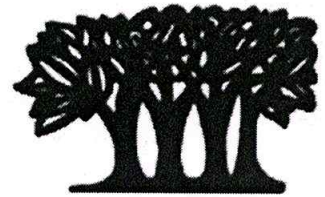


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Board Meeting Agenda February 15, 2023 at 6:30pm

- I. Roll Call
- II. Pledge of Allegiance
- III. Additions/Changes to the Agenda
- IV. Citizen's Comments on Agenda Items/Correspondence
- V. Consent Agenda:
 - a. Approval of Minutes: Minutes of the January 18, 2023 Board Meeting
 - b. Approval of Financial Reports:
 1. Cash Summary and Revenue Report dated January 31, 2023
 2. Invoice Distribution Report ending January 31, 2023 in the amount of \$90,152.45
- VI. Director's Report
- VII. Attorney's Report
- VIII. Village Liaison Report
- IX. Department Head Reports
- X. New Business:
 - a. Administration & Finance Committee – Commissioner Khan, Chair
 - ACTION ITEM: Ordinance #O-01-23 Approval
 - ACTION ITEM: Oath of Office for New Board Member
 - ACTION ITEM: Line Item Transfers Approval
 - ACTION ITEM: Resolution #R-01-23 Approval - Transfer of Appropriations between Funds
- XI. Public Comment on Non-Agenda Items
- XII. Commissioner Comments: Commissioner Khan, Minx, Pietron, Liston, and Schmidt
- XIII. Closed Session: I make a motion for the Board to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and section 120/2(c)(21).
- XIV. Approval of Closed Session Minutes: Minutes of the December 21, 2022 session.
- XV. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center 10470v14+3 2.14+3 2.gtreoice only operator at (800) 526-0857.

Consent Agenda: February 15, 2023 – Commissioner Mazhar Khan

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on January 18, 2023

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated January 31, 2023
- The Invoice Distribution Report ending January 31, 2023 in the amount of \$90,152.45

AFTER CLOSED SESSION:

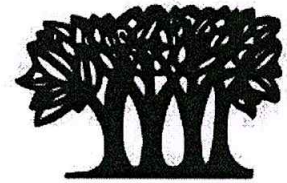
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session held on December 21, 2022.

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 854th Board Meeting
January 18, 2023
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner Schmidt called the meeting to order at 6:32pm.

Commissioners Present: Steve Schmidt, John Pietron, Paul Minx, and Mazhar Khan.

Staff Present: Jeffrey Wait, Executive Director; Sue Braubach, Superintendent of Recreation, Keith Gorczyca, Superintendent of Parks and Maintenance; Michelle Khzakia, Human Resources and Risk Manager; David Torres, Aquatics Supervisor; and Luisa Gonzalez, Recording Secretary.

Attorney Present: None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None

- IV. **Citizens Comments on Agenda and non-Agenda Items/Correspondence:** A resident of Morton Grove brought up his concerns about security in the PVCC fitness center. The Board of Commissioners promised to discuss security measures that can be implemented.

- V. **Consent Agenda:**

Commissioner Khan made a motion, seconded by Commissioner Minx to approve:

- a. The minutes of the Board Meeting held on December 21, 2022.
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated December 31, 2022
 2. The Invoice Distribution Report for the period ending December 31, 2022 in the amount of \$416,329.08. **Ayes: Commissioner Minx, Schmidt, Khan, and Pietron. Nays: 0. Motion carried.**

- VI. **Director's Report:** Director Wait mentioned that the Park District will be hosting the first Hot Chocolate Social on January 20th. Wait continued stating Sunday January 22nd there will be an indoor concert celebrating Mardi Gras. Wait thanked the maintenance department for putting up and taking down the holiday orbs. Lastly, Wait thanked the recreation staff for finishing up the brochure for Spring/Summer events.

- VII. **Attorney's Report:** Steve Adams submitted his report electronically.

- VIII. **Village Liaison:** None

- IX. **Department Heads' Report:** Superintendent Braubach stated that the recreation staff has started the interview process for pool and camp positions. Braubach disclosed that registration for preschool will begin February 6th for next school year. Lastly, Braubach mentioned that registration for Summer Camp, Kinder Odyssey, and Base programs will begin on March 6th.

Superintendent Gorczyca announced that the maintenance department has completed the court renovation project. Gorczyca stated that the maintenance department has the ice rink all prepped for this year but they are waiting for the weather to be cold enough to implement it.

X. New Business:

a. Administration and Finance Committee – Commissioner Khan, Chair

Aquatics Presentation: David Torres, Aquatics Supervisor gave an overview of the 2023 Aquatic season.

Approved Vendor List: Commissioner Khan made a motion, seconded by Commissioner Pietron that the Morton Grove Park District’s Board of Park Commissioners approve the attached vendors list. **Ayes: Commissioner Minx, Khan, Schmidt and Pietron. Nays: 0. Motion carried.**

Bereavement, Uniforms/Dress Code, Vacation, and Sick Leave Policy revisions: Commissioner Khan made a motion, seconded by Commissioner Minx that the Morton Grove Park District’s Board of Park Commissioners approve the revisions to the Bereavement, Uniform/Dress Code, Vacation, and Sick Leave Policies. **Ayes: Commissioner Minx, Pietron, Khan, and Schmidt. Nays: 0. Motion carried.**

Board Vacancy: The Board of Commissioners had a discussion regarding the vacant position on the board.

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Khan: Told staff that he appreciated all their hard work.

Commissioner Minx: Commended David Torres on his aquatic presentation and how he has managed the pools.

Commissioner Pietron: Commended David Torres on the aquatic department.

Commissioner Schmidt: Told David Torres he did a great job on his presentation.

XIII. Adjournment: Commissioner Khan made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:43pm.

Board President, Steve Schmidt

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
 FROM 01/01/2023 TO 01/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 01/01/2023	Total Debits	Total Credits	Ending Balance 01/31/2023
01	CORPORATE	385,597.98	634,550.86	120,590.88	899,557.96
02	RECREATION	846,583.20	338,097.36	141,916.41	1,042,764.15
15	MUSEUM	11,501.48	0.00	3,395.59	8,105.89
20	I.M.R.F.	73,151.04	20,294.02	12,081.23	81,363.83
22	F.I.C.A.	59,603.32	20,294.02	11,985.22	67,912.12
25	BOND & INTEREST	(107,382.02)	210,957.85	0.00	103,575.83
30	LIABILITY INSURANCE	64,904.06	500.00	6,591.61	58,812.45
35	SPECIAL RECREATION	162,549.77	70,730.94	1,005.06	232,275.65
70	CAPITAL IMPROVEMENTS	6,385,011.36	0.00	12,206.49	6,372,804.87
99	PAYROLL CLEARING FUND	0.00	106,755.32	71,843.46	34,911.86
	TOTAL - ALL FUNDS	7,881,520.19	1,402,180.37	381,615.95	8,902,084.61

GL NUMBER	DESCRIPTION	2023		YTD BALANCE		ACTIVITY FOR	AVAILABLE		
		AMENDED BUDGET	2023	01/31/2023	01/31/2023		NORMAL	ABNORMAL	% BUDGET USED
Fund 01 - CORPORATE									
Fund 01 - CORPORATE:									
TOTAL REVENUES		2,609,530.00		634,550.86		634,550.86	1,974,979.14	24.32	
TOTAL EXPENDITURES		2,609,530.00		100,898.57		100,898.57	2,508,631.43	3.87	
NET OF REVENUES & EXPENDITURES		0.00		533,652.29		533,652.29	(533,652.29)	100.00	
Fund 02 - RECREATION									
Fund 02 - RECREATION:									
TOTAL REVENUES		2,961,597.00		338,002.36		338,002.36	2,623,594.64	11.41	
TOTAL EXPENDITURES		2,961,597.00		117,299.68		117,299.68	2,844,297.32	3.96	
NET OF REVENUES & EXPENDITURES		0.00		220,702.68		220,702.68	(220,702.68)	100.00	
Fund 05 - POLICE									
Fund 05 - POLICE:									
TOTAL REVENUES		8,000.00		0.00		0.00	8,000.00	0.00	
TOTAL EXPENDITURES		8,000.00		0.00		0.00	8,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00	0.00	0.00	
Fund 15 - MUSEUM									
Fund 15 - MUSEUM:									
TOTAL REVENUES		32,000.00		0.00		0.00	32,000.00	0.00	
TOTAL EXPENDITURES		32,000.00		2,543.10		2,543.10	29,456.90	7.95	
NET OF REVENUES & EXPENDITURES		0.00		(2,543.10)		(2,543.10)	2,543.10	100.00	
Fund 20 - I.M.R.F.									
Fund 20 - I.M.R.F.:									
TOTAL REVENUES		161,000.00		20,294.02		20,294.02	140,705.98	12.60	
TOTAL EXPENDITURES		161,000.00		12,081.23		12,081.23	148,918.77	7.50	
NET OF REVENUES & EXPENDITURES		0.00		8,212.79		8,212.79	(8,212.79)	100.00	
Fund 22 - F.I.C.A.									
Fund 22 - F.I.C.A.:									
TOTAL REVENUES		245,000.00		20,294.02		20,294.02	224,705.98	8.28	
TOTAL EXPENDITURES		245,000.00		11,985.22		11,985.22	233,014.78	4.89	
NET OF REVENUES & EXPENDITURES		0.00		8,308.80		8,308.80	(8,308.80)	100.00	
Fund 25 - BOND & INTEREST									
Fund 25 - BOND & INTEREST:									
TOTAL REVENUES		1,050,000.00		210,957.85		210,957.85	839,042.15	20.09	
TOTAL EXPENDITURES		1,050,000.00		0.00		0.00	1,050,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00		210,957.85		210,957.85	(210,957.85)	100.00	
Fund 26 - BOND AND INTEREST - HARRER POOL									
Fund 26 - BOND AND INTEREST - HARRER POOL:									
TOTAL REVENUES		780,000.00		0.00		0.00	780,000.00	0.00	
TOTAL EXPENDITURES		780,000.00		0.00		0.00	780,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00	0.00	0.00	
Fund 30 - LIABILITY INSURANCE									
Fund 30 - LIABILITY INSURANCE:									
TOTAL REVENUES		142,000.00		500.00		500.00	141,500.00	0.35	
TOTAL EXPENDITURES		142,000.00		0.00		0.00	142,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00		500.00		500.00	(500.00)	100.00	

