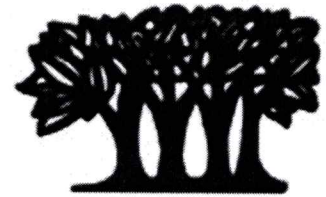


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Board Meeting Agenda March 15, 2023 at 6:30pm

- I. Roll Call
- II. Pledge of Allegiance
- III. Additions/Changes to the Agenda
- IV. Citizen's Comments on Agenda Items/Correspondence
- V. Consent Agenda:
 - a. **Approval of Minutes:** Minutes of the February 15, 2023 Board Meeting
 - b. **Approval of Financial Reports:**
 1. Cash Summary and Revenue Report dated February 28, 2023
 2. Invoice Distribution Report ending February 28, 2023 in the amount of \$91,340.58
- VI. Director's Report
- VII. Attorney's Report
- VIII. Village Liaison Report
- IX. Department Head Reports
- X. New Business:
 - a. **Administration & Finance Committee – Commissioner Khan, Chair**

INFORMATION ONLY:	Annual Broad Training Session
ACTION ITEM:	Decennial Committee Appointment
ACTION ITEM:	Lodging, Travel, and Meals Approval
ACTION ITEM:	Disposal Ordinance #O-02-23 Approval
- XI. Public Comment on Non-Agenda Items
- XII. **Commissioner Comments:** Commissioner Khan, Minx, Pietron, Liston, and Schmidt
- XIII. **Closed Session:** I make a motion for the Board to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and section 120/2(c)(21).
- XIV. **Approval of Closed Session Minutes:** Minutes of the February 15, 2023 session.
- XV. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.

Consent Agenda: March 15, 2023 – Commissioner Mazhar Khan

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on February 15, 2023

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated February 28, 2023
- The Invoice Distribution Report ending February 28, 2023 in the amount of \$91,340.58

AFTER CLOSED SESSION:

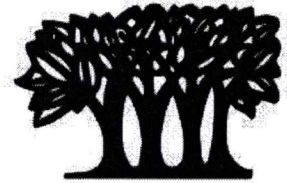
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session held on February 15, 2023.

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 855th Board Meeting
February 15, 2023
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner Schmidt called the meeting to order at 6:32pm.

Commissioners Present: Steve Schmidt, John Pietron, Paul Minx, and Mazhar Khan

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation, and Keith Gorczyca, Superintendent of Parks and Maintenance; and Luisa Gonzalez, Recording Secretary.

Attorney Present: None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None

- IV. **Citizens Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Khan made a motion, seconded by Commissioner Schmidt to approve:

- a. The minutes of the Board Meeting held on January 18, 2023.
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated January 31, 2023
 2. The Invoice Distribution Report for the period ending January 31, 2023 in the amount of \$90,152.45. **Ayes: Commissioner Schmidt, Minx, Khan, and Pietron. Nays: 0. Motion carried.**

- VI. **Director's Report:** Director Wait stated that the spring/summer brochure has been delivered to the printers, and residents should expect delivery the last week of February. Wait thanked Superintendent Braubach and the recreation staff for planning a variety of programming and events for residents this spring/summer. Wait reminded residents that pool passes for the summer are available for purchase at PVCC. Wait mentioned that a meeting was held to discuss security measures in the fitness center and measures that will be implemented.

- VII. **Attorney's Report:** Submitted electronically.

- VIII. **Village Liaison Report:** Commissioner Minx reminded everyone that the Village's Neighborhood Outreach Day is February 16th at Melzer School.

- IX. **Department Heads' Report:** Superintendent O'Brien stated that the Park District is looking for a way to lower costs regarding its IT services. The District has turned to the Village for estimates, as well as looking into other options. O'Brien stated that the auditor will be coming to the Park District at the end of February to review the 2022 financial statements. Once the auditors have completed their review the final audit will be presented to the board for their approval.

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

Superintendent Braubach stated that the recreation staff has been going to the local high school and job fairs to recruit for camp and lifeguard positions for this summer. Braubach mentioned that the District held their annual daddy/daughter dance at the Civic Center, and the turnout was great. Braubach reminded residents that Friday, February 17th the District is holding their Hot Coco Social. Lastly, Braubach stated that Starbound Dance Company competed on February 5th in Des Plaines and brought home some awards.

Superintendent Gorczyca mentioned that the maintenance staff attended the ILandscape Show and were able to meet with different landscape vendors. Gorczyca stated that the maintenance staff is currently in winter mode which entails preventative maintenance on trucks, tractors, equipment, winterizing pools, and repairs.

X. New Business:

a. Administration and Finance Committee – Commissioner Khan, Chair

#O-01-23 Approval: Commissioner Khan made a motion, seconded by Commissioner Minx that the Morton Grove Park District’s Board of Park Commissioners approve Ordinance #O-01-23 to appoint John Liston to fill the vacancy on the Board of Park Commissioners.

Ayes: Commissioner Minx, Khan, Schmidt, and Pietron. Nays: 0. Motion carried.

Oath of Office: John Liston was sworn into office.

Line-Item Transfer Approval: Commissioner Khan made a motion, seconded by Commissioner Minx that the Morton Grove Park District’s Board of Park Commissioners authorize the transfer of appropriations between the listed line items. **Ayes: Commissioners Schmidt, Minx, Khan, Liston, and Pietron. Nays: 0. Motion carried.**

#R-01-23 Approval: Commissioner Khan made a motion, seconded by Commissioner Pietron that the Morton Grove Park District’s Board of Park Commissioners approve Resolution R-01-23 to authorize the transfer of appropriations between the funds. **Ayes: Commissioner Khan, Minx, Liston, Schmidt, and Pietron. Nays: 0. Motion carried.**

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Khan: Stated that the staff is outstanding and welcomed Commissioner Liston.

Commissioner Minx: Welcomed Commissioner Liston and thanked staff for their hard work.

Commissioner Pietron: Welcomed Commissioner Liston and stated he is impressed with the staff as always.

Commissioner Liston: Thanked everyone for the warm welcome, and stated he was impressed by the professionalism and efficiency of staff.

Commissioner Schmidt: Welcomed Commissioner Liston and praised staff for doing an amazing job.

XIII. Closed Session: At approximately 7:01pm, Commissioner Schmidt made a motion, seconded by Commissioner Khan for the Board to go into closed session in accordance with the Open Meeting Act section 120/2(c)(1), and 2(c)(21). **Ayes: Commissioner Minx, Schmidt, Khan, Liston, and Pietron. Nays: 0. Motion carried.**

The meeting reconvened at approximately 7:03pm.

Commissioner Khan made a motion, seconded by Commissioner Schmidt to approve the minutes of the closed session meeting held on December 21, 2022. **Ayes: Commissioner Minx, Schmidt, and Pietron. Abstain: Commissioner Kahn and Liston. Nays: 0. Motion carried.**

- XIV. Adjournment:** Commissioner Schmidt made a motion, seconded by Commissioner Khan to adjourn the meeting. **Motion carried by voice vote.**

Meeting ended at approximately 7:05pm.

