

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

**Board Meeting Agenda
April 20, 2022 at 6:30pm
Held at Prairie View Community Center**

- I. Roll Call**
- II. Pledge of Allegiance**
- III. Additions/Changes to the Agenda**
- IV. Citizens Comments/Correspondence on Agenda Items**
- V. Consent Agenda:**
 - a. Approval of Minutes:** Minutes of the March 16, 2022 meeting
 - b. Approval of Financial Reports**
 - 1. Cash Summary and the Revenue and Expenditure Report dated March 31, 2022
 - 2. Invoice Distribution Report ending March 31, 2022 in the amount of \$519,273.82
- VI. Director's Report**
- VII. Attorney's Report**
- VIII. Village Liaison's Report**
- IX. Department Heads' Report**
- X. New Business**
 - a. Administration and Finance Committee – Commissioner Minx, Chair**
 - NON-ACTION ITEM:** M-NASR Presentation
 - NON-ACTION ITEM:** Staff Presentation – Susan Smentek
 - ACTION ITEM:** Closed Session Resolution #R-03-22
 - ACTION ITEM:** GFOA Conference Travel Memo
 - ACTION ITEM:** IMRF Agent Resolution #R-04-22
 - ACTION ITEM:** Website Redesign
 - ACTION ITEM:** Park Shade Structure Bid
- XI. Public Comment on Non-Agenda Items**
- XII. Commissioner Comments:** Commissioner Khan, Commissioner Minx, Commissioner Pietron, Commissioner Schmidt, Commissioner White
- XIII. Closed Session:**

I move that the Board enter closed session in accordance with the Open Meetings Act section 120/2(c)(1) and (21).
- XIV. Approval of Closed Session Minutes:** Minutes from the March 16, 2022 meeting
- XV. Adjournment**

The Prairie View Community Center is an ADA accessible building. Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Jeffrey Wait, at the Prairie View Community Center by mail at 6834 Dempster, St. Morton Grove, IL 60053, by phone at (847) 965-1200, Monday through Friday 9:00am until 5:00pm or by email to jwait@mgparks.com at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' notice. For the deaf or hearing impaired please use the Illinois Relay Center Voice only operator at (800) 526-0857.

Consent Agenda: April 20, 2022 – Commissioner Paul Minx

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the:

- The Board Meeting held on March 16, 2022

Financial Reports which include:

- The Cash Summary and Revenue Report dated March 31, 2022
- The Invoice Distribution Report ending March 31, 2022 in the amount of \$519,273.82

AFTER CLOSED SESSION:

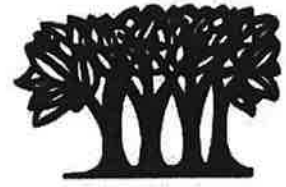
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session held on March 16, 2022

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 844th Board Meeting
March 16, 2022
Held at Prairie View Community Center

I. Roll Call: Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Steve Schmidt, John Pietron, Keith White, Paul Minx, and Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; and Luisa Gonzalez, Recording Secretary.

Guest Present: Rita Minx, Village Trustee

Attorney Present: None

II. Pledge of Allegiance: The Pledge of Allegiance was recited.

III. Additions/Changes to the Agenda: None

IV. Citizens Comments on Agenda Items/Correspondence: None

V. Consent Agenda:

Commissioner Minx made a motion, seconded by Commissioner Schmidt to approve:

- a. The minutes of the Board Meeting held on February 16, 2022. In addition to adding the following statement to Commissioner Minx's comments: "Donna Hendrix who is the Vice President of the Morton Grove Historical Society, wanted to compliment the Park District's staff, Shawn and Greg, for handling the clean up after the break in of the museum so exceptionally well. The museum was spotless and handled great. She commented all her requests are always taken care of. She is very appreciative."
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated February 28, 2022
 2. The Invoice Distribution Report for the period ending February 28, 2022 in the amount of \$439,423.03. **Ayes: Commissioner Minx, Pietron, Schmidt, Khan, and White. Nays: 0.****Motion carried.**

VI. Director's Report: Director Wait reminded residents that all dogs need to be leashed at all times while in the parks and are not allowed on tennis court, playgrounds, or ballfields. Wait explained that staff has been working with GovHR on the strategic plan. Wait stated the Park District is purchasing items for Harrer Pool as it reaches its completion. In addition, staff had been working on staffing for both pools and camps for the summer.

VII. Attorney Report: Steve Adams submitted his report electronically to each Board member.

VIII. Village Liaison Report: None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

IX. Department Head Report:

Superintendent Braubach mentioned that staff is wrapping up the summer brochure copy and registration for events and camps will open in May. Braubach stated the fitness center has new classes coming in April. The fitness center also has a spring beak special running this month, one week for \$15. Braubach explained that the fitness center will be closed March 31st for preventive maintenance.

Superintendent O'Brien stated the Finance Department has been working with Call One to get the wiring and computer going at Harrer Pool. O'Brien explained that the Finance Department has been working with the auditors to complete the district's final audit. Once completed the audit will be presented to the board in June, if not sooner.

Superintendent Kee explained that HR has hired an employee for the Parks I position. Kee also explained that interviews are under way for the HR position. Kee lastly mentioned that there was one unemployment claim and zero worker compensation claims.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

Employee Recognition Resolution #R-02-22: Director Wait explained this resolution is to recognized Superintendent Laura Kee for her 27 years of public service. Wait read a list of Kee's accomplishments throughout the years, and conveyed Morton Grove Park District's appreciation for her services.

Commissioner Minx made a motion, Seconded by Commissioner White that the Morton Grove Board of Park Commissioners approve Resolution #R-02-22. **Ayes: Commissioner Khan, Schmidt, Minx, White, and Pietron. Nays: 0. Motion carried.**

Transfer of Appropriation Funds: Commissioner Minx made a motion, seconded by Commissioner Khan that the Morton Grove Board of Park Commissioners authorize the budget transfers in the amount of \$83,550. **Ayes: Commissioner White, Khan, Minx, Pietron, and Schmidt. Nays: 0. Motion carried.**

Historical Society Agreement Renewal: Commissioner Minx made a motion, seconded by Commissioner Pietron that the Morton Grove Board of Park Commissioners approve the attached agreement between the Park District and the Morton Grove Historical Society. **Ayes: Commissioner Pietron, White, Khan, Minx, and Schmidt. Nays: 0. Motion carried.**

Upland design proposal for Oketo Park: Commissioner Minx made a motion, seconded by Commissioner Schmidt that the Morton Grove Board of Park Commissioners accept the proposal from Upland Design in the amount of \$14,730 for the redevelopment of Oketo Park. **Ayes: Commissioner Schmidt, Pietron, Khan, White, and Minx. Nays: 0. Motion carried.**

2022 Summer Camp Presentation: Recreation Supervisor Claire Baumgartner gave a presentation about the upcoming camp season. Baumgartner reviewed operations and scheduling for all camps this summer.

FOIA Summary: Director Wait explained the district receives FOIA requests every year. Wait presented the board with the requests that have been received and responded to by the district for the past three years.

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Khan: Thanked staff for all their hard work. Thanked Superintendent Braubach and Supervisor Baumgartner on their Summer Camp presentation.

Commissioner Minx: Thanked Superintendent Kee for her dedicated years of service to the Park District. Minx stated that Superintendent Kee will be sorely missed. Minx commended Superintendent Braubach and Supervisor Baumgartner on their Summer Camp presentation.

Commissioner Schmidt. Schmidt told all staff good job. Schmidt wished Superintendent Kee good luck on her future endeavors.

Commissioner Pietron: Congratulated Superintendent Kee on her retirement and wished her good luck.

Commissioner White: Thanked Superintendent Kee on all her hard work and dedication. White explained the district will miss her dearly. White also commended Superintendent Braubach and Supervisor Baumgartner on their Summer Camp presentation.

- XIII. Closed Session:** At approximately 7:04pm, Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2(c)(1), and 2(c)(21). **Ayes: Commissioner White, Schmidt, Khan, Minx and Pietron. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:11pm

No action was taken during closed session.

Commissioner White made a motion, seconded by Commissioner Minx to approve the minutes of the closed session meeting held on February 16, 2022. **Ayes: Commissioner Pietron, Khan, Schmidt, Minx, and White. Nays: 0. Motion carried.**

- XIV. Adjournment:** Commissioner Schmidt made a motion, seconded by Commissioner Khan to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:12pm.