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 01/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	USED	
Fund 35 - SPECIAL RECREATION								
Fund 35 - SPECIAL RECREATION:								
	TOTAL REVENUES	358,000.00		70,730.94	70,730.94	287,269.06		19.76
	TOTAL EXPENDITURES	358,000.00		184.77	184.77	357,815.23		0.05
	NET OF REVENUES & EXPENDITURES	0.00		70,546.17	70,546.17	(70,546.17)		100.00
Fund 40 - AUDIT								
Fund 40 - AUDIT:								
	TOTAL REVENUES	21,500.00		0.00	0.00	21,500.00		0.00
	TOTAL EXPENDITURES	21,500.00		0.00	0.00	21,500.00		0.00
	NET OF REVENUES & EXPENDITURES	0.00		0.00	0.00	0.00		0.00
Fund 70 - CAPITAL IMPROVEMENTS								
Fund 70 - CAPITAL IMPROVEMENTS:								
	TOTAL REVENUES	1,591,000.00		0.00	0.00	1,591,000.00		0.00
	TOTAL EXPENDITURES	1,591,000.00		3,955.00	3,955.00	1,587,045.00		0.25
	NET OF REVENUES & EXPENDITURES	0.00		(3,955.00)	(3,955.00)	3,955.00		100.00
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS								
	NET OF REVENUES & EXPENDITURES	9,959,627.00		1,295,330.05	1,295,330.05	8,664,296.95		13.01
		9,959,627.00		248,947.57	248,947.57	9,710,679.43		2.50
	NET OF REVENUES & EXPENDITURES	0.00		1,046,382.48	1,046,382.48	(1,046,382.48)		100.00

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 315946						
02-35-554405	CONTRACTUAL SERVICES-PUBLI	4IMPRINT, INC.		SUMMER GIVEAWAY SUPPLIES	744.46	315946
		Total For Check 315946			744.46	
Check 315947						
02-32-460110	MEMBERSHIPS-RB - FITNESS M	ANNIE AKARABORWORN		REFUND FOR BALANCE ON ACCT	598.90	315947
		Total For Check 315947			598.90	
Check 315948						
02-35-554405	CONTRACTUAL SERVICES-PUBLI	BUGLE NEWSPAPERS		HOLLY DAYS AD	348.00	315948
		Total For Check 315948			348.00	
Check 315949						
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	CASSIDY TIRE & SERVICE		MOWER TIRES	122.15	315949
		Total For Check 315949			122.15	
Check 315950						
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE		LOBBY TV CABLE	52.60	315950
		Total For Check 315950			52.60	
Check 315951						
02-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR OUTSIDE	530.09	315951
		Total For Check 315951			530.09	
Check 315952						
01-20-520312	MATERIALS AND SUPPLIES-JAN	DOG WASTE DEPOT		DOG WASTE BAGS FRO PARKS	713.94	315952
		Total For Check 315952			713.94	
Check 315953						
02-35-554405	CONTRACTUAL SERVICES-PUBLI	EXCEL AERIAL IMAGES		PHOTOS & VIDEO OF HARRER P	400.00	315953
		Total For Check 315953			400.00	
Check 315954						
01-20-520321	MATRL AND SUPP-MAINT. - MA	GRAINGER		HARRER MULTI PURPOSE ROOM	278.10	315954
		Total For Check 315954			278.10	
Check 315955						
01-10-520140	MATRL AND SUPP-OFFICE EXP	HINCKLEY SPRINGS		DRINKING WATER FOR PVCC	48.93	315955
		Total For Check 315955			48.93	
Check 315956						
02-07-591813	INSTRUCTOR SALARIES-BIRTHD	HOT SHOTS SPORTS		BIRTHDAY PARTY 12/17	200.00	315956
		Total For Check 315956			200.00	
Check 315957						
02-35-521584	MATERIALS AND SUPPLIES-BAN	J & D INSTANT SIGNS, INC.		MAGNETIC SIGNS WITH LOGO	600.00	315957
		Total For Check 315957			600.00	
Check 315958						
02-33-554100	CONTRACTUAL SERVICES-AGREE	JOHNSON CONTROLS SECURITY		PVCC BURGLAR ALARM MONITOR	488.33	315958
		Total For Check 315958			488.33	
Check 315959						
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC		INCLUSION SERVICES FOR DEC	820.29	315959
		Total For Check 315959			820.29	
Check 315960						
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS		EXTENSION CORDS	145.91	315960
01-20-520323	MATRL AND SUPP-MAINT. - MA	MENARDS		WEATHER SEAL FOR DOORS	43.68	315960
01-20-520335	MATERIALS AND SUPPLIES-SUP	MENARDS		THERMOMETER FOR GARAGE	9.99	315960
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS		SUPPLIES FOR PVCC	33.69	315960
02-33-520312	MATERIALS AND SUPPLIES-JAN	MENARDS		PVCC SUPPLIES	33.83	315960
02-33-520321	MATRL AND SUPP-MAINT. - MA	MENARDS		PVCC SUPPLIES	51.76	315960
15-10-520312	MATERIALS AND SUPPLIES-JAN	MENARDS		DETERGENT FOR GARAGE LAUND	110.32	315960
		Total For Check 315960			429.18	
Check 315961						
01-10-520110	MATRL AND SUPP-OFFICE EXP	MINUTEMAN PRESS-MORTON		GRO 2000 PAYROLL TIME SHEETS G	109.69	315961
		Total For Check 315961			109.69	

JOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 315962					
01-20-520328	MATRL-SUPP-MAINT. -PLAYGRO	NUTOYS LEISURE PRODUCTS	HANDHOL PANEL FOR ABC CLIM	245.39	315962
			Total For Check 315962	245.39	
Check 315963					
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	PARK DISTRICT RISK MANAGEM	DELIVERING TRAINING WEBINA	75.00	315963
			Total For Check 315963	75.00	
Check 315964					
30-10-532610	INSURANCE-PROPERTY	PARK DISTRICT RISK MANAGEM	DEC. PROPERTY/ LIABILITY	2,982.22	315964
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM	DEC. PROPERTY/ LIABILITY	332.86	315964
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM	DEC. PROPERTY/ LIABILITY	2,209.92	315964
			Total For Check 315964	5,525.00	
Check 315965					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	PROFESSIONAL SERVICES REND	4,940.00	315965
			Total For Check 315965	4,940.00	
Check 315966					
01-20-560200	EQUIPMENT-NEW EQUIP - MAIN	RUSO POWER EQUIPMENT	SNOW SHOVEL	237.93	315966
			Total For Check 315966	237.93	
Check 315967					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	379.13	315967
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	379.13	315967
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	390.61	315967
			Total For Check 315967	1,148.87	
Check 315970					
02-07-593823	PROGRAM SUPPLIES-B4	BOBS DAIRY SERVICE	MILK FOR BASE	25.74	315970
			Total For Check 315970	25.74	
Check 315971					
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON SOLUTIONS AMERICA	COPIER LEASE	28.77	315971
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON SOLUTIONS AMERICA	COPIER LEASE	28.77	315971
			Total For Check 315971	57.54	
Check 315972					
01-20-520312	MATERIALS AND SUPPLIES-JAN	CASE LOTS, INC	PVCC SUPPLIES	992.10	315972
			Total For Check 315972	992.10	
Check 315973					
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL 8830 OAK PAR	34.98	315973
			Total For Check 315973	34.98	
Check 315974					
02-35-589110	EXP MISC.-MARKETING SPECIA	EMINJAYIN PRODUCTIONS	PART 2 OF PHOTOGRAPHY FOR	4,475.00	315974
			Total For Check 315974	4,475.00	
Check 315975					
02-33-520312	MATERIALS AND SUPPLIES-JAN	GARVEY'S OFFICE PRODUCTS	JANITORIAL SUPPLIES	179.88	315975
			Total For Check 315975	179.88	
Check 315976					
02-33-552300	CONTRACT SVCS-CONTRACTUAL	GROOT, INC.	GARBAGE SERVICES FOR PVCC	522.78	315976
			Total For Check 315976	522.78	
Check 315977					
02-07-591813	INSTRUCTOR SALARIES-BIRTHD	HOT SHOTS SPORTS	BIRTHDAY PARTY 12/09/2023	200.00	315977
			Total For Check 315977	200.00	
Check 315978					
70-10-586450	EXP MISCELLANEOUS-CLUB FIT	JOSEPH AUDIO VIDEO Solutio	UNIFORMS FOR FITNESS	2,297.71	315978
			Total For Check 315978	2,297.71	
Check 315979					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	JOSH DROGOS	SAFTEY SHOES	150.00	315979
			Total For Check 315979	150.00	
Check 315980					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 315980					
01-10-554100	CONTRACTUAL SERVICES-AGREE LEAF		COPIER RENTALS	192.76	315980
02-10-554100	CONTRACTUAL SERVICES-AGREE LEAF		COPIER RENTALS	192.76	315980
		Total For Check 315980		385.52	
Check 315981					
02-08-592939	CONTRACTING SERVICES-FAMIL MAGIC OF GARY KANTOR		HOT COC SOCIAL 1/20/2023	350.00	315981
		Total For Check 315981		350.00	
Check 315982					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS RUSSO POWER EQUIPMENT		CHAIN SAW CHAIRS	147.96	315982
		Total For Check 315982		147.96	
Check 315983					
02-32-520360	MATRL AND SUPP-SUPPLIES · F SEAWAY SUPPLY CO.		FLEX WIPES	780.00	315983
		Total For Check 315983		780.00	
Check 315984					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU ULINE		PVCC REPLACEMENT EXTINGUIS	916.61	315984
		Total For Check 315984		916.61	
Check 315985					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	86.11	315985
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	59.80	315985
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	95.68	315985
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	344.45	315985
15-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	35.88	315985
		Total For Check 315985		621.92	
Check 315986					
02-04-490514	PROGRAM FEES REV-DANCE CLA VIVIANLEE MARANON		REFUND FOR DANCE	212.50	315986
		Total For Check 315986		212.50	
Check 315987					
02-32-552300	CONTRACT SVCS-CONTRACTUAL WELLBEATS		WELLBEATS MEMBERSHIP	249.00	315987
		Total For Check 315987		249.00	
Check 315998					
70-10-586170	EXP MISCELLANEOUS-HARRER P ALTHOFF INDUSTRIES INC		HARRER PARK RENOVATION	2,174.00	315998
		Total For Check 315998		2,174.00	
Check 315999					
01-10-520160	MATRL AND SUPP-OFFICE EXP CHICAGO TRIBUNE MEDIA GROU PUBLICATIONS			121.88	315999
		Total For Check 315999		121.88	
Check 316000					
02-33-554100	CONTRACTUAL SERVICES-AGREE COLLEY ELEVATOR CO.		ELEVATOR INSPECTION SERVIC	212.00	316000
		Total For Check 316000		212.00	
Check 316001					
02-08-592943	CONTRACTING SERVICES-HOT W DAVID MACK		BAND PAYMENT FOR MARDI GRA	1,000.00	316001
		Total For Check 316001		1,000.00	
Check 316002					
01-10-481810	MISCELLANEOUS REV-MISC. - FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	4.40	316002
01-10-520110	MATRL AND SUPP-OFFICE EXP FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	7.93	316002
01-10-520130	MATRL AND SUPP-OFFICE EXP FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	124.60	316002
01-10-552200	CONTRACT SVCS-FRAMEWORK IT FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	5,382.20	316002
01-10-580100	EXP MISC.-HUMAN RESOURCE E FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	691.88	316002
01-10-581200	EXP MISC.-EDUCATIONAL SEMI FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	12.00	316002
01-10-581250	EXP MISCELLANEOUS-BUSINESS FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	63.43	316002
01-10-581400	EXP MISCELLANEOUS-DUES & S FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	89.35	316002
01-10-589105	EXP MISCELLANEOUS-EMPLOYEE FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	73.99	316002
01-10-589110	EXP MISC.-MARKETING SPECIA FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	11.45	316002
01-20-520323	MATRL AND SUPP-MAINT. - MA FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	678.57	316002
01-20-554100	CONTRACTUAL SERVICES-AGREE FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	2,012.01	316002
01-20-560200	EQUIPMENT-NEW EQUIP - MAIN FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	396.00	316002