Board President, Steve Schmidt

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
 FROM 02/01/2023 TO 02/28/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
01	CORPORATE	879,413.96	14,096.82	151,922.56	741,588.22
02	RECREATION	1,062,908.15	84,587.41	150,186.47	997,309.09
15	MUSEUM	8,105.89	0.00	1,940.82	6,165.07
20	I.M.R.F.	81,363.83	403.46	12,068.38	69,698.91
22	F.I.C.A.	67,912.12	407.14	13,065.63	55,253.63
25	BOND & INTEREST	103,575.83	4,235.77	0.00	107,811.60
30	LIABILITY INSURANCE	58,812.45	765.48	329.12	59,248.81
35	SPECIAL RECREATION	232,275.65	1,420.19	677.50	233,018.34
70	CAPITAL IMPROVEMENTS	6,372,804.87	0.00	4,046.99	6,368,757.88
99	PAYROLL CLEARING FUND	34,911.86	111,308.70	111,008.72	35,211.84
	TOTAL - ALL FUNDS	8,902,084.61	217,224.97	445,246.19	8,674,063.39

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDT USED
Fund 01 - CORPORATE							
Fund 01 - CORPORATE:							
TOTAL REVENUES		2,609,530.00	640,364.19	5,813.33	1,969,165.81	1,969,165.81	24.54
TOTAL EXPENDITURES		2,609,530.00	217,009.84	116,111.27	2,392,520.16	2,392,520.16	8.32
NET OF REVENUES & EXPENDITURES		0.00	423,354.35	(110,297.94)	(423,354.35)		100.00
Fund 02 - RECREATION							
Fund 02 - RECREATION:							
TOTAL REVENUES		2,961,597.00	423,235.27	85,232.91	2,538,361.73	2,538,361.73	14.29
TOTAL EXPENDITURES		2,961,597.00	262,079.29	144,779.61	2,699,517.71	2,699,517.71	8.85
NET OF REVENUES & EXPENDITURES		0.00	161,155.98	(59,546.70)	(161,155.98)		100.00
Fund 05 - POLICE							
Fund 05 - POLICE:							
TOTAL REVENUES		8,000.00	0.00	0.00	8,000.00	8,000.00	0.00
TOTAL EXPENDITURES		8,000.00	0.00	0.00	8,000.00	8,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00		0.00
Fund 15 - MUSEUM							
Fund 15 - MUSEUM:							
TOTAL REVENUES		32,000.00	0.00	0.00	32,000.00	32,000.00	0.00
TOTAL EXPENDITURES		32,000.00	4,483.92	1,940.82	27,516.08	27,516.08	14.01
NET OF REVENUES & EXPENDITURES		0.00	(4,483.92)	(1,940.82)	4,483.92	4,483.92	100.00
Fund 20 - I.M.R.F.							
Fund 20 - I.M.R.F.:							
TOTAL REVENUES		161,000.00	20,697.48	403.46	140,302.52	140,302.52	12.86
TOTAL EXPENDITURES		161,000.00	24,149.61	12,068.38	136,850.39	136,850.39	15.00
NET OF REVENUES & EXPENDITURES		0.00	(3,452.13)	(11,664.92)	3,452.13	3,452.13	100.00
Fund 22 - F.I.C.A.							
Fund 22 - F.I.C.A.:							
TOTAL REVENUES		245,000.00	20,697.48	403.46	224,302.52	224,302.52	8.45
TOTAL EXPENDITURES		245,000.00	25,047.17	13,061.95	219,952.83	219,952.83	10.22
NET OF REVENUES & EXPENDITURES		0.00	(4,349.69)	(12,658.49)	4,349.69	4,349.69	100.00
Fund 25 - BOND & INTEREST							
Fund 25 - BOND & INTEREST:							
TOTAL REVENUES		1,050,000.00	215,193.62	4,235.77	834,806.38	834,806.38	20.49
TOTAL EXPENDITURES		1,050,000.00	0.00	0.00	1,050,000.00	1,050,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	215,193.62	4,235.77	(215,193.62)		100.00
Fund 26 - BOND AND INTEREST - HARRER POOL							
Fund 26 - BOND AND INTEREST - HARRER POOL:							
TOTAL REVENUES		780,000.00	0.00	0.00	780,000.00	780,000.00	0.00
TOTAL EXPENDITURES		780,000.00	0.00	0.00	780,000.00	780,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 30 - LIABILITY INSURANCE							
Fund 30 - LIABILITY INSURANCE:							
TOTAL REVENUES		142,000.00	500.00	0.00	141,500.00	141,500.00	0.35
TOTAL EXPENDITURES		142,000.00	(436.36)	(436.36)	142,436.36	142,436.36	0.31
NET OF REVENUES & EXPENDITURES		0.00	936.36	436.36	(936.36)		100.00

PERIOD ENDING 02/28/2023

G/L NUMBER	DESCRIPTION	2023		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/28/2023	02/28/2023	MONTH 02/28/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 35 - SPECIAL RECREATION										
Fund 35 - SPECIAL RECREATION:										
TOTAL REVENUES		358,000.00		72,151.13		1,420.19		285,848.87		20.15
TOTAL EXPENDITURES		358,000.00		862.27		677.50		357,137.73		0.24
NET OF REVENUES & EXPENDITURES		0.00		71,288.86		742.69		(71,288.86)		100.00
Fund 40 - AUDIT										
Fund 40 - AUDIT:										
TOTAL REVENUES		21,500.00		0.00		0.00		21,500.00		0.00
TOTAL EXPENDITURES		21,500.00		0.00		0.00		21,500.00		0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00		0.00		0.00
Fund 70 - CAPITAL IMPROVEMENTS										
Fund 70 - CAPITAL IMPROVEMENTS:										
TOTAL REVENUES		1,591,000.00		0.00		0.00		1,591,000.00		0.00
TOTAL EXPENDITURES		1,591,000.00		7,014.99		3,059.99		1,583,985.01		0.44
NET OF REVENUES & EXPENDITURES		0.00		(7,014.99)		(3,059.99)		7,014.99		100.00
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		9,959,627.00		1,392,839.17		97,509.12		8,566,787.83		13.98
NET OF REVENUES & EXPENDITURES		0.00		540,210.73		291,263.16		9,419,416.27		5.42
				852,628.44		(193,754.04)		(852,628.44)		100.00

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 316056						
02-01-490193	PROGRAM REVENUE HOT SHOTS	NINAWA ATO		REFUND FOR BASKETBAL 201	143.00	316056
02-07-490815	PROGRAM FEES REV-PIANO LES	NINAWA ATO		PIANO LESSON REFUND	164.00	316056
Total For Check 316056					307.00	
Check 316057						
02-33-520312	MATERIALS AND SUPPLIES-JAN	NORTH AMERICAN CORP OF ILL		HAND SANITIZER , WET MOPS,	6,170.08	316057
Total For Check 316057					6,170.08	
Check 316058						
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ		SERVICES RENDERED THROUGH	3,820.00	316058
Total For Check 316058					3,820.00	
Check 316059						
01-20-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS		CONCENTRATED NEUTRAL DISIN	864.16	316059
Total For Check 316059					864.16	
Check 316060						
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		CELL PHONE SERVICES	358.37	316060
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		CELL PHONE SERVICES	358.37	316060
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS		CELL PHONE SERVICES	369.23	316060
Total For Check 316060					1,085.97	
Check 316061						
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		WATER BILL FOR ALL PARKS J	102.73	316061
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	VILLAGE OF MORTON GROVE		FUEL USE NOVEMBER 2021	24,649.69	316061
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		WATER BILL FOR ALL PARKS J	73.38	316061
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		WATER BILL FOR ALL PARKS J	110.07	316061
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		WATER BILL FOR ALL PARKS J	12.23	316061
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		WATER BILL FOR ALL PARKS J	410.93	316061
02-33-554100	CONTRACTUAL SERVICES-AGREE	VILLAGE OF MORTON GROVE		ELEVATOR SEMI ANNUAL INSPE	50.00	316061
Total For Check 316061					25,409.03	
Check 316065						
02-33-520321	MATRL AND SUPP-MAINT. - MA	ANDERSON LOCK CO		DOOR WINDOW FOR PIANO ROOM	154.33	316065
Total For Check 316065					154.33	
Check 316066						
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON SOLUTIONS AMERICA		COPIER LEASE	43.57	316066
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON SOLUTIONS AMERICA		COPIER LEASE	43.56	316066
Total For Check 316066					87.13	
Check 316067						
70-10-586116	EXP MISC.- BALL FIELDS REN	CAPITAL ONE TRADE CREDIT		JOBMASTER TOOLBOX ORDER (4	2,960.00	316067
Total For Check 316067					2,960.00	
Check 316068						
01-10-481810	MISCELLANEOUS REV-MISC. -	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	23.11	316068
01-10-520100	MATRL AND SUPP-BANK SERVIC	FIFTH THIRD BANK		ANNUAL PAYMENT FOR SAFE DE	140.00	316068
01-10-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	195.64	316068
01-10-520130	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	481.50	316068
01-10-552200	CONTRACT SVCS-FRAMEWORK IT	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	5,164.82	316068
01-10-580100	EXP MISC.-HUMAN RESOURCE E	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	176.81	316068
01-10-581120	EXP MISC-COMM EXPENSE - ED	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	1,079.07	316068
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	2,367.26	316068
01-10-581250	EXP MISCELLANEOUS-BUSINESS	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	701.26	316068
01-10-581300	EXP MISC.-EMPLOYEE TRAVEL	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	591.80	316068
01-10-581400	EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	14.99	316068
01-20-520318	MATRL AND SUPP-MAINT. - MA	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	66.92	316068
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	40.45	316068
01-20-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	1,215.00	316068
02-01-593105	PROGRAM SUPPLIES-PICKLEBAL	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	437.44	316068
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	81.25	316068
02-06-593715	PROGRAM SUPPLIES-TODDLER V	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	19.30	316068

