, 2022

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 843th Board Meeting
February 16, 2022
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Steve Schmidt, Keith White, Paul Minx, and Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; Keith Gorczyca, Superintendent of Parks and Facilities; and Luisa Gonzalez, Recording Secretary.

Guest Present: Constantine and Digna Limjoco, Residents; Jamie Zaura, 845 design group; Jeff Andreasen, aQity research; Andrea Gruver, aQity research; Zoe Lutz, aQity research; Darrell Garrison, PRI; Jamie and John Pietron, Residents; Barb Cremin, GovHR; and Charles Balling, GovHR.

Attorney Present: None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** 2022 Aquatic Presentation moved to third non-action item.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Khan to approve:

- a. The minutes of the Board Meeting held on January 19, 2022
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated January 31, 2022
 2. The Invoice Distribution Report for the period ending January 31, 2022 in the amount of \$860,691.98. **Ayes: Commissioner Minx, Schmidt, Khan, and White. Nays: 0. Motion carried.**

- VI. **Director's Report:** Director Wait thanked staff and patrons for their continue support of the mask mandate the Park District has in place. Wait stated that pool memberships will be going on sale beginning April 4th. The Park District will be sending out more information on memberships electronically via social media. Lastly, Wait mentioned on February 17th the District will be hosting a virtual pre-school open house.

- VII. **Attorney Report:** Steve Adams submitted his report electronically to each Board member.

VIII. Village Liaison Report: None

- IX. Department Heads' Report:** Superintendent Gorczyca stated that important dates have been set up with W.B Olsen regarding Harrer Pool. These include meetings to discuss facility operations, pool equipment operations, and a meeting with IDPH to do a final walk through. Lastly, Gorczyca mentioned the department set up an ice rink at Prairie View Park, but weather has not been cooperating.

Superintendent Braubach mentioned on Friday February 18th we will be hosting a Hot Coco Social from 4:30pm-6:00pm. Braubach stated new flooring was installed in the fitness center's hit zone and new equipment will soon be added. Lastly, Braubach explained that hiring has begun for all camp and aquatic positions for the summer.

Superintendent O'Brien stated the Finance Department received \$12,305.99 from Illinois FEMA agency for reimbursements of the pandemic related COVID remediation costs. O'Brien explained that the district has started receiving its first installment of the property taxes for 2021. Lastly, the Finance Department is preparing all the necessary paperwork for the district's audit. The auditor is expected to come around March 8th.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

Oath of Office for New Board Member: Director Wait reminded everyone that Erica Epperson resigned from the board at the beginning of the year. The board solicited applications and interviewed six candidates. The board selected John Pietron to fill the vacancy. John Pietron was sworn into office by Director Wait.

Limjoco Donation: Director Wait explained Mr. Limjoco planted three Japanese maple trees at Harrer Park in honor of his parents and his grandchildren. However, between November 6th and November 8th the trees were taken, and a police report was issued, but they were never found. Director Wait continued saying that a resident called the district asking to purchase replacement trees for the Limjoco family. Director Wait presented the anonymous donation to Mr. Limjoco.

b. Recreation and Facility Program Committee – Commissioner Schmidt, Chair

2022 Aquatic Presentation: Recreation Supervisor David Torres gave a presentation about the upcoming pool season. Torres reviewed operations and scheduling for both Harrer and Oriole Pools.

c. Administration and Finance Committee – Commissioner Minx, Chair

2021 Comprehensive Plan: Darrell Garrison and his team gave a presentation about their findings regarding the 2021 Comprehensive Plan.

Distinguished Agency Plaque Presentation: Finance Supervisor Marty O'Brien explained that the Park District submitted an application to renew its Distinguished Agency status. A review committee reviewed the districts submittal in an in-depth meeting. At the conclusion of the meeting, the committee stated the Park District passed the audit and would receive the award at the Annual meeting in January. Due to COVID-19, the district was unable to be in attendance at the January meeting, so the committee mailed the award to the park district.

Harrer Pool Furniture Bid: Commissioner Minx made a motion, seconded by Commissioner Khan that the Morton Grove Board of Park Commissioners award the purchase of pool furniture to Misfit Construction Company of Chicago, Illinois in the amount of \$103,000. **Ayes: Commissioner Pietron, Khan, Schmidt, Minx, Pietron, and White. Nays: 0. Motion carried.**

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Khan: Thanked staff for all their hard work on achieving the distinguished agency award, and thanked Director wait for his weekly updates.

Commissioner Minx: Welcomed new board member John Pietron. Commended Supervisor Torres on his wonderful aquatics presentation, and thanked Superintendent O'Brien on all his hard work obtaining the Distinguished Agency Award.

Commissioner Schmidt: Welcomed new board member John Pietron.

Commissioner Pietron: Thanked everyone on the Board and the staff for welcoming him.

Commissioner White: Welcomed Commissioner Pietron. Thanked all the staff on all their hard work.

X. Closed Session: At approximately 8:32pm, Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2(c)(1), and 2(c)(21). **Ayes: Commissioner White, Schmidt, Khan, Minx and Pietron. Nays: 0. Motion carried.**

The meeting reconvened at approximately 8:33pm

No action was taken during closed session.

Commissioner Minx made a motion, seconded by Commissioner Khan to approve the minutes of the closed session meeting held on January 19, 2022. **Ayes: Commissioner Pietron, Khan, Schmidt, Minx, and White. Abstained: Pietron. Motion carried.**

XIV. Adjournment: Commissioner White made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 8:34pm.

Board President, Keith White

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT

FROM 02/01/2022 TO 02/28/2022

FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 02/01/2022	Total Debits	Total Credits	Ending Balance 02/28/2022
01	CORPORATE	648,090.56	376,668.83	129,264.21	895,495.18
02	RECREATION	876,460.46	247,822.68	173,372.84	950,910.30
15	MUSEUM	9,756.89	0.00	2,060.60	7,696.29
20	I.M.R.F.	111,927.22	23,603.00	15,691.12	119,839.10
22	F.I.C.A.	148,942.71	14,424.05	11,931.25	151,435.51
25	BOND & INTEREST	54,032.58	131,127.76	0.00	185,160.34
30	LIABILITY INSURANCE	55,551.08	0.00	6,445.47	49,105.61
35	SPECIAL RECREATION	428,368.08	50,877.57	37,120.73	442,124.92
70	CAPITAL IMPROVEMENTS	7,555,622.23	61,142.00	357,513.54	7,259,250.69
99	PAYROLL CLEARING FUND	28,757.19	107,227.64	109,651.71	26,333.12
TOTAL - ALL FUNDS		9,917,509.00	1,012,893.53	843,051.47	10,087,351.06

REVENUE AND EXPENDITURE REPORT FOR MORTON GROVE PARK DISTRICT

PERIOD ENDING 02/28/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 02/28/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 01 - CORPORATE						
Fund 01 - CORPORATE:						
TOTAL REVENUES		2,816,387.00	407,968.74	356,185.32	2,408,418.26	14.49
TOTAL EXPENDITURES		2,816,387.00	193,501.49	101,752.49	2,622,885.51	6.87
NET OF REVENUES & EXPENDITURES		0.00	214,467.25	254,432.83	(214,467.25)	100.00
Fund 02 - RECREATION						
Fund 02 - RECREATION:						
TOTAL REVENUES		2,589,423.00	300,117.14	246,840.45	2,289,305.86	11.59
TOTAL EXPENDITURES		2,589,423.00	263,236.34	172,424.21	2,326,186.66	10.17
NET OF REVENUES & EXPENDITURES		0.00	36,880.80	74,416.24	(36,880.80)	100.00
Fund 05 - POLICE						
Fund 05 - POLICE:						
TOTAL REVENUES		7,000.00	0.00	0.00	7,000.00	0.00
TOTAL EXPENDITURES		7,000.00	0.00	0.00	7,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 15 - MUSEUM						
Fund 15 - MUSEUM:						
TOTAL REVENUES		22,000.00	0.00	0.00	22,000.00	0.00
TOTAL EXPENDITURES		22,000.00	2,859.85	2,060.60	19,140.15	13.00
NET OF REVENUES & EXPENDITURES		0.00	(2,859.85)	(2,060.60)	2,859.85	100.00
Fund 20 - I.M.R.F.						
Fund 20 - I.M.R.F.:						
TOTAL REVENUES		211,000.00	23,841.14	23,603.00	187,158.86	11.30
TOTAL EXPENDITURES		211,000.00	30,950.39	15,691.12	180,049.61	14.67
NET OF REVENUES & EXPENDITURES		0.00	(7,109.25)	7,911.88	7,109.25	100.00
Fund 22 - F.I.C.A.						
Fund 22 - F.I.C.A.:						
TOTAL REVENUES		180,000.00	14,569.58	14,424.05	165,430.42	8.09
TOTAL EXPENDITURES		180,000.00	22,685.75	11,931.25	157,314.25	12.60
NET OF REVENUES & EXPENDITURES		0.00	(8,116.17)	2,492.80	8,116.17	100.00
Fund 25 - BOND & INTEREST						
Fund 25 - BOND & INTEREST:						
TOTAL REVENUES		1,005,000.00	132,450.74	131,127.76	872,549.26	13.18
TOTAL EXPENDITURES		1,005,000.00	0.00	0.00	1,005,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	132,450.74	131,127.76	(132,450.74)	100.00
Fund 26 - BOND AND INTEREST - HARRER POOL						
Fund 26 - BOND AND INTEREST - HARRER POOL:						
TOTAL REVENUES		640,000.00	0.00	0.00	640,000.00	0.00
TOTAL EXPENDITURES		640,000.00	0.00	0.00	640,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 30 - LIABILITY INSURANCE						
Fund 30 - LIABILITY INSURANCE:						
TOTAL REVENUES		105,000.00	0.00	0.00	105,000.00	0.00
TOTAL EXPENDITURES		105,000.00	6,360.31	6,255.31	98,639.69	6.06
NET OF REVENUES & EXPENDITURES		0.00	(6,360.31)	(6,255.31)	6,360.31	100.00

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 02/28/2022		ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
		AMENDED BUDGET		NORMAL (ABNORMAL)			NORMAL (ABNORMAL)		
Fund 35 - SPECIAL RECREATION									
Fund 35 - SPECIAL RECREATION:									
TOTAL REVENUES		548,000.00		51,390.88		50,877.57	496,609.12		9.38
TOTAL EXPENDITURES		548,000.00		37,234.43		37,120.73	510,765.57		6.79
NET OF REVENUES & EXPENDITURES		0.00		14,156.45		13,756.84	(14,156.45)		100.00
Fund 40 - AUDIT									
Fund 40 - AUDIT:									
TOTAL REVENUES		15,000.00		0.00		0.00	15,000.00		0.00
TOTAL EXPENDITURES		15,000.00		0.00		0.00	15,000.00		0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00	0.00		0.00
Fund 70 - CAPITAL IMPROVEMENTS									
Fund 70 - CAPITAL IMPROVEMENTS:									
TOTAL REVENUES		7,272,500.00		5,214.00		5,214.00	7,267,286.00		0.07
TOTAL EXPENDITURES		7,272,500.00		25,862.23		17,275.11	7,246,637.77		0.36
NET OF REVENUES & EXPENDITURES		0.00		(20,648.23)		(12,061.11)	20,648.23		100.00
TOTAL REVENUES - ALL FUNDS									
TOTAL EXPENDITURES - ALL FUNDS		15,411,310.00		935,552.22		828,272.15	14,475,757.78		6.07
NET OF REVENUES & EXPENDITURES		15,411,310.00		582,690.79		364,510.82	14,828,619.21		3.78
NET OF REVENUES & EXPENDITURES		0.00		352,861.43		463,761.33	(352,861.43)		100.00

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 02/01/2022 - 02/28/2022
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314577					
70-10-586170	EXP MISCELLANEOUS-HARRER P A-1 ROOFING COMPANY		HARRER PARK RENOVATION	1,253.00	314577
	Total For Check 314577			1,253.00	
Check 314578					
70-10-586170	EXP MISCELLANEOUS-HARRER P ABBEY PAVING CO., INC		HARRER PARK RENOVATION	18,099.00	314578
	Total For Check 314578			18,099.00	
Check 314579					
70-10-586170	EXP MISCELLANEOUS-HARRER P ABT		2 FRIDGEAIRE STAINLESS STE	1,554.00	314579
	Total For Check 314579			1,554.00	
Check 314580					
70-10-586170	EXP MISCELLANEOUS-HARRER P ACTION FENCE CONTRACTORS I		HARRER PARK RENOVATION	4,257.00	314580
	Total For Check 314580			4,257.00	
Check 314581					
15-10-554400	CONTRACT SVCS-AGREEMENTS - ALARM DETECTION SYSTEMS, I		WORK DONE ON 01/21/2022	375.75	314581
	Total For Check 314581			375.75	
Check 314582					
70-10-586170	EXP MISCELLANEOUS-HARRER P ASCHER BROTHERS INC.		HARRER PARK RENOVATION	4,430.00	314582
	Total For Check 314582			4,430.00	
Check 314583					
02-07-593823	PROGRAM SUPPLIES-B4	BOBS DAIRY SERVICE	258305,258744 MILK FOR B4	35.30	314583
	Total For Check 314583			35.30	
Check 314584					
70-10-586170	EXP MISCELLANEOUS-HARRER P BREEZY HILL LANDSCAPING		HARRER PARK RENOVATION	4,203.00	314584
	Total For Check 314584			4,203.00	
Check 314585					
70-10-586170	EXP MISCELLANEOUS-HARRER P C.A.D. CONTRACT GLAZING, I		HARRER PARK RENOVATION	2,123.00	314585
	Total For Check 314585			2,123.00	
Check 314586					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR OUTSIDE	552.00	314586
	Total For Check 314586			552.00	
Check 314587					
70-10-586170	EXP MISCELLANEOUS-HARRER P DBM SERVICES INC		HARRER PARK RENOVATION	35,914.00	314587
	Total For Check 314587			35,914.00	
Check 314588					
70-10-586170	EXP MISCELLANEOUS-HARRER P DOUGLAS FLOOR COVERING, IN		HARRER PARK RENOVATION	9,117.00	314588
	Total For Check 314588			9,117.00	
Check 314589					
70-10-586170	EXP MISCELLANEOUS-HARRER P ELLIOT CONSTRUCTION CORP		HARRER PARK RENOVATION	5,000.00	314589
	Total For Check 314589			5,000.00	
Check 314590					
02-06-490715	PROGRAM FEES REV-TODDLER V EUNSON PARK		ROCK N KIDS REFUND	60.00	314590
	Total For Check 314590			60.00	
Check 314591					
01-10-554100	CONTRACTUAL SERVICES-AGREE GOLF SCHOOL DISTRICT 67		PAYMENT FOR THE RIGHT OF F	500.00	314591
	Total For Check 314591			500.00	
Check 314592					
70-10-586170	EXP MISCELLANEOUS-HARRER P HILL FIRE PROTECTION, LLC		HARRER PARK RENOVATION	4,247.00	314592
	Total For Check 314592			4,247.00	
Check 314593					
70-10-586170	EXP MISCELLANEOUS-HARRER P JENSEN'S PLUMBING & HEATIN		HARRER PARK RENOVATION	5,531.00	314593
	Total For Check 314593			5,531.00	
Check 314594					
02-07-592821	CONTRACTING SERVICES-PUPPY JULIA ZOLTOWSKY		PAYMENT FOR HOUSEPLANTS 10	135.00	314594