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 316002					
02-01-593212	PROGRAM SUPPLIES - GYM RE FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	(152.88)	316002
02-04-593514	PROGRAM SUPPLIES-DANCE - C FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	52.74	316002
02-06-592715	CONTRACTING SERVICES-TODDL FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	144.55	316002
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	122.81	316002
02-07-592838	CONTRACTING SERVICES-ADULT FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	176.50	316002
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	69.95	316002
02-07-593819	PROGRAM SUPPLIES-GAP FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	61.54	316002
02-07-593823	PROGRAM SUPPLIES-B4 FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	750.45	316002
02-07-593825	PROGRAM SUPPLIES-BASE FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	51.14	316002
02-07-593826	PROGRAM SUPPLIES-KINDER OD FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	42.96	316002
02-08-490914	PROGRAM FEES REV-COLD BREW FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	74.99	316002
02-08-593943	PROGRAM SUPPLIES-HOT WHEEL FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	169.55	316002
02-08-593950	PROGRAM SUPPLIES-FREE EVEN FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	36.96	316002
02-08-593952	GINGERBREAD HOUSE FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	37.06	316002
02-10-581200	EXP MISC.-EDUCATIONAL SEMI FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	755.00	316002
02-10-581400	EXP MISCELLANEOUS-DUES & S FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	279.00	316002
02-10-589105	EXP MISCELLANEOUS-EMPLOYEE FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	140.15	316002
02-32-520110	MATRL AND SUPP-OFFICE EXP FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	33.95	316002
02-32-520370	MATRL AND SUPP-SUPPLIES - FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	257.75	316002
02-32-554200	CONTRACT SVCS-AGREEMENTS - FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	6.00	316002
02-32-560600	EQUIPMENT-NEW EQUIP - FITN FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	219.58	316002
02-32-581500	EXP MISCELLANEOUS-UNIFORMS FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	54.97	316002
02-33-520312	MATERIALS AND SUPPLIES-JAN FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	124.37	316002
02-33-520321	MATRL AND SUPP-MAINT. - MA FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	38.91	316002
02-33-520327	MATRL- SUPP-MAINT. - BALL FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	43.10	316002
02-33-554100	CONTRACTUAL SERVICES-AGREE FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	1,002.00	316002
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	565.60	316002
02-35-521584	MATERIALS AND SUPPLIES-BAN FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	430.03	316002
02-35-554100	CONTRACTUAL SERVICES-AGREE FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	1,913.91	316002
02-35-554405	CONTRACTUAL SERVICES-PUBLI FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	744.46	316002
15-10-520110	MATRL AND SUPP-OFFICE EXP FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	257.43	316002
15-10-554100	CONTRACTUAL SERVICES-AGREE FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	334.89	316002
70-10-586450	EXP MISCELLANEOUS-CLUB FIT FIFTH THIRD BANK		DECEMBER 2022 CREDIT CARD	1,017.78	316002
Total For Check 316002				19,405.01	
Check 316003					
15-10-520110	MATRL AND SUPP-OFFICE EXP	GARVEY'S OFFICE PRODUCTS	PAPER FOR MUSEUM	75.90	316003
Total For Check 316003				75.90	
Check 316004					
02-01-592193	CONTRACTINGSERVICES-HOT SH	HOT SHOTS SPORTS	HOLIDAY WINTER CAMPS	2,352.00	316004
Total For Check 316004				2,352.00	
Check 316005					
02-08-593917	PROGRAM SUPPLIES-HOLLY DAY	HOUSE OF RENTAL	PIPE AND DRAPE RENTAL FOR	560.00	316005
Total For Check 316005				560.00	
Check 316006					
70-10-586170	EXP MISCELLANEOUS-HARRER P	J.S. RIEMER, INCORPORATED	HARRER PARK RENOVATION	2,295.00	316006
Total For Check 316006				2,295.00	
Check 316007					
70-10-586147	EXP MISCELLANEOUS-AUSTIN P	LAUTERBACH & AMEN, LLP	PROFESSIONAL SERVICES REND	1,400.00	316007
Total For Check 316007				1,400.00	
Check 316008					
01-10-554100	CONTRACTUAL SERVICES-AGREE	LEAF	COPIER RENTAL	192.76	316008
02-10-554100	CONTRACTUAL SERVICES-AGREE	LEAF	COPIER RENTAL	192.76	316008
Total For Check 316008				385.52	
Check 316009					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
PAID					
Check 316009					
01-20-554100	CONTRACTUAL SERVICES-AGREE LOW VOLTAGE WORKS, INC.		3 MONTHS OF WIRELESS COMMU	105.00	316009
			Total For Check 316009	105.00	
Check 316010					
35-10-552705	CNTRCT SVCS-ADA INCLUSION MAINE-NILES ASSN OF SP REC INCLUSION SERVICES FOR JAN			184.77	316010
			Total For Check 316010	184.77	
Check 316011					
01-20-520318	MATRL AND SUPP-MAINT. - MA MENARDS		WD FILLER AND FOAM BRUSHES	22.15	316011
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARDS		MAINTENANCE SUPPLIES	188.07	316011
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARDS		ASPHALT PATCH FOR PVCC PAR	13.59	316011
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARDS		CEILING TILES	7.19	316011
01-20-581501	PRAIRIE VIEW ICE ARENA MENARDS		LIGHTS AND MATERIAL FOR IC	275.90	316011
15-10-570200	BUILDING & LANDSCAPE-BUILD MENARDS		MUSEUM REPLACEMENT DOOR	38.24	316011
			Total For Check 316011	545.14	
Check 316012					
01-10-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	867.97	316012
02-10-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	439.67	316012
02-21-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	186.10	316012
02-22-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	289.13	316012
02-33-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	3,471.88	316012
15-10-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	216.77	316012
			Total For Check 316012	5,471.52	
Check 316013					
70-10-586170	EXP MISCELLANEOUS-HARRER P NATIONAL HEAT & POWER CORP HARRER PARK RENOVATION			467.00	316013
			Total For Check 316013	467.00	
Check 316014					
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG TIERRA		CLEAN GREASE TRAP	175.00	316014
			Total For Check 316014	175.00	
Check 316015					
02-01-490193	PROGRAM REVENUE HOT SHOTS TOULA VIRVILOS		SOCCER SKILLS CLINIC	143.00	316015
			Total For Check 316015	143.00	
Check 316016					
02-08-592939	CONTRACTING SERVICES-FAMIL TRAVELING WORLD OF REPTILE HOT COCO SOCIAL 2/17/23			375.00	316016
			Total For Check 316016	375.00	
Check 316017					
02-08-592919	CONTRACTING-DADDY DAUGHTER WALLACE ENTERTAINMENT		DADDY DAUGHTER DJ	250.00	316017
			Total For Check 316017	250.00	
Check 316018					
01-10-581110	EXP MISCELLANEOUS-COMMISSI PAUL MINX		PER DIEM FOR IAPD/IPRA CON	300.00	316018
			Total For Check 316018	300.00	
Check 316019					
02-32-460110	MEMBERSHIPS-RB - FITNESS M BEATA ROSZKOWSKI		FITNESS MEMEBRSHIP REFUND	272.50	316019
			Total For Check 316019	272.50	
Check 316020					
02-07-593823	PROGRAM SUPPLIES-B4 BOBS DAIRY SERVICE		MILK FOR BEFORE SCHOOL	26.17	316020
			Total For Check 316020	26.17	
Check 316021					
01-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,		PRINTER USGAE	192.95	316021
02-10-554100	CONTRACTUAL SERVICES-AGREE CANON FINANCIAL SERVICES,		PRINTER USGAE	192.94	316021
			Total For Check 316021	385.89	
Check 316022					
01-10-554100	CONTRACTUAL SERVICES-AGREE CMFP DEPT MG-06A		QUARTERLY BILLING	210.00	316022
02-22-554100	CONTRACTUAL SERVICES-AGREE CMFP DEPT MG-06A		QUARTERLY BILLING ORIOLE C	210.00	316022
02-33-554100	CONTRACTUAL SERVICES-AGREE CMFP DEPT MG-06A		QUARTERLY BILLING PVCC	210.00	316022