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 316042					
01-20-554100	CONTRACTUAL SERVICES-AGREE ALARM DETECTION SYSTEMS, I		QUARTERLY CHARGES MAR-MAY	58.71	316042
02-22-554100	CONTRACTUAL SERVICES-AGREE ALARM DETECTION SYSTEMS, I		QUARTERLY CHARGES MAR-MAY	184.08	316042
15-10-554600	CONTRACTUAL SERVICES-PROF ALARM DETECTION SYSTEMS, I		QUARTERLY CHARGES MAR-MAY	110.49	316042
Total For Check 316042				353.28	
Check 316043					
01-20-520221	MATRL-SUPP-R & R - BLDG RE ANDERSON LOCK CO		LOCK REPAIR FOR GARAGE DOO	15.00	316043
Total For Check 316043				15.00	
Check 316044					
02-32-513700	SALARIES & WAGES-GROUPX IN BODYMINDSPIRITFITNESS CORP		INDEPENDANT CONTRACTOR GRO	675.00	316044
Total For Check 316044				675.00	
Check 316045					
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB CLASSIC DESIGN AWARDS, INC		TREE DECORATIONS	27.00	316045
Total For Check 316045				27.00	
Check 316046					
02-33-554100	CONTRACTUAL SERVICES-AGREE COLLEY ELEVATOR CO.		ELEVATOR INSPECTION	212.00	316046
Total For Check 316046				212.00	
Check 316047					
02-10-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR OUTSID S	541.75	316047
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR 8830 OAK	35.38	316047
Total For Check 316047				577.13	
Check 316048					
01-20-570200	BUILDING & LANDSCAPE-BUILD COURTESY PLUMBING & SERVIC		BLOCK IN MAINSEWER LINE AT	985.47	316048
Total For Check 316048				985.47	
Check 316049					
02-04-490514	PROGRAM FEES REV-DANCE CLA DIEM NGUYEN		REFUND FOR TEENY BOP HIP H	328.00	316049
Total For Check 316049				328.00	
Check 316050					
02-33-552300	CONTRACT SVCS-CONTRACTUAL GROOT, INC.		GARBAGE SERVICES FOR PVCC	520.94	316050
Total For Check 316050				520.94	
Check 316051					
01-20-554100	CONTRACTUAL SERVICES-AGREE IL OFFICE STATE FIRE MARSH		CERTIFICATE FEE BOILER	420.00	316051
Total For Check 316051				420.00	
Check 316052					
35-10-552705	CNTRCT SVCS-ADA INCLUSION MAINE-NILES ASSN OF SP REC		INCLUSION SERVICES FOR FEB	307.96	316052
Total For Check 316052				307.96	
Check 316053					
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARDS		SUPPLIES FOR ELECTRICAL BO	227.37	316053
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARDS		WEDGES AND AUGER REPLACEME	32.86	316053
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS MENARDS		WEDGES AND AUGER REPLACEME	163.83	316053
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARDS		ELECTRICAL SUPPLIES	42.53	316053
02-21-570600	BLDG-LANDSCAPE-POOL - BLDG MENARDS		PICTURE FRAME FRO PERMIT	6.59	316053
02-33-520312	MATERIALS AND SUPPLIES-JAN MENARDS		JANITORIAL SUPPLIES	87.79	316053
02-33-520321	MATRL AND SUPP-MAINT. - MA MENARDS		STUDIO 1 SUPPLIES	48.08	316053
Total For Check 316053				609.05	
Check 316054					
70-10-586170	EXP MISCELLANEOUS-HARRER P NATIONAL HEAT & POWER CORP		HARRER POOL RENOVATION	987.00	316054
Total For Check 316054				987.00	
Check 316055					
01-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS BILL FOR PVCC AND NATI	110.45	316055
02-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS BILL FOR PVCC AND NATI	117.38	316055
02-33-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS BILL FOR PVCC AND NATI	441.79	316055
Total For Check 316055				669.62	
Check 316056					

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 316068						
02-06-593716	PROGRAM SUPPLIES-INDOOR PL	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	18.52	316068
02-07-592819	CONTRACTING SERVICES-GAP	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	63.00	316068
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	25.99	316068
02-07-593819	PROGRAM SUPPLIES-GAP	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	127.29	316068
02-07-593825	PROGRAM SUPPLIES-BASE	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	71.60	316068
02-07-593826	PROGRAM SUPPLIES-KINDER OD	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	141.25	316068
02-07-593838	PROGRAM SUPPLIES-ADULT TRI	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	136.50	316068
02-08-593914	PROGRAM SUPPLIES-COLD BREW	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	95.61	316068
02-08-593919	PRGM SUPP-DADDY/DAUGHTER D	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	403.86	316068
02-08-593935	PROGRAM SUPPLIES-MOVIES IN	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	46.86	316068
02-08-593943	PROGRAM SUPPLIES-HOT WHEEL	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	81.97	316068
02-08-593950	PROGRAM SUPPLIES-FREE EVEN	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	9.99	316068
02-08-593952	GINGERBREAD HOUSE	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	88.47	316068
02-10-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	13.09	316068
02-10-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	997.69	316068
02-10-581400	EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	149.90	316068
02-10-589105	EXP MISCELLANEOUS-EMPLOYEE	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	40.00	316068
02-32-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	64.46	316068
02-32-520360	MATRL AND SUPP-SUPPLIES · F	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	106.79	316068
02-32-520370	MATRL AND SUPP-SUPPLIES -	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	99.94	316068
02-32-552300	CONTRACT SVCS-CONTRACTUAL	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	249.00	316068
02-32-554200	CONTRACT SVCS-AGREEMENTS -	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	1.84	316068
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	235.84	316068
02-33-570200	BUILDING & LANDSCAPE-BUILD	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	143.18	316068
02-35-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	431.07	316068
02-35-554405	CONTRACTUAL SERVICES-PUBLI	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	29.99	316068
70-10-586450	EXP MISCELLANEOUS-CLUB FIT	FIFTH THIRD BANK		JANUARY 2023 CREDIT CARD B	99.99	316068
Total For Check 316068					16,770.31	
Check 316069						
02-22-520260	MATRL AND SUPP-REPAIR EQUI	GRAINGER		PLEATED AIR FILTER	44.64	316069
Total For Check 316069					44.64	
Check 316070						
02-10-520110	MATRL AND SUPP-OFFICE EXP	J & D INSTANT SIGNS, INC.		SIGNS FOR FITNESS CENTER	368.50	316070
Total For Check 316070					368.50	
Check 316071						
01-10-554100	CONTRACTUAL SERVICES-AGREE	LEAF		COPIER RENTALS	212.04	316071
02-10-554100	CONTRACTUAL SERVICES-AGREE	LEAF		COPIER RENTALS	212.03	316071
Total For Check 316071					424.07	
Check 316072						
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC		INCLUSION SERVICES FOR FEB	369.54	316072
Total For Check 316072					369.54	
Check 316073						
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS		WOOD FOR SIGNS POSTS	47.42	316073
01-20-520323	MATRL AND SUPP-MAINT. - MA	MENARDS		WOOD FOR SIGNS POSTS	70.84	316073
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	MENARDS		OIL FOR VAN AND WINDSHIELD	2.99	316073
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS		MAGNETIC PICKUP TOOL	99.90	316073
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	MENARDS		OIL FOR VAN AND WINDSHIELD	38.98	316073
Total For Check 316073					260.13	
Check 316074						
01-10-581400	EXP MISCELLANEOUS-DUES & S	MORTON GROVE CHAMBER OF CO		MEMBERSHIP RENEWAL	150.00	316074
Total For Check 316074					150.00	
Check 316075						
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	NAPA		GOLD AIR FILTER	112.78	316075
Total For Check 316075					112.78	