Board President, Keith White

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314683					
70-10-586170	EXP MISCELLANEOUS-HARRER P	ILLINOIS DEPT. OF PUBLIC	PERMIT 29-2020 FOR HARRER	4,800.00	314683
		Total For Check 314683		4,800.00	
Check 314684					
01-20-560300	EQUIPMENT-NEW EQUIP - BLDG ABT		WASHER FOR FITNESS CENTER	884.00	314684
		Total For Check 314684		884.00	
Check 314685					
02-10-560100	EQUIPMENT-NEW EQUIP - OFFI ALEN		PURE WHITE AIR PURIFIER FO	2,546.60	314685
		Total For Check 314685		2,546.60	
Check 314686					
02-07-593823	PROGRAM SUPPLIES-B4	BOBS DAIRY SERVICE	260231 MILK FOR BEFORE SCH	29.80	314686
		Total For Check 314686		29.80	
Check 314687					
02-32-513700	SALARIES & WAGES-GROUPX IN	BODYMINDSPIRITFITNESS CORP	FEBRUARY GROUP FITNESS CLA	540.00	314687
		Total For Check 314687		540.00	
Check 314688					
02-07-592840	CONTRACTING SERVICES-MAGIC	CIAO BELLA SEWING	PAYMENT FOR TOTE BAG WORKS	270.00	314688
		Total For Check 314688		270.00	
Check 314689					
01-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	1,173.88	314689
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	926.69	314689
02-21-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	348.86	314689
02-22-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	256.52	314689
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	4,695.51	314689
15-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR ALL PARK	204.57	314689
		Total For Check 314689		7,606.03	
Check 314690					
02-05-592622	CONTRACTING SERVICES-LANGU	DEANDRE HESSBERGER	SPANISH CLASS CANCELLATION	158.00	314690
		Total For Check 314690		158.00	
Check 314691					
01-10-520110	MATRL AND SUPP-OFFICE EXP	GARVEY'S OFFICE PRODUCTS	OFFICE SUPPLIES	252.83	314691
		Total For Check 314691		252.83	
Check 314692					
01-20-520321	MATRL AND SUPP-MAINT. - MA	GRAINGER	AIR FILTERS FIELD HOUSE	52.79	314692
		Total For Check 314692		52.79	
Check 314693					
01-10-581400	EXP MISCELLANEOUS-DUES & S	ILLINOIS ASSOC. PARK DISTR	ANNUAL MEMBERSHIP DUES FOR	6,326.90	314693
		Total For Check 314693		6,326.90	
Check 314694					
02-31-440501	RENTALS-FIELDHOUSE RENTALS	JUDY FOX	DEPOSIT RENTAL REFUND	150.00	314694
		Total For Check 314694		150.00	
Check 314695					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	LOW VOLTAGE WORKS, INC.	3 MONTHS OF ALARM MONITORI	105.00	314695
		Total For Check 314695		105.00	
Check 314696					
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS	MAINTENANCE SUPPLIES	87.23	314696
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	MENARDS	REMAINING INVOICE AMOUNT	9.38	314696
		Total For Check 314696		96.61	
Check 314697					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	NAPA	SKID STEER BATTERY	473.80	314697
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	NAPA	MOTOR OIL SUPPLY	213.88	314697
		Total For Check 314697		687.68	
Check 314698					
01-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY BILL FRO ALL	538.23	314698

PAID					
GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314698					
02-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY BILL FRO ALL	382.93	314698
02-21-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY BILL FRO ALL	671.51	314698
02-22-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY BILL FRO ALL	314.00	314698
02-33-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY BILL FRO ALL	492.56	314698
Total For Check 314698				2,399.23	
Check 314699					
30-10-532610	INSURANCE-PROPERTY & GENER	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY/ LIABILITY	2,982.22	314699
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY/ LIABILITY	332.86	314699
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY/ LIABILITY	2,209.92	314699
Total For Check 314699				5,525.00	
Check 314700					
02-32-460110	MEMBERSHIPS-RB - FITNESS M	RISHI MALHOTRA	REFUND DUE TO INJURY	10.00	314700
Total For Check 314700				10.00	
Check 314701					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	SHAWN AGUILAR	REIMBURSEMENT FOR SAFTEY S	150.00	314701
Total For Check 314701				150.00	
Check 314702					
01-20-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS	ALL-PURPOSE FOAM CLEANER A	374.50	314702
Total For Check 314702				374.50	
Check 314703					
01-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	3,670.38	314703
02-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	1,151.37	314703
02-22-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	670.37	314703
02-33-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FOR ALL PARKS	3,332.25	314703
Total For Check 314703				8,824.37	
Check 314704					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	295.81	314704
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	295.81	314704
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	PHONE BILL	304.76	314704
Total For Check 314704				896.38	
Check 314707					
02-10-581400	EXP MISCELLANEOUS-DUES & S	ASCAP	MUSIC LICENSE FEE FOR 2022	394.79	314707
Total For Check 314707				394.79	
Check 314708					
02-08-592926	CONTRACTING-SUMMER CONCERT	CADILLAC GROOVE	SUMMER CONCERT 7/19	1,200.00	314708
Total For Check 314708				1,200.00	
Check 314709					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	CASSIDY TIRE & SERVICE	NEW TIRES	803.76	314709
Total For Check 314709				803.76	
Check 314710					
02-32-554200	CONTRACT SVCS-AGREEMENTS -	COMCAST CABLE	LOBBY TV CABLE	52.60	314710
Total For Check 314710				52.60	
Check 314711					
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR OAK PARK	46.77	314711
Total For Check 314711				46.77	
Check 314712					
02-33-552300	CONTRACT SVCS-CONTRACTUAL	CRNE'S ENVIRONMENTAL CONTR	SERVICE CALL FOR BOILER	3,135.00	314712
02-33-570200	BUILDING & LANDSCAPE-BUILD	CRNE'S ENVIRONMENTAL CONTR	SERVICE CALL FOR BOILER	2,033.00	314712
Total For Check 314712				5,168.00	
Check 314713					
02-08-592926	CONTRACTING-SUMMER CONCERT	FRANCESCA CAMPOBASSO	SUMMER CONCERT-8/23	1,200.00	314713
Total For Check 314713				1,200.00	
Check 314714					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314714					
02-33-552300	CONTRACT SVCS-CONTRACTUAL	GROOT, INC.	GARBAGE SERVICES FOR PVCC	425.42	314714
		Total For Check 314714		425.42	
Check 314715					
70-10-586170	EXP MISCELLANEOUS-HARRER P	KIRBYBUILT	FURNITURE FOR HARRER	9,113.40	314715
		Total For Check 314715		9,113.40	
Check 314716					
02-05-592622	CONTRACTING SERVICES-LANGU	LANGUAGE IN ACTION, INC.	PAYMENT FOR WINTER SESSION	360.00	314716
		Total For Check 314716		360.00	
Check 314717					
01-10-554100	CONTRACTUAL SERVICES-AGREE	LAUTERBACH & AMEN, LLP	FOR PROFESSIONAL SERVICES	2,500.00	314717
40-10-582800	EXP MISCELLANEOUS-AUDIT EX	LAUTERBACH & AMEN, LLP	FOR PROFESSIONAL SERVICES	14,000.00	314717
		Total For Check 314717		16,500.00	
Check 314718					
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP	REC INCLUSION SERVICES FOR MAR	664.13	314718
		Total For Check 314718		664.13	
Check 314719					
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS	CONTACT CEMENT	15.35	314719
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS	MISC. GARAGE SUPPLIES	47.16	314719
01-20-570200	BUILDING & LANDSCAPE-BUILD	MENARDS	RETURN CREDIT	(78.05)	314719
02-21-570600	BLDG-LANDSCAPE-POOL - BLDG	MENARDS	DRAWER TOOL CART	319.06	314719
02-33-520312	MATERIALS AND SUPPLIES-JAN	MENARDS	SUPPLIES FOR PVCC	103.63	314719
02-33-520321	MATRL AND SUPP-MAINT. - MA	MENARDS	SUPPLIES FOR PVCC	70.89	314719
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN	MENARDS	PVCC SUPPLIES AND TOOLS	106.44	314719
02-33-570200	BUILDING & LANDSCAPE-BUILD	MENARDS	SUPPLIES FOR PVCC	260.73	314719
		Total For Check 314719		845.21	
Check 314720					
70-10-586170	EXP MISCELLANEOUS-HARRER P	MISFITS CONSTRUCTION COMPA	HARRER POOL FURNITURE	51,500.00	314720
		Total For Check 314720		51,500.00	
Check 314721					
02-06-490715	PROGRAM FEES REV-TODDLER V	NICOLE RUPERT	ACTIVITY REFUND3	35.00	314721
		Total For Check 314721		35.00	
Check 314722					
02-08-592926	CONTRACTING-SUMMER CONCERT	OLD TOWN SCHOOL OF FOLK MU	SUMMER CONCERT-6/14	600.00	314722
		Total For Check 314722		600.00	
Check 314723					
02-08-592926	CONTRACTING-SUMMER CONCERT	OLD TOWN SCHOOL OF FOLK MU	SUMMER CONCERT 7/12	500.00	314723
		Total For Check 314723		500.00	
Check 314724					
02-08-592926	CONTRACTING-SUMMER CONCERT	OUTCAST JAZZ BAND, LLC	SUMMER CONCERT 6/28	1,100.00	314724
		Total For Check 314724		1,100.00	
Check 314725					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	PROFESSIONAL SERVICES REND	7,160.00	314725
		Total For Check 314725		7,160.00	
Check 314726					
02-08-592926	CONTRACTING-SUMMER CONCERT	SECOND HAND SOUL BAND,INC.	SUMMER CONCERT 8/16	1,200.00	314726
		Total For Check 314726		1,200.00	
Check 314727					
01-10-554100	CONTRACTUAL SERVICES-AGREE	SEGAL CONSULTING	PROFESSIONAL SERVICES REND	2,250.00	314727
		Total For Check 314727		2,250.00	
Check 314728					
02-07-593825	PROGRAM SUPPLIES-BASE	SYSCO FOOD SERVICES	B.A.S.E SNACKS	1,117.85	314728
		Total For Check 314728		1,117.85	
Check 314729					