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 316022					
15-10-554100	CONTRACTUAL SERVICES-AGREE CMFP DEPT MG-06A		QUARTERLY BILLING FOR HIST	210.00	316022
15-10-554600	CONTRACTUAL SERVICES-PROF CMFP DEPT MG-06A		QUARTERLY BILLING MUSEUM A	210.00	316022
Total For Check 316022				1,050.00	
Check 316023					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR 9232 NAT	21.62	316023
Total For Check 316023				21.62	
Check 316024					
02-32-460110	MEMBERSHIPS-RB - FITNESS M DAVID O'CONNOR		MEMEBERSHIP REFUND	156.00	316024
Total For Check 316024				156.00	
Check 316025					
02-07-593823	PROGRAM SUPPLIES-B4	FIRST STUDENT	11857379,11857382 FIELD TR	850.00	316025
Total For Check 316025				850.00	
Check 316026					
02-08-593938	PROGRAM SUPPLIES-EGGSTRAVA GIFTS GALORE, LLP		FILLED EGGS FOR EGGSTRAVAG	414.00	316026
Total For Check 316026				414.00	
Check 316027					
02-07-490834	PROGRAM FEES REV-ACTING/IM JUSTIN FORSYTHE		IMPROV THEATRE REFUND	488.00	316027
Total For Check 316027				488.00	
Check 316028					
70-10-586170	EXP MISCELLANEOUS-HARRER P KELSO-BURNETT CO		POLE LIGHT REPAIR	2,555.00	316028
Total For Check 316028				2,555.00	
Check 316029					
01-20-554100	CONTRACTUAL SERVICES-AGREE LRS HOLDINGS, LLC		DUMPSTER SERVICES FOR 6250	664.03	316029
Total For Check 316029				664.03	
Check 316030					
02-10-589105	EXP MISCELLANEOUS-EMPLOYEE MAGIC BY RANDY INC.		EMPLOYEE TEAM BUILDING MAG	400.00	316030
Total For Check 316030				400.00	
Check 316031					
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARDS		SUPPLIES FOR MAINTENANCE	239.10	316031
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARDS		CABLE TIES FOR ORBS	25.37	316031
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARDS		MATERIAL TO REPAIR CEILING	37.92	316031
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB MENARDS		MULCH FOR DONATED TREES	7.94	316031
Total For Check 316031				310.33	
Check 316032					
01-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	DEC 22 GAS BILL FOR ALL PA	213.29	316032
02-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	DEC 22 GAS BILL FOR ALL PA	442.34	316032
02-21-540120	UTILITIES-HEATING FUEL	NICOR GAS	DEC 22 GAS BILL FOR ALL PA	794.56	316032
02-22-540120	UTILITIES-HEATING FUEL	NICOR GAS	DEC 22 GAS BILL FOR ALL PA	288.78	316032
02-33-540120	UTILITIES-HEATING FUEL	NICOR GAS	DEC 22 GAS BILL FOR ALL PA	128.18	316032
15-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	DEC 22 GAS BILL FOR ALL PA	113.97	316032
Total For Check 316032				1,981.12	
Check 316033					
01-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK	PHONE SERVICES	1,397.32	316033
02-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK	PHONE SERVICES	1,397.32	316033
02-33-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK	PHONE SERVICES	1,439.65	316033
Total For Check 316033				4,234.29	
Check 316034					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL SKOKIE ACE HARDWARE		BULK FASTNERS	25.50	316034
Total For Check 316034				25.50	
Check 316035					
01-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS DELIVERY BILL FOR ALL	1,461.43	316035
02-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS DELIVERY BILL FOR ALL	733.72	316035
02-21-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS DELIVERY BILL FOR ALL	2.00	316035

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 316035					
02-22-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS DELIVERY BILL FOR ALL	327.40	316035
02-33-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS DELIVERY BILL FOR ALL	2,713.05	316035
15-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS DELIVERY BILL FOR ALL	259.61	316035
Total For Check 316035				5,497.21	
Check 316036					
02-07-593825	PROGRAM SUPPLIES-BASE	SYSKO FOOD SERVICES	BASE SNACKS	1,423.96	316036
Total For Check 316036				1,423.96	
Check 316037					
02-01-490193	PROGRAM REVENUE HOT SHOTS	TOULA VIRVILOS	SOCCER SKILLS CLINIC REFUN	143.00	316037
Total For Check 316037				143.00	

02/07/2023 03:59 PM
User: lgonzalez
DB: Morton Grove Pa

INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 01/01/2023 - 01/31/2023
JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 01 CORPORATE	24,948.40
Fund 02 RECREATION	43,537.88
Fund 15 MUSEUM	1,863.01
Fund 30 LIABILITY INSURANC	6,591.61
Fund 35 SPECIAL RECREATION	1,005.06
Fund 70 CAPITAL IMPROVEMEN	12,206.49
	<hr/>
	90,152.45

MONTH: 1/1/2023

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
	Card Number	1800			
O'Brien	2-Dec	Rose Pest Control	Annual Pest Control Fees	\$2,012.01	01-20-554100
O'Brien	2-Dec	Rose Pest Control	Annual Pest Control Fees	\$1,002.00	02-33-554100
O'Brien	2-Dec	Rose Pest Control	Annual Pest Control Fees	\$334.89	15-10-554100
O'Brien	4-Dec	Gaylord	Museum Storage Supplies	\$257.43	15-10-520110
O'Brien	20-Dec	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$4,587.92	01-10-552200
O'Brien	21-Dec	USPS	Postage	\$120.00	01-10-520130
O'Brien	22-Dec	Zoom	Monthly subscription for Zoom Meetings	\$14.99	01-10-581400
O'Brien	22-Dec	203 LaSalle	Parking fees associated with filing budget	\$12.00	01-10-581200
O'Brien	25-Dec	Apple.com	Apple software for IPADS - Refund pending	\$2.20	01-10-481810
O'Brien	29-Dec	Bamboo	New HR system to do Employee Timekeeping and Hiring	\$794.28	01-10-552200
O'Brien	30-Dec	Apple.com	Apple software for IPADS - Refund pending	\$2.20	01-10-481810
	Card Number	631		\$ 9,139.92	
Braubach	6-Dec	Amazon	Return of Merchandise Charge	-\$152.88	02-01-593212
Braubach	5-Dec	Positive Promotions	Appreciation gift for Staff	\$140.15	02-10-589105
Braubach	8-Dec	Amazon	Supplies for Happy Noon Year	\$5.99	02-08-593943
Braubach	11-Dec	Spotify	Monthly Subscription	\$9.99	02-08-593950
Braubach	12-Dec	Amazon	Supplies for Happy Noon Year	\$25.98	02-08-593943
Braubach	18-Dec	Amazon	Office Supplies	\$74.99	02-04-593914
Braubach	18-Dec	Amazon	Supplies for Happy Noon Year	\$25.98	02-08-593943
Braubach	18-Dec	Amazon	Birthday party supplies	\$39.96	02-07-593813
Braubach	19-Dec	Amazon	Supplies for Happy Noon Year	\$37.17	02-08-593943
Braubach	21-Dec	Amazon	Air Filter Replacements	\$396.00	01-20-560200
Braubach	28-Dec	GFS Store	Supplies for Happy Noon Year	\$53.74	02-08-593943
Braubach	29-Dec	Marianos	Supplies for Happy Noon Year	\$20.69	02-08-593943
	Card Number	3274		\$ 677.76	
Gorczyca	22-Dec	Propet Distribution	100 Dog Litter Bags	\$120.60	01-20-520323
Gorczyca	22-Dec	Nano's Pizza	Employee Appreciation	\$52.00	01-10-589105
Gorczyca	29-Dec	Home Depot	5 Foot Platform Litter	\$557.97	01-20-520323
	Card Number	9610		\$ 730.57	
Herrmann	5-Dec	Chicago Tribune	Online Monthly Subscription	\$23.96	02-35-554100
Herrmann	12-Dec	PicMonkey	Social Media Monthly Image Pro Subscription	\$12.99	02-35-554100
Herrmann	20-Dec	4IMPRINT	Crediting Account - Double Charged	\$744.46	02-35-554405
Herrmann	21-Dec	Trigon	Banner Material - for events for Roland Printer	\$430.03	02-35-521584
Herrmann	26-Dec	Daily Herald	Online Monthly Subscription	\$12.00	02-35-554100
Herrmann	28-Dec	John Wondrasek	Quarterly Web Maintenance	\$500.00	02-35-554100
Herrmann	29-Dec	Wp Engine	Monthly Website hosting fee- increase due to new site development- to decrease once new site complete	\$290.00	02-35-554100