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 316076						
01-20-520328	MATRL-SUPP-MAINT. -PLAYGRO	NUTOYS LEISURE PRODUCTS		HARRER PARK TIRE SWING REP	110.61	316076
	Total For Check 316076				110.61	
Check 316077						
02-10-581500	EXP MISCELLANEOUS-UNIFORMS	PROMO GEAR PLUS,LLC		PULLOVERS FOR STAFF	503.90	316077
	Total For Check 316077				503.90	
Check 316078						
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	REGIONAL TRUCK EQUIPMENT		BATTERY CABLES	306.44	316078
	Total For Check 316078				306.44	
Check 316079						
01-20-520335	MATERIALS AND SUPPLIES-SUP	RUSSO POWER EQUIPMENT		REPLACEMENT HELMET FOR TRE	34.99	316079
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	RUSSO POWER EQUIPMENT		REPLACEMENT HELMET FOR TRE	34.98	316079
	Total For Check 316079				69.97	
Check 316080						
02-07-592819	CONTRACTING SERVICES-GAP	TRAVELING WORLD OF REPTILE		SCHOOL DAY OFF ENTERTAINME	375.00	316080
	Total For Check 316080				375.00	
Check 316081						
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	U.S. FIRE & SAFETY EQUIPME		YEARLY FIRE EXT INSPECTION	179.12	316081
	Total For Check 316081				179.12	
Check 316082						
02-32-552300	CONTRACT SVCS-CONTRACTUAL	WELLBEATS		WELLBEATS MEMBERSHIP	249.00	316082
	Total For Check 316082				249.00	
Check 316085						
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,		PRINTER USAGE	210.11	316085
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,		PRINTER USAGE	210.11	316085
	Total For Check 316085				420.22	
Check 316086						
01-20-520312	MATERIALS AND SUPPLIES-JAN	CASE LOTS, INC		CLEANING SUPPLIES	278.60	316086
	Total For Check 316086				278.60	
Check 316087						
02-08-592945	CONTRACTING SERVICES-BACK	CELEBRATION AUTHORITY		DEPOSIT FOR INFLATABLE BAC	923.00	316087
	Total For Check 316087				923.00	
Check 316088						
02-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR PARKING	21.26	316088
	Total For Check 316088				21.26	
Check 316089						
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG	GRAINGER		EMERGENCY LIGHT REPLACMENT	54.94	316089
	Total For Check 316089				54.94	
Check 316090						
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	KEITH MICKIE		WORK BOOT ALLOWANCE	150.00	316090
	Total For Check 316090				150.00	
Check 316091						
01-20-520318	MATRL AND SUPP-MAINT. - MA	MENARDS		BRUSHES FOR SIGN PAINTING	24.49	316091
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS		TV WALL MOUNT BRACKET	44.96	316091
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS		CASTER FOR WOOD BLOCK AND	46.51	316091
02-21-520312	MATERIALS AND SUPPLIES-JAN	MENARDS		VACUUM FOR CARPETS ,ULTI P	149.99	316091
	Total For Check 316091				265.95	
Check 316092						
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	NAPA		SYNTHETIC OIL FOR VEHICLES	86.97	316092
	Total For Check 316092				86.97	
Check 316093						
01-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK, INC.		PHONE SERVICES	1,256.45	316093
02-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK, INC.		PHONE SERVICES	1,256.45	316093
02-33-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK, INC.		PHONE SERVICES	1,294.51	316093

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
 INVOICE ENTRY DATES 02/01/2023 - 02/28/2023
 JOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 316093					
Total For Check 316093				3,807.41	
Check 316094					
02-35-520130	MATRL AND SUPP-OFFICE EXP	POSTMASTER	POSTAGE FOR ACTIVITY GUIDE	12,000.00	316094
Total For Check 316094				12,000.00	
Check 316095					
02-08-592945	CONTRACTING SERVICES-BACK	RECORD A HIT, INC.	DEPOSIT FOR PETTING ZOO BA	550.00	316095
Total For Check 316095				550.00	
Check 316096					
02-08-592951	SERVICES - MORTON GROVE DA	RECORD A HIT, INC.	DEPOSIT FOR ULTIMATE WAVE-	497.50	316096
Total For Check 316096				497.50	
Check 316097					
01-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FRO ALL PARKS	852.80	316097
02-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FRO ALL PARKS	433.19	316097
02-21-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FRO ALL PARKS	2.00	316097
02-22-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FRO ALL PARKS	205.22	316097
02-33-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FRO ALL PARKS	1,470.46	316097
15-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS BILL FRO ALL PARKS	148.51	316097
Total For Check 316097				3,112.18	
Check 316098					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL V AND J LANDSCAPING AND SE FILES FOR SHARPENING CHAIN			24.99	316098
Total For Check 316098				24.99	
Check 316099					
02-08-592919	CONTRACTING-DADDY DAUGHTER WALLACE ENTERTAINMENT		REISSUE OF CHECK PAYMENT	250.00	316099
Total For Check 316099				250.00	
Check 316100					
02-07-592821	CONTRACTING SERVICES-PUPPY WENDY DECARLO		PAYMENT FOR WINTER SESSION	1,058.40	316100
Total For Check 316100				1,058.40	

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 01 CORPORATE	48,228.22
Fund 02 RECREATION	37,799.75
Fund 15 MUSEUM	259.00
Fund 30 LIABILITY INSURANC	329.12
Fund 35 SPECIAL RECREATION	677.50
Fund 70 CAPITAL IMPROVEMEN	4,046.99

91,340.58

MONTH: 2/1/2023

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
		1800			
	Card Number				
O'Brien	29-Jan	Pizzeria Uno	Refund	-\$1.35	01-10-581200
O'Brien	8-Jan	Amazon	Ordered wrong part - Refund Pending	\$18.96	01-10-520110
O'Brien	9-Jan	Amazon	Office Supplies	\$6.99	01-10-520110
O'Brien	10-Jan	USPS	Postage	\$240.00	01-10-520130
O'Brien	13-Jan	Apple.com	Apple software for IPADS - Refund pending	\$3.30	01-10-481810
O'Brien	18-Jan	Amazon	Office Supplies	\$15.49	01-10-520110
O'Brien	18-Jan	Amazon	Office Supplies	\$9.99	01-10-520110
O'Brien	18-Jan	Amazon	Office Supplies	\$16.60	01-10-520110
O'Brien	19-Jan	USPS	Postage	\$240.00	01-10-520130
O'Brien	20-Jan	GFOA	Annual Government Financial Officers	\$485.00	01-10-581200
O'Brien	21-Jan	Quill	Tax Forms	\$5.65	01-10-520110
O'Brien	21-Jan	Quill	Tax Forms	\$25.02	01-10-520110
O'Brien	22-Jan	Amazon	Office Supplies	\$44.98	01-10-520110
O'Brien	23-Jan	Zoom	Monthly subscription for Zoom Meetings	\$14.99	01-10-581400
O'Brien	26-Jan	Uno Pizzeria	Seminar Meals	\$33.81	01-10-581200
O'Brien	28-Jan	Curb Cab	Cab from Hotel to Metra	\$10.50	01-10-581200
O'Brien	28-Jan	Dunkin Donuts	Seminar Meals	\$3.18	01-10-581200
O'Brien	28-Jan	Hyatt	IAPD / IPRA Seminar Hotel	\$305.22	01-10-581200
O'Brien	29-Jan	Bamboo HR	New HR system to do Employee Timekeeping and Hiring	\$778.36	01-10-552200
O'Brien	30-Jan	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	-\$4,386.46	01-10-552200
O'Brien	31-Jan	USPS	Postage	\$1.50	01-10-520130
O'Brien	1-Feb	Amazon	Office Supplies	\$51.96	01-10-520110
O'Brien	2-Feb	Apple.com	Apple software for IPADS - Refund pending	\$14.31	01-10-481810
O'Brien	23-Feb	Apple.com	Apple software for IPADS - Refund pending	\$5.50	01-10-481810
				\$6,716.42	
	Card Number	631			
Braubach	6-Dec	Amazon	Return of Merchandise Charge	-\$10.99	02-08-593914
Braubach	1-Jan	Amazon	Velcro dots for Preschool	\$14.85	02-06-593711
Braubach	9-Jan	Dunkin Donuts	Gift Cards for Employee Wellness	\$10.00	02-10-589105
Braubach	9-Jan	Walgreens	Gift Cards for Employee Wellness	\$30.00	02-10-589105
Braubach	11-Jan	Spotify	Monthly Subscription	\$9.99	02-08-593950
Braubach	9-Jan	Amazon	Packing tape - Office Supplies	\$13.09	02-10-520110
Braubach	9-Jan	Amazon	Supplies for Mardi Gras Celebration	\$17.99	02-08-593943
Braubach	9-Jan	Amazon	Supplies for Mardi Gras Celebration	\$17.99	02-08-593943
Braubach	16-Jan	Nickel City	Day Off Program Field Trip	\$63.00	02-07-592819
Braubach	17-Jan	Amazon	Supplies for Mardi Gras Celebration	\$13.99	02-08-593943
Braubach	18-Jan	Next Up Pickleball	two Outdoor Paddle Racks	\$305.49	02-01-593105
Braubach	19-Jan	Amazon	Supplies for Valentine Cake Decorating Event	\$41.48	02-08-593952
Braubach	22-Jan	Ganache Bakery	Supplies for Mardi Gras Celebration	\$32.00	02-08-593943