GL Number	Invoice Line Desc	Vendor	PAID Invoice Description	Amount	Check #
Check 314729					
02-08-592926	CONTRACTING-SUMMER CONCERT	THE WAYOUTS, LLC	SUMMER CONCERTS- 8/9/22	1,000.00	314729
	Total For Check 314729			1,000.00	
Check 314730					
02-08-490943	PROGRAM FEES REV-FAMILY EV	UNCLE JON'S MUSIC, INC.	MULTI-CULTRAL EVENT 3/19	550.00	314730
	Total For Check 314730			550.00	
Check 314731					
02-10-554100	CONTRACTUAL SERVICES-AGREE	VERMONT SYSTEMS, INC.	REC TRAC	2,640.00	314731
	Total For Check 314731			2,640.00	
Check 314732					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	90.90	314732
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	95.68	314732
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	107.64	314732
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	11.96	314732
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	363.58	314732
15-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	35.88	314732
	Total For Check 314732			705.64	
Check 314733					
02-08-592926	CONTRACTING-SUMMER CONCERT	WILD DAISY	SUMMER CONCERT 7/26/22	1,000.00	314733
	Total For Check 314733			1,000.00	
Check 314739					
02-08-592939	CONTRACTING SERVICES-FAMIL	JAMIE CERVANTES	ENTERTAINMENT FOR MULTICUL	800.00	314739
	Total For Check 314739			800.00	
Check 314740					
02-01-592179	CONTRACTING SERVICES-TKDO	AMY BYRNES	TAE KWON DO REFUND	91.00	314740
	Total For Check 314740			91.00	
Check 314741					
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	METER USAGE FOR COPIER.	59.60	314741
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	METER USAGE FOR COPIER.	59.60	314741
	Total For Check 314741			119.20	
Check 314742					
01-20-520312	MATERIALS AND SUPPLIES-JAN	CASE LOTS, INC	PVCC SUPPLIES	947.15	314742
	Total For Check 314742			947.15	
Check 314743					
02-07-592840	CONTRACTING SERVICES-MAGIC	CIAO BELLA SEWING	PAYMENT FOR SKIRTS WORKSHO	180.00	314743
	Total For Check 314743			180.00	
Check 314744					
02-33-554100	CONTRACTUAL SERVICES-AGREE	COLLEY ELEVATOR CO.	ELEVATOR INSPECTION	204.00	314744
	Total For Check 314744			204.00	
Check 314745					
02-01-490103	PRGM REV-BASKETBALL - YOU	DIANA LISKOVSKA	REFUND BASKETBALL CLINIC	23.00	314745
	Total For Check 314745			23.00	
Check 314746					
01-10-481810	MISCELLANEOUS REV-MISC. -	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	175.46	314746
01-10-520100	MATRL AND SUPP-BANK SERVIC	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	708.40	314746
01-10-552200	CONTRACT SVCS-FRAMEWORK IT	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	6,550.19	314746
01-10-580100	EXP MISC.-HUMAN RESOURCE E	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	360.00	314746
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	1,179.88	314746
01-10-581400	EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	443.99	314746
01-10-589110	EXP MISC.-MARKETING SPECIA	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	17.62	314746
01-20-520225	MATRL-SUPP-R & R - VEHICLE	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	407.29	314746
01-20-570150	BLDG-LANDSCAPE-GENERAL PAR	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	201.06	314746
01-20-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	345.00	314746
02-03-592412	CONTRACTING SERVICES- CAMP	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	110.00	314746
02-04-592520	CONTRACTING SERVICES-DANCE	FIFTH THIRD BANK	CREDIT CARD BILL FOR FEB T	416.57	314746

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 314746						
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	298.28	314746
02-06-593715	PROGRAM SUPPLIES-TODDLER V	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	44.74	314746
02-07-593823	PROGRAM SUPPLIES-B4	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	295.72	314746
02-07-593825	PROGRAM SUPPLIES-BASE	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	263.34	314746
02-07-593826	PROGRAM SUPPLIES-KINDER OD	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	48.18	314746
02-08-593919	PRGM SUPP-DADDY/DAUGHTER D	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	100.94	314746
02-08-593943	PROGRAM SUPPLIES-HOT WHEEL	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	103.68	314746
02-10-481810	MISCELLANEOUS REV-MISC. -	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	(459.98)	314746
02-10-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	51.80	314746
02-21-560700	EQUIPMENT-NEW EQUIP - POOL	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	584.30	314746
02-21-584300	EXP MISCELLANEOUS-POOL - S	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	189.49	314746
02-22-560700	EQUIPMENT-NEW EQUIP - POOL	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	657.33	314746
02-33-520312	MATERIALS AND SUPPLIES-JAN	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	222.62	314746
02-35-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	734.95	314746
02-35-554405	CONTRACTUAL SERVICES-PUBLI	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	435.26	314746
15-10-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	69.99	314746
70-10-586170	EXP MISCELLANEOUS-HARRER P	FIFTH THIRD BANK		CREDIT CARD BILL FOR FEB T	918.80	314746
Total For Check 314746					15,474.90	
Check 314747						
02-05-592617	CONTRACTING SERVICES-GUITA	HOLLI HAHN -	ULTIMATE SCHO	PAYMENT FOR WINTER SESSION	409.50	314747
Total For Check 314747					409.50	
Check 314748						
02-01-490193	PROGRAM REVENUE HOT SHOTS	JERMAINE LINDSAY		SPORTS OF ALL SORTS REFUND	5.00	314748
Total For Check 314748					5.00	
Check 314749						
02-33-554100	CONTRACTUAL SERVICES-AGREE	JOHNSON CONTROLS SECURITY		BILLING ADJUSTMENT	797.56	314749
Total For Check 314749					797.56	
Check 314750						
02-01-490193	PROGRAM REVENUE HOT SHOTS	LAURA QUIROS		ADULT TOT SPORTS REFUND	86.00	314750
Total For Check 314750					86.00	
Check 314751						
01-10-554100	CONTRACTUAL SERVICES-AGREE	LEAF		COPIER RENTAL	192.76	314751
02-10-554100	CONTRACTUAL SERVICES-AGREE	LEAF		COPIER RENTAL	192.76	314751
Total For Check 314751					385.52	
Check 314752						
01-20-520312	MATERIALS AND SUPPLIES-JAN	MENARDS		SIGN POST AND HOOKS AND SC	12.79	314752
01-20-520323	MATRL AND SUPP-MAINT. - MA	MENARDS		POTHOLE PAATCH CONCRETE MI	113.63	314752
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS		SIGN POST AND HOOKS AND SC	53.04	314752
02-21-570600	BLDG-LANDSCAPE-POOL - BLDG	MENARDS		NEW HOOKS AND PAINT HARRER	71.38	314752
Total For Check 314752					250.84	
Check 314753						
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	NAPA		SPARK PLUG FOR MOWERS	11.67	314753
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	NAPA		TORO MOWER OIL	44.97	314753
Total For Check 314753					56.64	
Check 314754						
01-20-520328	MATRL-SUPP-MAINT. -PLAYGRO	NVB PLAYGROUNDS DBAAA	STAT PLAYGROUND	SWING CHAIN	447.00	314754
Total For Check 314754					447.00	
Check 314755						
15-10-554600	CONTRACTUAL SERVICES-PROF	SHERI COZZI		CLEANING MUSEUM MARCH 2022	100.00	314755
Total For Check 314755					100.00	
Check 314756						
70-10-586145	EXP MISCELLANEOUS-POOLS GE	TIGERMEDICAL		TREATMENT TABLE FOR HARRER	409.95	314756
70-10-586170	EXP MISCELLANEOUS-HARRER P	TIGERMEDICAL		TREATMENT TABLE FOR HARRER	409.95	314756

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314756					
		Total For Check 314756		819.90	
Check 314757					
01-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK	TELECOMMUNICATION SERVICES	1,796.44	314757
02-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK	TELECOMMUNICATION SERVICES	1,796.44	314757
02-33-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK	TELECOMMUNICATION SERVICES	1,850.88	314757
70-10-586170	EXP MISCELLANEOUS-HARRER P	PEERLESS NETWORK	TELECOMMUNICATION SERVICES	20,892.18	314757
		Total For Check 314757		26,335.94	
Check 314758					
02-10-520110	MATRL AND SUPP-OFFICE EXP	ADVOCATE CHRIST MEDICAL CE	PAYMENT FOR NEW BLS INSTRU	20.00	314758
		Total For Check 314758		20.00	
Check 314759					
02-08-490943	PROGRAM FEES REV-FAMILY EV	CLEM GOLDADER	ADULT TRIVIA REFUND	80.00	314759
		Total For Check 314759		80.00	
Check 314760					
01-20-520323	MATRL AND SUPP-MAINT. - MA	CONSERV FS	HERBICIDE PLANTING BEDS	69.54	314760
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED-	CONSERV FS	HERBICIDE PLANTING BEDS	219.90	314760
		Total For Check 314760		289.44	
Check 314761					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	GRAINGER	CHEMICAL RESISTANT GLOVE	16.08	314761
		Total For Check 314761		16.08	
Check 314762					
02-01-592193	CONTRACTINGSERVICES-HOT SH	HOT SHOTS SPORTS	HOT SHOTS SPORTS WINTER 20	10,013.64	314762
		Total For Check 314762		10,013.64	
Check 314763					
01-20-554100	CONTRACTUAL SERVICES-AGREE	LRS HOLDINGS, LLC	REMAINING INVOICE AMOUNT	232.94	314763
		Total For Check 314763		232.94	
Check 314764					
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP	REC INCLUSION SERVICES FOR MAR	772.87	314764
		Total For Check 314764		772.87	
Check 314765					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS	SUPPLIES FOR MAINTENANCE	1.18	314765
		Total For Check 314765		1.18	
Check 314766					
70-10-586170	EXP MISCELLANEOUS-HARRER P	MITYLITE INC.	HARRER POOL FURNITURE	5,654.00	314766
		Total For Check 314766		5,654.00	
Check 314767					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	NAPA	WIPER BLADES TRUCK #50	94.69	314767
		Total For Check 314767		94.69	
Check 314768					
02-10-580202	COMPREHENSIVE PLAN COSTS	PLANNING RESOURCES INC.	COMPREHENSIVE PLAN	7,878.34	314768
		Total For Check 314768		7,878.34	
Check 314769					
02-06-592715	CONTRACTING SERVICES-TODDL	ROCK 'N' KIDS, INC.	KID ROCK AND TOT ROCK REGI	85.00	314769
		Total For Check 314769		85.00	
Check 314770					
02-08-490943	PROGRAM FEES REV-FAMILY EV	SUSAN GUENTHER	REFUND FRO ADULT TRIVIA NI	80.00	314770
		Total For Check 314770		80.00	
Check 314771					
02-10-554100	CONTRACTUAL SERVICES-AGREE	VERMONT SYSTEMS, INC.	PHONE/WEBINAR SETUP	525.00	314771
		Total For Check 314771		525.00	
Check 314772					
70-10-586170	EXP MISCELLANEOUS-HARRER P	WILLIAMS ASSOCIATES ARCHIT	PROFESSIONAL SERVICES FROM	8.23	314772
		Total For Check 314772		8.23	