Herrmann	30-Dec	APS Camera	Camera repair on nikon camera	\$269.00	02-35-554100
Herrmann	31-Dec	Chicago Tribune	Online Monthly Subscription	\$23.96	02-35-554100
Herrmann	31-Dec	Promo	Video Monthly Subscription	\$119.00	02-35-554100
Herrmann	3-Jan	Buffer	Yearly Fee for Social Media Post (prescheduling services for facebook and Instagram)	\$663.00	02-35-554100
	Card Number			\$ 3,088.40	
Baumgartner	8-Dec	Fun Express	Prek supplies	\$14.22	02-06-593711
Baumgartner	8-Dec	Amazon	Prek/KO supplies	\$43.33	02-06-593711
Baumgartner	8-Dec	Amazon	Prek/KO supplies	\$42.96	02-07-593826
Baumgartner	9-Dec	Amazon	Prek supplies	\$39.48	02-06-593711
Baumgartner	16-Dec	Rock n Kids	Kid Rock/Tot Rock contractor	\$127.50	02-06-592715
Baumgartner	16-Dec	Dollar tree	Christmas crafters supplies	\$7.50	02-06-593715
Baumgartner	16-Dec	Hobby Lobby	Christmas crafters supplies	\$9.55	02-06-593715
Baumgartner	20-Dec	Walmart	Preschool supplies	\$10.88	02-06-593711
Baumgartner	21-Dec	Amazon	Preschool supplies	\$14.90	02-06-593711
	Card Number			\$ 310.32	
Manno	2-Dec	Amazon	Scrubber for Locker Room Showers	\$47.95	02-33-560200
Manno	2-Dec	Amazon	lighting cables for Studio 1 & 2	\$34.99	70-10-586450
Manno	2-Dec	Amazon	Elevator track brushes	\$7.99	02-33-520312
Manno	2-Dec	Amazon	Jump starter/air compressor (front desk)	\$159.00	02-33-560200
Manno	2-Dec	Amazon	Studio 1 lighting power cubes	\$36.88	70-10-586450
Manno	3-Dec	Menards	Holiday Lighting supplies	\$38.91	02-33-520321
Manno	3-Dec	Menards	Pressure washer for Locker Rooms	\$95.17	02-33-560200
Manno	5-Dec	IPRA	Membership	\$279.00	02-10-581400
Manno	7-Dec	IPRA	IAP/IPRA Confrence attendance	\$335.00	02-10-581200
Manno	19-Dec	Amazon	Lighting Trusses for Studio 1	\$839.98	70-10-586450
Manno	20-Dec	Amazon	XI outdoor Uniform Jacket	\$54.97	20-33-581500
Manno	21-Dec	Amazon	Oscillating Tool Blades	\$27.99	02-33-560200
Manno	21-Dec	Amazon	Studio 1 Baffle parts	\$9.98	70-10-586450
Manno	22-Dec	Amazon	Studio 1 Switch for camera	\$29.99	70-10-586450
Manno	22-Dec	Amazon	Studio 1 Studio 1 lighting	\$32.98	70-10-586450
Manno	22-Dec	Amazon	Oscillating Tool Blades for tile	\$30.99	02-33-560200
Manno	22-Dec	Amazon	Locker room soap dispenser parts	\$116.38	02-33-520312
Manno	28-Dec	Amazon	Extra Dewalt batteries	\$136.00	02-33-560200
Manno	28-Dec	Amazon	Fitness Bottle Filler Filter	\$68.50	02-33-570200
Manno	29-Dec	Amazon	Vac Belts	\$7.12	02-33-520327
Manno	29-Dec	Amazon	Vac brush rolls	\$35.98	02-33-520327
Manno	31-Dec	Amazon	Studio 1 lighting	\$32.98	70-10-586450
	Card Number			\$ 2,458.73	
Bregman	n/a				
	Card Number			\$	
Moore	2-Dec	IPRA	conference	\$420.00	02-10-581200

Moore	3-Dec	Amazon	weight room equipment	\$39.71	02-32-520370
Moore	6-Dec	Amazon	blood pressure machine	\$33.95	02-32-520110
Moore	10-Dec	MF Athletic & Perform	foam rollers	\$201.60	02-32-560600
Moore	11-Dec	Amazon	small gym equipment	\$17.98	02-32-560600
Moore	16-Dec	Facebook	first ad space test	\$2.00	02-32-554200
Moore	16-Dec	Facebook	first ad space test	\$2.00	02-32-554200
Moore	16-Dec	Facebook	first ad space test	\$2.00	02-32-554200
Moore	16-Dec	Home Depot	tv mount	\$38.24	02-32-520370
Moore	24-Dec	Amazon	locks	\$179.80	02-32-520370
				\$937.28	
Wait	Card Number	3727			
Wait	2-Dec	Duncan Donuts	Staff appreciation - food *	21.99	01-10-589105
Wait	6-Dec	Walgreens	Battery for date and time stamp	7.93	01-10-520110
Wait	8-Dec	Michaels	Ribbon to decorate Village tree	11.45	01-10-589110
Wait	8-Dec	Moretti's	Business lunch with Minx and resident *	63.43	01-10-581250
Wait	8-Dec	USPS	Postage to IDNR for permit	4.60	01-10-520130
Wait	23-Dec	McAfee	Computer security for Wait computer	74.36	01-10-581400
				\$	183.76
Torres	Card number	0011			
Torres	5-Dec	Michael's	Shirts for student St.Judes Funrasiers	\$45.29	02-07-593819
Torres	9-Dec	Dairy Queen	Birthday Cake	\$29.99	02-07-593813
Torres	15-Dec	Amazon	BASE Soccer Ball	\$15.36	02-07-593825
Torres	15-Dec	Amazon	BASE Supplies	\$35.78	02-07-593825
Torres	16-Dec	Dollar Tree	Christmas Art Supplies	\$16.25	02-07-593819
Torres	14-Dec	Sky High Sports	Deposit for Field trip	\$100.00	02-07-592823
Torres	19-Dec	Amazon	Volleyball for B4 Care	\$17.99	02-07-592823
Torres	26-Dec	Play and Spin	Field Trip For Winter Break	\$85.00	02-07-592823
Torres	27-Dec	AMC	Field Trip For Winter Break	144.29	02-07-592823
Torres	28-Dec	Enchanted Castle	Field Trip For Winter Break	\$209.25	02-07-592823
Torres	30-Dec	Sky High Sports	Field Trip For Winter Break	\$61.50	02-07-592823
Torres	2-Jan	Nickel City	Field Trip For Winter Break	\$21.00	02-07-592823
Torres	3-Jan	AMC	Field Trip For Winter Break	\$111.42	02-07-592823
				\$	893.12
Smentek	Card number	1833			
Smentek	2-Dec	GFS Store	Holly Days Supplies	\$26.97	02-08-593950
Smentek	5-Dec	M & M Limo	Trip transportation 12/5 pickup balance	\$88.25	02-07-592838
Smentek	5-Dec	M & M Limo	Trip transportation 12/5 drop off balance	\$88.25	02-07-592838
Smentek	8-Dec	Dollar Tree	Gingerbread House Supplies	\$6.25	02-08-593952
Smentek	8-Dec	Aldi	Gingerbread House Supplies	\$30.81	02-08-593952
Smentek	20-Dec	Amazon	Dance Camp Supplies	\$6.59	02-04-593514
Smentek	21-Dec	Amazon	Dance Camp Supplies	\$6.99	02-04-593514
Smentek	21-Dec	Amazon	Dance Camp Supplies	\$5.95	02-04-593514
Smentek	26-Dec	Amazon	Dance Program Supplies	\$8.90	02-04-593514
Smentek	26-Dec	Amazon	Dance Program Supplies	\$14.32	02-04-593514
Smentek	28-Dec	Amazon	Dance Camp Supplies	\$9.99	02-04-593514
				\$	293.27

Khzakia	Card number	7973			
Khzakia	5-Dec	IPRA	IPRA Membership	\$279.00	01-10-580100
Khzakia	7-Dec	Marianos	Lysol and Get well card	\$13.68	01-10-580100
Khzakia	12-Dec	IAPD/IPRA	Soaring to new heights confrence	\$335.00	01-10-580100
Khzakia	27-Dec	Simply Blooming	Bereavment Flowers	\$64.20	01-10-580100
Khzakia				\$691.88	
			Total:	\$	19,405.01

February 15, 2023

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Park Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

Motions/New Business

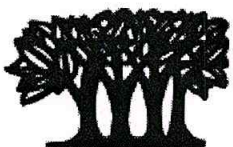
**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
February 15, 2023**

Administration and Finance Committee – Commissioner Khan, Chair

Ordinance #O-01-23 Approval: I move that the Morton Grove Park District's Board of Park Commissioners approve Ordinance #O-01-23 to appoint John Liston to fill the vacancy on the Board of Park Commissioners.

Line Item Transfers Approval: I move that the Morton Grove Park District's Board of Park Commissioners authorize the transfer of appropriations between the listed line items.

Resolution R-01-23 Approval: I move that the Morton Grove Park District's Board of Park Commissioners approve Resolution R-01-23 to authorize the transfer of appropriations between the funds.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: February 15, 2023
Regarding: Approval of Ordinance #O-01-23

Issue:

Approval of ordinance to appoint John Liston to fill the vacancy on the board.

Discussion:

A vacancy on the board was created when Keith White resigned from the Board. To fill a vacancy, there are certain procedures to follow contained in the Administrative Policy Manual – Section 1.07-H.

Since the vacancy will be filled in May when the two candidates running for election in the April Consolidated Election, the time and effort to advertise, review, and interview a candidate willing to serve on the board for three months doesn't seem justified.

To appoint John Liston to fill the vacancy, the Board must approve an ordinance explaining why it is not following its established procedures for a vacancy.

Park Board Action:

For the Board of Park Commissioners to approve Ordinance #O-01-23 to appoint John Liston to the board.