Braubach	20-Jan	Amazon	Table decorations for Little Sweetheart Dance	\$57.96	02-08-593919
Braubach	25-Jan	Amazon	Indoor Playground Program Supplies	\$18.52	02-06-593716
Braubach	28-Jan	Hyatt Regency	Hotel Room for IPRA Conference	\$305.22	01-10-581200
	Card Number			\$940.58	
	3274				
Gorczyca	4-Jan	Midwest Sign	Sign Paint	\$66.92	01-20-520318
Gorczyca	12-Jan	Allan Coleman	Coupling	\$40.45	01-20-520400
Gorczyca	18-Jan	ILCA	Illinois Landscaping Show - Schaumburg	\$360.00	01-20-581200
Gorczyca	19-Jan	ILCA	Illinois Landscaping Show - Schaumburg	\$45.00	01-20-581200
Gorczyca	27-Jan	Pontarelli Group	Seminar Transportation to Wildfire	\$810.00	01-10-581200
	Card Number			\$1,322.37	
	9610				
Herrmann	11-Jan	4IMPRINT	Crediting Account	(\$744.46)	02-35-554100
	1-Feb	Potbelly	Crediting Account	(\$0.61)	02-35-554100
Herrmann	4-Jan	Midwest Sign Supply	Roland Printer Maintenance	\$394.27	02-35-554100
Herrmann	12-Jan	PicMonkey	Social Media Monthly Subscription	\$12.99	02-35-554100
Herrmann	16-Jan	Adobe Stock	3 assets for the month	\$29.99	02-35-554405
Herrmann	16-Jan	Trigon	Banner Material - for events for Roland Printer	\$323.92	02-35-554100
Herrmann	17-Jan	Daily Herald	Online Monthly Subscription	\$12.00	02-35-554100
Herrmann	26-Jan	CMT Chicago	Cab ride from train station to Hyatt	\$10.00	01-10-581200
Herrmann	26-Jan	Metra Union Station	Metra Train Ticket - Transportation	\$6.75	01-10-581200
Herrmann	27-Jan	Potbelly Sandwich	Lunch on January 27	\$15.29	01-10-581200
Herrmann	28-Jan	Chicago Tribune	Online Monthly Subscription	\$23.96	02-35-554100
Herrmann	28-Jan	Wp Engine	Monthly Website hosting fee- increase due to new site development- to decrease once new site complete	\$290.00	02-35-554100
Herrmann	27-Jan	Hyatt Regency Chicago	Breakfast on January 27	\$10.56	01-10-581200
Herrmann	28-Jan	Curb SVC Taxi Chicago	Taxi from Hyatt to train station	\$12.25	01-10-581200
Herrmann	28-Jan	McDonalds	Breakfast on January 28	\$5.02	01-10-581200
Herrmann		Hyatt Regency Chicago	Hotel Room	\$152.61	01-10-581200
Herrmann		Promo	Video Monthly Subscription	\$119.00	02-35-554100
	Card Number			\$673.54	
	5137				
Baumgartner	29-Jan	Potbelly	Conference meal refund	-\$1.53	02-10-581200
Baumgartner	9-Jan	Amazon	Prek supplies	\$22.98	02-06-593711
Baumgartner	11-Jan	Amazon	Prek supplies	\$7.99	02-06-593711
Baumgartner	17-Jan	Amazon	Prek supplies	\$5.98	02-06-593711
Baumgartner	17-Jan	Sam's club	KO supplies	\$51.92	02-07-593826
Baumgartner	23-Jan	Amazon	KO supplies	\$24.99	02-07-593826
Baumgartner	24-Jan	Amazon	KO supplies	\$29.45	02-06-593711
Baumgartner	24-Jan	Amazon	KO supplies	\$64.34	02-07-593826
Baumgartner	24-Jan	Oriental trading	Daddy Daughter supplies	\$310.35	02-08-593919
Baumgartner	24-Jan	Amazon	Messy Mondays supplies	\$19.30	02-06-593715
Baumgartner	24-Jan	Amazon	Daddy Daughter supplies	\$10.99	02-08-593919
Baumgartner	26-Jan	Potbelly	Conference meal	\$15.20	02-10-581200
Baumgartner	27-Jan	Dunkin donuts	Conference meal	\$3.90	02-10-581200
Baumgartner	27-Jan	McDonalds	Conference meal	\$4.69	02-10-581200

Baumgartner	28-Jan	Dunkin donuts		Confidence meal	\$8.02	02-10-581200
Baumgartner	28-Jan	Potbelly		Confidence meal	\$22.99	02-10-581200
Baumgartner	28-Jan	Hyatt Regency		IPRA lodging, Kelly and Claire	\$305.22	02-10-581200
Baumgartner	1-Feb	Amazon		Daddy Daughter supplies	\$24.56	02-08-593919
	Card Number		5072		\$931.34	
Manno	14-Jan	Best Buy		TV for Men's Locker Room	\$88.19	02-33-570200
Manno	24-Jan	Amazon		Sloan Toliel Diaphragm	\$54.99	02-33-570200
Manno	25-Jan	Amazon		Security Camera for Studio 1	\$99.99	70-10-586450
Manno	27-Jan	Amazon		Pipe Crimping Tool	\$235.84	02-33-560200
Manno	28-Jan	Hyatt Chicago		Confidence	\$384.22	02-10-581200
	Card Number		1867		\$863.23	
Bregman	18-Jan	Oncourt Offcourt		Pickleball equipment	\$131.95	02-01-593105
Bregman	24-Jan	Spothero		Confidence dinner parking	\$15.83	02-10-581200
	Card Number		5972		\$147.78	
Moore	4-Jan	Sweetwater Sounds		Microphone	\$106.79	02-32-520360
Moore	5-Jan	Joann Fabrics		Fabric Adhesive	\$58.93	02-32-520110
Moore	11-Jan	Amazon		Yoga Mat Wall Mount	\$39.99	02-32-520370
Moore	12-Jan	Amazon		CD Player	\$54.97	02-32-520370
Moore	13-Jan	Dollar Tree		Valentine's Day Decorations	\$5.53	02-32-520110
Moore	13-Jan	Wellbeats		Wellbeats Digital Fitness	\$249.00	02-32-552300
Moore	16-Jan	Facebook		Ad Space	\$1.84	02-32-554200
Moore	20-Jan	Amazon		Aux Cord	\$4.98	02-32-520370
Moore	26-Jan	Hyatt Regency Chicago		Lunch at Conference	\$8.10	02-10-581200
Moore	27-Jan	Hyatt Regency Chicago		Breakfast at Conference	\$10.39	02-10-581200
Moore	28-Jan	Laz Parking		Parking for Conference	\$130.00	02-10-581200
Moore	28-Jan	Dunkin Donuts		Breakfast at Conference	\$11.32	02-10-581200
	Card Number		3727		\$681.84	
Wait	12-Jan	IPRA		Registration refund-Pietron	-\$260.00	01-10-581120
Wait	19-Jan	IPRA		Registration refund-Schmidt	-\$260.00	01-10-581120
Wait	19-Jan	IPRA		Registration refund- Khan	-\$260.00	01-10-581120
Wait	5-Jan	Moretti's		Staff Lunch	\$701.26	01-10-581250
Wait	10-Jan	IAPD		Confidence Lunch Table Reservation	\$50.00	01-10-581120
Wait	26-Jan	Jimmy Johns		Lunch for Wait-Thursdays Conference	\$7.25	01-10-581300
Wait	27-Jan	Hyatt Regency		Breakfast for Wait and Minx Friday Conference	\$94.78	01-10-581120
Wait	28-Jan	Wildfire Resturant		Board/Staff Conference Dinner	\$1,096.50	01-10-581120
Wait	28-Jan	AON Center		Confidence Parking for Wait	\$104.00	01-10-581300
Wait	29-Jan	Hyatt Regency		Room for Minx- Conference	\$617.79	01-10-581120
Wait	28-Jan	Hyatt Regency		Room for Wait- Conference	\$458.80	01-10-581300
Wait	28-Jan	Wildberry Resturant		Breakfast for Wait	\$21.75	01-10-581300
	Card number		0011		\$2,372.13	
Torres	7-Jan	Dairy Queen		Birthday Party Cake	\$73.11	02-07-593819