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 314779						
70-10-586170	EXP MISCELLANEOUS-HARRER P A-1 ROOFING COMPANY			HARRER POOL RENOVATION	9,896.00	314779
	Total For Check 314779				9,896.00	
Check 314780						
70-10-586170	EXP MISCELLANEOUS-HARRER P ABBEY PAVING CO., INC			HARRER POOL RENOVATION	9,414.00	314780
	Total For Check 314780				9,414.00	
Check 314781						
70-10-586170	EXP MISCELLANEOUS-HARRER P ALTHOFF INDUSTRIES INC			HARRER POOL RENOVATION	27,100.00	314781
	Total For Check 314781				27,100.00	
Check 314782						
01-20-520321	MATRL AND SUPP-MAINT. - MA BATTERIES PLUS LLC			EXIT DOOR LIGHT BACKUP BAT	16.48	314782
	Total For Check 314782				16.48	
Check 314783						
70-10-586170	EXP MISCELLANEOUS-HARRER P BREEZY HILL LANDSCAPING			HARRER POOL RENOVATION	4,101.00	314783
	Total For Check 314783				4,101.00	
Check 314784						
01-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,			COPIER USAGE BILL	218.67	314784
02-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,			COPIER USAGE BILL	218.67	314784
	Total For Check 314784				437.34	
Check 314785						
01-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR ALL PARK	1,063.19	314785
02-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR ALL PARK	320.59	314785
02-21-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR ALL PARK	320.26	314785
02-22-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR ALL PARK	268.58	314785
02-33-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR ALL PARK	4,252.75	314785
15-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR ALL PARK	184.91	314785
	Total For Check 314785				6,410.28	
Check 314786						
02-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR FRANK HR	230.98	314786
	Total For Check 314786				230.98	
Check 314787						
02-01-592179	CONTRACTING SERVICES-TKDO CONNELLY'S ACADEMY			WINTER 2022 SEMESTER	1,856.40	314787
	Total For Check 314787				1,856.40	
Check 314788						
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED- CONSERV FS			TURFACE AND HERBECIDES	343.85	314788
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND- CONSERV FS			TURFACE AND HERBECIDES	1,913.49	314788
	Total For Check 314788				2,257.34	
Check 314789						
70-10-586170	EXP MISCELLANEOUS-HARRER P DOUGLAS FLOOR COVERING, IN HARRER POOL RENOVATION				1,000.00	314789
	Total For Check 314789				1,000.00	
Check 314790						
70-10-586170	EXP MISCELLANEOUS-HARRER P ELLIOT CONSTRUCTION CORP			HARRER POOL RENOVATION	8,443.00	314790
	Total For Check 314790				8,443.00	
Check 314791						
01-10-520110	MATRL AND SUPP-OFFICE EXP GARVEY'S OFFICE PRODUCTS			OFFICE SUPPLIES	31.36	314791
	Total For Check 314791				31.36	
Check 314792						
01-20-570200	BUILDING & LANDSCAPE-BUILD H&H ELECTRIC CO.			PVCC TENNIS COURT STREET L	603.57	314792
	Total For Check 314792				603.57	
Check 314793						
70-10-586170	EXP MISCELLANEOUS-HARRER P J.S. RIEMER, INCORPORATED			HARRER POOL RENOVATION	82,002.00	314793
	Total For Check 314793				82,002.00	
Check 314794						
70-10-586170	EXP MISCELLANEOUS-HARRER P JENSEN'S PLUMBING & HEATIN HARRER POOL RENOVATION				26,439.00	314794

		PAID			
GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 314794					
		Total For Check 314794		26,439.00	
Check 314795					
02-33-554100	CONTRACTUAL SERVICES-AGREE	JOHNSON CONTROLS SECURITY	QUARTERLY BILLING 04/01-06	454.26	314795
70-10-586170	EXP MISCELLANEOUS-HARRER P	JOHNSON CONTROLS SECURITY	DATA LINES INSTALLED AT HA	574.50	314795
		Total For Check 314795		1,028.76	
Check 314796					
01-20-554100	CONTRACTUAL SERVICES-AGREE	LRS HOLDINGS, LLC	TRASH REMOVAL 9325 MARION	65.94	314796
		Total For Check 314796		65.94	
Check 314797					
01-10-554100	CONTRACTUAL SERVICES-AGREE	MEDLIN COMMUNICATIONS, INC	PHONE SYSTEM MAINTENANCE	1,214.00	314797
		Total For Check 314797		1,214.00	
Check 314798					
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS	COAT HOOK FOR OKETO	5.56	314798
		Total For Check 314798		5.56	
Check 314799					
70-10-586170	EXP MISCELLANEOUS-HARRER P	MENCONI TERRAZZO, LLC	HARRER POOL RENOVATION	1,445.00	314799
		Total For Check 314799		1,445.00	
Check 314800					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	NAPA	OIL AND ANTIFREEZE	38.28	314800
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	NAPA	OIL AND ANTIFREEZE	161.74	314800
		Total For Check 314800		200.02	
Check 314801					
70-10-586170	EXP MISCELLANEOUS-HARRER P	NATIONAL HEAT & POWER CORP	HARRER POOL RENOVATION	12,790.00	314801
		Total For Check 314801		12,790.00	
Check 314802					
01-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY FOR ALL PARKS	746.88	314802
02-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY FOR ALL PARKS	672.19	314802
02-21-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY FOR ALL PARKS	1,799.87	314802
02-22-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY FOR ALL PARKS	300.73	314802
02-33-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS DELIVERY FOR ALL PARKS	447.53	314802
		Total For Check 314802		3,967.20	
Check 314803					
01-20-520321	MATRL AND SUPP-MAINT. - MA	NORTH SHORE FAUCETS	OKETO FAUCET	22.34	314803
		Total For Check 314803		22.34	
Check 314804					
30-10-532610	INSURANCE-PROPERTY & GENER	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY/LIABILITY	2,982.22	314804
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY/LIABILITY	332.86	314804
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM	PDRMA PROPERTY/LIABILITY	2,209.92	314804
		Total For Check 314804		5,525.00	
Check 314805					
70-10-586170	EXP MISCELLANEOUS-HARRER P	PRESTIGE DISTRIBUTIONS, IN	HARRER POOL RENOVATION	4,596.00	314805
		Total For Check 314805		4,596.00	
Check 314806					
70-10-586170	EXP MISCELLANEOUS-HARRER P	RASCO MASON CONTRACTORS	HARRER POOL RENOVATION	5,000.00	314806
		Total For Check 314806		5,000.00	
Check 314807					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	SAFETY KLEEN	WASTE OIL REMOVAL	182.00	314807
		Total For Check 314807		182.00	
Check 314808					
70-10-586170	EXP MISCELLANEOUS-HARRER P	SCHAEFGES BROTHERS INC	HARRER POOL RENOVATION	66,540.00	314808
		Total For Check 314808		66,540.00	
Check 314809					
70-10-586170	EXP MISCELLANEOUS-HARRER P	SOUND PLANNING ASSOCIATES,	HARRER POOL RENOVATION	1,382.00	314809

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 314809						
		Total For Check 314809			1,382.00	
Check 314810						
01-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS		GAS BILL FOR PVCC	4.00	314810
02-33-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS		GAS BILL FOR PVCC	16.00	314810
		Total For Check 314810			20.00	
Check 314811						
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		CELL PHONE BILL	364.78	314811
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		CELL PHONE BILL	364.78	314811
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		CELL PHONE BILL	375.84	314811
		Total For Check 314811			1,105.40	
Check 314812						
70-10-586170	EXP MISCELLANEOUS-HARRER P	W.B. OLSEN		HARRER POOL RENOVATION	4,843.00	314812
		Total For Check 314812			4,843.00	
Check 314813						
70-10-586170	EXP MISCELLANEOUS-HARRER P	WESTERN ARCHITECTUAL IRON		HARRER POOL RENOVATION	5,000.00	314813
		Total For Check 314813			5,000.00	

PAID					
GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:					
Fund 01 CORPORATE				48,831.75	
Fund 02 RECREATION				78,823.33	
Fund 15 MUSEUM				595.35	
Fund 30 LIABILITY INSURANC				11,314.38	
Fund 35 SPECIAL RECREATION				1,437.00	
Fund 40 AUDIT				14,000.00	
Fund 70 CAPITAL IMPROVEMEN				364,272.01	
				<hr/>	
				519,273.82	