ORDINANCE NO. O-01-23

AN ORDINANCE APPOINTING JOHN LISTON TO THE MORTON GROVE PARK DISTRICT BOARD OF PARK COMMISSIONERS TO FILL THE UNEXPIRED TERM OF COMMISSIONER KEITH WHITE

WHEREAS, the Morton Grove Park District (“Park District”) is organized and operating pursuant to the Illinois Park District Code, 70 ILCS 1205/1-1 et seq. (“Park Code”); and

WHEREAS, on December 25, 2022, Commissioner Keith White resigned from the Board of Park Commissioners of the Morton Grove Park District (“Park Board”) effective December 31, 2022; and

WHEREAS the Park Board desires to recognize the resignation of Commissioner White, declare a vacancy on the Park Board, and appoint an individual to fill the remainder of Commissioner White’s term as soon as practicable; and

WHEREAS, Pursuant to Section 8-1(d)-(f) of the Illinois Park District Code the Park District Board of Park Commissioners (“Park Board”) previously adopted the Morton Grove Park District Administrative Policy Manual (“Administrative Policy Manual”)(including Section 1.07-H, which establishes a process for solicitation, screening and selection board appointees in the event of a vacancy; and

WHEREAS, the Park Board has determined that it is in the best interests of the Park District to fill the vacancy created by Commissioner White’s resignation as soon as practicable to avoid potential quorum deficiencies; and

WHEREAS, John Liston is a lifelong resident of Morton Grove and has demonstrated a desire to serve the Park District by submitting candidacy papers to run for the office of Park Commissioner of the Morton Grove Park District in the April 4, 2023 Consolidated Election, being one of two candidates running for two open positions on the Park Board; and

WHEREAS, Mr. Liston has strong ties to the community and a strong history of volunteerism in Morton Grove; and

WHEREAS, Mr. Liston is a qualified elector of the Park District, has resided within the Park District’s territorial limits for at least one year prior to the appointment, is not in arrears in the payment of a tax or other indebtedness due to the Park District, and has not been convicted of any infamous crime, bribery, perjury or other felony in any court located in the United States.

NOW, THEREFORE, BE IT ORDAINED BY THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: Incorporation of Recitals. The foregoing recitals are incorporated by reference as though fully set forth herein, and all provisions of this Ordinance shall be construed, interpreted, and enforced in accordance therewith.

SECTION TWO: Declaration of Vacancy. The Commissioners of the Park Board hereby recognize the resignation of Commissioner Keith White and declare a Park Board vacancy.

SECTION THREE: Procedures Waiver and Appointment. The Park Board hereby waives the procedures set forth in Section 1.07-H of the General Practices Manual, and hereby appoints John Liston to the Morton Grove Park District Board of Park Commissioners effective upon the adoption and publication of this ordinance, to serve the remaining unexpired term of former commissioner Keith White.

SECTION FIVE: Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION SIX: Effective Date. This Ordinance shall be in full force and effect immediately after its adoption and publication as required by law.

Roll Call Vote:

Ayes:

Nays:

Absent:

Abstain:

PASSED and APPROVED this 15th day of February, 2023.

By: _____
President, Board of Park Commissioners

ATTEST:

By: _____
Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS.
COOK COUNTY)

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Morton Grove Park District Board of Park Commissioners, Cook County, Illinois, and as such I am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I further certify that the foregoing is a full, true and complete copy of Ordinance No. O-01-23, titled,

AN ORDINANCE APPOINTING JOHN LISTON TO THE MORTON GROVE PARK DISTRICT BOARD OF PARK COMMISSIONERS TO FILL THE UNEXPIRED TERM OF COMMISSIONER KEITH WHITE

adopted at the Board Meeting of the Board of Park Commissioners of the Morton Grove Park District, held at Morton Grove, Illinois at 6:30 p.m. on the 15th day of February 2023.

I do further certify that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

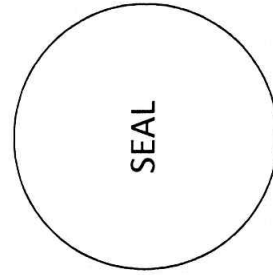
IN WITNESS WHEREOF I hereunto affix my official signature at Morton Grove, Illinois, this 15th day of February 2023.

Park District Board Secretary

OATH OF OFFICE

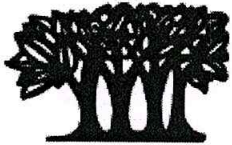
I, JOHN LISTON, DO SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES, AND THE CONSTITUTION OF THE STATE OF ILLINOIS, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES OF THE OFFICE OF PARK DISTRICT COMMISSIONER ACCORDING TO THE BEST OF MY ABILITY.

Given this 15th day of February 2023



Board Secretary, Jeffrey Wait

Commissioner, John Liston



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: February 15, 2023
Regarding: Transfer of Funds between Line Items

Issue:

To transfer 2022 appropriations between the line items that have excess funds to the items that are in need.

Discussion:

The Board passed the 2022 Appropriation Ordinance at the December 15, 2021 Board meeting. Per state law, after the first six months, the Board has the authority to transfer funds from any line item anticipated to have excess funds to a line item that needs funds. At the completion of this process, the 2022 appropriations for all the individual line items will exceed the individual expenditures.

Park Board Action:

For the Board of Park Commissioners to authorize the transfer of appropriations between the listed line items.

MORTON GROVE PARK DISTRICT
 JOURNAL ENTRY
 JE: 287

Post Date: 12/31/2022
 Entry Date: 01/13/2023
 Description: BUDGETARY TRANSFERS

Entered By: mobrien
 Journal: BA

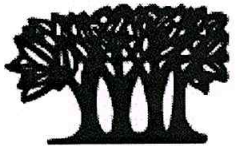
GL #	Description	Increase/ (Decrease)
01-10-511100	SALARIES & WAGES-DIRECTOR	1,500.00
01-10-511300	SALARIES-SUPERINTENDENT OF FINANCE	100.00
01-10-540120	UTILITIES-HEATING FUEL	2,500.00
01-10-540130	UTILITIES-WATER	1,000.00
01-10-540150	UTILITIES-TELEPHONE	4,000.00
01-10-551120	CONTRACT SVCS-LEGAL - EXTRA SERVICE	13,000.00
01-10-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTANCE	13,000.00
01-10-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT	2,000.00
01-10-580100	EXP MISC.-HUMAN RESOURCE EXPENSES	3,000.00
01-10-581100	BUSINESS MEETINGS	1,500.00
01-10-530310	INSURANCE-INS - HEALTH & LIFE - DISTRICT	(41,600.00)
01-20-512120	SALARIES & WAGES-PARKS FOREMAN	1,600.00
01-20-512130	SALARIES & WAGES - FULLTIME	18,000.00
01-20-520312	MATERIALS AND SUPPLIES-JANITOR SUPPLIES	4,500.00
01-20-520335	MATERIALS AND SUPPLIES-SUPPLIES - SAFETY	150.00
01-20-570200	BUILDING & LANDSCAPE-BUILDING REPAIR	1,500.00
01-20-581500	EXP MISCELLANEOUS-UNIFORMS	100.00
01-20-512150	SALARIES & WAGES-FULLTIME - OT	(14,000.00)
01-20-513100	SALARIES & WAGES-SUMMER STAFF	(11,850.00)
02-01-591163	INSTRUCTOR SALARIES-TENNIS - LESSONS	300.00
02-01-591165	INSTRUCTOR SALARIES-TENNIS LESSONS	(300.00)
02-01-592170	CONTRACTING-YOUTH ATHLETIC CONTRACTUAL	2,000.00
02-01-592176	CONTRACTING SERVICES-ISKC KARATE	17,000.00
02-01-593105	PROGRAM SUPPLIES-PICKLEBALL	150.00
02-01-593212	PROGRAM SUPPLIES - GYM RENTALS	400.00
02-01-591177	INSTRUCTOR SALARIES-GYMNASTICS	(14,100.00)
02-01-591165	INSTRUCTOR SALARIES-TENNIS LESSONS	(3,500.00)
02-01-592131	CONTRACTING-SOFTBALL - ADULT SOFTBALL	(1,500.00)
02-01-592177	CONTRACTING SERVICES-GYMNASTICS	(450.00)
02-03-591412	OFFICIATING SERVICES- CAMP	15,700.00
02-03-593412	PROGRAM SUPPLIES-CAMP	9,900.00
02-03-592412	CONTRACTING SERVICES- CAMP	(12,500.00)
02-01-592179	CONTRACTING SERVICES-TKDO	(1,150.00)
02-01-592193	CONTRACTINGSERVICES-HOT SHOTS	(4,800.00)
02-04-593514	PROGRAM SUPPLIES-DANCE - CREATIVE	(6,275.00)
02-04-593520	PROGRAM SUPPLIES-DANCE - RECITAL	(875.00)
02-04-591514	INSTRUCTOR SALARIES-DANCE - CREATIVE	4,300.00
02-04-591515	INSTRUCTOR SALARIES-DANCE - PLANNING/ADM	300.00
02-04-591520	INSTRUCTOR SALARIES-DANCE - RECITAL	(320.00)
02-04-592513	CONTRACTING SERVICES - ADULT DANCE	(1,680.00)
02-04-592514	CONTRACTING SERVICES-DANCE - CREATIVE	(1,200.00)
02-04-592520	CONTRACTING SERVICES-DANCE - RECITAL	(1,400.00)
02-05-591623	INSTR SAL-ADULT GENERAL INTEREST	500.00
02-05-592617	CONTRACTING SERVICES-GUITAR LESSONS	250.00
02-05-592622	CONTRACTING SERVICES-LANGUAGE CLASSES	125.00
02-05-592624	CONTRACTING SERVICES-YOUTH CONTRACTUAL	1,875.00
02-08-592943	CONTRACTING SERVICES-HOT WHEELS CLASSIC	(1,000.00)
02-08-593911	PROGRAM SUPPLIES-5K RUN	(1,750.00)
02-06-591711	INSTRUCTOR SALARIES-PRE SCHOOL AIDE	7,900.00
02-08-593911	PROGRAM SUPPLIES-5K RUN	(1,200.00)
02-08-593950	PROGRAM SUPPLIES-FREE EVENTS	(1,850.00)
02-10-581200	EXP MISC.-EDUCATIONAL SEMINARS - STAFF	(4,850.00)
02-07-591813	INSTRUCTOR SALARIES-BIRTHDAY PARTIES	2,600.00
02-07-591815	INSTRUCTOR SALARIES-PIANO LESSONS	1,150.00
02-07-591823	INSTRUCTOR SALARIES-B4	9,850.00
02-07-591826	INSTRUCTOR SALARIES-KINDER ODY DIST 63	1,375.00
02-07-591830	INSTRUCTOR SALARIES-BASE SITE SUPERVISOR	950.00
02-07-592838	CONTRACTING SERVICES-ADULT TRIPS	1,275.00
02-07-592840	CONTRACTING SERVICES-MAGIC	3,525.00
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY PARTIES	1,975.00
02-07-593823	PROGRAM SUPPLIES-B4	750.00
02-07-593825	PROGRAM SUPPLIES-BASE	5,225.00
02-07-593838	PROGRAM SUPPLIES-ADULT TRIPS	150.00
02-10-580202	COMPREHENSIVE PLAN COSTS	(13,800.00)
02-10-511500	SALARIES-SUPERINTENDENT OF RECREATION	(1,220.00)