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
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GL Number		Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 314594							
			Total For Check 314594			135.00	
Check 314595							
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	KEITH GORCZYCA			SAFTEY SHOES REIMBURSEMENT	150.00	314595
			Total For Check 314595			150.00	
Check 314596							
70-10-586170	EXP MISCELLANEOUS-HARRER P	KESSOR ENTERPRISES, LTD			HARRER PARK RENOVATION	3,685.00	314596
			Total For Check 314596			3,685.00	
Check 314597							
01-20-554100	CONTRACTUAL SERVICES-AGREE	LRS HOLDINGS, LLC			RECYCLING SERVICES AT 6250	645.32	314597
			Total For Check 314597			645.32	
Check 314598							
02-07-592840	CONTRACTING SERVICES-MAGIC	MAGIC OF GARY KANTOR			PAYMENT FOR MAGIC CLASSES	126.00	314598
			Total For Check 314598			126.00	
Check 314599							
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC			INCLUSION SERVICES FOR JAN	531.60	314599
			Total For Check 314599			531.60	
Check 314600							
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS			TOILET VACCUUM BREAKOR REP	10.61	314600
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS			NATIONAL PARK CURTAINS	7.24	314600
70-10-586114	EXP MISCELLANEOUS-PARKS GE	MENARDS			NATIONAL PARK CURTAINS	106.52	314600
			Total For Check 314600			124.37	
Check 314601							
70-10-586170	EXP MISCELLANEOUS-HARRER P	NATIONAL HEAT & POWER CORP			HARRER PARK RENOVATION	8,970.00	314601
			Total For Check 314601			8,970.00	
Check 314602							
01-10-540120	UTILITIES-HEATING FUEL	NICOR GAS			GAS DELIVERY FOR ALL PARKS	122.89	314602
02-10-540120	UTILITIES-HEATING FUEL	NICOR GAS			GAS DELIVERY FOR ALL PARKS	141.79	314602
02-21-540120	UTILITIES-HEATING FUEL	NICOR GAS			GAS DELIVERY FOR ALL PARKS	701.65	314602
02-22-540120	UTILITIES-HEATING FUEL	NICOR GAS			GAS DELIVERY FOR ALL PARKS	28.98	314602
02-33-540120	UTILITIES-HEATING FUEL	NICOR GAS			GAS DELIVERY FOR ALL PARKS	373.34	314602
			Total For Check 314602			1,368.65	
Check 314603							
30-10-532610	INSURANCE-PROPERTY & GENER	PARK DISTRICT RISK MANAGEM			PDRMA PROPERTY/LIABILITY	2,982.22	314603
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM			PDRMA PROPERTY/LIABILITY	332.86	314603
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM			PDRMA PROPERTY/LIABILITY	2,209.92	314603
			Total For Check 314603			5,525.00	
Check 314604							
02-35-520130	MATRL AND SUPP-OFFICE EXP	POSTMASTER			POSTAGE ACTIVITY GUIDES AN	10,000.00	314604
			Total For Check 314604			10,000.00	
Check 314605							
02-10-581500	EXP MISCELLANEOUS-UNIFORMS	PROMO GEAR PLUS, LLC			ADDITIONAL STAFF JACKET	95.05	314605
			Total For Check 314605			95.05	
Check 314606							
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	REGIONAL TRUCK EQUIPMENT			SNOWFLOW CONTROLLER TRUCK	438.51	314606
			Total For Check 314606			438.51	
Check 314607							
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ			FOR PROFESSIONAL SERVICES	6,260.00	314607
			Total For Check 314607			6,260.00	
Check 314609							
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS			PHONE SERVICES	257.15	314609
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS			PHONE SERVICES	257.15	314609
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS			PHONE SERVICES	264.95	314609
			Total For Check 314609			779.25	

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
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GL Number		Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 314610							
02-33-554100		CONTRACTUAL SERVICES-AGREE VILLAGE OF MORTON GROVE			ELEVATOR SEMI ANNUAL INSPE	50.00	314610
Total For Check 314610						50.00	
Check 314611							
70-10-586170		EXP MISCELLANEOUS-HARRER P W.B. OLSEN			HARRER PARK RENOVATION	54,870.00	314611
Total For Check 314611						54,870.00	
Check 314612							
02-08-592919		CONTRACTING-DADDY DAUGHTER WALLACE ENTERTAINMENT			DADDY DAUGHTER DJ	225.00	314612
Total For Check 314612						225.00	
Check 314613							
70-10-586170		EXP MISCELLANEOUS-HARRER P WILLIAMS ASSOCIATES ARCHIT PROFESSIONAL SERVICES DEC 1				126.93	314613
Total For Check 314613						126.93	
Check 314615							
70-10-586170		EXP MISCELLANEOUS-HARRER P THE BOELTER COMPANIES, INC HARRER PARK RENOVATION				1,259.00	314615
Total For Check 314615						1,259.00	
Check 314616							
70-10-586170		EXP MISCELLANEOUS-HARRER P THE BOELTER COMPANIES, INC CONTRACT TO FINISH KITCHEN				54,669.00	314616
Total For Check 314616						54,669.00	
Check 314618							
01-20-554100		CONTRACTUAL SERVICES-AGREE ALARM DETECTION SYSTEMS, I QUARTERLY CHARGES/MAR-MAY				57.30	314618
02-22-552200		CONTRACT SVCS-FRAMEWORK IT ALARM DETECTION SYSTEMS, I QUARTERLY CHARGES/MAR-MAY				179.67	314618
15-10-554600		CONTRACTUAL SERVICES-PROF ALARM DETECTION SYSTEMS, I QUARTERLY CHARGES/MAR-MAY				107.85	314618
Total For Check 314618						344.82	
Check 314619							
01-20-570410		BLDG-LNDSCP-BLK DIRT-SAND- ARLINGTON POWER EQUIPMENT			ICE MELT	355.25	314619
Total For Check 314619						355.25	
Check 314620							
01-10-554100		CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES, COPIER LEASE				38.95	314620
02-10-554100		CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES, COPIER LEASE				38.94	314620
Total For Check 314620						77.89	
Check 314621							
01-10-520160		MATRL AND SUPP-OFFICE EXP CHICAGO TRIBUNE MEDIA GROU CLASSIFIED LISTING				52.60	314621
Total For Check 314621						52.60	
Check 314622							
02-01-490103		PRGM REV-BASKETBALL - YOU CHRISTINE ABADILLA			CBL ACTIVITY REFUND	95.00	314622
Total For Check 314622						95.00	
Check 314623							
01-10-554100		CONTRACTUAL SERVICES-AGREE CMFP DEPT MG-06A			QUARTERLY BILLING FOR	210.00	314623
02-22-553100		CONTRACTUAL SERVICES-POOL CMFP DEPT MG-06A			QUARTERLY BILLING FOR 9200	210.00	314623
02-33-554100		CONTRACTUAL SERVICES-AGREE CMFP DEPT MG-06A			QUARTERLY BILLING FOR PVCC	210.00	314623
15-10-554600		CONTRACTUAL SERVICES-PROF CMFP DEPT MG-06A			QUARTERLY BILLING FOR MUSE	420.00	314623
Total For Check 314623						1,050.00	
Check 314624							
02-33-540110		UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR 8830OAK	40.25	314624
Total For Check 314624						40.25	
Check 314625							
02-01-592176		CONTRACTING SERVICES-ISKC	ILLINOIS SHOTOKAN KARATE C FALL 2021 KARATE			9,868.50	314625
Total For Check 314625						9,868.50	
Check 314626							
35-10-552700		CONTRACTUAL SERVICES-SRA C MAINE-NILES ASSN OF SP REC GENERAL CONTRIBUTION FOR 2				35,925.00	314626
Total For Check 314626						35,925.00	
Check 314627							
01-20-520321		MATRL AND SUPP-MAINT. - MA MENARDS			ICE CLEATS FOR SHOES	7.68	314627
01-20-520323		MATRL AND SUPP-MAINT. - MA MENARDS			SOCKET SET	32.98	314627

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314627					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARDS		SINK INSTALLATION PARTS NA	122.38	314627
01-20-581501	PRAIRIE VIEW ICE ARENA MENARDS		ICE CLEATS FOR SHOES	29.98	314627
02-21-570600	BLDG-LANDSCAPE-POOL - BLDG MENARDS		LASER MOUSE AND ROUTER BIT	218.36	314627
70-10-586114	EXP MISCELLANEOUS-PARKS GE MENARDS		FAUCET SUPPLY LINE	59.63	314627
Total For Check 314627				471.01	
Check 314628					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS REGIONAL TRUCK EQUIPMENT		REPACEMENT SNOW BLOWER RA	286.53	314628
Total For Check 314628				286.53	
Check 314629					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS RUSSO POWER EQUIPMENT		SNOW BLOWER REAPIR PARTS	55.97	314629
01-20-520500	MATRL-SUPP-SUPPLIES - GAS RUSSO POWER EQUIPMENT		SMALL ENGINE OIL	51.36	314629
Total For Check 314629				107.33	
Check 314630					
02-10-581200	EXP MISC.-EDUCATIONAL SEMI SAFTEY FIRST AQUATICS, LLC REGISTRATION FOR AFOCERTIF			285.00	314630
Total For Check 314630				285.00	
Check 314631					
02-33-520312	MATERIALS AND SUPPLIES-JAN STATE INDUSTRIAL PRODUCTS		AIR CARE PROGRAM	116.93	314631
Total For Check 314631				116.93	
Check 314632					
70-10-586170	EXP MISCELLANEOUS-HARRER P THE LIFEGUARD STORE		LIFE GUARD CHIARS	1,475.00	314632
Total For Check 314632				1,475.00	
Check 314633					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALLPARK	78.94	314633
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALLPARK	59.80	314633
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALLPARK	107.64	314633
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALLPARK	315.74	314633
Total For Check 314633				562.12	
Check 314634					
02-32-552300	CONTRACT SVCS-CONTRACTUAL WELLBEATS		WELLBEATS MEMBERSHIP	249.00	314634
Total For Check 314634				249.00	
Check 314639					
02-22-520260	MATRL AND SUPP-REPAIR EQUI BUSHNELL INCORPORATED		VALVES FOR ACID PUMPS AT O	327.96	314639
Total For Check 314639				327.96	
Check 314640					
01-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,		COPIER USAGE	228.91	314640
02-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,		COPIER USAGE	228.90	314640
Total For Check 314640				457.81	
Check 314641					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS CASSIDY TIRE & SERVICE		MOUNT AND BALANCE TIRES	734.96	314641
Total For Check 314641				734.96	
Check 314642					
02-32-552300	CONTRACT SVCS-CONTRACTUAL COMCAST CABLE		PVCC COMCAST BUISNESS CABL	1,201.99	314642
Total For Check 314642				1,201.99	
Check 314643					
70-10-586450	EXP MISCELLANEOUS-CLUB FIT DIRECT FITNESS SOLUTIONS,		TURF FLOORING	9,236.08	314643
Total For Check 314643				9,236.08	
Check 314644					
01-10-580100	EXP MISC.-HUMAN RESOURCE E FAST SIGNS		DIGITAL BADGES	56.00	314644
Total For Check 314644				56.00	
Check 314645					
01-10-581200	EXP MISC.-EDUCATIONAL SEMI FEDEX		DELIVERY OF IAPDSHOWCASE S	78.29	314645
Total For Check 314645				78.29	
Check 314646					

