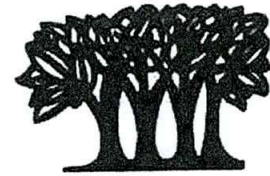


Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 844th Board Meeting
March 16, 2022
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner White called the meeting to order at 6:30pm.

Commissioners Present: Steve Schmidt, John Pietron, Keith White, Paul Minx, and Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Laura Kee, Superintendent of HR and Risk Management; and Luisa Gonzalez, Recording Secretary.

Guest Present: Rita Minx, Village Trustee

Attorney Present: None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None

- IV. **Citizens Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Schmidt to approve:

- a. The minutes of the Board Meeting held on February 16, 2022. In addition to adding the following statement to Commissioner Minx's comments: "Donna Hendrix who is the Vice President of the Morton Grove Historical Society, wanted to compliment the Park District's staff, Shawn and Greg, for handling the clean up after the break in of the museum so exceptionally well. The museum was spotless and handled great. She commented all her requests are always taken care of. She is very appreciative."

- b. The Financial Reports:

1. The Cash Summary and Revenue and Expenditure Report dated February 28, 2022
2. The Invoice Distribution Report for the period ending February 28, 2022 in the amount of \$439,423.03. **Ayes: Commissioner Minx, Pietron, Schmidt, Khan, and White. Nays: 0.**
Motion carried.

- VI. **Director's Report:** Director Wait reminded residents that all dogs need to be leashed at all times while in the parks and are not allowed on tennis court, playgrounds, or ballfields. Wait explained that staff has been working with GovHR on the strategic plan. Wait stated the Park District is purchasing items for Harrer Pool as it reaches its completion. In addition, staff had been working on staffing for both pools and camps for the summer.

- VII. **Attorney Report:** Steve Adams submitted his report electronically to each Board member.

- VIII. **Village Liaison Report:** None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

IX. Department Head Report:

Superintendent Braubach mentioned that staff is wrapping up the summer brochure copy and registration for events and camps will open in May. Braubach stated the fitness center has new classes coming in April. The fitness center also has a spring beak special running this month, one week for \$15. Braubach explained that the fitness center will be closed March 31st for preventive maintenance.

Superintendent O'Brien stated the Finance Department has been working with Call One to get the wiring and computer going at Harrer Pool. O'Brien explained that the Finance Department has been working with the auditors to complete the district's final audit. Once completed the audit will be presented to the board in June, if not sooner.

Superintendent Kee explained that HR has hired an employee for the Parks I position. Kee also explained that interviews are under way for the HR position. Kee lastly mentioned that there was one unemployment claim and zero worker compensation claims.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

Employee Recognition Resolution #R-02-22: Director Wait explained this resolution is to recognize Superintendent Laura Kee for her 27 years of public service. Wait read a list of Kee's accomplishments throughout the years, and conveyed Morton Grove Park District's appreciation for her services.

Commissioner Minx made a motion, Seconded by Commissioner White that the Morton Grove Board of Park Commissioners approve Resolution #R-02-22. **Ayes: Commissioner Khan, Schmidt, Minx, White, and Pietron. Nays: 0. Motion carried.**

Transfer of Appropriation Funds: Commissioner Minx made a motion, seconded by Commissioner Khan that the Morton Grove Board of Park Commissioners authorize the budget transfers in the amount of \$83,550. **Ayes: Commissioner White, Khan, Minx, Pietron, and Schmidt. Nays: 0. Motion carried.**

Historical Society Agreement Renewal: Commissioner Minx made a motion, seconded by Commissioner Pietron that the Morton Grove Board of Park Commissioners approve the attached agreement between the Park District and the Morton Grove Historical Society. **Ayes: Commissioner Pietron, White, Khan, Minx, and Schmidt. Nays: 0. Motion carried.**

Upland design proposal for Oketo Park: Commissioner Minx made a motion, seconded by Commissioner Schmidt that the Morton Grove Board of Park Commissioners accept the proposal from Upland Design in the amount of \$14,730 for the redevelopment of Oketo Park. **Ayes: Commissioner Schmidt, Pietron, Khan, White, and Minx. Nays: 0. Motion carried.**

2022 Summer Camp Presentation: Recreation Supervisor Claire Baumgartner gave a presentation about the upcoming camp season. Baumgartner reviewed operations and scheduling for all camps this summer.

FOIA Summary: Director Wait explained the district receives FOIA requests every year. Wait presented the board with the requests that have been received and responded to by the district for the past three years.

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Khan: Thanked staff for all their hard work. Thanked Superintendent Braubach and Supervisor Baumgartner on their Summer Camp presentation.

Commissioner Minx: Thanked Superintendent Kee for her dedicated years of service to the Park District. Minx stated that Superintendent Kee will be sorely missed. Minx commended Superintendent Braubach and Supervisor Baumgartner on their Summer Camp presentation.

Commissioner Schmidt. Schmidt told all staff good job. Schmidt wished Superintendent Kee good luck on her future endeavors.

Commissioner Pietron: Congratulated Superintendent Kee on her retirement and wished her good luck.

Commissioner White: Thanked Superintendent Kee on all her hard work and dedication. White explained the district will miss her dearly. White also commended Superintendent Braubach and Supervisor Baumgartner on their Summer Camp presentation.

- XIII. Closed Session:** At approximately 7:04pm, Commissioner White made a motion, seconded by Commissioner Minx for the Board to go into closed session in accordance with the Open Meeting Act section 120/2(c)(1), and 2(c)(21). **Ayes: Commissioner White, Schmidt, Khan, Minx and Pietron. Nays: 0. Motion carried.**


The meeting reconvened at approximately 7:11pm

No action was taken during closed session.

Commissioner White made a motion, seconded by Commissioner Minx to approve the minutes of the closed session meeting held on February 16, 2022. **Ayes: Commissioner Pietron, Khan, Schmidt, Minx, and White. Nays: 0. Motion carried.**

- XIV. Adjournment:** Commissioner Schmidt made a motion, seconded by Commissioner Khan to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:12pm.



Board President, Keith White



Board Secretary, Jeffrey Wait