02-10-511800	SALARIES & WAGES-COMMUNICATION MANAGER	(975.00)
02-10-512300	SALARIES & WAGES-RECREATION SUPERVISOR	(4,925.00)
02-10-512710	SALARIES-RECREATION/SAFETY COORDINATOR	(1,150.00)
02-10-589105	EXP MISCELLANEOUS-EMPLOYEE RECOGNITION	(300.00)
02-10-520130	MATRL AND SUPP-OFFICE EXP - POSTAGE	(1,000.00)
02-10-540110	UTILITIES-ELECTRICTY	(3,055.00)
02-10-581200	EXP MISC.-EDUCATIONAL SEMINARS - STAFF	(2,400.00)
02-08-592912	CONTRACTING SERVICES-HALLOWEEN PARTY	1,325.00
02-08-592917	CONTRACTING SERVICES - HOLLY DAYS	800.00
02-08-592939	CONTRACTING SERVICES-FAMILY FUN NIGHT	925.00
02-08-592945	CONTRACTING SERVICES-BACK TO SCHOOL BASH	550.00
02-08-592946	CONTRACTING SERVICES-HOLIDAY HOUSE VISIT	225.00
02-08-593917	PROGRAM SUPPLIES-HOLLY DAYS	225.00
02-08-593935	PROGRAM SUPPLIES-MOVIES IN THE PARK	25.00
02-08-593939	HOT COCO SUPPLIES	350.00
02-08-593943	PROGRAM SUPPLIES-HOT WHEELS CLASSIC	150.00
02-08-593946	PROGRAM SUPPLIESHOLIDAY HOUSE VISITS	200.00
02-08-592911	CONTRACTING SERVICES-SK RUN	(1,620.00)
02-08-592914	CONTRACTING SERVICES-COLD BREWS	(500.00)
02-08-592925	CONTRACTING SERVICES-SILVER BELL	(1,000.00)
02-08-592926	CONTRACTING-SUMMER CONCERT SERIES	(1,655.00)
02-09-591231	INSTRUCTOR SALARIES-PERSONAL TRAINING	2,925.00
02-09-593224	PROGRAM SUPPLIES - WELLNESS PROGRAM	75.00
02-08-592926	CONTRACTING-SUMMER CONCERT SERIES	(2,450.00)
02-08-592943	CONTRACTING SERVICES-HOT WHEELS CLASSIC	(550.00)
02-10-520100	MATRL AND SUPP-BANK SERVICE CHARGES	14,500.00
02-10-520110	MATRL AND SUPP-OFFICE EXP - SUPPLIES	1,000.00
02-10-540120	UTILITIES-HEATING FUEL	2,425.00
02-10-540130	UTILITIES-WATER	75.00
02-10-540150	UTILITIES-TELEPHONE	4,000.00
02-10-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT	225.00
02-10-560100	EQUIPMENT-NEW EQUIP - OFFICE	3,400.00
02-10-581400	EXP MISCELLANEOUS-DUES & SUBSCRIPTIONS	950.00
02-10-581500	EXP MISCELLANEOUS-UNIFORMS	1,350.00
02-10-530310	INSURANCE-INS - HEALTH & LIFE - DISTRICT	(19,000.00)
02-10-580202	COMPREHENSIVE PLAN COSTS	(8,925.00)
02-21-513302	SALARIES & WAGES-POOL - MANAGER	4,800.00
02-21-513310	SALARIES & WAGES-INCENTIVES	225.00
02-21-520260	MATRL AND SUPP-REPAIR EQUIP - MAINT	25.00
02-21-520312	MATERIALS AND SUPPLIES-JANITOR SUPPLIES	2,525.00
02-21-540120	UTILITIES-HEATING FUEL	20,500.00
02-21-540130	UTILITIES-WATER	3,375.00
02-21-553100	CONTRACTUAL SERVICES-POOL - CHEMICALS	16,400.00
02-21-570600	BLDG-LANDSCAPE-POOL - BLDG & REPAIR	4,100.00
02-21-584100	EXP MISC.-POOL - GUARD SUITS & SUPPLIES	2,100.00
02-21-584400	EXP MISCELLANEOUS-POOL - MISC EXPENSE	2,900.00
02-21-513306	SALARIES & WAGES-POOL - GUARDS	(56,950.00)
02-22-513302	SALARIES & WAGES-POOL - MANAGER	10,300.00
02-22-513306	SALARIES & WAGES-POOL - GUARDS	13,900.00
02-22-520260	MATRL AND SUPP-REPAIR EQUIP - MAINT	1,560.00
02-22-540120	UTILITIES-HEATING FUEL	950.00
02-22-553100	CONTRACTUAL SERVICES-POOL - CHEMICALS	1,825.00
02-22-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT	350.00
02-22-560700	EQUIPMENT-NEW EQUIP - POOL	225.00
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG & REPAIR	125.00
02-22-584100	EXP MISC.-POOL - GUARD SUITS & SUPPLIES	825.00
02-22-584400	EXP MISCELLANEOUS-POOL - MISC EXPENSE	1,775.00
02-22-513308	SALARIES & WAGES-POOL - CASHIERS	(13,000.00)
02-22-540130	UTILITIES-WATER	(6,600.00)
02-22-540110	UTILITIES-ELECTRICTY	(8,000.00)
02-22-520332	MATRL AND SUPP-LEARN TO SWIM EXPENSES	(2,000.00)
02-22-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTANCE	(2,235.00)
02-24-513332	CONCESSION STAFF - HARRER POOL	6,250.00
02-24-520242	CONCESSION SUPPLIES - HARRER POOL	5,475.00
02-21-513306	SALARIES & WAGES-POOL - GUARDS	(11,725.00)
02-31-513151	SALARIES-FIELDHOUSE RENTAL ATTENDANT	13,500.00
02-31-513155	BUILDING ATTENDANT	1,475.00
02-31-513520	SALARIES-CT DESK - ATTENDANTS PT	30,175.00
02-21-513306	SALARIES & WAGES-POOL - GUARDS	(5,625.00)
02-21-540110	UTILITIES-ELECTRICTY	(8,750.00)
02-21-520313	MATRL AND SUPP-SUPPLIES - GUARD TRAINING	(2,425.00)
02-21-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTANCE	(3,575.00)
02-21-560700	EQUIPMENT-NEW EQUIP - POOL	(2,000.00)
02-21-584300	EXP MISCELLANEOUS-POOL - SPECIAL EVENTS	(925.00)
02-22-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTANCE	(1,215.00)