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
FROM 03/01/2022 TO 03/31/2022
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 03/01/2022	Total Debits	Total Credits	Ending Balance 03/31/2022
01	CORPORATE	895,495.18	35.54	133,616.39	761,914.33
02	RECREATION	950,910.30	0.00	174,511.00	776,399.30
15	MUSEUM	7,696.29	0.00	1,040.60	6,655.69
20	I.M.R.F.	119,839.10	0.00	15,142.66	104,696.44
22	F.I.C.A.	151,435.51	0.00	11,355.29	140,080.22
30	LIABILITY INSURANCE	49,105.61	0.00	11,314.38	37,791.23
35	SPECIAL RECREATION	442,124.92	0.00	1,437.00	440,687.92
40	AUDIT	7,664.17	0.00	14,000.00	(6,335.83)
70	CAPITAL IMPROVEMENTS	7,259,250.69	0.00	364,272.01	6,894,978.68
99	PAYROLL CLEARING FUND	26,333.12	102,023.29	132,308.02	(3,951.61)
	TOTAL - ALL FUNDS	9,909,854.89	102,058.83	858,997.35	9,152,916.37

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USE%
Fund 01 - CORPORATE						
Fund 01 - CORPORATE:						
TOTAL REVENUES		2,816,387.00	407,793.28	(175.46)	2,408,593.72	14.48
TOTAL EXPENDITURES		2,816,387.00	326,906.88	133,405.39	2,489,480.12	11.61
NET OF REVENUES & EXPENDITURES		0.00	80,886.40	(133,580.85)	(80,886.40)	100.00
Fund 02 - RECREATION						
Fund 02 - RECREATION:						
TOTAL REVENUES		2,589,423.00	299,558.12	(559.02)	2,289,864.88	11.57
TOTAL EXPENDITURES		2,589,423.00	437,188.32	173,951.98	2,152,234.68	16.88
NET OF REVENUES & EXPENDITURES		0.00	(137,630.20)	(174,511.00)	137,630.20	100.00
Fund 05 - POLICE						
Fund 05 - POLICE:						
TOTAL REVENUES		7,000.00	0.00	0.00	7,000.00	0.00
TOTAL EXPENDITURES		7,000.00	0.00	0.00	7,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 15 - MUSEUM						
Fund 15 - MUSEUM:						
TOTAL REVENUES		22,000.00	0.00	0.00	22,000.00	0.00
TOTAL EXPENDITURES		22,000.00	3,900.45	1,040.60	18,099.55	17.73
NET OF REVENUES & EXPENDITURES		0.00	(3,900.45)	(1,040.60)	3,900.45	100.00
Fund 20 - I.M.R.F.						
Fund 20 - I.M.R.F.:						
TOTAL REVENUES		211,000.00	23,841.14	0.00	187,158.86	11.30
TOTAL EXPENDITURES		211,000.00	46,093.05	15,142.66	164,906.95	21.85
NET OF REVENUES & EXPENDITURES		0.00	(22,251.91)	(15,142.66)	22,251.91	100.00
Fund 22 - F.I.C.A.						
Fund 22 - F.I.C.A.:						
TOTAL REVENUES		180,000.00	14,569.58	0.00	165,430.42	8.09
TOTAL EXPENDITURES		180,000.00	34,041.04	11,355.29	145,958.96	18.91
NET OF REVENUES & EXPENDITURES		0.00	(19,471.46)	(11,355.29)	19,471.46	100.00
Fund 25 - BOND & INTEREST						
Fund 25 - BOND & INTEREST:						
TOTAL REVENUES		1,005,000.00	132,450.74	0.00	872,549.26	13.18
TOTAL EXPENDITURES		1,005,000.00	0.00	0.00	1,005,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	132,450.74	0.00	(132,450.74)	100.00
Fund 26 - BOND AND INTEREST - HARRER POOL						
Fund 26 - BOND AND INTEREST - HARRER POOL:						
TOTAL REVENUES		640,000.00	0.00	0.00	640,000.00	0.00
TOTAL EXPENDITURES		640,000.00	0.00	0.00	640,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 30 - LIABILITY INSURANCE						
Fund 30 - LIABILITY INSURANCE:						
TOTAL REVENUES		105,000.00	0.00	0.00	105,000.00	0.00
TOTAL EXPENDITURES		105,000.00	17,674.69	11,314.38	87,325.31	16.83
NET OF REVENUES & EXPENDITURES		0.00	(17,674.69)	(11,314.38)	17,674.69	100.00

REVENUE AND EXPENDITURE REPORT FOR MORTON GROVE PARK DISTRICT
PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 35 - SPECIAL RECREATION						
Fund 35 - SPECIAL RECREATION:						
TOTAL REVENUES		548,000.00	51,390.88	0.00	496,609.12	9.38
TOTAL EXPENDITURES		548,000.00	38,671.43	1,437.00	509,328.57	7.06
NET OF REVENUES & EXPENDITURES		0.00	12,719.45	(1,437.00)	(12,719.45)	100.00
Fund 40 - AUDIT						
Fund 40 - AUDIT:						
TOTAL REVENUES		15,000.00	0.00	0.00	15,000.00	0.00
TOTAL EXPENDITURES		15,000.00	14,000.00	14,000.00	1,000.00	93.33
NET OF REVENUES & EXPENDITURES		0.00	(14,000.00)	(14,000.00)	14,000.00	100.00
Fund 70 - CAPITAL IMPROVEMENTS						
Fund 70 - CAPITAL IMPROVEMENTS:						
TOTAL REVENUES		7,272,500.00	5,214.00	0.00	7,267,286.00	0.07
TOTAL EXPENDITURES		7,272,500.00	390,134.24	364,272.01	6,882,365.76	5.36
NET OF REVENUES & EXPENDITURES		0.00	(384,920.24)	(364,272.01)	384,920.24	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		15,411,310.00	934,817.74	(734.48)	14,476,492.26	6.07
NET OF REVENUES & EXPENDITURES		0.00	1,308,610.10	725,919.31	14,102,699.90	8.49
			(373,792.36)	(726,653.79)	373,792.36	100.00

MONTH: 3/2/2022

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
	Card Number	1800			
O'Brien	24-Feb	MCPD	Rec Trac test for new Credit Card System	-\$5.00	01-10-520100
O'Brien	16-Feb	Vermont Systems	Rec Trac test for new Credit Card System	-\$69.00	01-10-520100
O'Brien	16-Feb	Vermont Systems	Rec Trac test for new Credit Card System	-\$5.00	01-10-520100
O'Brien	16-Feb	Vermont Systems	Rec Trac test for new Credit Card System	-\$5.00	01-10-520100
O'Brien	16-Feb	Vermont Systems	Rec Trac test for new Credit Card System	\$5.00	01-10-520100
O'Brien	16-Feb	Vermont Systems	Rec Trac test for new Credit Card System	\$5.00	01-10-520100
O'Brien	16-Feb	Vermont Systems	Rec Trac test for new Credit Card System	\$69.00	01-10-520100
O'Brien	18-Feb	Amazon	Erroronous Purchase - Refund Document Attached	\$15.36	01-10-481810
O'Brien	21-Feb	Amazon	Erroronous Purchase - Refund Document Attached	\$23.99	01-10-481810
O'Brien	15-Feb	Amazon	Erroronous Purchase - Refund Document Attached	\$136.11	01-10-481810
O'Brien	14-Feb	IGFOA	Annual Membership to GFOA	\$250.00	01-10-581400
O'Brien	3-Feb	Menards	New Phone for Museum	\$69.99	15-10-520110
O'Brien	18-Feb	Frameworks	paid by Credit Card	\$6,550.19	01-10-552200
O'Brien	21-Feb	ZOOM	Monthly subscription for Zoom Meetings	\$14.99	01-10-581400
O'Brien	21-Feb	Amazon	Annual Membership	\$179.00	01-10-581400
O'Brien	22-Feb	Vermont Systems	Monthly Credit Card System Fees	\$75.00	01-10-520100
O'Brien	24-Feb	Rose Pest Solutions	Annual Pest Control for PVCC	\$638.40	01-10-520100
	Card Number	1826		\$7,948.03	
Braubach	15-Feb	Uncommongoods	Refund for fraud purchase	-\$229.99	02-10-481810
Braubach	15-Feb	Uncommongoods	Refund for fraud purchase	-\$229.99	02-10-481810
Braubach	17-Feb	POS Portal	Credit Card machines for pools	\$584.30	02-21-560700
Braubach	17-Feb	POS Portal	Credit Card machines for pools	\$657.33	02-22-560700
Braubach	21-Feb	Lifeguard Store	Life Jackets and Wooden Backboard for Harrer Pool	\$587.00	70-10-586170
Braubach	21-Feb	Amazon	Patio Umbrellas for Harrer Pool Concessions	\$239.96	70-10-586170
Braubach	21-Feb	Amazon	Umbrella bases for patio umbrellas	\$91.84	70-10-586170
Braubach	6-Feb	Party City	Party Supplies for VIP Harrer Event	\$189.49	02-21-584300
	Card Number	1834		\$1,889.94	
Kee	10-Feb	IPRA	Job Posting/ Maintenance Technician	\$180.00	01-10-580100
Kee	3-Mar	IPRA	Job Posting HR Generalist	\$180.00	01-10-580100
	Card Number	1818		\$360.00	
Gorczyca	6-Feb	Hyatt Regency	Annual IAPD Conference Hotel - Refund pending	-\$151.43	01-10-581200
Gorczyca	7-Feb	Aquatic Control	Certified Pool Operator Training - S. Aguilar	\$345.00	01-20-581200
Gorczyca	9-Feb	Satelite Glass	Glass repair for 2008 F350 - M136665	\$407.29	01-20-520225
Gorczyca	9-Feb	FSP Advance Snowplow	Repair to snow plow unit	\$1,266.31	01-10-581200
Gorczyca	3-Mar	Crawford Supply	Three Quiet Close Quick Release Toilet Seats	\$201.06	01-20-570150
	Card Number	9125		\$2,068.23	