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Check 314646							
01-10-520110		MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	189.88	314646
01-10-520130		MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	241.96	314646
01-10-552200		CONTRACT SVCS-FRAMEWORK IT	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	3,922.97	314646
01-10-580100		EXP MISC.-HUMAN RESOURCE E	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	245.57	314646
01-10-581200		EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	(3,130.57)	314646
01-10-581400		EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	14.99	314646
01-10-589105		EXP MISCELLANEOUS-EMPLOYEE	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	(260.20)	314646
01-10-589110		EXP MISC.-MARKETING SPECIA	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	373.17	314646
01-20-520225		MATRL-SUPP-R & R - VEHICLE	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	625.24	314646
01-20-570150		BLDG-LANDSCAPE-GENERAL PAR	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	252.65	314646
02-04-593514		PROGRAM SUPPLIES-DANCE - C	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	124.92	314646
02-06-593711		PROGRAM SUPPLIES-PRE SCHOO	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	587.68	314646
02-06-593715		PROGRAM SUPPLIES-TODDLER V	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	5.00	314646
02-07-593825		PROGRAM SUPPLIES-BASE	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	2,081.30	314646
02-07-593826		PROGRAM SUPPLIES-KINDER OD	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	103.89	314646
02-08-593943		PROGRAM SUPPLIES-HOT WHEEL	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	106.74	314646
02-08-593947		PROGRAM SUPPLIES-STEMULATI	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	58.95	314646
02-10-481810		MISCELLANEOUS REV-MISC. -	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	459.98	314646
02-10-520110		MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	51.90	314646
02-10-581200		EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	337.80	314646
02-10-581400		EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	715.90	314646
02-21-520110		MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	84.98	314646
02-21-520314		MATRL AND SUPP-SUPPLIES -	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	198.96	314646
02-21-560700		EQUIPMENT-NEW EQUIP - POOL	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	(20.44)	314646
02-21-584300		EXP MISCELLANEOUS-POOL - S	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	465.12	314646
02-32-520130		MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	5.50	314646
02-32-520360		MATRL AND SUPP-SUPPLIES · F	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	418.89	314646
02-33-520321		MATRL AND SUPP-MAINT. - MA	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	121.20	314646
02-33-552300		CONTRACT SVCS-CONTRACTUAL	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	48.06	314646
02-33-560200		EQUIPMENT-NEW EQUIP - MAIN	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	24.99	314646
02-35-554100		CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	240.63	314646
02-35-554405		CONTRACTUAL SERVICES-PUBLI	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	567.91	314646
30-10-582650		EXP MISC.-SAFTY TRAIN & SU	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	21.99	314646
70-10-586145		EXP MISCELLANEOUS-POOLS GE	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	189.98	314646
70-10-586170		EXP MISCELLANEOUS-HARRER P	FIFTH THIRD BANK		CREDIT CARD BILL FOR JANUA	669.73	314646
Total For Check 314646						10,147.22	
Check 314647							
01-20-520325		MATRL-SUPP-MAINT. - MAT'LS GOLF MILL FORD, INC.			OIL FILTER FOR FOR FORD TR	32.34	314647
Total For Check 314647						32.34	
Check 314648							
01-20-520321		MATRL AND SUPP-MAINT. - MA GRAINGER			REPLACEMENT ROLLER FOR GAR	213.44	314648
01-20-520400		MATRL-SUPP-SUPPLIES - TOOL GRAINGER			REPLACEMENT BAND SAW BLADE	43.68	314648
02-22-520260		MATRL AND SUPP-REPAIR EQUI GRAINGER			REPLACEMENTCHECK VALVE FOR	275.73	314648
Total For Check 314648						532.85	
Check 314649							
02-35-554400		CONTRACT SVCS-AGREEMENTS - GRAPHIC ARTS SERVICE			PRINTING OF SPRING HIGHLIG	4,863.00	314649
Total For Check 314649						4,863.00	
Check 314650							
01-10-554100		CONTRACTUAL SERVICES-AGREE LEAF			COPIER RENTAL	384.42	314650
Total For Check 314650						384.42	
Check 314651							
01-20-520400		MATRL-SUPP-SUPPLIES - TOOL MC MASTER-CARR SUPPLY CO			HIGH STRENGTH STEEL NYLON	21.12	314651
Total For Check 314651						21.12	
Check 314652							
01-20-520321		MATRL AND SUPP-MAINT. - MA MENARDS			MOUNTING OF TELEVISION AT	176.42	314652

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314652					
01-20-554100	CONTRACTUAL SERVICES-AGREE MENARDS		TOILET SEAT FOR MANSFIELD	39.97	314652
	Total For Check 314652			216.39	
Check 314653					
01-20-520328	MATRL-SUPP-MAINT. -PLAYGRO NUTOYS LEISURE PRODUCTS		CABLE CORES FOR CLIMBER AT	600.00	314653
	Total For Check 314653			600.00	
Check 314654					
02-09-593224	PROGRAM SUPPLIES - WELLNES OVIDIO SALGADO		2022 WELLNESS FAIR CONCERT	300.00	314654
	Total For Check 314654			300.00	
Check 314655					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS RUSSO POWER EQUIPMENT		REPAIR PARTS FORHONDA SNOW	88.79	314655
	Total For Check 314655			88.79	
Check 314656					
02-32-520335	MATERIALS AND SUPPLIES-SUP SEAWAY SUPPLY CO.		FLEX WIPES	300.00	314656
02-32-520370	MATRL AND SUPP-SUPPLIES - SEAWAY SUPPLY CO.		FLEX WIPES	480.00	314656
	Total For Check 314656			780.00	
Check 314657					
01-20-554100	CONTRACTUAL SERVICES-AGREE U.S. FIRE & SAFETY EQUIPME		ANNUALFIRE EXTINGUISHER IN	646.00	314657
	Total For Check 314657			646.00	
Check 314658					
02-08-593939	NOT BEING USED	JASON KOLLUM	HOT COCO SOCIAL 2/18	375.00	314658
	Total For Check 314658			375.00	
Check 314659					
02-32-513700	SALARIES & WAGES-GROUPX IN BODYMINDSPIRITFITNESS CORP		GROUP FITNESS	630.00	314659
	Total For Check 314659			630.00	
Check 314660					
02-33-520312	MATERIALS AND SUPPLIES-JAN CASE LOTS, INC		PVCC JANITORIAL SUPPLIES	499.90	314660
	Total For Check 314660			499.90	
Check 314661					
02-33-554100	CONTRACTUAL SERVICES-AGREE COLLEY ELEVATOR CO.		ELEVATOR INSPECTION FOR FE	204.00	314661
	Total For Check 314661			204.00	
Check 314662					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR FRANK HR	278.92	314662
	Total For Check 314662			278.92	
Check 314663					
02-33-570200	BUILDING & LANDSCAPE-BUILD GRAINGER		MENS LOCKER ROOMDOOR REPAI	20.42	314663
30-10-582650	EXP MISC.-SAFTY TRAIN & SU GRAINGER		INFRARED THERMOETER	544.73	314663
	Total For Check 314663			565.15	
Check 314664					
02-33-552300	CONTRACT SVCS-CONTRACTUAL GROOT, INC.		GARBAGE SERVICES FOR PVCC	364.58	314664
	Total For Check 314664			364.58	
Check 314665					
70-10-586147	EXP MISCELLANEOUS-AUSTIN P HACIENDA LANDSCAPING INC.		AUSTIN PARK OSLAD DEVELOPM	66,556.50	314665
	Total For Check 314665			66,556.50	
Check 314666					
01-10-520140	MATRL AND SUPP-OFFICE EXP HINCKLEY SPRINGS		DRINKING WATER DELIVERY	39.78	314666
	Total For Check 314666			39.78	
Check 314667					
02-10-554100	CONTRACTUAL SERVICES-AGREE LRS HOLDINGS, LLC		TRASH REMOVAL 9325 MARION	65.94	314667
	Total For Check 314667			65.94	
Check 314668					
35-10-552705	CNTRCT SVCS-ADA INCLUSION MAINE-NILES ASSN OF SP REC		INCLUSION SERVICES FOR FEB	664.13	314668
	Total For Check 314668			664.13	

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Check 314669					
01-20-520312	MATERIALS AND SUPPLIES-JAN MENARDS		COUNTER TOP CLEANER FOR NA	4.48	314669
01-20-520318	MATRL AND SUPP-MAINT. - MA MENARDS		EXTENSION CORD,GARAGE DOOR	76.19	314669
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARDS		CHAIR RAIL PROJECT SUPPLIE	204.48	314669
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARDS		SAFTEY GLOVES	5.49	314669
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARDS		GARAGE SUPPLIES	45.98	314669
70-10-586114	EXP MISCELLANEOUS-PARKS GE MENARDS		NEW MICROWAVE OVEN FRO NAT	139.99	314669
Total For Check 314669				476.61	
Check 314670					
01-10-581400	EXP MISCELLANEOUS-DUES & S MORTON GROVE CHAMBER OF CO MEMBERSHIP RENEWAL			150.00	314670
Total For Check 314670				150.00	
Check 314671					
70-10-586145	EXP MISCELLANEOUS-POOLS GE NATIONAL BUISNESS FURNITUR POOL FURNITURE			1,250.33	314671
70-10-586170	EXP MISCELLANEOUS-HARRER P NATIONAL BUISNESS FURNITUR POOL FURNITURE			2,593.85	314671
Total For Check 314671				3,844.18	
Check 314672					
01-20-520328	MATRL-SUPP-MAINT. -PLAYGRO NUTOYS LEISURE PRODUCTS		12"CABLE CORE	237.60	314672
Total For Check 314672				237.60	
Check 314673					
01-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK	PHONE SERVICES	1,090.18	314673
02-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK	PHONE SERVICES	1,090.18	314673
02-33-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK	PHONE SERVICES	1,123.21	314673
Total For Check 314673				3,303.57	
Check 314674					
02-10-580202	COMPREHENSIVE PLAN COSTS	PLANNING RESOURCES INC.	COMPREHENSIVE PLAN	29,450.00	314674
Total For Check 314674				29,450.00	
Check 314675					
02-08-592939	CONTRACTING SERVICES-FAMIL RECORD A HIT, INC.		BALANCE DUE FOR JANUARY 8T	820.00	314675
Total For Check 314675				820.00	
Check 314676					
01-10-554100	CONTRACTUAL SERVICES-AGREE TIAA COMMERCIAL FINANCE, I COPIER RENTAL INUSURANCE			290.52	314676
Total For Check 314676				290.52	
Check 314677					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU U.S. FIRE & SAFETY EQUIPME ANNUAL		FIRE EXTINGUISHER	203.75	314677
Total For Check 314677				203.75	
Check 314678					
02-07-592821	CONTRACTING SERVICES-PUPPY WENDY DECARLO		PAYMENT FOR SESSION 1 OF W	1,048.60	314678
Total For Check 314678				1,048.60	
Check 314679					
01-10-481810	MISCELLANEOUS REV-MISC. - WILLIAMS ASSOCIATES ARCHIT PROFESSIONAL SERVICES REND			2.12	314679
Total For Check 314679				2.12	

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Fund Totals:					
			Fund 01 CORPORATE	17,588.46	
			Fund 02 RECREATION	75,779.23	
			Fund 15 MUSEUM	903.60	
			Fund 30 LIABILITY INSURANC	6,445.47	
			Fund 35 SPECIAL RECREATION	37,120.73	
			Fund 70 CAPITAL IMPROVEMEN	301,585.54	
				<hr/>	
				439,423.03	

MONTH: 2/2/2022

Ref. No.	DATE	Card Number	Merchant	REASON	AMOUNT	BUDGET CODE
			1800			
O'Brien	11-Jan		Illinois Assoc. of Park Districts	Refund of Annual Conference Fees	-\$310.00	01-10-581200
O'Brien	11-Jan		Illinois Assoc. of Park Districts	Refund of Annual Conference Fees	-\$310.00	01-10-581200
O'Brien	11-Jan		Illinois Assoc. of Park Districts	Refund of Annual Conference Fees	-\$401.00	01-10-581200
O'Brien	11-Jan		Illinois Assoc. of Park Districts	Refund of Annual Conference Fees	-\$310.00	01-10-581200
O'Brien	11-Jan		Illinois Assoc. of Park Districts	Refund of Annual Conference Fees	-\$310.00	01-10-581200
O'Brien	6-Jan		Staples	2021 Tax Forms	\$35.11	01-10-520110
O'Brien	7-Jan		USPS	Postage Stamps for Mailing Vendor Checks	\$118.16	01-10-520130
O'Brien	10-Jan		Amazon	Office Supplies	\$9.89	01-10-520110
O'Brien	11-Jan		Amazon	Office Supplies	\$15.95	01-10-520110
O'Brien	18-Jan		Pro Auto	Repair 2015 Dodge Van Front Seal	\$625.24	01-20-520225
O'Brien	25-Jan		Frameworks	paid by Credit Card	\$3,922.97	01-10-552200
O'Brien	26-Jan		ZOOM	Monthly subscription for Zoom Meetings	\$14.99	01-10-581400
O'Brien	26-Jan		USPS	Postage Stamps for Mailing Vendor Checks	\$116.00	01-10-520130
O'Brien	29-Jan		Gaylord	Supplies for Museum	\$123.93	15-10-520110
O'Brien	2-Feb		MCPD	Test new Rec Trac System. Will be refunded.	\$5.00	01-10-520100
			1826		\$3,346.24	
Braubach	12-Jan		Amazon	Refund for returned product	-\$20.44	02-21-560700
Braubach	11-Jan		IAPD	Annual Conference Cancellation	-\$310.00	02-10-581200
Braubach	10-Jan		NRPA	CPP Renewal Certification	\$65.00	02-10-581200
Braubach	12-Jan		Amazon	Disposable Face Masks	\$51.90	02-32-520360
Braubach	13-Jan		Amazon	Color the Parks Supplies	\$78.50	02-08-593943
Braubach	14-Jan		Uncommongoods	Fraud purchase. This charge has been reported to bank Case #C202022821271	\$229.99	02-10-481810
Braubach	14-Jan		Amazon	Bandages	\$6.99	02-32-520360
Braubach	17-Jan		Amazon	Disposable Face Masks	\$51.90	02-10-520110
Braubach	17-Jan		Amazon	Color the Parks Supplies	\$15.29	02-08-593943
Braubach	18-Jan		Jeff Ellis & Assoc.	Aquatic Instructor Certification Class	\$425.00	02-10-581200
Braubach	20-Jan		ABT	TVs for Preschool rooms	\$398.00	02-06-593711
Braubach	21-Jan		Uncommongoods	Fraud purchase. This charge has been reported to bank Case #C202022821271	\$229.99	02-10-481810
Braubach	24-Jan		Characters IO	Deposit for Harrer Pool Opening	\$228.00	02-21-584300
Braubach	26-Jan		Amazon	Supplies for Harrer Grand Opening	\$102.30	02-21-584300
Braubach	28-Jan		Amazon	Supplies for Harrer Grand Opening	\$30.79	02-21-584300
Braubach	26-Jan		The Lifeguard Store	9 Lifeguard Umbrellas for Harrer	\$479.75	70-10-586170
Braubach	28-Jan		Swim Outlet	Jog belts for Aquatic Fitness	\$198.96	02-21-520314
Braubach	28-Jan		Broadcast Music	Annual License Fee	\$391.00	02-10-581400
Braubach	30-Jan		Amazon	Color the Parks Supplies	\$12.95	02-08-593943
Braubach	31-Jan		Amazon	Safe for Harrer Pool	\$84.98	02-21-520110
Braubach	1-Feb		Amazon	Cashier Chairs for both pools	\$189.98	70-10-586145