02-25-513320	SALARIES & WAGES-TIGER SHARK SWIM TEAM	(635.00)
02-33-512150	SALARIES & WAGES-FULLTIME - OT	(4,250.00)
02-33-520227	MATRL AND SUPP-EQUIP MAINT SERVICE	(2,975.00)
02-33-520312	MATERIALS AND SUPPLIES-JANITOR SUPPLIES	(10,650.00)
02-33-520321	MATRL AND SUPP-MAINT. - MATILS - BLDG	(2,125.00)
02-32-513610	SALARIES & WAGES-FITNESS - FITNESS ATTEN	2,950.00
02-32-520110	MATRL AND SUPP-OFFICE EXP - SUPPLIES	50.00
02-32-552300	CONTRACT SVCS-CONTRACTUAL SERVICES	1,700.00
02-32-554200	CONTRACT SVCS-AGREEMENTS - MARKETING	(2,900.00)
02-32-520210	MATERIALS AND SUPPLIES-EQUIPMENT REPAIR	(1,300.00)
02-32-581500	EXP MISCELLANEOUS-UNIFORMS	(500.00)
02-33-513110	SALARIES-PART TIME MAINTENANCE PVCC	11,100.00
02-33-540120	UTILITIES-HEATING FUEL	2,125.00
02-33-540130	UTILITIES-WATER	1,375.00
02-33-540150	UTILITIES-TELEPHONE	4,000.00
02-33-552300	CONTRACT SVCS-CONTRACTUAL SERVICES	6,150.00
02-33-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT	1,700.00
02-33-570200	BUILDING & LANDSCAPE-BUILDING REPAIR	3,150.00
02-33-512130	SALARIES & WAGES - FULLTIME	(28,600.00)
02-33-512150	SALARIES & WAGES-FULLTIME - OT	(1,000.00)
02-35-554100	CONTRACTUAL SERVICES-AGREEMENTS - MAINT	1,325.00
02-35-554400	CONTRACT SVCS-AGREEMENTS - BROCHURES	14,425.00
02-35-520130	MATRL AND SUPP-OFFICE EXP - POSTAGE	(1,400.00)
02-33-540110	UTILITIES-ELECTRICTY	(14,350.00)
30-10-582635	EXP MISCELLANEOUS-UST RECOVERY	11,600.00
30-10-532630	INSURANCE-WORKERS COMP	(6,000.00)
30-10-582620	EXP MISCELLANEOUS-UNEMPLOYMENT COMP	(5,600.00)
35-10-552700	CONTRACTUAL SERVICES-SRA CONTRIBUTION	800.00
35-10-552705	CNTRCT SVCS-ADA INCLUSION PROGRAMING EXP	(800.00)
70-10-582530	TREE PLANTING - DO NOT CAPITALIZE	7,225.00
70-10-586000	EXP MIS-BOND REGISTRAR & LEGAL COSTS	500.00
70-10-586136	SHADE STRUCTURES FOR PARKS	127,600.00
70-10-586148	EXP MISCELLANEOUS-ARNUM PARK PLAYGROUND	1,100.00
70-10-586169	EXP MISCELLANEOUS-ORIOLE POOL RENOVATION	180,000.00
70-10-586170	EXP MISCELLANEOUS-HARRER POOL RENOVATION	452,000.00
70-10-586206	EXP MISCELLANEOUS-CORPORATE WEBSITE	7,900.00
70-10-586146	EXP MISC.-PLAYGROUND GENERAL EXPENSE	(160,000.00)
70-10-586135	EXP MIS - BASKETBALL & TENNIS COURTS	(114,000.00)
70-10-586100	EXP MISCELLANEOUS-PVCC GENERAL EXPENSE	(129,500.00)
70-10-586300	EXP MISC.-PARKS DEPT GENERAL EXPENSE	(218,000.00)
70-10-586314	EXP MISCELLANEOUS-PARKS DEPT VEHICLES	(80,000.00)
70-10-586114	EXP MISCELLANEOUS-PARKS GENERAL EXPENSE	(70,000.00)
70-10-586200	EXP MISC.-CORPORATE COMPUTER EXPENSE	(4,825.00)

Revenue Change:	0.00
Expenditure Change:	0.00
Budgeted Change To Fund Balance:	0.00

APPROVED BY: _____



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeff Wait, Executive Director
Marty O'Brien, Superintendent of Finance
Date: February 15, 2023
Regarding: Resolution #R-01-23 approval - Transfer of Appropriations Between Funds

Issue:

Authorization for a budget appropriation transfer of \$19,000 from the Corporate Fund to the FICA, Police and Museum Funds.

Discussion:

As part of the audit, the Finance Department enters accrual entries associated with prior year expenses. With the increase in labor costs, certain payroll related expenses in several smaller funds exceeded their original budget. This resulted in the expenditures exceeding the appropriations for those individual funds.

The park district code allows the board of park commissioners by two thirds vote to amend the appropriation ordinance. The transfers we are asking the park board of commissioners to approve are as follows:

Amount	From	To
\$12,000	Corporate Fund	FICA Fund
3,000	Corporate Fund	Police Fund
4,000	Corporate Fund	Museum Fund

Park Board Action:

For the Board of Commissioners to approve Resolution #R-01-23 to authorize the transfer of appropriations between funds.

MORTON GROVE PARK DISTRICT
RESOLUTION #R-01-23

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS

BE IT RESOLVED. By the Board of Commissioners of the Morton Grove Park District, that the following amounts be transferred immediately:

Amount	From	To
\$12,000	Corporate Fund	FICA Fund
\$3,000	Corporate Fund	Police Fund
\$4,000	Corporate Fund	Museum Fund

Resolved this 15th day of February, 2023

Board President, Steve Schmidt
Morton Grove Park District

Board Secretary, Jeffrey Wait
Morton Grove Park District

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

February 15, 2023

1 RECREATION AND PROGRAMMING REPORT – SUE BRAUBACH

General/Special Events

- Registration for preschool began on Monday, February 6th
- David and Claire are attending job fairs at Niles North and Niles West this month.
- Rec Staff came back with some valuable information from our annual IPRA Conference and plan on implementing some new ideas this year.
- Our annual My Little Sweetheart Dance (Formerly Daddy/Daughter Dance) is full with 80 participants this year.
- Upcoming Events:
 - Feb. 13th Valentine Cake Decorating 6:00-6:45 pm PVCC
 - Feb. 14th Valentine’s Day Exchange 10:00-11:00 am PVCC
 - Feb. 17th Hot Cocoa Social 4:30-6:00 pm PVCC
 - March 11th Family Zumba 11:00 am-12:00 pm PVCC
 - March 17th Clover Adventure 4:00-5:00 pm PVCC
 - March 18th 3 v 3 Basketball Tournament 1:30-4:30pm PVCC

Fitness

- New group fitness class beginning February 9th: Stretch Recovery with Emily. Every week Emily leads the class through a 20-minute biometric stretch to release muscle tension and improve recovery.
- A new incline bench has been purchased for the free weight area.
- February member giveaway: Morton Grove Park District winter hats.
- New hearth health and general wellness tips are posted in the Wellness room every week.
- Small lockers are being added to the fitness floor (near the water fountains) for additional secure storage of member belongings.
- Additional cameras have been added to the fitness center for increased security.

Athletics

- Hot Shots winter classes have seen strong enrollment with 216 total participants.
- Indoor gym rentals for soccer, basketball, and volleyball have been going well.
- Affiliates and outside groups will be starting to submit field rental requests for the spring and summer.
- Open pickleball has been well attended with hours on Mondays and Tuesdays recently being expanded.

Cultural Arts/Adults

- Starbound Dance Company attended the DesPlaines Dance Idol Competition on February 5th. Company Contemporary received a Gold Award. Company Jazz received a Gold Award and a Judges' Special "Sassy Divas" Award. Our Elite Senior duo and solos received Gold Awards and placed in top group of their category.
- Valentine Cake Decorating will be held on February 13th, with nine participants currently registered.
- A group of Active Adults attended Into the Woods at the Paramount Theatre in Aurora on February 8th.
- The Winter session of Dog Training has 12 participants, Puppy Training has 11 participants.
- Recruiting and interviewing of Dance Instructors for summer and fall has begun.
- Concerts and Movies for 2023 have been booked.

Camps/Pre-School/Kinder Odyssey

- Preschool registration began on Monday, February 6th. Registration is strong for three and four year old classrooms.
- We held our Preschool Open House on February 4th at each fieldhouse. We had about eight families per site come to see the classroom and meet the teacher.
- Camp and Kinder Odyssey Registration begin with our Spring/Summer registration on March 6th.
- Camp staff had until January 31st to let the supervisor know if they plan to return. Most camp staff from 2022 have decided to return for summer 2023.
- New camp staff interviews begin this week. We began recruiting at Niles North and West High Schools this week.

Aquatics/Gap/B4 School/BASE

- The interview process for Pool Managers and Head Lifeguard has started.
- Returning staff is as following:
 - Returning Lifeguards – 43 **GOAL IS 75**
 - Returning Cashiers – 18 **GOAL IS 40**
- We had **41 students** apply for Lifeguard Position during Niles North High Schools Visit.
 - Everyone who apply for Lifeguard is invited to our Lifeguard Swim Test at Niles West High School on February 20th.
- B4 and B.A.S.E. are celebrating Black History Month. We are hosting an Art Contest for the students.

Marketing

- Spring/Summer Activity Guide goes to printer on February 10th, goes to post office February 28th. (R) Registration begins March 6th (NR) begins March 13th.
- Morton Grove Park District March-April news to be sent to all school district on February 28th for districts to post on websites. (District 63,67,69, and District 70 includes in an email sent out to parents
- Social Media posts go out weekly.
- Signage and banners to be updated as needed.

2 FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- All park board commissioners and qualifying staff will be receiving a request to complete their ethics statement in the next several weeks. When you receive the notification, please complete the survey and return it as soon as possible.
- Our external auditors, Lauterbach and Amen, completed their initial field work this week. We expect them to return in March to complete their field work.
- The Finance Department is in the process of completing its exemption affidavit for all property owned by the park district. This affidavit is required since the park district is exempt from paying local property taxes.
- As of January 31st, the Finance Department completed and mailed all W-2s or 1099s. In addition, we filed all required tax forms for the year 2022.

3 HUMAN RESOURCES & RISK MANAGEMENT REPORT— MICHELLE KHZAKIA

- An offer was extended and accepted for the Night Maintenance position. Jonathan Kobus joined the team on February 1st, 2023.
- We updated the Seasonal/Part-Time Personnel Manual
- We had seven rentals.
- Guest Services continues with registration and reinstating memberships.
- There were zero workers compensation claims.

4 PARKS AND MAINTENANCE REPORT — KEITH GORCZYCA

- All [parks staff attended the iLandscape Show. This is the first year since Covid the show has been back. It features manufacturers, suppliers and vendors who are associated with the landscape industry. The show was well received by staff.
- Holiday light and orb removal completed for the season.
- Light repair on the path lights at Harrer and the parking lot lights at PVCC.
- Buffing and waxing National floors.
- Ceiling tile repairs at Austin Park.
- Cleaning underway at Oriole and Harrer Pool filter rooms.
- Tree pruning underway at the parks.
- Fire extinguishers at all the facilities, vehicles and equipment were inspected and tagged for the upcoming year.
- Snow and ice removal throughout the district recently.
- Park sign renovation work underway.
- Winter maintenance underway on parks equipment.
- Routine maintenance items this month included: tree trimming, park amenity repairs, vehicle and equipment repairs, park sign repairs, snow and ice control, facility cleaning, monthly inspections and fire extinguisher inspections and recharging.