Torres	13-Jan	Dairy Queen	Birthdays Party Cake	\$25.99	02-07-593813
Torres	20-Jan	GFS	Supplies for Hot Coco Social	\$44.57	02-07-593825
Torres	24-Jan	Amazon	BASE Supplies	\$27.03	02-07-593825
Torres	25-Jan	Amazon	BASE Supplies	\$54.18	02-07-593819
Torres	26-Jan	Spothero	Parking for Conference	\$106.56	01-10-581200
Torres	26-Jan	Laz Parking	Parking for Conference	\$21.00	01-10-581200
Torres	26-Jan	Hyatt Parking	Parking for Conference	\$20.88	01-10-581200
Torres	26-Jan	Naf Naf Grill	Lunch at Conference	14.47	01-10-581200
Torres	28-Jan	Hyatt Regency	Hotel Stay at Conference	\$9.39	01-10-581200
Torres	28-Jan	Hyatt Regency	Hotel Stay at Conference	\$459.62	01-10-581200
Torres	28-Jan	Hyatt Regency	Hotel Stay at Conference	\$5.64	01-10-581200
				\$862.44	
	Card number	1833			
Smentek	5-Jan	ZOOM.US	Annual Subscription	149.90	02-10-581400
Smentek	5-Jan	Paramount Arts Center	Adult Trip 2/8 deposit	100.00	02-07-593838
Smentek	6-Jan	Weissman's Theatrical	Starbound Dance Co Costumes	106.60	02-08-593514
Smentek	19-Jan	Amazon	Movies supplies DVD player	46.86	02-08-593935
Smentek	26-Jan	Curb Taxi Chicagp	IPRA Conference Transport	\$12.50	02-10-581200
Smentek	27-Jan	Amazon	Valentine's cake class supplies	\$46.99	02-08-593952
Smentek	26-Jan	Hyatt Regency Chicago	Conference Meal SS & SB	\$27.04	02-10-581200
Smentek	27-Jan	Hyatt Regency Chicago	Food at Conference	\$3.18	02-10-581200
Smentek	28-Jan	Hyatt Regency Chicago	Food at Conference	\$12.52	02-10-581200
Smentek	28-Jan	Curb Taxi Chicagp	IPRA Conference Transport	\$18.40	02-10-581200
Smentek	28-Jan	Hyatt Regency Chicago	Food at Conference	\$5.70	02-10-581200
Smentek	1-Feb	Paramount Arts Center	Adult Trip 2/8 Balance	\$36.50	02-07-593838
				\$	566.19
	Card number	7973			
Khzakia	11-Jan	GFS	Be Kind to Your Mind Event	\$140.60	01-10-580100
Khzakia	12-Jan	Marianos	Be Kind to Your Mind Event	\$16.96	01-10-580100
Khzakia	12-Jan	Dollar Tree	Roaster Pan for Be Kind to Your Mind Event	\$1.25	01-10-580100
Khzakia	28-Jan	Hyatt	IPRA Annual Conference - Chicago	\$375.64	01-10-581200
Khzakia	30-Jan	Fast Signs	Name Tag For Lauren	\$16.00	01-10-580100
Khzakia	30-Jan	Dollar Tree	Birthdays Card	\$2.00	01-10-580100
				\$552.45	
			Total:	\$16,630.31	

March 15, 2023

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Park Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

Motions/New Business

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
March 15, 2023**

Administration and Finance Committee – Commissioner Khan, Chair

Decennial Committee Appointment: I move that the Morton Grove Park District's Board of Park Commissioners approve Resolution #R-02-23 to appoint Shel Marcus and Rick Krier to the Decennial Committee to review park district efficiency and accountability.

Lodging, Travel, and Meals Approval: I move that the Morton Grove Park District's Board of Park Commissioners approve the estimated travel expenses for Superintendent O'Brien in the amount of \$1,025 to attend the Annual GFOA conference.

Disposal Ordinance #O-02-23: I move that the Morton Grove Park District's Board of Park Commissioners approve Ordinance #O-02-23 for the disposal, donation, trade-in, or sale of listed items and authorizes the Park Board President and Secretary to execute said ordinance.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: March 15, 2023
Subject: Resolution #R-02-23 Approval

Issue:

Appointment of two residents to the Decennial Committee.

Discussion:

On June 10, 2022, the Illinois General Assembly enacted PA 102-1088 creating the “Decennial Committees on Local Government Efficiency Act.” The Act requires units of local government to form a committee to study local efficiencies and create and file with county board a report with recommendations regarding efficiencies and increased accountability. The park district is required to form the committee within one (1) year after the effective date.

One of requirements of the Act is to appointment two (2) residents to the committee to assist the park district with the review of the District’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, and intergovernmental agreements. Recommendations on improving efficiencies and accountability must be submitted to the County within 18-months of the Act’s effective date.

Staff has asked Shel Marcus and Rick Krier both longtime residents of Morton Grove who are familiar with the park district and Village of Morton Grove.

Park Board Action:

For the Board of Park Commissioners to approve Resolution #R-02-23 to appoint Shel Marcus and Rick Krier to the Decennial Committee to review park district efficiency and accountability.

RESOLUTION NO. R-02-23

**RESOLUTION ESTABLISHING DECENNIAL COMMITTEE
ON LOCAL GOVERNMENT EFFICIENCY**

WHEREAS, on June 10, 2022, the Illinois General Assembly enacted Public Act 102-1088 (the "Act"), "an Act concerning government," also known as the "Decennial Committees on Local Government Efficiency Act," which became effective upon its enactment (the "Act"); and

WHEREAS, the Act mandates that, within one (1) year after the effective date of the Act, and at least once every ten (10) years thereafter, each governmental unit, except municipalities and counties, must form a committee to study local efficiencies and increased accountability to the county board in which the governmental unit is located; and

WHEREAS, to comply with the Act, the Board of Park Commissioners of the Morton Grove Park District deem it necessary and appropriate to establish the Morton Grove Park District Decennial Committee on Local Government Efficiency, as provided herein.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Morton Grove Park District, Morton Grove, Cook County Illinois as follows:

SECTION ONE: FORMATION AND DURATION. The Morton Grove Park District Decennial Committee on Local Government Efficiency (the "Committee") is hereby established. The Park District shall provide administrative and other support to the Committee, as determined by the Park District Board President upon the advice and consent of the Park Board. The Committee shall be dissolved upon the publication of the report required under Section Five below, until such time as it is re-established with newly appointed members pursuant to Section 10 of Act.