Braubach	1-Feb	Amazon	Cashier Chairs for both pools	\$189.98	70-10-586170
	Card Number	1834		\$3,130.81	
Kee	10-Jan	Illinois Assoc. of Park Districts	Refund of Annual Conference Fees	-\$310.00	01-10-581200
Kee	12-Jan	Reach Sports Marketing	Roard in Lobby	\$360.00	02-32-54100
Kee	25-Jan	Mrs Fields Cookies	Holiday Lunch	\$180.00	01-10-580100
Kee	1-Feb	IPRA	Employment Ad for Maintenance	\$65.57	01-10-580100
	Card Number	1818		\$295.57	
Gorczyca	11-Jan	Illinois Assoc. of Park Districts	Refund of Annual Conference Fees	-\$310.00	01-10-581200
Gorczyca	17-Jan	Propet Distributors	Trash bags for dogs	\$252.65	01-20-570150
Gorczyca	29-Jan	Hyatt Regency	Annual IAPD Conference Hotel - Refund pending	\$151.43	01-10-581200
	Card Number	9125		\$94.08	
Herrmann	10-Jan	Facebook Ads	Ads -Family Sports Challenge, Hot Cocoa Social, and Music Around	\$52.69	02-35-554100
Herrmann	12-Jan	Pic Monkey	Social Media Monthly Image Pro Subscription	\$12.99	02-35-554100
Herrmann	10-Dec	Daily Herald	Online Subscription	\$9.99	02-35-554100
Herrmann	22-Jan	Wp Engine	Monthly Website Host Fee	\$30.00	02-35-554100
Herrmann	28-Jan	Graphic Solutions Group	Heavy Duty Stakes for Yard Signs	\$147.91	02-35-554405
Herrmann	29-Jan	Chicago Tribune	Online Subscription	\$15.96	02-35-554100
Herrmann	31-Jan	Promo	Video subscription	\$119.00	02-35-554100
Herrmann	3-Feb	Sharper Dot Printing	20 Double Sided Yard Signs (Lifeguards)	\$420.00	02-35-554405
Herrmann	11-Jan	Illinois Assoc. of Park Districts	Refund of Annual Conference Fees	-\$310.00	01-10-581200
	Card Number	5137		\$498.54	
Baumgartner	5-Jan	Insectlore	Preschool supplies	\$63.98	02-06-593711
Baumgartner	10-Jan	Amazon	KO supplies	\$28.12	02-07-593826
Baumgartner	10-Jan	Oriental Trading	KO supplies	\$28.83	02-07-593826
Baumgartner	18-Jan	Amazon	Prek supplies	\$21.98	02-06-593711
Baumgartner	18-Jan	Amazon	KO supplies	\$21.98	02-07-593826
Baumgartner	18-Jan	Amazon	Prek supplies	\$35.83	02-06-593711
Baumgartner	24-Jan	Amazon	Prek supplies	\$16.01	02-06-593711
Baumgartner	26-Jan	Amazon	Prek supplies	\$16.13	02-06-593711
Baumgartner	26-Jan	Amazon	Prek supplies	\$35.75	02-06-593711
Baumgartner	28-Jan	Dollar Tree	Messy Mondays supplies	\$5.00	02-06-593715
Baumgartner	28-Jan	Amazon	KO supplies	\$24.96	02-07-593826
Baumgartner	11-Jan	IPRA	Conference refund	-\$401.00	02-01-581200
Baumgartner	11-Jan	IPRA	Conference refund	-\$310.00	02-01-581200
	Card Number	2424		-\$412.43	
Manno	1/19/2022	Amazon Market Place	Wire tracker tool	\$24.99	02-33-560200
Manno	1/19/2022	Amazon Market Place	Nano tape for signage	\$21.99	30-10-682650
Manno	1/19/2022	Amazon Market Place	Spliters for new cameras	\$121.20	02-33-520321
Manno	1/24/2022	Amazon.com	Jose winter uniform jacket	\$48.06	02-33-581500
	Card Number	1867		\$216.24	

Bregman	13-Jan	Illinois Assoc. of Park Districts	CPRE Training Course	\$85.00	02-10-581200
Bregman	31-Jan	NPRA	Membership Dues	\$175.00	02-10-581400
				\$260.00	
	Card Number	2987			
Moore	17-Jan	Target	sympathy card	\$5.50	02-32-520130
				\$5.50	
	Card Number	8573			
Wait	12-Jan	Wildfire	Returned deposit for Board dinner	-350.00	01-10-589105
Wait	19-Jan	USPS	Postage for bid packets	7.80	01-10-520130
Wait	31-Jan	Marianos	Food for board interviews	30.05	01-10-589105
Wait	31-Jan	Jimmy Johns	Food for board interviews	59.75	01-10-589105
				-\$252.40	
	Card number	7242			
Torres	5-Jan	Sysco Corp	Snacks for BASE	\$971.43	02-07-593825
Torres	7-Jan	Dollar Tree	Materials for BASE	\$11.05	02-07-593825
Torres	9-Jan	Amazon	Materials for BASE	\$13.53	02-07-593825
Torres	12-Jan	Amazon	Harrer Pool Supplies	\$181.77	02-02-520110
Torres	12-Jan	Amazon	Harrer Pool Supplies	\$107.27	02-02-520110
Torres	12-Jan	Amazon	Harrer Pool Supplies	\$10.99	02-02-520110
Torres	13-Jan	Amazon	Materials for BASE	\$47.09	02-07-593825
Torres	14-Jan	Lifeguard Store	Lifeguard Bench	\$470.22	02-02-520110
Torres	14-Jan	Lifeguard Store	Refund Lifeguard Bench	-\$470.22	02-02-520110
Torres	14-Jan	Amazon	Materials for BASE	\$62.30	02-07-593825
Torres	19-Jan	Amazon	Clock for Harrer Pool	\$73.14	02-02-520110
Torres	21-Jan	Amazon	Materials for BASE	\$45.08	02-07-593825
Torres	25-Jan	Amazon	Materials for BASE	\$23.96	02-07-593825
Torres	25-Jan	Sysco Corp	Snacks for BASE	\$877.97	02-07-593825
Torres	30-Jan	Amazon	Materials for BASE	\$11.95	02-07-593825
Torres	1-Feb	Amazon	Materials for BASE	\$8.95	02-07-593825
Torres	1-Feb	Amazon	Materials for BASE	\$7.99	02-07-593825
				\$2,454.47	
	Card number	1833			
Smentek	5-Jan	ZOOM.US	Annual Subscription	149.90	02-10-581400
Smentek	24-Jan	Amazon	Professional Development	42.12	02-10-581200
Smentek	25-Jan	Amazon	Professional Development	30.68	02-10-581200
Smentek	26-Jan	Weissman's Theatrical	Starbound Dance costumes	113.05	02-08-593514
Smentek	26-Jan	Fun Express	Pool Grand Opening	\$104.03	02-21-584300
Smentek	26-Jan	Fun Express	Doggie Egg Hunt	\$58.95	02-08-593947
Smentek	30-Jan	Amazon	Starbound Dance Co Supplies	\$11.87	02-08-593514
				\$510.60	
			Total:	\$10,147.22	

March 16, 2022

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Park Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

Motions/New Business

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
March 16, 2022**

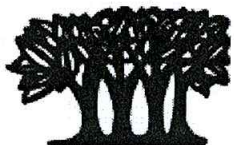
Administration and Finance Committee – Commissioner Minx, Chair

Resolution R-02-22: I move that the Morton Grove Board of Park Commissioners approve Resolution #R-02-22.

Transfer of Appropriation Funds: I move that the Morton Grove Board of Park Commissioners authorize the budget transfers in the amount of \$83,550.

Historical Society Agreement Renewal: I move that the Morton Grove Board of Park Commissioners approve the attached agreement between the Park District and the Morton Grove Historical Society.

Oketo Park Proposal: I move that the Morton Grove Board of Park Commissioners accept the proposal from Upland Design in the amount of \$14,730 for the redevelopment of Oketo Park.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: March 16, 2022
Regarding: Resolution R-02-22

Issue:

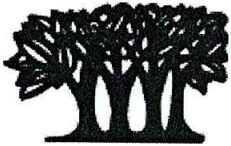
Approval of a Resolution R-02-22.

Discussion:

R-02-22 is presented in recognition of an employees retirement.

Park Board Action:

For the Board of Park Commissioners to approve Resolution R-02-22.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: March 16, 2022
Regarding: Transfer of Appropriation Funds

Issue:

To transfer 2021 appropriations between the line items that have excess funds to the items that are in need.

Discussion:

The Board passed the 2021 Appropriation Ordinance at the December 16, 2020 Board meeting. Per state law, after the first six months, the Board has the authority to transfer funds from any line item anticipated to have excess funds to a line item that needs funds. At the completion of this process, the 2021 appropriations for all the individual line items will exceed the individual expenditures.

Park Board Action:

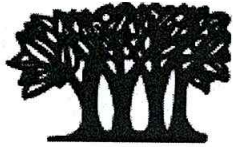
For the Board of Park Commissioners to authorize the attached budget transfers in the amount of \$83,550.

MORTON GROVE PARK DISTRICT

Post Date:

12/31/2021

GL #	Description	Transfer Out Funds from this Line Item	Transfer In Funds to this Line Item
01-10-530310	INSURANCE-INS - HEALTH & LIFE - DISTRICT	\$ 4,350	
01-10-540120	UTILITIES-HEATING FUEL		\$ 4,350
01-10-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTANCE	\$ 1,000	
01-10-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT		\$ 1,000
70-10-586135	EXP MIS - BASKETBALL & TENNIS COURTS	\$ 3,200	
70-10-586147	EXP MISCELLANEOUS-AUSTIN PARK PLAYGROUND		\$ 65,000
70-10-586148	EXP MISCELLANEOUS-ARNUM PARK PLAYGROUND		\$ 13,200
70-10-586170	EXP MISC-HARRER POOL	\$ 75,000	
Journal Total:		\$ 83,550	\$ 83,550



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: February 16, 2022
Subject: Agreement with MG Historical Society

Issue:

The agreement between the Park District and the Morton Grove Historical Society needs to be renewed.

Discussion:

In 2017, the Park District and the Morton Grove Historical Society entered an agreement that covers the activities of the Haupt-Yehl House and the John and Mary Helen Slater Education Center and the grounds surrounding each facility. This agreement outlines what each group will be responsible for. For example, the house is owned by the district but the artifact within the house are the Society's. Also, the Museum Attendant is a park district employee but is managed by the Society.

Over the last couple of years, this arrangement has worked well for both parties.

Park Board Action:

For the Board of Park Commissioners to approve the attached agreement between the Park District and the Morton Grove Historical Society.

**MUSEUM OPERATIONAL AGREEMENT BETWEEN THE MORTON GROVE
PARK DISTRICT AND THE MORTON GROVE HISTORICAL SOCIETY**

THIS AGREEMENT entered into by and between the Morton Grove Park District, a municipal corporation of the County of Cook, State of Illinois ("Park District"), and the Morton Grove Historical Society, an Illinois not-for-profit corporation ("Society").

WITNESSETH

WHEREAS, the Park District provides recreation facilities and programs for the general public, including residents of the Village and

WHEREAS, the Society operating as a not-for-profit corporation solely organized to document, record and preserve the history of the Village of Morton Grove on a continuing basis and

WHEREAS, the Park District is the owner of certain buildings and land in the Village of Morton Grove, Cook County, Illinois, and the licensee of certain real property as described in the "Intergovernmental Agreement Between the Village of Morton Grove and the Morton Grove Park District to Grant a License for a Portion of the American Legion Memorial Civic Center Property to Be Used for the Morton Grove Historical Society Museum" dated August 27, 2007 and attached hereto as Exhibit A; and

WHEREAS, the Park District intends to make its land and buildings herein described available to the public for recreational purposes, in the spirit of the Recreational Use of Land and Water Areas Act (745 ILCS 65/1 *et seq.*); and

WHEREAS, the Society's desire to use the buildings and land for operation as historical museums and attractions, and, pursuant to 70 ILCS 1290/1 *et seq.* of the Illinois Statutes, the Park District has the authority to levy taxes for museum purposes; and

WHEREAS, it is the purpose and intention of the parties to this Agreement to use the buildings, land and resources herein described for public park and museum purposes, programs and facilities; and

WHEREAS, it is in the best interest of the public, that the Parties work together to coordinate, integrate and consolidate the planning, acquisition, development and general operation of public facilities when basic functions are compatible and a public benefit may be

derived; and

WHEREAS, although the stated missions of the Parties may differ, public investment in recreational, historical and museum facilities and programs create a mutually beneficial environment in which to provide quality recreation and educational opportunities for the public; and

WHEREAS, the Parties agree that, through joint efforts, each party can contribute to greater public service without relinquishing their separate identities and respective responsibilities; and

WHEREAS, the parties agree that the museum will be called the Morton Grove Historical Museum and Education Center, and

WHEREAS, the parties agree that the mission of the Museum is to search out, collect, and preserve significant materials relating to the community and to study and share this history through educational and recreational activities that promote community heritage and pride, and

WHEREAS, this Agreement cannot be considered absolute; but shall serve as a frame of reference for evaluation of specific proposals and recommendations. Standards outlined herein insure that the Parties' concept of joint planning, restoration, development, use and maintenance is followed to the maximum extent possible, while retaining the essential freedom of decision and action of their respective boards, and

WHEREAS, the parties agree to establish the "Morton Grove Historical Museum Council" ("Council") to implement this agreement.