Herrmann	8-Feb	Vmag Media		Digital online subscription for Activity Guide	\$275.00	02-35-554100
Herrmann	9-Feb	Vista Print		Business Card Commissioner	\$66.99	02-35-554405
Herrmann	10-Feb	Facebook Ads		Ads- Family Sports Challenge, Hot Cocoa Social, Music from around the world	\$18.27	02-35-554405
Herrmann	12-Feb	Pic Monkey		Social Media Monthly Image Pro Subscription	\$12.99	02-35-554100
Herrmann	12-Feb	Istock		Image Pro Subscription	\$270.00	02-35-554100
Herrmann	17-Feb	Facebook Ads		Ads- Wellness Fair, Family Sports Challenge, Hot Cocoa Social, Music around the world	\$175.00	02-35-554405
Herrmann	22-Feb	Daily Heralds		Online Subscription	\$12.00	02-35-554100
Herrmann	28-Feb	Chicago Tribune		Online Subscription	\$15.96	02-35-554100
Herrmann	28-Feb	Facebook Ads		Ads- Wellness Fair Family Sports Challenge, Hot Cocoa Social, Music around the world	\$175.00	02-35-554405
Herrmann	28-Feb	WpEngine		Monthly Website Host Fee	\$30.00	02-35-554100
Herrmann	28-Feb	Promo		Video subscription	\$119.00	02-35-554100
	Card Number		5137		\$1,170.21	
Baumgartner	1-Feb	Amazon		Daddy Daughter supplies	\$13.98	02-08-593919
Baumgartner	2-Feb	Amazon		Daddy Daughter supplies	\$6.97	02-08-593919
Baumgartner	2-Feb	Amazon		Daddy Daughter supplies	\$12.69	02-08-593919
Baumgartner	3-Feb	Amazon		Prek supplies	\$22.61	02-06-593711
Baumgartner	7-Feb	Amazon		Prek supplies	\$15.99	02-06-593711
Baumgartner	7-Feb	Amazon		Prek supplies	\$131.52	02-06-593711
Baumgartner	7-Feb	Amazon		Daddy Daughter supplies	\$9.99	02-08-593919
Baumgartner	7-Feb	Amazon		Daddy Daughter supplies	\$27.98	02-08-593919
Baumgartner	7-Feb	Amazon		Prek supplies	\$14.98	02-06-593711
Baumgartner	7-Feb	Dollar Tree		Messy Mondays supplies	\$3.83	02-06-593715
Baumgartner	7-Feb	Amazon		Color the Parks supplies	\$103.68	02-08-593943
Baumgartner	9-Feb	Amazon		Prek supplies	\$87.90	02-06-593711
Baumgartner	9-Feb	Amazon		Prek supplies	\$8.29	02-06-593711
Baumgartner	9-Feb	Amazon		KO supplies	\$15.99	02-07-593826
Baumgartner	10-Feb	Amazon		Rentals supplies	\$34.85	02-33-520312
Baumgartner	10-Feb	GFS		Daddy Daughter supplies	\$14.98	02-08-593919
Baumgartner	10-Feb	Walmart		Daddy Daughter supplies	\$8.10	02-08-593919
Baumgartner	11-Feb	Dollar Tree		Daddy Daughter supplies	\$6.25	02-08-593919
Baumgartner	13-Feb	Amazon		Rentals supplies	\$58.15	02-33-520312
Baumgartner	18-Feb	Amazon		N95 Masks	\$51.80	02-10-520110
Baumgartner	21-Feb	Dollar Tree		Mad about science supplies	\$17.50	02-06-593715
Baumgartner	21-Feb	Walmart		Mad about science supplies	\$5.92	02-06-593715
Baumgartner	24-Feb	Amazon		Mad about science supplies	\$14.99	02-06-593715
Baumgartner	24-Feb	Amazon		Mad about science supplies	\$32.19	02-07-593826
Baumgartner	24-Feb	Amazon		Mad about science supplies	\$16.99	02-06-593711
Baumgartner	25-Feb	NRPA		CPRP renewal	\$65.00	01-10-581200
Baumgartner	1-Mar	Dollar Tree		Mad about science supplies	\$2.50	02-06-593715
Baumgartner	2-Mar	River Trails PD		Camp Field Trip	\$110.00	02-03-592412
	Card Number		2424		\$915.62	

Manno	12-Feb	Affinity Uniforms	Jose Duran Uniforms	\$57.77	02-33-581500
Manno	18-Feb	Affinity Uniforms	Jose Duran Uniforms	\$71.85	02-33-581500
	Card Number	1867		\$129.62	
Bregman	N/A				
	Card Number	2987		\$0.00	
Moore	N/A				
	Card Number			\$0.00	
	Card Number	8573			
Wait	17-Feb	Walgreens	Candy for Village's neighborhood meeting	\$17.62	01-10-589110
				\$17.62	
	Card number	7242			
Torres	7-Feb	Amazon	BASE Arts Supplies	\$34.98	02-07-593825
Torres	8-Feb	Amazon	BASE Office Supplies	\$13.53	02-07-593825
Torres	9-Feb	Amazon	BASE Arts Supplies	\$17.99	02-07-593825
Torres	10-Feb	Amazon	BASE Arts Supplies	\$19.99	02-07-593825
Torres	11-Feb	Goode and Fresh	Pizza Party	\$50.39	02-07-593825
Torres	11-Feb	Goode and Fresh	Pizza Party	\$50.39	02-07-593825
Torres	15-Feb	Michaels	Valentine's Day Project at BASE	\$16.52	02-07-593825
Torres	25-Feb	Amazon	B4 School Breakfast	\$19.80	02-07-593823
Torres	26-Feb	Amazon	B4 School Breakfast	\$163.32	02-07-593823
Torres	2-Mar	Amazon	BASE Arts Supplies	\$59.55	02-07-593825
Torres	3-Mar	Museum of Science and Industry	GAP Day Spring Break Field Trip	\$112.60	02-07-592823
				\$559.06	
	Card number	1833			
Smentek	21-Feb	Weissman's Theatrical	Dance Recital Costumes	352.64	02-08-593514
Smentek	1-Mar	Amazon	Dance Floor Tape	9.20	02-08-593514
Smentek	3-Mar	Weissman's Theatrical	Dance Recital Costumes	54.73	02-08-593514
				\$416.57	
			Total:	\$15,474.90	

April 20, 2022

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Park Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

Motions/New Business

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
April 20, 2022**

Administration and Finance Committee – Commissioner Minx, Chair

Closed Session Resolution : I move that the Morton Grove Board of Park Commissioners adopt Resolution #R-03-22 directing which closed session minutes shall have the “closed” status removed and which verbatim recordings of closed session meetings may be destroyed.

GFOA Conference Travel Allowance: I move that the Morton Grove Board of Park Commissioners approve the estimated travel expenses for Superintendent O’Brien in the amount of \$975 to attend the Annual GFOA conference.

IMRF Agent Resolution: I move that the Morton Grove Board of Park Commissioners adopt Resolution #R-04-22 Appointing Michelle Khzakia, as the authorized IMRF agent.

Website Redesign: I move that the Morton Grove Board of Park Commissioners approve John Wondrasek Creative’s proposal to redesign the MGPD website.

Park Shade Structures: I move that the Morton Grove Board of Park Commissioners reject all bids received for park shade structures.

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: March 16, 2022
Regarding: Review of Closed Session Minutes and Verbatim Recordings

Issue #1:

Pursuant to the Open Meetings Act 120/2(c) (21), a semi-annual review of all previously Closed Session minutes must be conducted. Below are minutes of closed sessions not yet reviewed and still holding "closed" status.

Discussion:

Please review the attached **written** copies of closed session minutes and direct which documents are to have the "closed" status removed, as the need for confidentiality no longer exists.

- October 21, 2020
- October 31, 2020
- September 16, 2020
- February 17, 2021
- March 17, 2021
- April 21, 2021
- May 19, 2021
- June 16, 2021
- August 18, 2021
- September 14, 2021

Issue #2:

Further, pursuant to the Open Meetings Act 120/2.06(c), a verbatim recording required for closed sessions may be destroyed no less than 18 months after the completion of the meeting if:

- 1) The public body approves the destruction of a particular recording, although no audio will be disposed in the case when exceptions such as potential litigation is in play, and the District will comply with the law in accordance of the Open Meetings Act, and
- 2) The public body approves minutes of the closed meeting that meet the written minute's requirement of Section 120/2.06(a) of the Open Meetings Act.

Discussion:

Please direct which **verbatim** recordings of closed session meetings may be destroyed, as the need to retain them no longer exists:

- October 16, 2019
- November 13, 2019
- December 15, 2019
- January 15, 2020
- February 19, 2020
- April 29, 2020
- August 19, 2020
- September 16, 2020

Park Board Action #1:

The Morton Grove Board of Commissioners adopt Resolution #R-03-22, to direct which closed session minutes shall/shall not have the "closed" status removed as:

- a. The need for confidentiality still exists as to all or part of those minutes or
- b. That the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Park Board Action #2:

The Morton Grove Board of Commissioners adopt Resolution #R-03-22 to direct which verbatim recordings of closed session meetings may/may not be destroyed, as the need to retain the recording no longer (or still) exists.