SECTION TWO: COMMITTEE MEMBERSHIP; PROCEDURE.

- A. The Committee shall be chaired by the Park Board President, or his designee. All elected and appointed members of the Park Board shall be members of the Committee. The Chairperson shall appoint at least 2 residents of the Park District, with the advice and consent of the Park Board. The Chairperson may also appoint additional members to the Committee as he or she deems appropriate. Vacancies shall be filled in the same manner as appointments to the Committee (appointment by the Committee Chairperson with the advice and consent of the Park Board).
- B. The Committee shall meet not less than three times. The Committee may meet during a regularly scheduled meeting of the Park Board as long as: (1) separate notice of the Committee meeting is given in conformance with the Open Meetings Act; (2) the

Committee meeting is listed as part of the agenda for the Park Board meeting; and (3) at least a majority of the members of the Committee are present at the Committee meeting.

- C. Committee meetings must be conducted in public. The Committee must provide an opportunity for any person to be heard at the public meetings for at least three minutes. The Committee may require speakers to register.
- D. At the conclusion of each Committee meeting, the Committee shall conduct a survey of residents who attended, asking for input on the matters discussed at the meeting.
- E. The Committee may otherwise establish its own procedures to regulate its internal operations, so long as the procedures comply with all applicable law.

SECTION THREE: COMPENSATION, OUTSIDE ASSISTANCE. Committee members shall serve without compensation. The Park District shall reimburse committee members for any reasonable expenses incurred in the performance of their duties. The Park District shall provide administrative and other support to the committee. The Committee may engage or secure the services of specialists in public administration and governmental management and any other trained consultants, analysts, investigators, and assistants. The Committee may also seek assistance from community colleges and universities, as may be necessary to prepare the report required under Section Five of this Resolution.

SECTION FOUR: COMMITTEE DUTIES. The Committee's duties shall include but are not limited to, data collection, research, and analysis of the Park District's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State, and preparation of the Report described in Section 5 of this Resolution.

SECTION FIVE: REPORTING. The Committee shall summarize its work and findings in a written report (the "Report"), which shall include recommendations pertaining to increased accountability and efficiency. The report shall be provided to the County Board of Commissioners on or before _____, which is eighteen (18) months after the Committee's formation, and shall be made available to the public. At the discretion of the Park Board, the Board President, or his or her designee, may be required to present the report at a regularly scheduled meeting of the Park Board. The Park Board may also from time-to-time require the Chairperson, or his or her designee, to present in-person progress and/or status reports to the Park Board at regularly scheduled meeting of the Park Board.

SECTION SIX: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION SEVEN: REPEALER. All prior resolutions, motions, or orders in conflict or inconsistent herewith are hereby expressly repealed to the extent of such conflict or inconsistency.

PASSED AND APPROVED BY THE BOARD OF PARK COMMISSIONERS OF THE MORTON GROVE PARK DISTRICT, this ____ day of _____, 2023, by roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

_____, President,
Board of Park Commissioners
Morton Grove Park District

ATTEST:

Secretary,
Board of Park Commissioners
Morton Grove Park District

SECRETARY'S CERTIFICATE

I, _____, do hereby certify that I am Secretary of the Board of Park Commissioners of Morton Grove Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, resolutions, files and seal of said Park District; and,

I hereby further certify that the foregoing instrument is a true and correct copy of:

**RESOLUTION ESTABLISHING DECENNIAL COMMITTEE ON
LOCAL GOVERNMENT EFFICIENCY**

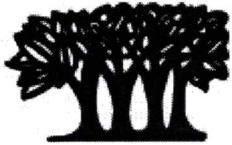
adopted at a duly called Regular Meeting of the Board of Park Commissioners of Morton Grove Park District, held in Morton Grove, Illinois, in said District at _:___ p.m. on the ___ day of _____, 2023.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board, in the passage of the resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Morton Grove, Illinois this _____ day of _____, 2023.

Secretary
Board of Park Commissioners
Morton Grove Park District

[SEAL]



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Martin O'Brien, Executive Director
Date: March 15, 2023
Regarding: Annual GFOA Conference Travel Advance

Issue:

Approval of estimated travel expenses for the Superintendent of Finance, Marty O'Brien to attend the Annual Government Financial Officers (GFOA) conference scheduled from May 20th to the 24th at the Oregon Convention Center in Portland, OR.

Discussion:

Per the State of Illinois' Public Act 99-604 and District Ordinance #O-06-16, the Board of Commissioners must approve in an open meeting by a majority roll-call vote the estimated expenses for travel, meals, or lodging that is expected to be in excess of \$750.00.

The request for travel, meals and lodging must include the following: name of the individual making the request, job title, the date and nature of the official business.

Please see the attached Estimated Travel, Meal, and Lodging expense form.

Park Board Action:

For the Board of Park Commissioners to approve the estimated travel expenses for Superintendent O'Brien in the amount of \$1,025 to attend the Annual GFOA conference.

**ESTIMATED
TRAVEL, MEAL AND LODGING EXPENSE
FORM**

Name of Official or Employee: Martin O'Brien

Title/Position of Official or Employees: Superintendent of Finance

Name and Date of the Activity/Event: GFOA Annual Conference May 20th-24th in Portland, OR

Check Number (if applicable): _____

Credit Card Receipt Number (if applicable): _____

Description of the purpose of the expense: Attendance at the GFOA Annual Conference is critical for the Superintendent of Finance to keep current with the changing regulatory environment. The conference provides unparalleled opportunities for sharing ideas, sharpening skills, discovering new tools and technologies, and networking with financial professionals.

Estimated Costs or Actual Costs with receipts:

Mileage: _____ \$0

Cost of Meals: _____ \$150

Parking: _____ \$0

Hotel/Lodging: _____ \$550

Car rental: _____

Airfare: _____ \$325

Estimated Cost of Other Transportation (bus, train, taxi, shuttle, etc.): N/A

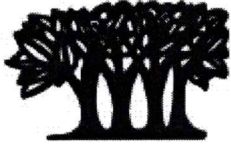
Employee's Signature: _____

Date: _____

Director's Authorization: _____

Date: _____

ATTACH ALL RECEIPTS



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: March 15, 2023
Subject: Disposal Ordinance O-02-23

Issue:

Prior to the disposing or selling of the District property, the Board must approve an ordinance specifying the property to be disposed of and the method(s) of disposal.

Discussion:

Occasionally, staff takes inventory of Administrative, Maintenance, and Recreation Departments' assets to identify obsolete or broken items which could be sold or disposed of properly.

In accordance with state law (as specified in Section 8-22 of the Park Code), "if the District owns personal property that is no longer necessary, useful to, or in the best interest of the District, three-fifths of the Board may authorize the disposal, trade-in, donation, or sale of the property in any designated manner (with or without advertising the sale) by passage of an ordinance." Disposal of any equipment will follow local, county, and state regulations.

The attached Ordinance contains the complete list of items for disposal.

Park Board Action:

For the Board of Park Commissioners to approve Ordinance #O-02-23 for the disposal, donation, trade-in, or sale of listed items and authorizes the Park Board President and Secretary to execute said ordinance.

MORTON GROVE PARK DISTRICT

Ordinance #O-02-23

AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE SALE OR OTHER CONVEYANCE OF SURPLUS PERSONAL PROPERTY OF THE MORTON GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS.

WHEREAS, the Morton Grove Park District, Cook County Illinois, (Park District) owns the following used computer, office, mechanical and recreation equipment:

- **BOSE Sound dock Series II S/N 049371923491971AE**
- **Sony DVD Player Model DVP-SR210P C440265**
- **Lego Dimensions Portal Pad for Wii 0359**
- **Capello Model Ci300 Micro System for Ipad/Iphone with CD player and radio S/N 130711526LD**
- **Pyle Pro PCMX240i Battery powered portable PA with Ipod dock – 068888894722**
- **Adjustable Incline Bench**

WHEREAS; pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22) (“Code”); every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary; useful to; or for the best interests of the park district; and

WHEREAS; the Board of Park Commissioners of the Park District (“Board”) has reviewed a staff report finding that the equipment is no longer necessary; useful to or in the best interest of the Park District and recommending its disposal; sale; donation or trade and the Board concurs with the findings and recommendations contained in the staff report.