WHEREAS, the Mission Statement of the Council shall be as follows:

To develop policies and provide leadership that will mutually benefit the Morton Grove Park District and the Morton Grove Historical Society in their shared goal to provide a location for the public to learn about the heritage of Morton Grove. To work jointly to effect the ongoing and efficient management and operation of the Morton Grove Historical Museum (Haupt-Yehl House), Education Center (John & Mary Helen Slater Education Center), museum grounds as outlined in Exhibit B. To preserve the local history of the community and coordinate all museum

operations as outlined by this Agreement and as approved by the Board of Commissioners of the Morton Grove Park District and the Board of Directors of the Morton Grove Historical Society.

NOW, THEREFORE. it is expressly agreed that the parties acknowledge the sufficiency of the consideration and it is further agreed by and between the parties as follows:

SECTION ONE: All matters set forth in the preamble of this Agreement are expressly made a part of this Agreement.

SECTION TWO: The Park District, in consideration for this Agreement, hereby agrees as follows:

- A. To cooperate with the Society in the operation of the Museum.
- B. To provide the following buildings and museum grounds to be used by the Society for historical purposes: Haupt-Yehl House Museum - 6240 W. Dempster, John & Mary Helen Education Center - 6148 W. Dempster- museum grounds; as outlined in Exhibit A and possible storage space in other Park District facilities.
- C. To ensure and control adequate interior building conditions by providing heat, electricity, water, electronic communication and security service.
- D. To provide routine and usual maintenance and repair to the buildings and grounds, including providing regular custodial work.
- E. To cooperate with the Society when scheduling events affecting the Museum, Education Center and museum grounds by any third party and in the maintenance and repairs so as not to interfere with Museum or Society operations, events and safety of their respective property.
- F. To provide for the protection of the buildings by maintaining comprehensive insurance that includes but is not limited to, protection against theft, fire and injury.

G. To support in conjunction with the Society, the Council, consisting of five members, three of which shall be appointed by the Park District and two appointed by the Society. The role of the Council shall be to help coordinate operation of and programming for the Museum facilities. The Council will serve in an advisory role in the employment of museum staff. The Chairmanship of the Council will rotate between the Director of the Park District and the President of the Society from meeting to meeting.

H. To nominate and appoint three Park District representatives (a Commissioner, Executive Director and Superintendent of Recreation or others designated by the Park District) to serve on the Museum Advisory Council.

I. To annually levy an amount of funds as determined by the Park Board, in accordance with and not to exceed the limits set forth by State statute, a museum tax for the purpose of providing for the operation of a comprehensive historical and Museum program and share the details of such annual levy with the Council prior to approval by the Park Board. The budget for the Museum operations will be proposed by the Superintendent of Recreation, subject to review and concurrence by the Council and approval by the Park District's Board of Park Commissioners, and will be administered by their Executive Director.

J. To provide comprehensive insurance that includes full liability and fire damage to the buildings' structure and museum grounds. This insurance does not cover loss or damage to personal items on loan or collections belonging to the Society.

K. To hire Museum Attendants, as selected by the Society, who will be responsible for the administration and daily operation of the Museum and other historical facilities.

L. To provide for the openings, closings, set-ups and take-downs of the facilities for Park District programs, with any requested assistance by the Society.

M. To comply with all applicable Village regulations, including the Zoning

Ordinance, and all requirements for public hearings and plan review.

N. To prepare and distribute to the Society an annual report on museum operations (including but not limited to budget, museum tax levy, maintenance and capital improvements) and to provide each party with a copy of the annual Park District audit which includes the Museum operations.

O. To indemnify and hold harmless the Society, including their respective agents, employees, officers, commissioners, consultants, contractors and subcontractors, from and against all claims, damages, losses and expenses, including attorneys' fees and costs, arising out of or resulting from any act or omission of the Park District, its agents, employees, officers, commissioners, consultants, contractors and subcontractors or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent of any act or omission of the Society.

SECTION THREE: The Society, in consideration for this Agreement, hereby agrees as follows:

A. To cooperate with the Park District in the operation of the Museum Education Center and museum grounds. This includes cooperating with, and helping staff hired by the Park District to administer and work in the Museum along with recruiting, training, supervision and administering volunteers from the community serving as docents or in other capacities.

B. To provide its present and future collection of accessions for display and use in the Museum, Education Center and museum grounds.

C. To provide adequate operating funds for the Museum, Education Center and museum grounds for those specific expenses determined and approved of by the Society and which are not otherwise covered elsewhere in this agreement; and to then reimburse the Park District for such expenses as the Parties have agreed upon.

D. To appoint two representatives (the Society President and another Officer or Director) to serve on the Council with the three representatives from the Park District.

E. To engage a Museum Attendant(s) who will be responsible for the administration and daily operation of the Museum and other historical facilities, with input from the Council. The Museum Attendant(s) will report to the President of the Society and perform the duties as approved by the Society Board of Directors with input from the Council which includes but is not limited to the administration and daily operation of the Museum and other historical facilities. The Society agrees the annual personnel costs will not to exceed \$12,000.

F. To coordinate the Museum volunteers, including recruitment and recognition of the volunteers, in cooperation with the Superintendent of Recreation.

G. To provide for the openings, closings, set-ups and take-downs of the facilities for Society programs, with any requested assistance by the Park District.

H. To comply with all applicable Village regulations, including the Zoning Ordinance, and all requirements for public hearings and plan review.

I. To abide by all Park District Ordinances, policies, and procedures. Any accidents occurring on the Museum or Education Center premises should be reported according to Park District procedures. Violation of Park District Ordinances or policies may be cause for termination of this agreement. The Society may have thirty (30) days to request a hearing with the Executive Director who will recommend his findings to the Park District's Board of Park Commissioners. The Society retains its right to appeal any actions taken to the Park District Board of Commissioners.

J. To assist the Park District in refurbishing or restoration of the Museum and Educational Center interiors along with the museum grounds, except for mechanical and structural adjustments, subject to approval by the Society.

- K. To be responsible for the proper care and management of its collections and future accessions. The Society shall maintain a written Collections Management Policy to outline the procedures and documentation for collections.
- L. To provide adequate insurance protection, as determined by the Society, for the collections housed in the Museum, Education Center and grounds. A waiver or release for damage, destruction, or theft shall be secured from the owner for any borrowed property located in the Museum or Education Center.
- M. To maintain an active exhibit and display schedule in order to utilize its collections, to educate the general public, and to stimulate visitation.
- N. To provide and coordinate the volunteers who assist in the Museum, Education Center and museum grounds operations. Appropriate orientation and safety training shall be made according to Park District Ordinances, policies, and procedures. In the absence of volunteers provided through the Society, it will work with the Council to determine a course of action to enlist said volunteers.
- O. To operate any Museum Store in accordance with all applicable federal, state and local laws and ordinances and generally accepted professional standards. All income from any Store operations shall belong to the Society.
- P. To manage the membership program. All income from memberships shall belong to the Society. Membership privileges may include free admission to the Museum. Admission to Society special events shall be in accordance with policies adopted by the Society. To provide free tours to Illinois school children in grades K-12 when the school children are accompanied by a teacher and to offer periodic free admission days in accordance with Section 1 of the Illinois Park District Aquarium and Museum Act, 70 ILCS 1290/1.
- Q. All income from Museum activities (i.e. educational, children's or other Museum sponsored events and programs including the operations of any subsidiary organizations), shall be deposited in the Park District's Museum Fund to be used to operate the Museum. All direct costs not covered in this agreement or as determined by the Council and associated with such events or programs

will be reimbursed to the Park District Museum Fund. Any net income will be allocated to the Park District Museum Fund. Membership in the Society will be required for all members of any subsidiary organizations administered by the Museum.

All income from Society activities (i.e. Society or Society sponsored events and programs that are designed, planned and implemented solely by the Society without the assistance of the Park District), shall be deposited in the Society's operating fund to be used by the Society. All direct costs not covered in this agreement or as determined by the Society and associated with such events or programs will be reimbursed to the Park District. Any net income will be the Society's.

All income from non-Museum activities, (i.e. Museum, Education Center and museum grounds, rental, recreational programs, Park District, or Park District approved events and programs, etc.), shall be solely the Park District's minus any direct cost incurred by the Society, (i.e. expenses contributing to any income for any said activities, damages or loss of Society property, etc.). Any net income will be deposited into the Recreation Fund.

R. Endeavor to continue the Society's ongoing publications program (i.e. Echoes, newsletter, social networking, etc.) and work towards developing new methods of communication to reach its Members and the public at large as approved by the Society. Any sponsorship or advertising income obtained from such publications shall solely belong to the Society.

S. To organize annual fundraising activities to support projects identified in the Society and Museum's long-range plans. Fundraising efforts may also be used to assist in the cost of building maintenance and repair for the purpose of keeping the buildings historically accurate as determined by the Society.

T. To provide an annual audited report of its financial activities to the Park District.

U. To indemnify and hold harmless the Park District, including their

respective agents, employees, officers, commissioners, consultants, contractors and subcontractors, from and against all claims, damages, losses and expenses, including attorneys' fees and costs, arising out of or resulting from any act or omission of the Society, its agents, employees, officers, commissioners, consultants, contractors and subcontractors or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent of any negligent act or omission of the Park District.

V. That in the event of its dissolution, the Society may convey, by absolute Deed of Gift, all titles and rights to its collection items and archival materials to the Park District.

SECTION FOUR: Use and availability of the Historical Museum, Education Center and museum subject to, but not limited to, the following regulations:

A. Although monetary donations are suggested, there will be no established admission fee to Museum or Education Center for individual visitors or members of a tour group unless otherwise determined by the Museum Council.

B. The hours that the Museum is open to the public will be reviewed on an as needed basis and approved by the Museum Council.

C. The Historical Society Board of Directors and museum staff may approve the use of the Museum, Education Center and museum grounds for meetings or benefits as may be requested by local organizations. Organizations may schedule a program meeting with their own speaker or request that a museum program be presented. These special events may be held at any time with appropriate notification to the Park District.

D. No alcoholic beverages shall be served on the Museum or Education Center premises without the express written consent of the Park District upon conditions determined by the Park District.

E. There shall be no smoking on the Museum and Education Center premises or grounds.

F. All rules established by the Society for the protection of the collections or for the safety of visitors apply at all times and for all visitors including Park District and Society staff.

SECTION FIVE: Meeting of the Museum Council shall not be held less than three times each year unless provided otherwise by the Council.

SECTION SIX: The Council shall review this Agreement as needed on a bi-annual basis. Suggested revisions to this agreement can be made by either the Park District or the Society to the Council for consideration at the time of review. Any revisions made by the Council must be in writing and approved by the Park District Board of Park Commissioners and Historical Society Board of Directors prior to implementation.

SECTION SEVEN: In furtherance and not in limitation of each parties' indemnification obligation as provided above, in the event that either party decides to purchase insurance from an insurance company, each party shall keep in force at all times during the term of this agreement Commercial General Liability Insurance specifically including fire legal liability, bodily injury, personal injury and property damage limits of not less than \$3,000,000 per occurrence, written on an occurrence basis and at all times naming each party to this agreement, its public officials, employees, volunteers and agents as additional insured.

In the event that any party is self-insured, member of an intergovernmental pool or provides for its risk financing by a means other than commercial insurance, those parties shall keep in force at all times during the term of this agreement, General Liability coverage specifically including fire legal liability, bodily injury, personal injury and property damage limits of not less than \$3,000,000 per occurrence provided on an occurrence basis and at all times specifically extending that coverage to each party to this agreement, its public officials, employees, volunteers, and agents.

In addition, each party shall furnish certificates for any insurance and/or coverage put in place including a 90-day notice of cancellation or reduction in limits. The policy and/or coverage shall also contain a "contractual liability" clause.

The insurance company, self-insurance pool or similar entity of the party providing the indemnification shall be allowed to raise on behalf of the other party(s) any and all defenses

statutory and/or common law to such claim or action which the other party(s) might have raised, including but not limited to any defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act, 745 ILCS §10/1-101, et seq (1991).

SECTION EIGHT: That notwithstanding the above referenced indemnification provisions, in the event any claim, action, obligation, liability, or the like is directed or imposed against the Council, it is mutually agreed between the parties that the coverage provider for the Park District may with approval of both parties administer said claim with the extent of any shared expenses, and the like associated with any such obligation to be determined by the Board of Commissioners of the Park District and the Board of Directors of the Society and their coverage providers.

SECTION NINE: The parties agree that to the extent possible and in compliance with applicable state and/or federal law, to cooperate keeping the buildings historically accurate in accordance with the standards set forth in the Secretary of Interior's Standards for Rehabilitation.

SECTION TEN: This Agreement shall take effect on May 1, 2016, and will be in effect for two (2) year unless earlier terminated. If any of the parties to this Agreement wish to amend the Agreement, that party or parties must notify the other party or parties in writing of their desire for an amendment not less than 90 days prior to the annual renewal date. In the event a request to amend is made in accordance with this section, the Superintendent of Recreation (or in the absence therein, the Park District Executive Director) shall schedule a meeting of representatives from the Park District and Society to discuss the proposed amendments. Any party wishing to terminate this Agreement must notify the other party in writing to the administrative offices of the other party at least 180 days prior to the effective date of the termination.