- a. The need to retain the recording still exists as to all or part of those verbatim recordings therefore they should not be destroyed
- b. The verbatim recordings are no longer required and may be destroyed

MORTON GROVE PARK DISTRICT

RESOLUTION #R-03-22

**A RESOLUTION AUTHORIZING
RELEASE OF CERTAIN CLOSED SESSION MINUTES
AND DESTRUCTION OF CERTAIN CLOSED SESSION AUDIO RECORDINGS**

WHEREAS, the Morton Grove Park District Board of Commissioners (the "Board") has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"); and

WHEREAS, the Board kept written minutes, and made verbatim audio recordings for all such closed sessions as required by the Act; and

WHEREAS, pursuant to the requirements of Section 2.06(d) of the Act (5 ILCS 120/2.06(d)), the Board has determined that the minutes of the meetings listed in Section 2 of this Resolution no longer require confidential treatment and should be made available for public inspection; and

WHEREAS, the Board has further determined that the need for confidentiality still exists as to all other closed meeting minutes not previously made available for public inspection; and

WHEREAS, Section 2.06(c) of the Act (5 ILCS 120/2.06(c)) permits the destruction of the verbatim audio (or audio and video) recordings of closed session meetings without notification to or the approval of a Records Commission or the State Archivist under the Local Records Act, not less than eighteen (18) months after completion of the recorded meeting, provided that prior to the destruction of any such recordings:

1. The Board has approved destruction of each particular recording; and
2. The Board has approved the written minutes of the closed meeting; and

WHEREAS, at least eighteen (18) months have passed since completion of the closed session meetings listed in Section 4 of this Resolution, and the Board has approved the written minutes for each such meeting; and

MORTON GROVE PARK DISTRICT

RESOLUTION #R-03-22

**A RESOLUTION AUTHORIZING
RELEASE OF CERTAIN CLOSED SESSION MINUTES
AND DESTRUCTION OF CERTAIN CLOSED SESSION AUDIO RECORDINGS**

WHEREAS, the Morton Grove Park District Board of Commissioners (the "Board") has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"); and

WHEREAS, the Board kept written minutes, and made verbatim audio recordings for all such closed sessions as required by the Act; and

WHEREAS, pursuant to the requirements of Section 2.06(d) of the Act (5 ILCS 120/2.06(d)), the Board has determined that the minutes of the meetings listed in Section 2 of this Resolution no longer require confidential treatment and should be made available for public inspection; and

WHEREAS, the Board has further determined that the need for confidentiality still exists as to all other closed meeting minutes not previously made available for public inspection; and

WHEREAS, Section 2.06(c) of the Act (5 ILCS 120/2.06(c)) permits the destruction of the verbatim audio (or audio and video) recordings of closed session meetings without notification to or the approval of a Records Commission or the State Archivist under the Local Records Act, not less than eighteen (18) months after completion of the recorded meeting, provided that prior to the destruction of any such recordings:

1. The Board has approved destruction of each particular recording; and
2. The Board has approved the written minutes of the closed meeting; and

WHEREAS, at least eighteen (18) months have passed since completion of the closed session meetings listed in Section 4 of this Resolution, and the Board has approved the written minutes for each such meeting; and

WHEREAS, the Board may order the destruction of the verbatim recordings even if it does not authorize the release of the written minutes from the closed session meeting until some later period of time.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Morton Grove Park District as follows:

SECTION 1: The foregoing recitals are incorporated by reference in this Resolution.

SECTION 2: The Board hereby finds and declares that the written minutes from the following closed session meetings no longer require confidential treatment and hereby authorizes and directs the Board Secretary to make said written minutes available for public inspection:

- September 16, 2020
- February 17, 2021
- March 17, 2021
- June 16, 2021
- August 18, 2021
- September 14, 2021

SECTION 3: The Board hereby finds and declares that the need for confidentiality still exists as to all closed session minutes from all other meetings not previously made available for public inspection.

SECTION 4: The Board hereby authorizes and directs the Board Secretary to destroy all verbatim audio recordings for the following closed session meetings:

- October 16, 2019
- November 13, 2019
- December 18, 2019
- January 15, 2020
- February 19, 2020
- April 29, 2020
- August 29, 2020
- September 16, 2020

SECTION 5: All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

SECTION 6: This Resolution shall be in full force and effective from and after its passage and approval.

ADOPTED this 20th day of April, 2022

AYES: _____

NAYS: _____

ABSENT/ABSTAIN: _____

Board President, Keith White

ATTEST:

Board Secretary, Jeffrey Wait



Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: April 20, 2022
Regarding: Annual GFOA Conference Travel Advance

Issue:

Approval of estimated travel expenses for the Superintendent of Finance, Marty O'Brien to attend the Annual Government Financial Officers (GFOA) conference scheduled from June 5th to the 9th at the Austin Convention Center in Austin Texas.

Discussion:

Per the State of Illinois' Public Act 99-604 and District Ordinance #O-06-16, the Board of Commissioners must approve in an open meeting by a majority roll-call vote the estimated expenses for travel, meals, or lodging that is expected to be in excess of \$750.00.

The request for travel, meals and lodging must include the following: name of the individual making the request, job title, the date and nature of the official business.

Please see the attached Estimated Travel, Meal, and Lodging expense form.

Park Board Action:

For the Board of Park Commissioners to approve the estimated travel expenses for Superintendent O'Brien in the amount of \$975 to attend the Annual GFOA conference.

Morton Grove Park District

**ESTIMATED
TRAVEL, MEAL AND LODGING EXPENSE
FORM**

Name of Official or Employee: Martin O'Brien

Title/Position of Official or Employees: Superintendent of Finance

Name and Date of the Activity/Event: GIOA Annual Conference September 7th-10th in Las Vegas

Check Number (if applicable): _____

Credit Card Receipt Number (if applicable): _____

Description of the purpose of the expense: Attendance at the GFOA Annual Conference is critical for the Superintendent of Finance to keep current with the changing regulatory environment. The conference provides unparalleled opportunities for sharing ideas, sharpening skills, discovering new tools and technologies, and networking with financial professionals.

Estimated Costs or Actual Costs with receipts:

Mileage: _____ \$0

Cost of Meals: _____ \$150

Parking: _____ \$0

Hotel/Lodging: _____ \$600

Car rental: _____

Airfare: _____ \$225

Estimated Cost of Other Transportation (bus, train, taxi, shuttle, etc.): N/A

Employee's Signature: _____

Date: _____

Director's Authorization: _____

Date: _____

ATTACH ALL RECEIPTS



Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: April 20, 2022
Regarding: IMRF Agent Resolution

Issue:

The district needs to designate an Illinois Municipal Retirement Fund (IMRF) agent.

Discussion:

Upon the retirement of the Superintendent of Human Resources, the district needs to designate an IMRF agent. The agent would be jointly responsible for administering benefits to all employees. Some of the duties include:

- To certify whether or not a given person is authorized to participate in the fund,
- To certify when a participating employee is on a leave of absence authorized by the municipality,
- To request an employee's contributions to be withheld from earnings and transmitted to the fund,
- To request contributions to be forwarded to the fund promptly,
- To forward promptly to all participating employees any communications from the fund,
- To forward promptly to the fund all applications, claims, reports and other communications from participating employees,
- To perform all duties related to the administration of this retirement system as requested by the fund and the governing body of his or her municipality.

Since the majority of these duties are human resource based, it is recommended that Michelle Khzakia, Human Resource Generalist, serve as the district's agent.

Park Board Action:

For the Board of Park Commissioners to approve Resolution #R-04-22 designating Michelle Khzakia as the district's IMRF agent.



NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME Morton Grove Park District		EMPLOYER IMRF I.D. NUMBER 00948	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	LAST NAME Khzakia	FIRST NAME Michelle	MIDDLE INITIAL JR., SR., II, ETC.
TYPE OF GOVERNING BODY Elected Board of Park Commissioners			
DATE APPOINTMENT MADE (MM/DD/YYYY) 04/07/2022	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) 04/07/2022	POSITION TITLE Human Resource Generalist	
Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot): To file Petition for Nominations of an Executive Trustee of IMRF <input type="checkbox"/> Yes <input type="checkbox"/> No To cast a Ballot for Election of an Executive Trustee of IMRF <input type="checkbox"/> Yes <input type="checkbox"/> No X _____ 04/07/2022 SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE DATE (MM/DD/YYYY)			
CERTIFICATION I, <u>Jeffrey Wait</u> _____, do hereby certify that I am <u>Secretary</u> _____ NAME CLERK OR SECRETARY of the <u>Morton Grove Park District</u> _____ NAME OF EMPLOYER and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated. SEAL _____ SIGNATURE OF CLERK OR SECRETARY			
BUSINESS ADDRESS All correspondence and communications with the Authorized Agent are to be addressed as follows: NAME (IF DIFFERENT FROM ABOVE) <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. Jeffrey Wait BUSINESS ADDRESS 6834 Dempster CITY STATE AND ZIP + 4 Morton Grove DAYTIME TELEPHONE NO. (with Area Code) (847) 965-0383 ALTERNATE TELEPHONE NUMBER (with Area Code) (847) 965-0225 FAX NO. (with Area Code) (847) 965-7484 EMAIL ADDRESS jwait@mgparks.com			

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289

RESOLUTION
Number: R-04-22

WHEREAS, Section 7-135 of the Illinois Pension Code defines an authored agent as employed on a full-time basis to perform required IMRF agency duties.