NOW; THEREFORE; IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Morton Grove Park District; Cook County; Illinois as follows:

Section 1. The Board finds that all the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them in this Ordinance by this reference.

Section 2. The Board finds that the equipment is no longer necessary; useful or for the best interests of the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the equipment in the terms set forth in the staff report.

Section 3. The Board authorizes and directs the Executive Director of the Park District to take such action necessary to dispose of the equipment as herein authorized.

Section 4. This Ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this 15th day of March 2023 by the affirmative vote of three-fifths of the members of the Board of Park Commissioners.

Ayes: _____

Nays: _____

Absent: _____

President; Board of Park Commissioners
of the Morton Grove Park District

ATTEST:

Secretary; Board of Park Commissioners
of the Morton Grove Park District

[SEAL]

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

March 15, 2023

RECREATION AND PROGRAMMING REPORT – SUE BRAUBACH

General/Special Events

- Registration opened for residents on March 6th for all our spring and summer programs and events.
- As of March 7th, 327 individual pool passes have been sold.
- We had a great turnout for our Hot Cocoa Social on February 17th where 55 participants showed up and enjoyed a Reptile Show.
- Next Community Blood Drive is Saturday, April 1st.
- We added a Tot Egg Hunt for one and two year olds to our Eggstravaganza egg hunt event this year. New for 2023 we have moved the event to a Saturday to accommodate more families.
- This summer we will start to use ePACT software to store the necessary health information on all our kids in attendance at camps, preschool, before and after care and day off programs. This program should be up and running before May 1st.
- Upcoming events:

Event	Date	Time	Place
Family Zumba	March 11 th	11:00-12:00pm	Dance Studio
Clover Adventure	March 17 th	4:00-5:00pm	PVCC
3 v 3 Basketball Tourn.	March 18 th	1:30-4:00pm	PVCC
Community Blood Dr	April 1 st	10:00-2:00 pm	National
Eggstravaganza	April 1 st	10:00am-12:00 pm	Prairie View Park
Doggie Egg Hunt	April 1 st	1:30-2:00pm	Prairie View Park
Bunny Trail	April 5 th	4:00 – 7:00 pm	At homes

Fitness

- Added a new group exercise class on Thursday nights called Barre Fusion.
- Spring Break special: \$15 for a week at Club Fitness.
- Flex pass prices went up on March 6th.
- There are two new aqua fitness classes for this summer that will utilize the diving well for a deep-water aerobic workout.

Athletics

- Registration for Adult Spring/Summer Softball leagues began early March.
- MGBSA, ESAA, and Windy City Rage have completed most of their baseball/softball field rental requests.

- Hot Shots Spring/Summer Registration currently sits at 25 students, with more to sign up after resident (3/6) and nonresident (3/13) registration become available.

Cultural Arts

- The Morton Grove Singers performed at the Hot Cocoa Social on February 17th. Their next performance is at the Eggstravaganza on April 1st.
- Our annual dance recital will take place on Sunday, May 7th at Maine East High School.
- A new session of dog and puppy training classes began on Thursday, March 2nd. There are currently 16 enrolled in puppy training and five in dog training.
- Abracadabra Magic class on February 7th had 12 participants. The next class will be held on April 4th, 12 participants are currently enrolled.
- Five participants attended a performance of "Into the Woods" at Paramount Theater on February 8th. The final musical matinee Adult Trips offering for this season is "School of Rock" on April 19th.
- Renewal packets have been sent to current sponsors.
- New sponsors include American Family Care, Morton Grove Dental Associates, Baird & Warner - Iwona Radon, ProCare Family Dental and Midwest Energy.
- Interviews for summer dance staff are being conducted, offers have been sent to two instructors.

Camps/Pre-School/Kinder Odyssey

- Registration for Summer Camps and Kinder Odyssey began on March 6th. Registration is strong for all camps and Kinder Odyssey.
- Interviews for camp counselors are being conducted throughout the spring. We still need to fill seven positions.
- Preschool teachers have begun to plan their end-of-the year celebrations. Preschool Sprouts will hold end-of-year celebrations at their site. Preschool Great Oaks will hold graduation ceremonies in the Community Room the first week of May.

Aquatics/B.A.S.E./B4/School Days Off

- The hiring process for the aquatic staff is underway. Staff training will begin in mid-May, and we are currently still searching for summer staff. We would like to hire about 30 more lifeguards for both Pools this summer.
- Daily schedule of pool programs has been completed for Summer 2023.
- B4 and B.A.S.E. – four months left. Additional staff have been hired to help at these programs.
- Spring Break School Day off – Registration is still open for GAP Days. Children will enjoy our fun field trips we planned.
- Stocking up on first aid supplies needed for both pools.

MARKETING REPORT – KATHY HERRMANN

- Spring Summer Activity Guide has been mailed. Registration for residents began on March 6 and non-residents to begin on May 13th.
- Digital version of the Summer Activity guide was posted on February 23rd. Links are active on digital activity guide so user(s) can be directed to specific activity registration page.
- Morton Grove Park District March news was sent to all schools on March 7th and is to be posted on school district websites. (District 63,67, 69 and District 70 include in an email sent out to parents.
- Working on Summer promotion, signage for the pool, banners, and will be scheduled for release in May.
- Working with Rec Trac on updating the landing page that is linked to the mortongroveparks.com
- Preparing files for the new website, looking toward release of new website in the spring.

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- Applied for updated registration for the System for Award Management (SAM) account the district is required to maintain.
- We contacted Fifth Third bank to request documentation on the types of collateral they are currently holding. Fifth Third is required to have collateral equal to the amount of the largest deposits held in the park district's name.
- I am working with Peerless/Call One to have the wiring for both the phones and computers installed at the Museum. A technician is scheduled to conduct an onsite survey and recommend the type and location on all necessary equipment.
- The State of Illinois passed a statute that revised the first collection date for 2023 from March to April 1st. To date, we have not received any tax collection for 2023.

HUMAN RESOURCES & RISK MANAGEMENT REPORT – Michelle Khzakia

- This month we had all full-time staff complete the annual Sexual Harassment Training.
- There were rentals for 13 rentals for March.
- Guest Services has been busy with registration for Pools, Camp, and Pre-School.
- We are hiring our summer seasonal staff: Lifeguards, Camp Counselors, and Part-Time Seasonal Maintenance.

PARKS AND MAINTENANCE REPORT – KEITH GORCZYCA

- Met with Impact Sports lighting to discuss ComEd reimbursement program for sports field lighting. The program would allow us to convert the lights on the ball fields and tennis courts at Harrer Park to LED fixtures. This program includes the cost of the fixtures and the labor to install them, all at no cost to the district. LED fixtures also require less electricity to operate which would result in lower energy costs for the district. We are currently looking into the application process for the program.
- Matt Lemere from Guardian DBS came out to look at the roof at Austin Park field house. Austin needs some major repairs due to water damage. We are currently working on a budget and solutions for the project.
- Kelso-Burnett was out to work on the emergency boiler shutoffs for Harrer Pool. They are still missing the relays to complete the hook up.
- Jensen Mechanical completed warranty repairs to the heater in the Harrer Pool pump room.
- Repairs were completed on the fence at Harrer Park along the west border with the Forest Preserve. It was determined that fence does belong to the park district.
- Asphalt patching at Harrer Park.
- The carpets were cleaned at the Harrer Pool multipurpose room.
- Garage door preventative maintenance was completed on all shop doors.
- Snow and ice removal.
- Park sign renovation and replacement is underway.
- Tree trimming, pruning, and removals are underway throughout the district.
- Equipment and vehicle maintenance is underway in anticipation of the upcoming season.
- Park amenity repairs are underway.
- Routine maintenance items this month included: tree trimming, vehicle and equipment repairs, park sign repairs and painting, ice control, facility cleaning, monthly playground and facility inspections, ballfield box repairs and work orders.