SECTION ELEVEN: This Agreement shall be binding upon and inure to the benefit of any successor Governmental entity which may assume and perform the duties of either party.

SECTION TWELVE: The invalidity of any provision of this Agreement shall not impair the validity of any other provision. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable, that provision will be deemed severable and the Agreement may be enforced with that provision severed or modified by the court.

SECTION THIRTEEN: This Agreement sets forth the entire understanding of the parties and may only be amended or modified by a written instrument signed by the parties except as otherwise provided herein.

SECTION FOURTEEN: This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.

SECTION FIFTEEN: This Agreement may be executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

SECTION SIXTEEN: This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers this _____ day of _____, 20__.

Morton Grove Park District
6834 Dempster Street
Morton Grove, Illinois 60053

Morton Grove Historical Society
PO Box 542
Morton Grove, Illinois 60053

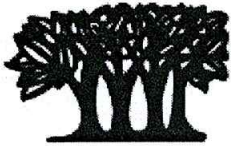
By: Keith White, President

By: Mark V. Matz, President

Attest: Jeffrey Wait, Secretary

By: Donna Hedrick, Vice President/Treasurer

EXHIBIT A



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: March 16, 2022
Regarding: Oketo Park Proposal

Issue:

Approval of a proposal from Upland Design to redevelop Oketo Park.

Discussion:

After the Governor of the State of Illinois announced expanded funding for the Open Space Lands Acquisition & Development (OSLAD) Grant program with the Illinois Department of Natural Resources for the State's next fiscal year, staff reached out the Upland Design for a proposal for Oketo Park.

The park district has used Upland Design for many projects. This proposal would be similar to the redevelopment of Austin Park. Oketo Park is in need of significant improvements including but not limited to new playground, basketball court resurfacing, a shade constructure, and improvements.

The scope of services would consist of a master plan design for the park, cost of construction estimate to renovate the park, and preparation of the OSLAD grant.

Park Board Action:

For the Board of Park Commissioners to accept the proposal from Upland Design in the amount of \$14,730 for the redevelopment of Oketo Park.

**PROFESSIONAL SERVICES AGREEMENT FOR
ARCHITECTURAL SERVICES**

Project Information	
The Project: <div style="text-align: center; margin-top: 10px;">Oketo Park Master Plan and IDNR OSLAD Grant Project 8950 Oketo Avenue Morton Grove, Illinois</div>	
Owner: Morton Grove Park District 6834 W. Dempster Morton Grove, IL 60053 Owner's Representative: Jeff Wait T: 847-965-0383 Email: jwait@mgparks.com Owner's Anticipated Milestone Dates for the Project: See Architect's Proposal. <u>Master Planning</u> : Estimated Completion May 16-June 10, 2022 <u>Grant Submittal</u> : To meet IDNR OSLAD Grant Requirements for 2022 Submission	The Architect: Upland Design Ltd. 24042 Lockport Street Plainfield, IL 60544 The Architect's Representative: Michelle A. Kelly T: 815-254-0091 Email: mkelly@uplanddesign.com
Project Information – cont.	
Architect's Scope of Services: The Architect's Scope of Services consist of the services required for the Master Plan design, cost of construction estimate to renovate Oketo Park, and preparation of an Illinois Department of Natural Resources ("IDNR") Open Space Lands Acquisition & Development ("OSLAD") Grant submission in accordance with this Agreement, including Architect's Proposal dated February 14, 2022, attached to and incorporated to this Agreement as Exhibit A ("Architect's Proposal").	

Architect's Compensation:

The Architect's Professional Fee shall be \$14,730.00, broken down in accordance with Section 4.1 of this Agreement. Architect's Professional Fee does not include any subconsultants.

Architect shall also be compensated for Reimbursable Expenses in accordance with Section 4.2 of this Agreement.

This Professional Services Agreement for Architectural Services (the "Agreement") is executed on the date last written below (the "Effective Date"). This Agreement applies to all Project-related Services provided by Architect on and after the Effective Date.

Owner and the Architect agree as follows:

1. **General Definitions.**

1.1. "Agreement" means this Professional Services Agreement for the Project, as executed by the Parties.

1.2. "Architect" means the person or entity identified in the Project Information section of the Agreement, and includes but is not limited to the Architect's employees, agents, representatives, subcontractors, consultants, and subconsultants, and any other entity or individual that has contracted with Architect in connection with the Project.

1.3. "Compensation" means the Professional Fees and Reimbursable Expenses to be paid by Owner to the Architect for the timely and proper execution of Services. Compensation is specified in the Project Information section of the Agreement.

1.4. "Day" or "Days" means a calendar day or a period of days, as applicable, without regard to weekends or holidays.

1.5. "Estimated Cost of the Work" means the estimated cost of construction prepared by the Architect to renovate Oketo Park. In preparing the Estimated Cost of Work, Architect shall be permitted to include contingencies for design, bidding and price escalation, and to include alternate bids as may be necessary to adjust the actual construction cost to meet the Owner's budget.

1.6. "Owner" means the Morton Grove Park District.

1.7. "Parties" means Owner and the Architect.

1.8. "Party Representatives" means Owner's and Architect's respective representatives identified in the Project Information Section of this Agreement. The Parties may change their respective Party Representative upon prior written notice of such change to the other Party's Representative, provided that the other Party accepts such change. Such acceptance shall not be unreasonably withheld. Any substitution of Architect's Party Representative must be with a person who has professional experience equal to or greater than Architect's current Party Representative.

1.9. "Professional Fee" means the fee specified in this Agreement and payable by Owner to the Architect for the performance of Services.

1.10. "Project" means the project identified in the Project Information section of the Agreement.

1.11. "Reimbursable Expenses" means the actual cost to the Architect of the items identified below as Reimbursable Expenses.

1.12. "Scope of Services" means the statement contained in or incorporated into the Project Information section of the Agreement which defines the nature and extent of Services to be provided by Architect. The Scope of Services may explain or supplement the Services to be provided under this Agreement. To the extent of any conflict between the Scope of Services, Architect's Proposal and this Agreement, this Agreement shall control.

1.13. "Services" means all professional services, administrative services, models, mock-ups, renderings, documents, instruments, and deliverables to be provided by Architect under this Agreement.

1.14. All other capitalized terms are defined below or in the Agreement.

2. **Architect's Obligations.**

2.1. **General Obligations.** Architect shall provide all Services contained in the Scope of Services in a timely and professional manner in accordance with the Standard of Care. The Architect shall conform its Services to the standard of care applicable to design professionals performing similar services for projects of like size and kind (the "Standard of Care"). Architect's Services and all deliverables furnished under the Agreement shall comply with applicable building and zoning laws, statutes, codes, ordinances, orders, and regulations of the governmental authority or authorities having jurisdiction over the Project, subject to the Standard of Care. The Architect shall perform its Services as expeditiously as is consistent with the Standard of Care applicable to its Services. The Architect acknowledges that its position with Owner is one of trust and confidence, and that the Architect shall conduct its Services and act in Owner's interest with respect to all decisions concerning the Project. The Architect shall not engage in any activity, provide any services, or enter into any contract that may reasonably appear to conflict with the Architect's duties to Owner or with the Architect's professional judgment concerning the Project. The Architect and its employees are independent contractors with respect to Owner.

2.2. **Scope of Architect's Services.** The Services to be provided by Architect as described in Architect's Proposal and this Agreement are complimentary and supplementary and Architect's Services shall include landscape architectural services as described in the Scope of Services. All other services are defined as "Additional Services," and, except in an emergency, Additional Services shall only be provided by the Architect upon Owner's prior written agreement to the scope of such Additional Services and Owner's prior written approval of the fee and expenses related to such Additional Services.

2.2.1. All persons connected with Architect as an officer, employee or agent of or consultant to Architect, who are directly in charge of the professional landscape architectural services performed as part of the Architect's Services, are, and for so long as any of Architect's Services shall be provided under this Agreement, shall be qualified and possess the skill and competence required to perform Architect's Services properly. Architect shall be responsible for the acts and omissions of its employees, agents and consultants, and their respective employees and agents with respect to the Services under this Agreement.

2.3. **Ownership of Instruments of Service.** All hardcopy and electronically-stored construction drawings details, sketches, specifications, conditions, requirements, and all other documents generated and/or prepared in connection with the Project by Architect, are defined collectively as "Instruments of Service." Provided the Owner has not materially breached the Agreement, the Owner owns the Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights, and Architect hereby waives all common law, statutory and other reserved rights, including copyrights, in and to the Instruments of Service. Notwithstanding the foregoing, Architect retains ownership of any pre-existing, standard specifications, notes, forms and construction details that are incorporated into or used in connection with the Master Plan. The Owner grants the Architect license to retain copies and to share representations of the Instruments of Service.

2.4. **Preliminary Project Schedule.** A preliminary Project schedule is included in Architect's Proposal.

2.5. **Indemnification.** To the fullest extent permitted by law, the Architect shall indemnify and hold harmless the Owner and its officers, officials, employees, and agents from and against all claims, damages, losses and expenses arising out of claims by third parties or resulting from the performance of the Architect's Services, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, and (ii) to the extent caused by any wrongful or negligent act or omission of the Architect, Architect's consultants, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent it is caused in whole or in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Architect shall similarly protect, indemnify and hold and save harmless the Owner, its officers, officials, employees, and agents against and from any and all claims, costs, causes, actions and expenses incurred by reason of Architect's breach of any of its obligations under, or Architect's default of, any provision of the Agreement.

2.6. **Insurance.** The Architect shall procure and maintain the following insurance policies for the duration of the Project. The Architect shall also cause each of its subcontractors and subconsultants to procure and maintain the following insurance policies for the duration of the Project. All specified insurance shall be obtained from insurance companies licensed to conduct business in Illinois and with a A.M. Best's Key Guide Rating of at least A / VII, unless otherwise specified in writing by Owner. All specified policies shall by endorsement incorporate a provision requiring thirty (30) Days written notice to Owner prior to the cancellation, or non-renewal of any such policies. Such written notice shall be provided by Architect to Owner by certified mail, return receipt requested. The Architect's cost of maintaining such insurance is included in the Architect's Professional Fee. Failure of Owner to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of Architect's obligation to maintain such insurance. Owner shall have the right, but not the obligation, of prohibiting Architect from commencing the Services until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Owner. Failure to maintain the required insurance may result in termination of this Agreement at Owner's option. Prior to performing Services, and upon the expiration and renewal of each such policy, the Architect shall furnish to Owner proof of all required insurance including certificates of insurance, and policies with all declarations and endorsements attached. At any time during the Project, Architect shall provide certified copies of all insurance policies required by this Agreement within 10 Days of Owners' written request for said copies.

2.6.1. **Commercial General Liability.** The Architect shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than **\$3,000,000** for each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 04 13, or a substitute form providing similar coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). Owner shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or a substitute providing similar coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Owner.

2.6.2. **Automobile Liability.** The Architect shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than **\$1,000,000** for each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage similar to that provided in the 1990 and later editions of CA 00 01.

2.6.3. **Workers' Compensation.** The Architect shall maintain workers compensation as required by statute and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than **\$500,000** or not less than the amount as required by Illinois law, whichever is more, for each accident for bodily injury by accident or for each employee for bodily injury by disease. If Owner has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 10 under the Commercial General and Umbrella Liability Insurance required in this Agreement, the Architect waives all rights against Owner and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Architect's Services.

2.6.4. **Professional Liability.** The Architect shall maintain professional liability and, if necessary, commercial umbrella liability insurance with a limit of not less than **\$1,000,000** for each wrongful act arising out of the performance or failure to perform professional services and **\$2,000,000** aggregate.

2.6.5. **Cross-Liability Coverage.** If Architect's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

2.6.6. **Deductibles and Self-Insured Retentions.** Architect has advised Owner that its deductible for Professional Liability is \$5,000 per claim. Architect shall promptly notify the Owner of any increase in its deductible during the term of this Agreement.

3. **Owner's Obligations.**

3.1. **Information and Approvals.** Owner shall timely respond to all reasonable requests by the Architect for documents, information, surveys, and approvals that may be necessary for the Architect to perform its Services. Notwithstanding any provision of this Agreement to the contrary, Owner's review and approval of any and all documents or other information shall be for the purpose of providing the Architect with information as to Owner's objectives and goals with respect to the Project

and not for the purpose of determining the accuracy, completeness or correctness of such documents and, notwithstanding any professional skill or judgment possessed by Owner, shall in no way create any liability on the part of Owner for errors, inconsistencies or omissions in such documents or information.

3.2. **Budgeting.** The Owner may rely upon Architect's Estimate of the Cost of the Work in establishing the Owner's budget to renovate Oketo Park for submission with the OSLAD Grant.

3.3. **Party Representative.** Owner's Party Representative is authorized to act on Owner's behalf only to the extent authorized by Owner's Board Policies and Project-specific directives, if any.

4. **Compensation and Payment.**

4.1. **Professional Fee.** The Architect's Compensation is contained in the Project Information Section of the Agreement. A portion of the Professional Fee shall be earned and become payable during each phase of the Project, in accordance with the schedule below.

Project Phase	Amount of Professional Fee Earned
Master Plan Preparation	\$9,240
OSLAD Grant Application	\$5,500
Total Professional Fee	\$14,740

4.2. **Reimbursable Expenses.** The Architect's Reimbursable Expenses include and are limited to the Architect's actual costs incurred in connection with the following specified items. There shall be no markup by the Architect on Reimbursable Expenses. The Reimbursable Expenses shall not exceed \$1,000.00 unless Architect requests in writing a specified increase of this not-to-exceed cap and a basis for the request, and Owner approves such request in writing and before the expenditure is incurred. Reimbursable Expenses include and are limited to:

- 4.2.1. Printing and document reproduction costs, document delivery costs;
and
4.2.2. Mileage at standard rates as published by the IRS.