WHEREAS, the Morton Grove Park District, participates in the Illinois Municipal Retirement fund; and

WHEREAS, the Board of Park Commissioners is authorized by Section 7-135 of the Illinois Pension Code to appoint an authorized agent;

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Morton Grove Park District as follows:

- a. Michelle Khzakia is appointed the Morton Grove Park District authorized IMRF agent.
- b. Effective immediately upon passage of this resolution

This resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED BY THE BOARD OF PARK COMMISSIONERS OF THE MORTON GROVE PARK DISTRICT, this 20th day of April, 2022 by roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Keith White, President,
Board of Park Commissioners
Morton Grove Park District

ATTEST:

Jeffrey Wait, Secretary,
Board of Park Commissioners
Morton Grove Park District

SECRETARY'S CERTIFICATE

I, Jeffrey Wait, do hereby certify that I am Secretary of the Board of Park Commissioners of Morton Grove Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, resolutions, files and seal of said Park District; and,

I hereby further certify that the foregoing instrument is a true and correct copy of:

RESOLUTION APPROVING IMRF AUTHORIZED AGENT

adopted at a duly called Regular Meeting of the Board of Park Commissioners of Morton Grove Park District, held in Morton Grove, Illinois, in said District at 6:30 p.m. on the 20th day of April, 2022.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board, in the passage of the resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Morton Grove, Illinois this 20th day of April, 2022.

Secretary

Board of Park Commissioners

Morton Grove Park District

[SEAL]



Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: April 20, 2022
Regarding: Website Redesign

Issue:

The Morton Grove Park District's web site needs a redesign to optimize the user experience, for both the first-time user and the frequent visitor, through consistent branding and the delivery of outstanding customer service at their website visit. The main MGPD website is currently mortongroveparks.com which we will change to mgparks.com in the future.

Discussion:

The park district sent out a Request for Proposal (RFP) to website companies with experience in website design on the WordPress platform. It was important to choose a vendor that is familiar with park district and Rec Trac, our recreational programming software. Four vendors responded with proposals that the review team analyzed and ranked. After a careful review of each of the RFP packages, we recommend John Wondrasek Creative.

Vendor	Proposed Fees
John Wondrasek Creative	\$15,800
INVEX Design	\$26,500
Weblinx	\$17,550
PUREi	\$23,040

Park Board Action:

The Board of Park Commissioners approve John Wondrasek Creative's proposal to redesign the MGPD website.

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

April 20, 2022

RECREATION & PROGRAMMING REPORT – Sue Braubach

General/Special Events

- Rec staff has been very busy over the last few weeks preparing for our Spring Special Events.
- Pool Memberships went on sale on Monday, April 4. 189 passes were sold in the first week.
- Claire and David visited some local high schools last month in attempt to recruit summer staff.

Upcoming events:

Event	Date	Time	Place
Bunny Trail	April 13 th	4:00 – 7:00 pm	varies
Doggie Egg Hunt	April 15 th	1:30 pm	Prairie View Park
Eggstravaganza	April 15 th	10:00 am-1:00 pm	Prairie View Park
Music Around the World	April 30 th	12:00-3:00 pm	PVCC Gym

Fitness

- We are running a personal training special: 4 sessions for the price of 3. Available to purchase until April 30.
- We have added 3 new Group Exercise classes to the weekly schedule. Line Dancing Intermediate and Tai Chi meet on Wednesday evenings, and Line Dancing Beginner meets Friday morning.
- Direct Fitness came for preventative maintenance on March 31 and did a follow up visit on April 8 to fix some machines on the fitness floor and in the HIIT room.
- Most of our monthly payment plan members have switched their cards to the new PayTrac system.
- We are closed on April 17 for the Easter holiday.

Athletics

- All Adult Softball leagues will be running this summer. Currently we have four teams for Mondays, nine for Tuesdays and five for Fridays. We will continue to take registration through Friday, April 22.
- All field requests from our affiliate groups MGBSA and AYSO are scheduled for spring/summer.
- Field rentals are in full swing and on the schedule daily.
- Hot Shots and Karate classes all started this week. Just in these two programs, we have a total of 192 registrations for spring session.

- AYSO spring season begins April 16.
- Parkview and Golf Schools will be using our parks for middle school soccer games this spring.

Aquatics/B.A.S.E./B-4 School/GAP

- Pool managers meeting was held in mid-April. We filled them in on how Oriole and Harrer pools are going to look this summer and discussed pool operations.
- Returning lifeguards were contacted to confirm they are coming back for 2022 season.
- 30 new Lifeguards were hired for the pool season. Interviews are still on-going.
- Children had a great time during out School's Out Spring Break Program.
- 2022 B4 and B.A.S.E. programs open for residents on May 2nd.

Dance/Cultural Arts

- The annual Dance Recital, "Dance is Love", will be held on Sunday, May 14, 12:00pm at Maine East High School Auditorium. Ticket sales begin on Monday, April 18. Recital T-shirt and flower orders are due by April 17.
- Starbound Dance Company will attend the "Turn it Up! Dance Challenge" competition event April 22-24 in Northlake, IL.
- Spring Music lessons began the week of April 4 with 20 piano students.
- Children's Musical Theater students will perform "Willy Wonka, Jr." on Monday, May 2, 5:30pm at Baxter Auditorium, Morton Grove Public Library.
- Five applicants have been interviewed for summer dance staff positions.
- Summer Dance Open House is scheduled for Tuesday, June 7. Thirty-minute trial classes are available from 5:00-7:00pm. There is no cost to attend, registration is required.

Camps/Pre-School/Kinder Odyssey

- Camp and Preschool registration remain strong. Junior Camp and Camp Mor Gro are filling quickly.
- Camp registration is going very well with a current total of 670. In 2021, we were at 370 at this time of the year.
- We need 5 more camp staff members. We continue to receive applications and conduct interviews to fill these positions.
- Preschool registration is also going well. We have a total of 49 registrations for preschool.
- Preschool teachers are preparing for the end of this school year. We will have outdoor ceremonies for our preschool graduations at their fieldhouses.

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- We are in the process of working with the Parks Department as they restart Thor-Guard, the lightning detection system. The system is deactivated during the winter months. We are also renewing the license for the software which will expire on May 1, 2021.
- The Pool season is approaching fast and we are currently working with our IT provider to have the pool computers, internet and phone systems ready. We will also be installing new card readers to work in conjunction with our new credit card service provider.
- We are working with our attorney on several large property tax appeals. It is important to carefully review property tax appeals since any appraisal adjustment will affect our tax collections for the next three years.
- The financial audit is coming to a conclusion. Our external auditors, Lauterbach and Amen, have completed their draft of the district's financials. The Finance Department will review the auditors work and if we agree will schedule the final report to be presented at the June 15th Board meeting.

Marketing

- The Summer Activity Guide is mailing to residents the week of April 14. Resident registration for summer activities begins May 2nd for residents and May 9th for non-residents.
- The Digital Summer Activity Guide will be posted on website on April 18^h, an E-blast with preview going out on Tuesday, April 19th.
- The monthly newsletter will be distributed to school districts, 63, 67, 69 on April 28nd. In addition, newsletter will be sent to District 70 to be included in principal weekly enews.
- Summer signage to go up May-June. Fieldhouse kiosks will be updated May.
- Oketo Park Neighborhood Meeting- April 21 - Postcard mailed to residents in near the area of Oketo April 12, website meeting info, and social media posts April 10-21.
- Oriole Aquatic Center and Harrer Park Signage to go up prior May 23.
- E-blasts go out twice a month, one general, one targeted
- Website updated as needed
- Social Media posts schedule on a weekly basis

PARKS AND MAINTENANCE REPORT — KEITH GORCZYCA

- Evans and Son are back on site working on the basketball and tennis courts at Harrer Park.
- Had an initial design meeting with Upland Design for Oketo Park.
- Completed the bid packages and bid process for the shade structure project. This is an agenda item for the meeting.
- SEECO was onsite and completed all the drilling for soil samples in the Parks yard.
- Conducted Strategic Planning Sub-Committee meeting.
- New parks employee Josh Drogos started on April 4th.
- Shawn Aguilar passed his CPO certification.
- A memorial bench was installed at Mansfield Park.
- A memorial tree was installed at Arnum Park.

- Assembled first aid beds for Oriole and Harrer pools.
- Installed new hot water heater in Austin Park field house.
- Unloaded and unpacked all the tables and chairs for the Harrer Pool community room.
- Prepared all the paperwork for Cook County for the upcoming elections at PVCC and all the field houses.
- Assisted the recreation department with the Easter egg hunt event.
- Stripped and waxed the Kinder Odyssey and activity rooms at PVCC. Buffed the floors in the bathrooms, kitchen and copy room.
- Took down the ice rink for the season.
- All baseball fields were prepped and opened for the upcoming season. This included scarifying, dragging and rolling.
- Installed the pads on the light poles for the upcoming baseball season at Harrer Park.
- Repaired and power washed the split rail fence at Arnum, Harrer, Prairieview, Austin and Mansfield parks.
- Tree removals were completed at Austin and Harrer Parks.
- Herbicide treatments were completed on landscape beds.
- The Thor-Guard system is up and running at all parks.
- Tennis nets installed at Oriole, Prairieview and National parks.
- Sign repairs and renovations were completed. 4 more signs were installed at various park locations.
- PM for all the vehicles and equipment complete for the upcoming season.
- Routine maintenance items this month included: tree trimming, vehicle and equipment repairs, park sign repairs and painting, facility cleaning, monthly playground and facility inspections, and work orders.