4.3. **Invoicing.** From the Effective Date of the Agreement, the Architect shall on a monthly basis send Owner invoices for the Professional Fee and Reimbursable Expenses. The Architect shall be allowed to send invoices less than once a month when monthly invoice amounts are minimal. The invoices shall reflect portions of the Professional Fee earned and due, less payments previously made, and shall reflect the then remaining available balance. The invoices shall also reflect Reimbursable Expenses incurred in the immediately preceding month, which shall be supported by the attachment of all third-party documents and information needed for Owner to independently verify the amount incurred and paid by the Architect and the details of such expenses, and the remaining available balance. Owner shall specify the monthly deadline and procedure, if any, for the submittal of invoices. The invoices shall be directed to Owner's Project Representative as identified in the Project Information Section of the Agreement. Owner shall process all invoices in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1, *et seq.*

5. **General Provisions.**

5.1. **Termination for Convenience.** Owner may terminate the Agreement upon at least seven (7) Days written notice to the Architect for any reason in Owner's sole discretion. Upon such termination for convenience, the Architect shall submit a final invoice for that portion of the Professional Fee earned and Reimbursable Expenses incurred as of the effective date of termination. Such invoice shall be prepared and calculated as provided in Article 4, above. Payment of such invoice shall be Architect's sole remaining compensation under the Agreement. The Architect shall not under any circumstance have any claim for consequential or incidental damages, or lost profits, and all such claims are expressly waived.

5.2. **Termination for Cause.** If one Party materially breaches the Agreement, the other Party may terminate the Agreement upon at least three (3) Days written notice to the breaching Party. If the Architect terminates under this Section, upon such notice of termination to Owner, the Architect shall submit a final invoice for that portion of the Professional Fee earned and Reimbursable Expenses incurred as of the effective date of termination. Such invoice shall be prepared and calculated as provided in Article 4, above. Payment of such invoice shall be Architect's sole remaining compensation under the Agreement. If Owner terminates under this Section, the Architect shall not be entitled to any further compensation, except for those portions of the Professional Fee and Reimbursable Expenses that are then earned, due, and unrelated to the material breach forming the basis for such termination, which shall be invoiced and paid in accordance with Article 4. The Architect shall not under any circumstance have any claim for consequential or incidental damages, or lost profits, and all such claims are expressly waived.

If the Architect is adjudged as bankrupt, or makes a general assignment for the benefit of its creditors, or if a receiver is appointed on account of the Architect's insolvency, or if any provision of the bankruptcy law is invoked by or against the Architect, then notwithstanding any other rights or remedies granted the Owner, the Owner may, without prejudice to any other right or remedy, (i) terminate the employment of the Architect and/or (ii) finish the Services by whatever method the Owner may deem expedient. In such case, the Architect shall not be entitled to receive any further payment until the Services are finished and the Owner may be entitled to recover and deduct from any remaining amounts due Architect all damages allowed by law.

5.2.1. Architect shall at its own cost promptly cure any breach of its obligations under this Agreement. Should Architect refuse or neglect to cure such breach within a reasonable time, taking into consideration the nature of the breach and its impact on the progress of the Project, after receiving reasonable notice requesting such cure from Owner, then Owner shall be entitled to cure such breach following additional notice of such intended action to Architect, and recover the cost of such cure from Architect. This commitment by Architect is in addition to and not in substitution for, any other remedy which the Owner may have at law or in equity.

5.3. **Return of Documents Upon Termination.** Promptly upon the termination of this Agreement or the Architect's Services for any reason and payment in full of all outstanding invoices received from the Architect and not in dispute, the Architect shall deliver to the Owner copies of all documents prepared by Architect in the performance of its Services under this Agreement, including without limitation all drawings and specifications, and all models prepared by the Architect for the Project prior to the effective date of termination, so as to avoid any delay or increased cost of the Project.

5.4. **Retention and Inspection of Records.** To the extent the Agreement requires the Architect to prepare, receive or maintain correspondence, documents, records, instruments and/or files related to the Project ("Project Records"), the Architect shall maintain all Project Records in an organized, safe, and secure location during performance of the Services and for such longer period as may

be required by IDNR in the event the Owner is awarded an OSLAD Grant. Upon Owner's request at any time, the Architect shall promptly provide Owner with access to original Project Records, and copies of Project Records if requested.

5.5. **Confidentiality and FOIA.** The Architect shall maintain, and shall contractually require its employees to maintain, the confidentiality of all information in their possession regarding the Project. Architect shall keep all Project-related information, documents, records, instruments, and files strictly confidential and shall not disclose them to any other person except to those employees of Architect who need such information to perform Project-related services. The Architect acknowledges that certain Project-related documents in its possession or under its control may be subject to the Freedom of Information Act, 5 ILCS 140/1, *et seq.*, and the Architect shall comply with and shall cooperate with Owner's efforts to comply with such requirements. Exceptions to the confidentiality of the documents shall include documents that are in the public domain, if disclosure is required to comply with legal orders, or if disclosure is reasonably necessary for Architect or Architect's sub consultants to defend itself in a claim.

5.6. **Statutory Requirements.** The Architect shall comply with statutory requirements including but not limited to:

5.6.1. The Architect shall comply with, and require all persons providing any of the Services on its behalf to comply with, to the extent applicable, all applicable federal and state laws and governmental rules and regulations now or hereafter in effect pertaining to equal employment opportunity and discrimination in provision of the services, including the provisions of the Equal Employment Opportunity Clause.

5.6.2. The Illinois Human Rights Act, 775 ILCS 5/1-101, *et seq.*, including but not limited to requirements pertaining to a sexual harassment policy.

5.6.3. The Drug Free Workplace Act, 30 ILCS 580/1, *et seq.*

5.6.4. Article 33E of the Criminal Code, 720 ILCS 5/Art. 33E. Pursuant to Section 33E-11, the Architect hereby certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E.

5.7. **Professional Credit.** The Architect shall have the right to include photographic or artistic representations of the Project among Architect's promotional and professional materials. The Owner shall give Architect reasonable access to the completed Project to make such representations. However, Architect's promotional and professional materials shall not include the Owner's confidential or proprietary information or any other information prohibited by law or by the Agreement from disclosure.

5.8. Architect's duties as set forth herein shall at no time be in any way diminished by reason of any approval by the Owner of the Construction Documents authored by Architect or its consultants, nor shall anything contained in this Agreement be construed as a limitation on, or a waiver of, any remedies which the Owner may have at law or in equity for damages sustained or expense incurred caused by Architect's negligent errors, omissions, or failure to perform its duties or covenants in accordance with this Agreement.

5.9. **Governing Law/Venue.** The Agreement shall be governed by, subject to, and construed in accordance with the laws of the State of Illinois without regard to conflict of law principles.

Any suit or action arising under this Agreement shall be commenced in the Circuit Court of Cook County, Illinois.

5.10. **Interpretation and Construction.** The Parties intend the Agreement to be legally binding on them, and to inure to their benefit and the benefit of their respective legal representatives, successors and assigns. The provisions of the Agreement are severable and no provision shall be affected by the invalidity of any other provision. If any court determines any provision of the Agreement to be ambiguous, the ambiguity shall not be construed against either Party.

5.11. **No Assignment or Delegation.** Except as may be otherwise provided in the Scope of Services, each of the Parties represents that it has not assigned and will not assign any rights under the Agreement, and that it has not delegated and will not delegate or subcontract any duties arising under this Agreement.

5.12. **No Third-Party Beneficiaries.** The Agreement is not intended to confer any rights upon any third party who is not a Party to the Agreement.

5.13. **No Waiver of Immunities, Privileges.** Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities, defenses and/or privileges of Owner and/or the Architect, and/or any of their respective officials, officers and/or employees.

5.14. **Statute of Limitations.** Notwithstanding any other provision to the contrary, all causes of action arising from the performance and/or breach of this Agreement shall be deemed to have accrued and the applicable statutes of limitation and repose shall operate as provided by Illinois law.

5.15. **Integration.** This Agreement, and the documents attached to and incorporated by reference in this Agreement including but not limited to the Scope of Services, if any, provisions relating to Compensation, if any, constitute the entire agreement of the Parties with respect to this Project, and supersede all prior representations and agreements, both oral and written. This Agreement may only be modified or cancelled by the subsequent written agreement of the Parties.

5.16. No Party shall be deemed in default of this Agreement for any delay or failure to fulfill any obligation hereunder so long as and to the extent to which any delay or failure in the fulfillment of such obligation is prevented, frustrated, hindered or delayed as a consequence of circumstances of a cause beyond its control, including any act of God or a public enemy or terrorist, act of any military, civil or regulatory authority, fire, flood, earthquake, storm or other like event, labor problem, unavailability of supplies, pandemic outbreak, or any other cause, whether similar or dissimilar to any of the foregoing, which could not have been prevented by such Party with reasonable care (each, a "Force Majeure Event"). In the event of any such excused delay, the time for performance of such obligations shall be extended for a period equal to the time lost by reason of the delay. A Party claiming the benefit of this provision shall, as soon as reasonably practicable after the occurrence of any such event, (a) provide written notice to the other Party of the nature and extent of any such Force Majeure Event; and (b) use reasonable efforts to remove any such causes and resume performance under this Agreement, as applicable, as soon as reasonably practicable.

5.17. **Hazardous Environmental Conditions.** The Scope of Services does not include any responsibility for detection, remediation, accidental release, or services relating to waste, oil, asbestos, lead, or other hazardous materials, as defined by Federal, State, and local laws or regulations.

5.18. **Headings.** The headings for each paragraph of this Agreement are for convenience and reference purposes only and in no way define, limit or describe the scope or intent of said paragraphs or of this Agreement nor in any way affect this Agreement.

Executed on the date last written below, by and between:

Morton Grove Park District

Upland Design Ltd.

By: _____

By:



Title: _____

Title: Michelle A. Kelly, President____

Date: _____

Date: ____February 28, 2022____

Attachment A

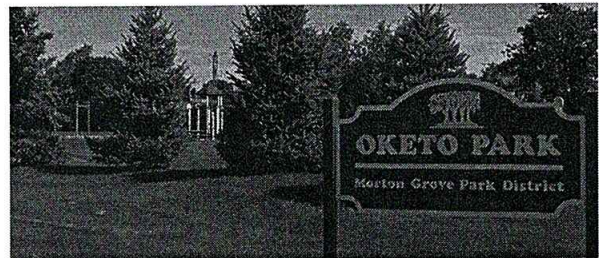
Oketo Park Master Plan and OSLAD Grant Preparation

2/15/2022

Morton Grove Park District

Project Background: Oketo Park is a 3.1 acre park within the Morton Grove Park District system. The location is 8950 Oketo Avenue Morton Grove, Illinois. The Park has a baseball field, basketball court, playground and field house. The District has determined that Oketo Park should have an updated master plan with community input for future renovation. Once the master plan is complete, an Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) grant will be prepared to assist with funding the capital improvements. A renovation budget for the project will be created during the master plan process.

Project Scope: Upland Design Ltd proposes to accomplish the following work items to assist the Park District with the park master plan and OSLAD grant application. An approximate timeline is indicated, and actual dates will be set to accommodate Morton Grove Park District needs.



A two-phase approach to planning will be utilized:

Phase I – Master Plan & Public Engagement

Phase II – OSLAD Grant Application

Phase I Master Plan & Public Engagement

Base Information: The Park District will share existing base information including Plat of Survey and Plat of Topography. If one or both do not exist, Upland will gather three quotes for survey information for the Park Site and the Park District can hire one of their choosing. The Park District will share any known easements, utilities, or background data. Upland Design will gather FIRM map, Eco CAT, USGS, NWI wetland and USDA soils information for the site.

Kick-Off Site Visit: A site visit will be made once the survey is complete to review existing conditions with the Park District, discuss challenges and opportunities, and take photos for reference. (1 site visit)

Preliminary Park Ideas: Upland Design Ltd will prepare multiple playground options along with ideas of park improvements for each area. In addition, comfort amenity ideas like seating and shade will be prepared. These idea color photos and playground options will be shared and discussed with Park District Staff via zoom. After review of the preliminary ideas, playground plans and images will be updated for the first public meeting. (1 zoom Meeting)

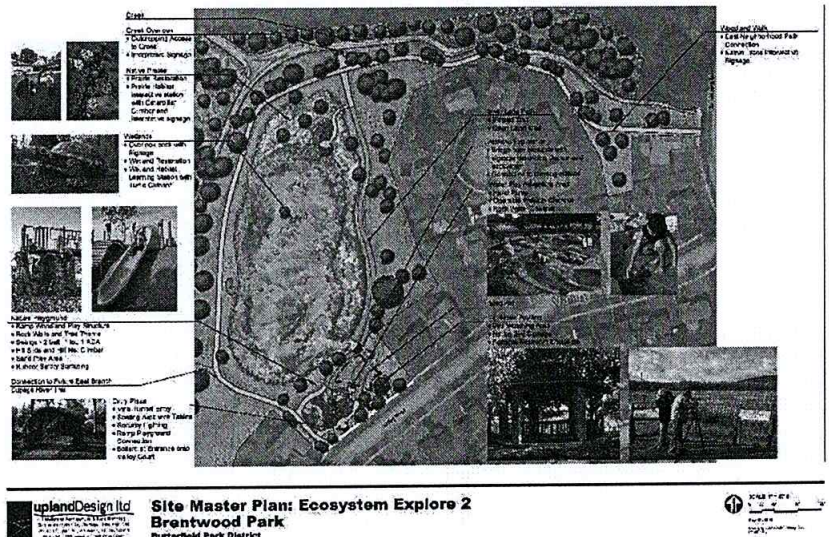
Public Open House #1: The playground options and ideas images will be presented at the first public meeting. The public will have an opportunity to share thoughts before concepts are fully developed. Surveys, stickers and/or input cards will be used to garner feedback. The Park District will advertise the meeting and share it on social media. Advertisements and sign in sheets will be collected for grant submittal. At the choice of the Park District, an online survey could be used as well to gather additional input from the community. (Public Meeting #1- in person or via Zoom)

Concept Development & Review Meeting: After initial public input, the Upland Team will prepare two concepts utilizing public feedback. The chosen play equipment from meeting # 1 will be included in both concepts. A cost estimate will be prepared for each concept. The concepts and costs will be presented to Morton Grove Staff for review. Based on comments from the staff, the concepts will be adjusted and rendered for the second public meeting. (1 zoom Meeting)

Public Open House # 2: Two rendered concepts will be presented to the public at an open house. Upland will prepare a survey to garner written input. Meeting attendees will make comments and selections of which concept they prefer. This information can also be shared digitally if the Park District would like to add it to their website for additional input and “votes”. A summary of votes and comments will be prepared and a recommendation for final list of program elements. Advertisements and sign in sheets will be collected for grant submittal. (Public Meeting #2- in person)

Master Plan Preparation and Costs: Based on the staff feedback and the second public open house, Upland Design will prepare a final master plan document. The site plan and cost estimates will be updated and rendered with labels. These will be submitted to the Park District staff via email for approval. After approval these documents will be utilized in the grant application.

Comprehensive Plan: Based on the final amenities chosen for the master plan, Upland Design will review the Park District’s Comprehensive Plan and recommend any necessary updates. Recommendations will be discussed with staff and taken to the board for approval. The updates will be incorporated into the OSLAD grant application.



Phase II - OSLAD Grant Application

Upland Design will prepare an OSLAD grant application based on the selected plan and costs. Narratives will be prepared with supplemental information as listed below for a complete application. We will discuss the final cost to be submitted with the grant application with the Park District to ensure concurrence with each element. Prior to submittal, the design team will call IDNR staff to discuss the project and its amenities. A number of items will be shared by the District as listed below to complete the application.

	Park District	Upland Design
GATA and CAGE Documentation and Numbers	X	
General Project Data	X	X
Acquisition History and Certification – reviewed and signed	X	X
Resolution of Authorization – reviewed and signed	X	X
Development Data / Cost Estimate		X
Narrative Statement		X
Location Map		X
Site Development Plan		X
Sketches and Elevations of Project Elements		X
Premise Plat Map and Topographic Survey	X – new one to be hired if necessary	
Environmental Assessment Statement		X
Ecological Compliance Assessment Tool (EcoCAT) report		X
Cultural Resources, Endangered Species and Wetland Report (a wetland delineation is not included)		X
National Wetland Map		X
Commitment for Title Insurance, Deed, or Lease	X	
FEMA Flood Map		X
Project Justification: Community Plan, Public Hearing Information, Support Letters, etc.	X	X

Upland Design will submit a draft copy of the grant submittal to the Park District via email. Park District Staff will review the draft grant submittal and Upland Design will make final changes based on the input. The documents will then be uploaded on the IDNR website or printed as required by the grant manual.

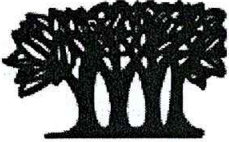
After the plans and documents approved and submitted, a digital file of the grant submittal will be delivered to the Park District. Upland Design will assist with questions during the IDNR grant review process.

IDNR Site Visit: In addition to required information needed to complete the grant submittal, Park District staff will meet with IDNR grant staff onsite if they request a tour.

Interview: Upland Design will also accompany Morton Grove staff to the interview. Upland will work closely with the Park District to prepare a presentation for grant staff.

Scope	Dates - 2022
Topographic Survey	March 1 - 30
Site Visit and Preliminary Ideas	March 18- April 15
Public Meeting # 1	Week of April 18th
Concept Planning	April 18 th - May 13th
Concept Plan Review with Park District	Early May
Public Meeting & Survey # 2	Mid May
Finalize Master Plan and Costs	May 16th – June 10th
Prepare and Submit OSLAD Grant	Begin when OSLAD grant documents are available. Complete prior to submission deadline.

End of Attachment A



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: March 16, 2022
Regarding: FOIA Review

Issue:

A review of the Freedom of Information Act (FOIA) requests received by the district.

Discussion:

The district receives FOIA requests every year. In the past three years, the following requests have been received and responded to by the district. See attached.

Park Board Action:

Informational only. No action required.

Date	Requestor	Nature of Request	Responded by Date
January 23, 2018	Onvia ID	Fitness Equipment bid award	January 23, 2018
April 25, 2019	Better Government Association	Payroll expenditures by individual	April 26, 2019
July 31, 2018	NBC Universal	Concussion information	August 3, 2018
December 17, 2018	Local Labs	Commissioner name, term, salary and email	December 17, 2018
December 17, 2018	Poders	Election results	December 18, 2018
April 25, 2019	Better Government Association	Payroll expenditures by individual	April 26, 2019
June 12, 2019	Heat & Frost Insulators Local 17	Updated email address of the FOIA officer	June 12, 2019
July 19, 2019	Zerowaste USA, Inc	Dog Waste Bag invoices	July 22, 2019
August 26, 2019	Foundation for Fair Contracting	Bid documents, certified payroll, and progress notes for Mansfield Playground replacement	August 27, 2019
February 18, 2020	Johnson & Krol, LLC	Bid documents, certified payroll, and progress notes for Mansfield Playground replacement	February 19, 2020
July 8, 2020	Kravitz	Herbicide invoices	July 9, 2020
August 14, 2020	Better Government Association	Payroll expenditures by individual	August 17, 2020
January 15, 2021	Foundation for Fair Contracting	Bid documents, certified payroll, and progress notes for Austin Playground replacement	January 19, 2020
February 2, 2021	University of Illinois – Chicago	Collective Bargaining Agreement- Park Police	February 2, 2021
April 26, 2021	Unified Concepts, Inc.	IT service contracts, costs, scope of work, number of devices, end date.	April 28, 2021
June 15, 2021	Foundation for Fair Contracting	Arnum Park bid tabulation	June 15, 2021
September 15, 2021	Foundation for Fair Contracting	Bid tabulation – Court repairs	September 15, 2021
December 13, 2021	Yami Vending, Inc.	Vending and coffee service contracts	December 29, 2021

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

March 16, 2022

RECREATION AND PROGRAMMING REPORT – SUE BRAUBACH

General/Special Events

- All staff have been busy finalizing and inputting all the information regarding summer programs for the next guide.
- In accordance with CDC and IDPH guidelines, the park district has relaxed the mask rules in all facilities and programs.
- We had a great turnout for our Hot Cocoa Social on February 18th. 30 participants showed up and enjoyed a performance by Jason Kollum.
- Next Community Blood Drive is Saturday, April 2nd.
- Four residents submitted artwork for our Virtual Winter Art Fair. Photos can be found on our website.
- Registration opened on February 28th for summer camps, preschool and some new Spring sports classes.
- Air purifiers were ordered and installed in all the fieldhouses.
- Recreation Supervisor Torres and two of his pool managers became certified as lifeguard instructors through Ellis & Associates.
- Upcoming events:

Event	Date	Time	Place
Wellness Fair	March 12 th	10:00-1:00 pm	PVCC Gym
Sports of All Sorts	March 18 th	7:00-8:30 pm	PVCC Gym
Color The Parks	April 9 th	9:00-10:30 am	Harrer Park
Parkview Egg Hunt	April 9 th	11:00 am	Prairie View Park
Bunny Trail	April 13 th	4:00 – 7:00 pm	varies
Doggie Egg Hunt	April 15 th	1:30 pm	Prairie View Park
Eggstravaganza	April 15 th	10:00 am-1:00 pm	Prairie View Park
Music Around the World	April 30 th	12:00-3:00 pm	PVCC Gym

Fitness

- We will have a Club Fitness booth at the Wellness Fair on March 12th. We are offering a free pass day for the gym and Zumba class.
- Spring Break special: one week for \$15
- We have added five aqua classes in three different formats (Tabata, Zumba, Aerobics) to the summer pool schedule

- Club Fitness will be closed Thursday, March 31st for preventative maintenance of the equipment.
- Club Fitness has extended weekend hours 7am-6pm beginning March 12th.

Athletics

- Registration for Adult Spring Softball leagues began mid-February.
- MGBSA, ESAA, and Windy City Rage have completed most of their baseball/softball field rental requests.
- Hot Shots Spring Registration currently sits at 76 students, with more hopefully to sign up closer to the start of classes (4/4).
- Drop-in Pickleball has been added to the Open Gym schedule at Prairie View. Patrons may stop in on Tuesday mornings between 9:00 – 11:00 AM for some friendly pickleball fun!
- The Wellness Fair will be held on Saturday, March 12th from 10:00 AM – 1:00 PM. This event will include various health and wellness related vendors as well as an opportunity for attendees to hear live music from The Jammers, a 1950s / 1960s cover band.

Cultural Arts

- Our annual dance recital will take place on Sunday, May 15th at Maine East High School.
- Dance parents will receive recital information packets first week of April.
- The next session of dog and puppy training classes will begin on Thursday, March 10th. There are currently 8 enrolled in puppy training and six in dog training.
- Ciao Bella Sewing Skirts Workshop has 5 participants enrolled for class on March 11th.
- Children's Musical Theatre performance of Willy Wonka, Jr. will take place at Morton Grove Public Library Auditorium on Monday, May 2nd.
- Interviews for summer dance staff are being conducted.

Camps/Pre-School/Kinder Odyssey

- Registration for Summer Camps and Preschool began on February 28th. Registration is strong for both programs.
- Preschool students who are currently in our two-year-old Preschool Acorns and three-year-old Preschool Sprouts were able to register early for the preschool program. That began on February 23rd.
- Registration for Kinder Odyssey for Park View parents will start on May 2nd.
- Interviews for camp counselors are being conducted throughout the spring. We still need to fill seven positions.
- Preschool teachers have begun to plan their graduation ceremonies. We plan to hold ceremonies at their parks in the second week of May.

Aquatics/B.A.S.E./B4/GAP

- The hiring process for the aquatic staff is underway. Staff training will begin in mid-May and we are currently still searching for summer staff. We would like to hire about 60 more lifeguards for both Pools this summer.
- Daily schedule of pool programs has been completed for summer 2022.
- B4 and B.A.S.E. – four months left. Additional staff have been hired to help out at these programs.
- Spring Break GAP Day – Registration is still open for GAP Days. Children will enjoy our fun Field Trips we planned.
- Oriole Pool Permit application was mailed in to IDPH.
- Continue to order supplies and equipment needed for Harrer Pool.

Marketing

- Summer Activity Guide is in production. First proof routes on March 16th. It is scheduled to be mailed the week of April 11th. Registration for residents begins on May 2nd and non-residents on May 8th.
- Digital version of the Summer Activity guide to be posted by April 15th.
- Pool Memberships go on sale April 4th. (Banners to go up the week of March 25th.)
- Banners for adult leagues will be at Oriole, Austin, and Mansfield in mid-March.
- Additional 2022 Summer Sponsorship packets go out March 11th. We have three returning sponsors, two new sponsors to date.
- Morton Grove Park District March news to be sent to all schools on Thursday, March 16th, to be posted on school district websites. (District 63,67,69 and District 70 include in an email sent out to parents.)

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- To date the Park District has received approximately \$1,911,136 from Cook County as part of the first installment of the 2021 property tax levy collected in 2022.
- Applied for updated registration for the System for Award Management (SAM) account the district is required to maintain.
- The Finance Department updated the computer server licensing with Cisco. The licensing covers the software and maintenance of one of our main servers at PVCC. The licensing is good for the next three years.
- We contacted Fifth Third bank to request documentation on the types of collateral they are currently holding. Fifth Third is required to have collateral equal to the amount of the largest deposits held in the park district's name.
- I am working with Peerless/Call One to have the wiring for both the phones and computers installed at Harrer Pool. A technician is scheduled to conduct an onsite survey and recommend the type and location on all necessary equipment.
- The Finance Department worked with Vermont systems to switch our credit card processor from Card Connect to Pay Trac. The new processor has a better interface with Rec Trac and

allows the park district to take additional types of payments such as Apple Pay and Google Pay

HUMAN RESOURCES & RISK MANAGEMENT REPORT – LAURA KEE

- The general orientation presentation has been updated, as well as the part time/seasonal handbook.
- A new credit card system (Pay Trac) was installed and is up and running.
- We have posted for our seasonal positions. These include lifeguards, swim instructors, cashiers, and camp counselors.
- I am interviewing for the open Parks one position; Adam Bahr gave his notice to stay home with his baby.
- Guest Services has been busy with registration and reinstating memberships.
- There were four rentals in February.

PARKS AND MAINTENANCE REPORT – KEITH GORCZYCA

- Working with NU-Toys on ballfield shade structure project.
- SEECO was on-site and marked drilling locations in the maintenance yard for exploration regarding the IEPA open permit from the underground tank removals.
- Installed new chair rail in the Palm room.
- Assembling pool amenities for Harrer Pool, office furniture, guard benches, chairs and tables concession area.
- Assisted Recreation Department with HEPA air purifier research and installation at all field houses.
- Interviewing candidates for the open parks position.
- Updated bond requests for the Harrer Pool project.
- Reviewed and updated the 2017-2022 Strategic Plan.
- Built a new life jacket stand for Harrer Pool.
- Replaced chemical lines, pool valve and acid pump ball valve at Oriole Pool.
- Asphalt patching at Harrer Park.
- Garage door preventative maintenance was completed on all shop doors.
- Snow and ice removal.
- Park sign renovation and replacement is underway.
- Tree trimming, pruning, and removals are underway through-out the district.
- Equipment and vehicle maintenance is underway in anticipation of the upcoming season.
- Park amenity repairs are underway.
- Routine maintenance items this month included: tree trimming, vehicle and equipment repairs, park sign repairs and painting, ice control, facility cleaning, monthly playground and facility inspections, ballfield box repairs and work orders.